



County of Portage

Finance Department

1462 Strongs Avenue
Stevens Point, WI 54481
Phone: (715) 346-1330
Fax: (715) 346-1634

February 4, 2019

CANCELLATION

This meeting has been cancelled and will be rescheduled.

You are hereby notified that there will be a meeting of the **Finance Committee** to be held on **Monday, February 4, 2019 at 5:00 p.m.** in Conference Room 1 & 2 of the Portage County Annex, 1462 Strongs Avenue, Stevens Point, Wisconsin 54481.

AGENDA:

Call to Order

Review & Approval of Minutes

Director's Reports

- Finance Update
 - Staffing Update
 - Munis Version Upgrades
 - 2019 Sales Tax Report
 - Correspondence
- Purchasing Update
- Information Technology Update
- County Executive Update

PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order

Discussion and Possible Action regarding Resolution for Cancellation of Outstanding Checks Issued Prior to January 1, 2018

Discussion and Possible Action regarding Resolution Authorizing the Addition of 1.0 FTE for a New Economic Support Services Benefit Recovery Specialist Position for the PCHHS Department to be Funded with Existing Enhanced Medicaid Program Funds and a Subsequent Budget Adjustment

(Continued on next page)

Important Notices

1. A quorum of any given Portage County committee including the County Board and the Executive Operations Committee may be present at this meeting.
2. Any person who has special needs and plans on attending this meeting should contact the Finance Department at 715-346-1330 as soon as possible to ensure that reasonable accommodations can be made.

Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

Adjourn

Next Meeting Dates:

February 18, 2019