

# ANNUAL REPORT

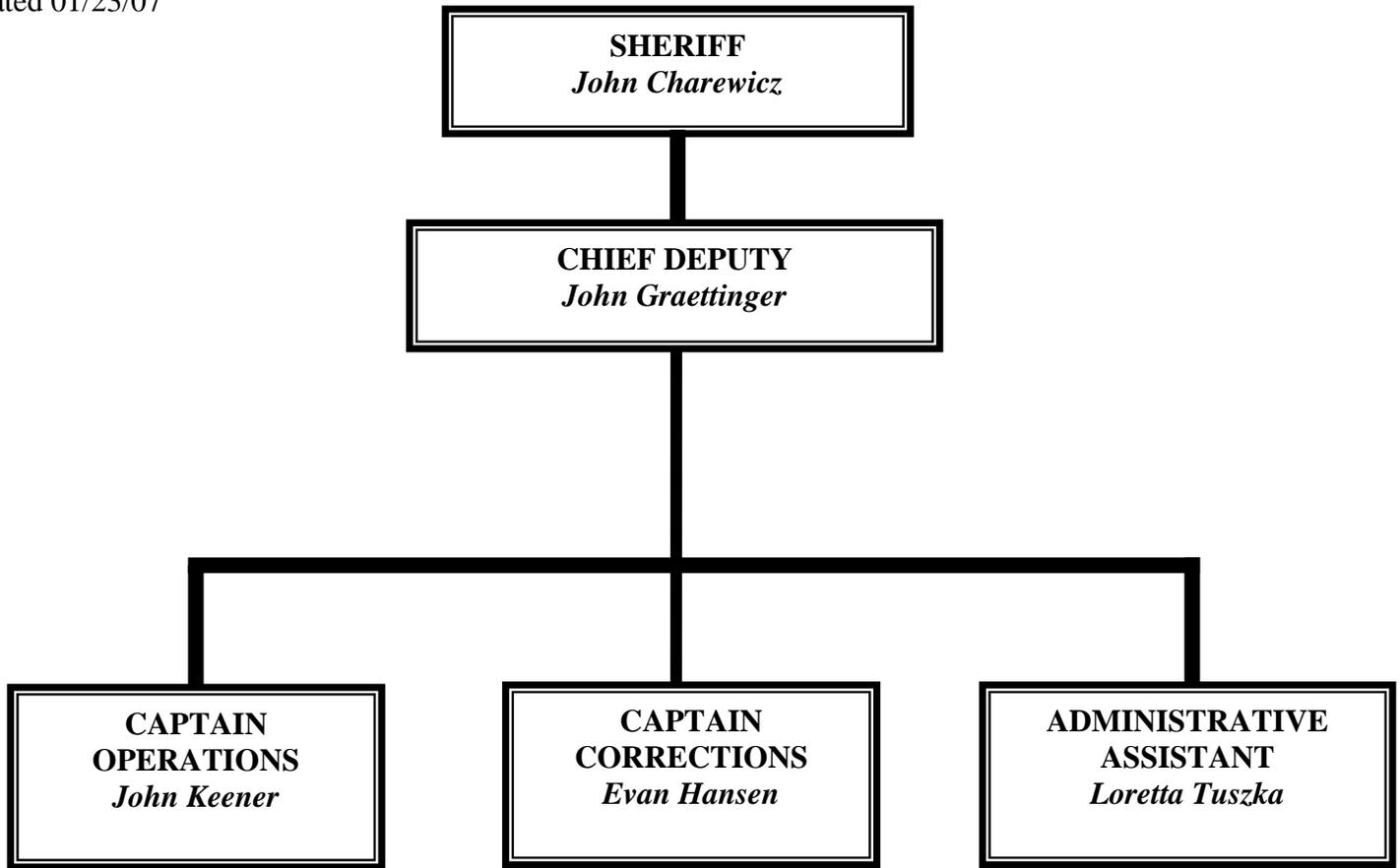
## 2006



**John E. Charewicz, *Sheriff***

“COMMITTED TO PROFESSIONAL COURTEOUS SERVICE AND PROTECTION”

Updated 01/23/07



**ADMINISTRATIVE  
ASSISTANT**  
*Loretta Tuszka*

**LEAD  
SECRETARY**  
*Karen Schroeder*

**ADMINISTRATIVE (2)  
SECRETARIES**  
*Gayle Stewart*  
*Pamela Temple*

**TYPIST II**  
*Carrie Mueller*

**CAPTAIN OPERATIONS**  
*John Keener*

**SHIFT LIEUTENANTS (2)**  
*James Grubba*  
*Daniel Kontos*

**ADMINISTRATIVE LIEUTENANT (1)**  
*Dale O'Kray*

**PATROL SERGEANTS (6)**  
*Kurt Schweers*  
*Ken Tschudy*  
*Steve Retzki*  
*Jan Taylor*  
*Terry Groshek*  
*Michael Morgan*

**DETECTIVES (5)**  
*Gary Koehmstedt*  
*Gina Boettcher*  
*Brain Mandeville*  
*Michael Lukas*  
*Nick Griesbach*

**EVIDENCE SERGEANT (1)**  
*Michael Baumhofer*

**PATROL DEPUTIES (22)**  
*Gregory Hurrish*  
*James Decker*  
*Nicole Lukas*  
*Wayne Kropidowski*  
*Robert Wanta*  
*Paul Rink*  
*Daniel Wachowiak*  
*Ben Beaudoin*  
*Jacob Wills*  
*Anthony Hiess*  
*Jeff Coey*  
*Travis Morgan*  
*Matt Gumney*  
*Chad Weinberger*  
*Michael Rayala*  
*Florian Chojnacki*  
*Robert Johannes*  
*Travis Levandowski*  
*Jason Meidl*  
*Nicole Somers*  
*Eric Koepsell*  
*Vacant*

**SAFETY / PLANNER COMMUNITY POLICING (1)**  
*Annette Pulchinski*

**DRUG OFFICER (1)**  
*Josh Ostrowski*

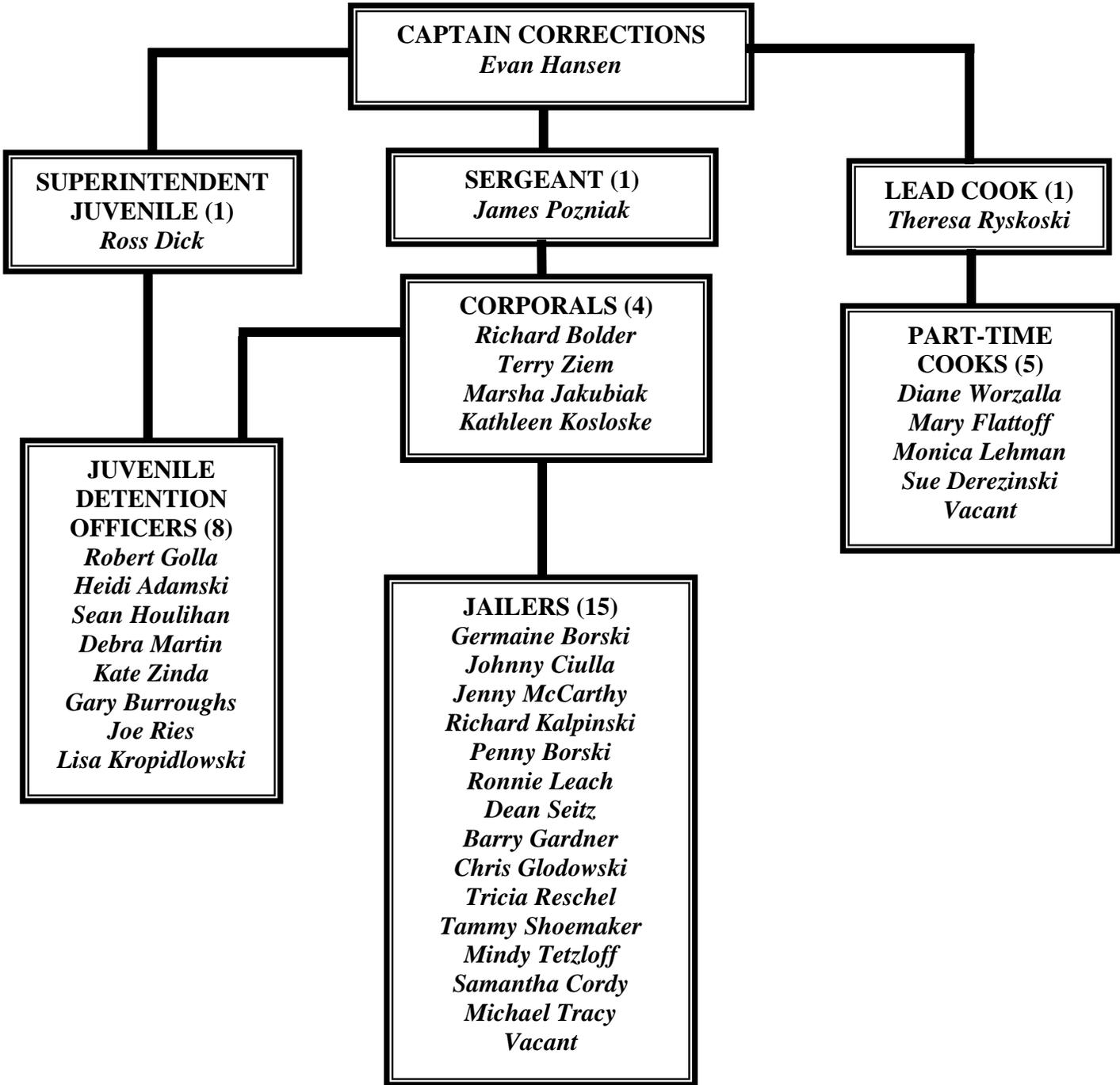
**TRANSPORT/ CIVIL PROCESS (2)**  
*Cory Nelson*  
*Kevin Sorenson*

**COURT SERVICES (1)**  
*Dale Boettcher*

**LEAD COMMUNICATION TECHNICIAN (2)**  
*Geralyn Glodowski*  
*Marlane Shirek*

**COMMUNICATIONS (8)**  
*Bonnie Drescher*  
*Denise Schultz*  
*Timothy Peterson*  
*Gina Fenoglio*  
*Susan Dimka*  
*Penny Oliver*  
*Michele Dorhorst*  
*Heather Kaphaem*

**MECHANIC (1)**  
*Todd Hornick*



# **Portage County Sheriff's Department**

## **Operations Division**

### **Patrol**

The Portage County Sheriff's Department Patrol consists of 20 Patrol Deputies, 6 Patrol Supervisors, and 2 Shift Commanders. These deputies provide patrol services 24 hours a day, 365 days a year. These services include coverage of approximately 810 square miles including coverage of interstate, state, county and town roads. The Patrol section provides full time law enforcement services for all townships, villages and unincorporated villages that do not have a law enforcement agency and assist the two agencies that do provide full time coverage. In Portage County only the City of Stevens Point and the Village of Plover have full time law enforcement coverage. Portage County consists of 17 townships, 9 villages and 10 unincorporated villages. The population of the county, excluding Stevens Point and Plover, is approximately 32,000.

The Sheriff's Department is responsible for enforcing state and local laws, and all motor vehicle laws. They respond to and investigate motor vehicle crashes, all criminal activity reported or observed - including but not limited to domestic violence, disturbance, death, burglary, theft, damage to property, weapons, sexual assault, other assaults, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious person/vehicle/circumstances, trespassing, wanted person, 911 calls and alarms.

There will be situations which require specialized training to address the more serious situations that law enforcement deals with without posing a greater danger to the public or the officers. This is when the Special Response Team (SRT) and Hostage Negotiation Team are called in. SRT personnel are members of the Sheriff's Department who have been specially trained and equipped to deal with hostage situations, barricaded subjects, persons who are heavily armed or suspected of being heavily armed and drug warrants.

In addition to the regular duties in the deputies' job description they are also involved in other duties requiring specialized training as mentioned above. These include:

Field Training Program	Search & Rescue	Dive Team
CounterAct program	EVOC Instructor	Dog Handler
Community Service Presentation	Defense and Arrest Tactics	SRT
Accident Reconstruction	Firearms & Taser Instructor	

In 2006, the Sheriff's Department applied for and received a grant from the Wisconsin Office of Justice Assistance. The grant allowed us to purchase and install a new digital audio/video recording system in one of the interview rooms. It also allowed us to purchase more portable digital audio recorders, so now all our officers have the use of digital equipment and we can now eliminate the need for tape recorders. The Sheriff's Department is now able to comply with new state laws regarding recording taped statements of juveniles and adults that are in custody.

## **Civil Process/Inmate Transport**

Two deputies are assigned to the duties of civil process and transports. These Deputies are responsible for providing transport of people in our custody to different facilities throughout the State of Wisconsin. Deputies traveled 71,659 miles in 2006, logging 1788 hours transporting time.

These deputies are also responsible for serving civil process. In 2006, a total of 1,322 Civil Process papers were served. Another 1019 attempts were made.

## **Detective Bureau**

The Detective Bureau consists of five Investigators plus one Drug Investigator. The Detective Bureau is charged with the investigations of crimes and other matters that happen within Portage County. The Bureau will, at times, work in a joint effort with other local, state, or federal agencies when a suspect is from another area in the state or located outside the State of Wisconsin. The Detective Bureau handles death investigations, homicides and suicides. The Detective Bureau also responds to and assists in auto accidents involving fatalities where charges may be filed.

In the fall of 2006 the Portage County Sheriff's Department began implementing basic computer forensics as an investigative tool. By using specialized computer workstations and software, computer forensics allows investigators to preserve and examine the digital data found in computers and cameras used as part of criminal activities.

Part of the equipment and basic training necessary to implement these capabilities was funded through a grant, with an approximate value of \$12,000, awarded to the Portage County Sheriff's Department by the Technology Transfer Program on behalf of the Office of National Drug Control Policy Counterdrug Technology Assessment Center.

## **Administrative Section**

The Administrative section consists of one Administrative Lieutenant, one Property Sergeant, one Court Officer and one Safety Officer. The Administrative Lieutenant is also responsible for overseeing the Detective Bureau and the Communications Center.

# **Portage County Sheriff's Department**

## **Communications Center**

### **Level of Service**

The Portage County Sheriff's Department Communications Center, commonly referred to as the Dispatch Center, provides a vast array of services to a number of agencies and the citizens of Portage County. Two Lead Dispatch Supervisors and eight Dispatchers make up the hub of the communication services provided by the Portage County Sheriff's Department Communications Center. The Dispatch Center is controlled by as many as three dispatchers during historically busy time periods of the day, and by as few as one dispatcher during periods of less activity during the early morning hours. The center is manned twenty-four a day. Above and beyond the daily duties related to the Portage County Sheriff's Department, the dispatch center provides dispatching and paging duties for the following:

1. Plover Police Department
2. Portage County Ambulance Service
3. Rapid Response Unit
4. Portage County Parks Department
5. Higgins Ambulance Service
6. 15 fire departments within, and adjacent to, Portage County
7. 13 Emergency Medical Service groups
8. Rescue Squads
9. Department of Natural Resources Wardens and Fire Services
10. Hazardous Materials Response Teams
11. Mutual aid requests and MABAS (Mutual Aid Box Alarm System)
12. Fire Investigation Task Force
13. Carbon monoxide calls
14. Medical Priority Dispatching System to aid callers in a medical emergency
15. Summon helicopters for Emergency Medical Services

The Communication Center also provides varying degrees of communications services to the Portage County Highway Department, State of Wisconsin Probation & Parole, Portage County District Attorney's Office, Wisconsin State Patrol Troopers working in Portage County, Red Cross, Portage County Humane Society and various tow/wrecker services.

### **Geographical areas of coverage:**

The Portage County Sheriff's Department Communications Center provides communications services to all areas of the 810 square mile county outside the jurisdictional area of the Stevens Point Police Department. The Stevens Point Police Department Communications Center and the Sheriff's Department Communications Center assist each other during times of crises or high levels of activity. Cross training between the centers ensures the ability to maintain communications throughout the county in the event of one of the centers being inoperable. The Communications Center, as well as the entire Sheriff's Department, works to promote, preserve and deliver quality service to the citizens of Portage County by forming partnerships within the county. These partnerships enhance the security and safety of our community and lead to excellence of service.

### **Services provided:**

The Dispatch Center provides the vital link between the call and the responders. The vital information that the dispatchers disseminate to all of the emergency responders greatly increases the level of understanding and method of response required for each incident. A Communication Officer handles numerous calls for service each day, with approximately one third of those calls being 911 calls. In 2006, the Sheriff's Department Communications Center and the Stevens Point Police Department Communications Center received approximately 102,000 calls for service via the 911 lines, 911 cell phone lines, and non-emergency lines. Our dispatchers answered more than 40% of 911 calls in less than one second. Over 95% of all calls were answered in less than ten seconds, which includes times when several calls are coming in at the same time. The State of Wisconsin recommended maximum average answering time is ten seconds.

The Portage County Sheriff's Department Communication Center is staffed by dedicated professionals who are committed to providing security and safety to the citizens of Portage County.

# **Portage County Sheriff's Department**

## **Safety Programs**

### **School Programs**

The Portage County Sheriff's Department offers school safety programs in nine different schools in Portage County. All the schools are located in the jurisdiction of Portage County. The schools are:

1. Almond High and Elementary School
2. Amherst High and Elementary School
3. Bancroft Kindergarten
4. Grant Elementary School
5. J.F. Kennedy Elementary, Village of Junction City
6. McDill Elementary, Village of Whiting
7. Rosholt High and Elementary School
8. St. Adalberts Elementary and Middle School, Rosholt
9. Sacred Heart Elementary and Middle School, Polonia

The schools are provided with a list of programs offered at the beginning of the year. They are as follows:

Stranger Awareness	Abduction Prevention	K.I.D.S. Fingerprinting
Latch Key Program	9-1-1 Emergency Phone Calls	Drug Free Programs
Poison Awareness	Eddie the Eagle-Gun Safety	Code React Drills
Internet Safety	Counter-ACT	Bike Safety
Bike Rodeo	Vandalism	Shoplifting
Driver's Education Talks	Alcohol and Drugs Talks	Safety Cadet Training
Sheriff's Department Tours	Sexual Assault Talks	
DNR Safety Programs – ATV, Snowmobile, Boating, and Hunter Safety		

These are the programs offered to the schools but not limited to since the school will request presentations related to specific problems that arise throughout the school year including bully talks, personal space, and inappropriate touching.

Programs that were completed in the year 2006 and the approximate students participating:

Stranger Awareness – 487 students (all Kindergarten)  
Latch Key – 320 Students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
K.I.D.S. Fingerprinting – 487 students (all Kindergarten)  
9-1-1 Emergency Phone Calls – 1500 students (all Elementary)  
Counter ACT – 535 students (all 5<sup>th</sup> or 6<sup>th</sup> grade students in eight of the nine schools)  
Code React Drills – (all students in the nine schools)  
Poison Awareness – 487 students (all Kindergarten)  
Eddie The Eagle Gun Safety – 400 students (3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades)  
Bike Safety – 1500+ students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
Bike Rodeo – 1200+ students (2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades)  
Sheriff's Department Tours – 15 tours with an average of 15 students per tour  
Safety Cadets – 291 students (4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades)  
Driver's Education talks – 500+ students  
Vandalism – 250 students (4<sup>th</sup> grade)

Internet Safety – 500 students (6<sup>th</sup> grade and Adults)  
Bully Talk – 350 students (14 classes – All grades)  
Personal Space/Inappropriate Touching – 175 students (All ages)  
Sexual Assault Talks – 150 Students (High School Students)

Most of the topics listed above are one session talks. The Counter ACT program is more in depth and is six one hour sessions which include a presentation to the parents. Each program has material handouts for the students, which include workbooks and fun stuff for the kids. We also have gun lock giveaways and bike helmets available for families that can't afford them.

### **Community Programs**

We also conduct Neighborhood Watch programs and in 2006, the Safety Officer attended approximately 10 meetings and set up 15 programs including the whole village of Junction City. We have a strong existing Neighborhood Watch Program and it continues to grow. We also do talks at daycares, elderly housing complexes and driver education classes.

### **Citizen's Patrol Academy**

In March of 2006 the Citizen's Patrol Academy was started back up by the Safety Officer. We had twelve students sign up, but due to time commitment and family emergencies nine students completed all the classes. The Academy ran for ten weeks, one night a week, usually on Wednesdays for two hours. The classes consisted of a jail section, patrol section, OWI stops, accident reconstruction, vehicle contacts, emergency vehicle driving, firearms, defense and arrest tactics and drug investigations. This year the Stevens Point Police Department also offered a tour as an extra class. Most of the students volunteered to come to the tour making their total class time eleven sessions.

### **Crime Stoppers and Quick 50 Programs**

A Detective Sergeant is responsible for the Crime Stoppers and Quick 50 Program. We run ads every other week on several local radio stations (taped by WYTE radio) and Channel 9 Television. Both the radio and television stations tape and broadcast for free as a public service. In 2006, there were 71 tips phoned in, amounting to 41 persons being arrested and 54 cases being solved. A total amount of \$12850 was paid out to tipsters throughout the year.

### **Department of Natural Resources Programs**

The Detective Sergeant is also responsible for Department of Natural Resources Programs. Since the inception of mandatory training for youths to participate in ATV, Snowmobile and Hunter Safety, the Sheriff's Department classes have usually been filled to capacity of 40 students. In 2006, the Sheriff's Department ran five Hunter Safety courses, two Snowmobile Safety courses, two ATV Safety courses and one Boating Safety course. The Sheriff's Department has approximately twelve instructors that help with these programs.

The Sheriff's Department also runs Department of Natural Resources Patrols with boats, ATVs and snowmobiles. The Portage County Sheriff's Department provided 262 hours of Boat Patrol, 33 hours of ATV Patrol and 141 hours for Snowmobile Patrol. All patrols are reimbursed through the State of Wisconsin at a rate of 60 to 100 percent. We currently have one large boat for patrol and one small boat for rescue. We also have two snowmobiles and two ATVs.

# **PORTAGE COUNTY**

## **ANIMAL CONTROL CONTRACT**

THIS AGREEMENT entered between Portage County Board of Supervisors and the Towns, Villages and City, contained within the County of Portage.

### INTENT AND RECITALS

The intent of this agreement is for the Portage County Board of Supervisors in the interest of the health, safety and welfare of the citizens of Portage County to provide an effective animal control program by agreeing to form an intergovernmental animal control program for the collection, transportation and safekeeping of domestic animals.

### PURPOSE

Responsibility Delineation. The purpose of this Agreement is to establish the responsibilities of Portage County in fulfilling the requirements of a County-wide animal control program. The Board of Supervisors shall be the responsible agency of the County to carry out the terms and conditions of the Agreement that apply to the County.

### TERM

Beginning and Ending Date The term of this Agreement shall begin as a three year agreement commencing January 1, 2006; following the initial three year term the agreement shall continue for subsequent two year terms unless notice of termination is provided as set forth herein. Either party may terminate this Agreement before the conclusion of a term by providing written notice to the other party no less than one (1) year in advance of termination: provided however, that any termination of this agreement may only take effect on December 31 of any given year.

### DUTIES AND RESPONSIBILITIES OF THE COUNTY

The Board agrees to provide the following services and perform the following duties:

Contract Development and Administration. The County will negotiate, manage, and administrate an animal control program contract. The Sheriff's department will act as the liaison between the Municipalities, and the animal control vendor in regards to this contract. In lieu of obtaining a vendor for animal control, the County may opt run its own animal control program based on a fixed budget that is annually presented to the Municipalities.

Designate an Animal Control Manager The County will designate one individual from the Sheriff's Department to manage and supervise the program.

Payment to Municipalities. Pay municipalities that have signed this agreement annually \$5.00 for every dog license sold by the Municipality. This \$5.00 payment will be increased at the same rate as the current contract with animal control vendor annually.

Annual Report In August on an annual basis the Portage County Sheriff's Department will have an update meeting for all municipalities to attend. At this time the budget of the contract will be presented to the municipalities, and the associated allocation will be presented.

#### DUTIES AND RESPONSIBILITIES OF THE MUNICIPALITY

The Municipality agrees to provide the following:

Responsibility to list. As required by Wisconsin State Statute 174.06(1), each municipality shall annually, by September 1, ascertain by diligent inquiry the dogs owned or kept within the municipality. This listing will be presented to the County Clerk on or before September 15 of each year.

Make Payment to the County as required. It will be the responsibility of each municipality to forward its share of the contract cost less the County's per license payment. The County will then remit all the funds to the animal control vendor. Each municipality will retain the late fee charges, and receive the dog license refund after expenses and damages have been removed.

#### ASSIGNMENT

Neither party may assign its rights or responsibilities under this agreement without the other's prior written consent.

#### PROHIBITION OF DISCRIMINATION

Each Party hereby agrees to specifically comply with all state, federal and local law prohibiting discrimination by reason of race, color, religion, sex or national origin during the terms of this contract

#### INSTRUMENT AS ENTIRE AGREEMENT.

This instrument contains the entire agreement between the parties, and no statements, promises, or inducements made by any party or agent of any party that are not contained in this written contract shall be valid or binding; this contract may not be enlarged, modified, or altered except in writing signed by all the parties and endorsed on this agreement.

NOTICES

In writing; Certified Mail. Written notices required to be given under this Agreement shall be deemed properly given when sent by certified mail, postage prepaid or by telefax and addressed to:

If to the Board: Portage County Sheriff Department  
Attn: Animal Control Manager  
1500 Strongs Ave  
Stevens Point, WI 54481

If to the Municipality:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

or at such other place as the respective party may from time to time designate in writing to the other.

AGREEMENT AUTHORIZATION

Authority to Enter into Agreement. The Board and the Municipality warrant for themselves that they have each complied with all of the necessary statutory or ordinance provisions relating to the executing of this Agreement and that the persons executing this Agreement on their behalves are authorized to do so.

IN WITNESS WHEREOF, the Board and the Municipality have executed this Agreement as of the day and date first set forth above, attesting that each have read the entire agreement and agree to be bound by its terms.

PORTAGE COUNTY

Date of Authorizing Resolution

BY: \_\_\_\_\_  
2005

\_\_\_\_\_, \_\_\_\_\_,

Chairperson

Portage County Public Safety

MUNICIPALITY

FOR: \_\_\_\_\_

Date of Authorizing Resolution

BY: \_\_\_\_\_  
2005

\_\_\_\_\_, \_\_\_\_\_,

## Portage County Sheriff's Department Corrections Division

### Staff

The Corrections Division employs 27 full-time Correction Officers, a Captain, Sergeant and Juvenile Detention Superintendent. Additionally we have one full-time Lead Cook, and five part time Assistant Cooks. We have a full time Jail Social Worker assigned to the jail by Human Services, a part-time Psychiatrist from Human Services, a full-time teacher assigned to the Juvenile Detention Center by the Stevens Point School District. We have a contract with Saints Health Services for Business to provide medical care at the jail, part time using a nurse practitioner and an RN, and a contract with Mid-State Tech to provide High School Equivalency (HSED) on a part-time basis. We also have a number of other persons providing service to the corrections division on a no cost or volunteer basis. They include religious programs, grandparent mentoring to youth, drug and alcohol treatment and job coaching.

In March 2006 Sgt Brian Mandeville left the Correction Division to become a Detective Sergeant. Sgt Mandeville served in the jail for about three years. Sgt James Pozniak was promoted to Sergeant and assigned to the Jail Division in April 2006.

### Adult Jail

#### Population

Average Daily Population for the Jail was as follows:

	<b>2004</b>	<b>2005</b>	<b>2006</b>
Our Jail	77.04	77.13	76.47
Shipped	21.59	23.03	30.04
HDP	14.92	11.98	9.49
<b>Total</b>	<b>113.55</b>	<b>112.83</b>	<b>116.00</b>
Bookings	1941	1885	1867
Length/Stay	21.58	22.00	22.86

#### Residence at booking

Our data shows that about 26.34% of all persons booked between Jan, 2006 and Dec. 31, 2006 were not from Portage County. Here are the breakdowns for males and females:

Male	in county	73.93%
	out county	26.07%
Female	in county	72.31%
	out county	27.69%
Combined	in county	73.66%
	out county	26.34%

Bookings by Gender, Race and Ethnicity for 2006

	Male	Female	Caucasian	Nat Am	Asian	Afro Am	Unknown	Hispanic
Num	1565	307	1681	33	37	116	5	125
%	83.71	16.29	89.80	1.76	1.98	6.20	0.27	6.68

Classification

Our jail classification between Jan, 2006 and Dec 31, 2006 is broken down to high, medium and low security as follows:

		<i>Average Length Of Stay</i>		<i>Average Daily Population</i>		
		Male	Female	Total	Male	Female
High	level 1	14.66		1.53	1.53	0.00
	level 2	14.77	11.43	6.78	6.56	0.22
Medium	level 3	18.05	17.65	11.39	9.89	1.50
	level 4	16.81	15.18	57.47	49.57	7.90
	level 5	19.40	11.33	0.62	0.53	0.09
Low	level 6	82.43	39.00	6.43	6.32	0.11
	level 7	44.88	46.67	19.42	16.35	3.07
	level 8	38.87	47.97	17.76	13.95	3.81
Unclassified		1.68	1.74	4.11	3.48	0.63

Bookings/Length of Stay by age group for 2006

	# in Group	Days Sat	ALOS	ADP
17 or less	55	913	16.60	2.50
18 to 20	328	6078	18.53	16.65
21 to 25	543	13888	25.58	38.05
26 to 30	296	7456	25.19	20.43
31 to 35	189	3435	18.17	9.41
36 to 40	194	4900	25.26	13.42
41 to 50	262	6582	25.12	18.03
51 to 65	106	2227	21.01	6.10
66 to 99	4	113	28.25	0.31

Groups				
15 to 35	1411	31770	22.52	87.04
36 to 50	456	11482	25.18	31.46
51 to 99	110	2340	21.27	6.41

Groups				
15 to 25	926	20879	22.55	57.20
26 to 40	679	15791	23.26	43.26
41 to 99	372	8922	23.98	24.44

### Jail Return Rates 2004 to 2006

	TOTALS	ONCE	2 TIMES	3 TIMES	4+ TIMES
INDIVIDUALS BOOKED	2715	1387	325	300	403
BOOKINGS	5687	1387	1250	900	2150
DAYS SERVED	124717	19265	28838	21817	54797

SINGLE BOOKING % TOTAL	2 TIMES RETURN % TOTAL	3 TIMES RETURN % TOTAL	4+ TIMES RETURN % TOTAL	TOTAL RETURNS % TOTAL		
51.09%	23.02%	11.05%	14.84%	48.91%	% of individuals	
24.39%	21.98%	15.83%	37.81%	75.61%	% of bookings	
15.45%	23.12%	17.49%	43.94%	84.55%	% of days served	
RETURN RATE %	AVG LEN /PERSON	AVG LEN / BOOK	AVG LEN 1 TIME	AVG LEN 2 TIMES	AVG LEN 3 TIMES	AVG LEN 4 + TIMES
48.91%	45.94	21.93	13.89	46.14	72.72	135.97

### Most Critical Booking Status

The status that inmates were in jail between Jan 2006 and Dec 31, 2006 are as follows:

		Days Served	Males	Females	Avg. Length
Pre-trial	Total	5432	537	115	8.33
	Mis.	428	336	91	1.00
	Felony	4981	170	20	13.65
	Civil	23	31	4	0.06
Sentenced	Total	12883	340	53	32.78
	OWI				
	Mis.	6180	114	23	45.11
	Mis. other	1262	123	19	8.89
	OWI felon	1435	13	4	84.41
	Felony other	3922	88	7	41.28
	Civil				
Other	Total	388	16	2	21.56
	Mis.	307	13	2	20.47
	Felony	81	3	0	27.00
	Civil				
P&P violations		11613	473	70	23.27

Await Transport		677	257	49	2.21
Contempt	Total	3630	337	76	8.79
	Warrant	784	141	34	4.48
	Child Sup	358	23	5	12.79
	Execution	2611	179	40	11.92

### New Technology

We are now using the Live Scan fingerprint system. This system continues to work well after a year of use. Officers have become comfortable with this equipment. Live scan allows for quick identification of offenders and assists other agencies with identification and photos from our records.

A Guard One system continues to be used in the jail and Juvenile Detention Center. This system creates a method where we are able to conduct checks of the jail at 30 minute intervals and document these events in a credible manner. This change continues to be a major improvement for overall jail security and safety. 30 minute checks are the best way to lower the risk of problems within a jail setting. New booking software that was developed by Data Processing continues to be updated. This software allows us to capture additional booking and classification information from the jail that will be used in reports and planning for the future. Much of the information that was provided to the consultants was gathered from this software program. We started to collect additional information in 2006 in to creating a "proxy tool" that might provide additional data to the courts for bonds and releases.

Software was created in 2006 to assist the jail with inmate shipping decisions by tracking inmate locations and court dates. This software has saved countless hours of planning time in the inmate shipping process.

### Shipping

Shipped inmates were sent to Clark County and Waupaca during 2006. Shipping was higher in 2006 than 2005. Shipping costs for 2006 were approximately \$470,000 compared to about \$360,000 spent in 2005. These costs do not include transportation or medical.

Late in 2006 Waupaca County notified us that they would be increasing their per bed charge from \$43/day to \$48/day. It is unlikely that we will send inmates to Waupaca in 2007.

### Justice Center Project

The Justice Center Project is still moving forward. The final report from Mark Goldman and Associates was delivered early in 2006. It outlines the needs for the criminal justice system in Portage County for now and in the future.

## Juvenile Detention

Population Summary for 2006:

	<u>Portage County</u>	<u>Other Counties</u>	<u>Total</u>
Admissions.....	154 .....	269 .....	423
Days Served.....	1,286.....	1,953 .....	3,239
Average Daily Population.....	3.5 .....	5.4 .....	8.9
Average Length-of-Stay.....	8.4 .....	7.3 .....	7.7
Number of counties served.....			16

Statistical Trends for Portage County Youth:

- In 2006 there were 154 juveniles placed in secure detention by the Portage County courts and juvenile intake workers. This was the highest annual number of Portage County admissions during the 11 years spanning 1996 to 2006. With the 11-year average being 117 admissions per year, these 154 admissions exceeded the average by 32%.
- In 2006 Portage County juveniles served 1,286 days in secure detention, which is the highest annual number of days ever served by Portage County youth, and 53% higher than the 11-year average spanning 1996 to 2006.
- In 2006 the Average Daily Population of Portage County juveniles was 3.5 per day, compared to the 11-year average of 2.3 per day.
- After a *lull* in Portage County “Admissions” and “Days Served” in 2001, 2002 and 2003, the number of Portage County Days Served jumped:
  - 65% from 2003 to 2004
  - 29% from 2004 to 2005
  - 40% from 2005 to 2006
- After 1997 — when Marathon County opened its own juvenile detention center and ceased contracting for bed space with Portage County — the detention center’s annually generated revenues averaged \$322,099. In 2006 the annually generated revenues were \$273,740, about 15% lower than the average. This is due to the increased number of Portage County juveniles inhabiting beds that might otherwise be available to juveniles from other counties.
- The term “Portage County Savings” has been used to quantify what Portage County *would have spent* on secure detention had we been shipping our juveniles to other detention centers. (The cost of a juvenile bed has increased somewhat over the years, so the per diem rate used to calculate “Savings” was adjusted from time-to-time.) Portage County Savings have averaged \$106,775 per year, and in 2006 the “Savings” were \$173,610, or 62% higher than the average. This figure does not include the costs of transporting juveniles, which a 2005 study estimated to be an additional 27% (best case) to 48% (worst case) above-and-beyond the actual secure detention expenses.

## **Home Detention**

### **Population**

In 2006, there were 11.98 inmates serving their time on Electronic Home Monitor each day. This compares to 11.98 inmates per day in 2006. Persons considered for HDP are first given a choice in court of whether or not they want to be on HDP. New for 2006 is a sentencing program that allows ½ of the typical jail sentence to be served on home detention if the offender qualifies. Screenings then determine if the offender is a good risk for the HDP program. Persons are denied frequently because they come for hook up and are positive for controlled substances or when unacceptable risk to the community is present such as domestic violence, excessive AODA issues or a substantial risk to re-offend. Some offenders also lack the personal resources necessary such as residence, telephone and/or start up funds.

## **Food Service**

The kitchen at the jail is operated by the Sheriff's Department, and remains a cost effective operation. Meals are provided to both the jail and Juvenile Detention Center. Approximately 96,730 meals were prepared for the division in 2005. Additionally, our food service operation is reviewed each year by a dietician at Saints for Business. Each year any necessary changes are made so we always remain in compliance with recommended standards for nutrition, sanitation and food safety.

## **Health Services**

### **Medical Health**

Medical services are provided to the jail by Saints for Business in Stevens Point. Our contract provides for sick call two days per week, Tuesday and Friday, done by a Nurse Practitioner. These professionals are able to handle most routine care needed and prescribe medications as necessary. We also have a nurse that comes on Monday and Thursday to set up all of our prescription medications for delivery. We pay Saints \$80/hr for the Nurse Practitioner and \$40/hr for the RN. This cost is all inclusive. We are very happy with the service provided as we do not have to take inmates for outside medical care very often. Inmates pay \$10 to see the Nurse Practitioner for sick call. Any health care costs from outside the facility are charged back to the inmate.

### **Mental Health**

Mental health services are provided by our Social Worker, Dan Barth, who is employed by Human Services but works full-time at the jail. He handles all of our crisis management and screening for mental health services. We seldom send persons out of the jail for in-patient mental health treatment any longer which saves the county thousands of dollars annually. We also receive the services of Dr. Sullivan, a psychiatrist employed by Human Services. He comes to the jail to see patients every other week.

## **Tax Return Intercept Program**

The Portage County Corrections Division is now participating in the TRIP program which captures tax returns from released offenders that owe the jail money. This program is working very well.

## **Inmate Programs**

### **Behavior Modification**

Dan Barth conducts a number of programs in the jail to assist inmates with their treatment needs in AODA, anger management, and criminal thinking errors. Additionally, Mike Slaven from Ministry Behavioral Health comes in to work with inmates one on one with drug and alcohol issues.

### **Jail Chaplaincy**

Our jail chaplain comes to the jail each Thursday to minister to inmates on a one on one basis. She also conducts services on holidays. Another group comes to the jail on Sunday evening and conducts bible study for the inmates.

### **Jail HSED**

Our jail schooling program is conducted by Mid State Tech. Basic education is provided to inmates who can then test for their High School Equivalency Diploma at the jail. Inmates who are shipped out to Clark County can also study toward their HSED at the Clark County Jail. Several inmates each year receive HSEDs while in jail.

### **Juvenile Education**

Juvenile offenders receive schooling provided by the Stevens Point Schools daily during the school year. General education subjects are taught. Computers are also used by the teacher.

### **Grandparent Program for Juveniles**

The Department on Aging through the RSVP program provides seniors to come into the Juvenile Detention Center twice per week to meet with and mentor youth in the facility. Seniors also visit on a one on one basis as requested. This is a valuable volunteer program.

## **Contacts for Additional Information**

Captain Evan Hansen, Jail Administrator (715) 346-1471  
Ross Dick, Juvenile Detention Superintendent (715) 346-1452

## **Food Service**

The kitchen at the jail is operated by the Sheriff's Department, and remains a cost effective operation. Meals are provided to both the jail and Juvenile Detention Center. Approximately 96,867 meals were prepared for the division in 2005. Additionally, our food service operation is reviewed each year by a dietician at Saints for Business. Each year any necessary changes are made so we always remain in compliance with recommended standards for nutrition, sanitation and food safety.

## **Portage County Sheriff's Department** **Administration Division**

### **Staff**

The five full time civilian employees of the Administration Division fill the vital role performing the duties related to the maintenance of the records management system for the Sheriff's Department. These employees are responsible for various duties such as transcribing dictated reports, providing data entry on incident and accident reports, dissemination of various law enforcement reports, preparation of civil process papers for service by deputies, coordinating information for entry into the county record program and assist in overseeing the open records procedures.

These staff members also handle reception duties by assisting visitors to the administrative offices and jail and assisting customers with requests for reports and directing telephone calls to appropriate individuals and/or departments.

The Administration Division is also responsible for the financial reports of the Department. They operate the inmate Commissary Fund and safeguard inmate monies by providing an account for deposits and disbursements. They are also responsible for the processing of monies received, invoicing for the Jail Room and Board Program, Home Detention Program, Tax Intercept Program, Collection Agency and other services, purchasing of equipment and supplies, preparation of departmental payroll, preparation of procurement payments, and preparation of payments to vendors through the voucher program.

The administrative staff is also Recording Secretary to the Portage County Public Safety/Emergency Management Committee and the Portage County Traffic Safety Commission which include the preparation of the agendas and minutes.

Additionally, the Administrative Assistant provides supervision of the administrative staff, assists with preparation of the departmental budget, grants and financial reports and serves as liaison to other county departments.

<b><u>Incidents/Offenses Reported</u></b>	<b>2005</b>	<b>2006</b>	<b>% Change</b>
Murder	1	2	50%
Suicide	3	2	-50%
Accidental Death	5	2	-150%
Natural Death	22	20	-10%
Sexual Assault	18	13	-38%
Robbery	1	1	0%
Aggravated Assault	66	84	21%
Burglary	116	139	17%
Theft/Larceny	249	238	-5%
Motor Vehicle Theft	17	15	-13%
Simple Assault	33	33	0%
Arson	4	1	-300%
Forgery	33	28	-18%
Fraud	45	195	77%
Embezzlement	2	1	-100%
Stolen Property	79	96	18%
Vandalism	285	288	1%
Weapons	7	12	42%
Sex Offenses	29	30	3%
Narcotics/Drugs	48	77	38%
Family Offenses	173	165	-5%
Driving Under Influence	55	45	-22%
Liquor Law Violations	47	60	22%
Drunkenness	4	1	-300%
Disorderly Conduct	615	538	-14%
Miscellaneous Offenses	578	623	7%
Suspicious	196	319	39%
Curfew & Loitering Laws - Juveniles	1	2	50%
Runaways	69	102	32%
Traffic	977	1090	10%
Property Damage Accidents	1240	841	-47%
Personal Injury Accidents	231	212	-9%
Fatal Accidents	8	7	-14%
DNR Related Violations	577	203	-184% <i>*new animal control category</i>
Contempt & Perjury	2	0.1	-1900%
Probation Violations	1	4	75%
Parole Violations	47	53	11%
Mandatory & Conditional Release Violations	2	4	50%
Escapes	2	4	50%
Delinquency	47	66	29%
Obstructing	127	156	19%
Contributing to Delinquency	1	1	0%
Counterfeiting	1	0.1	-900%
False Alarms	165	174	5%
Disaster/Weather	27	22	-23%
Conspiracy	0	1	100%
Fire Alarms	204	202	-1%
House Checks	102	112	9%
Ambulance Assist	707	667	-6%
Open Door	64	57	-12%
Services	5510	5876	6%
Warrants	1447	1221	-19%
Miscellaneous	2	0.1	-1900%
Animal Control Calls - Domestic Animals	0	285	100% *
<b>Total Incidents Reported =</b>	<b>14292</b>	<b>14390.3</b>	<b>1%</b>

**Index Crime Offenses:**

**Violent Crime:**

	2005	2006	% Change	Cleared	% Cleared
Murder	1	2	50%	4	200%
Forcible Rape	7	3	-133%	5	167%
Robbery	1	1	0%	1	100%
Aggravated Assault	81	97	16%	87	90%
Total Violent Crime =	90	103	13%	97	94%

#### **Property Crime:**

Burglary	115	138	17%	46	33%
Larceny Theft	248	236	-5%	75	32%
Motor Vehicle Theft	15	12	-25%	8	67%
Arson	4	1	-300%	0	0%
Total Property Crime =	382	387	1%	129	33%
Total Index =	472	490	4%	226	46%

#### **Property by Type and Value**

	2005	2006	% Change	Recovered	% Recovered
Currency, Notes, etc.	32033	33709	5%	16	0%
Jewelry and Precious Metals	26946	29427	8%	0	0%
Clothing and Furs	999	3910	74%	8	0%
Locally Stolen Motor Vehicles	89005	65399	-36%	71399	109%
Office Equipment	9555	11314	16%	0	0%
Televisions, Radios, Stereos, etc.	22128	14848	-49%	835	6%
Firearms	4770	5889	19%	1600	27%
Household Goods	2278	22743	90%	55	0%
Consumable Goods	1628	5946	73%	14	0%
Livestock	8095	0.1	-8094900%	0.1	100%
Miscellaneous	106651	209291	49%	26184	13%
Total =	304088	402476.1	24%	100111.1	25%

#### **Property Stolen by Classification**

	Number	Amount	Average
<b>Larceny Theft</b>			
Pocket-picking	1	180	180
Purse-snatching	0	0	0
Shoplifting	3	22	7
From Motor Vehicles	53	29206	551
Motor Vehicle Parts & Accessories	11	20412	1856
Bicycles	10	2958	296
From Buildings	31	18203	587
From Any Coin-Operated Machines	0	0	0
All Other	127	76893	605

#### **Burglary Residence**

Residence - Night	10	7255	726
Residence - Day	33	32309	979
Residence - Time Unknown	44	99423	2260
Total =	87	138987	1598

#### **Burglary Non-Residence**

Non-Residence - Night	24	23584	983
Non-Residence - Day	2	650	325
Non-Residence - Time Unknown	25	19887	795
Total =	51	44121	865

#### **Traffic Accidents**

	2005	2006
Property Damange	1240	841
Personal Injury	231	212
Fatal	8	7

**Arrest Data:**

	2005	2006
Criminal Arrests	621	722
Uniform Traffic Citations	2149	1617
County Ordinance Citations	448	493
DNR Ordinance Citations	60	27
Parking Citations	55	82
<i>Rate of Conviction on all arrests/citations</i>	89%	89%

**Traffic Warnings Issued:**

	2005	2006
	2282	2226

**Juvenile Arrests:**

	2005	2006
Juveniles Issued Citations	205	215
Juveniles Referred	186	150

**Civil Process Data:**

	2005	2006
Civil Process Papers Received	1626	1553
Number of Attempts	1379	1019
Number of Papers Served	1349	1322

**Point Credit Service Collections:**

	2005	2006	% Change
# of accounts turned over for collection	227.00	260.00	13%
Amount Collected by Point Credit	25,575.25	12,685.36	-102%
Total Dollar Amount Turned Over	343,723.06	337,651.05	-2%
Average Amount Turned Over	1,514.20	1,298.66	-17%

**TRIP - Tax Refund Intercept Program**

# of accounts certified for interception	814
Amount Collected by TRIP	18,225.33
Total Dollar Amount Certified	1,155,331.09
Average Amount Certified	1,419.33

**Inmate Trust Payment Plans**

# of accounts with payment agreements	36
Monthly dollar amount of payment agreements	1,555.00
Average Amount pf payment agreement	43.19
Yearly Payment Agreement Income	18,660.00

**Citations:**

	2005	2006	% Change
OWI	200	182	-10%
Speeding	635	391	-62%
Other (includes OAR/OAS, registration violations)	1311	1106	-19%
Total =	2146	1679	-28%