

# ANNUAL REPORT 2005



**John E. Charewicz, *Sheriff***

"COMMITTED TO PROFESSIONAL COURTEOUS SERVICE AND PROTECTION"

**SHERIFF**  
*John Charewicz*

**CHIEF DEPUTY**  
*John Graettinger*

**CAPTAIN  
OPERATIONS**  
*John Keener*

**CAPTAIN  
CORRECTIONS**  
*Evan Hansen*

**ADMINISTRATIVE  
ASSISTANT**  
*Loretta Tuszka*



**ADMINISTRATIVE  
ASSISTANT**  
*Loretta Tuszka*

**LEAD  
SECRETARY**  
*Karen Schroeder*

**ADMINISTRATIVE  
SECRETARIES**  
(2)  
*Gayle Stewart*  
*Pamela Temple*

**TYPIST II**  
*Carrie Shield*

**CAPTAIN OPERATIONS**  
*John Keener*

**SHIFT  
LIEUTENANTS (2)**  
*James Grubba  
Daniel Kontos*

**ADMINISTRATIVE  
LIEUTENANT (1)**  
*Dale O'Kray*

**PATROL SERGEANTS (6)**  
*Kurt Schweers  
Ken Tschudy  
Steve Retzki  
Jan Taylor  
Terry Groshek  
Michael Morgan*

**DETECTIVES (5)**  
*Gary Koehmstedt  
Gina Boettcher  
Brain Mandeville  
Michael Lukas  
Nick Griesbach*

**EVIDENCE  
SERGEANT (1)**  
*Michael Baumhofer*

**PATROL  
DEPUTIES  
(20)**  
*Gregory Hurrish  
James Decker  
Nicole Lukas  
Wayne Kropidlowksi  
Robert Wanta  
Paul Rink  
Daniel Wachowiak  
Kevin Sorenson  
Ben Beaudoin  
Jacob Wills  
Anthony Hiess  
Jeff Coey  
Travis Morgan  
Matt Gurney  
Chad Weinberger  
Michael Rayala  
Jonathon Holter  
Florian Chojnacki  
Vacant  
Vacant*

**TRANSPORT/  
CIVIL PROCESS  
(2)**  
*Cory Nelson  
Vacant*

**DRUG  
OFFICER (1)**  
*Josh Ostrowski*

**SAFETY /  
PLANNER  
COMMUNITY  
POLICING (1)**  
*Annette Pulchinski*

**COURT OFFICER  
(1)**  
*Dale Boettcher*

**LEAD COMMUNICATION  
TECHNICIAN (2)**  
*Geralyn Glodowski  
Marlane Shirek*

**COMMUNICATIONS (8)**  
*Bonnie Drescher  
Denise Lando  
Timothy Peterson  
Kathleen Steckel  
Gina Fenoglio  
Susan Dimka  
Penny Oliver  
Michele Dosrhorst*

**MECHANIC (1)**  
*Timothy Brooks*

**CAPTAIN CORRECTIONS**  
*Evan Hansen*

**SUPERINTENDENT  
JUVENILE**  
**(1)**  
*Ross Dick*

**CORRECTIONS  
SERGEANT**  
**(1)**  
*Vacant*

**LEAD COOK**  
**(1)**  
*Theresa Rvskoski*

**CORPORALS**  
**(4)**  
*Richard Bolder*  
*Terry Ziem*  
*Marsha Jakubiak*  
*Kathleen Kosloske*

**PART-TIME  
COOKS**  
**(5)**  
*Diane Worzalla*  
*Mary Flattoff*  
*Monica Lehman*  
*Sue Derezinski*  
*Sarah Kaminski*

**JUVENILE  
DETENTION  
OFFICERS (8)**  
*Robert Golla*  
*Heidi Adamski*  
*Sean Houlihan*  
*Debra Martin*  
*Kate Zinda*  
*Gary Burroughs*  
*Joe Ries*  
*Lisa Kropidowski*

**CORRECTION  
OFFICERS**  
**(15)**  
*Germaine Borski*  
*Johnny Ciulla*  
*Michael Pohl*  
*Jenny McCarthy*  
*Richard Kalpinski*  
*Penny Borski*  
*Ronnie Leach*  
*Dean Seitz*  
*Barry Gardner*  
*Chris Glodowski*  
*Tricia Reschel*  
*Tammy Shoemaker*  
*Mindy Tetzloff*  
*Samantha Cordy*  
*Michael Tracy*

# Portage County Sheriff's Department

## Operations Division

### Patrol

The Portage County Sheriff's Department Patrol consists of 20 Patrol Deputies, 6 Patrol Supervisors, and 2 Shift Commanders. These deputies provide patrol services 24 hours a day, 365 days a year. These services include coverage of approximately 810 square miles including coverage of interstate, state, county and town roads. The Patrol section provides full time law enforcement services for all townships, villages and unincorporated villages that do not have a law enforcement agency and assist the two agencies that do provide full time coverage. In Portage County only the City of Stevens Point and the Village of Plover have full time law enforcement coverage. Portage County consists of 17 townships, 9 villages and 10 unincorporated villages. The population of the county, excluding Stevens Point and Plover, is approximately 32,000.

The Sheriff's Department is responsible for enforcing state and local laws, and all motor vehicle laws. They respond to and investigate motor vehicle crashes, all criminal activity reported or observed - including but not limited to domestic violence, disturbance, death, burglary, theft, damage to property, weapons, sexual assault, other assaults, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious person/vehicle/circumstances, trespassing, wanted person, 911 calls and alarms.

There will be situations which require specialized training to address the more serious situations that law enforcement deals with without posing a greater danger to the public or the officers. This is when the Special Response Team (SRT) and Hostage Negotiation Team are called in. SRT personnel are members of the Sheriff's Department who have been specially trained and equipped to deal with hostage situations, barricaded subjects, persons who are heavily armed or suspected of being heavily armed and drug warrants.

In addition to the regular duties in the deputies' job description they are also involved in other duties requiring specialized training as mentioned above. These include:

Field Training Program	Search & Rescue	Dive Team
CounterAct program	EVOC Instructor	Dog Handler
Community Service Presentation	Defense and Arrest Tactics	SRT
Accident Reconstruction	Firearms & Taser Instructor	

In 2005, the Sheriff's Department implemented the use of Mobile Data Computers (MDCs) in almost all the squad cars. This allows the officers to access information from both the state and local computer systems. Records checks can be made on vehicles or subjects from the officers' squads, freeing up air space that might be needed for emergency traffic. Besides receiving record checks, the MDC also allows the officer to complete reports in the squad, send and receive information from dispatch and other officers and bring up local maps of the county.

With assistance from Emergency Management, grants were obtained for digital cameras and voice recorders and a four wheel off-road vehicle. Not only will the digital technology improve the quality of the photographs and voice recordings, but will result in a cost savings. There will be less film and development costs and no need to purchase cassette tapes. The four wheel off-road vehicle can be used for everything from hauling equipment and personnel to search and rescue. It is equipped with emergency lights, a radio and a GPS unit.

### **Civil Process/Inmate Transport**

Two deputies are assigned to the duties of civil process and transports. These Deputies are responsible for providing transport of people in our custody to different facilities throughout the State of Wisconsin. Deputies traveled 86,198 miles in 2005, logging 2130 hours transporting time.

These deputies are also responsible for serving civil process. In 2005, a total of 1,350 Civil Process papers were served. Another 982 attempts were made.

### **Detective Bureau**

The Detective Bureau consists of five Investigators plus one Drug Investigator. The Detective Bureau is charged with the investigations of crimes and other matters that happen within Portage County. The Bureau will, at times, work in a joint effort with other local, state, or federal agencies when a suspect is from another area in the state or located outside the State of Wisconsin. The Detective Bureau handles death investigations, homicides and suicides. The Detective Bureau also responds to and assists in auto accidents involving fatalities where charges may be filed.

With computer crimes involving child pornography and identity theft on the increase specialized computer training is required to better investigate these types of crimes. Investigators continually train in Computer Forensics.

### **Administrative Section**

The Administrative section consists of one Administrative Lieutenant, one Court Officer, one Safety Officer and one Property Officer. The Administrative Lieutenant is also responsible for overseeing the Detective Bureau and the Dispatch Center.

# Portage County Sheriff's Department

## Safety Programs

### School Programs

The Portage County Sheriff's Department offers school safety programs in nine different schools in Portage County. All the schools are located in the jurisdiction of Portage County. The schools are:

1. Almond High and Elementary School
2. Amherst High and Elementary School
3. Bancroft Kindergarten
4. Grant Elementary School
5. J.F. Kennedy Elementary, Village of Junction City
6. McDill Elementary, Village of Whiting
7. Rosholt High and Elementary School
8. St. Adalberts Elementary and Middle School, Rosholt
9. Sacred Heart Elementary and Middle School, Polonia

The schools are provided with a list of programs offered at the beginning of the year. They are as follows:

Stranger Awareness	Abduction Prevention	K.I.D.S. Fingerprinting
Latch Key Program	9-1-1 Emergency Phone Calls	Drug Free Programs
Poison Awareness	Eddie the Eagle-Gun Safety	Code React Drills
Internet Safety	Counter-ACT	Bike Safety
Bike Rodeo	Vandalism	Shoplifting
Driver's Education Talks	Alcohol and Drugs Talks	Safety Cadet Training
Sheriff's Department Tours	Sexual Assault Talks	
DNR Safety Programs – ATV, Snowmobile, Boating, and Hunter Safety		

These are the programs offered to the schools but not limited to since the school will request presentations related to specific problems that arise throughout the school year including bully talks, personal space, and inappropriate touching.

Programs that were completed in the year 2005 and the approximate students participating:

Stranger Awareness – 485 students (all Kindergarten)  
Latch Key – 320 Students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
K.I.D.S. Fingerprinting – 485 students (all Kindergarten)  
9-1-1 Emergency Phone Calls – 1500 students (all Elementary)  
Counter ACT – 535 students (all students in the nine schools)  
Code React Drills – (all students in the nine schools)  
Poison Awareness – 485 students (all Kindergarten)  
Eddie The Eagle Gun Safety – 400 students (3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades)  
Bike Safety – 1500+ students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
Bike Rodeo – 1200+ students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
Sheriff's Department Tours – 12 tours with an average of 15 students per tour  
Safety Cadets – 385 students (4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades)  
Driver's Education talks – 420 students  
Vandalism – 250 students (4<sup>th</sup> grade)

Internet Safety – 250 students (6<sup>th</sup> grade and Adults)  
Bully Talk – 350 students (14 classes – All grades)  
Personal Space/Inappropriate Touching – 175 students (All ages)  
Sexual Assault Talks – 100 Students (High School Students)

Most of the topics listed above are one session talks. The Counter ACT program is more in depth and is six one hour sessions which include a presentation to the parents. Each program has material handouts for the students, which include workbooks and fun stuff for the kids. We also have gun lock giveaways and bike helmets available for families that can't afford them.

### **Community Programs**

We also conduct Neighborhood Watch programs and in 2005, the Safety Officer attended approximately 12 meetings and set up three programs. We have a strong existing Neighborhood Watch Program and it continues to grow. We also do talks at daycares, elderly housing complexes and driver education classes.

### **Crime Stoppers and Quick 50 Programs**

A Detective Sergeant is responsible for the Crime Stoppers and Quick 50 Program. We run ads every other week on several local radio stations (taped by WYTE radio) and Channel 9 Television. Both the radio and television stations tape and broadcast for free as a public service. There were 53 tips phoned in, amounting to 32 persons being arrested and 53 cases being solved. A total amount of \$1660 was paid out to tipsters throughout the year.

### **Department of Natural Resources Programs**

The Detective Sergeant is also responsible for Department of Natural Resources Programs. Since the inception of mandatory training for youths to participate in ATV, Snowmobile and Hunter Safety, the Sheriff's Department classes have usually been filled to capacity of 40 students. In 2005, the Sheriff's Department ran five Hunter Safety courses, two Snowmobile Safety courses, two ATV Safety courses and one Boating Safety course. The Sheriff's Department has approximately twelve instructors that help with these programs.

The Sheriff's Department also runs Department of Natural Resources Patrols with boats, ATVs and snowmobiles. The Portage County Sheriff's Department provided 315 hours of Boat Patrol, 61 hours of ATV Patrol and one 173 hours for Snowmobile Patrol. All patrols are reimbursed through the State of Wisconsin at a rate of 60 to 100 percent. We currently have one large boat for patrol and one small boat for rescue. We also have two snowmobiles and two ATVs.

# **Portage County Sheriff's Department**

## **Communications Center**

### **Level of Service**

The Portage County Sheriff's Department Communication Center, commonly referred to as the Dispatch Center, provides a vast array of services to a number of agencies and the citizens of Portage County. Two Lead Dispatch Supervisors and eight Dispatchers make up the hub of the communication services provided by the Portage County Sheriff's Department Communication Center. The Dispatch Center is controlled by as many as three dispatchers during historically busy time periods of the day, and by as few as one dispatcher during periods of less activity during the early morning hours. The center is manned twenty-four a day. Above and beyond the daily duties related to the Portage County Sheriff's Department, the dispatch center provides dispatching and paging duties for the following:

1. Plover Police Department
2. Portage County Ambulance Service
3. Rapid Response Unit
4. Portage County Parks Department
5. Higgins Ambulance Service
6. 15 fire departments within, and adjacent to, Portage County
7. 13 Emergency Medical Service groups
8. Rescue Squads
9. Department of Natural Resources Wardens and Fire Services
10. Hazardous Materials Response Teams
11. Mutual aid requests and MABAS (Mutual Aid Box Alarm System)
12. Fire Investigation Task Force
13. Carbon monoxide calls
14. Medical Priority Dispatching System to aid callers in a medical emergency
15. Summon helicopters for Emergency Medical Services

The Communication Center also provides varying degrees of communications services to the Portage County Highway Department, State of Wisconsin Probation & Parole, Portage County District Attorney's Office, Wisconsin State Patrol Troopers working in Portage County, Red Cross, Portage County Humane Society and various tow/wrecker services.

### **Geographical areas of coverage:**

The Portage County Sheriff's Department Communication Center provides communications services to all areas of the 810 square mile county outside the jurisdictional area of the Stevens Point Police Department. The Stevens Point Police Department Communication Center and the Sheriff's Department Communication Center assist each other during times of crises or high levels of activity. Cross training between the centers ensures the ability to maintain communications throughout the county in the event of one of the centers being inoperable. The Communications Center, as well as the entire Sheriff's Department, works to promote, preserve and deliver quality service to the citizens of Portage County by forming partnerships within the county. These partnerships enhance the security and safety of our community and lead to excellence of service.

**Services provided:**

The Dispatch Center provides the vital link between the call and the responders. The vital information that the dispatchers disseminate to all of the emergency responders greatly increases the level of understanding and method of response required for each incident. A Communication Officer handles numerous calls for service each day, with approximately one third of those calls being 911 calls. In 2005, the Sheriff's Department Communication Center received approximately 98,000 calls for service via the 911 lines, 911 cell phone lines, and non-emergency lines. Our dispatchers answered more than 40% of 911 calls in less than one second. Over 95% of all calls were answered in less than ten seconds, which includes times when several calls are coming in at the same time. The State of Wisconsin recommended maximum average answering time is ten seconds.

Upgrades in 2005 include a new Voice Print System that digitally records all phone traffic, in and out of the dispatch center and all radio traffic. Enhanced 9-1-1 began this last summer, which allows our dispatchers the ability to locate cellular phone callers when they call 911 to report emergencies. Wireless headsets were purchased to allow the dispatchers the freedom to be able to move around the Dispatch Center and be able to maintain constant contact with the phones and radios. The Sheriff's Department began to use a new tower located in the Town of Stockton. The new tower now provides a wider area of coverage in the county.

The Portage County Sheriff's Department Communication Center is staffed by dedicated professionals who are committed to providing security and safety to the citizens of Portage County.

## Portage County Sheriff's Department Corrections Division

### Staff

The Corrections Division employs 27 full-time Correction Officers, a Captain, Sergeant and Juvenile Detention Superintendent. Additionally we have one full-time Lead Cook, and five part time Assistant Cooks. We have a full time Jail Social Worker assigned to the jail by Human Services, a part-time Psychiatrist from Human Services, a full-time teacher assigned to the Juvenile Detention Center by the Stevens Point School District. We have a contract with Saints Health Services for Business to provide medical care at the jail, part time using a nurse practitioner and an RN, and a contract with Mid-State Tech to provide High School Equivalency (HSED) on a part-time basis. We also have a number of other persons providing service to the corrections division on a no cost or volunteer basis. They include religious programs, grandparent mentoring to youth, drug and alcohol treatment and job coaching.

There were no changes to the correction division staff in 2005.

### Adult Jail

#### Population

Average Daily Population for the Jail was as follows:

	<b>2004</b>	<b>2005</b>
Our Jail	77.04	77.13
Shipped	21.59	23.03
HDP	14.92	11.98
<b>Total</b>	<b>113.55</b>	<b>112.83</b>
Bookings	1941	1885
Length/Stay	21.58	22.00

#### Residence at booking

Our data shows that about 26.8% of all persons booked between Jan, 2005 and Dec. 31, 2005 were not from Portage County. Here are the breakdowns for males and females:

Male	in county	71.36%
	out county	28.64%
Female	in county	82.74%
	out county	17.26%
Combined	in county	73.21%
	out county	26.79%

Bookings by Gender, Race and Ethnicity for 2005

	Male	Female	Caucasian	Nat Am	Asian	Afro Am	Unknown	Hispanic
Num	1578	307	1704	19	33	120	9	132
%	83.71	16.29	90.40	1.01	1.75	6.37	0.48	7.00

Classification

Our jail classification between Jan, 2005 and Dec 31, 2005 is broken down to high, medium and low security as follows:

		Average Length Of Stay		Average Daily Population		
		Male	Female	Total	Male	Female
High	level 1	16.00		0.04	0.04	0.00
	level 2	12.85	65.60	4.17	3.27	0.90
Medium	level 3	17.63	24.29	12.54	12.07	0.48
	level 4	16.73	13.72	58.83	50.82	8.01
	level 5	29.89	34.60	1.21	0.74	0.47
Low	level 6	81.75	79.25	6.24	5.38	0.87
	level 7	33.69	31.83	14.46	12.37	2.09
	level 8	37.66	34.25	20.20	13.82	3.38
Unclassified		1.37	1.13	3.34	2.90	0.44

Bookings/Length of Stay by age group for 2005

	# in Group	Days Sat	ALOS	ADP
17 or less	36	930	25.83	2.55
18 to 20	300	6593	21.98	18.06
21 to 25	563	10784	19.15	29.55
26 to 30	298	7015	23.54	19.22
31 to 35	187	3935	21.04	10.78
36 to 40	214	5110	23.88	14.00
41 to 50	304	8361	27.50	22.91
51 to 65	87	2113	24.29	5.79
66 to 99	18	719	39.94	1.97

Groups				
15 to 35	1384	29257	21.14	80.16
36 to 50	518	13471	26.01	36.91
51 to 99	105	2832	26.97	7.76

Groups				
15 to 25	899	18307	20.36	50.16
26 to 40	699	16060	22.98	44.00
41 to 99	409	11193	27.37	30.67

Jail Return Rates 2003 to 2005

	TOTALS	ONCE	2 TIMES	3 TIMES	4+ TIMES
INDIVIDUALS BOOKED	2573	1176	655	324	418
BOOKINGS	5707	1176	1310	972	2249
DAYS SERVED	125207	20209	30232	22065	52701

SINGLE BOOKING % TOTAL	2 TIMES RETURN % TOTAL	3 TIMES RETURN % TOTAL	4+ TIMES RETURN % TOTAL	TOTAL RETURNS % TOTAL
45.71%	25.46%	12.59%	16.25%	54.29%
20.61%	22.95%	17.03%	39.41%	79.39%
16.14%	24.15%	17.62%	42.09%	83.86%

RETURN RATE %	AVG LEN /PERSON	AVG LEN / BOOK	AVG LEN 1 TIME	AVG LEN 2 TIMES	AVG LEN 3 TIMES	AVG LEN 4 + TIMES
54.29%	48.66	21.94	17.18	46.16	68.10	126.08

Booking Status

The status that inmates were in jail between Jan 2005 and Dec 31, 2005 are as follows:

		Days Served	Males	Females	Avg. Length	
Pre-trial	Total	10960	609	111	15.22	
	Mis.	4436	422	80	8.84	
	Felony	6422	155	26	35.48	
	Civil	102	32	5	2.76	
Sentenced	Total	25883	473	82	46.64	
	Local	Total	24399	445	75	46.92
		OWI				
		Mis.	8521	154	30	46.31
		Mis. other	8144	201	34	34.66
		OWI				
		felon	1294	10	4	92.43
		Felony other	6440	80	7	74.02
		Civil				
	Other	Total	721	16	5	34.33
	Mis.	419	13	5	23.28	
	Felony	302	3	1	75.50	
	Civil					

P&P violations		11618	473	89	20.67
Await Transport		3762	312	34	10.87
Contempt	Total	7878	386	96	16.34
	Warrant	1879	152	42	9.69
	Child Sup	973	31	2	29.48
	Execution	5026	203	52	19.71

### New Technology

We are now using the Live Scan fingerprint system. This system allows us to take computerized finger prints and submit them to Madison with a high degree of accuracy.

A Guard One system continues to be used in the jail and Juvenile Detention Center. This system creates a method where we are able to conduct checks of the jail at 30 minute intervals and document these events in a credible manner. This change has been a major improvement for overall jail security and safety. 30 minute checks are the best way to lower the risk of problems within a jail setting.

New booking software that was developed by Data Processing continues to be updated. This software allows us to capture additional booking and classification information from the jail that will be used in reports and planning for the future. Much of the information that was provided to the consultants was gathered from this software program.

### Shipping

Shipped inmates were sent to Clark County and Waupaca during 2005.

### Justice Center Needs Study

For most of 2005, the Corrections Division was participating with Mark Goldman and Associates in a needs study for the Portage County Criminal Justice System. Vast amounts of statistics and charts were provided along with interviews of all inmates on selected days to gather data. The results of all of that work are contained in the Justice Study Report.

### Juvenile Detention

#### Population

	Portage County	Other Counties	Total
Admissions	131	296	427
Average Daily Population	2.52	5.97	8.49
Average Length of Stay	7.03 days	7.37 days	

A Juvenile Detention Study was conducted this year by a committee. Statistics of the facility were studied and forwarded to the County Board.

## **Home Detention**

### *Population*

In 2005, there were 11.98 inmates serving their time on Electronic Home Monitor each day. This compares to 14.92 inmates per day in 2005. Persons considered for HDP are first given a choice in court of whether or not they want to be on HDP. If HDP is selected, additional days are added to the court sentence. We then conduct screenings that determine if the offender is a good risk for the HDP program. Persons are denied frequently because they came for hook up and were positive for controlled substances or when unacceptable risk to the community is present such as domestic violence, excessive AODA issues or a substantial risk to re-offend. Some offenders also lack the personal resources necessary such as residence, telephone and/or start up funds.

## **Food Service**

The kitchen at the jail is operated by the Sheriff's Department, and remains a cost effective operation. Meals are provided to both the jail and Juvenile Detention Center. Approximately 96,867 meals were prepared for the division in 2005. Additionally, our food service operation is reviewed each year by a dietician at Saints for Business. Each year any necessary changes are made so we always remain in compliance with recommended standards for nutrition, sanitation and food safety.

## **Health Services**

### *Medical Health*

Medical services are provided to the jail by Saints for Business in Stevens Point. Our contract provides for sick call two days per week, Tuesday and Friday, done by a Nurse Practitioner. These professionals are able to handle most routine care needed and prescribe medications as necessary. We also have a nurse that comes on Monday and Thursday to set up all of our prescription medications for delivery. We pay Saints \$80/hr for the Nurse Practitioner and \$35/hr for the RN. This cost is all inclusive. We are very happy with the service provided as we do not have to take inmates for outside medical care very often. Inmates pay \$10 to see the Nurse Practitioner for sick call. Any health care costs from outside the facility are charged back to the inmate.

### *Mental Health*

Mental health services are provided by our Social Worker, Dan Barth, who is employed by Human Services but works full-time at the jail. He handles all of our crisis management and screening for mental health services. We seldom send persons out of the jail for in-patient mental health treatment any longer which saves the county thousands of dollars annually. We also receive the services of Dr. Sullivan, a psychiatrist employed by Human Services. He comes to the jail to see patients every other week.

## **Tax Return Intercept Program**

The Portage County Corrections Division is now participating in the TRIP program which captures tax returns from released offenders that owe the jail money. This program is working very well.

## **Inmate Programs**

### **Behavior Modification**

Dan Barth conducts a number of programs in the jail to assist inmates with their treatment needs in AODA, anger management, and criminal thinking errors. Additionally, Mike Slaven from Ministry Behavioral Health comes in to work with inmates one on one with drug and alcohol issues.

### **Jail Chaplaincy**

Our jail chaplain comes to the jail each Thursday to minister to inmates on a one on one basis. She also conducts services on holidays. Another group comes to the jail on Sunday evening and conducts bible study for the inmates.

### **Jail HSED**

Our jail schooling program is conducted by Mid State Tech. Basic education is provided to inmates who can then test for their High School Equivalency Diploma at the jail. Inmates who are shipped out to Clark County can also study toward their HSED at the Clark County Jail. Several inmates each year receive HSEDs while in jail.

### **Juvenile Education**

Juvenile offenders receive schooling provided by the Stevens Point Schools daily during the school year. General education subjects are taught. Computers are also used by the teacher.

### **Grandparent Program for Juveniles**

The Department on Aging through the RSVP program provides seniors to come into the Juvenile Detention Center twice per week to meet with and mentor youth in the facility. Seniors also visit on a one on one basis as requested. This is a valuable volunteer program.

## **Contacts for Additional Information**

Captain Evan Hansen, Jail Administrator (715) 346-1471  
Ross Dick, Juvenile Detention Superintendent (715) 346-1452

## Portage County Sheriff's Department Administration Division

### Staff

The five full time civilian employees of the Administration Division fill the vital role performing the duties related to the maintenance of the records management system for the Sheriff's Department. These employees are responsible for various duties such as transcribing dictated reports, providing data entry on incident and accident reports, dissemination of various law enforcement reports, preparation of civil process papers for service by deputies, coordinating information for entry into the county record program and assist in overseeing the open records procedures.

These staff members also handle reception duties by assisting visitors to the administrative offices and jail and assisting customers with requests for reports and directing telephone calls to appropriate individuals and/or departments.

The Administration Division is also responsible for the financial reports of the Department. They operate the inmate Commissary Fund and safeguard inmate monies by providing an account for deposits and disbursements. They are also responsible for the processing of monies received, invoicing for the Jail Room and Board Program, Home Detention Program and other services, purchasing of equipment and supplies, preparation of departmental payroll, preparation of procurement payments, and preparation of payments to vendors through the voucher program.

The administrative staff is also Recording Secretary to the Portage County Public Safety/Emergency Management Committee and the Portage County Traffic Safety Commission which include the preparation of the agendas and minutes.

Additionally, the Administrative Assistant provides supervision of the administrative staff, assists with preparation of the departmental budget, grants and financial reports and serves as liaison to other county departments.

# 2005 Annual Report

## Portage County Sheriff's Department

Compiled by Lead Secretary Karen Schroeder

Incidents/Offenses Reported	2004	2005	% Change
Murder	0	1	100.00%
Suicide	2	3	33.33%
Accidental Death	1	5	80.00%
Natural Death	20	22	9.09%
Sexual Assault	23	18	-27.78%
Robbery	0	1	100.00%
Aggravated Assault	95	66	-43.94%
Burglary	99	116	14.66%
Theft/Larceny	205	249	17.67%
Motor Vehicle Theft	24	17	-41.18%
Simple Assault	40	33	-21.21%
Arson	1	4	75.00%
Forgery	3	33	90.91%
Fraud	42	45	6.67%
Embezzlement	2	2	0.00%
Stolen Property	61	79	22.78%
Vandalism	321	285	-12.63%
Weapons	15	7	-114.29%
Sex Offenses	27	29	6.90%
Narcotics/Drugs	52	48	-8.33%
Family Offenses	166	173	4.05%
Driving Under Influence	63	55	-14.55%
Liquor Law Violations	53	47	-12.77%
Drunkenness	1	4	75.00%
Disorderly Conduct	599	615	2.60%
Miscellaneous Offenses	534	578	7.61%
Suspicious	213	196	-8.67%
Curfew & Loitering Laws - Juveniles	0	1	100.00%
Runaways	90	69	-30.43%
Traffic	1,031	977	-5.53%
Property Damage Accidents	1,323	1,240	-6.69%
Personal Injury Accidents	223	231	3.46%
Fatal Accidents	10	8	-25.00%
DNR Related Violations	578	577	-0.17%
Contempt & Perjury	0	2	100.00%
Probation Violations	0	1	100.00%
Parole Violations	57	47	-21.28%
Mandatory & Conditional Release Violations	0	2	100.00%
Escapes	6	2	-200.00%
Delinquency	26	47	44.68%
Obstructing	172	127	-35.43%
Contributing to Delinquency	0	1	100.00%
Counterfeiting	1	1	0.00%
False Alarms	189	165	-14.55%
Disaster/Weather	30	27	-11.11%
Fire Alarms	163	204	20.10%
House Checks	113	102	-10.78%
Ambulance Assist	645	707	8.77%
Open Door	61	64	4.69%
Services	5,650	5,510	-2.54%
Warrants	1,538	1,447	-6.29%
Miscellaneous	0	2	100.00%
<b>Total Incidents Reported =</b>	<b>14,568</b>	<b>14,292</b>	<b>-1.93%</b>

## Index Crime Offenses:

### Violent Crime:

	2004	2005	% Change	Cleared	% Cleared
Murder	0	1	100%	1	100%
Forcible Rape	6	7	14%	2	29%
Robbery	0	1	100%	0	0%
Aggravated Assault	119	81	-47%	60	74%
<b>Total Violent Crime =</b>	<b>125</b>	<b>90</b>	<b>-39%</b>	<b>63</b>	<b>70%</b>

### Property Crime:

Burglary	95	115	17%	19	17%
Larceny Theft	203	248	18%	61	25%
Motor Vehicle Theft	20	15	-33%	4	27%
Arson	0	4	100%	2	50%
<b>Total Property Crime =</b>	<b>318</b>	<b>382</b>	<b>17%</b>	<b>86</b>	<b>23%</b>
<b>Total Index =</b>	<b>443</b>	<b>472</b>	<b>6%</b>	<b>149</b>	<b>32%</b>

### Property by Type and Value

	2004	2005	% Change	Recovered	% Recovered
Currency, Notes, etc.	39,793	563,403 <del>32,033</del>	93%	70	0%
Jewelry and Precious Metals	15,917	26,946	41%	0	0%
Clothing and Furs	625	999	37%	0	0%
Locally Stolen Motor Vehicles	137,030	89,005	-54%	26200	29%
Office Equipment	13,505	9,555	-41%	5000	52%
Televisions, Radios, Stereos, etc.	5,841	22,128	74%	232	1%
Firearms	4,042	4,770	15%	400	8%
Household Goods	0	2,278	100%	0	0%
Consumable Goods	1,590	1,628	2%	99	6%
Livestock	0	8,095	100%	0	0%
Miscellaneous	110,814	106,651	-4%	1329	1%
<b>Total =</b>	<b>329,157</b>	<b>835,458</b>	<b>61%</b>	<b>33,330</b>	<b>4%</b>

### Property Stolen by Classification

	Number	Amount	Average
<b>Larceny Theft</b>			
Pocket-picking	1	220	220
Purse-snatching	0	0	0
Shoplifting	3	14	5
From Motor Vehicles	55	26,940	490
Motor Vehicle Parts & Accessories	18	7,490	416
Bicycles	9	2,104	234
From Buildings	46	41,625	905
From Any Coin-Operated Machines	1	20	20
All Other	115	603,032	5,244
<b>Burglary Residence</b>			
Residence - Night	9	1,354	150
Residence - Day	12	12,202	1,017
Residence - Time Unknown	21	16,709	796
<b>Total =</b>	<b>42</b>	<b>30265</b>	<b>721</b>
<b>Burglary Non-Residence</b>			
Non-Residence - Night	32	13,637	426
Non-Residence - Day	1	0	0
Non-Residence - Time Unknown	20	19580	979
<b>Total =</b>	<b>53</b>	<b>33217</b>	<b>627</b>

**Operating While Intoxicated:**

	<b>2004</b>	<b>2005</b>
OWI Citations	241	200

**Traffic Accidents**

	<b>2004</b>	<b>2005</b>
Property Damage	1323	1240
Personal Injury	223	231
Fatal	10	8

**Arrest Data:**

	<b>2004</b>	<b>2005</b>
Criminal Arrests	795	621
Uniform Traffic Citations	2620	2149
County Ordinance Citations	535	448
DNR Ordinance Citations	61	60
Parking Citations	131	55
<i>Rate of Conviction on all arrests/citations</i>	87%	89%

**Traffic Warnings Issued:**

	<b>2004</b>	<b>2005</b>
	2,930	2,282

**Juvenile Arrests:**

	<b>2004</b>	<b>2005</b>
Juveniles Issued Citations	194	205
Juveniles Referred	117	186

**Civil Process Data:**

	<b>2004</b>	<b>2005</b>
Civil Process Papers Received	1,777	1,626
Number of Attempts	1,472	1,379
Number of Papers Served	1,683	1,349

**Point Credit Service Collections:**

	<b>2004</b>	<b>2005</b>	<b>% Change</b>
# of accounts turned over for collection	171	227	25%
Amount Collected by Point Credit	9,229.60	25,575.25	64%
Total Dollar Amount Turned Over	208,480.05	343,723.06	39%
Average Amount Turned Over	1,219.18	1,514.20	19%