

MINUTES  
Stevens Point Urban Area Sewer Service Advisory Committee  
Sewer Service Plan Public Open House, Public Hearing, and Regular Meeting  
November 14, 2007

**PUBLIC OPEN HOUSE:** 5:00 pm to 6:00 pm

Public Open House Regarding the Stevens Point Urban Area Areawide Water Quality Management Plan.  
(Members of the Stevens Point Urban Area Sewer Service Advisory Committee and Portage County Planning and Zoning Department Staff will be present to answer questions.)

No members of the public attended the Public Open House, which ran from 5:00 pm to 6:00 pm in Conference Room 5 of the Portage County Courthouse Annex.

**PUBLIC HEARING:** 6:00 pm

Members Present: Andrew Halverson, Mayor, City of Stevens Point; Dan Schlutter, President, Village of Plover; Elmer Fournier, Trustee, Village of Park Ridge; Carl Karcheski, Supervisor, Town of Linwood; Jerry Walters, President, Village of Whiting; and Jeanne Dodge, Supervisor, Town of Stockton

Members Excused: Tim Karcheski, Chair, Town of Plover; John Holdridge, Chair, Town of Hull

Technical Advisory Staff Present: Dan Mahoney, Village of Plover; John Gardner, City of Stevens Point

Others Present: Richard Holden and Rich Boden, Village of Plover; Richard Barden, Alternate, Town of Linwood; Kim Hoppenrath, Alternate, Village of Whiting

Staff Present: Jeff Schuler and Paula Cummings, Portage County Planning and Zoning Department

1. Call to Order and Roll Call

Chair Fournier called the Sewer Service Advisory Committee meeting to order at 6:00 pm in Conference Room 5 of the Courthouse Annex. Cummings verified that six of eight municipalities have Committee representation at this meeting.

2. Welcome and Remarks from the Chair

Chair Fournier welcomed those present.

3. Approval of Agenda

Schlutter moved to approve the agenda as posted and Karcheski seconded the motion, which passed by voice vote.

4. Public Hearing: Stevens Point Urban Area Areawide Water Quality Management Plan

(Members of the Public Who Wish to Address the Committee Must Register Their Request at This Time, With Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order.)  
No members of the public were present for the Public Hearing on the Sewer Service Plan; therefore, no one registered to address the Committee.

5. Discussion/Possible Action on the Stevens Point Urban Area Areawide Water Quality Management Plan

Schuler referred members to the meeting information packet they received, which included a revised Chapter 7 based on Committee suggestions from the October meeting relating to the sewer service request approval process. At this time, Schuler asked for member comments on this Chapter and received none.

Schuler then referred members to Section 2.8, page 15, regarding local water quality and possible pollutants, and how this will be addressed in the Plan. Page 15 was distributed this evening. He worked with the City of Stevens Point and the Village of Plover to develop this language. Schuler described this as direct, straightforward, and not a real key portion of the Plan.

Schuler noted, as recommended at the October meeting, Plans were distributed to member municipalities for their respective Boards to review. The Town of Stockton and the Village of Whiting had invited Schuler to attend their meetings during this review process. A few minor recommendations came out of those meetings and will be

incorporated in the final Plan document. Dodge stated the Town of Stockton's Plan Commission Chair brought forward to the Town Board a comment relating to Page 45, in which it states the City of Stevens Point Plan Commission held a series of meetings with the Town of Stockton Plan Commission that resulted in a level of consensus by the Plan Commissions and landowners. It was felt because all landowners in the extraterritorial area were not invited to the Plan Commission meetings to share their thoughts about what they wanted to do with their property, the landowner reference should be removed. Simply strike the reference to landowners is the request brought forward this evening by Dodge.

Schuler noted the Village of Whiting and Town of Stockton recommended approval of the Plan. Karcheski stated he was told the Linwood Plan Commission recommended incorporating the Sewer Service Plan into the Linwood Comprehensive Plan. Schuler informed members the Town of Hull will not be reviewing the Plan until approximately a week from now. Schlutter stated he heard the Town of Plover recommended approval and Schuler stated that Plover Town Board Chair Karcheski had notified his office that they had done so. Mahoney stated the Village of Plover Plan Commission and Board recommended approval. Schuler asked that any minutes from the Plan Commissions and Boards that contain discussion and action on the Sewer Service Plan be forwarded to Planning and Zoning to be included with the letter to the Department of Natural Resources (DNR). Walters stated the Village of Whiting had recommended a common resolution from all member municipalities would have been good to include in the report to the DNR, if it had been made available. Halverson reported the City of Stevens Point Plan Commission recommended approval of the Plan, and the Common Council will be taking action next week. Fournier reported he was not sure where the Village of Park Ridge stood on the Plan. It has been distributed to members, but he is unaware of scheduled review. Karcheski asked whether Town Boards would have to approve the Plan, recognizing that Plan Commissions are advisory to the Town Board. Schuler felt the general tone was that a recommendation of support would be sought. He further noted that individual municipalities do not own the document; it is acted upon by the Sewer Service Committee.

Fournier asked whether members had comments or changes to Chapter 7, Section 2.8, or the edits received this evening. Schlutter moved to accept Chapter 7, Section 2.8, and edits received this evening, and Halverson seconded the motion, which passed by voice vote.

Schuler noted he received correspondence from the DNR indicating the Plan was on track, and preliminarily validated what the Committee has done to date. They will take a closer look when the Plan is submitted for final approval. This leads Schuler to believe that the work of this Committee is near completion. With no additional input provided tonight, Schuler felt the Committee was clear to take action on adopting the Plan as amended this evening.

Schlutter moved to adopt the Stevens Point Urban Area Areawide Water Quality Management Plan as amended this evening and Halverson seconded the motion. A roll call vote revealed unanimous approval.

#### 6. Discussion/Action on Minutes of the October 3, 2007 Meeting

Schlutter moved to approve the October 3, 2007 minutes and Karcheski seconded the motion. Dodge referred members to the last paragraph on page 2 and asked that it be made more clear that the settlement of Custer is outside the extraterritorial boundary and, therefore, outside the sewer service boundary. Schlutter moved to approve the October 3, 2007 minutes as amended and Karcheski seconded the motion, which passed by voice vote.

#### 7. Next Meeting Date

Schuler stated the Plan will be submitted to the DNR and asked whether members wanted to meet again once feedback from the DNR has been received. Fournier replied yes. Schuler stated he would provide the DNR response to all members.

#### 8. Adjournment

With no further business to come before the Committee, Schlutter moved to adjourn and Karcheski seconded the motion, which passed by voice vote. The meeting adjourned at 6:15 pm.

Respectfully submitted,

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Elmer Fournier, Chair

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Paula Cummings, Recording Secretary

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Date

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