

PORTAGE COUNTY PLANNING AND ZONING DEPARTMENT
1462 STRONGS AVENUE STEVENS POINT, WI 54481-0000 (715)346-1334 FAX (715)346-1677

Name of Owner: _____

Mailing Address of Owner: _____

System/Property Address: _____

Parcel Number: _____

SPS 383.54 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE PORTAGE COUNTY PRIVATE SEWAGE SYSTEM ORDINANCE MANDATE THAT ALL NEW AND EXISTING PRIVATE ONSITE WASTEWATER TREATMENT SYSTEMS (POWTS) SHALL BE VISUALLY INSPECTED WITHIN THREE YEARS OF THE DATE OF INSTALLATION AND AT LEAST ONCE EVERY THREE YEARS THEREAFTER. Our records indicate that your septic system is now due for servicing. Visual inspection of a POWTS shall be conducted by persons specified in SPS 383.54 to determine the condition of the tank and whether wastewater or effluent from the POWTS is ponding on the ground surface. Pumping of a septic tank shall be done by a certified septage servicing operator in accordance with NR 113, Wisconsin Administrative Code.

OWNER IS RESPONSIBLE FOR HAVING THE SEPTIC SYSTEM INSPECTED BY A PROPERLY CREDENTIALLED INDIVIDUAL AND RETURNING THIS COMPLETED FORM (RECEIPTS WILL NOT BE ACCEPTED) TO THE PORTAGE COUNTY PLANNING AND ZONING DEPARTMENT ONSITE WASTE SECTION. FAILURE TO SUBMIT THIS COMPLETED FORM MAY RESULT IN LEGAL ACTION, WHICH MAY INCLUDE A FORFEITURE OF UP TO \$1,000.00 PER DAY FOR EACH DAY OF VIOLATION, PURSUANT TO SECTION 7.9.9 OF THE PORTAGE COUNTY PRIVATE SEWAGE SYSTEM ORDINANCE.

TO BE COMPLETED BY A PROPERLY CREDENTIALLED INDIVIDUAL AS SPECIFIED IN SPS 383.54

This is to certify the septic system at _____ (address)
was inspected by _____ (company name)
_____ (pumper certification number) _____ (date).

Signature & Printed Name of Pumper

At the time of inspection:

WAS THE SYSTEM DISCHARGING TO THE SURFACE OF THE GROUND OR DITCH? YES NO

Did you locate the drainfield?.....YES NO

Number of tank(s) serviced _____ Size of tank(s) serviced _____

Were the septic/treatment tank(s) baffles/filter in place?..... YES NO

Was/Were the tank(s) watertight? YES NO

Was/Were the tank(s) pumped through the manhole by a licensed pumper? YES NO

If tank(s) not pumped: Tank(s) will not need pumping for: 1 year 2 years 3 years (circle one)

Material Tank(s) made of: Concrete Steel Plastic Fiberglass Other: _____(circle/list one)

COMMENTS: _____

Thank you for your cooperation.

TO: Onsite Waste Section
1462 Strongs Avenue
Stevens Point, WI 54481

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