1. REMOTE ATTENDANCE & COMMENT
To attend this meeting by telephone: dial 1-408-418-9388, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 146 369 3859 then press #
To attend this meeting by video: go to https://portagecounty.webex.com/, in the Join a Meeting box enter: 146 369 3859.
Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.
It is recommended that those attending in person wear a mask.

2. CALL TO ORDER (6:15 PM)
STAFF ATTENDANCE: J. JOSSIE, L. BELANAGER TESS, S. WENZLER

3. PUBLIC NOTICE
Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert’s Rules of Order.

4. 20-0926 DISCUSSION RE: SHORT AND LONG TERM OPTIONS FOR COUNTY SALARY STRUCTURES AND 2020-2022 BUDGETS
Documents: JOINT EXEC OPS FINANCE HR JULY 2020.PDF
Discussion was held on salary structures for 2021. The majority of Committee members expressed interest in increasing the salary schedules by 1% and continuing to allow step increases.
Discussion was held on areas to look at to fund the increased salaries, if necessary. Implementing furloughs, reducing travel and training expenses, borrow for more capital projects instead of budgeting for them, review timelines for vehicle replacements, and reducing services were all mentioned and discussed at a very high level. Another subject discussed was ways to get full support for decisions made, to come up with a balanced budget.

5. 20-0927 DISCUSSION AND POSSIBLE ACTION RE: LONGEVITY FOR MEDICAL EXAMINER
Documents: LONGEVITY FOR MEDICAL EXAMINER.PDF
Chair Haga noted the meeting would move forward with only the Human Resources Committee and possibly Finance Committee taking action on the next two agenda items.
M. Jacowski stated, as point of procedure, he believed since the Human Resources Committee had acted on this topic previously in 2019, that a motion must be made by a Human Resources Committee member to bring this item back for reconsideration.

D. Ray stated there were discussions and motions made at the March 5, 2020 Human Resources Committee meeting regarding this item. Chair Haga asked for a motion by the Human Resources Committee to reconsider longevity for the Medical Examiner.

A motion was made by Member M. Jacowski, seconded by Chair L. Raikowski, to reconsider longevity for the Medical Examiner. The motion carried by the following vote:

YES: 5 - G. ZASTROW, L. RAIKOWSKI, M. JACOWSKI, M. JOHNSON AND V. MIRESSE

A motion was made by Vice Chair V. Miresse, to approve longevity for the Medical Examiner. Chair Haga called for a second. Chair Haga called for second. Chair Haga called for a second. Motion failed for lack of a second.

6. **20-0928** DISCUSSION AND POSSIBLE ACTION RE: RESOLUTION APPROVING 2019 LONGEVITY PAYMENT FOR CLERK OF COURTS, MEDICAL EXAMINER, REGISTER OF DEEDS, AND SHERIFF

Documents: [2019_LONGEVITY.PDF](#)

Public Comments: S. Simonis spoke in favor of adding the County Clerk position to the list of elected officials to get 2019 longevity.

L. Belanger Tess explained the fiscal note will need to be added, based on how it is determined to be funded, if approved. Departments impacted stated they would have the funds in the 2020 budget, to pay for the 2019 Longevity payments. J. Jossie stated since no budget adjustment is needed for the Resolution, based on departments finding the funds in the 2020 Budget, action is only needed by the Human Resources Committee.

J. Jossie proposed the following fiscal note, 'The estimated cost for the longevity is $15,820. There are no further appropriations necessary and this will be funded from within each department’s 2020 budget.’ All agreed and it was added to the resolution.

A motion was made by Vice Chair V. Miresse, seconded by Member M. Jacowski, to approve 2019 Longevity payments for Clerk of Courts, Medical Examiner, Register of Deeds, and Sheriff. After all amendments a vote was taken. The motion carried by the following vote:

YES: 4 - G. ZASTROW, L. RAIKOWSKI, M. JACOWSKI AND V. MIRESSE

NO: 1 - M. JOHNSON

A motion was made by Member M. Jacowski, seconded by Vice Chair V. Miresse, to Amend the Resolution to include the 2019 Portage County Clerk. The motion carried by the following vote:

YES: 5 - G. ZASTROW, L. RAIKOWSKI, M. JACOWSKI, M. JOHNSON AND V. MIRESSE

A motion was made by Chair L. Raikowski, seconded by Member M. Jacowski, to Amend the Resolution to remove the Medical Examiner. The motion carried by the following vote:

YES: 4 - G. ZASTROW, L. RAIKOWSKI, M. JACOWSKI AND M. JOHNSON

NO: 1 - V. MIRESSE

7. **NEXT MEETING DATE**

8. **ADJOURNMENT**

Meet was adjourned by Chair Haga at 8:09pm
9. **NOTICES**

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1595 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.