

Ryan Rose

Park Director

PORTAGE COUNTY PARK COMMISSION  
**THURSDAY, MARCH 14, 2019**  
**JORDAN WEST LODGE**  
1770 CTY RD Y  
STEVENS POINT WI 54482  
MEETING AGENDA  
**5:00 P.M.**

- A. Call to Order
- B. Approval of Minutes-February 14, 2019
- C. Correspondence
- D. Review vendor invoice list
- E. Reports-if any
  - i. Board Members
  - ii. President
  - iii. Park Director
- F. Public Notice: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Commission President as set forth in Robert's Rules of Order.
- G. Public Comments
- H. Business
  - 1. Discussion and possible action regarding request for special meeting attendance, approval of attendance of special meetings, and special meeting attendance report.
  - 2. Discussion and possible action on allowing the P.A.S.T.A Mountain Bike Club to build a Beginner/Intermediate Bike Trail.
  - 3. Discussion on Standing Rocks Winter Sports Area
  - 4. Update on Standing Rocks Multipurpose building
  - 5. Capital Improvement updates
- I. Adjourn

**Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.**

Any person who has special needs and plans on attending this meeting should contact the Portage County Parks Department as soon as possible to ensure that reasonable accommodations can be made. 715-346-1433

# PORTAGE COUNTY PARK COMMISSION

Regular Meeting

Minutes

February 14, 2019

The Portage County Park Commission meeting was called to order at 5:00 P.M. by President Jim Gifford at the Jordan West Lodge.

Members present: Bob Gifford, Jim Gifford, George Kraft, Mildred Neville, Eric Olson, Mike Splinter, and Jim Zach. Also present were Scott Cole, Mike Mitchell, Warden Jon Scharbarth, Jon Gottman, County Executive Chris Holman, Trail Coordinator Rex Runke, Assistant Park Director Justin Vogel, and Park Director Ryan Rose.

Moved by George Kraft and seconded by Bob Gifford to approve the minutes of January 10, 2019 minutes as mailed. Motion carried by unanimous vote.

Correspondence-Ryan Rose stated that he met with the Procurement Director regarding the bids due on February 27 for the Standing Rocks multi-purpose building. The bid will be awarded to the lowest bidder.

The vendor invoice list was reviewed and placed on file.

## Board Member Reports:

Kraft had included pictures for the dust conditions at Standing Rocks Park included in the meeting packet. This will be discussed at next month's meeting.

Rose stated that the Parks Department is starting to hire seasonal employees for the summer. The Assistant Park Director and a Park Specialist attended a job fair at UWSP. Rose gave a presentation to Dr. Cook's class regarding the Management Plan for Standing Rocks.

James Gifford read the public notice. Scott Cole was in attendance if there were questions on Item #1.

Public Comments – None

Discussion of P.A.S.T.A. Mountain Bike Proposal to build a new beginner/intermediate trail.

George Kraft spoke to the Park Commission regarding the mountain bike/fat tire bike proposal. He thinks that the decision is up to the Park Commission and it does not have to go to the County Board. Kraft read through a report he included in the meeting packet and took pictures of a mountain bike trail at Ringle, WI.

Scott Cole stated that the bike club does a lot of work on the mountain bike trails. The Parks Department has always helped maintain the bike trails.

Ryan Rose thanked Kraft for looking at the trails at Ringle, WI.

Rose supports the mountain bike proposal. Some trails will be eliminated and more user friendly trails will be built. The beginner and intermediate trails will be for everyone to ride. Standing Rocks is a public park.

Scott Cole explained that there will not be berms on every corner.

Some Park Commission members were concerned with hikers and bikers on the same trail. Signage can be placed on the trails. Hikers could walk one direction and bikers go the other direction.

Bikers who want expert trails will still have expert trails.

The purpose of the park is for the people of Portage County. Rex Runke stated that we have people coming from the Fox Valley and Madison area to cross country ski and snowmobile.

County Executive, Chris Holman, supports the idea of the mountain bike proposal.

The mountain bike proposal will be on next month's agenda.

Warden Jon Scharbarth gave an update on the Learn to Hunt program. This is a state program that is run by the DNR for people who have never hunted before.

In 2015, the Park Commission became involved in the Learn to Hunt program and through a lottery system, thirteen people participated in the program and shot twenty-one deer.

The DNR is requesting to conduct a Learn to Hunt Deer season at Standing Rocks Park on November 2, 2019 and November 3, 2019 at Standing Rocks Park. There will be five hunters this year. Each hunter will be in a specified zone and in a ground blind with their adult mentor.


The herd numbers have come down and we have not seen browsing like we did in the past.

Moved by Kraft and seconded by Olson to approve the Learn to Hunt Deer Season at Standing Rocks Park with no more than two bucks shot. Motion carried by unanimous voice vote.

The March Park Commission meeting will be held on Thursday, March 14, 2019 at 5:00 p.m. at the Jordan West Lodge. .

The meeting was adjourned at 6:15 p.m.

Respectfully submitted by

  
Mickey Cychoz  
Administrative Associate I

s/s



2 tyler erp solution

PORTAGE COUNTY, WI  
VENDOR INVOICE LIST

03/05/2019 08:52  
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INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
617 Wisconsin Power and Light Company								
2846200000011819	1900514	01/18/2019	020119	5493	182.10	02/04/2019	DIR	Electricity for Lake Emil
8231450000011819	1801036	01/18/2019		630049	18.88	01/30/2019	INV	Acct #8231450000 Electric
					200.98			
2278110318	1805924	11/03/2018	022219	630527	1,736.00	02/22/2019	INV	2018-2019 Snowmobile Trai
2487 Central WI Auto Parts								
442516	1900516	01/11/2019	021519	630327	6,495.99	02/05/2019	INV	Napa Auto Parts Invoice 4
444426	1900517	01/24/2019	021519	630327	6,689.00	02/12/2019	INV	Napa Auto Parts Invoice 4
					13,184.99			
18 Central WI Electric Cooperative								
2355025010119	1801126	01/09/2019		5469	50.27	02/04/2019	DIR	Electricity for 4D3105 Co
2257025010119	1801127	01/09/2019		5470	48.29	02/04/2019	DIR	Electricity for Lake Hele
1765025123118	1801128	01/09/2019		5471	47.00	02/04/2019	DIR	Electricity for Sunset La
2350025010119	1801129	01/09/2019		5472	48.29	02/04/2019	DIR	Electricity for 4D3110 Co
10541536010119	1801130	01/09/2019		5473	49.00	02/04/2019	DIR	Electricity for Shooting
					242.85			
3203 Chain O Lakes Litho								
14254	1900211	02/01/2019	021519	630329	479.76	02/08/2019	INV	2019 Boat launch stickers
154 Cooper Oil Co								
314602	1900001	02/12/2019	021519	630339	1,168.71	02/13/2019	INV	Cooper Oil Jordan Shop In
314603	1900001	02/12/2019	021519	630339	716.10	02/13/2019	INV	Cooper Oil Jordan Shop In
					1,884.81			
2545 FIS Merchant Services								
2447013708470013119	1900781	01/31/2019		5515	1,185.73	02/11/2019	DIR	Merchant Services - Acct:
440 Arlene Stillman								
8590	1900068	01/24/2019	021519	116141	61.81	02/13/2019	INV	Time Authorization Reques
275 Junction City Sundowners								
275122118	1805920	12/21/2018	022219	116236	7,217.98	02/22/2019	INV	2018-2019 Snowmobile Trai
238 Kellner Knights Snowmobile Club								
238120218	1805918	12/02/2018	022219	630534	2,293.00	02/22/2019	INV	2018-2019 Snowmobile Trai
293 Lakeland Overhead Door Corp								
0105225-IN	1900512	01/21/2019	021519	630376	144.00	02/05/2019	INV	Repair Door



2 tyler erp solution

PORTAGE COUNTY, WI  
VENDOR INVOICE LIST

03/05/2019 08:52  
hilleyr

P 2  
apinvlst

INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
304 Lakes Gas Co									
17038	1900649	02/04/2019	021519	630377	162.13	02/12/2019	INV	PD	LP Gas - Acct: 3181
17037	1900649	02/04/2019	021519	630377	320.63	02/12/2019	INV	PD	LP Gas - Acct: 3180
					482.76				
1 One Time Pay Vendor									
1011919LP		01/29/2019	020119	630178	100.00	01/30/2019	INV	PD	Security Deposit Refund
1060819J1		01/30/2019	021519	630416	252.00	02/06/2019	INV	PD	Deposit Cancellation Refu
					352.00				
250 Pok A Snoz Snowmobile Club									
250110318	1805919	11/03/2018	022219	630537	3,470.50	02/22/2019	INV	PD	2018-2019 Snowmobile Trai
1199 Precision Glass And Door LLC									
12023	1900609	02/01/2019	021519	630436	157.00	02/08/2019	INV	PD	Replace Insulating Glass
4131 Rettler Corporation									
2031	1900525	01/15/2019	021519	630444	3,298.00	02/07/2019	INV	PD	Green Circle Trail Projec
168 Shantytown Snowmobile Club Inc									
168121618	1805917	12/16/2018	022219	630538	2,036.50	02/22/2019	INV	PD	2018-2019 Snowmobile Trai
1890 WI Dept of Safety & Professional Services									
491834	1900142	01/10/2019	020119	630251	570.00	01/31/2019	INV	PD	Permits for Standing Rock
					570.00				

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27 INVOICES

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38,998.67

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\*\* END OF REPORT - Generated by Hilley, Rebecca \*\*

## STANDING ROCKS PARK DEVELOPMENT PLAN

<u>DEVELOPMENT PROJECT</u>	<u>WHEN</u>	<u>COST</u>	<u>AMOUNT BUDGETED</u>
Three phase electricity installation	Winter/spring 2010	\$145,000	\$467,500 (\$322,500 left)
Electrical service hookup	Spring/summer 2010	\$30,000	\$322,500 (\$292,500 left)
Replace tow ropes	Summer 2010	\$90,000 (\$30,000 ea)	\$292,500 (\$202,500 left)
Construct tubing hill	Summer/Fall 2011	unknown	
Construct XC ski lodge	Summer/Fall 2011	unknown	
Construct new ski hill	Summer/Fall 2011	unknown	
<u>ROAD PAVING PROJECT</u>	<u>WHEN</u>	<u>COST</u>	<u>AMOUNT BUDGETED</u>
Pave road and parking lot	Summer/Fall 2010	\$110,000	\$143,500
<u>SNOWMAKING PROJECT</u>	<u>WHEN</u>	<u>COST</u>	<u>AMOUNT</u>
Install snowmaking equipment	unknown	\$500,000 - \$750,000	\$80,000

## Proposed Capital Improvement Projects 2019-2024

Scheduled Year	Project#		
2019	510-18-01	1.) Collins Park Road Paving	\$125,000
	510-06-02	2.) Standing Rocks Development (Building)	\$350,000
2020	510-06-02	1.) Standing Rocks Development (Tubing)	\$200,000
	510-19-01	2.) Jordan Camp/Dubay picnic.	\$75,000
	510-19-02	3.) Chip Sealing Park Roads	\$100,000
2021	New	1.) Repair Jordan Dam	\$180,000
	510-20-01	2.) Lake Emily Campground Expansion	\$150,000
2022	510-22-01	1.) South Jordan/Lake Emily picnic	\$85,000
2023	510-23-01	1.) Pave Galecke Parking Lot ( User fee) Boat Launch.	\$90,000
2024	Open		