



# PORTAGE COUNTY

## COMMISSION ON AGING/ADRC BOARD MINUTES

LINCOLN CENTER- CONF. RM F  
1519 WATER STREET  
STEVENS POINT,WI 54481

THURSDAY, OCTOBER 1, 2020  
4:15 PM

### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 648 186 878, then press #

To attend this meeting by video: go to [Join Microsoft Teams Meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [piesikk@co.portage.wi.us](mailto:piesikk@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

**Face coverings are required for in-person attendance unless an exemption applies.**

### CALL TO ORDER (4:16 PM)

Members Present: B. Coulthurst, B. Gifford, B. Woitczak, B. Zimdars, B. Zwickey, C. Jones Ferk, E. Brush, M. Johnson and M. Splinter

Members Excused: E. Buzza

Vice Chair Gifford called the meeting to order at 4:16 p.m.

### APPROVAL OF MINUTES

1. [20-2233](#) September 3, 2020 Meeting Minutes  
Documents: [2020-09-03 Minutes\\_commissiononagingad.pdf](#)  
A motion was made by Citizen B. Coulthurst, seconded by Supervisor M. Splinter, to approve.  
The motion carried by unanimous vote.

### REPORTS

2. [20-2234](#) Review of Vendor Invoice List 9-1-2020  
Piesik gave a review of payments.

3. [20-2235](#) Review of Year to Date Budget Report

- Revenues - September 2020
- Expenses - September 2020

Documents: [09-YTD Budget Report Revenues.pdf](#), [09-YTD Budget Report Expenses.pdf](#)

Revenues are lower than normal due to COVID 19 and levy is not added yet.

Expenses are down due to lower activity. Finance Director Jennifer Jossie is comfortable with the budget at the moment.



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4. [20-2236](#) Information & Assistance Reports
- SAMS Agency Call Report - August 2020
  - SAMS Call Profiler Report - August 2020
  - Long-Term Care Enrollment Report - August 2020
- Documents: [SAMS Agency Call Report August 2020.pdf](#), [SAMS Call Profiler Report August 2020.pdf](#), [Long-Term Care Enrollment Report for August 2020.pdf](#)
- Miller said that most Resource Center staff are back to working their full hours, and requests for services are increasing.
5. [20-2303](#) Nutrition Program Advisory Council Meeting Minutes, 8-19-2020
- Documents: [2020-08-19 Nutrition Advisory Council Draft Minutes.pdf](#)
- Piotrowski reported that the Hi Rise Dining Site will close and Nutrition staff have been reorganized to accommodate the budget deficit. One staff will work the Amherst site on Monday, Wednesday and Friday, and will operate the Junction City site on Tuesdays and Thursdays. Another staff will cover both the Plover and Rosholt sites. Two dining site managers have retired.
- Piotrowski plans are to arrange a Zoom meeting with Hi Rise residents to announce the change. Those participants may be transported to Lincoln Center Dining Site for meals.
6. [20-2237](#) COVID-19
- Portage County has extended the mask mandate per Governor Evers' state policy extension. Some staff in the building have experienced COVID-19, others have been quarantined for possible exposure. With input from the Portage County Public Health Department, Piotrowski and staff have decided that it is not safe to open the Adult Day Center (ADC) for the remainder of this year. The ADC may reopen in the spring. Staff will wait to reopen a variety of activities until it is safe to do so.
- The Holly Shoppe is reopening soon.
- The Senior Center and Nutrition Program are hosting a Potocki Family Band concert event with a curbside pickup meal option next Wednesday, October 7. Participants must remain in or near their vehicles, and wear masks/social distance outdoors.
- Portage County will conduct drive-through COVID-19 testing under the south portico beginning tentatively next week, continuing through mid-December. Tests will be done on Tuesdays from 1 to 5 p.m. and on Thursdays from 9 a.m. to 1 p.m.; additional days may be added. Materials will be stored in the Adult Day Center.
7. [20-2238](#) Discussion/Review of Reframing Aging/Ageism
- This topic is postponed until the Multi-Purpose Room technology equipment is upgraded. The item will remain on the agenda until then.
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8. [20-2239](#) Director's Report
- CARES Act funds will be used to replace the stove and refrigerator in the kitchen. Equipment has been ordered for a cost under \$10,000 for both.
- The ADRC has partnered with CAP Services, Inc. to help fund the cost for SibPab meals for Hmong elders in Portage County.
- Nutrition meal service is increasing to three days of hot meal delivery beginning next week; two frozen meals will be included. More shelf stable, pantry ready meals will be distributed through a partnership with Meals on Wheels.
- Today is the 30th Anniversary for the International Day of Older Persons.
- The grant for a hydroponic growing tower was awarded, though \$1,000 less than the amount requested. Nutrition Program Manager Kristi Cooley was able to negotiate a lower price and the program will pay the balance.

### CORRESPONDENCE PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

### DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)

- **REQUEST FOR SPECIAL MEETING ATTENDANCE**
- **APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS**
- **SPECIAL MEETING ATTENDANCE REPORTS**

### Discussion/Possible Action Items

9. [20-2327](#) Discussion/Possible Action: Resolution re ADRC Transportation Contract with Central Transportation
- Documents: [Transportation Resolution.pdf, ADRC Contract Summary CT 2020 \(003\).pdf](#)
- The resolution was reviewed by Corporation Counsel and the Finance Director because the amount is more than \$100,000. Piotrowski said that the partnership with the City of Stevens Point has gone smoothly. Funds are provided by the 85.21 DOT grant, county levy, a GWAAR grant and Older Americans Act grant dollars.
- A motion was made to approve recommendation and forward to County Board. The motion carried by unanimous vote.

### NEXT MEETING DATE

Thursday, November 5, 2020 at 4:15 p.m. in the Multi-Purpose Room or via remote connection.



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### ADJOURNMENT

Splinter motioned to adjourn; Coulthurst seconded. The meeting adjourned at 4:45 p.m.

### NOTICES

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.

**DRAFT**