

Meeting Minutes for the Portage County Health Care Center Committee

Meeting Date: Wednesday, July 17, 2019

Meeting Time: 5:15 P.M.

Meeting Location: Conference Rooms 1 & 2 of the Portage County Annex
1462 Strong's Avenue, Stevens Point, WI, 54481

MINUTES OF THE PORTAGE COUNTY HEALTH CARE COMMITTEE MEETING Wednesday, July 17, 2019

Members attending: Chair M. Johnson, M. Neville, M. Splinter, C. Moua, V. Miresse.

Also present: Members from the public plus Portage County personnel.

Call to Order

The Health Care Center Committee Meeting was called to order at 5:16 p.m. by Chair M. Johnson.

Chair M. Johnson confirmed certification of compliance with the Open Meetings Law.

Public Notice

Chair M. Johnson announced: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Review/Approval of Minutes- June 19, 2019

M. Splinter made a motion to approve the minutes of the June 19, 2019 meeting. M. Neville second. Discussion was held regarding the minutes. Minutes will be corrected to add a future agenda item to research having community members on our Committee. The CLA and Executive Holman presentations will be added to the Health Care Center website and to the County calendar on the June 19, 2019 meeting minutes. The minutes for the June 19, 2019 meeting were approved.

Special Meeting Attendance Request

No action required.

Special Meeting Attendance Sheet

No action required.

Customizing the Strategic Planning Analysis on Health Care Center Modeling

Michael Peer, Principal Health Care, at Clifton Larson Allen (CLA) presented information on a business analysis for the Health Care Center on June 19, 2019. M. McDonald stated she had worked with Brian Zaletel from Schenck three years ago to assist in a business analysis of the Health Care Center. M. McDonald said she would like to maximize the efficiency of the proposed analysis and economize the financial cost and staff time involvement. M. McDonald would like to ask CLA to customize the proposal for the Health Care Center and incorporate some of Brian Zaletel's previous information. M. McDonald presented an overview of the past analyses that were completed. She said the first strategic plan was completed in 2002. The Schenck analysis had recommended 72 working items to be completed. M. McDonald categorized these into five categories: current method of tracking data, reviewing of revenue

and expenses, market study, staffing review, and budget cycle. The Health Care Center could provide Michael Peer, CLA, with information that was obtained and completed from the last analysis. M. McDonald said the census is 55-57, well under the 80 bed license. This is an area that the consultant could provide input. M. McDonald said the market modification has changed with lesser demand for skilled nursing needs. The recommendation for a new electronic medical record system has not been completed.

Donna Warzynski commented on staffing and not losing good staff to low census. Donna said the new electronic medical record system is necessary to record the continuum of care of residents. The age of the facility is part of the recruiting process. Alva Clymer stated she feels the tax payers aren't concerned if the Health Care Center is profitable but concerned that the Health Care Center continues to exist. Karlene Ferrante asked if it is time to make a report to the public to let them know what the Committee has already accomplished.

Chair M. Johnson asked the Committee if we want the analysis to be skilled nursing focused only or if the analysis should also contain assisted living facilities. The Committee also needs to understand the tax levy dollars that may be involved. M. Splinter said to get information on both skilled and assisted living. C. Moua would like to see the information on both. V. Miresse would like to see both. M. Neville would like information on both. She would like information on other funding sources, such as foundations. M. Splinter made a motion for staff and chair to work with CLA to customize the analysis to the Health Care Center. V. Miresse second. Chair M. Johnson called for a vote, followed by all ayes. Motion carried.

Department Reports

Administration

M. McDonald stated the team is already preparing for flu season. Staff is preparing for the October 1, 2019 change to the Patient Driven Payment Model (PDPM). M. McDonald stated the Health Care Center was awarded the Second Wind Dreams Virtual Dementia grant.

Business Manager

M. McDonald presented an overview of the capital purchases proposed for the 2020 budget. L. Lingford was unavailable due to a conference. Some of the capital items are: bladder scanner, blood pressure machine, mattresses, water heaters, air conditioners. The estimated capital purchase cost is \$167,510.00. Additional items that are not included in the estimate are updates to the call light system, maintenance projects that facilities may recommend, and new electronic medical record system.

Next Meeting Date

The next regularly scheduled meeting for the Health Care Center Committee is scheduled for Wednesday, August 21, 2019 at 5:15 p.m. in Conference Rooms 1 & 2 of the Portage County Annex, 1462 Strongs Avenue, Stevens Point, WI 54481.

Adjournment

M. Splinter made a motion to adjourn the meeting. V. Miresse second, followed by all ayes. Meeting adjourned at 6:31 p.m.

Minutes by Lynn Lingford, Assistant Administrator.