



PORTAGE COUNTY

HUMAN RESOURCES COMMITTEE AGENDA

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

THURSDAY, OCTOBER 8, 2020
5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 169 389 939 then press #

To attend this meeting by video: go to [Join Microsoft Teams Meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

CALL TO ORDER

1. [20-2371](#) APPROVAL OF MINUTES
 - September 10, 2020 Human Resources Committee Meeting
 - September 22, 2020 Joint Meeting of Finance and Human Resources Committees

Documents: [Minutes.pdf](#)
2. [20-2338](#) REPORTS
 - Consumer Price Index - August 2020
 - Recruitment Update - September 29, 2020

Documents: [Reports.pdf](#)
3. [20-2339](#) CORRESPONDENCE
 - The Frontline Supervisor - September 2020
 - The EAP Connection - October 2020
 - Wellbeing Newsletter - October 2020

Documents: [Correspondence.pdf](#)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)



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- REQUEST FOR SPECIAL MEETING ATTENDANCE
 - APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
 - SPECIAL MEETING ATTENDANCE REPORTS

4. [20-2382](#) QUARTERLY REPORTS:

- Employees Hired Above Starting Wage Rate
- 2020 Human Resources Department Budgets
 - Human Resources
 - Employee Benefits
 - Health Insurance

Documents: [Quarterly Reports.pdf](#)

5. [20-2384](#) DISCUSSION RE: 2021 HEALTH INSURANCE BUDGET

Documents: [2021 Health Insurance Budget.pdf](#)

6. [20-2385](#) DISCUSSION AND POSSIBLE ACTION RE: 2021 HEALTH PLAN

- Health Insurance Premiums
- Employer Premium Contributions
- Health Savings Account (HSA) Employer Contribution
- Plan Design

Documents: [2021 Health Plan.pdf](#)

7. [20-2386](#) REPORT RE: 2021 EMPLOYEE ASSISTANCE PROGRAM RENEWAL

Documents: [EAP Renewal.pdf](#)

8. [20-2387](#) DISCUSSION AND POSSIBLE ACTION RE: 2021 WELLNESS INCENTIVE PROGRAM

Documents: [2021 Wellness Incentive.pdf](#)

9. [20-2388](#) DISCUSSION AND POSSIBLE ACTION RE: RESOLUTION APPROVING OUT OF SEQUENCE RECLASSIFICATION REQUEST FOR CERTIFIED NURSING ASSISTANTS

Documents: [CNA Reclassification Request.pdf](#)

10. [20-2390](#) DISCUSSION AND POSSIBLE ACTION RE: REVISION TO PORTAGE COUNTY ORDINANCE 3.11 COUNTY HUMAN RESOURCES POLICY, 3.11.9.12 - LEAVES OF ABSENCE

Documents: [Resolution Revision to HR Policy 3.11.9.12-Leaves of Absence.pdf](#)

11. [20-2389](#) DISCUSSION RE: COVID-19 HAZARD PAY

NEXT MEETING DATE

Thursday, October 22, 2020

ADJOURNMENT

NOTICES



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Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or a ny committee thereof, may be present at this meeting.