

ANNEX K Fire Services

I. PURPOSE

This annex describes how Portage County will assist the municipality to provide response to hazardous materials events, wildland fires and fire and rescue service requests.

II. CONCEPT OF OPERATIONS

During a disaster, the municipality will have the primary responsibility of providing hazardous materials, fire, and search and rescue services although it may be called upon by the County to perform other duties (e.g., evacuation, warning, and decontamination.) During wildland fires, the Wisconsin Department of Natural Resources will assume authority and will coordinate with local fire departments. The County will assist with the coordination of personnel and resources needed.

During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.

III. RESPONSIBILITIES AND TASKS

A. Emergency Management Director

Response

1. Mobilize and coordinate county resources to assist local fire departments.
2. Assist with the coordination of mutual aid agencies.
3. Provide pertinent information to the on-scene personnel.
4. Coordinate county resources in support of wildland fire suppression.
5. Notify contracted clean-up company for remediation services of hazardous materials incidents as appropriate.

Recovery

1. Assist the local fire departments with documenting the incident and billing for the reimbursement of costs.

B. Local Hazardous Materials Response Team

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Response

1. Support the local fire department's operation.
2. Identify the material(s) involved.
3. Make recommendations to the local fire department and EOC regarding protective actions (i.e., evacuation, warnings.)
4. Make the area safe to enter.
5. Coordinate with the Regional Hazardous Materials Response Team if they are called to respond.
6. Coordinate with the EOC for the release of public information.
7. Send a representative to the County EOC as necessary.

Recovery

1. Coordinate procedures with the EOC on re-entry into the disaster area.
2. Ensure documentation of resources expended and costs incurred.

C. Municipal Fire Department

Response

1. Initiate the Incident Command System.
2. Contain and suppress fires.
3. Provide search and rescue services.
4. Support the emergency medical services operations.
5. Assist with decontamination operations as requested by the Hazardous Materials Team.
6. Assist with the warning, evacuation and in-place sheltering operations as requested.
7. Coordinate the response of mutual aid agencies and request assistance from state agencies.

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8. Contact the Local Hazardous Materials Response Team through County Dispatch or, if needed, contact the Level A Hazardous Materials Response Team or the National Guard's 54th Civil Support Team through Wisconsin Emergency Management (WEM) Duty officer at 800-943-0003. (See attachment 7 for list of available resources)
9. Coordinate with the EOC for the release of public information.
10. Send a representative to the County EOC as necessary.

Recovery

1. Ensure documentation of resources expended and recovery costs.
2. Assist with the damage assessment process as requested.

Resources

A complete list of all Fire Services Resources is provided annually to each fire service agency. Additional copies of the Fire Services Resources are on file in the Portage County Emergency Management office, County Dispatch and City of Stevens Point Police Dispatch.