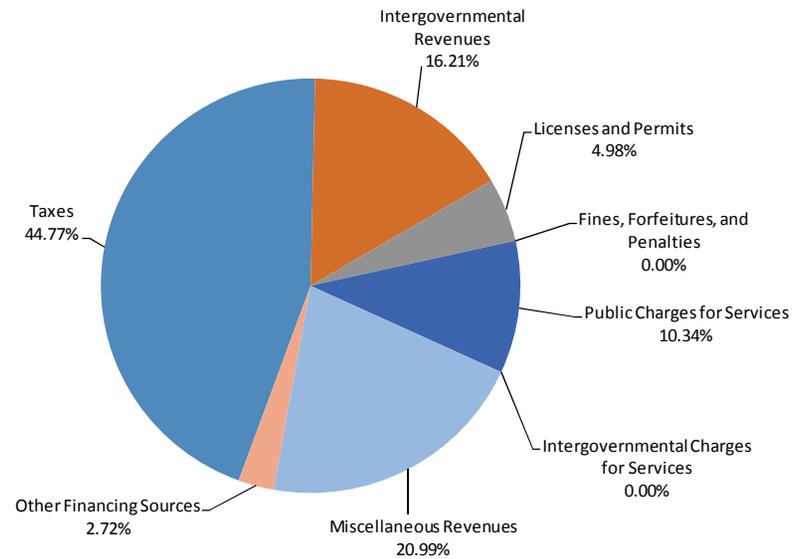


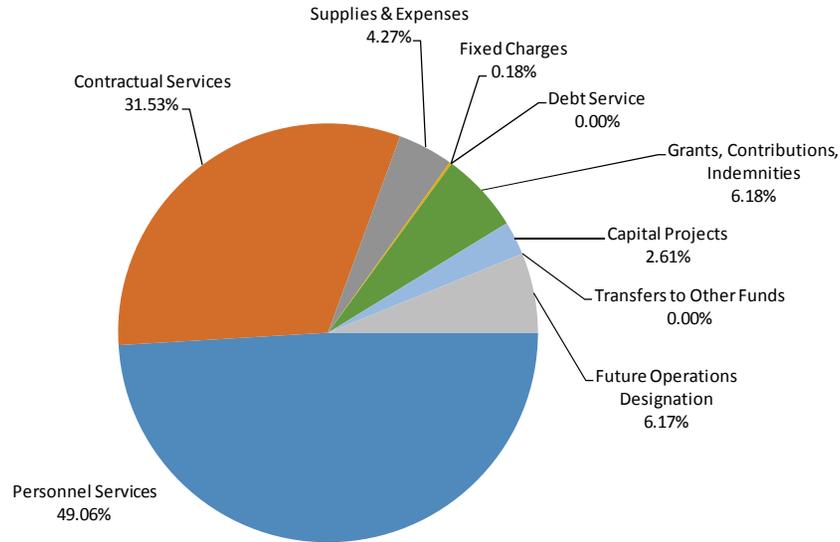
## 2018 REVENUES BY CLASSIFICATION – CONSERVATION AND DEVELOPMENT



	<b>Change from 2017 Modified Budget</b>			
	<b>2017 Modified Budget</b>	<b>2018 Proposed Budget</b>	<b>Amount Change</b>	<b>Percent Change</b>
Taxes	1,099,956	1,117,125	17,169	0.00%
Intergovernmental Revenues	265,611	404,430	138,819	52.26%
Licenses and Permits	122,060	124,265	2,205	1.81%
Fines, Forfeitures, and Penalties	-	-	-	0.00%
Public Charges for Services	261,100	257,920	(3,180)	-1.22%
Intergovernmental Charges for Services	-	-	-	0.00%
Miscellaneous Revenues	546,024	523,614	(22,410)	-4.10%
Other Financing Sources	70,900	67,745	(3,155)	0.00%
<b>Total Revenues</b>	<b>2,365,651</b>	<b>2,495,099</b>	<b>129,448</b>	<b>5.47%</b>

\*These totals may vary from the 2018 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

## 2018 EXPENDITURES BY CLASSIFICATION – CONSERVATION AND DEVELOPMENT



	Change from 2017 Modified Budget			
	2017 Modified Budget	2018 Proposed Budget	Amount Change	Percent Change
Personnel Services	1,214,269	1,224,115	9,846	0.81%
Contractual Services	523,562	786,657	263,095	50.25%
Supplies & Expenses	101,364	106,591	5,227	5.16%
Fixed Charges	4,256	4,498	242	5.69%
Debt Service	-	-	-	0.00%
Grants, Contributions, Indemnities	141,950	154,250	12,300	8.67%
Capital Projects	70,900	65,028	(5,872)	0.00%
Transfers to Other Funds	-	-	-	0.00%
Future Operations Designation	309,350	153,960	(155,390)	-50.23%
<b>Total Expenses</b>	<b>2,365,651</b>	<b>2,495,099</b>	<b>129,448</b>	<b>5.47%</b>

\*These totals may vary from the 2018 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

## **PLANNING AND ZONING**

### **MISSION:**

To protect and promote the health, safety, and general welfare of all citizens and visitors of Portage County through providing long-range planning services, and professional administration and equitable enforcement of applicable County Codes and Ordinances, and State laws/codes relating to land use and development, resource conservation, and surface and groundwater protection.

### **OVERVIEW:**

The Planning and Zoning Department (P&Z) consists of seven sections: Planning, Zoning, Land and Water Conservation, Geographic Information Systems, On-Site Waste, Water Resources, and Economic Development. The office is responsible for overseeing the development and implementation of the County's Comprehensive Plan, review and approval for residential, commercial, and industrial developments in rural areas of Portage County, and implementation and enforcement of land use tools and land development regulation policies as adopted by the County Board of Supervisors. Staff also provides support services to local municipal boards, committees, and commissions. The department provides a one stop shop for citizens for permits and development applications, and staff is available to answer questions regarding local, County, State, and Federal regulations.

With regard to economic development, P&Z staff provide primary assistance and support for the County's activities with the Central Wisconsin Economic Development (CWED) Revolving Loan Fund program, as well as the Community Development Block Grant (CDBG) Housing Program.

P&Z is also responsible for the administration of the Central Wisconsin Windshed Partnership Group (CWWP). CWWP seeks solutions to wind erosion and wildlife habitat enhancement through implementation of the following three beneficial public services to clients: windbreak

establishment, wildlife habitat development, and information and education to increase awareness of wind erosion.

### **ON THE HORIZON:**

The Planning and Zoning Department has a number of major projects to wrap up from 2017, and launch in 2018.

- Collaborate with Emergency Management Department to update the County's FEMA-required All Hazard Mitigation Plan, and with Parks Department to update the State-required County Outdoor Recreation Plan.
- Expand education and information delivery efforts for residents and local municipalities on local land use/resource issues, particularly regarding groundwater issues, as well as the overall functions/services provided by the Planning and Zoning Department.
- Work toward implementation of the Adopted Land and Water Resource Management, Farmland Preservation, Groundwater Management, and Countywide Bicycle/Pedestrian Plans.
- Work to update County Ordinances and Regulations (Zoning Ordinance, Subdivision Ordinance, On-Site Waste Ordinance, etc.), based on adopted long-range plans.
- Review departmental procedures and functions to optimize efficiency.
- Provide staff assistance for long-range planning and development issues for the County's 17 towns, nine villages and the City of Stevens Point.
- Work with the Portage County Business Council and Portage County Capital Improvements/Economic Development Committee to participate in a countywide discussion on various aspects of the local economy, and Portage County's role therein.
- Coordinate long-range planning efforts (i.e. Groundwater Management, Farmland Preservation, Economic Development, the future of County facilities and services, etc.); and incorporate these planning efforts into the County Comprehensive Plan.

## PLANNING AND ZONING

### FINANCIAL SUMMARY

	2016 Actual	2017		2018 Budget	Change from 2017 Modified Budget	
		Modified Budget	Projected Budget		Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	204,258	265,611	298,390	404,430	138,819	52.26%
Licenses and Permits	118,630	122,060	121,990	124,265	2,205	1.81%
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	279,242	261,100	221,965	257,920	(3,180)	-1.22%
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	0	46	46	46	0	0.00%
Other Financing Sources	0	7,000	7,361	2,500	(4,500)	-64.29%
<b>Total Revenue</b>	<b>\$602,130</b>	<b>\$655,817</b>	<b>\$649,752</b>	<b>\$789,161</b>	<b>\$133,344</b>	<b>20.33%</b>
<b>Expenditures</b>						
Personnel Services	1,135,860	1,214,269	1,215,813	1,224,115	9,846	0.81%
Contractual Services	171,329	236,919	237,997	362,302	125,383	52.92%
Supplies & Expenses	74,882	101,364	89,940	106,591	5,227	5.16%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	4,040	4,052	4,377	4,488	436	10.76%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	13,322	40,450	50,475	52,750	12,300	30.41%
Capital Projects	41,814	7,000	5,845	0	(7,000)	-100.00%
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	50,219	32,009	54,540	4,321	8.60%
<b>Total Expenditures</b>	<b>\$1,441,247</b>	<b>\$1,654,273</b>	<b>\$1,636,456</b>	<b>\$1,804,786</b>	<b>\$150,513</b>	<b>9.10%</b>
<b>County Allocation</b>	<b>\$839,117</b>	<b>\$998,456</b>	<b>\$986,704</b>	<b>\$1,015,625</b>	<b>\$17,169</b>	<b>1.72%</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>\$29,891</b>					

## **PLANNING AND ZONING**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- Intergovernmental revenues increase overall by 52.26% due to a budgeted increase of \$150,000 for Targeted Runoff Management (TRM) grant funding to cost share manure storage to achieve compliance with State soil and water conservation standards. This also includes a budgeted decrease of \$13,181 based on an anticipated 10% reduction in the Soil and Water Resource Management (SWRM) Annual Staffing grant from preliminary indications from DATCP regarding grant availability reduction in this program, and delays in adoption of the State's biennial budget. This is an annual grant from the State to be utilized to offset Land and Water Conservation employee costs.
- Licenses and permits increase due to anticipated revenue for groundwater sanitary permits for installation of private on-site waste treatment systems.
- Other financing sources decrease in the 2018 budget due to the previous year's replacement of the AutoCAD software. The budgeted amount of \$2,500 for 2018 represents carry over funds to purchase new private onsite water (POWTS) software.
- Personnel services increase by 0.81% overall due to a 2.00% annual adjustment increase to the County's wage and classification plan and a decrease of 12.98% for health insurance premiums.
- Contractual services increase overall by 52.92% due to a 24.70% increase for allocated Information Technology Services and a 136.19% increase for the addition of the Targeted Runoff Management (TRM) grant related expenses.
- Supplies and expenses increase by 5.16% primarily for prior year carry over funds to purchase new private onsite water (POWTS) software and for costs related to purchasing/replacing windshed equipment.
- Grants, contributions and indemnities increase for additional cost share expenses related to the Healthy Lakes grant. Landowners receive 75% cost sharing for installing practices to improve aquatic habitat, water quality, prevent shoreland erosion, and filter runoff.
- Capital projects decrease due to the removal of expenses related to the purchase of AutoCAD software.
- Designated for future operations increase based on anticipated revenues over expenses for the Central Wisconsin Windshed Partnership. Also, this includes \$5,000 budgeted for the continuation of the countywide drinking water quality sampling project to be used in a future year based on a five-year cycle for water sampling.

## **PLANNING AND ZONING**

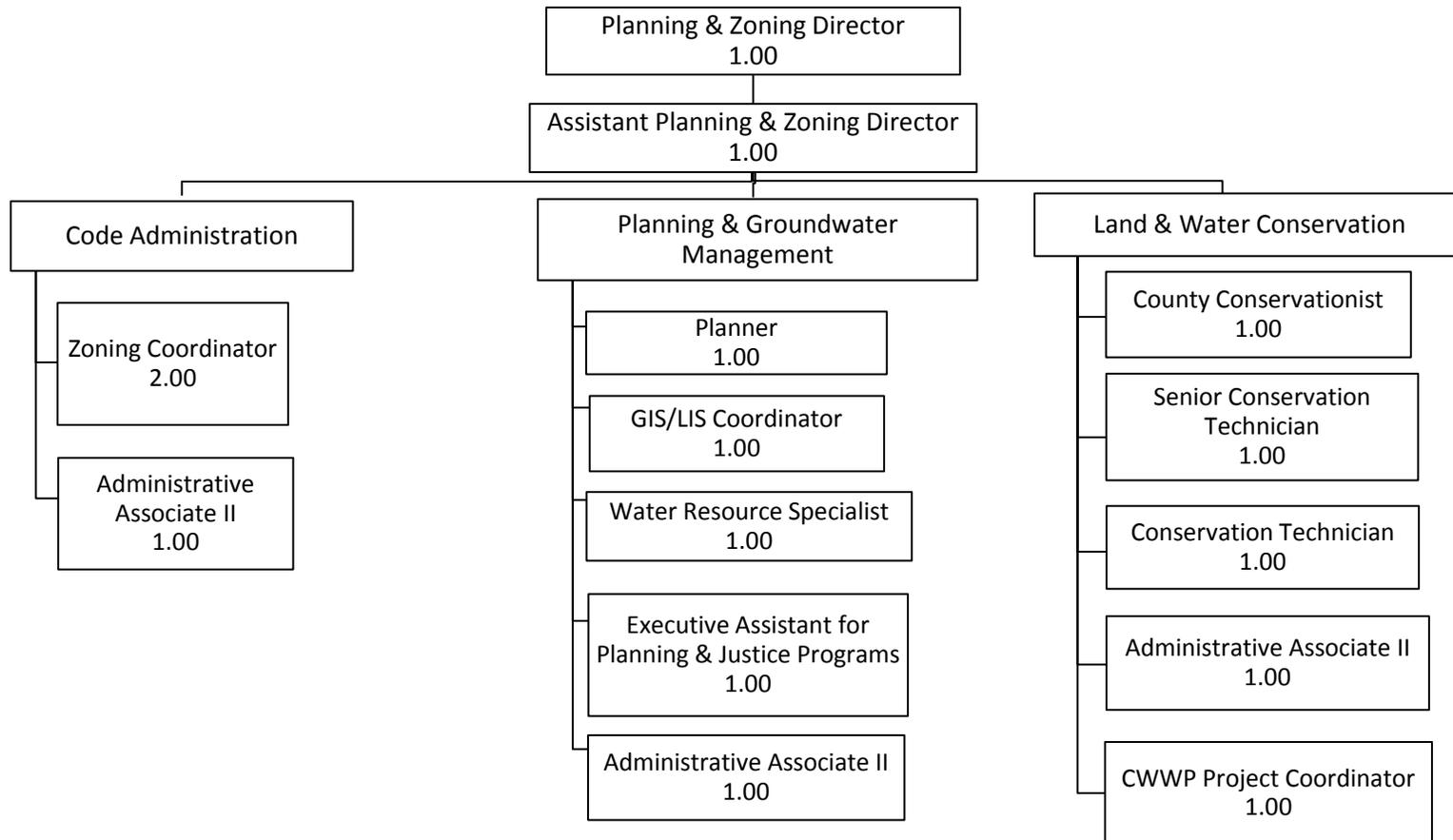
### **CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
Targeted Runoff Management Cost Share	\$150,000
LWCD Soil & Water Resource Management Cost Share	58,300
CWWP Consulting Services	25,000
Wildlife Damage Abatement & Claims Program	22,500
UWSP Intern Program	16,000
Administration Services	7,500
Digital Scanning Project	4,500
Bike/Pedestrian Path Signage	2,000
Other Contractual	76,502
<b>Total</b>	<b>362,302</b>

### **CAPITAL OUTLAY**

Description	Amount
None	

## PLANNING & ZONING



<b>Position Summary (FTE)</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Regular Positions	15.00	15.00	15.00
Extra Help	0.00	0.00	0.00
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

1.00 FTE is reflected in the Land Records Modernization Section.

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **MISSION:**

To develop a successful housing rehabilitation/revolving loan fund program for low-and-moderate income (LMI) owner-occupied/renter-occupied homes, and direct assistance to LMI households to facilitate homeownership.

### **OVERVIEW: (Portage County CDBG-Housing Program)**

Wisconsin Community Development Block Grant-Housing Program (CDBG-Housing) funding became available in 2007, through a grant to Portage County from the U.S. Department of Housing and Urban Development (HUD), which passed through the State of WI Department of Commerce (now Department of Administration). Portage County contracted with CAP Services to administer its CDBG-Housing Program. This contractual agreement remains in place today.

Portage County's participation in CDBG-Housing created a revolving loan fund to assist eligible residents with qualified projects, which include, but are not limited to: 1. deferred payment housing rehabilitation loans; 2. low-interest rehabilitation loans; 3. sewer and water laterals; 4. well and septic systems; 5. neighborhood code enforcement activities; and 6. hazard mitigation such as flood proofing and/or "safe rooms" for tornadoes or other severe storms.

Funds for rehabilitation of LMI owner-occupied units will be 0% deferred payment loans to those with incomes at or below LMI levels established by HUD. Rehabilitation of LMI renter-occupied units will be 0%, regular, monthly installment loans, and units must be rented to LMI households for the term of the loan or five years, whichever is less. Funds may also be used for closing costs and up to 50% of a reasonable down payment for the

purchase of a home by an LMI household utilizing a 0% deferred payment program.

### **OVERVIEW: (CHR-State of WI Regional Housing Program)**

Portage County joined a regional housing program effort, the Central Housing Region (CHR), in 2013. The CHR includes money coming into the WI Department of Administration from HUD to be awarded to various established housing regions across the State of Wisconsin. The CHR is administered by Juneau County Housing Authority. As with Portage County's established housing program, loan repayments will revolve out to other eligible applicants.

The CHR effort does not include the transfer of funds currently available in established Housing Programs, such as the one Portage County established in 2007. At this time, those funds will remain segregated from CHR and will continue to be administered by CAP Services through contract with Portage County. CAP Services and CHR have collaborated together on awarding various loan requests.

If an eligible applicant comes forward for funds, Portage County's established program dollars will be utilized first, with the remainder coming from CHR funds. This will allow all CDBG-Housing Programs to continue to grow and revolve dollars back into the County.

### **ON THE HORIZON:**

Both the Portage County CDBG-Housing and Regional CHR Housing Programs are viable and strong. At this time, it appears HUD will continue funding housing programs, which support continued homeownership in Portage County and the entire CHR.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**FINANCIAL SUMMARY**

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	1,923	964	4,514	8	(956)	-99.17%
Other Financing Sources	0	0	0	217	217	N/A
<b>Total Revenue</b>	<b>\$1,923</b>	<b>\$964</b>	<b>\$4,514</b>	<b>\$225</b>	<b>(\$739)</b>	<b>-76.66%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	10,444	48	92	225	177	368.75%
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	916	4,422	0	(916)	-100.00%
<b>Total Expenditures</b>	<b>\$10,444</b>	<b>\$964</b>	<b>\$4,514</b>	<b>\$225</b>	<b>(\$739)</b>	<b>-76.66%</b>
<b>County Allocation</b>	<b>\$8,521</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
Addition to (Use of ) Fund Balance	(\$8,521)					

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- The Portage County CDBG-Housing and CHR Regional Loan Programs are viable and strong.
- There are waiting lists for those seeking funds at both the County and CHR programs. As loans are repaid, the money will revolve out to eligible applicants.

## **REDRLF**

### **MISSION:**

To assist with the growth of business development in rural Portage County through a Rural Economic Development Revolving Loan Fund (REDRLF) process. As money loaned is repaid, those funds will be placed into a Revolving Loan Fund for distribution back out to additional businesses that have loan needs.

### **OVERVIEW:**

In 2002, through an earmark from the United States Small Business Administration a one-time grant was authorized to Portage County in the amount of \$150,000 to be used towards economic development. Loans would be made to eligible businesses to: 1. provide financing to new/expanding businesses that anticipate high growth as a result of receiving funds; 2. encourage creation/retention of permanent jobs; 3. encourage leveraging of new private investment into rural Portage County; 4. to perpetuate a positive and proactive business climate; 5. to implement Portage County's economic goals and objectives; 6. to maintain and promote a diverse mix of employment opportunities; 7. to encourage development and use of modern technology; and 8. to work in partnership with lenders to address the needs of rural Portage County businesses.

In 2007, a loan in the amount of \$145,000 was approved for one applicant, who became unable to repay the loan in 2008, and ultimately filed bankruptcy leaving the loan in permanent default. NOTE: Grant award was \$150,000, minus a \$5,000 administration fee, equals an available \$145,000.

The REDRLF account balance as of June 30, 2017 is \$45,912.47.

### **ON THE HORIZON:**

Portage County joined the Central Wisconsin Economic Development (CWED) regional revolving loan fund program in 2008, as authorized by the Portage County Board of Supervisors. Regionalization of Portage County's Revolving Loan Funds resulted in loan documentation and funds being transferred into this regional fund to be administered by a third party. Funds transferred into CWED came from loans repaid to Portage County originating from the State of Wisconsin Department of Commerce's Community Development Block Grant-Economic Development Program.

However, REDRLF money originated from the Federal Government through the Small Business Administration causing them to be segregated from the funds transferred to CWED. REDRLF dollars continue to reside in Portage County's budget earning interest monthly. There may be a possibility of authorizing a transfer of REDRLF funds to the CWED Program in the future.

**REDRLF**

**FINANCIAL SUMMARY**

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	36	14	56	60	46	328.57%
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$36</b>	<b>\$14</b>	<b>\$56</b>	<b>\$60</b>	<b>\$46</b>	<b>328.57%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	14	56	60	46	328.57%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$14</b>	<b>\$56</b>	<b>\$60</b>	<b>\$46</b>	<b>328.57%</b>
<b>County Allocation</b>	<b>(\$36)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
Addition to (Use of) Fund Balance	\$36					

## **REDRLF**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- REDRLF dollars of approximately \$45,000 continue to reside in Portage County's budget earning interest monthly.
- Miscellaneous revenues and future operations designations increase slightly due to interest rates.

## **BUSINESS PARK**

### **MISSION:**

To create a centralized location for new high-quality business and industrial development, which will provide for the creation of family-supporting jobs, provide economies of scale for business operations, and bring increased structure and value to the overall Portage County economy.

### **OVERVIEW:**

The Portage County Business Park was developed by the Portage County Planning and Zoning Department through funding and approvals granted by the Portage County Board of Supervisors. The Park provides a 420 acre quality building environment for industrial, interchange commercial, and professional office development. The quality of the development environment is enhanced by Deed Restrictions and Protective Covenants (DRPC's) enforced by the County, and attractive County owned and maintained landscape and waterscape features strategically located within the Park and at Park entrances. The Park is served with sanitary sewer, water, curb, gutter, natural gas, and fiber optic communications.

The first sale of the land was made in 1997 before the Park construction was completed, and a total of 400 acres of land have been sold for development as of June 2017, with approximately 20 acres of development acreage remaining to be sold, consisting of:

- Large Scale Rail Industrial – SOLD OUT
- Medium/Large Scale Industrial – 6.75 acres
- Highway Office – SOLD OUT
- Office/Light Industrial – SOLD OUT
- Business/Professional Offices – 7.5 acres
- Small Office Development (Oakwood Center) – 6.6 acres

The Planning and Zoning Department, through the Director, Assistant Director, and Executive Assistant, is responsible for administering the

DRPC's that regulate development within the Park, including oversight of land sales, review and approval of development proposals, and enforcement/compliance with regulations. The Planning and Zoning Department works closely with the Corporation Counsel's office to accomplish these tasks.

Revenues include proceeds from land sales, and payments made by property owners within the Park to offset annual maintenance and upkeep costs. Expenses include maintenance and upkeep costs and debt service payment.

### **ON THE HORIZON:**

In August 2017, the City of Stevens Point amended the boundaries of Tax Incremental District (TID) No. 9 and included the entirety of the Portage County Business Park within the TID. TID No. 9 has a maximum statutory life of 23 years, and must close not later than May 20, 2031, resulting in final collection of increment in budget year 2034. The City of Stevens Point and the Capital Improvement Projects/Economic Development Committee for Portage County will need to coordinate during 2018, to determine how the TID will create economic benefit while recognizing the investment and maintenance needs of current Business Park occupants.

Additional projects happening in 2018, include:

- Construction of the new Marten Machining building.
- Possible replacement of Business Park identification signage.
- Possible replacement of Business Park entry landscaping.

**BUSINESS PARK**

**FINANCIAL SUMMARY**

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	304,399	545,000	161,223	523,500	(21,500)	-3.94%
Other Financing Sources	0	0	30,206	0	0	N/A
<b>Total Revenue</b>	<b>\$304,399</b>	<b>\$545,000</b>	<b>\$191,429</b>	<b>\$523,500</b>	<b>(\$21,500)</b>	<b>-3.94%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	123,669	286,595	191,419	424,130	137,535	47.99%
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	36	204	10	10	(194)	-95.10%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	258,201	0	99,360	(158,841)	-61.52%
<b>Total Expenditures</b>	<b>\$123,705</b>	<b>\$545,000</b>	<b>\$191,429</b>	<b>\$523,500</b>	<b>(\$21,500)</b>	<b>-3.94%</b>
<b>County Allocation</b>	<b>(\$180,693)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>\$180,693</b>					

## **BUSINESS PARK**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- Land sales estimate is reduced based on the original business plan schedule for land sales.
- Contractual services increase by 47.99% for anticipated replacement of infrastructure and maintenance of landscaping in the Portage County Business Park along with anticipated maintenance and enhancements to the Portage County Business Park signage.
- The Business Park is reimbursing the County for debt previously paid by the County for Business Park improvements. The transfer to the Debt Service fund was removed for 2017 and will be again in 2018, in anticipation of future capital projects. These repayments of previous Business Park borrowings are used to maintain a flat debt service levy and will be needed in future budgets based on the 2018 – 2023 Capital Improvement Projects Plan.
- Based on the proposed revenues and expenses for 2018, \$99,360 is budgeted to be placed in fund balance and utilized for future operations.

**BUSINESS PARK**

**CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
Grounds Maintenance	150,000
Landscaping Services	100,000
Business Park Signage	100,000
Real estate sales commissions	35,530
Other contractual	38,600
<b>Total</b>	<b>424,130</b>

**CAPITAL OUTLAY**

Description	Amount
None	