



Lincoln Center
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**You are hereby notified of a meeting of the:
Portage County Commission on Aging/Aging & Disability Resource Center (ADRC) Board
Thursday, January 3, 2019, 4:15 p.m.
Lincoln Center, 1519 Water Street – Conference Room F**

Agenda

- I. Call to Order
- II. Introductions
- III. Review/Approval of Minutes: November 1 and December 6, 2018
- IV. Correspondence
 1. GWAAR Approval of the 2019-2021 Portage County Aging Plan and Budget
- V. Public Comment: On matters relating to the charge of the board (representing the needs, concerns, interests, and well-being of seniors and adults with disabilities in Portage County), but no agenda items, may be made at this time under authority of sec. 19.84(2).
- VI. Public Notice: Members of the public who wish to address the Commission/Board on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Commission/Board Chair as set forth in Robert's Rules of Order.
- VII. Fiscal Issues
 - A. Discussion/Possible Action Re: Retired and Senior Volunteer Program (RSVP)/Foster Grandparent Program (FGP) Augmentation Grant
 - B. Discussion/Possible Action Re: LTE Hours for Health Promotion Coordinator Position
 - C. Review/Discussion of Vendor Invoice List Report - 12/3/2018, \$90,652
 - D. ADRC Budget Summary
- VIII. Board/Department Program Issues
 - A. Discussion/Possible Action Allowing ADRC Director to Participate in 2019 Advocacy Efforts Re: Seniors and Adults with Disabilities
- IX. Reports
 - A. GWAAR
 - B. Supplemental Nutrition Assistance Program (SNAP) Fact Sheets
 - C. Portage County Cares Coalition Meeting Minutes – November 20, 2018

- D. ADRC Programs
 - 1. Virtual Dementia Tour
- E. Information and Assistance Reports
 - 1. Local
 - a. Aging & Disability Resource Center (ADRC)
 - 1) SAMS Agency Call Report - November, 2018
 - 2) SAMS Call Profiler Report - November, 2018
 - 3) Long-Term Care Enrollment Report - November, 2018
- F. Director's Report

X. Personnel Issues

- A. Position Refills
 - 1. Food Service Aide

XI. Adjourn – Next Meeting Date & Time: Thursday, February 7, 2019, 4:15 p.m.

Important Notices

- 1. Any person who has special needs and plans on attending this meeting should contact the Aging & Disability Resource Center at 715-346-1401 as soon as possible to ensure that reasonable accommodations can be made.
 - 2. A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.
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Greater Wisconsin
Agency on Aging Resources, Inc. .

December 28, 2018

Judy Ordens
ADRC of Portage County
1519 Water Street
Stevens Point, WI 54481

Dear Judy,

I am pleased to inform you that the Portage County aging plan and budget for 2019-2021 have been approved by GWAAR.

I would like to thank you and your staff for taking the time and meeting with me to work on your plan and budget this year. If you have questions or need technical assistance as your plan activities progress, I encourage you, or your designated staff, to contact any GWAAR employees as necessary. We're here to help you succeed and we're more than happy to help any way we can.

Thank you, your commission, local citizens, and others for preparing a plan that will surely build on previous achievements and offer older persons' access to quality-driven programming to help them maintain their independence. Portage County continues to be a strong leader in aging programs!

Sincerely,

Jean Lynch

Jean Lynch
OAA Consultant

Cc: Cindy Piotrowski

**Portage County Commission on Aging/Aging & Disability Resource Center (ADRC) Board
Meeting Minutes – Thursday, November 1, 2018**

Members Present: Jim Clark, Bernie Coulthurst, Chris Doubek, John Giles, Charlie Gussel, Meleesa Johnson, Judy Ordens, Bernice Woitczak, Bill Zimdars, Barbara Zwickey

Also Present: Karen Piesik, Cindy Piotrowski, Erica Wojcik

- I. Introductions and Welcome to Erica Wojcik, Senior Finance Manager and new Board member John Giles.
- II. Call to Order: Ordens called the meeting to order at 4:14 p.m.
- III. Review/Approval of Minutes: October 4, 2018 – Zimdars motioned to approve the minutes/Gussel seconded; minutes approved as written.
- IV. Correspondence - none
- V. Public Comment: On matters relating to the charge of the board (representing the needs, concerns, interests, and well-being of seniors and adults with disabilities in Portage County), but not agenda items, may be made at this time under authority of sec. 19.84(2).
- VI. Public Notice: Members of the public who wish to address the Commission/Board on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Commission/Board Chair as set forth in Robert's Rules of Order.
- VII. Fiscal Issues
 - A. Discussion/Possible Action Re: Mini Grants for Wisconsin Community-based Organization to Develop or Expand, and Sustain the Delivery of Evidence-Based Health Promotion Programs in Healthy Aging 2019-2020

Piotrowski asked for approval to apply for a Wisconsin Institute for Healthy Aging (WIHA) mini grant to expand health promotion programs. Funds would add one hour of LTE time for Kate Giblin, Health Promotion Coordinator, and help pay for leader training. Doubek motioned to approve the grant application for \$2,803; Clark seconded. Motion carried, all in favor.
 - B. Discussion/Possible Action Re: Walk America Community Change Grant

The purpose of this grant is to promote walking and biking for older adults in the community. Clark motioned to approve the grant application for \$1,374, Johnson seconded; motion carried, all in favor.
 - C. Discussion/Possible Action Re: Per Diems for ADRC All Staff Meeting Attendance

Clark and Johnson agreed that members who attended the meeting on October 23 are entitled to per diem. Johnson motioned that per diem be granted if requested; Clark seconded the motion; motion carried, all ayes. (Giles and Woitczak attended all or part of the meeting; Doubek and Ordens arrived later for menu sampling.) A Special Meeting per Diem Expense Report was signed by Board members; no requests were received by adjournment of the meeting.

D. Review/Discussion of Vendor Invoice List Report, October 3, 2018 \$76,147
Central Rivers Farmshed was paid \$4,050 for frozen assets (food for the Nutrition Program)
City of Stevens Point Transportation Program was paid \$50,724 (monthly payment).

E. ADRC Budget Summary

Piotrowski explained that the \$15 fee for Project Lifesaver covers the cost of operating materials including participants' batteries and transmitters. The program has more than 30 enrollees. All local law enforcement agencies participate in the program.

VIII. Board/Department Program Issues

A. Discussion Possible Action Re: 2019-2021 ADRC Aging Plan - Public Input Documentation

Two surveys were used in the public input document. Ordens referred to a comment that said most programs are too expensive for seniors to participate. Doubek suggested adding a space on future surveys for people to explain why they don't participate in offerings. Piotrowski explained that fees can be waived if the Senior Center Manager is aware of someone's inability to pay.

Mid State Technical College discontinued the Technology Expo and computer classes that were offered in partnership with the Senior Center. There was no conversation about raising prices for classes. Retired MSTC instructor Beth Smith and Senior Center Manager Donna Calhoun have discussed starting some new classes. UWSP offers the LIFE (Learning is ForEver) Program. Sip & Swipe and one-on-one computer, email and social media instruction are available at the ADRC. Doubek added that high school students may be interested in instructing seniors.

Staff continue to work on the ADRC Marketing Plan. Johnson said she knows of a senior citizen committee that guides staff with marketing programs and services on Facebook and suggested Boosting as an inexpensive way of advertising.

Focus group results were reviewed. Piotrowski plans to meet with Jonette Arms, Executive Director, ADRC of Central Wisconsin to discuss what the two agencies can do together. Ordens stressed the importance of showing how the focus group information is used.

ADRC was awarded one of the larger Hunger and Poverty Prevention Partnership (HPP) grants (\$1,250) to help purchase moveable storage shelving for the kitchen. Giles mentioned that the HPPP is seeking a new chairperson.

Zwickey inquired about programs that match clients with the developmentally disabled population to provide chore services. Piotrowski described the services already available through ADRC's Chore Provider Service and Volunteer Caregivers of Portage County.

Johnson motioned to adopt the Public Input Documentation pages to the Aging Plan; Doubek seconded; motion carried, all ayes.

B. Legislative Advocacy

1. Family Care Waiver Ideas

The State reapplies for waiver every three years. Wisconsin Aging Advocacy Network (WAAN) and GWAAR made recommendations to stabilize the direct care workforce and ensure that

participants home and community-based services can be met. Recommendations include a tiered rate structure, established Medicaid rates and inflationary rate increases.

IX. Reports

A. GWAAR

1. Greater Wisconsin Agency on Aging Resources Meeting Minutes – August 10, 2018

B. Portage County Transportation Coordinating Committee (TCC) Meeting Minutes – August 23, 2018

In January or February, Piotrowski will bring a resolution to the Board to spend \$12,000 from the vehicle reserve to cover a one-time cost share for a replacement para transit vehicle.

C. ADRC Programs

1. Senior Center Advisory Council Meeting Minutes – July 10, 2018

Piotrowski and Tori Jennings talked about Cycling Without Age at the meeting.

D. Information & Assistance Reports

1. Local

a. Aging & Disability Resource Center (ADRC)

1) SAMS Agency Call Report – September, 2018

2) SAMs Call Profiler Report – September, 2018

3) Long-Term Care Enrollment Report – September, 2018

E. Director's Report

The Dementia Care Redesign will be on the agenda for next month with Caregiver Services Manager Tonia Simmons present.

The new lunch menu was implemented today.

The November/December issue of The Post is available.

An order has been placed for marketing materials for the year.

A radio campaign with Muzzy Broadcasting is underway; one staff person is interviewed each week at 7:45 a.m., and ads for Dementia Awareness are being aired.

Clark suggested that we concentrate marketing on those 50-60 years of age (the Sandwich Generation) who are caring for their children, their parents and themselves, with the emphasis on keeping people in their own home. November is National Caregivers Month.

X. Personnel Issues - none

XI. Adjourn - Next Meeting Date & Time: Thursday, December 6, 2018, 4:15 p.m.

Doubek motioned to adjourn the meeting; Clark seconded; meeting adjourned at 5:12 p.m., all in favor.

**Portage County Commission on Aging/Aging & Disability Resource Center (ADRC) Board
Meeting Minutes – Thursday, December 6, 2018**

Members Present: Jim Clark, Bernie Coulthurst, Chris Doubek, Charlie Gussel, Meleesa Johnson, Judy Ordens, Bernice Woitczak, Barbara Zwickey

Members Excused: Bill Zimdars

Also Present: Barb Evans, Melinda McCord, Karen Piesik, Cindy Piotrowski, Tonia Simmons

Others present: one member of the public

- I. Call to Order: Ordens called the meeting to order at 4:14 p.m.
- II. Review/Approval of Minutes: Doubek motioned to postpone approval of the November 1, 2018 minutes until the January meeting at which time the December meeting minutes will also be approved; Coulthurst seconded. Motion carried, all in favor.
- III. Correspondence
 1. Cohen-Esrey Letter
Piotrowski signed the letter in acknowledgment of her support for the proposed development located across from Lincoln Center. The project will contain supportive housing units targeted to veterans who have disabilities that make them eligible for long term care services. Corporation Counsel assisted with redrafting the letter.

At this point a member of the public entered the meeting.
- IV. Public Comment: On matters relating to the charge of the board (representing the needs, concerns, interests, and well-being of seniors and adults with disabilities in Portage County), but not agenda items, may be made at this time under authority of sec. 19.84(2).
- V. Public Notice: Members of the public who wish to address the Commission/Board on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Commission/Board Chair as set forth in Robert's Rules of Order.
- VI. Fiscal Issues
 - A. Discussion/Possible Action Re: Milton and Phyllis Berg Respite Care Grant – Fall 2018
Tonia Simmons, Caregiver Services Manager explained details of a grant available through the Alzheimer's Association. Funds can be used toward the cost of respite, Adult Day Center services and in-home care. Eligible recipients must verify financial need and have a diagnosis of dementia. Johnson motioned to approve the application for the grant; Gussel seconded; motion carried, all ayes.
 - B. Discussion/Possible Action Re: Funding Increase for Preventative Health Education Program
The Evidence-Based Health Program budget will receive a two percent increase from United Way.

C. Review/Discussion of Vendor Invoice List Report, 11/1/2018, \$44,997
GWAAR - \$3,000 for Sustainable Kitchen services
Mainsource Solutions - \$5,528 for kitchen shelving

D. ADRC Budget Summary

Piotrowski is uncertain if there will be carryover funds available for next year.

VII. Board/Department Program Issues

A. Discussion Possible Action Re: 2019 – 2023 Dementia Care State Plan
Simmons reviewed priorities and goals listed in the plan.

Accomplishments of ADRC's Caregiver Support programs include: 35 Dementia Friendly Community trainings were provided; Support Group attendance has increased significantly; monthly Virtual Dementia Tours were offered; local law enforcement, fire and rescue personnel and assisted living staff have received training. Simmons plans to integrate Virtual Dementia Tours with Dementia Friendly Community training. Piotrowski added that the agency had an easier time bringing law enforcement to the table for dementia related programs due to already established relationships through programs like Triad, Project Lifesaver and the Safe & Sound program.

Board suggestions: collaborate with local crisis response trainings; outreach to "Health Occupations Students of America (HOSA) to provide education about dementia and help expand the geriatrics and caregiving workforce

B. Discussion/Possible Action Re: RSVP Program Self Evaluation

The evaluation was completed by staff and advisory council members. Evans explained that staff will work to improve marketing for RSVP and will increase the distribution of impact information throughout the community.

C. Discussion/Possible Action Re: Nutrition Program Kitchen Policies

Doubek made a motion to approve all of the policies in one motion; Johnson seconded.

Discussion: Doubek suggested the following changes to the Cancellation Policy (pg. 42): add the words 'Public School' to 'Stevens Point District;' change the media ID access codes and passwords to restrict access by the public.

Johnson motioned to amend the original motion to include said changes; Doubek seconded; all in favor of the amendment.

The motion to accept all pages of the Nutrition Program policies as amended carried, all in favor.

D. Discussion/Possible Action Re: Business After Hours, June 17, 2019

The ADRC Open House will be held the same day (Business After Hours begins at 5 p.m.)

E. Legislative Advocacy

Piotrowski explained that the policy changes resulting from the ‘Lame Duck’ session of State Legislature has an impact on aging programs. The full extent is yet unknown.

VIII. Reports

A. Bloomberg Report on Ageism

B. GWAAR Board Meeting Minutes, August 3, 2018

C. Portage County Transportation Coordinating Committee (TCC)

1. TCC Meeting Minutes – October 25, 2018

Board suggestion: include Cycling Without Age as a mode of transportation.

D. ADRC Programs

1. Caregiver Services Program Update

The program hosted Reeling In The Memories this past year; the Rosholt Lions Camp will donate space and supplies for the event next year (May 11).

Simmons and Dementia Care Specialist Carley Prochaska Lee are establishing a partnership with Alzheimer’s Association Outreach Specialist.

Virtual Dementia Tours are scheduled for late January.

Adult Day Center faces census challenges; currently, 19 participants are enrolled.

Supervisor Marissa Bakken has spoken at dining sites and presented at Inclusa, Inc.

There has not been any substitutes turnover this past year.

The Volunteer Caregivers Program is focusing on the second annual appeal letter

Volunteers for snow removal were recruited through a local Cub Scout group and from the Volunteers Rock website with RSVP’s assistance.

National Family Caregiver Month was observed in November. Cookies With a Caregiver, a new program, was offered and resulted in higher attendance at the Caregiver Support Group.

Simmons is closing out AFCSP and NFCSP funding dollars.

2. 2018 Customer Satisfaction Survey

Piotrowski reviewed results of the survey comparing Portage County and Wisconsin statistics.

3. Portage County Senior Corps Advisory Council Meeting Minutes – August 28, 2018

4. Nutrition Program Advisory council Meeting Notes – August 8, 2018

5. RSVP Silver Threads Raffle

Evans reported that ticket sales are going well. The drawing will be held on Tuesday, December 11 at 2 p.m. Proceeds will be used to purchase volunteer project materials.

E. Information & Assistance Reports

1. Local

a. Aging & Disability Resource Center (ADRC)

1) SAMS Agency Call Report – October, 2018

Staff made a high number of contacts in October.

2) SAMs Call Profiler Report – October, 2018

3) Long-Term Care Enrollment Report – October, 2018

F. Director's Report

The GWAAR Nutrition Program video will be shown at next month's meeting after final edits.

Messenger bags were available for Board members; other promotional items purchased this year: signature cards, silicone knives, cell phone holders, magnifier lights, smash lights and shoe horns. Knives were donated to Portage County Business Council.

Volunteers Santha Bickford and Karen Phelps participated in a recent Intergenerational Panel at MSTC on seniors and technology use.

Staff received a handout, "Tell Good Stories," to use as a marketing guideline.

Brochures for the agency and seven other programs have been updated.

Staff will follow a schedule for Facebook posts. The Adult Day Center page will gradually integrate with the agency page.

Piotrowski made deliveries for the Almond-Bancroft home-delivered meal route today. The route is 92 miles long and fifteen volunteers are needed for adequate coverage. Mileage is reimbursed at the IRS rate (currently \$.52 per mile). Piotrowski will need to contract meal delivery if enough volunteers are not recruited.

IX. Personnel Issues

A. Position Refills

1. Food Service Aide

The person hired for the Food Service Aide position has resigned; interviews were conducted today to refill the position.

X. Adjourn - Next Meeting Date & Time: Thursday, January 3, 2019, 4:15 p.m.

Corporation for National and Community Service

NationalService.gov



To: Cindy Piotrowski, ADRC Director
Barb Evans, RSVP Project Manager

From: Sarah Brady, State Director

Date: November 28, 2018

Re: CHC Surge One-Time Augmentation Opportunity for 17SFNWI006 and 17SRNWI007

Through this letter, I am pleased to notify you that your grant, referenced above, is eligible to receive a One-Time CHC Surge Augmentation of \$1,700 (17SFNWI006) and \$500 (17SRNWI007) in federal funds this year. These funds are in addition to your 2018 annual federal base funding. They will not permanently increase your federal funding in future grant years.

The purpose of this augmentation is to support your participation in the One-Time CHC Surge Augmentation. Full guidance on the purpose and permissible uses of this augmentation are available at <https://nationalservice.gov/programs/senior-corps/manage-senior-corps-grants/one-time-chc-surge-augmentation-senior-corps>.

As noted at the link above, Senior Corps has approved waivers to the following requirements:

- * For all grant programs: Accepting these funds will not result in an increase in the required match amount (also known as the grantee share, or non-federal share of the award). (45 CFR 2551.92, 45 CFR 2552.92, 45 CFR 2553.72)
- * For all grant programs: Accepting these funds will not result in an increase in the number of VSYs or unduplicated volunteers required to be programmed in work plans associated with National Performance Measure outputs or outcomes.
- * For the FGP and SCP Programs: Accepting these funds will not result in an increase in the amount of funding that grantee must spend to the direct benefit of the volunteer (also known as the Direct Benefit Ratio rule or 80/20 rule). (45 CFR 2551.92, 45 CFR 2552.92)

Once accepted, these augmentation funds must be used within your current budget period.

In order to enable CNCS to award funds to your organization in a timely manner, you must complete the following steps by December 3, 2018:

- 1) Access the grant amendment application that has been created for you (FGP application id: 18SF210259 and SCP application id: 18SR210261). To expedite this process, an amendment application has already been created for you and has been returned to you in eGrants. To locate and edit the amendment application:
 - a. Log into eGrants
 - b. From the eGrants homepage, under "View My Grants/Applications," locate and click on "I Grantee Edit before PO cert".
- 2) Modify your budget to reflect your baseline funding plus the augmentation amount
 - a. Once you have located the amendment application, click on "Edit."
 - b. On the left side of the screen, select "Budget Section I."
 - c. Edit the amounts in the Criminal Background Check line of the Other Volunteer Support Costs category to include the additional funds
- 3) Complete the Authorization, Assurances, and Certifications
 - a. The person who electronically signs these 3 items by clicking "I Agree" must be authorized by your agency to do so. Usually, this person is the Executive Director or CEO. It generally should not be the Project Director. The correct person must be logged in under his/her own account before pressing "I Agree."
- 4) Re-submit the application
 - a. Once the authorization, assurances and certifications are complete, please click on "Return application to PO".
- 5) Please re-submit the amended grant application in eGrants by no later than December 3, 2018.

Thank you again for your immediate attention to this matter. If you have any questions about the process please do not hesitate to contact me.

Sincerely,

Sarah Brady, State Director

12/28/2018, 2:48 PM, EST



[home](#) [my account](#) [help](#) [logout](#)



Welcome Barbara

EXISTING APPLICATIONS

Grant #08SRNW1005 - Retired and Senior Volunteer Program

Grant #05SRNW1003 - Retired and Senior Volunteer Program

Grant #02SRNW1135 - Retired and Senior Volunteer Program

Grant #17SRNW1007 - Retired and Senior Volunteer Program

Amend. #	App. ID	App. Type	Creation Date	Status		
0	19SR211505	Continuation	12/19/2018	Grantee Initial Entry	edit	delete
					Select a Report	GO
2	18SR210261	Amendment	11/28/2018	Awaiting GO Certification		view
					Select a Report	GO
1	18SR200139	Continuation	11/29/2017	Awarded		view
					Select a Report	GO
0	17SR191132	New Grant/Previous Grantee	12/13/2016	Awarded		view
					Select a Report	GO

Grant #17SFNW1006 - Foster Grandparent Program

Amend. #	App. ID	App. Type	Creation Date	Status		
3	18SF210259	Amendment	11/28/2018	Awaiting GO Certification		view
					Select a Report	GO
2	18SF202855	Continuation	03/02/2018	Awarded	view	continue
					Select a Report	GO
1	17SF194854	Amendment	04/11/2017	Awarded		view
					Select a Report	GO
0	17SF190891	New	12/05/2016	Awarded		view
					Select a Report	GO

Grant #14SRNW1008 - Retired and Senior Volunteer Program

Grant #12SRNW1005 - Retired and Senior Volunteer Program

Grant #11SRNW1006 - Retired and Senior Volunteer Program

Grant #440N071-20 - Retired and Senior Volunteer Program

508 Approved | [Contact Help Desk](#) | [disable the pictures](#)

Release version: 6.11

Memo

To: Laura Belanger Tess, HR Director
From: Cindy Piotrowski, ADRC Director
cc: Donna Calhoun, Senior Center Manager
Date: December 28, 2018
Re: Health Promotion Coordinator

In 2019, the permanent number of hours for the Health Promotion Coordinator is 30 hours/week. We are seeking additional LTE hours for the position.

The ADRC applied for and received a Wisconsin Institute for Healthy Aging for \$2,803 in 2019. We are asking to add 42 LTE hours per week to the position to coordinate this grant. Only \$941 are budgeted for personnel. The program received an additional funding increase from the United Way of \$481 of which \$340 would be used. Using these 2 sources we would like to add 1 hour of LTE to the position per week for the year.

**PORTAGE COUNTY WISCONSIN
REQUEST FOR ADDITIONAL STAFF**

Year of Request: 2019

Grant Funded Request Tax Levy Request Combination Levy/Grant Request

This form is to be used to submit a request for additional staff. Below is a checklist of the items that must be included with this form:

- Costing of Position Including Funding Sources (bottom of form)
- Brief Narrative of Justification for Position
- Job Description for the Requested Position
- Governing Committee Minutes Approving of Position
- Human Resources Requisition Form

Department	Class of New Position	Beginning Employment Date
<u>ADRC</u>	<u>23</u>	<u>January 7, 2019</u>

(Calculate for year being hired at 100% Rate)

Hourly Rate Recommended	X # of Hours Per Year	= Anticipated Salary
<u>\$22.3951</u>	<u>52</u>	<u>\$1,164.5452</u>

TOTAL COST OF POSITION	
Salary (calculated above)	\$ <u>1,164.5452</u>
Retirement:	\$ <u>0</u>
Social Security & FICA	\$ <u>116</u>
Health Insurance (Family)	\$ <u>0.00</u>
Life Insurance	\$ <u>0.00</u>
Disability Insurance	\$ <u>0.00</u>
Workers Comp Insurance	\$ <u>0.00</u>
Other (Specify)	\$ _____
Total Position Cost	\$ <u>1,280.5452</u>
Operating Supplies	\$ _____
Equipment	\$ _____
Total Position Cost	\$ <u>1,280.5452</u>

SOURCES OF FUNDING	
Grant Sources	
<u>WIHA</u>	- \$ <u>941</u>
<u>United Way</u>	- \$ <u>340</u>
_____	- \$ _____
_____	- \$ _____
Total Grant Sources	- \$ <u>1281</u>
Tax Levy Requirement	- \$ <u>0.00</u>
Total Revenues	\$ <u>1,281</u>



12/27/2018 13:06
Piesikk

PORTAGE COUNTY, WI
YEAR-TO-DATE BUDGET REPORT

FOR 2018 12

ACCOUNTS FOR:
230 Aging & Disability Resource Ct

REVENUES

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
230000000 Aging & Disability Resourc	-714,811	0	-714,811	-714,810.96	.00	-.04	100.0%
23421000 ADRC - Administration	-57,700	0	-57,700	-494.41	.00	-57,205.59	.9%
23422000 RSVP/FGP	-248,021	0	-248,021	-176,562.79	.00	-71,458.21	71.2%
23423010 Senior Center	-58,800	0	-58,800	-58,595.04	.00	-204.96	99.7%
23423030 Evidence Based Programs	-34,705	0	-34,705	-31,198.38	.00	-3,506.62	89.9%
23424010 Administration	-213,817	0	-213,817	.00	.00	-213,817.00	.0%
23424020 Fleet Management/Operation	0	0	0	-2,538.88	.00	2,538.88	100.0%
23424030 Service Providers	0	0	0	-233,344.54	.00	233,344.54	100.0%
23425000 Nutrition	-449,031	-120,000	-569,031	-394,801.72	.00	-174,229.28	69.4%
23426010 Adult Day Care	-153,892	0	-153,892	-101,006.30	.00	-52,885.70	65.6%
23426020 Caregiver Support Services	-102,882	0	-102,882	-90,144.07	.00	-12,737.93	87.6%
23427000 Resource Center	-1,007,628.	-8,772	-1,016,400	-302,889.00	.00	-713,511.00	29.8%
23428000 Project Lifesaver	-3,650	0	-3,650	-5,725.00	.00	2,075.00	156.8%
TOTAL Aging & Disability Resource Ct	-3,044,937	-128,772	-3,173,709	-2,112,111.09	.00	-1,061,597.91	66.6%



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PORTAGE COUNTY, WI
YEAR-TO-DATE BUDGET REPORT EXPENSES

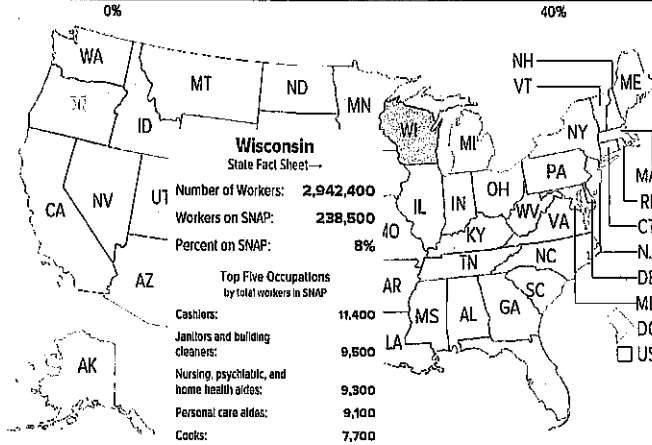
12/27/2018 13:08
piesikk

FOR 2018 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
230 Aging & Disability Resource Ct							
23000000 Aging & Disability Resourc	0	0	0	215.36	.00	-215.36	100.0%
23421000 ADRC - Administration	366,510	0	366,510	326,070.82	1,004.00	39,435.18	89.2%
23422000 RSVP/FGP	304,836	0	304,836	260,952.24	15,955.61	27,928.15	90.8%
23423010 Senior Center	163,950	0	163,950	147,202.27	1,635.97	15,111.76	90.8%
23423030 Evidence Based Programs	46,958	0	46,958	49,142.59	.00	-2,184.59	104.7%
23424010 Administration	295,725	0	295,725	278,982.00	.00	16,743.00	94.3%
23424020 Fleet Management/Operation	653	0	653	46.62	.00	606.38	7.1%
23425000 Nutrition	623,165	120,000	743,165	640,339.25	72,808.21	30,017.58	96.0%
23426010 Adult Day Care	153,892	0	153,892	128,807.65	89.00	24,995.05	83.8%
23426020 Caregiver Support Services	150,794	0	150,794	129,723.54	955.50	20,114.56	86.7%
23427000 Resource Center	934,805	8,772	943,577	843,973.15	42.07	99,561.44	89.4%
23428000 Project Lifesaver	3,650	0	3,650	3,005.87	.00	644.13	82.4%
TOTAL Aging & Disability Resource Ct	3,044,937	128,772	3,173,709	2,808,461.36	92,490.36	272,757.28	91.4%

MORE ON THIS TOPIC

STATE FACT SHEETS
SNAP Helps Low-Wage Workers in Every State



Click on a state to view data on SNAP participation by occupation for that state. Click on an occupation or occupation group in the occupation table for a nationwide map of SNAP participation for that occupation, and click the arrows to expand the occupation groups into more specific classifications.

National

Totals



of SNAP participation for that occupation, and click the arrows to expand the occupation groups into more specific classifications.

National

665

Occupation	Total in SNAP
Expand All Collapse All	
Management, business, and financial >	817,300
Professional and related >	1,452,300
Service >	4,515,500
Sales and related >	1,715,600
Office and administrative support >	1,845,300
Farming, fishing, and forestry >	197,700
Construction and extraction >	1,005,300
Installation, maintenance, and repair >	420,200
Production >	1,128,800
Transportation and material moving >	1,390,200

Workers who "participate in SNAP" are civilian workers in households that participated in SNAP in the last year. Figures are three-year averages from 2015 to 2017 to improve reliability of state-level estimates. Estimates for specific occupations are omitted when a sample has fewer than 30 households but are included in state totals. Occupations are grouped using Census occupational classification system. Average hourly wage data are for all employees, not just SNAP participants; data are collected semi-annually from November 2014 to May 2017 and adjusted to May 2017 dollars.

Sources: CBPP analysis of 2015-2017 American Community Survey data. Average wage data from Bureau of Labor Statistics May 2017 Occupational Employment Statistics survey.



of SNAP participation for that occupation, and click the arrows to expand the occupation groups into more specific classifications.

National

Percent ▾

Occupation	Percent in Occupation Participating in SNAP
Expand All Collapse All	
Management, business, and financial >	4%
Professional and related >	4%
Service >	17%
Sales and related >	11%
Office and administrative support >	10%
Farming, fishing, and forestry >	19%
Construction and extraction >	13%
Installation, maintenance, and repair >	9%
Production >	13%
Transportation and material moving >	14%

Workers who "participate in SNAP" are civilian workers in households that participated in SNAP in the last year. Figures are three-year averages from 2015 to 2017 to improve reliability of state-level estimates. Estimates for specific occupations are omitted when sample has fewer than 30 households but are included in state totals. Occupations are grouped using Census occupational classification system. Average hourly wage data are for all employees, not just SNAP participants; data are collected semi-annually from November 2014 to May 2017 and adjusted to May 2017 dollars.

Sources: CBPP analysis of 2015-2017 American Community Survey data. Average wage data from Bureau of Labor Statistics May 2017 Occupational Employment Statistics survey.

CENTER ON BUDGET AND POLICY PRIORITIES | CBPP.ORG

TOPICS: Food Assistance

Portage County CARES Coalition

(Caregiving, Advocacy, Resources, Education, Support/Services)

November 20th, 2018

Portage County Health and Human Services

817 Whiting Ave. Stevens Point

Rooms 103/104 (lower level)

10:15 am – 11:30 am

Meeting Minutes

1. Welcome/Introductions:

- a. Networking event – Ascension and Brookdale Tuesday December 11th Great Northern Distillery 4:30-7 Ugly Christmas Sweater, 2 drink tickets and Copperleaf is providing food
- b. Fly in committee meeting in December 13th at 3:00pm at Ascension Plover office on Post Rd. if you are interested in being involved contact Steph Inman

2. Spotlight – Whispering Pines

- a. Crystal Fountain Assisted Living
 - i. Whispering Pines (40 bed CBRF)
 - ii. Lodge at Whispering Pines (RCAC) 68 bed
 1. Pets/cats typically but its case by case basis
 2. Can have double occupancy (husband/wife)
 - a. Can have POA activated if husband/wife is activated POA
 3. Cannot have an activated POA on admission BUT can become activated IF they are not a risk to themselves or others

*Mission Statement – The Portage County CARES (Caregiving, Advocacy, Resources, Education, Support/Services) Coalition is a network of organizations dedicated to assisting caregivers, as well as each other, with identifying needs and providing support through education, resources, services & advocacy.

- iii. Full time activity director
- iv. Trolley
- v. Insulin injections and sliding scale insulin – provide extra training for this as well
- vi. 2 facilities in Rapids
 - 1. Arbor view
 - 2. Arbor wood (RCAC)
 - 3. Independent Building Arbor creek 36 bed
 - a. Opened in April
 - b. No services
 - c. Underground parking
- vii. Whispering Pines always operates from a waiting list.

3. **Teepa Snow video**– “It’s All In Your Approach” – 20 minute segment

4. **Community & Placement Concerns:**

- a. Diabetic placements in the community

5. **Planning for future meeting presentations:**

(Dementia Overview, Dealing with Challenging Behaviors, Transportation, Dementia and Sexuality)

Teepa Series, have the flexibility to have “special guests” come and present on a variety of topics

Next Meeting is January 15th

Adult Protective Services for January

*Mission Statement – The Portage County CARES (Caregiving, Advocacy, Resources, Education, Support/Services) Coalition is a network of organizations dedicated to assisting caregivers, as well as each other, with identifying needs and providing support through education, resources, services & advocacy.



Virtual Dementia Tour



**WALK
IN THEIR
SHOES**

Tuesday January 29, 2019 1:30-3:30pm

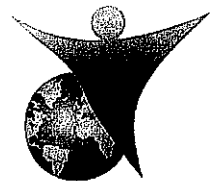
If you are interested in participating in the Virtual Dementia Tour, please call the ADRC to reserve your 20 minute time slot.

For more information, call 715-346-1401

Lincoln Center
1519 Water St
Stevens Point, WI 54481

The Virtual Dementia Tour® is an individual experience through simulated dementia created for families, organizations, and companies seeking to better understand the physical and mental challenges of those with dementia.

After experiencing the sensory training, you will have a greater understanding of the realities of what living with dementia is like. This unique, interactive program has been shown to improve communication and care. Learning to create a positive environment for those with dementia can only come from attempting to walk in their shoes.



SAMS Agency Call Report

12/26/2018

- ADRC of Portage County November 2018**Who made contact (Caller Type):**

No. of Calls	Caller Type
178	(Self)
9	11-Legal Decision Maker
21	12-Caregiver
61	13-Relative/Friend/Neighbor/Comm Mbr
45	14-Agency/Service Provider
15	15-ADRC Contacted Consumer/Designee
16	16-ADRC Initiated Collateral Contact
2	99-Other
347	Total

Topic Categories discussed during call:

No. of Calls	Topic Category
11	Abuse and Neglect
4	Adaptive Equipment
16	Alzheimer's and Other Dementia
6	Assisted Living (AFH, CBRF, RCAC)
3	Budget Assistance
12	Caregiving
1	Complaints (other)
1	Emergency Preparedness
2	End of Life
9	Food
7	Health
1	Health Promotion
45	Home Services
29	Housing
1	Income Maintenance
5	Insurance
8	Legal Services
3	MDS Section Q Referrals
3	Medical Home Care
3	Mental Health
7	Non MDS Section Q
3	Nursing Home
11	Other
208	Public Benefits LTC Programs
32	Public Benefits, Other

SAMS Agency Call Report

12/26/2018

- ADRC of Portage County November 2018

1	Recreation/Socialization
2	Referral for Evaluation
1	Referral for Financial-Related Needs
11	Transportation
1	Unmet Need – Utility Assistance
1	Veterans
347	Total

ADRC Activity:

No. of Calls	ADRC Activity
71	Administrative (Select exclusively.)
31	Attempted Contact (Select exclusively.)
24	Long-Term Care Functional Screen
3	Memory Screen
16	Provided Assistance with MA Application Process
1	Provided Disenrollment Counseling
11	Provided Enrollment Counseling
8	Provided Follow-up
195	Provided Information & Assistance
16	Provided Options Counseling
347	Total

Consumer Age Group:

No. of Calls	Consumer Age Group
7	100 - 150
22	17 - 21
65	22 - 59
253	60 - 99
347	Total

Disability:

No. of Calls	Disability
32	00-Alzheimer's/Irreversible Dementia
29	01-Developmental/Intellectual Disability
198	02-Elderly: Age 60 or Older
41	03-Mental Health
37	04-Physical Disability
4	05-Substance Use
60	06-Unknown (Select exclusively.)
347	Total

SAMS Agency Call Report

12/26/2018

- ADRC of Portage County November 2018

Monthly Total

No. of Calls	Total Minutes	Month
347	3,570	November, 2018
347	3570	Total

SAMS Call Profiler Report

12/26/2018

- ADRC of Portage County November 2018

Call Type	# of Calls
Email/Electronic	57
Home	18
Hospital	1
Incoming	156
Nursing Home	3
Office: Appt at ADRC	12
Office: Walk-in at ADRC	29
Other	9
Outgoing	56
Residential Setting - RCAC/CBRF/AFH	6
Total number of unduplicated calls:	347
Total number of unduplicated callers:	226

ADRC of Portage County
2018 Long-Term Care Enrollments

	2018	January	February	March	April	May	June	July	August	September	October	November	December
Inclusa Enrollments		806	810	802	793	790	788	780	775	781	770	769	
Lakeland Enrollments		24	28	30	30	34	36	34	35	34	36	36	
IRIS Enrollments		76	76	75	74	75	75	75	72	71	71	70	
Community Relocations		0	0	1	0	0	3	1	1	0	0	3	
Total LTC		906	914	908	897	899	902	890	883	886	877	878	