

Portage County Clerk

Shirley M. Simonis

1516 Church Street

Stevens Point, WI 54481

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NOTICE: The resolutions/ordinances within this agenda packet are subject to amendment or change at this meeting or subsequent meetings of the County Board.

April 18, 2018

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

The Portage County Board of Supervisors will meet in adjourned session in the County Board Chambers of the County-City Building, 1516 Church Street, Stevens Point, Wisconsin on **TUESDAY, APRIL 24, 2018, at 5:00 p.m.**

AGENDA:

Call to Order
Roll Call
Pledge to the Flag
Invocation-County Board Chair Al Haga
Correspondence
1. County Board Chair Reminders
2. WCA Conference Inquiry

PUBLIC NOTICE AGENDA ITEMS:

No items were received by the agenda publication deadline

PUBLIC COMMENTS:

Members of the public who wish to address the County Board on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the County Board Chair as set forth in Robert's Rules of Order

EXECUTIVE OPERATIONS COMMITTEE APPOINTMENTS and REAPPOINTMENTS:

Recommended list will be provided after Executive Operations Committee Meeting

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS and REAPPOINTMENTS:

Recommended list will be provided after Executive Operations Committee Meeting

PRESENTATION:

Corporation Counsel David Ray Orientation: Ordinance 3.1-Structures & Responsibilities of the Board, Open Meetings, Open Records, Code of Ethics, Minutes

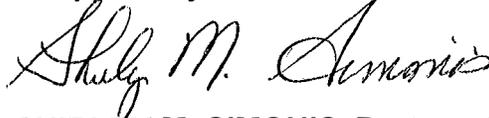
RESOLUTIONS/ORDINANCES:

- 1) Authorizing an Agreement with BWBR Architects/Dewberry to Provide Architectural and Engineering Design Services**
- 2) In Support of Academic Majors in the Humanities and Social Sciences at the University of Wisconsin-Stevens Point**

ADJOURNMENT:

Motion to Adjourn, Subject to the Call of the Chair

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shirley M. Simonis". The signature is written in a cursive style with a large initial 'S'.

SHIRLEY M. SIMONIS, Portage County Clerk

NOTICE: Any person who has special needs and plans on attending this meeting should contact the County Clerk's Office as soon as possible to ensure that reasonable accommodations can be made: 715-346-1351

RESOLUTION NO. _____

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: AUTHORIZING AN AGREEMENT WITH BWBR ARCHITECTS/DEWBERRY TO PROVIDE ARCHITECTURAL AND ENGINEERING DESIGN SERVICES

WHEREAS, Portage County wishes to construct a new government facility and renovate the existing County/City building; and

WHEREAS, Request for Proposal (RFP) 2018-02 was completed for Architectural and Engineering design services to find an Architectural/Engineering firm to provide a design and construction documentation for new and renovated facilities; and

WHEREAS, BWBR Architects/Dewberry was found to be the highest technical scoring proposer to the RFP along with a competitive cost plan; and

WHEREAS, BWBR Architects/Dewberry will conduct a review of the existing concept for the sum of \$95,000; and

WHEREAS, BWBR Architects/Dewberry will develop a building design and provide schematic and construction documents for the bidding of a General Contractor for a cost of 7.5% of total construction costs; and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.7.12 Large Scale Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract which has a duration exceeding one year must also be approved by resolution of the County board.

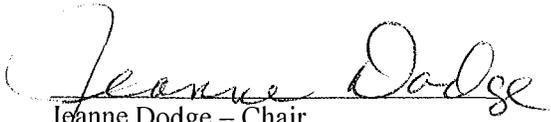
FISCAL NOTE: The funds necessary for the review are appropriated in the 2018 budget. Further fees of 7.5% of construction costs will be paid with bond proceeds and appropriated and approved as part of that process. Funds necessary to make progress payment will be utilized from the capital projects fund committed for the building project. These funds will later be reimbursed from the bond proceeds unless the project fails to progress of which approximately \$600,000 for phases 1 & 2 will remain funded from County funds.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the agreement with BWBR Architects/Dewberry to provide Architectural and Engineering design services as described in the RFP and this resolution.

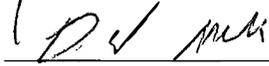
DATED THIS 24TH DAY OF APRIL, 2018.

RESPECTFULLY SUBMITTED,

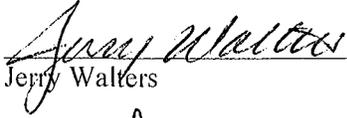
PORTAGE COUNTY SPACE AND PROPERITES COMMITTEE



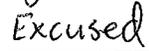
Jeanne Dodge – Chair



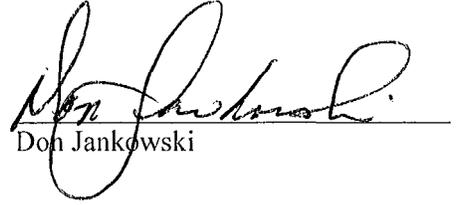
David Medin – Vice Chair



Jerry Walters



Don Butkowski



Don Jankowski

Portage County Contract Summary Form

1. **County Department:** Purchasing
2. **Department Administrative Point of Contact** (name address and phone): Calvin Winters; Procurement Director 715-346-1393
3. **Contracted Business of Agency Name and Address:** BWBR Architects, Madison, WI
4. **Business Point of Contact** (name address and phone): Tom Hanley; 608-829-3280
5. **Description of the purpose and nature of the contract** (one paragraph general description of the nature of the services and products involved): Architectural and Engineering design services for new Government Facility and renovation of existing County/City building.
6. **Justification** (What conditions mandate that this work be done): Resolution adopted by the County Board in April of 2017 indicating a need for a new Government Facility and renovation of existing County/City Building.
7. **Amount of the contract:** Approximately \$2,345,000 (dependent upon construction costs)
8. **Term of the contract:** Through completion of building new facility and renovation of existing building
9. **Contract start date:** May 1st, 2018
10. **Source of funding** (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Capital projects funds and bond proceeds.
11. **Type of contract** (new, amended or renewal): New
12. **Type of award** (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): Request for Proposal 2018-02
13. **Does the contract require subcontracts:** No
14. **Does the contract require work from other county departments:** Yes
15. **Does the contract comply with county purchasing policy:** Yes
16. **Does the contract comply with county finance policy:** Yes
17. **Does the contract comply with county ethics policy:** Yes
18. **Where is the original contract filed** (signing and filing of contracts is the responsibility of the department): Retention within Munis ERP System
19. **If necessary, has a budget adjustment form been submitted to Finance:** N/A

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.



Department Head

4/4/2018

Date

Contract Administrator (if different than Dept Head)

Date

RESOLUTION NUMBER _____

TO THE HONORABLE CHAIR AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

RE: IN SUPPORT OF ACADEMIC MAJORS IN THE HUMANITIES AND SOCIAL
SCIENCES AT THE UNIVERSITY OF WISCONSIN-STEVENSON POINT

WHEREAS, the University of Wisconsin-Stevens Point has proposed the elimination of
13 academic majors and potential layoff of tenured faculty after June 2020; and,

WHEREAS, the 13 academic majors that have been proposed for elimination are
primarily humanities and social sciences, and include American Studies, Art, English, French,
Geography, Geoscience, German, History, Music Literature, Philosophy, Political Science,
Sociology, and Spanish; and,

WHEREAS, the study and appreciation of the arts, humanities, and social sciences are
essential to improving the quality of life of Portage County residents; and,

WHEREAS, the largest growth in employment and pay in the last three decades has been
in careers requiring soft skills emphasized by the humanities and social sciences, including
writing, synthesis, and problem solving; and,

WHEREAS, the economy of Portage County depends on a diverse and well-rounded
workforce that can learn and adapt to address the challenges of the 21st century; and,

WHEREAS, Portage County residents benefit directly from the research and
programming produced at the University of Wisconsin-Stevens Point and other campuses
through the county's investment in the University of Wisconsin-Extension;

FISCAL NOTE: No appropriation of funds is required for this resolution.

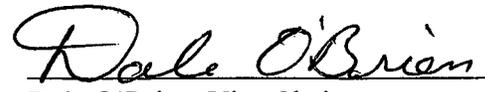
NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors
hereby encourages the University of Wisconsin-Stevens Point to continue offering academic
majors in humanities and social science disciplines.

Dated this 24 day of April, 2018

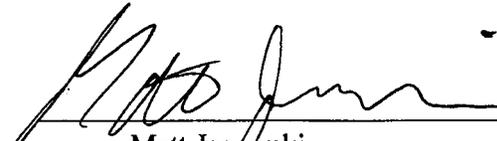
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY AGRICULTURE & EXTENSION EDUCATION COMMITTEE


Barry Jacowski, Chair


Dale O'Brien, Vice Chair


Charles Gussel


Matt Jacowski


Larry Raikowski