



PORTAGE COUNTY

FINANCE COMMITTEE MEETING AGENDA

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MONDAY, OCTOBER 19, 2020
4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 541 834 322, then press #.

To attend this meeting by video: go to [Join Microsoft Teams Meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

CALL TO ORDER

APPROVAL OF MINUTES

1. [20-2432](#) **OCTOBER 5, 2020 MEETING MINUTES**
DOCUMENTS: [MINUTES_FINANCECOMMITTEEME 10.05.2020.PDF](#)

REPORTS

2. [20-2421](#) **TREASURER**
3. [20-2420](#) **INFORMATION TECHNOLOGY**
4. [20-2419](#) **PURCHASING**
5. [20-2418](#) **FINANCE**
DOCUMENTS: [MEMO 10.19.2020 DIRECTOR REPORT.PDF](#), [PUBLIC HEALTH EMERGENCY FUNDING 10.07.2020 REPORTING.PDF](#), [COLLECTIONS ANALYSIS 2020 QTR 3.PDF](#)
6. [20-2417](#) **COUNTY EXECUTIVE**

CORRESPONDENCE

7. [20-2431](#) **CORRESPONDENCE FROM COUNTY EXECUTIVE HOLMAN REGARDING PROPOSAL FOR A BUDGET TASK FORCE**
DOCUMENTS: [2022 BUDGET TASK FORCE PROPOSAL FINANCE COMMITTEE 10.14.PDF](#)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION



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8. **20-2422** DISCUSSION AND POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48):
- REQUEST FOR SPECIAL MEETING ATTENDANCE
 - APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
 - SPECIAL MEETING ATTENDANCE REPORTS
9. **20-2433** DISCUSSION AND POSSIBLE ACTION REGARDING GRANT APPLICATIONS/AWARDS (PORTAGE COUNTY ORDINANCE 3.8.14):
- CLERK OF COURTS – CHILDREN'S COURT IMPROVEMENT PROGRAM GRANT APPLICATION/AWARD IN THE AMOUNT OF \$1,436
 - CLERK OF COURTS – INTERPRETER EMERGENCY FUND GRANT APPLICATION IN THE AMOUNT OF \$660
 - HEALTH & HUMAN SERVICES – WI DEPARTMENT OF HEALTH SERVICES STATE OPIOID RESPONSE GRANT APPLICATION IN THE AMOUNT OF \$121,011
- DOCUMENTS:** [CCIP FUNDING FOR REMOTE HEARING ACCESS POINT OCTOBER 2020.PDF](#), [DIRECT OR STATE COURTS GRANT FOR INTERPRETING TRANSMITTERS AND RECEIVERS OCTOBER 2020 1.PDF](#), [STATE OPIOID RESPONSE GRANT.PDF](#)
10. **20-2430** DISCUSSION AND NOTICE REGARDING ACCOUNTS RECEIVABLE WRITE-OFFS
- AMOUNTS LESS THAN \$20 (NOTICE ONLY – PREVIOUSLY AUTHORIZED BY DEPARTMENT DIRECTOR)
 - AMOUNTS OF \$20 - \$999 (NOTICE ONLY – PREVIOUSLY AUTHORIZED BY FINANCE DIRECTOR)
- DISCUSSION AND POSSIBLE ACTION REGARDING ACCOUNTS RECEIVABLE WRITE-OFFS
- AMOUNTS OF \$1,000 - \$5,000
 - AMOUNTS OVER \$5,000
- DOCUMENTS:** [2020 3RD QUARTER DEBT WRITE-OFF LISTING.PDF](#)
11. **20-2424** DISCUSSION AND REVIEW REGARDING 2021 PROPOSED COUNTY BUDGET
- A COPY OF THE COUNTY'S PROPOSED BUDGET MAY BE FOUND ON THE WEBSITE AT THE FOLLOWING ADDRESS [HTTPS://WWW.CO.PORTAGE.WI.US/DEPARTMENT/FINANCE-DEPARTMENT/2014-PROPOSED-BUDGET#2022_PROPOSED](https://www.co.portage.wi.us/departments/finance-department/2014-proposed-budget#2022_proposed)
- DOCUMENTS:** [BUDGET IN BRIEF.PDF](#)
12. **20-2429** ENTER INTO CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, REGARDING AN OFFER TO PURCHASE THE COUNTY RECEIVED FOR A LOT AVAILABLE FOR SALE IN THE PORTAGE COUNTY BUSINESS PARK
- RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STAT. § 19.85(2) FOR DISCUSSION/POSSIBLE ACTION ON THE AFOREMENTIONED CLOSED SESSION ITEM, IF NECESSARY.



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13. **20-2423** ENTER INTO CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(G) FOR THE PURPOSE OF CONFERRING WITH THE COUNTY'S OUTSIDE LEGAL COUNSEL WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE COMMITTEE WITH RESPECT TO LITIGATION IN WHICH THE COUNTY IS PRESENTLY INVOLVED, REGARDING A COUNTY EMPLOYEE WORKER COMPENSATION CASE

RECONVENE INTO OPEN SESSION PURSUANT TO WIS. STATS. § 19.85(2) FOR DISCUSSION/POSSIBLE ACTION ON THE AFOREMENTIONED CLOSED SESSION ITEM, IF NECESSARY

NEXT MEETING DATE

- October 26, 2020
- November 2, 2020

ADJOURNMENT

NOTICES

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.