

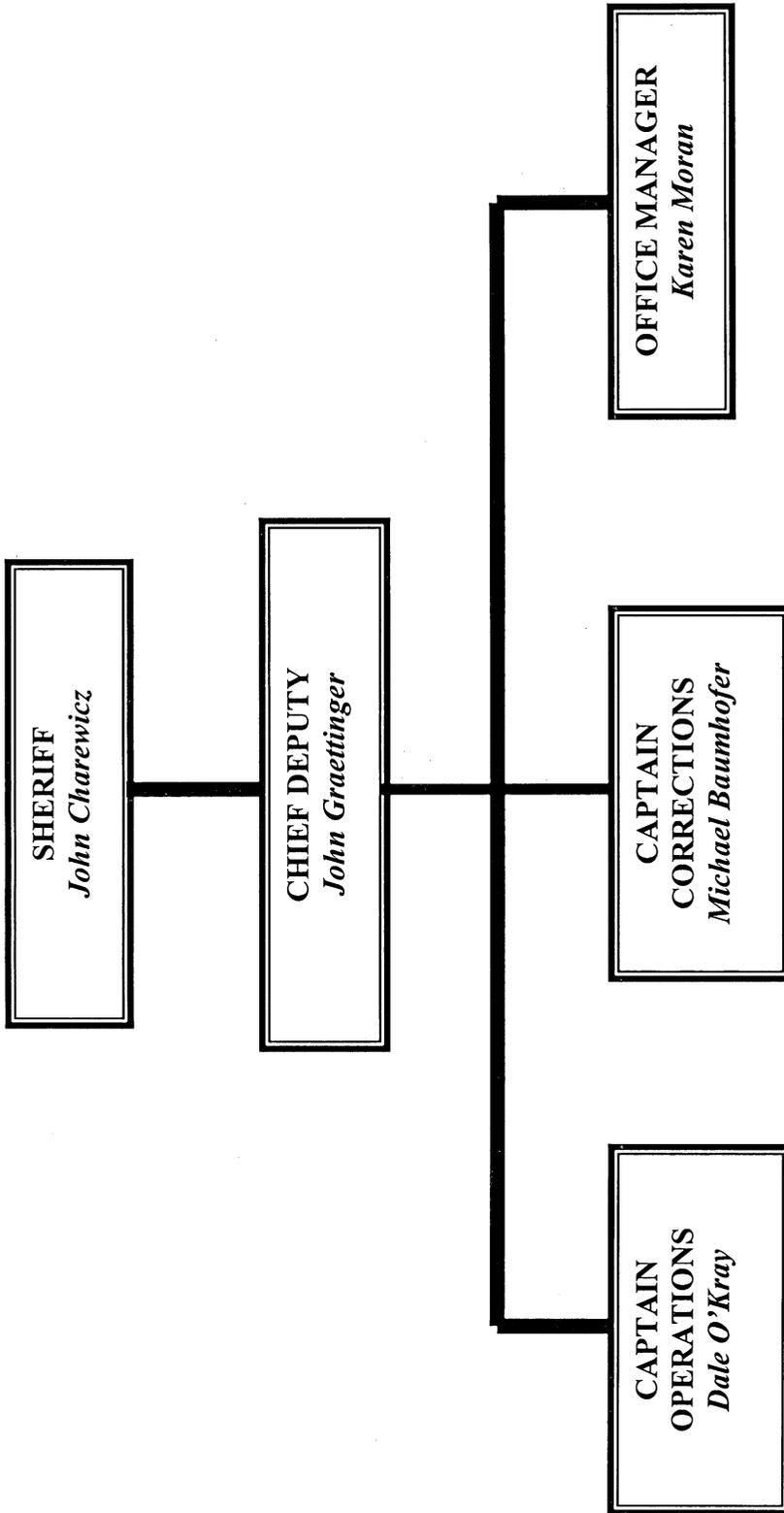


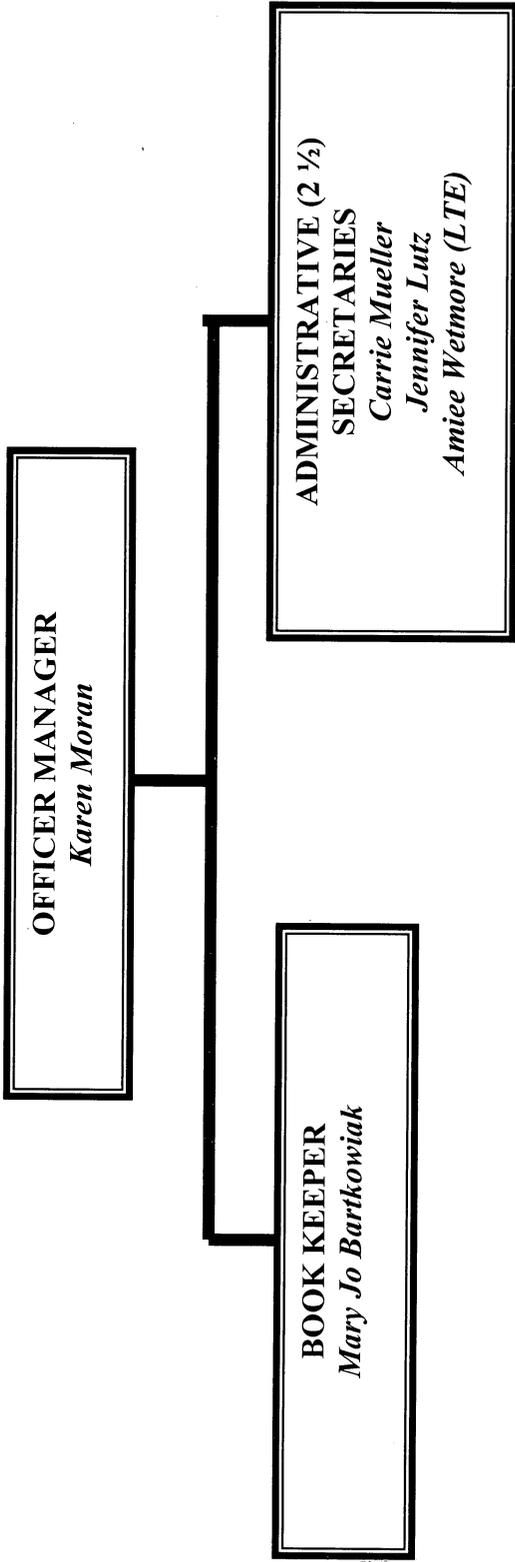
Portage County
Sheriff's Office

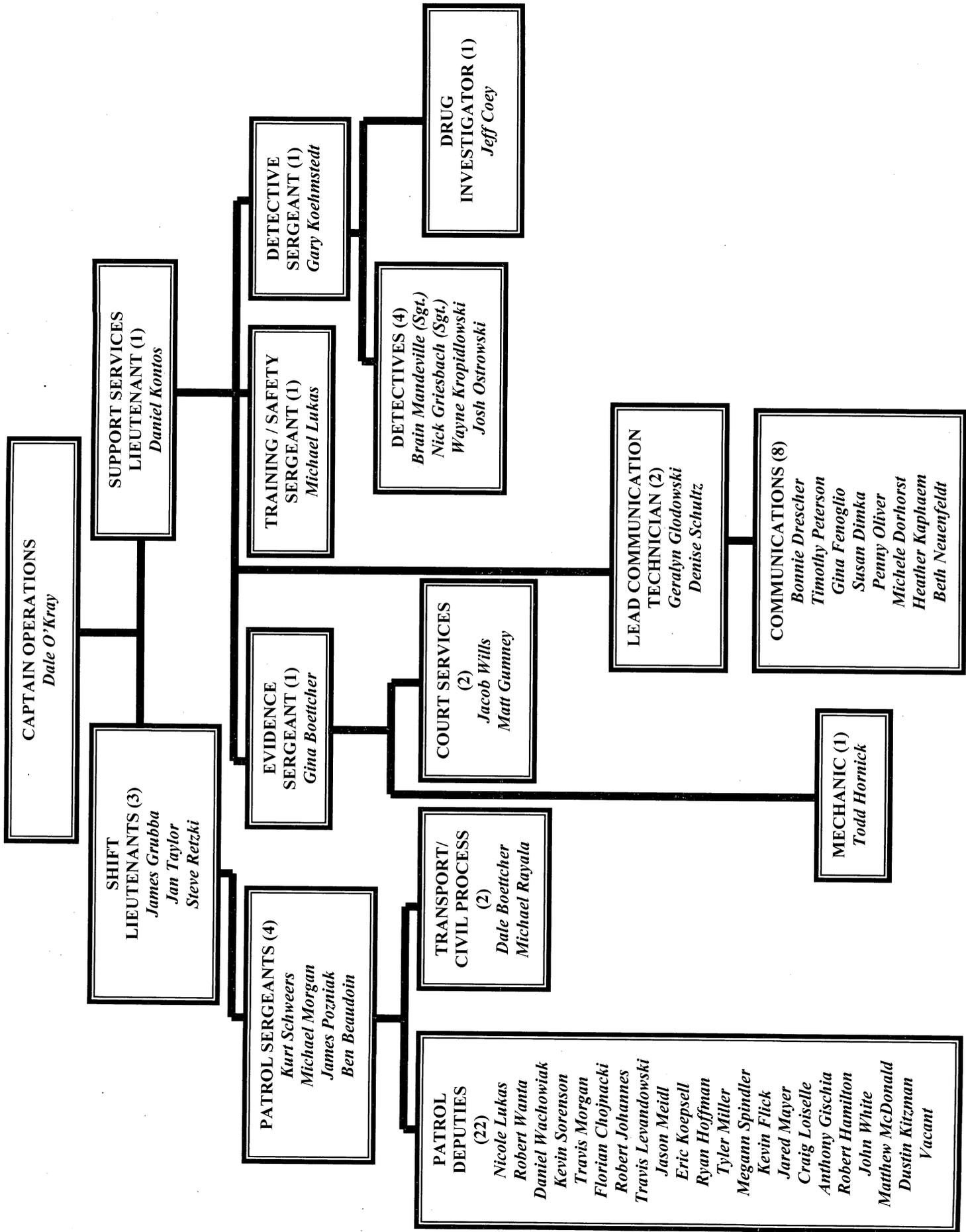
Annual Report 2010

John E. Charewicz, Sheriff

Committed to Professional Courteous Service and Protection







CAPTAIN CORRECTIONS
Michael Baumhofer

SUPERINTENDENT JUVENILE (1)
Ross Dick

SERGEANT (1)
Cory Nelson

LEAD COOK (1)
Theresa Ryskoski

CORPORALS (5)
Richard Bolder
Terry Ziem
Marsha Jakubiak
Kathleen Kaniecki
Ronnie Leach

JUVENILE DETENTION OFFICERS (8)
Robert Golla
Heidi Adamski
Sean Houlihan
Debra Martin
Kate Bates
Lisa Hansen
Andrew Thurs
Brant Murray

JAILERS (15)
Johnny Ciulla
Jenny McCarthy
Richard Kalpinski
Penny Borski
Joe Ries
Dean Seitz
Barry Gardner
Chris Glodowski
Tricia Reshel
Tammy Shoemaker
Mindy Blanchar
Samantha Anderson
Dale Kuhlka
Michael Fink
Craig Ternouth
Emily Cichosz

PART-TIME COOKS (5)
Diane Worzalla
Mary Flatoff
Monica Lehman
Sue Dereznisk
VACANT

Portage County Sheriff's Office Operations Division

Patrol

The Portage County Sheriff's Office Patrol consists of 22 Patrol Deputies, 4 Patrol Supervisors, and 3 Shift Commanders. These deputies provide patrol services 24 hours a day, 365 days a year. These services include coverage of approximately 810 square miles including coverage of interstate, state, county and town roads. The Patrol section provides full time law enforcement services for all townships, villages and unincorporated villages that do not have a law enforcement agency, and assists the two agencies that do provide full time coverage. In Portage County only the City of Stevens Point and the Village of Plover have full time law enforcement coverage. Portage County consists of 17 townships, 9 villages and 10 unincorporated villages. The population of the county, excluding Stevens Point and Plover, is approximately 32,000.

The Sheriff's Office is responsible for enforcing state and local laws, and all motor vehicle laws. They respond to and investigate motor vehicle crashes, all criminal activity reported or observed - including but not limited to domestic violence, disturbance, death, burglary, theft, damage to property, weapons, sexual assault, other assaults, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious persons, trespassing, unwanted persons, 911 calls and alarms.

There will be situations which require specialized training to address the more serious situations that law enforcement deals with without posing a greater danger to the public or the officers. This is when the Special Response Team (SRT) is called in. SRT personnel are members of the Sheriff's Office who have been specially trained and equipped to deal with hostage situations, barricaded subjects, persons who are heavily armed or suspected of being heavily armed and drug warrants. The SRT consists of one (1) commander, 15 tactical operators and six (6) crisis negotiators.

In addition to the regular duties in the deputies' job description, they are also involved in other activities requiring specialized training. These include:

- ▶ Field Training Program
- ▶ Search & Rescue
- ▶ Counter Act Program
- ▶ Emergency Vehicle Operations Instructor
- ▶ Dog Handler
- ▶ Community Service Presentations
- ▶ Defense and Arrest Tactics
- ▶ SRT
- ▶ Accident Reconstruction

► Firearms & Taser Instructor

Court Security

In 2007, the Sheriff's Office started the Court Services Unit, which consists of two deputies that are assigned to the second floor of Court House. Their duties include court security, transporting inmates to and from the jail for court appearances, and acting as the court officers for the Sheriff's Office.

Civil Process/Inmate Transport

Two deputies are assigned to the duties of civil process and transports. These deputies are responsible for providing transport of people in our custody to different facilities throughout the State of Wisconsin.

These deputies are also responsible for serving civil process. In 2010, a total of 830 Civil Process papers were served. Another 331 attempts were made.

Detective Bureau

The Detective Bureau consists of five Detectives plus one Drug Investigator. The Detective Bureau is charged with the investigation of crimes and other matters that happen within Portage County. The Bureau will, at times, work in a joint effort with other local, state, or federal agencies when the investigation leads them to another area in the state or located outside the State of Wisconsin. The Detective Bureau handles burglaries, thefts, computer-related crimes, child welfare cases, homicides, suicides and other death investigations, as well as incidents that require detailed or technical investigation. The Detective Bureau also responds to and assists in auto accidents involving fatalities where charges may be filed.

In 2010 the Detective Bureau resolved numerous burglary complaints, which spanned multiple jurisdictions. In 2010, Shane Kettner pled guilty to the killing of his girl friend and their two children, which took place in 2009. This brought closure to one of the most tragic events in Portage County in recent times.

The Portage County Sheriff's Office Drug Unit consists of one investigator who works cooperatively with the single Stevens Point Police Drug Investigator and PCSO sworn employees. The PCSO drug investigator is an active member of the Central Wisconsin Drug Task Force which includes eight Central Wisconsin counties and fourteen law enforcement jurisdictions. The PCSO drug investigator investigates cases within Portage County and Central Wisconsin. In addition, the PCSO drug investigator works actively in an undercover capacity within the Central Wisconsin Drug Task Force.

In 2010, the PCSO Drug Unit targeted the growers of marijuana as one of its primary focuses. The Drug Unit executed 18 search warrants, which resulted in 75.5 pounds of marijuana being seized, of those 18 search warrants, 11 were for

manufacturing or growing of marijuana. As a result of the 11 marijuana grow warrants, 318 marijuana plants were seized. The Drug Unit also responded to one methamphetamine lab

Due to the recent number of drug related deaths involving prescription drugs in 2008, the PCSO Drug Unit has concentrated its efforts on prescription fraud and abuse awareness. The PCSO Drug Unit along with the Stevens Point Police Drug Unit and the Portage County Coroner has given dozens of presentations to health care providers and community groups which have addressed the recent epidemic problems with prescription fraud and abuse. The presentations have received great feedback and are still being done, even traveling to other communities to give them.

Support Services Branch

The Support Services Branch consists of one Support Services Lieutenant, one Property Sergeant, one Safety Officer and two Court Security Officers. The Support Services Lieutenant is also responsible for overseeing the Detective Bureau, the Communications Center, and Fleet Management.

Portage County Sheriff's Office **Safety Programs**

School Programs

The Portage County Sheriff's Office offers school safety programs in nine different schools throughout Portage County. These include:

1. Almond High and Elementary School
2. Amherst High and Elementary School
3. Bancroft Elementary School
4. Grant Elementary School
5. J.F. Kennedy Elementary, Village of Junction City
6. McDill Elementary, Village of Whiting
7. Rosholt High and Elementary School
8. St. Adalbert's Elementary and Middle School, Rosholt
9. Sacred Heart Elementary and Middle School, Polonia

The schools are provided with a list of programs offered at the beginning of the year, which include:

- ▶ Stranger Awareness
- ▶ Abduction Prevention
- ▶ K.I.D.S. Fingerprinting
- ▶ Latch Key Program
- ▶ 9-1-1 Emergency Phone Calls
- ▶ Drug Free Programs
- ▶ Poison Awareness
- ▶ Eddie the Eagle-Gun Safety
- ▶ Code React Drills
- ▶ Internet Safety
- ▶ Counter-ACT
- ▶ Bike Safety
- ▶ Bike Rodeo
- ▶ Vandalism
- ▶ Shoplifting
- ▶ Driver's Education Talks
- ▶ Alcohol and Drugs Talks
- ▶ Safety Cadet Training
- ▶ Sheriff's Office Tours
- ▶ Sexual Assault Talks
- ▶ DNR Safety Programs – ATV, Snowmobile, Boating, and Hunter Safety

These are the programs offered, but not limited, to the schools, since schools will request presentations related to specific problems that arise throughout the school year-- including bully talks, personal space, and inappropriate touching.

Programs that were completed in the year 2010 and the approximate students participating:

Stranger Awareness – Approximately 350 students (all Kindergarten)
Latch Key – 250 Students (2nd, 3rd, and 4th grades)
K.I.D.S. Fingerprinting – Approximately 350 students (all Kindergarten)
9-1-1 Emergency Phone Calls – (1st & 2nd grades, JFK & Rosholt)
Counter ACT – 351 students (all 5th or 6th grade students in six of the nine schools)
Code React Drills – (all students in the nine schools)
Poison Awareness – Approximately 350 students (all Kindergarten)
Eddie The Eagle Gun Safety – 100 students (1st & 2nd grades, JFK and Rosholt)
Bike Safety – 1500+ students (2nd, 3rd, and 4th grades)
Bike Rodeo – 1200+ students (2nd, 3rd, and 4th grades)
Sheriff's Office Tours – 20 tours with an average of 15 students per tour
Safety Cadets – 400+ students (4th, 5th, and 6th grades)
Vandalism – 150 students (4th grade)
Internet Safety – 400+ students (5th & 6th grade and Adults)
Bully Talk – 350+ students (14 classes – All grades)
Personal Space/Inappropriate Touching – (All ages)
Sexual Assault Talks – 350+ Students (Middle School and High School Students)

Most of the topics listed above are one session talks. The Counter ACT program is more in depth and consists of six one-hour sessions which include a presentation to the parents. Each program has material handouts for the students, which include workbooks and fun activities for the kids. We also have gun lock giveaways and bike helmets available for families that cannot afford them.

Community Learning Programs

We also conduct Neighborhood Watch programs, and in 2010 the Safety Officer attended approximately five meetings and set up five new programs. We have a strong existing Neighborhood Watch Program, and it continues to grow. We also do talks at day cares, elderly housing complexes and driver education classes.

Citizen's Law Enforcement Academy

Due to budget restrictions, there were no academies run in 2010, but one may be conducted by the Sheriff's Office in 2011.

Crime Stoppers and Quick 50 Programs

A sergeant is responsible for the Crime Stoppers and Quick 50 Program. We run ads every other week on several local radio stations (taped by WYTE radio) and Channel 9 Television. Both the radio and television stations tape and broadcast for free as a public service. In 2010, there were 52 tips phoned in, amounting to 33 persons being arrested and 19 cases being solved. A total amount of \$2,350 was paid out to tipsters throughout the year.

Department of Natural Resources Programs

A sergeant is also responsible for Department of Natural Resources Programs. Since the inception of mandatory training for youths to participate in ATV, Snowmobile and Hunter Safety, the Sheriff's Office classes have usually been filled to its capacity of 40 students. In 2010, the Sheriff's Office ran three Hunter Safety courses, one Snowmobile Safety course, two ATV Safety courses and two Boating Safety courses. The Sheriff's Office has approximately twelve instructors who help with these programs.

The Sheriff's Office also runs Department of Natural Resources patrols with boats, ATVs and snowmobiles. The Portage County Sheriff's Office provided 214 hours of Boat Patrol, 30 hours of ATV Patrol and 202 hours of Snowmobile Patrol. All patrols are reimbursed through the State of Wisconsin at a rate of 60 to 100 percent of cost. The Sheriff's Office currently owns one large boat for patrol, a personal watercraft for patrol, and one small boat for rescue. They also own two snowmobiles and two ATVs.

Portage County Sheriff's Office Administrative Division

Staff

The Administrative Division consists of four full-time and one-half time civilian employees. Included in this count are two full-time administrative secretaries and one part-time administrative secretary, one full-time Finance employee/Bookkeeper and a full-time Office Manager. These employees play a vital role in the bookkeeping, human resources and records management functions of the Sheriff's Office.

The Administrative Secretaries are responsible for various duties, including but not limited to:

- (1) Accurately maintaining the Reports Management System for incident and crash reports in a manner as to comply with records retention laws and ordinances and for easy retrieval for records requests;
- (2) Transcribing statements from recorded media for the Detective Bureau and Patrol Officers;
- (3) Preparation of civil process papers for service by deputies;
- (4) Managing the Sheriff's Sale process from the receipt of a notification of a foreclosure sale through bid process, receipt of Sheriff's Deed, reporting the sale and final filing with the Clerk of Courts; and
- (5) Completing background check request from the public, military, and law enforcement agencies while strictly adhering to all Wisconsin Open Records Law standards and departmental policy.

These staff members also handle reception duties by assisting visitors to the administrative offices and jail and assisting walk-in customers with requests for reports.

The Administrative Division is also responsible for the financial transactions of the Sheriff's Office. The Bookkeeper and Office Manager manage inmate commissary and billing accounts using new Stellar Services software; they safeguard inmate monies by managing a separate checking account for deposits and disbursements. They are also responsible for the processing of all monies received into the Sheriff's Office, bank reconciliations for the Fee and Huber Trust checking accounts and collecting outstanding monies due the Sheriff's Office through invoicing, collection, and Tax Intercept Programs. Other services performed include purchasing of equipment and supplies, preparation of departmental payroll, preparation of procurement card payments, processing payments to vendors through the voucher program, managing the Department's

grant program, and compliance with the Fair Labor Standards Act (FLSA) reporting requirements.

The Office Manager oversees the administrative work of the Sheriff's Office and supervises administrative support staff with dotted line authority over the Finance Department's Bookkeeper who is housed at the Sheriff's Office. This position is responsible for oversight and backup for all requirements of the Bookkeeper's position and acts as a liaison between the Sheriff's Office and other County Departments. This position takes the lead in reviewing processes and procedures within the records and bookkeeping areas of the Sheriff's Office and recommends changes and/or automation to achieve time and cost savings and/or gain efficiencies. The Office Manager participates as a member of the Sheriff's Office management team, actively participates in the development of the budget, and monitors budget activity. The Office Manager also administers Human Resources policies in conformity with union contracts and department guidelines, and prepares job evaluations, job descriptions, and identifies training needs.

The administrative staff also serves as Recording Secretary to the Portage County Public Safety/Emergency Management Committee and the Portage County Traffic Safety Committee by preparing the agendas and minutes.

Portage County Sheriff's Office 2010 Annual Report

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Incidents/Offenses Reported	2009	2010	% Change		Data Source/Comments
Accidental Death	3	0	-100%		
Aggravated Assault	25	17	-32%		
Alarms	107	104	-3%	(D)	RMS:\ Incident\Monthly Summary Report.rpt. Run for December of past year and use 2010 Offenses Column totals.
All Other Larceny	0	87	100%		
All Other Offenses	405	394	-3%		
Ambulance Assist/Requests	74	119	61%	(D)	(D) = Dispatch Information:
Animal Control Calls	177	226	28%	(D)	Number of Calls by Complaint Report in VisionCAD Admin.
Arson	2	1	-50%		
Bail Jumping	172	196	14%		
BurglaryBreaking and Entering	91	86	-5%		
Contempt & Perjury	0	0	0%		
Counterfeiting	2	0	-100%		
Curfew & Loitering Laws - Juveniles	4	1	-75%		
Destructive/Damage/Vandalism	183	160	-13%		
Disaster/Weather	8	34	325%	(D)	
Disorderly Conduct	118	121	3%		
Driving Under Influence	167	160	-4%		
Drug Equipment Violations	47	42	-11%		
Drug/Narcotic Violations	68	75	10%		
Emergency Commitments	54	36	-33%		
Escapes	2	0	-100%		
False Pretense/Swindle/Con	2	5	150%		
Family Offenses, Non-violent	16	2	-88%		
Fatal Accidents	3	10	233%		
Forcible Fondling	1	3	200%		
Forcible Rape	5	3	-40%		
Forgery/Counterfeiting	17	8	-53%		
Fraud/Credit Card/Automatic Teller	34	35	3%		
Impersonation	1	4	300%		
Incest	0	1	100%		
Intimidation	1	4	300%		
Liquor Law Violations	49	30	-39%		
Motor Vehicle Theft	11	8	-27%		
Murder	3	0	-100%		
Pornography/Obscene Materials	0	1	--		
Robbery	0	1	--		
Runaways	54	38	-30%		
Sexual Assault with an object	14	1	-93%		
Simple Assault	29	27	-7%		
Statutory Rape	1	6	500%		
Stolen Property	2	1	-50%		
Theft from Buildings	86	82	-5%		
Theft from Coin-Operated Machines	0	1	100%		
Theft from Motor Vehicle	49	22	-55%		
Theft of Motor Vehicle Parts/Accessories	5	2	-60%		
Traffic Violations	381	411	8%		
Trespass of Real Property	25	12	-52%		
Trips	979	884	-10%	(D)	
Vacant Home Checks	110	45	-59%	(D)	
Warrants	545	418	-23%	(D)	
Weapons Law Violations	0	7	100%		
Wire/Computer/Other Elect	0	1	100%		
Worthless Checks	0	3	100%	(D)	
Total Reportable Incidents/Crashes	2,732	2,465	-10%		Number of Reportable Incidents
CAD/Calls for Service Reports Generated	26,909	27,448	2%		Number of Case #s Generated by CAD

Property by Type and Value	2009	2010	% Change	Recovered	% Recovered	Data Source/Comments
Automobiles	\$113,541	\$133,653	18%	\$55,500	42%	RMS:\Property\Property by Type and (includes stolen/damaged)
Bicycles	\$0	\$12,559	100%	\$1,420	11%	
Buses	\$0	\$5,000	100%	\$0	0%	
Clothing and Furs	\$1,086	\$350	-68%	\$60	17%	

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Computer Hardware/Software	\$0	\$6,725	100%	\$500	7%
Consumable Goods	\$21,204	\$2,000	-91%	\$108	5%
Credit/Debit Cards	\$0	\$0	100%	\$0	0%
Drugs/Narcotics	\$0	\$0	100%	\$0	0%
Drugs/Narcotics Equipment	\$0	\$436	100%	\$0	0%
Farm Equipment	\$0	\$52,720	100%	\$0	0%
Firearms/Ammunition	\$6,439	\$8,485	32%	\$700	8%
Heavy Construction/Industrial Equipment	\$0	\$36,800	100%	\$0	0%
Household Goods	\$35,596	\$5,934	-83%	\$900	15%
Jewelry and Precious Metals	\$21,335	\$88,586	315%	\$2,530	3%
Livestock	\$1,200	\$0	-100%	\$0	0%
Money/Cash	\$183,413	\$175,847	-4%	\$900	1%
Office-Type Equipment	\$9,035	\$125	-99%	\$0	0%
Purses/Handbags/Wallets	\$0	\$890	100%	\$0	0%
Radio/TV/VCR/Stereo Equipment	\$16,557	\$18,539	12%	\$1,100	6%
Records - Audio & Video	\$0	\$1,270	100%	\$0	0%
Structures - Single Occupancy Dwelling	\$0	\$31,805	100%	\$0	0%
Structures - Other Dwelling	\$0	\$1,210	100%	\$0	0%
Structures - Commercial/Business	\$0	\$16,470	100%	\$0	0%
Structures - Public/Community	\$0	\$3,420	100%	\$0	0%
Structures - Storage	\$0	\$2,875	100%	\$0	0%
Structures - Other	\$0	\$35	100%	\$0	0%
Tools - Power & Hand	\$0	\$72,717	100%	\$16,597	23%
Trucks	\$0	\$6,300	100%	\$0	0%
Vehicle Parts/Accessories	\$0	\$13,602	100%	\$200	1%
Boats/Watercraft	\$0	\$5,236	100%	\$0	0%
All Terrain Vehicles (ATVs)	\$0	\$100	100%	\$0	0%
Sporting Equipment	\$0	\$6,125	100%	\$550	9%
BB/Pellet Guns	\$0	\$25	100%	\$0	0%
Other	\$217,579	\$143,453	-34%	\$3,514	2%
Total:	\$626,984	\$853,292	36%	\$84,579	10%

Property Stolen by Classification	Number	Number	Amount	Average	Data Source/Comments
Larceny Theft:					RMS:\Property Stolen by UCR Report.rpt (How it was Stolen). If new Property Groups, add.
All Other Larceny	18	142	\$176,822	\$1,245	
All Other Offenses	0	18	\$3,095	\$172	
Arson	0	1	\$2,000	\$2,000	
Bicycles	20	0	\$0	\$0	
Burglary/Breaking and Entering	0	555	\$230,872	\$416	
Destructive/Damage/Vandalism of Property	0	215	\$110,034	\$512	
Disorderly Conduct	0	2	\$250	\$125	
Drug Equipment Violations	0	62	\$318	\$5	
Drug/Narcotic Violations	0	74	\$6,694	\$90	
False Pretense/Swindle/Confidence Game	0	5	\$6,856	\$1,371	
Forgery/Counterfeiting	0	7	\$1,921	\$274	
Fraud Credit Card/Automated Teller Machines	0	31	\$17,040	\$550	
Impersonation	0	4	\$7,000	\$1,750	
Motor Vehicle Theft	0	13	\$118,600	\$9,123	
Robbery	0	2	\$242	\$121	
Shoplifting	4	0	\$0	\$0	
Stolen Property Offenses (Receiving, etc.)	0	1	\$0	\$0	
Theft From Any Coin-Operated Machines	0	1	\$60	\$60	
Theft From Buildings	299	178	\$152,060	\$854	
Theft From Motor Vehicles	187	78	\$8,730	\$112	
Theft of Motor Vehicle Parts & Accessories	8	6	\$625	\$104	
Wire/Computer/Other Electronic Manipulation	0	1	\$10,000	\$10,000	
Worthless Checks	0	1	\$72	\$72	
Total:	536	1397	\$853,291	\$611	
Burglary by Premise Type:	Number	Number	% Change	Amount	Data Source/Comments
Bank/Financial Institution	1	0	-100%	\$0	

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Bar/Night Club/Lounge	4	4	0%	\$6,286		RMS:\Incident\Incident Report by Premise
Church/Synagogue/Temple	0	1	100%	\$270		Type.rpt (Status Type = 943.10) If new
Commercial/Office Building	3	0	-100%	\$0		Premise Types, add.
Construction Site	3	5	67%	\$45,125		
Convenience Store	3	0	-100%	\$0		
Field/Woods	1	0	-100%	\$0		
Rental/Commercial Storage Facility	0	1	100%	\$2		
Restaurant	1	1	0%	\$430		
School (Grade K-12)	2	1	-50%	\$601		
Specialty Store	0	2	100%	\$800		
Other/Unknown	3	6	100%	\$12,467		
Outbuilding	9	9	0%	\$20,090		
Victim Temporary Lodging	0	2	100%	\$4,899		
Victim Residence	59	47	-20%	\$137,586		
Offender Residence	0	1	100%	\$465		
Other Residence	1	6	500%	\$28,932		
Total:	90	86	-4%	\$257,953		
Index Crime Offenses (continued)						
Traffic Accidents:	2009	2010	% Change			Data Source/Comments
Property Damage	126	125	-1%			RMS:\Accidents(DMV)\Traffic Accident
Personal Injury	166	155	-7%			Summary Report.rpt
Fatal	3	10	233%			
Citation Data:	2009	2010	% Change			Data Source/Comments
Criminal Traffic	624	175	-72%			RMS:\Citations\Citations Totals by
Uniform Traffic Citations	2,010	1,788	-11%			Type.rpt (NEW); Citations by Date &
County/DNR Ordinance Citations	402	342	-15%			Statute Report.rpt? OWI=346.63;
Parking Citations	62	76	23%			Speeding = 346.57(4)
						RMS:\Parking\Parking Ticket Totals.rpt
Traffic Warnings Issued:	2009	2010	% Change			
		3,108	100%			Switched to new system mid-2009; only
						1/2 year of stats available.
Juvenile Arrests:	2009	2010	% Change			Data Source/Comments
Juveniles Issued Citations	89	136	53%			RMS:\Custody\Custody Summary
Juveniles Referred	95	96	1%			Report.rpt
Civil Process Data:	2009	2010	% Change			Data Source/Comments
Civil Process Papers Received	1,349	1,198	-11%			AS/400: Civil Process Menu #8: Docs
Number of Attempts	1,066	957	-10%			Served by Date
Number of Papers Served	1,129	830	-26%			
Foreclosure Sales	130	113	-13%			New sales only; does not include
						rescheduled sales.

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Collection Efforts				Data Source/Comments
Point Credit Service Collections:	2009	2010	% Change	
# of accounts turned over for collection	0	0	100%	All Accounts sent to Point Credit Service were pulled back to Sheriff's Office in early 2010.
Amount Collected by Point Credit	\$685	\$100	-85%	
Total Dollar Amount Turned Over	0	0	100%	
Average Amount Turned Over	0	0	100%	
TRIP - Tax Refund Intercept Program:	2008	2010	% Change	
# of accounts certified for interception	1,136	1,258	11%	Superstars Drive\Huber & TRIP\Collection Reports\2010 YTD Collection Report.xls (Maintained by Bookkeeper) NOTE: March 9, 2010 all accts transferred from AS/400 to Stellar and recertified.
Amount Collected by TRIP	\$49,865	\$41,118	-18%	
Total Dollar Amount Certified	\$1,446,715	\$2,016,978	39%	
Average Amount Certified	\$1,274	\$1,082	-15%	
Inmate Trust Payment Plans:	2008	2010	% Change	
# of accounts with payment agreements	44	66	50%	
Monthly dollar amount of payment agreements	\$1,415	\$1,210	-14%	
Average Amount pf payment agreement	\$32	\$18	-44%	
Yearly Payment Agreement Income	\$18,475	\$5,580	-70%	

Portage County Sheriff's Office Communications Center

Level of Service

The Portage County Sheriff's Office Communications Center is commonly referred to as the Dispatch Center. The Center provides a vast array of services to a number of agencies and the citizens of Portage County. The Communications Center is staffed twenty-four hours a day. The Center consists of two Lead Communications Supervisors and eight Communication Technicians. The Center has as many as three Communication Technicians on duty during historically busy times of the day. During the early morning hours when there is usually less activity, the Center may have only one Communication Technician on duty. Beyond the daily duties related to the Portage County Sheriff's Office, the Communications Center provides dispatching and paging duties for the following agencies/incidents:

1. Plover Police Department
2. Portage County Ambulance Service
3. Rapid Response Unit
4. Portage County Parks Department
5. United Ambulance Service
6. 15 fire departments within, and adjacent to, Portage County
7. 13 Emergency Medical Service groups
8. Rescue Squads
9. Humane Society
10. Department of Natural Resources Wardens and Fire Services
11. Hazardous Materials Response Teams
12. Mutual aid requests and MABAS (Mutual Aid Box Alarm System)
13. Fire Investigation Task Force
14. Carbon monoxide calls
15. Medical Priority Dispatching System to aid callers in a medical emergency
16. Advanced Emergency Medical Services (e.g., helicopter)
17. Emergency weather services, including siren notification, Weather Spotters, and Code Red.

The Communications Center also provides varying degrees of communication services to the Portage County Highway Department, State of Wisconsin Probation & Parole, Portage County District Attorney's Office, Wisconsin State Patrol Troopers working in Portage County, Red Cross, Portage County Humane Society, Portage County Human Services Adult and Juvenile, Coroner's Office, Emergency Management, Lincoln Center Drivers, and various tow/wrecker services.

Geographical areas of coverage:

The Portage County Sheriff's Office Communications Center provides communication services to all areas of the 810 square mile county outside the jurisdictional area of the Stevens Point Police Department. The Stevens Point Police Department Communications Center and the Sheriff's Office Communications Center assist each other during times of crisis or high levels of activity. Cross training between the centers ensures the ability to maintain communications throughout the City and County in the event one of the centers becomes inoperable. The Communications Center, as well as the entire Sheriff's Office, works to promote, preserve and deliver quality service to the citizens of Portage County by forming partnerships within the County. These partnerships enhance the security and safety of our community and lead to excellence of service.

Services provided:

The Communications Center provides the vital link between the caller and the responders. The critical information the Communication Technicians receive is assessed and then disseminated to pertinent emergency responders. This information greatly increases the level of understanding and method of response required for each incident. A Communication Officer handles numerous calls for service each day, with approximately one-third of those calls being 911 calls. The Sheriff's Office Communications Center and the Stevens Point Police Department Communications Center average over 115,000 calls for service via the 911 land lines, 911 cell phone lines, and non-emergency lines. The number of calls continues to increase each year due to cell phone availability. Our Communication Technicians answered more than 40% of 911 calls in less than one second. Over 95% of all calls were answered in less than ten (10) seconds. This includes times when multiple calls are received at the same time. The State of Wisconsin recommended average answering time is ten seconds. The Communications Center logged and handled 27,448 calls of service in 2010.

The Portage County Sheriff's Office Communications Center is staffed by highly dedicated, trained professionals, who are committed to providing security and safety to the citizens of Portage County as well as those traveling through our County.

New Technology:

The Communications Center upgraded their recording system in 2010. The VoicePrint Digital Recorder has its own server and monitors 14 radio / telephone channels on a 24-hour basis. It can record all 14 channels simultaneously or any channel that has activity. The Communications Center continues to be in the forefront of new technology, both in implementation and awareness of what is available to update and improve emergency services for Portage County.

Portage County Sheriff's Office

Number Of Calls Report by Day of Week - Hour of Day

First Date: 01/01/2010

Jurisdiction: Portage

Last Date: 12/31/2010

05/03/2011 10:16:11

Day/ Hour	1-Sun	2-Mon	3-Tue	4-Wed	5-Thu	6-Fri	7-Sat	Total
0	225	93	102	112	125	139	219	1,015
1	179	64	84	81	83	111	164	766
2	150	54	58	69	80	87	172	670
3	71	35	30	37	38	56	84	351
4	54	30	37	25	39	39	48	272
5	42	41	36	36	36	35	39	265
6	56	72	65	78	90	72	40	473
7	95	184	218	177	187	165	115	1,141
8	151	189	208	222	234	218	176	1,398
9	124	265	222	228	215	230	199	1,483
10	159	210	259	221	215	250	222	1,536
11	146	229	214	199	207	211	287	1,493
12	139	204	186	196	209	209	159	1,302
13	136	244	240	235	232	224	195	1,506
14	140	213	227	196	209	214	184	1,383
15	129	174	182	195	186	232	173	1,271
16	119	207	234	229	199	224	180	1,392
17	134	183	231	227	229	246	160	1,410
18	159	222	218	245	212	213	190	1,459
19	202	184	179	189	229	225	209	1,417
20	167	152	153	169	220	227	182	1,270
21	148	174	223	196	215	294	270	1,520
22	142	170	176	199	183	265	299	1,434
23	115	128	142	134	174	259	269	1,221
Total	3,182	3,721	3,924	3,895	4,046	4,445	4,235	27448

Portage County Sheriff's Office

Number Of Calls Report by Day of Week - Hour of Day

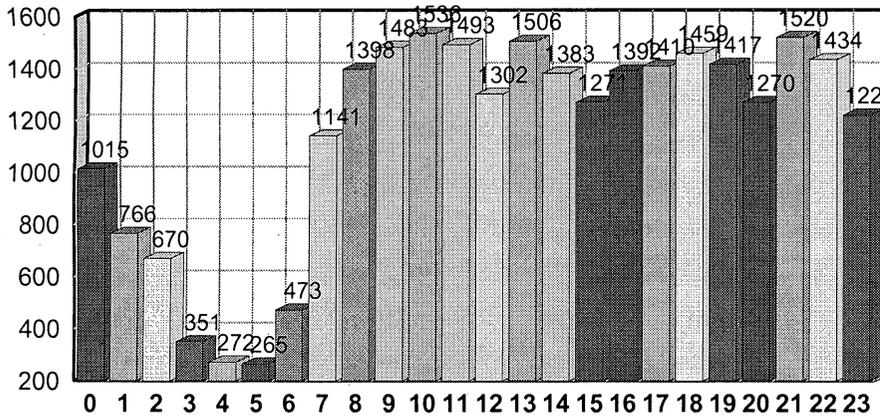
First Date: 01/01/2010

Jurisdiction: Portage

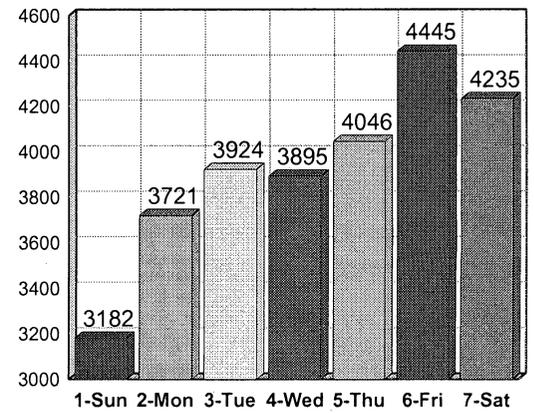
Last Date: 12/31/2010

05/03/2011 10:16:12

Calls By Hour Of Day



Calls By Day Of Week



Portage County Sheriff's Office Number Of Calls Report by Hour of Day

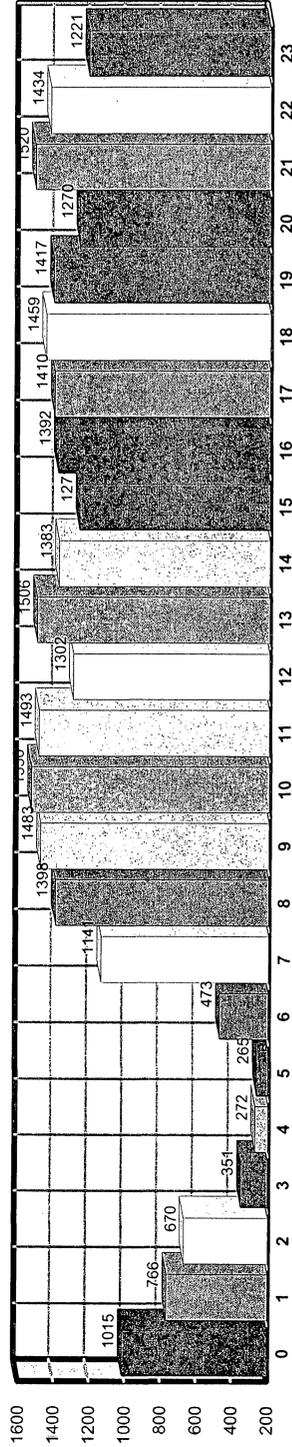
First Date: 01/01/2010

Last Date: 12/31/2010

Jurisdiction: Portage

Hour:	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
CPH	1015	766	670	351	272	265	473	1141	1398	1483	1536	1493	1302	1506	1383	1271	1392	1410	1459	1417	1270	1520	1434	1221	27448

Calls By Hour Of Day



Portage County Sheriff's Office Corrections Division

Staff

The Corrections Division employs 24 full-time Correction Officers, five Correction Corporals, a Captain, a Sergeant and a Juvenile Detention Administrator. Additionally, the Portage County Jail had one full-time Lead Cook, and five part-time Assistant Cooks. The Jail also has a full-time Jail Social Worker assigned to the Jail by Human Services, a part-time Psychiatrist from Human Services, and a full-time teacher assigned to the Juvenile Detention Center by the Stevens Point School District. The Jail has a contract with Ministry Medical Group to provide part-time medical care at the Jail, which includes a nurse practitioner and a Registered Nurse (RN). The Jail also has a contract with Mid-State Tech to provide High School Equivalency (HSED)/GED on a part-time basis. Portage County also has a number of other persons providing service to the Corrections Division at no cost or on a volunteer basis. They include religious programs, grandparent mentoring to youth, drug and alcohol treatment and job coaching.

Correctional Officer Dean Seitz returned to us, safe and sound, after his deployment with the US Army in Afghanistan. Again, the Portage County Sheriff's Office would like to thank him for his service to our country.

Adult Jail

Population

Average Daily Population for the Jail was as follows:

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Our Jail	70.70	72.07	70.6
Shipped	39.55	48.38	27.6
HDP	9.74	9.20	7.3
Total	119.99	129.60	105.5
Bookings	1772	1799	1696
Length/Stay	26.86	28.43	27.19

New Technology

We are continuing to use Live Scan. Live Scan allows for quick identification of offenders and assists other agencies with identification and photos from our records.

A Guard One system continues to be used in the Jail and Juvenile Detention Center. This system creates a method where we are able to conduct checks of

the Jail at 30 minute intervals and document these events in a credible manner. This change continues to be a major improvement for overall jail security and safety. Thirty-minute checks are the best way to lower the risk of problems within a jail setting.

The transition to VisionAir is complete. We book inmates only into Vision programs.

Stellar Teller commissary services started in March 2010. This is an inmate banking and commissary system used to place commissary orders and manage inmate banking. The new commissary system is an automated system inmates can use to order commissary and check their balances over the phone. The system also allows inmates with a negative balance to deposit money and use half of the funds. This has assisted with the collection of old debt.

Remodeling

In 2010, the Division of Corrections allowed Portage County to utilize the Juvenile Dorm as a multi-purpose room. When the Juvenile population is low, we are able to close the Juvenile Dorm and reopen it as an Adult Huber Dorm (Huber 5). To accomplish this, the security door was replaced on the adult side. This has expanded the capabilities of the Portage County Jail and reduced the cost of shipping inmates.

Shipping

Shipped inmates were sent to Clark County, Waupaca County, and Marquette County during 2010. Shipping was lower in 2010 than 2009. Shipping costs for 2010 were \$402,620, compared to \$752,586 in 2009. (\$349,966 lower). These costs do not include transportation or medical. The 2010 budgeted amount is \$767,550. Since Portage County started to ship inmates from 1999 to 2010, we have spent \$4,607,039 in shipping costs.

Juvenile Detention

Population Summary for 2010:

	<u>Portage County</u>	<u>Other Counties</u>	<u>Total</u>
Admissions.....	130	184	314
Days Served.....	11075.....	881	1956
Average Daily Population.....	2.9	2.5	5.4
Average Length-of-Stay.....	8.27	4.79	6.23
Number of counties served.....			17

Portage County Juvenile Detention Center

ANNUAL REPORT - 2010

Statistical or Financial Measure	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Annual Total or Average	Previous Year (2009)
<i>Number of Days in Quarter =</i>	90	91	92	92	365	365
Number of Admissions	63	58	60	67	248	314
Male:Female Ratio	50:13	47:11	44:16	47:20	188:60	239:75
Detention Days Served	410	460	419	523	1812	1956
Male:Female Ratio	293:117	404:56	317:102	375:148	1494:462	1494:462
<i>Maximum Possible Detention Days</i>	1260	1274	1288	1288	5110	5110
Average Daily Population	4.6	5.1	4.6	5.7	5.0	5.4
Male:Female Ratio	3.3:1.3	4.4:0.6	3.4:1.1	4.1:1.6	4.1:1.3	4.1:1.3
Occupancy Rate	33%	36%	33%	41%	35%	38%
Number of Counties Served	8	11	11	11	14	17
Number of Portage County Admissions	29	22	28	24	103	130
Male:Female Ratio	22:7	17:5	23:5	21:3		88:42
Number of Portage Co. Detention Days	169	191	236	275	871	1075
Male:Female Ratio	105:64	170:21	171:65	246:29	692:179	748:327
Portage County Average Daily Population	1.9	2.1	2.6	3.0	2.4	2.9
Male:Female Ratio	1.2:0.7	1.9:0.2	1.9:0.7	2.7:0.3	1.9:0.5	2.1:0.9
Portage County Percentage of Occupancy	41%	42%	56%	53%	48%	54%
Billable Revenues *	\$14,550	\$22,200	\$15,450	\$23,850	\$76,050	\$61,600
Portage County Savings	\$23,520	\$28,650	\$35,400	\$41,250	\$128,820	\$145,125

The following counties utilized the juvenile detention center during 2010: Adams, Collier (FL), Columbia, Door, Jefferson, Lincoln, Marquette, Oneida, Portage, Sheboygan, Waupaca, Waushara, Winnebago and Wood.

* Does not include revenues from annual contracts for bed space.

Statistical Trends for Portage County Youth:

- In 2010, there were 103 juveniles placed in secure detention by the Portage County courts and juvenile intake workers. In the 16-year span from 1996 to 2010, the average is 122.22 admissions per year. The 103 admissions is a decrease of the average by 18.6%.
- In 2010, Portage County juveniles served 871 days in secure detention.
- In 2010, the Average Daily Population of Portage County juveniles were 2.4 per day.
- The term "Portage County Savings" has been used to quantify what Portage County *would have spent* on secure detention had we been shipping our juveniles to other detention centers. (The cost of a juvenile bed has increased somewhat over the years, so the per diem rate used to calculate "Savings" was adjusted from time-to-time.) In 2010, Portage County Savings were \$130,650 at \$150.00 per day. This figure does not include the costs of transporting juveniles.

Home Detention

Population

In 2010, there were 7.3 inmates serving their time on Electronic Home Monitor each day. This compares to 9.20 inmates per day in 2009. Persons considered for Home Detention Program (HDP) are first given a choice in court of whether or not they want to be on HDP. Screenings then determine if the offender is a good risk for the HDP program. Persons are frequently denied because they come for hook up and test positive for controlled substances, or an unacceptable risk to the community is present such as domestic violence, excessive AODA issues or a substantial risk to re-offend. Some offenders also lack the personal resources necessary for HDP, such as a residence, telephone and/or start up funds.

Food Service

The kitchen at the Jail is operated by the Sheriff's Office, and remains a cost effective operation. Meals are provided to both the Jail and Juvenile Detention Center. Approximately 86,384 meals were prepared for the division in 2010. Additionally, our food service operation is reviewed each year by a dietitian at Ministry Medial Group. Each year, any necessary changes are made, so they remain in compliance with recommended standards for nutrition, sanitation and food safety.

Health Services

Medical Health

Medical services are provided to the Jail by Ministry Medical Group in Stevens Point. Our contract provides for sick call two days per week (Tuesday and Friday) by a Nurse Practitioner. These professionals are able to handle most routine care needed and prescribe medications, as necessary. The Jail also has a nurse who works Monday through Friday to set up inmate prescription medications for delivery. The Sheriff's Office reimburses Saints \$80/hour for the Nurse Practitioner and \$39.00/hour for the RN. This cost is all inclusive. The Jail is very happy with the service provided, as they do not have to take inmates for outside medical care very often. Inmates are billed \$10 to see the Nurse Practitioner for sick call. Any health care costs from outside the facility are charged back to the inmate.

Mental Health

Mental health services are provided by the Jail's Social Worker, Dan Barth, who is employed by Human Services but works full-time at the Jail. He handles all of crisis management and screening for mental health services. Inmates are seldom sent out of the Jail for in-patient mental health treatment, which saves the County thousands of dollars annually. The Jail also uses the services of Julie Hintzman, a psychotherapist with Ministry Behavioral Health. She comes to the Jail to see patients every week.

Tax Return Intercept Program

The Portage County Corrections Division is now participating in the TRIP program which captures State tax returns from released offenders who owe the Jail money. This program is working very well.

Inmate Programs

Behavior Modification

Dan Barth conducts a number of programs in the Jail to assist inmates with their treatment needs in AODA, anger management, and criminal thinking errors. Additionally, Mike Slaven from Ministry Behavioral Health comes in to work with inmates one on one with drug and alcohol issues.

Jail Chaplaincy

Our jail chaplain comes to the Jail each Thursday to minister to inmates on a one-on-one basis. She also conducts services on holidays. Another group comes to the Jail on Friday evenings and conducts bible study for the inmates.

Jail HSED/GED

The Jail schooling program is conducted by Mid State Technical College. Basic education is provided to inmates who can then test for their High School

Equivalency Diploma at the Jail. Inmates who are shipped out to Clark County can also study toward their HSED at the Clark County Jail. Several inmates each year receive HSEDs while in jail.

Juvenile Education

Juvenile offenders receive schooling provided by the Stevens Point Schools daily during the school year. General education subjects are taught. Computers are also used by the teacher.

Grandparent Program for Juveniles

The Department on Aging (through the RSVP program) provides seniors who come into the Juvenile Detention Center twice per week to meet with and mentor youth in the facility. Seniors also visit on a one-on-one basis as requested. This is a valuable volunteer program.

Contacts for Additional Information

Captain Cory Nelson, Jail Administrator (715) 346-1471
Ross Dick, Juvenile Detention Administrator (715) 346-1452