

Portage County Wisconsin  
Finance Committee  
March 11, 2019

**Members Present:** Jeanne Dodge, Al Haga, Jim Gifford, Dave Ladick, Larry Raikowski

**Excused:** Dennis Raabe

**Absent:** none

**Also Present:** Jenni Jossie, Pam Przybelski, Chris Holman, Cindy Piotrowski, Nathan Check, Al Hawker, Calvin Winters

**Call to Order**

Meeting called to order at 5:00 p.m. by J. Dodge.

**Review & Approval of Minutes**

Motion by D. Ladick, seconded by L. Raikowski to approve meeting minutes of February 11, 2019. Motion carried.

**Vendor Invoice Lists**

February 2019 vendor invoice lists were reviewed and placed on file.

**Director's Reports**

- Finance Update
  - Staffing Update
  - Munis Version Upgrades
  - Upcoming Financing Timetable – Highway Department Facility & Highway Improvement Projects
  - 2019 Sales Tax Report
  - Vehicle Registration Fee Update
  - Correspondence
    - Wisconsin Counties Association – 2019-21 State Biennial Budget Summary
- Purchasing Update
- Information Technology Update
- Treasurer Update
- County Executive Update

J. Jossie shared the department is recruiting for 3 positions. J. Jossie shared planning is underway for the next version upgrade to Munis. She walked through the financing timetable related to the financing resolution on the agenda. The sales tax report was reviewed. The County received its first vehicle registration fee payment and staff will prepare a report moving forward for the Committee. J. Jossie shared the Wisconsin Counties Association budget summary publication and highlighted a few of the budget proposals offered by Governor Evers.

Purchasing shared the department has been processing many highway bids. C. Winters also attended a conference last week.

Information Technology shared with the Committee that they are swapping out the AS400 systems this month. Also upgrading the County's virtual environment.

Treasurer shared with the Committee that they have finished February settlements and completed the annual reports.

County Executive Holman shared with the Committee information regarding the following topics:

- Future Regions Project, which is kicking off on the 28<sup>th</sup>
- The County is trying to address Chapter 9800-Sexually violent persons and be proactive in terms of potential placements and ways to move forward

- Working on addressing the County's vacation policy and work through the various financial implications on the various options
- Continuing EMS negotiations
- Addressing the HCC needs related to software requirements as of October 1, 2019 – the County has mitigated the requirements and has identified a solution
- Budget priorities as of focus of the County's planning process and how to have those conversations

#### **Public Notice**

No one registered for public comment.

#### **Discussion and Possible Action regarding Special Meetings (Portage County Ordinance 3.1.47 & 3.1.48):**

- **Request for Special Meeting Attendance**
- **Approval of Attendance of Special Meetings**
- **Special Meeting Attendance Reports**

There was no requests for special meeting attendance and no approvals of special meeting attendance. It was discussed that any Committees that members are assigned to as part of the Committee assignment process do not need to go through this approval process.

#### **Discussion and Possible Action regarding Resolution Authorization for 2019 Budget Adjustment for the Purchase of a Bus for Rural Transportation Program at Central Transportation**

Motion by J. Gifford, seconded by L. Raikowski. Motion carried.

#### **Discussion and Possible Action regarding Initial Resolution Authorizing Not to Exceed \$8,325,000 General Obligation Promissory Notes for Highway Department Building Project**

Motion by D. Ladick, seconded by J. Gifford. J. Jossie discussed the difference between the initial resolution and the reimbursement resolution for the Committee. Motion carried.

#### **Discussion and Possible Action regarding Initial Resolution Authorizing Not to Exceed \$2,565,000 General Obligation Promissory Notes for Highway Improvement Projects**

Motion by J. Gifford, seconded by L. Raikowski. Motion carried.

#### **Discussion and Possible Action regarding Resolution Declaring Official Intent to Reimburse Expenditures on County Highway Department Building Project From Proceeds of Borrowing**

Motion by D. Ladick, seconded by L. Raikowski. Motion carried.

#### **Discussion and Possible Action regarding Resolution Declaring Official Intent to Reimburse Expenditures on County Highway Projects From Proceeds of Borrowing**

Motion by L. Raikowski, seconded by D. Ladick. Motion carried.

#### **Adjourn**

Motion by J. Gifford, seconded by D. Ladick to adjourn. Motion carried.

#### **Next Meeting Dates:**

*April 1, 2019*

*April 15, 2019*