



PORTAGE COUNTY

EXECUTIVE OPERATIONS COMMITTEE MINUTES

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

WEDNESDAY, OCTOBER 7, 2020

7:30 AM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 911 389 297, then press #

To attend this meeting by video: go to [Join Microsoft Teams Meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to filenk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (7:32 AM)

Members Present: DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

Supervisor Miresse attended remotely via Teams

Others present: Supervisor Neville

Staff present: County Clerk Filen

Others attending remotely: Members of the public

Staff attending remotely: Corporation Counsel Ray, Chief Deputy Clerk Jentz, County Executive Administrative Assistant McCord, Finance Director Jossie

3. APPROVAL OF MINUTES

4. 20-2306 MINUTES FROM SEPTEMBER 2, 2020

Documents: [MINUTES_EXECUTIVEOPERATION_SEPTMBER.PDF](#)

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski, to approve the minutes. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

5. REPORTS

Chair Haga provided a brief update on Johnson Controls and upgrades to County buildings air filtration systems.

6. CORRESPONDENCE

None

7. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.



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Supervisor Neville spoke on the following items:

20-2307 Special Meeting Attendance

20-2319 County Board of Supervisors Code of Conduct

8. **20-2307**

DISCUSSION/POSSIBLE ACTION RE: SPECIAL MEETINGS:

- **REQUEST FOR SPECIAL MEETING ATTENDANCE**
- **APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS**
- **SPECIAL MEETING ATTENDANCE REPORTS**

Documents: [SPECIAL ATTENDANCE SHEETS 10-7-20.PDF](#)

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki, to approve the special attendance sheets. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

9. **20-2308**

DISCUSSION/POSSIBLE ACTION RE: CONFIRMATION OF COUNTY EXECUTIVE REAPPOINTMENT

Reappoint Supervisor Moua to the Housing Authority Board for a five-year term expiring September 30, 2025

Documents: [HOUSING AUTHORITY REAPPOINTMENT.PDF](#)

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge, to approve the reappointment. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

10. **20-2319**

DISCUSSION ONLY RE: COUNTY BOARD OF SUPERVISORS CODE OF CONDUCT

Documents: [PORTAGE COUNTY CODE OF CONDUCT .PDF](#)

Discussion included concerns regarding the language and expectations of the Code of Conduct, the method to implement the Code of Conduct, and potential revisions.

11. **20-2326**

DISCUSSION ONLY RE: AGENDA AND MEETING MANAGEMENT UPGRADES, VOTING SOFTWARE, AND COMPUTER UPGRADES FOR SUPERVISORS

Documents: [PRODUCT SHEET- GOVMEETINGS PEAK.PDF](#), [PRODUCT SHEET- VOTECAST.PDF](#)

County Clerk Filen provided an update on the status of upgrades to the agenda management software, voting software and equipment, and new computers for the County Board Supervisors.

12. **NEXT MEETING DATE**

TBD - Potential Change to Regularly Scheduled November Meeting

Due to the November 3rd General Election, the November Executive Operations Committee meeting has been tentatively rescheduled for Thursday, November 5 @ 7:30 a.m.

13. **ADJOURNMENT**

A motion was made by Supervisor Raikowski seconded by Supervisor Dodge to adjourn the meeting at 9:05 a.m. Motion carried by unanimous voice vote

14. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.



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Notice: A quorum of the Portage County Board of Supervisors, or a ny committee thereof, may be present at this meeting.

DRAFT