

Request to Add Case(s) to Payment Plan

I have been making my regular payments timely and would like the following case(s) added to my current and active payment plan.

Case Number(s)		Amount Due	
Name		Date of Birth	
Address			
Phone		Social Security Number	

Note: You will need to drop off in person or have this form notarized, if mailed.

If your payment plan is in default (not making payments or missed payments), you will need to set up a new payment plan. Call 715-346-1364 ext. 3 to verify if you actually have an active payment plan.

(Sign at the Clerk of Court office) Signature: _____

Date: _____

Clerk verified ID: _____

-----or, notarize and mail in the entire form-----

Note: *Mailing doesn't guarantee the Clerk of Court office will get this request timely. If not received timely, warrants or suspensions could occur on unpaid cases not attached to your payment plan. If this form is not notarized, it will not be acceptable, if mailed.*

Address: Clerk of Court, 1516 Church Street, Stevens Point, WI 54481.

Subscribed and sworn to before me this
 ____ day of _____, 2017.

 Notary Public, State of Wisconsin.
 My commission expires: _____

 (Defendant) (please sign here, if notarize)