



**PORTAGE COUNTY
HEALTH CARE CENTER**

Telephone (715) 346-1375
825 Whiting Avenue
Stevens Point, Wisconsin 54481

Meeting of the Portage County Health Care Center Committee

Wednesday, July 17, 2019 at 5:15 P.M.

Conference Rooms 1 & 2 - Portage Co. Annex, 1462 Strongs Avenue, Stevens Point, WI 54481.

Portage County Mission Statement:

It is the mission of Portage County government to enhance the quality of life for all its residents by providing fiscally responsible services that enable our citizens to build productive communities, families and lives.

Health Care Center Mission Statement:

Provide quality, individualized, cost effective, residential and rehabilitative services for elderly and adult clients with short and long-term care needs.

We promote resident choice and individualized care to improve quality of life. It has been found that active participation in the activities of daily living fosters longevity, happiness, contentment, self-worth and dignity. Recognizing the obligation of a health care facility to help restore the resident to the best possible state of physical, mental, and emotional health, and to maintain his/her sense of spiritual and social well-being, we pledge our every effort.

Members: Meleesa Johnson-Chair; Vincent Miresse-Vice Chair; Ntxhais Chai Moua; Mildred Neville; Mike Splinter

- 1. Call meeting to order & welcome of guests.**
- 2. Certification of compliance with open meeting laws.**
- 3. Public Comment- Persons who wish to address the Committee on specific agenda items may register their request at this time. Public comment is subject to the reasonable control of the Chair as set forth in Robert's Rules of Order.**
- 4. Review and approval of the minutes- June 19, 2019 meeting.**
- 5. Discussion and possible action: Request for Special Meeting Attendance, Approval of Attendance of Special Meetings, Special Meeting Attendance Report.**
- 6. Discussion and possible action: Approval of Special Meeting Attendance Sheets.**
- 7. Discussion and possible action: Customizing the strategic planning analysis by Michael Peer, Principal Health Care from Clifton Larsen Allen (CLA) for consideration of health care center modeling.**

Define business analysis:

- **Skilled Nursing Facility**
 - **Skilled Nursing Facility with Assisted Living**
 - **Maximum amount of tax levy**
 - **Permission for staff and chair to work with CLA to customize analysis**
- 8. Presentations, outcome monitoring reports, informational reports- possible action:**
 - A. Department Reports**
 - i. Facilities**
 - ii. Administrator**

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.
Any Person who has special needs and plans on attending this meeting should contact the Health Care Center as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1375



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- iii. Business Manager
 1. Vendor invoice list
 - iv. County Executive
 - v. Other
9. Future agenda items:
- A. Committee members who have suggestions and/or ideas for future agenda items may present them at this time. No discussion of future agenda items will occur until item is properly noticed at a future meeting.
10. Next regular meeting: Wednesday, August 21, 2019 at 5:15 P.M. in Conference Rooms 1 & 2 of the Portage County Annex, 1462 Strongs Avenue, Stevens Point, WI 54481
11. Adjournment

Core Principles of Portage County Health Care Center:

- *Leading edge, quality skilled nursing care and modern, home-like accommodations for frail elders and people with disabilities*
- *Retaining skilled nursing beds in Portage County to meet current and future needs*
- *Diversity and inclusiveness and open our doors to all*
- *Our workforce and believe in opportunities for them to continue to shine as they serve*
- *Fiscal responsibility and financial sustainability*
- *Being an active partner in creating thriving communities*

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Meeting Minutes for the Portage County Health Care Center Committee

Meeting Date: Wednesday, June 19, 2019

Meeting Time: 5:15 P.M.

Meeting Location: Conference Rooms 1 & 2 of the Portage County Annex
1462 Strongs Avenue, Stevens Point, WI, 54481

MINUTES OF THE PORTAGE COUNTY HEALTH CARE COMMITTEE MEETING Wednesday, June 19, 2019

Members attending: Chair M. Johnson, M. Neville, M. Splinter, C. Moua. V. Miresse pre-excused. M. Splinter left the meeting at 6:50 p.m.

Also present: Members from the public plus Portage County personnel.

Call to Order

The Health Care Center Committee Meeting was called to order at 5:16 p.m. by Chair M. Johnson.

Chair M. Johnson confirmed certification of compliance with the Open Meetings Law.

Public Notice

Chair M. Johnson announced: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Review/Approval of Minutes: May 15, 2019

M. Splinter made a motion to approve the minutes of the May 15, 2019 meeting. M. Neville second. Discussion was held regarding the minutes. Minutes will be corrected to reflect Clifton Larson Allen (CLA), correction to M. Neville suggested contacting Representative Shankland, and to add measure of intensity of nursing care, to describe acuity. Chair M. Johnson called for a vote, followed by all ayes. The minutes for the May 15, 2019 meeting were approved.

Special Meeting Attendance Request

No action required.

Special Meeting Attendance Sheet

No action required.

Presentation on Skilled Nursing Facility (SNF) Data Analytics

Executive C. Holman presented information on the big picture of skilled nursing facility (SNF) from information he obtained from Clifton Larson Allen (CLA) and other sources on where skilled nursing is at across the country. Executive C. Holman suggested areas to further research: hospital utilization, referral patterns, payer mix, managed care approach and workforce challenges. He said we have a strong payer mix but still have financial losses. Executive C. Holman had information on the overall 5 star rating and 5 star staffing rating and the correlation between profitability. He said we may need to find an appropriate balance for future business goals.

Executive C. Holman said we need determine what niche we want to fulfill as a facility. He presented highlights of regionalization, partnership, selling, referendum, levy options, borrowing as an enterprise fund, and closing. Executive C. Holman said we should let the data we get from a business analysis drive our decisions. Mary Ann Laszewski asked how the proposed additional State funding for nursing homes will affect us. Executive C. Holman said these funds are not guaranteed yet. They would be helpful but still not solve the deficits. J. Jossie said that most skilled nursing facilities in Wisconsin are Medicare and Medicaid certified. Chair M. Johnson thanked Executive C. Holman for his presentation.

Presentation on Health Care Center Modeling

Michael Peer, Principal Health Care, at Clifton Larson Allen (CLA) presented information on a business analysis for the Health Care Center. M. Peer said the first step would be to complete an assessment to improve operating efficiencies. He said the number of senior citizens is increasing in numbers and will continue that trend until 2040. M. Peer said that if debt service is utilized the HCC committee needs to be thinking beyond 2040. He said there must be an end point destination goal to make decisions.

M. Peer said there are five phases to the analysis: planning and kickoff, gathering information, performance and improvement assessment, strategic capital planning, and strategic outcome. M. Neville asked if the proposal included construction of a new facility or only remodeling the facility. M. Peer said the analysis could include both if the Committee requests. M. Splinter said the analysis is needed for North Central Health Care Center to assess viability of regionalization. C. Moua said the analysis provides the ability to see financial outcomes based on various what-if scenarios. That information will be helpful to make future decisions. M. Peer said their financial modeling tool projects out financial results 10 years.

There was discussion on keeping the momentum of the HCC moving forward. Committee members could change based on election outcomes. M. Neville asked if we could include citizen community members on our Committee. This would aid in continuity even if the board members changed.

M. Peer will provide a copy of his presentation to Chair M. Johnson. This will be posted on the County website. M. Peer will provide a cost estimate for the analysis assessment. Chair M. Johnson thanked M. Peer for his presentation.

Request to Use Chapel

Mid-State Church of Christ requested to use the chapel as their home base. There was discussion on liability exposure, property loss exposure, maintaining a home-like setting for residents, infection control, and proselytizing. Motion Chair M. Johnson to support staff in their endeavors to manage appropriate use of the chapel. C. Moua second the motion. Discussion was held. Chair M. Johnson rescinded her motion. Chair M. Johnson restated her motion to we support the use of the chapel for faith based organizations to provide ministering care to residents at the Health Care Center. C. Moua second. Chair M. Johnson called for a vote, followed by all ayes. Motion carried.

Grant Application from Second Wind Dreams

L. Lingford said two corrections are needed on the grant application form. The grantor agency should be The Center for Medicare and Medicaid Services (CMS) and the pass-through agency should be Department of Health Services Division of Quality Assurance. M. Neville made a motion to support the grant request. C. Moua second. Chair M. Johnson called for a vote, followed by all ayes. The request to submit the grant application was approved.

Department Reports

Administration

M. McDonald stated the management team remains stable with one Human Resource position open. Final candidate interviews will occur next week. Resident acuity level, measure of medical care complexity, continues to increase. The age of the resident being referred is decreasing. We are preparing for infection control season and recently received information on flu vaccines. We are preparing for our State survey and will be completing an internal mock survey.

Business Manager

L. Lingford gave an overview of the census days. The budget census days through April was 7,200. The actual census days is 6,626. L. Lingford stated the payer mix remains strong, Medicaid was 39.3%, Medicare and Medicare Advantage was 42.7% and Private pay 18%. L. Lingford said she will include some 2020 budget information next month.

Next Meeting Date

The next regularly scheduled meeting for the Health Care Center Committee is scheduled for Wednesday, July 17, 2019 at 5:15 p.m. in Conference Rooms 1 & 2 of the Portage County Annex, 1462 Strongs Avenue, Stevens Point, WI 54481.

Adjournment

C. Moua made a motion to adjourn the meeting. M. Neville second, followed by all ayes. Meeting adjourned at 7:12 p.m.

Minutes taken by Lynn Lingford, Assistant Administrator.



INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
4186	Accelerated Care Plus Leasing Inc								
1725647	1900097	06/10/2019	062119	632734	926.14	06/13/2019	INV	PD	July 2019 Therapy Equipme
1362	Accurate Imaging Inc								
31405	1902379	05/02/2019	060719	632509	276.64	05/30/2019	INV	PD	Resident X-ray Services
1999	Adams Specialty Products LLC								
37151	1900129	05/01/2019	060719	632511	99.00	05/14/2019	INV	PD	Aviary Service Portage Co
36590	1900129	06/01/2019	062119	632735	99.00	06/12/2019	INV	PD	aviary service - PCHC
					198.00				
557	Ahern Fire Protection								
317197	1901017	05/14/2019	060719	117485	346.00	05/28/2019	INV	PD	Sprinkler Inspection May
700	Aladdin Temp Rite LLC								
1338013	1902404	05/21/2019	060719	117487	385.80	06/04/2019	INV	PD	Lids/Bowls/Tumblers
4444	Altenburg Dairy Inc								
125830	1902321	05/07/2019	060719	632515	120.20	05/28/2019	INV	PD	Dairy Purchases 05/07/19
125316	1902321	05/03/2019	060719	632515	155.37	05/28/2019	INV	PD	Dairy Purchases 05/03/19
125420	1902321	05/14/2019	060719	632515	127.01	05/28/2019	INV	PD	Dairy Purchases 05/14/19
125412	1902321	05/10/2019	060719	632515	110.80	05/28/2019	INV	PD	Dairy Purchases 05/10/19
125447	1902321	05/17/2019	060719	632515	156.20	05/28/2019	INV	PD	Dairy Purchases 05/17/19
125249	1902321	04/30/2019	060719	632515	126.94	05/28/2019	INV	PD	Dairy Purchases 04/30/19
125572	1902491	05/31/2019	062119	632745	160.50	06/10/2019	INV	PD	Dairy Purchases
125569	1902491	05/28/2019	062119	632745	188.66	06/10/2019	INV	PD	Dairy Purchases
125499	1902491	05/24/2019	062119	632745	75.57	06/10/2019	INV	PD	Dairy Purchases
125448	1902491	05/21/2019	062119	632745	132.02	06/10/2019	INV	PD	Dairy Purchases
					1,353.27				
799	American Data								
242785	1902625	06/03/2019	062119	632746	2,616.67	06/20/2019	INV	PD	ECS Clinical & Financial
242785-1		06/03/2019	062119	632746	-200.00	06/20/2019	CRM	PD	Convention Refund
					2,416.67				
912	Ascension St Michaels Hospital, Inc								
5649994V10114062818	1902380	06/28/2018	060719	632521	22.52	05/30/2019	INV	PD	Account No. 5649994V10114
BAE53073012919	1902380	01/29/2019	060719	632521	459.00	05/30/2019	INV	PD	Account No. BAE53073 01/2
146164	1902318	05/31/2019	062119	632759	1,724.00	06/18/2019	INV	PD	Pre-emp testing- J. Barbe
PCH053119	1902375	06/01/2019	062119	632760	1,111.18	06/20/2019	INV	PD	MAY LAB SERVICES
					3,316.70				
843	Bimbo Bakeries USA Inc								
52322720300	1902268	05/13/2019	060719	632527	15.88	05/30/2019	INV	PD	Bakery Deliveries 05/13/1
52322720334	1902268	05/16/2019	060719	632527	32.26	05/30/2019	INV	PD	Bakery Deliveries 05/16/1



INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
69092786	1902401	05/24/2019	060719	117526	37.49	06/04/2019	INV	PD	Food Purchases - Coffee -
3955	Gary F Ashenberg								
505411	1900364	05/24/2019	060719	632574	65.00	05/30/2019	INV	PD	Music/Entertainment 05/24
4066	Genesis Ventures Inc								
282169	1902252	05/31/2019	062119	632833	38.24	06/12/2019	INV	PD	Customer No. 010677-00000
440	Arlene Stillman								
8684	1902368	05/30/2019	060719	117530	246.85	06/04/2019	INV	PD	#10 Envelopes
1824	Hotronix LLC								
LABINV00000014598	1902663	05/30/2019	062119	632836	596.00	06/20/2019	INV	PD	Fabric Label Printer - Cu
1223	International Business Cards Inc								
181874	1902367	06/05/2019	062119	632837	15.39	06/12/2019	INV	PD	Business Cards DM
3649	Jerome Strack								
060619	1900363	06/06/2019	062119	632844	85.00	06/13/2019	INV	PD	Music Performance PCHCC 6
1473	Joseph A Kunst								
1473060119	1900457	06/01/2019	062119	632847	40.00	06/11/2019	INV	PD	Music Entertainment PCHCC
724	JT & Associates LLC								
724053119	1902513	06/04/2019	062119	632848	1,050.00	06/13/2019	INV	PD	Professional Services End
862	L B Medwaste Services								
102518	1902519	06/04/2019	062119	117671	127.26	06/13/2019	INV	PD	Bio-Waste Removal - Acct:
655	Leadingage WI								
655063020	1902622	06/20/2019	062119	632862	6,045.00	06/20/2019	INV	PD	Leading Age Dues 7/01/19-
3500	Marcia McDonald								
3500052919		05/29/2019	060719	117552	4.21	06/06/2019	INV	PD	Mileage Reimbursement
73	Marshfield Clinic								
8-007-041033119	1902377	03/31/2019	060719	632604	302.51	05/30/2019	INV	PD	Marshfield Clinic Residen
246	McKesson Corp And Its Subsidiies								
54831959	1902385	05/21/2019	060719	117557	2,511.87	06/04/2019	INV	PD	inc/med supply - Acct: 20
53879733	1901863	05/08/2019	060719	117557	839.61	05/28/2019	INV	PD	Medical Supply April 2019

Shredding



INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
53795601	1902001	05/07/2019	060719	117557	2,983.56	05/28/2019	INV	PD	Blood Pressure Monitors
53735554	1902175	05/07/2019	060719	117557	4,188.91	05/28/2019	INV	PD	inc/med/otc May 2019
52626610	1902001	04/23/2019	060719	117557	815.94	05/28/2019	INV	PD	Blood Pressure Monitors w
54245719	1902174	05/14/2019	060719	117557	702.58	05/30/2019	INV	PD	OTC, Med, Med A supply
54561969	1902174	05/17/2019	060719	117557	17.16	05/30/2019	INV	PD	OTC, Med, Med A supply
56421902	1902483	06/11/2019	062119	117688	1,760.47	06/20/2019	INV	PD	Incontinent/med glove sup
56302620	1902394	06/10/2019	062119	117688	3,370.44	06/20/2019	INV	PD	medical supplies june/jul
56152768	1902394	06/07/2019	062119	117688	56.17	06/20/2019	INV	PD	medical supplies june/jul
55049805	1902174	05/23/2019	062119	117688	25.20	06/10/2019	INV	PD	OTC, Med, Med A supply -
55244764	1902394	05/28/2019	062119	117688	4,568.10	06/13/2019	INV	PD	medical supplies - acct:
55300795	1902393	05/28/2019	062119	117688	408.47	06/13/2019	INV	PD	otc/med supply - Acct: 20
55458885	1902393	05/30/2019	062119	117688	351.40	06/13/2019	INV	PD	otc/med supply - Acct: 20
55796395	1902482	06/04/2019	062119	117688	3,284.66	06/17/2019	INV	PD	Inc, otc, med supply
1988 Medline Industries Inc					22,884.54				
1878194549	1902392	05/29/2019	060719	632606	2,612.51	06/05/2019	INV	PD	medical supply - cust: 10
1878316970	1902392	05/30/2019	062119	632879	200.82	06/10/2019	INV	PD	medical supply June/July
1 One Time Pay Vendor					2,813.33				
1052819KS		05/28/2019	060719	632638	21.09	05/31/2019	INV	PD	Replacement cost for shir
1052719AL		05/27/2019	062119	632900	1,240.00	06/18/2019	INV	PD	Resident Refund for 4 Day
1053119AZ		05/30/2019	062119	632901	3,720.00	06/18/2019	INV	PD	Resident Refund for 12 Da
1041019GC		04/24/2019	062119	632902	171.90	06/11/2019	INV	PD	CNA Training
1013119JC		06/13/2019	062119	632907	240.00	06/17/2019	INV	PD	Refund to Patient - Medic
1030219PG		03/02/2019	062119	632914	20.00	06/17/2019	INV	PD	Refund to Resident for Co
3666 Opportunity Development Centers Inc					5,412.99				
00126011	1901097	05/31/2019	062119	117698	6,228.29	06/17/2019	INV	PD	May 2019
4027 Orthopaedic Centers of WI S.C.									
52048V16843092818	1902378	09/28/2018	060719	632650	20.11	05/30/2019	INV	PD	Account No. 52048V16843 0
50363V16843030519	1902378	03/05/2019	060719	632651	20.47	05/30/2019	INV	PD	Account No. 50363V16843 0
53610V16843040119	1902378	04/01/2019	060719	632652	20.47	05/30/2019	INV	PD	Account No. 53610V16843 0
52143V16843100918	1902378	10/09/2018	060719	632653	29.06	05/30/2019	INV	PD	Account No. 52143V16843 1
384V16843041018	1902378	04/10/2018	060719	632654	29.06	05/30/2019	INV	PD	Account No. 384V16843 04/
27607V16843102518	1902378	10/25/2018	060719	632655	29.06	05/30/2019	INV	PD	Account No. 27607V16843 1
48017V16843011519	1902378	01/15/2019	060719	632656	30.48	05/30/2019	INV	PD	Account No. 48017V16843 0
48410V16843022719	1902378	02/27/2019	060719	632657	30.48	05/30/2019	INV	PD	Account No. 48410V16843 0
53674V16843022819	1902378	02/28/2019	060719	632658	30.48	05/30/2019	INV	PD	Account No. 53674V16843 0
53603V16843040119	1902378	04/01/2019	060719	632659	30.48	05/30/2019	INV	PD	Account No. 53603V16843 0
52554V16843032119	1902378	03/21/2019	060719	632660	30.48	05/30/2019	INV	PD	Account No. 52554V16843 0
24137V16843100418	1902378	10/04/2018	060719	632661	32.51	05/30/2019	INV	PD	Account No. 24137V16843 1
48803V16843030519	1902378	03/05/2019	060719	632662	33.58	05/30/2019	INV	PD	Account No. 48803V16843 1
38472V16843122618	1902378	12/26/2018	060719	632663	54.33	05/30/2019	INV	PD	Account No. 38472V16843 1
33430V16843120718	1902378	12/07/2018	060719	632664	78.57	05/30/2019	INV	PD	Account No. 33430V16843 1
					499.62				



INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2054616	1902382	05/08/2019	060719	117572	2,057.40 06/04/2019	INV	PD	Security Monitoring Servi
1220 Phil John								
1220061519	1902332	06/15/2019	062119	632922	55.00 06/20/2019	INV	PD	Phil John to perform on 6
2152 Portage Co Treasurer								
2152060619		06/06/2019	062119	117708	29.00 06/11/2019	INV	PD	Paper Checks Reimbursemen
2152053119		05/31/2019	060719	632670	50.00 06/04/2019	INV	PD	Dollar Game
					79.00			
316 PRN Health Services								
153638	1902406	05/19/2019	060719	632672	560.00 06/04/2019	INV	PD	PRN Nursing (RN)
153438B	1902407	05/12/2019	060719	632672	3,811.25 06/04/2019	INV	PD	PRN Nursing (RN)
153845	1902498	05/26/2019	062119	632929	607.50 06/10/2019	INV	PD	PRN Nursing (RN)
154137	1902607	06/02/2019	062119	632929	870.00 06/20/2019	INV	PD	PRN Nursing (RN)
					5,848.75			
691 Reinhart Food Service LLC								
748603	1902365	05/23/2019	060719	632675	1,454.47 05/30/2019	INV	PD	Food/Supplement/Operating
754166	1902440	05/30/2019	060719	632675	963.51 06/05/2019	INV	PD	Food/Supplement/Operating
759613	1902602	06/06/2019	062119	632935	1,034.31 06/17/2019	INV	PD	Food/Supplement/Operating
					3,452.29			
941 Roger E Ellis								
941061119	1900353	06/11/2019	062119	117712	85.00 06/17/2019	INV	PD	Country Music Performed 0
1399 Shari Sarazin								
1399052119	1900356	05/21/2019	060719	632684	95.00 05/28/2019	INV	PD	Harp Music/Vocals 05/21/1
713 State of WI-Dept of Health Offices								
715063019	1900099	06/01/2019	062119	632954	13,600.00 06/11/2019	INV	PD	Monthly Bed Tax June 2019
200 Sysco Corp								
218122313	1902366	05/22/2019	060719	632701	1,218.26 05/30/2019	INV	PD	Food, Supplements & Opera
218131013	1902439	05/29/2019	060719	632701	1,757.04 06/05/2019	INV	PD	Food, Supplements & Opera
218141153	1902489	06/05/2019	062119	632964	1,407.83 06/11/2019	INV	PD	Food, Supplements & Opera
218136634	1902490	06/01/2019	062119	632964	31.07 06/11/2019	INV	PD	Food, Supplements & Opera
					4,414.20			
3194 Thomas M Eggert								
3194051419	1902253	05/14/2019	060719	632703	65.00 05/28/2019	INV	PD	Music for Residents 05/14
1376 Thomas Performs								
1376052819	1902553	05/28/2019	062119	632969	75.00 06/17/2019	INV	PD	Entertainment 05/28/19



P 6
apinvlst

07/01/2019 08:58 PORTAGE COUNTY, WI
hilleyr VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	AP RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
4596	Waste Management of Wisconsin Inc							
4855328-0414-6	1900139	05/28/2019	060719	632716	533.64 06/03/2019	INV	PD	Monthly Garbage & Recycli
	1745 Wayne T Jellish							
1745051419	1900359	05/14/2019	060719	632717	65.00 05/28/2019	INV	PD	Music Performed 05/14/19
	3275 WI Assoc of Co Homes							
3275061419	1902593	06/14/2019	062119	632989	120.00 06/17/2019	INV	PD	Wisconsin Association of
					120.00			

					105,184.10		-----	

					121 INVOICES		-----	

** END OF REPORT - Generated by Hilley, Rebecca **