



## Minutes

### SPACE & PROPERTIES COMMITTEE

<b>MEETING DATE:</b>	Tuesday, March 5, 2019
<b>MEETING TIME:</b>	4:30 PM
<b>MEETING LOCATION:</b>	Portage County Annex Conference Room 1&2, 1462 Strongs Avenue, Stevens Point, WI 54481
<b>MEMBERS PRESENT:</b>	Jeanne Dodge, Dave Medin, Don Jankowski, Mike Splinter, and Dennis Raabe were in attendance.
<b>CALL TO ORDER:</b>	Meeting was called to order by Dodge at 4:30 p.m. No Public was in attendance.
<b>ROLL CALL:</b>	Revealed a quorum.
<b>APPROVAL:</b> Meeting Minutes for February 5, 2019	Motion by Splinter to approve minutes. Seconded by Raabe. Motion carried with unanimous voice vote.
<b>DISCUSSION/POSSIBLE ACTION:</b> <ul style="list-style-type: none"> <li>• Request for special meeting attendance</li> <li>• Approval of attendance of special meetings</li> <li>• Special meeting attendance report</li> </ul>	Motion by Medin to approve Chairperson Dodge to attend Project Oversight Group (POG) meetings for Government building. Seconded by Raabe. Motion carried with unanimous voice vote.
<b>DISCUSSION/REPORT – Closed Session:</b> Adjourn into closed session pursuant to Wis. Stats. Section 19.85 (1) (e), in order to receive a report/update related to deliberation or negotiation of the purchasing of public properties, the investing of public funds, and/or to conducting other specified public business, whenever competitive or bargaining reasons require a closed session on the following: <ul style="list-style-type: none"> <li>a. Report/update (no action) regarding the new Government Facility Building project.</li> </ul>	Motion to go into closed session by Splinter. Seconded by Jankowski. Motion carried by unanimous voice vote. Meeting entered into closed session.
<b>DISCUSSION/POSSIBLE ACTION:</b> Reconvene into open session to conduct the following remaining agenda items.	Motion by Raabe to reconvene into open session. Seconded by Splinter. Motion carried with unanimous voice vote.
<b>DISCUSSION/POSSIBLE ACTION:</b> Review Capital Improvement Projects from 2020-2025	No Action Taken.
<b>DIRECTOR'S REPORT:</b>	<b>Heath Care Center:</b> The boilers are running as expected. The North Wing mechanical alternator for the condensate pumps

	<p>has failed. This unit is no longer available. Facilities is working with a vendor to find a suitable replacement or alternative. Facilities is working with a vendor to create a Legionella testing program to meet the requirements of State and Federal testing for the Health Care Center.</p> <p><b>Annex:</b> The new condenser unit for the IT Server Room has not arrived as of yet. The temporary unit is working as expected.</p> <p><b>Courthouse:</b> The New chairs for the Courts and County Board Room have arrived with some defects. The backs of the chairs are not fastened as they should. Hon Office Furniture has sent new backs and will be providing a service rep on March 15<sup>th</sup> to install the new backs.</p> <p><b>Lincoln Center/ADRC:</b> Facilities is working on re-installing the controls on the make-up air fans for the boiler room at the ADRC. The controls were disconnected some years ago for no apparent reason and is creating issues with proper boiler operation</p> <p><b>Law Enforcement Center:</b> The new hot water mixing valve has been replaced. Facilities worked with a vendor to repair the walk-in cooler. A contactor and a low pressure controller required replacement.</p> <p><b>Health and Human Services/Ruth Gilfry Building:</b> Facilities has a new pressure relief valve scheduled to be replaced on the heat pump system.</p> <p><b>Snow removal:</b> Facilities hired Stuczynski trucking to remove snow from the Courthouse and Annex parking lots in-between two recent snows.</p>
<b>NEXT MEETING DATE:</b>	Tuesday, April 2, 2019 at 4:30 p.m. in Annex Conference Room 1&2.
<b>ADJOURNMENT</b>	Motion by Raabe to adjourn. Seconded by Jankowski. Meeting adjourned at 5:29 p.m.
<b>MINUTES PREPARED BY</b>	Deb Aldridge