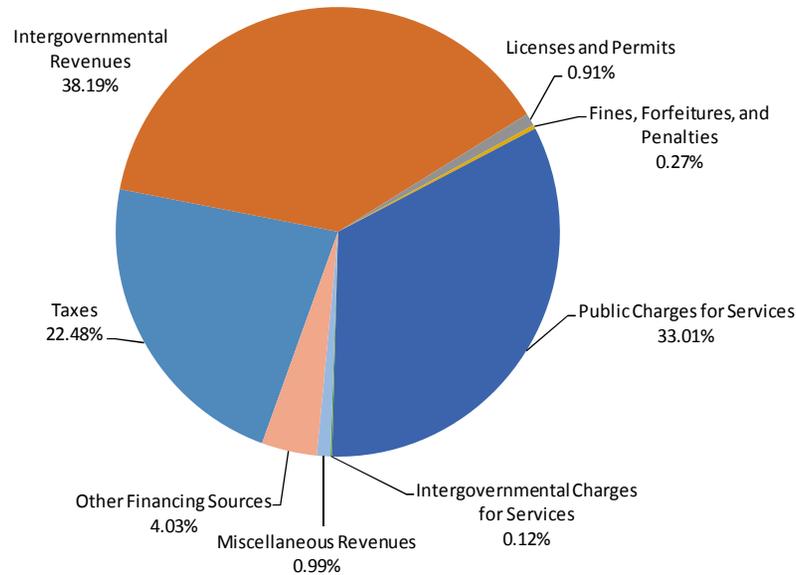


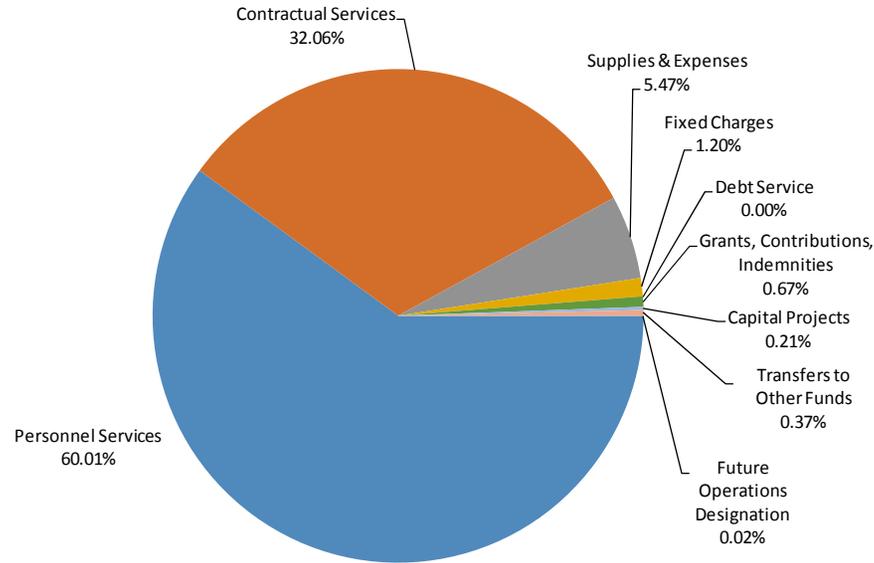
## 2018 REVENUES BY CLASSIFICATION – HEALTH AND HUMAN SERVICES



	Change from 2017 Modified Budget			
	2017 Modified Budget	2018 Proposed Budget	Amount Change	Percent Change
Taxes	6,070,166	6,182,356	112,190	2.40%
Intergovernmental Revenues	9,946,198	10,504,042	557,844	20.83%
Licenses and Permits	220,000	249,000	29,000	227.72%
Fines, Forfeitures, and Penalties	73,000	73,000	-	0.00%
Public Charges for Services	8,786,123	9,079,076	292,953	32.02%
Intergovernmental Charges for Services	33,399	33,493	94	0.00%
Miscellaneous Revenues	288,962	271,581	(17,381)	-1.35%
Other Financing Sources	804,976	1,109,373	304,397	23.93%
<b>Total Revenues</b>	<b>26,222,824</b>	<b>27,501,921</b>	<b>1,279,097</b>	<b>4.88%</b>

\*These totals may vary from the 2018 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

## 2018 EXPENDITURES BY CLASSIFICATION – HEALTH AND HUMAN SERVICES



### Change from 2017 Modified Budget

	2017 Modified Budget	2018 Proposed Budget	Amount Change	Percent Change
Personnel Services	16,203,563	16,504,750	301,187	1.86%
Contractual Services	7,759,488	8,815,794	1,056,306	13.61%
Supplies & Expenses	1,531,518	1,503,944	(27,574)	-1.80%
Fixed Charges	322,409	328,896	6,487	2.01%
Debt Service	-	-	-	0.00%
Grants, Contributions, Indemnities	237,195	184,835	(52,360)	-22.07%
Capital Projects	54,500	57,700	3,200	0.00%
Transfers to Other Funds	109,151	101,002	(8,149)	0.00%
Future Operations Designation	5,000	5,000	-	0.00%
<b>Total Expenses</b>	<b>26,222,824</b>	<b>27,501,921</b>	<b>1,279,097</b>	<b>4.88%</b>

\*These totals may vary from the 2018 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

## **VETERANS SERVICES**

### **MISSION:**

To provide quality advocacy and comprehensive services to Veterans, their survivors and dependents, while obtaining the greatest possible benefits for those beneficiaries, without regard to race, religion, national origin, age, sex, and physical or mental disabilities.

### **OVERVIEW:**

The Veterans Services Department is mandated by Wisconsin State Statutes Chapter 45 to provide services to military Veterans and dependents, including benefit administration, Veterans economic relief, and care of graves. The department strives to administer all programs by maintaining the highest possible standards of honesty, integrity, impartiality, conduct, and judgment in dealing with all concerned. The department takes great pride in educating Portage County citizens about the services provided, so that Veterans or their families will feel comfortable seeking out the office for assistance with any Veteran-related program.

The Veterans Service Department can assist Veterans with numerous items, some of the functions performed, include: assisting in obtaining and recording Veterans' military separation documents; obtaining military service and medical treatment records, and corrections of such records; assisting Veterans in completing appropriate forms for a variety of state benefits to include subsistence grants, health care grants, retraining grants, GI Bill applications, admissions to state Veterans homes, and property tax credit applications; referring Veterans to various state, federal and non-governmental organizations to assist them and their dependents who are homeless or at risk of being homeless; advising and assisting Veterans and/or spouses, widows/widowers and dependents with applications for Federal U.S. Department of Veterans Affairs (USDVA) pensions, disability compensation, health care enrollment, education, vocational rehabilitation,

life insurance, and home loan guaranty; and assessing the necessary qualifications for an acceptable application for each benefit and submitting applications to the appropriate agency.

The department is staffed by a Veterans Service Director and Veterans Benefits Specialist. Both are nationally accredited through the U.S. Department of Veterans Affairs (USDVA) Office of the General Counsel as a Veteran Service Organization (VSO) Representative for the following organizations:

- National Association of County Veterans Service Officers
- Military Order of the Purple Heart
- The Retired Enlisted Association
- Wisconsin Department of Veterans Affairs
- Disabled American Veterans
- The American Legion
- Veterans of Foreign Wars

This accreditation by the USDVA imparts legal standing for the preparation, presentation and prosecution of claims.

The department also conducts outreach to Veterans and Veteran service organizations as well as the general public to increase awareness of the Veterans Services Department mission.

### **ON THE HORIZON:**

The U.S. Department of Veterans Affairs plans to roll out new software with the intent of speeding up the claims and appeal process nationally. The Portage County Veterans Service staff will attend the necessary training opportunities to become proficient in the use of the new software programs.

## VETERANS SERVICES

### FINANCIAL SUMMARY

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	17,250	4,790	11,500	10,000	5,210	108.77%
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	9,865	10,000	18,000	5,000	(5,000)	-50.00%
Other Financing Sources	0	0	0	9,000	9,000	N/A
<b>Total Revenue</b>	<b>\$27,115</b>	<b>\$14,790</b>	<b>\$29,500</b>	<b>\$24,000</b>	<b>\$9,210</b>	<b>62.27%</b>
<b>Expenditures</b>						
Personnel Services	165,939	168,906	177,695	179,794	10,888	6.45%
Contractual Services	13,384	14,854	12,934	14,960	106	0.71%
Supplies & Expenses	8,295	8,072	6,714	6,307	(1,765)	-21.87%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	450	500	270	500	0	0.00%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	6,947	9,000	13,000	13,000	4,000	44.44%
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	5,000	9,000	5,000	0	0.00%
<b>Total Expenditures</b>	<b>\$195,015</b>	<b>\$206,332</b>	<b>\$219,613</b>	<b>\$219,561</b>	<b>\$13,229</b>	<b>6.41%</b>
<b>County Allocation</b>	<b>\$167,900</b>	<b>\$191,542</b>	<b>\$190,113</b>	<b>\$195,561</b>	<b>\$4,019</b>	<b>2.10%</b>
Addition to (Use of ) Fund Balance	\$5,266					

## **VETERANS SERVICES**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- Intergovernmental revenues increase due to an anticipated increase to the Veteran's Services grant provided annually by the Wisconsin Department of Veterans Affairs.
- Miscellaneous revenues decrease by \$5,000 due to anticipated donation revenue.
- Other financing sources increase by \$9,000 to provide veterans relief services with donation funds received in prior fiscal years.
- Personnel services increase by 6.45% overall resulting from a 2.00% annual adjustment increase to the County's wage and classification plan, along with a 12.98% decrease in health insurance premiums, and a change in classification due to an appeal during the implementation process of the new wage and classification plan.
- Supplies and expenses decreased \$1,975. All costs incurred for Veteran clients who have a disability or are over age 60 will now be absorbed through a grant funding process when the City of Stevens Point takes over administration of transportation in 2018.
- Grants, contributions and indemnities increased \$4,000 for the purpose of providing aid to needy veterans, the needy spouses, surviving spouses, minor and dependent children of the veterans, and the needy parents of veterans entitled to aid under ss. 45.81 to 45.84, and to carry out the purposes of s. 45.85.

**VETERANS SERVICES**

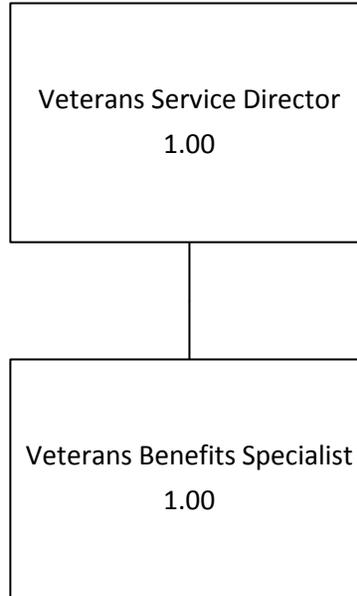
**CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
Grounds Maintenance – Care of Graves	5,430
Other Contractual	9,530
<b>Total</b>	<b>14,960</b>

**CAPITAL OUTLAY**

Description	Amount
None	

**VETERANS SERVICES**



<b>Position Summary (FTE)</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Regular Positions	2.00	2.00	2.00
Extra Help	0.00	0.00	0.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## **HEALTH & HUMAN SERVICES**

### **MISSION:**

To promote the health, safety and well-being of Portage County residents through the offering of a variety of services to residents. Services are available to any resident regardless of age, race, religion, color, sex, national origin, ancestry, handicap, physical condition, development disability [as defined in s.51.01(5)], arrest or conviction record [s.111.32], sexual orientation, marital status, or ability to pay.

### **OVERVIEW:**

The Department of Health and Human Services (HHS) provides a wide range of confidential services designed to enhance the physical and emotional functioning of individuals and families in Portage County. The department's varied and diverse services share a philosophical commitment to the dignity of the individual and a belief that individuals and families can, with proper assistance, positively respond to the challenges that life's problems and crises present. Services are available to all County residents.

Portage County Health & Human Services (PCHHS) department is comprised of four divisions which consist of Administration, Public Health, Community Programs, and Children & Family Services.

**Administration** provides front desk services which include answering the main phone lines for all client and business contacts, checking in clients for appointments, scheduling appointments, accessing CARES/KIDS state system to provide customer information for child support and economic support questions, assisting all visitors as necessary to fulfill customer service satisfaction, and assisting clients who can't afford their medications in obtaining prescription medicines by utilizing the Patient Assistance Program.

The **Public Health Division** is committed to preventing disease and promoting health for all citizens in Portage County. The division offers a wide range of public health services focused on the control and containment of human public health hazards. The core functions of public health are to assess and monitor the health status of the entire County, develop public health policy, and assure access to quality health care. The Public Health Division is comprised of four sections: Community Health Programs, Environmental Health Programs, Prevention and Preparedness Programs, and Women, Infants and Children (WIC)/Nutrition Services Programs.

The **Division of Community Programs** provides a variety of services and programs to County residents of all ages. The programs that the division provides are: Community Support Program (CSP), Comprehensive Community Services (CCS), Community Recovery Services (CRS), Adult Protective Services (APS), Crisis Intervention Services, Psychological Services, OWI Services and Special Needs Program Services for Children. There are four programs that fall under the Special Needs Program Services for Children which are the Birth to Three Program (B-3), Family Support Program (FSP), Children's Long Term Support Waivers (CLTS) and Coordinated Services Teams (CST).

The division also oversees the Portage House, a 12 bed group facility that serves male corrections clients that are either referred by the Region 8 Department of Correction Staff or are enrolled in the Community and Residential Corrections program.

Jail Social Work Services are also provided. One full-time social worker is paid for in collaboration by PCHHS and the Portage County Jail. This social

## **HEALTH & HUMAN SERVICES**

worker provides evaluation, outreach, and referral to individuals with mental health issues, AODA issues, or need general support while incarcerated in the Portage County Jail.

The **Division of Children and Families** provides a variety of direct and collaborative services and has four sections: Child Welfare, Juvenile Justice Services, Economic Support, and Child Support.

The Child Welfare unit investigates allegations of child abuse and neglect. The goal of the Juvenile Justice Services is to protect citizens in the community, hold youth accountable for their behavior and assist offenders and their families to develop skills and competencies that prevent crime. The Economic Support Section is responsible for administering various state and federal public assistance programs serving low-income Wisconsin residents. Having merged with PCHHS in 2013, the Child Support program increases family self-sufficiency, reduces child poverty and strongly encourages both parents to financially provide for their children.

### **ON THE HORIZON:**

As PCHHS caseloads continue to rise, the department will need to address the possibility of additional staff. As funding gets tighter the department is looking at potential reorganization to gain efficiencies. The department will continue to maximize state/federal dollars when those dollars can support programs and positions in the department. Despite the use of those funding sources, the department will have an increased need to rely on local tax levy. The amount of court ordered services continues to rise and this is having a direct impact on expenses. The state continues to add new expectations and refined performance standards for Child Welfare and Juvenile Justice Programs. Similar demands from the state and changing practices/programs in the fields of health and human services also affect

many other services in the department. Failing to achieve state standards or failure to use best practices, will impact funding, liability, and the ability to achieve PCHHS's mission.

## HEALTH & HUMAN SERVICES

### FINANCIAL SUMMARY

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	4,739,037	5,033,582	5,033,582	5,153,085	119,503	2.37%
Intergovernmental Revenue	8,195,464	8,065,954	7,866,845	8,732,034	666,080	8.26%
Licenses and Permits	240,008	220,000	220,000	249,000	29,000	13.18%
Fines, Forfeits and Penalties	73,060	73,000	73,000	73,000	0	0.00%
Public Charges for Service	2,351,243	2,155,320	2,170,226	2,149,295	(6,025)	-0.28%
Intergovernmental Charges for Service	29,135	26,000	26,000	25,480	(520)	-2.00%
Miscellaneous Revenue	48,473	16,300	17,232	14,640	(1,660)	-10.18%
Other Financing Sources	0	118,996	118,996	96,814	(22,182)	-18.64%
<b>Total Revenue</b>	<b>\$15,676,420</b>	<b>\$15,709,152</b>	<b>\$15,525,881</b>	<b>\$16,493,348</b>	<b>\$784,196</b>	<b>4.99%</b>
<b>Expenditures</b>						
Personnel Services	8,588,214	9,248,664	9,065,903	9,577,016	328,352	3.55%
Contractual Services	6,602,975	5,936,170	5,937,166	6,367,605	431,435	7.27%
Supplies & Expenses	310,670	316,617	312,878	355,241	38,624	12.20%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	35,493	31,805	34,038	31,172	(633)	-1.99%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	64,162	72,900	72,900	65,500	(7,400)	-10.15%
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	128,069	102,996	102,996	96,814	(6,182)	-6.00%
<b>Total Expenditures</b>	<b>\$15,729,583</b>	<b>\$15,709,152</b>	<b>\$15,525,881</b>	<b>\$16,493,348</b>	<b>\$784,196</b>	<b>4.99%</b>
<b>County Allocation</b>	<b>\$53,163</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>(\$53,163)</b>					

## **HEALTH & HUMAN SERVICES**

### **FINANCIAL SUMMARY HIGHLIGHTS**

#### Revenues

- Taxes increase by 2.37% due to an IT allocation increase of \$79,503 and a transfer of Family Outreach & Support Services (FOSS) funding of \$40,000 from the Non-Departmental budget to HHS.
- Intergovernmental revenues increase due to an increase in Comprehensive Community Services (CCS) revenue. CCS revenue projections increase for the transition of 3.5 FTE from Community Support Programs to CCS and the addition of 5.0 FTE, which are 100% reimbursed by CCS funding. Additionally, the Brighter Futures Initiative grant which ends in 2017, has an offsetting decrease in the amount of \$197,400.
- Licenses and permits increase due to a projected increase in environmental health license fees.
- Other financing sources decrease resulting from less Health and Human Services (HHS) High Cost fund balance utilized to fund a lawyer and paralegal in the Corporation Counsel's budget. In 2018, 80% of the costs for these positions is funded from HHS High Cost fund balance, with the intent to reduce the amount each year. In 2019, the amount of the transfer will decrease from 80% to 60%, and by 20% each budget year thereafter.

#### Expenses

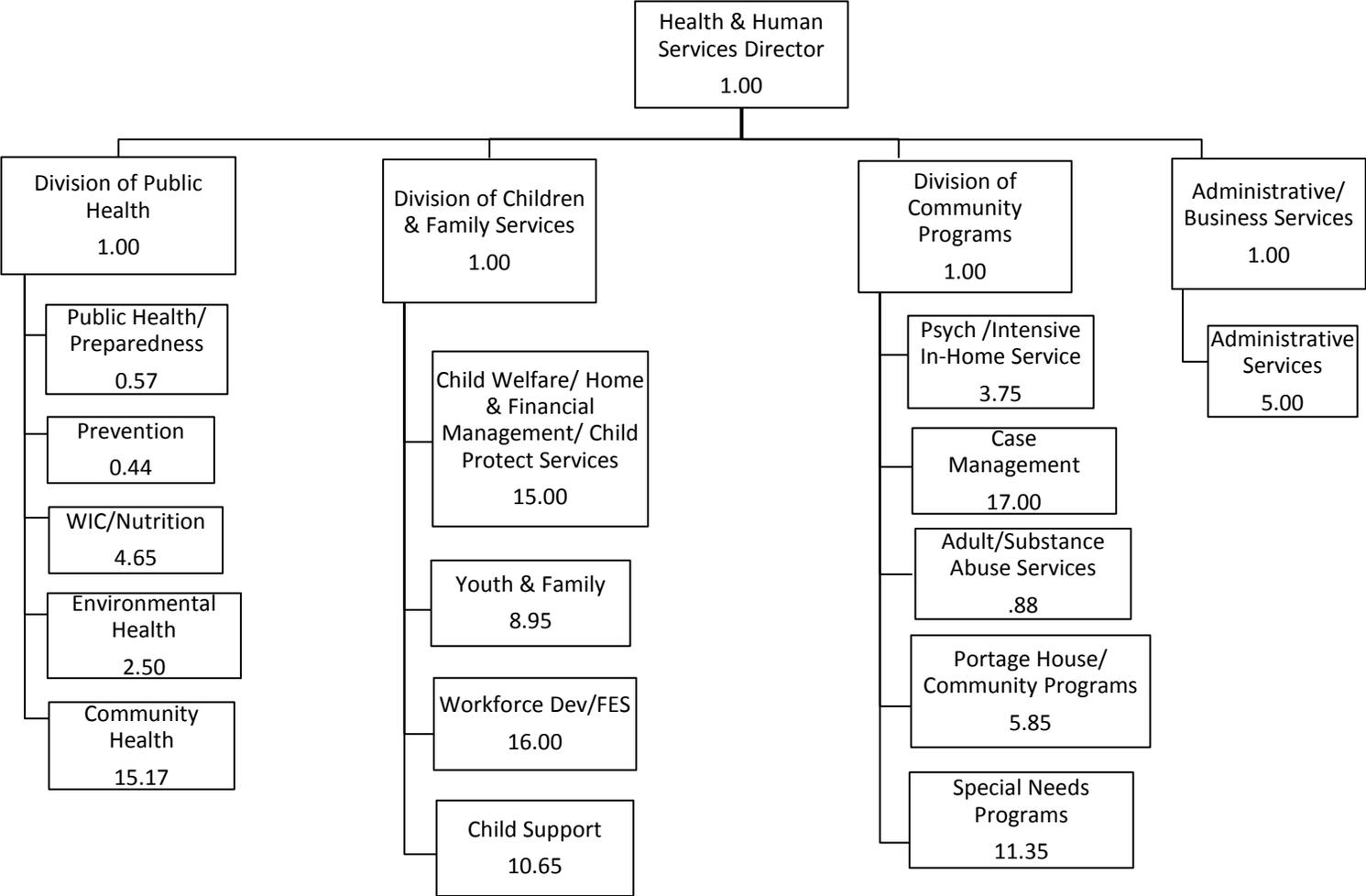
- Personnel services increase overall by 3.55% due to the addition of 6.5 FTE and a reduction of .50 FTE and .25 LTE. Other contributing factors include a 2.00% annual adjustment increase to the County's wage and classification plan along with a 12.98% decrease to health insurance premiums.
- Contractual services increase due to the expansion of CCS services and an increase for inpatient mental health expenses. This also includes an increase for allocated Information Technology Services.
- Supplies & expenses increase due to the expansion of CCS services.

## HEALTH & HUMAN SERVICES

### CONTRACTED SERVICES

Type of Services Provided			
Comprehensive Community Services	814,559	Legal Services	84,000
Residential Care	685,904	Guardianship	69,992
Inpatient	626,312	Shelter Care	53,857
Other Contractual Services (Telephone, Computer Service)	501,937	Community Support Team	48,509
Third Party Administrator (TPA)	500,000	Transportation	42,000
Foster Care	454,247	FOSS	40,000
CBRFs	435,716	Staffing – Dental Program	34,209
Treatment Foster Care	383,368	Interpreter	22,450
Supervised visitation, home & financial management	185,000	AODA Prevention	22,325
Birth to Three	169,420	<b>Total</b>	<b>6,367,605</b>
Other Professional Services	156,887		
Residential Treatment Services	142,857		
Community and Residential Programming	127,641		
Wisconsin Heating and Energy Assistance Program	122,740		
Gateway Support Services	120,000		
Kinship Care Benefits	113,448		
Group Care	105,227		
Outpatient Counseling	105,000		
Post Reunification Program	100,000		
Born Learning Initiative	100,000		

**HEALTH AND HUMAN SERVICES**



<b>Position Summary (FTE)</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Regular Positions	114.83	114.99	122.76
Extra Help	0.00	0.00	0.00
<b>Total</b>	<b>114.83</b>	<b>114.99</b>	<b>122.76</b>

## **AGING & DISABILITY RESOURCE CENTER**

### **MISSION:**

To support seniors, adults with disabilities, and their families and caregivers by offering easy access to services and by fostering a caring community that values lifelong contributions, maximum independence, and individual dignity.

### **OVERVIEW:**

The Aging & Disability Resource Center (ADRC) of Portage County functions as both a county aging unit and an ADRC and has a combined board overseeing both of these roles.

The development of a comprehensive and coordinated aging service system, as well as the functions and responsibilities of the Aging Network, are outlined in Title III of the Older Americans Act of 1965, as amended. The creation of county/tribal aging units is further clarified in the Wisconsin Elders Act – 1991 Wisconsin Act 235, Wisconsin State Statutes 46.82 and Wisconsin State Statutes 59.53(11).

**Aging units** serve individuals age 60 and older, as well as caregivers of older adults, regardless of income. Services of an aging unit include, but are not limited to: providing access to information and opportunities available through the aging unit; planning for and administering state allocated funds; providing a visible access point of contact for individuals to obtain information about public and private community resources; organizing and administering congregate programs – nutrition, adult day care, etc.; securing a county-wide transportation system that makes programs/opportunities accessible to, and meets the needs of older adults; assisting in representing the needs, views and concerns of older adults and assisting older adults in expressing their views; and advocating on behalf of older adults.

Beginning in 1998, with pilot counties (including Portage) aging units or human service agencies could apply to and receive contracts from the state to operate **Aging & Disability Resource Centers (ADRCs)** under Wisconsin State Statutes 46.283. ADRCs are service centers that provide a place for the public to get accurate, unbiased information on all aspects of life related

to aging or living with a disability. The public can contact ADRCs to receive information and assistance regarding not only the public benefits that may be available for older adults, adults with disabilities, and their caregivers, but all of the programs and services in the area which are available to help meet an individual's or family's needs. Individuals, family/friends, or professionals working with issues related to aging, physical disabilities, mental health or substance use disorders, can receive information tailored to each person's situation.

Some of programs and/or services offered at the ADRC include:

**Adult Day Center** offers supervised programming for those who need extra care to remain living in the community as independently as possible. The Adult Day Center offers family and other caregivers a break from their caregiving responsibilities.

**Benefit Specialists** provide accurate information on public and private benefits and programs; assistance in determining benefits or programs to which a person is entitled; will discuss individual choices and programs to services to best meet the individual's needs.

**Caregiver Support Services** are available to family members, neighbors and friends who care for people age 60 and older or people with Alzheimer's disease, Parkinson's or other dementias regardless of age.

**Information & Assistance** are trained specialists providing individualized confidential consultation wide-variety of topics including: adaptive or durable medical equipment, assisted living, caregiving, in-home services, elder abuse, health concerns, home modifications, housing options, personal care, vocational services, transportation, volunteer opportunities, education, recreation, publicly funded long-term care services.

**Nutrition** offers both congregate dining and home delivered meals throughout the County. The Nutrition Program is for people age 60 and older and their spouses.

## **AGING & DISABILITY RESOURCE CENTER**

**Senior Center**, commonly referred to as Lincoln Center, offers a diverse selection of educational, health, fitness, creative arts and recreational opportunities through the leadership of community groups and individuals, the majority of whom are seniors.

**RSVP** promotes volunteerism; targeting people age 55 and older as a means of addressing critical community needs, and to provide a high quality experience that will enrich the lives of the volunteers.

**Foster Grandparents** serve in Portage County schools and Head Start classrooms working one-on-one or in small groups on reading, language, math & social skills; giving undivided time to the students to help them gain success in their studies.

**Transportation** is available for seniors and adults with disabilities who are in need of a ride, including transportation to the senior center, dining sites, adult day center, employment, volunteer work stations, grocery shopping and medical appointments.

### **ON THE HORIZON:**

Beginning in 2018, Transportation will merge with the Stevens Point Transit program. County grants and other dollars in the program will move with the program, but by necessity continue to be part of the agency budget. There may be the opportunity for additional funding by combining the programs to leverage existing funds.

Efforts to make Portage County a Dementia Friendly Community continue. At this point in time, funding for the Dementia Care Specialist position has been secured in the state budget and will continue into the foreseen future.

Many ADRC services continue to be funded at least in part by the federal government, so there is always concern about the failure of Congress to pass a budget leading to another version of Sequestration. The best case scenario is that funding for the programs continues at current levels which does not increase revenue. These two possibilities impact all Older Americans Act (OAA) programs, RSVP and Foster Grandparents. At the

ADRC of Portage County OAA funds in part: Nutrition, Health Programs, Transportation and Caregiver Support Services.

The federal government's continued support of the State Health Insurance Program (SHIP) is in question. This program supports the efforts of the Elder Benefit Specialists (EBS) to assist seniors in the community to review their Medicare Part D coverage during the fall open enrollment period. An EBS has no financial stake in what company is chosen so their information is unbiased and the service is free to seniors.

The Wisconsin Department of Health Services is looking at the funding formulas for how the OAA dollars will be distributed in the state. Portage County is a midsize county in the state making it difficult to project whether there will be a cut or an addition to these funds.

The ADRC receives more than \$100,000 in funding from United Way of Portage County. The United Way is considering removing its support of the ADRC Health Programs. This would be a devastating blow to this program which is looked at as a leader in the state. This review comes at a time when the numbers of class leaders, classes offered and participants is increasing. The ADRC and other community partners will be reviewing the program's success and efficacy in fall 2017 with the United Way.

The staff at the ADRC are always looking for new and innovative ways to attract three generations of seniors, adults with disabilities and their caregivers to our programs. The Senior Center Advisory Council is looking at programs that would be of interest to younger seniors; while the Nutrition Program looks at ways of revitalizing itself by partnering with organizations in the community.

## AGING & DISABILITY RESOURCE CENTER

### FINANCIAL SUMMARY

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	569,178	686,042	686,042	714,811	28,769	4.19%
Intergovernmental Revenue	1,774,720	1,841,661	1,841,661	1,762,551	(79,110)	-4.30%
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	329,347	271,254	271,254	240,905	(30,349)	-11.19%
Intergovernmental Charges for Service	6,976	7,399	7,399	8,013	614	8.30%
Miscellaneous Revenue	268,299	251,702	251,702	235,981	(15,721)	-6.25%
Other Financing Sources	0	40,000	32,225	82,676	42,676	106.69%
<b>Total Revenue</b>	<b>\$2,948,520</b>	<b>\$3,098,058</b>	<b>\$3,090,283</b>	<b>\$3,044,937</b>	<b>(\$53,121)</b>	<b>-1.71%</b>
<b>Expenditures</b>						
Personnel Services	2,103,816	2,212,609	2,212,609	1,985,815	(226,794)	-10.25%
Contractual Services	285,822	247,141	271,621	549,120	301,979	122.19%
Supplies & Expenses	445,171	494,051	496,296	374,220	(119,831)	-24.25%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	10,292	10,562	10,562	8,047	(2,515)	-23.81%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	51,471	79,195	79,195	70,035	(9,160)	-11.57%
Capital Projects	0	54,500	20,000	57,700	3,200	5.87%
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	0	0	0	0	N/A
<b>Total Expenditures</b>	<b>\$2,896,572</b>	<b>\$3,098,058</b>	<b>\$3,090,283</b>	<b>\$3,044,937</b>	<b>(\$53,121)</b>	<b>-1.71%</b>
<b>County Allocation</b>	<b>(\$51,948)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>	<b>-100.00%</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>(\$51,949)</b>	<b>-</b>	<b>-</b>	<b>-</b>		

## **AGING & DISABILITY RESOURCE CENTER**

### **FINANCIAL SUMMARY HIGHLIGHTS**

#### Revenues

- Taxes increase to support the increased costs for the Information Technology Services allocation.
- Intergovernmental revenues decrease resulting from the expiration of the chronic disease self-management grant, stepping on grant and Medicare Improvements for Patients Act grant. In addition, Intergovernmental revenue decreases due to a less expenses in the Foster Grandparent budget.
- Public charges for services decrease as a result of the coordinated transportation agreement between the City of Stevens Point and Portage County planned to begin on January 1, 2018. Transportation revenue will be incorporated within the City's transportation budget.
- Miscellaneous revenues decrease as a result of the coordinated transportation agreement between the City of Stevens Point and Portage County planned to begin on January 1, 2018. Transportation revenue will be incorporated within the City's transportation budget.
- Other financing sources increase due to the planned use of fund balance for the purchase of chairs and tables for the ADRC dining room. Fund balance use is also planned in the Nutrition and Adult Day Center budgets with specific accounts designated for their respective programs.

#### Expenses

- Personnel services overall decrease by 10.25% resulting from the implementation of the coordinated transportation agreement with the City of Stevens Point. Other contributing factors include a 2.00% annual adjustment increase to the County's wage and classification plan along with a 12.98% decrease for health insurance premiums.
- Contractual services increase by 122.19% for a subcontract with the City to provide services for the County Elderly and Disabled Transportation grant. This also represents an increase for allocated Technology Services.
- Supplies & expenses decrease as a result of the coordinated transportation agreement as these expenses are transferred to the City of Stevens Point.
- Fixed charges decrease by 23.81% due to an anticipated decrease in volunteer insurance.
- Grants, contributions, indemnities decrease by 11.57% due to a decrease in volunteer stipends.
- Capital projects increase due to fund balance being applied for the purchase of chairs and tables for the ADRC dining room.

## **AGING & DISABILITY RESOURCE CENTER**

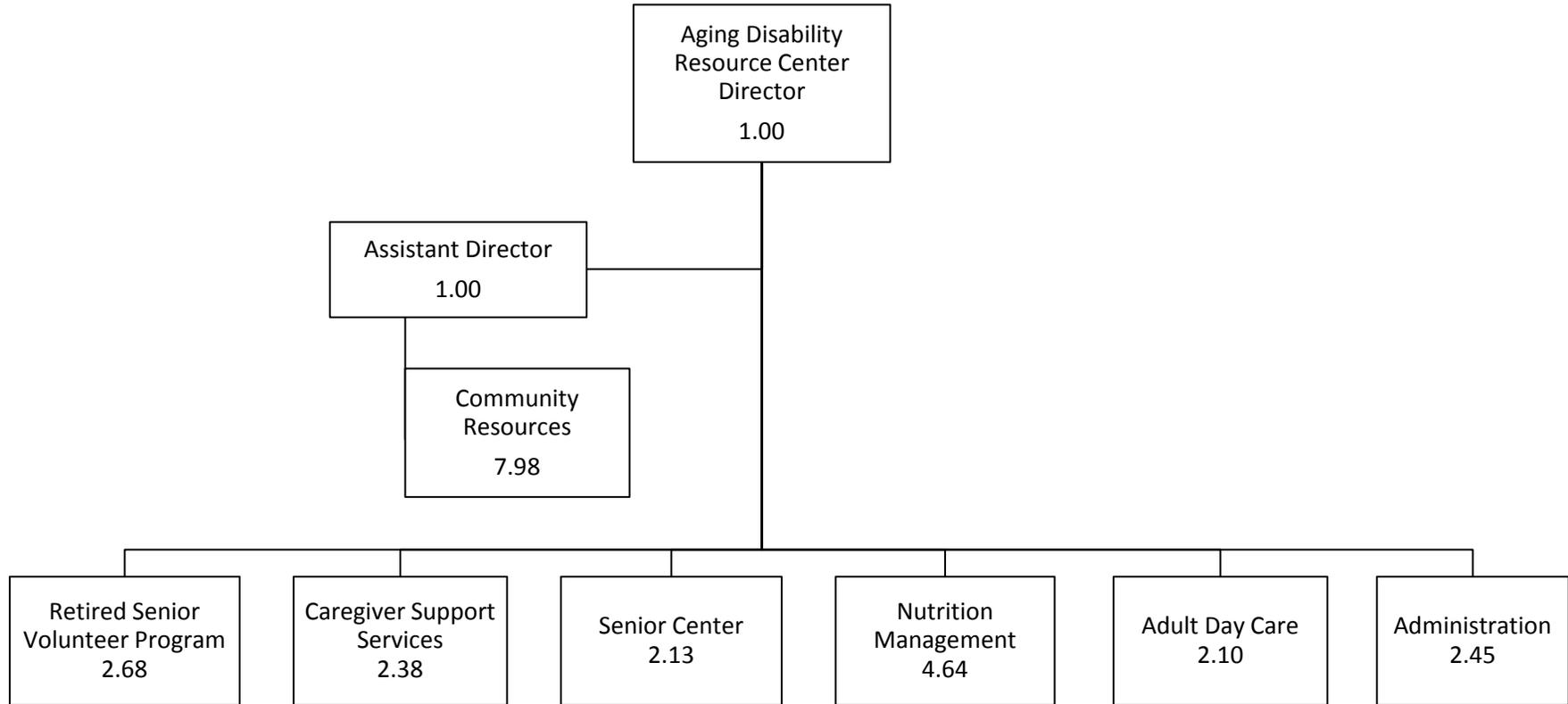
### **CONTRACTED SERVICES**

Type of Services Provided	
Transportation Services	324,436
Other Contractual Services	144,332
Contracted Food Provider	29,812
Respite Services	19,500
Personal Care Services	14,400
Supportive Home Care	7,800
Class Instructors	4,840
Senior Center Trips	4,000
<b>Total</b>	<b>549,120</b>

### **CAPITAL OUTLAY**

Description	Amount
Chairs and tables for dining area	57,700

**AGING DISABILITY RESOURCE CENTER**



<b>Position Summary (FTE)</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Regular Positions	30.27	29.94	26.36
Extra Help	0.13	0.13	0.13
<b>Total</b>	<b>30.40</b>	<b>30.07</b>	<b>26.49</b>

## HEALTH CARE CENTER

### **MISSION:**

To provide quality, individualized, cost effective, residential and rehabilitative services in an atmosphere of compassion and respect for adult clients with short and long-term care needs.

### **OVERVIEW:**

Portage County Health Care Center (PCHCC) is a 100 bed Skilled Nursing Facility licensed by the State of Wisconsin. The facility is both Medicare and Medicaid certified. The center provides the key services detailed below.

**Short Term Care/Sub Acute Care Service** would follow hospitalization, and provide medical and therapy services, bridging the transition between hospital and home. Services include:

- Complex medical management
- RN Supervision with Medical Director oversight
- Wound care
- Post-surgical orthopedic
- Physical/ Occupational/ Speech therapies
- IV therapy
- Interactive support planning
- Respiratory care
- Diabetic management

**Long Term Care** is for clients in need of a high degree of ongoing medical attention and/or supervision. Care staff work towards helping each individual achieve and maintain an optimal level of self-care and independence.

**Dementia Care Advanced Stages** offers specialized care for residents with Alzheimer's disease or other related dementia, which may require a high level of medical management and physical care. Nursing and Life Engagement Professionals receive additional training and provide attention to meeting physical, emotional and recreational needs of residents with advanced stages of dementia. Care is focused on offering support, reassurance and security to these individuals. Psychological overview is also provided through Psychiatrist Services. PCHCC is also now certified as a "Dementia Friendly" trained facility.

**Hospice Services** are available to residents who need end of life care. The center works in partnership with other hospice services to provide this supportive end of life care.

### **ON THE HORIZON:**

PCHCC is focused on improving financial sustainability. The anticipated shortfall for the 2018 operating budget is \$920,883, an increase of 42.56% over the previous year. The 2017 projection actual for shortfall is \$908,596.

As always, the PCHCC strives to provide high quality care services to the people who choose the facility.

Portage County is currently preparing a Request for Proposal (RFP) seeking proposals from potential providers with organization & partnership ideas and visions for ensuring the future of skilled nursing services in Portage County.

## HEALTH CARE CENTER

### FINANCIAL SUMMARY

Revenue	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
Taxes	659,768	100,000	100,000	100,000	0	0.00%
Intergovernmental Revenue	591,300	574,326	574,326	553,690	(20,636)	-3.59%
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	5,688,812	6,359,549	6,527,781	6,688,876	329,327	5.18%
Intergovernmental Charges for Service				0	0	N/A
Miscellaneous Revenue	17,481	10,960	11,450	15,960	5,000	45.62%
Other Financing Sources	48	645,980	908,596	920,883	274,903	42.56%
<b>Total Revenue</b>	<b>\$6,957,409</b>	<b>\$7,690,815</b>	<b>\$8,122,153</b>	<b>\$8,279,409</b>	<b>\$588,594</b>	<b>7.65%</b>
<b>Expenditures</b>						
Personnel Services	4,834,543	4,955,243	5,008,831	5,156,908	201,665	4.07%
Contractual Services	1,723,195	1,697,767	1,781,107	2,020,672	322,905	19.02%
Supplies & Expenses	647,990	733,378	777,653	789,684	56,306	7.68%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	281,044	281,172	281,407	290,657	9,485	3.37%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	23,400	17,100	267,000	17,300	200	1.17%
Capital Projects	3,384	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	6,941	6,155	6,155	4,188	(1,967)	-31.96%
<b>Total Expenditures</b>	<b>\$7,520,496</b>	<b>\$7,690,815</b>	<b>\$8,122,153</b>	<b>\$8,279,409</b>	<b>\$588,594</b>	<b>7.65%</b>
<b>County Allocation</b>	<b>\$563,086</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.00%</b>

## HEALTH CARE CENTER

### FINANCIAL SUMMARY HIGHLIGHTS:

- HCC is assuming a census of 70 patients per day for the fiscal year 2018. The HCC recently increased the daily rate to \$275 per day.
- Property tax revenue remains flat at \$100,000 for 2018 – this is the same amount as in the 2017 budget.
- Intergovernmental revenues decrease by 3.59% which is based on formula projections based on the County’s Medicaid rate and number of residents for supplemental funding from the State. This funding helps to offset shortfalls in Medicaid and Family Care funding.
- Public charges for services increase by 5.18% due to an increase in projections from payor sources including private pay due to the rate increase and other payors due to anticipated rate increases.
- An increase is anticipated for miscellaneous revenues for rebates from use of various purchasing groups.
- The anticipated shortfall for the operating budget in 2018 is \$920,883, an increase of 42.56% over the previous year. The 2017 projection for shortfall is \$908,596.
- Personnel services increase by 4.07% overall which includes a 2.00% annual adjustment increase to the County’s wage and classification plan along with a 12.98% decrease for health insurance premiums. This budget includes the addition of a full time Human Resources Advisor, an increase in hours for the Community Nutrition Educator position, and the addition of a .50 FTE Social Worker position. The HCC budget is based on hours to serve the estimate for the daily census and not positions.
- Contractual services increase by \$322,905 or 19.02% due to an increase of \$255,807 in therapy services. Other contractual increases include an increase for janitorial services provided by an outside contract and contracted maintenance services by the County.
- Supplies and expenses increase by 7.68% overall primarily due to increases in equipment and medical equipment purchases.
- Fixed charges are expected to increase by 3.37% for estimated increases for equipment rental and depreciation.

## HEALTH CARE CENTER

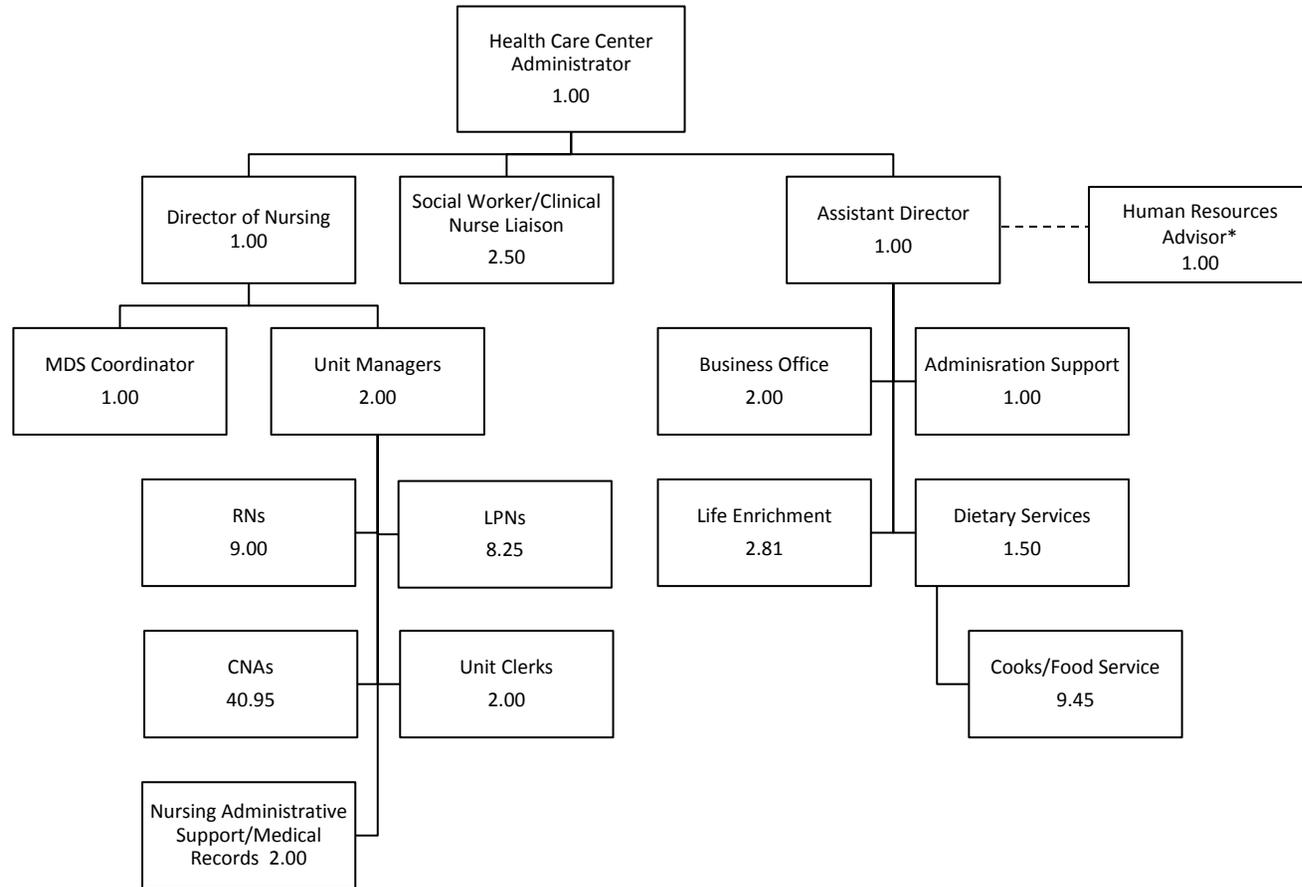
### CONTRACTED SERVICES

Type of Services Provided	Annual Cost
Therapy services	808,801
Computer Services	215,223
State Assessment Fee	204,000
Housekeeping services	198,404
Maintenance – County	180,000
Utility Services	125,123
Laundry	90,000
Ancillary medical services	60,840
Temporary Employment Services	27,000
Physician Contracts	9,018
Programs & Performances	8,970
Audit Services	8,700
Other Contractual Services	84,596
<b>Total</b>	<b>2,020,675</b>

### CAPITAL OUTLAY

Description	Amount
None	

## HEALTH CARE CENTER



<b>Position Summary (FTE)</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Regular Positions	83.65	84.55	87.46
Extra Help	0.00	0.00	0.00
<b>Total</b>	<b>83.65</b>	<b>84.55</b>	<b>87.46</b>

\*Budget is based on hours not positions; therefore all positions are listed in the regular positions category. The total position FTE includes on-call casual hours. Human Resources personnel are part of the Human Resources Department, but associated 1.00 FTE are reported here.