



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

COUNTY-CITY BLDG- CONF. RM D
1516 CHURCH STREET
STEVENS POINT,WI 54481

TUESDAY, OCTOBER 6, 2020
3:30 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 455 384 929 then press #

To attend this meeting by video: go to [Join Microsoft Teams Meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (3:30 PM)

Members Present: C. GUSSEL, D. LADICK, M. JACOWSKI, S. POTOCKI AND S. SOIK

Additional Attendees: Nathan Check, Stacy Zerby, Corey Giese, David Johnson, Al Haga, Steve Cieslewicz, Jon Glodowski, Robert Ostrowski, Tom Barten, Bob Bowen, James Grezinski, Barbara Grezinski, Don Jacowski, Mike Lukas, Maurice King, Jan Way, Dave Wilz

3. APPROVAL OF MINUTES

4. [20-2342](#) SEPTEMBER 1, 2020 MEETING MINUTES

Documents: [0901 SEPTEMBER MINUTES - DRAFT.PDF](#)

A motion was made by Member S. Potocki, seconded by Vice Chair D. Ladick, to approve. The motion carried by unanimous vote.

5. REPORTS

6. [20-2349](#) AUGUST VENDOR INVOICE LIST

Documents: [HIGHWAY VENDOR INVOICE LIST 08.31.20.PDF](#)

Invoice Listing Reviewed

7. [20-2343](#) COMMISSIONER'S REPORT

- INTRODUCTION TO NEW STATE PATROL MANAGER, DAVID JOHNSON
- UPDATE ON HIGHWAY DEPARTMENT STAFFING AND OPERATIONS
- 2019 COUNTY AUDIT RESULTS, HIGHWAY SUMMARY

Documents: [2019 AUDIT REPORT - HIGHWAY SUMMARY.PDF](#)

Update - No Suggested Action

8. CORRESPONDENCE

9. [20-2344](#) WISDOT MEMO REGARDING 2021 ROUTINE MAINTENANCE ALLOCATIONS

Documents: [1A WISDOT MEMO RE RMA.PDF](#), [1B 2021 RMA ATTACHMENT.PDF](#)

No Suggested Action



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

COUNTY-CITY BLDG- CONF. RM D
1516 CHURCH STREET
STEVENS POINT,WI 54481

TUESDAY, OCTOBER 6, 2020
3:30 PM

-
10. **20-2345** **WISDOT CORRESPONDENCE REGARDING EMERGENCY VEHICLE POSTED BRIDGES**
Documents: [2A WISDOT EMAIL RE EM VEHICLE WEIGHT LIMIT POSTINGS.PDF](#),
[2B WISDOT MEMO RE EM VEHICLE WEIGHT POSTINGS.PDF](#), [2C WISDOT EM VEHICLE POSTED BRIDGE ATTACHMENT.PDF](#)
No Suggested Action
11. **20-2346** **WISDOT CORRESPONDENCE REGARDING CTH A BRIDGE FUNDING**
Documents: [3A CTH A BRIDGE FUNDING CORRESPONDENCE.PDF](#)
No Suggested Action
12. **20-2347** **COUNTY LETTER TO WISDOT REGARDING B49-90, CTH HH BRIDGE MAINTENANCE**
Documents: [4A 92420 B4990 PORTAGE COUNTY LETTER TO WISDOT.PDF](#)
No Suggested Action
13. **20-2348** **HUMAN RESOURCES COMMITTEE MEMO REGARDING SHIFT DIFFERENTIAL**
Documents: [5A HR COMMITTEE MEMO RE SHIFT DIFFERENTIAL.PDF](#)
No Suggested Action
14. **PUBLIC NOTICE**

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

15. **DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)**
- **REQUEST FOR SPECIAL MEETING ATTENDANCE**
 - **APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS**
 - **SPECIAL MEETING ATTENDANCE REPORTS**
- No Suggested Action
16. **20-2366** **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION CREATING PORTAGE COUNTY CODE OF ORDINANCE 2.28 ALL-TERRAIN VEHICLE ROUTES**
Documents: [ATTACHMENT DRAFT ATV ORDINANCE.PDF](#), [ATTACHMENT DRAFT ATV RESOLUTION NO. 1.PDF](#), [ATTACHMENT DRAFT ATV RESOLUTION NO. 2.PDF](#), [ATTACHMENT SEPT COMMITTEE ATV MEMO.PDF](#), [ATV MEMO.PDF](#)
- Motion made by Chair M. Jacowski, seconded by Vice Chair D. Ladick to approve the Ordinance and Resolution Draft #1 with the changes below. The Motion carried by unanimous vote.
- 2.28.1 - Intent - include "trail opportunities" after "connect route" in the 2nd paragraph
- 2.28.3 Routes - remove "and trails" in 2nd paragraph
- Resolution - Change the cost estimate to \$6,000



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

COUNTY-CITY BLDG- CONF. RM D
1516 CHURCH STREET
STEVENS POINT,WI 54481

TUESDAY, OCTOBER 6, 2020
3:30 PM

The cost was estimated by Chair M. Jacowski based on his discussion with Sheriff Lucas.

17. **20-2365**

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION IN SUPPORT OF REINSTATEMENT OF THE COUNTY ROAD X SOUTHBOUND RAMP FROM I-39

Documents: [ATTACHMENT 2008 CTH X RAMP RESOLUTION.PDF](#), [ATTACHMENT 2011 CTH X RAMP RESOLUTION.PDF](#), [ATTACHMENT FHWA INTERCHANGE PROCESS.PDF](#), [I39 CTH X RAMP MEMO.PDF](#)

Motion made by Potocki, seconded by Vice Chair Ladick to approve Reinstatement of The County Road X Southbound Ramps From I-39.

Motion made by Potocki, seconded by Gussel to postpone agenda item until next meeting. The motion carried by unanimous vote.

18. **20-2364**

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION AUTHORIZING AND RATIFYING A CONTRACT FOR BULK FUEL SUPPLY BID # 2020-21 BULK FUEL SUPPLY AWARD

Documents: [BULK FUEL SUPPLY CONTRACT SUMMARY.PDF](#), [BULK FUEL SUPPLY MEMO.PDF](#), [BULK FUEL SUPPLY RESOLUTION.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Soik, to approve resolution awarding the contract for bulk fuel to Energy Solution Partners LLC. The motion carried by unanimous vote.

19. **20-2363**

DISCUSSION AND POSSIBLE ACTION ON BID #2020-20 PLOW BLADE BID AWARD

Documents: [PLOW BLADE BID ATTACHMENT.PDF](#), [PLOW BLADE BID MEMO.PDF](#)

A motion was made by Member S. Potocki, seconded by Vice Chair D. Ladick, to approve 2020-20 Snow Plow Blade Bid Lines 1-3 to Nordic Blades. The motion carried by unanimous vote.

20. **20-2362**

DISCUSSION AND POSSIBLE ACTION ON 2020 – 2021 EQUIPMENT PURCHASES – ARROW BOARDS

Documents: [ARROW BOARD PURCHASE MEMO.PDF](#)

A motion was made by Chair M. Jacowski, seconded by Member S. Soik, to approve Equipment purchase of 4 arrow boards in 2020.. The motion carried by unanimous vote.

21. **20-2361**

DISCUSSION AND POSSIBLE ACTION ON CTH R (BLACK OAK DRIVE TO PINWOOD DRIVE) LOCAL ROADS IMPROVEMENT PROGRAM STATE MUNICIPAL PROJECT AGREEMENT – REVISED

Documents: [CTH R SMA MEMO.PDF](#), [PORTAGE COUNTY REVISED SMA - AUG 2020.PDF](#)

A motion was made by Member S. Soik, seconded by Member C. Gussel, to approve Revised Local Roads Improvement Program State Municipal Project Agreement. The motion carried by unanimous vote.

22. **20-2360**

DISCUSSION AND POSSIBLE ACTION ON HIGH CAPACITY BRINE MAKER SYSTEM EQUIPMENT LEASE AGREEMENT WITH WISDOT

Documents: [BRINE MAKER LEASE ATTACHMENT.PDF](#), [BRINE MAKER MEMO.PDF](#), [BRINE MAKER MOU ATTACHMENT.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki, to approve High Capacity Brine Maker System Equipment Agreement with WisDOT. The motion carried by unanimous vote.

23. **20-2359**

DISCUSSION ON 2021 HIGHWAY DEPARTMENT BUDGET



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

COUNTY-CITY BLDG- CONF. RM D
1516 CHURCH STREET
STEVENS POINT,WI 54481

TUESDAY, OCTOBER 6, 2020
3:30 PM

Documents:

[2021 BUDGET DISCUSSION MEMO.PDF](#)

Update Only

24. **NEXT MEETING DATE (3:30 PM)**

Tuesday, November 7, 2020

25. **ADJOURNMENT (4:40 PM)**

26. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.

DRAFT