

Portage County Sheriff's Office Annual Report 2014

Mike Lukas, Sheriff



Portage County Sheriff's Office
2014

Portage County Sheriff's Office

Changing of the Guard

2014 was the final year for Sheriff John Charewicz, after 12 years in office. Mike Lukas was elected in November of 2014 to take over as the 49th Sheriff of Portage County.

The Office of the Sheriff

The office of Sheriff is created by the Wisconsin Constitution (Article VI, Section 4). It is an elected office in each county with a four year term. Consequently, the Sheriff is a constitutional officer who is the Chief Law Enforcement Officer of the County. The Sheriff's duties are varied and for the most part are defined in the Wisconsin Statutes. These duties include, inter alia, maintaining the peace, running the jail, and serving both criminal and civil process.

The Office of Sheriff has certain unique duties, powers, and responsibilities different from other law enforcement agencies. Some of these include (Wis. Stat. § 59.26 - 59.29):

- The Sheriff shall have command of the law enforcement force of the County.
- Take the charge and custody of the jail maintained by the county, including that portion of any jail that is used by the County in a joint government building, and the persons in the jail, and keep the persons in the jail personally or by a deputy or jailer.
- Keep a true and exact register of all prisoners committed to the jail.
- Attend upon the circuit court held in the County during its session. The Sheriff or one or more deputies shall attend the court of appeals when it is in session in the County.
- Personally, or by the Undersheriff or deputies, serve or execute all processes, writs, precepts, and orders issued or made by lawful authority and delivered to the Sheriff.
- To enforce in the County all general orders of the department of safety and professional services relating to the sale, transportation, and storage of explosives.
- Conduct operations within the County and in waters of which the County has jurisdiction for the rescue of human beings and for the recovery of human bodies.
- Enforce all city, or village, ordinances in a city or village, in which the sheriff provides law enforcement services under a contract described under Wis. Stat. § 62.13(2s)(a).
- The Sheriff, Undersheriff, and deputies shall keep and preserve the peace in the County and quiet and suppress all affrays, routs, riots, unlawful assemblies, and insurrections; for which purpose, and for the service of processes in civil or criminal cases and in the apprehending or securing any person for felony or breach of the peace they may call to their aid such persons or power of the County as they consider necessary.
- County law enforcement agencies may request the assistance of law enforcement personnel or may assist other law enforcement agencies as provided by law.
- The Sheriff or other officer who has legally arrested any person in any county may pass across and through such parts of any other county or counties as are in the ordinary route of travel from the place where such person was arrested to the place where the person is to be conveyed, according to the command of the process by which such arrest was made.
- The Sheriff's has the power to call a posse comitatus (68 Atty. Gen. 334).

- The Sheriff can, on a case by case basis, assert leadership, control, and direction by reason of his/her superior position as chief law enforcement officer of the County. It is the duty of the local police officers to cooperate. Local law enforcement personnel are subject to the command of the Sheriff even when acting within their municipal boundaries when the Sheriff exercises a call to aid under Wis. Stat. § 59.28(1). The Sheriff has concurrent authority with local law enforcement personnel regardless of municipal boundaries (61 OAG 79).
- Perform all other duties required of the Sheriff by law.

Staff

The Sheriff's Office consists of 103 employees; the Sheriff, 47 other sworn law enforcement officers, 30 corrections officers, 19 communications staff, an office manager, three record specialists, a fleet technician, and one bookkeeper who is actually a Finance Department employee.

Functions of the Office

This organization is officially known as the "Office of the Sheriff" or more commonly known as the "Sheriff's Office." The term "Sheriff's Department" is, by definition, incorrect.

What is the difference between sheriff's department and sheriff's office, and why should it matter? To answer the first question, we can turn to Black's Law Dictionary, which defines the terms as follows:

Department: 'One of the major divisions of the executive branch of the government generally, a branch or division of governmental administration.'

Office: 'A right, and correspondent duty, to exercise a public trust. A public charge or employment the most frequent occasions to use the word arise with reference to a duty and power conferred on an individual by the government; and when this is the connection, 'public office' is a usual and more discriminating expression in the constitutional sense, the term implies an authority to exercise some portion of the sovereign power, whether in making, executing, or administering the laws.'

Clearly, the office of sheriff is not simply another department of county government. Its internal operations are the sole responsibility of the sheriff. County department heads are subordinate to a County Executive because they are truly only a division of county government, and they work for him/her and for the governing body of the county (i.e. county board.)

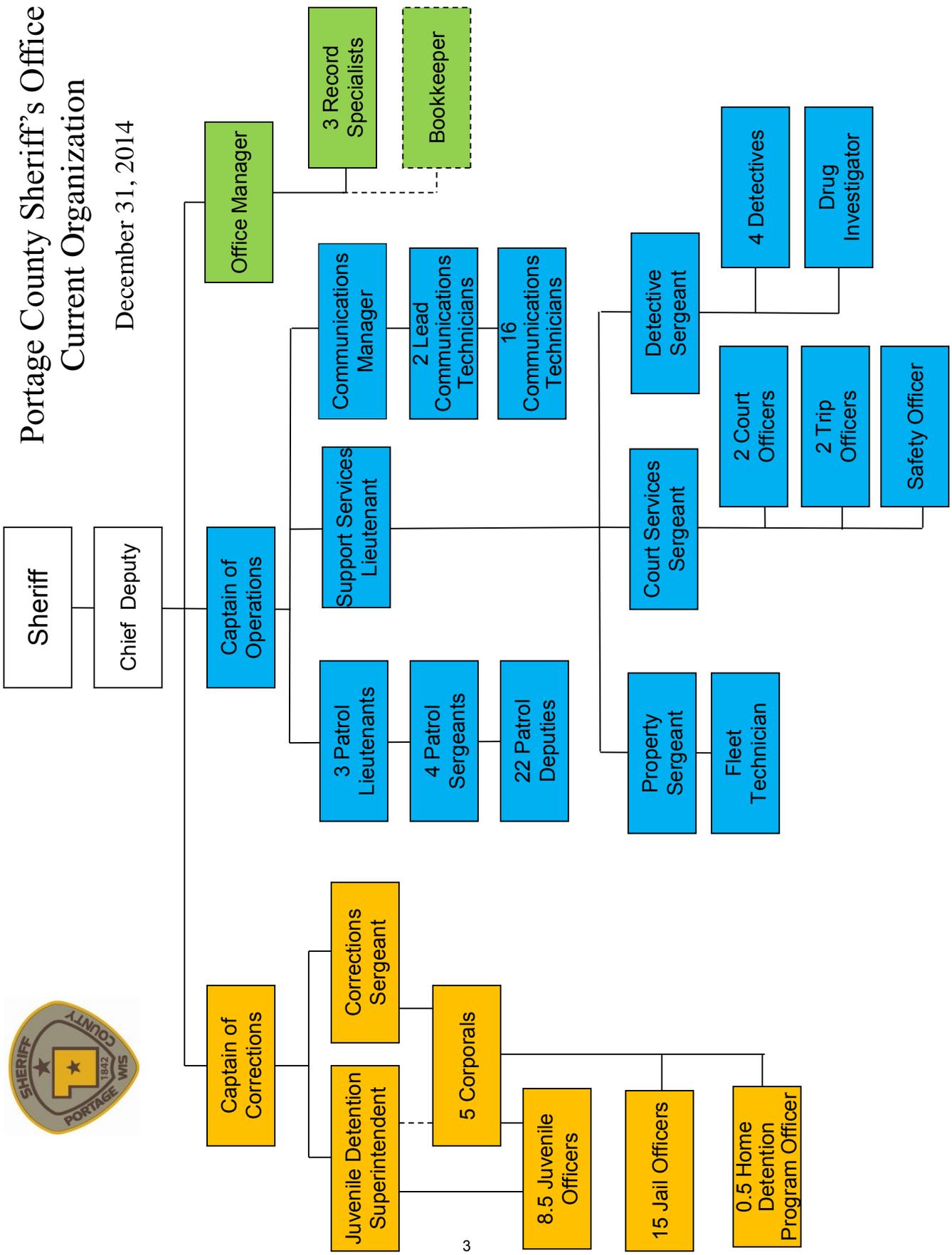
The office of sheriff, on the other hand, is a constitutional office having exclusive powers and authority. These powers are not subject to the dictates of a county executive or the whims of a county board. The powers of this office have been exercised for over a millennium.

A sheriff's office, then, is fundamentally different from a county department, which derives its limited authority from whatever is delegated to it. This delegation is made by those individuals who hold an elected position, of office, in the governing body. The use of 'department' actually refers to a subordinate unit of government, rather than to a body with inherent powers and sovereignty, such as the office of sheriff.



Portage County Sheriff's Office Current Organization

December 31, 2014



Operations Division

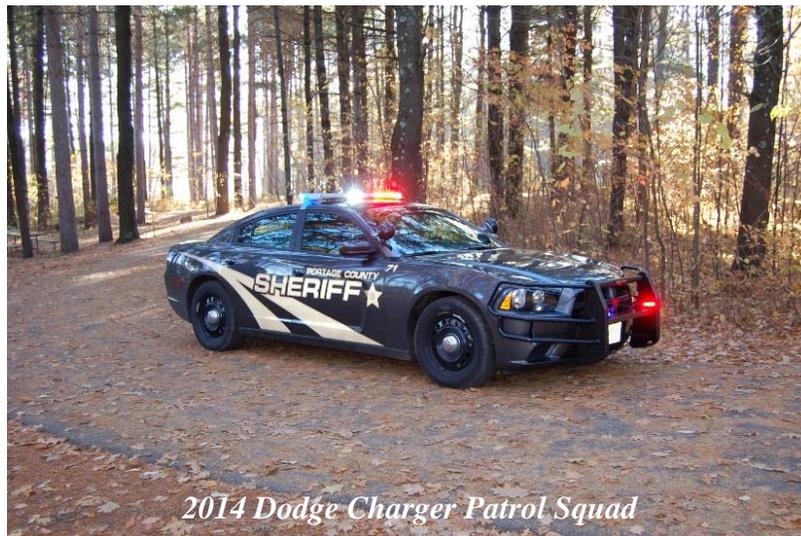
Patrol Section

The Portage County Sheriff's Office Patrol Section consists of 22 patrol deputies, 4 patrol supervisors, and 3 shift commanders. These deputies provide patrol services 24 hours a day/365 days a year. These services include coverage of approximately 810 square miles, including interstate, state, county, and municipal roads. The Patrol Section provides full-time law enforcement services for all municipalities that do not have a law enforcement agency, as well as assist the two agencies that do provide full-time coverage. In Portage County, only the City of Stevens Point and the Village of Plover have full-time law enforcement coverage. Portage County consists of 17 townships, 10 incorporated municipalities, and 10 unincorporated villages. The population of the County is almost 71,000. Excluding Stevens Point and Plover, the population is approximately 31,350.

The Sheriff's Office is responsible for enforcing state and local laws and all motor vehicle laws. They respond to and investigate motor vehicle crashes, all criminal activity reported or observed, including but not limited to domestic violence, disturbance, death, burglary, theft, damage to property, weapons, sexual assault, other assaults, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious circumstances, trespassing, wanted persons, 911 calls, and alarms.

In addition to the regular duties in the deputies' job description, they are also involved in other duties requiring specialized training. These include:

- Field Training Program
- Search & Rescue
- Special Response Team
- CounterAct Program
- Emergency Vehicle Operations Instructor
- K-9 Handler
- Community Service Presentations and Education Classes
- Defense & Arrest Tactics
- Accident Reconstruction
- Firearms & Taser Instructor
- Project Lifesaver Program



Support Services Branch

The Support Services section consists of a Support Services Lieutenant, a Property Sergeant, the Court Services Unit, and a school safety officer. The Support Services Lieutenant is also responsible for overseeing the Detective Bureau.

Court Services Unit

The Sheriff's Office Court Services Unit includes two Court Officer Deputies for second floor courthouse security and court related duties, two Civil Process/Transport Deputies, one Safety Officer Deputy for schools and safety programs, and one Court Services Sergeant to supervise this unit.

Civil Process/Inmate Transport

Two deputies are assigned to the duties of civil process and transports from the Court Services Unit. These deputies are responsible for providing transport of people in custody to different facilities throughout the State of Wisconsin. Deputies traveled 69,609 miles in 2014, logging 1,799 hours and transporting 1,331 inmates.

These deputies also assist in serving civil process. In 2014, a total of 1,086 civil process papers were issued. Deputies were able to serve 783 of these papers. Deputies also logged 303 attempts on the remainder of the papers.

Detective Bureau

The Detective Bureau consists of four detectives and one drug investigator, supervised by one detective sergeant. The Detective Bureau is charged with the investigation of crimes and other matters occurring within Portage County, particularly those investigations which require more time or resources. This includes burglaries, sexual assaults, child welfare investigations, arsons, death investigations, and computer crimes. The Bureau also works in a joint effort with other local, state, or federal agencies. In 2014, the Detective Bureau was primarily assigned to or assisted in approximately 248 investigations.

The Detective Bureau has one detective trained in computer forensics to help assist in preserving and obtaining digital evidence from personal computers and cellular telephones. In 2014 the Portage County Sheriff's Office completed 45 forensic examinations, processing 67 pieces of digital media.

The Portage County Drug Investigator works cooperatively with the Stevens Point Police Drug Investigator and the Plover Police Department. The Drug Investigator is also an active member of the Central Wisconsin Drug Task Force, which includes eight Central Wisconsin counties and fourteen law enforcement jurisdictions. In 2014, Investigators seized drugs such as processed marijuana, marijuana plants, cocaine, heroin, and prescription pills.



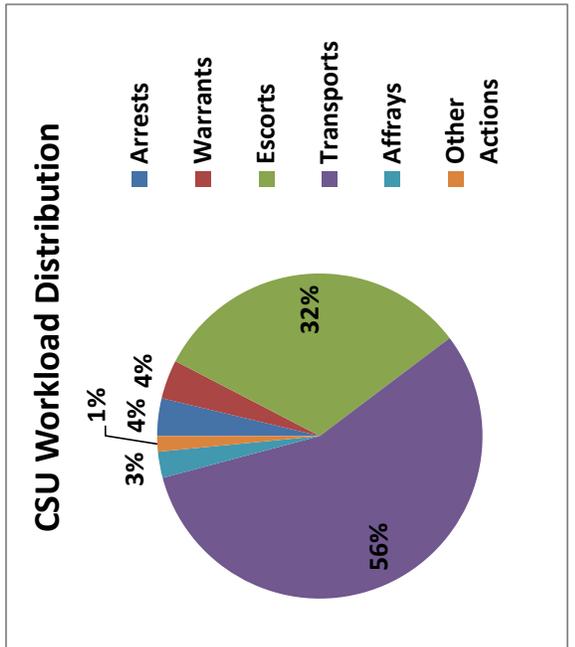
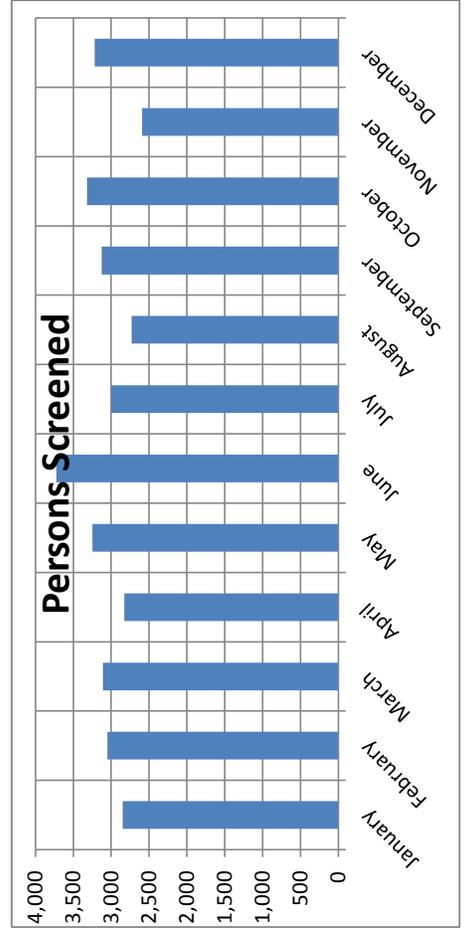
Portage County Sheriff's Office
Court Services Unit
 2014 Activity Report



Month	Law Enforcement Actions						Checkpoint Screening			
	Arrests	Warrants	Escorts	Transports	Affrays	Other Actions [1]	Number Screened	Knives	Other Weapons [2]	Other Contraband [3]
January	7	8	54	147	3	3	2,847	48	18	0
February	3	9	67	127	4	4	3,050	42	13	0
March	20	10	54	134	9	5	3,109	46	10	0
April	5	11	65	109	5	3	2,828	55	16	0
May	8	10	49	99	4	3	3,247	52	13	0
June	11	8	85	105	9	6	3,722	72	17	0
July	7	5	56	108	5	2	3,001	65	8	0
August	6	5	63	95	6	3	2,730	41	8	0
September	3	6	68	139	4	1	3,125	52	23	0
October	5	5	60	60	4	2	3,318	51	23	1
November	6	5	48	64	3	2	2,593	34	14	1
December	4	6	59	87	3	1	3,219	45	5	0
Total	85	88	728	1,274	59	35	36,789	603	168	2
			2,269						773	
Mean (Average)	7	7	61	106	5	3	3,066	50	14	0
Daily Average	0.4	0.4	3.0	5.3	0.2	0.1	153	2.5	0.7	0.0
High	20	11	85	147	9	6	3,722	72	23	1
Median	6	7	59.5	106.5	4	3	3,080	49.5	13.5	0
Low	3	5	48	60	3	1	2,593	34	5	0
2013 Statistics	103	93	697	1,379	59	71	38,637	662	153	0

Notes:

- (1) Other actions include citations, responding to panic alarms, security incursions, etc.
- (2) Other weapons include firearms, razors, scissors, pepper spray, ammunition, and multi tools
- (3) Other contraband includes any illegal item discovered during screening.



K9 Unit

2014 was the most active year to date for the Portage County Sheriff's Office K9 Unit. Deputy Dan Wachowiak and K9 Baco were in their fourth year of service together, while K9 Baco turned eight years old in August. In May, the program welcomed the addition of K9 Lady and handler John White. K9 Lady is a three year old Belgian Malinois and is from Hungary. Deputy White selected K9 Lady in March from Vohne Liche Kennels. He attended their six week handler course and graduated in May.

In August, Morey's Bar and the Portage County K9 Unit hosted its second annual golf outing fundraiser, raising approximately \$4,500 for the K9 Unit. The outing was held at the Wisconsin River Country Club where approximately 60 golfers participated. Morey's Bar is planning a 3rd annual golf outing fundraiser for the K9 Unit in 2015.

This year the Portage County K9 Unit and Sheriff's Office hosted the Wisconsin Law Enforcement Canine Handlers Association (WLECHA) annual working conference October 5th-8th, where 121 K9 teams from throughout Wisconsin were in attendance. Various sites were located in the Stevens Point and Amherst areas where officers, and their K9 partners, worked through scenario-based problems. Feedback provided from WLECHA members overwhelmingly showed the 2014 conference was very well run, very well organized, and provided challenging sites. Several members of the Sheriff's Office, and community, volunteered their time to make the conference a great success.

In late October, Deputies Wachowiak and White, along with their K9 partners, attended Vohne Liche Kennels annual recertification in drug detection and patrol work, held in Wausau, WI. Baco and Lady successfully completed their recertification and demonstrated a high degree of proficiency.



(L to R) Deputy Wachowiak with Baco and Deputy White with Lady

The K9 Unit assisted multiple agencies during the year. The vast majority of deployments were for the Sheriff's Office, but also included the Stevens Point Police Department, Plover Police Department, Wisconsin State Patrol, Marshfield Police Department, and the Adams County Sheriff's Office. The Stevens Point Police Department and Plover Police Department requested

assistance with five narcotic search warrants and several car sniffs. The Adams County Sheriff's Office also requested the use of the K9 Unit to assist them with two prison searches at the Federal Correctional Facility Oxford, as well as three school searches.

The K9 Unit gave fifteen demonstrations during the year to local schools, social groups, and other organizations within Portage County. Locally, nine school searches were conducted during 2014, and included the following schools: Stevens Point Area Senior High School, Rosholt High School, Ben Franklin Junior High School, and PJ Jacobs Junior High School.

The K9 Unit was deployed a total of 314 times in 2014, on incidents such as narcotic searches, search warrants, and Special Response Team use. This is an increase of 140% from 2013. The K9 Unit made a total of 40 arrests for possession of drug paraphernalia, an increase of 60% from 2013, and 40 arrests for possession of THC, an increase of 74% from 2013. The K9 Unit also made one arrest for heroin, one arrest for MDMA (ecstasy), and seized \$1,800 in cash.

The K9 Unit will continue to be in high demand in 2015, and with the addition of Deputy White and K9 Lady; we hope to have a safe and productive year.

Safety Programs

School Programs

The Portage County Sheriff's Office offers school safety programs in nine different schools in Portage County. All the schools are located in the jurisdiction of Portage County. The schools are:

1. Almond High and Elementary School
2. Amherst High and Elementary School
3. Bancroft Kindergarten
4. Grant Elementary School
5. J.F. Kennedy Elementary, Village of Junction City
6. McDill Elementary, Village of Whiting
7. Rosholt High and Elementary School
8. St. Adalberts Elementary and Middle School, Rosholt
9. Sacred Heart Elementary and Middle School, Polonia

The schools are provided with a list of programs offered at the beginning of the year. They are as follows:

Stranger Awareness	Poison Awareness	Vandalism
Abduction Prevention	Eddie the Eagle-Gun Safety	Shoplifting
K.I.D.S. Fingerprinting	Code React Drills	Driver's Education Talks
Latch Key Program	Internet Safety	Alcohol and Drugs Talks
9-1-1 Emergency Phone Calls	Counter-ACT	Safety Cadet Training
Drug Free Programs	Bike Safety	Sheriff's Office Tours
DNR Safety Programs – ATV, Snowmobile, Boating, and Hunter Safety	Bike Rodeo	Sexual Assault Talks

These are the programs offered, but not limited, to the schools since the school will request presentations related to specific problems that arise throughout the school year, including bully talks, personal space, and inappropriate touching. Programs that were completed in the year 2014 and the approximate students participating are as follows:

Stranger Awareness – Approximately 350 students (all Kindergarten)

K.I.D.S. Fingerprinting – Approximately 350 students (all Kindergarten)

9-1-1 Emergency Phone Calls – (1st & 2nd grades, JFK & Rosholt)

Counter ACT – 351 students (all 5th or 6th grade students in six of the nine schools)

Code React Drills – (all students in the nine schools)

Poison Awareness – Approximately 350 students (all Kindergarten)

Eddie The Eagle Gun Safety – 50 students (1st & 2nd grades, JFK)

Bike Safety –500+ students (2nd, 3rd, and 4th grades)

Bike Rodeo – 350+ students (2nd, 3rd, and 4th grades)

Safety Cadets – 400+ students (4th, 5th, and 6th grades)

Vandalism – 150 students (4th grade)

Internet Safety – 400+ students (5th & 6th grade and Adults)

Bully Talk – 350+ students (14 classes – All grades)

Personal Space/Inappropriate Touching – (All ages)

Sexual Assault Talks – 350+ Students (Middle School and High School Students)

Most of the topics listed above are one-session talks. The Counter ACT program is more in depth and consists of six one-hour sessions, which include a presentation to the parents. Each program has material handouts for the students, such as workbooks and other items for the kids. We also have gun lock giveaways and bike helmets available for families that cannot afford them.



Mock Crash

A Mock Crash was held in the fall at the Amherst Fairgrounds. This event was attended by area high school students of driving age. The event showed students the dangerous consequences of drinking and driving.

Texting and Driving

With the help of the Stevens Point Child Safety Center and AT&T Mobile we conducted a texting and driving campaign at Almond High School. There were approximately 80 students who attended this program and were taught the dangerous consequences of texting and driving through the use of golf carts and an obstacle course specifically designed for this type of event.

Community Programs

We also conduct Neighborhood Watch programs. We have a strong existing Neighborhood Watch Program, and it continues to grow. This year we added two new neighborhoods to our growing list. We give presentations at daycares, elderly housing complexes, and driver education classes. We also offer our digital fingerprinting assistance to local safety events throughout the county to include the Home Show, Plover Safety Fair, and Park Ridge Safety Days.

Citizens Patrol Academy

We hosted a joint Citizen's Academy with Stevens Point Police Department in the fall. We had 11 participants from all professions in our community. We are looking to expand our academy to include Stevens Point Fire Department and Plover Police Department in our full course. SPFD has always been a big hit with our participants and we will coordinate with all four departments to create an even more informative interactive academy for the fall of 2015.

Department of Natural Resources Programs

The Support Services Lieutenant is responsible for Department of Natural Resources programs. Since the inception of mandatory training for youths to participate in ATV, Boating, Snowmobile, and Hunter Safety, the Sheriff's Office classes have usually been filled to a capacity of 40 students. In 2014, the Sheriff's Office ran three Hunter Safety courses and one combined ATV/Snowmobile Class. The Sheriff's Office has approximately twelve instructors that help with these programs. The Sheriff's Office also runs Department of Natural Resources patrols with boats, ATVs, and snowmobiles. The Portage County Sheriff's Office provided 104 hours of boat patrol, 30 hours of ATV patrol and 24 hours of snowmobile patrol. All patrols are reimbursed through the State of Wisconsin at a rate of 60 to 100 percent. We currently have one large boat for patrol, a Sea Doo personal water craft for patrol and one small boat for rescue. We also have two snowmobiles and two ATVs.



The Sheriff is responsible for the Crime Stoppers and Quick 50 Program. We run ads every other week on several local radio stations (taped by WYTE radio), local newspapers, and Channel 9 Television. Both the radio and television stations tape and broadcast for free as a public service. In 2014, there were 57 tips phoned in, amounting to 23 persons being arrested and 14 cases being solved. A total amount of \$1,175 was paid out to tipsters throughout the year.

Communication Center

Level of Service

The Portage County Sheriff's Office Communication Center is commonly referred to as the Dispatch Center. The Center provides a vast array of services to a number of agencies and the citizens of Portage County. The Communication Center is staffed twenty-four hours a day.

When fully staffed, the Communication Center consists of a Communication Manager, two Lead Communication Supervisors, and sixteen Communication Technicians. The Center has as many as five Communication Technicians on duty during historically busy times of the day. During the early morning hours when there is usually less activity, the Center may have only two Communication Technicians on duty.

Beyond the daily duties related to Portage County Sheriff's Office, the Communication Center provides dispatching and paging duties for the following agencies/incidents:

- Stevens Point Police Department
- Plover Police Department
- Portage County Ambulance Service
- Rapid Response Unit
- United Ambulance Service
- 17 fire departments with response areas in Portage County
- 13 Emergency Medical Service groups with response areas in Portage County
- Rescue Squads and Technical Rescue Units
- Humane Society of Portage County
- Department of Natural Resources Wardens and Fire Service Personnel
- Hazardous Materials Response Teams
- Mutual aid requests and MABAS (Mutual Aid Box Alarm System)
- Fire Investigation Task Force
- Traffic Incident Management Teams
- Portage County Parks Department
- Stevens Point Parks Department Security
- Carbon monoxide/gas leak calls for area fire departments and/or public utilities.
- Medical Priority Dispatching System to aid callers in a medical emergency
- Advanced Emergency Medical Services – Helicopters
- Emergency weather services including siren notification and Weather Spotters
- Public inquiries for administration service; records, civil process, and other office resources.
- Portage County Highway Department
- Stevens Point Transit

The Communication Center also provides varying degrees of communication services to the Portage County Highway Department, State of Wisconsin Probation & Parole, Stevens Point Streets Department, Stevens Point Transit, Stevens Point Parks Department, Portage County District Attorney's Office, Wisconsin State Patrol Troopers working in Portage County, Red Cross, Portage County Humane Society, Portage County Human Services Adult and Juvenile, Coroner's Office, Emergency Management, Planning and Zoning, Lincoln Center Drivers, UW-Stevens Point Security, and various tow/wrecker services.

Geographical Areas of Coverage

The Portage County Sheriff's Office Communication Center provides communication services to all areas of the Portage County. The 810 square miles include the jurisdictional areas of Portage County Sheriff's Office, Stevens Point Police Department, and Plover Police Department. The Communication Center, along with our law enforcement agencies, works to promote, preserve, and deliver quality service to the citizens of Portage County by forming partnerships within the county. These partnerships enhance the security and safety of our community and lead to excellence of service.

Services Provided

The Communication Center provides the vital link between the caller and the responders. The critical information that the Communication Technicians receive is assessed and then disseminated to pertinent emergency responders. This information greatly increases the level of understanding and method of response required for each incident. A Communication Officer handles numerous calls for service each day. Every year the phone call volume continues to rise and 2014 saw 133,688 calls come into the Communications Center.

Breaking that down further, from emergent to the non-emergent calls, there were 15,901 emergent calls and 117,787 non-emergent calls with an average monthly total of 11,141. This number increases every year due to cell phone availability. Our Communication Technicians answered more than 40% of 911 calls in less than one second. Over 95% of all calls answered in less than 10 seconds. This includes times when multiple calls are received at the same time. The State of Wisconsin recommended average answering time is ten seconds. The calls for service have also increased in 2014. The Communications Technicians dispatched 53,335 calls for service in 2014.

The Portage County Sheriff's Office Communication Center is staffed by highly dedicated, trained professionals, who are committed to providing security and safety to the citizens of Portage County and those traveling through Portage County.

Changes and Improvements of Service

With the increased call volume and calls for service, the Communications Center continued to have staffing challenges. This is a common occurrence in every Public Safety Answer Point (PSAP) due to the stress of the job and especially with consolidations. The Communications Center filled five vacancies that were fully trained by the end of 2014.

Two in-service classes were held in 2014, which included Dispatch Run Review sessions. The Run Review sessions included the Communication Technicians, the Medical Director, the EMS Coordinator, and Service Directors. Each session included a review of 911 calls with radio recordings from incidents being highlighted for that session as well as education about the call type. Session topics included cardiac arrest, obvious death, child labor/delivery, and other EMS related calls.

Portage County Sheriff's Office

Number Of Calls Report by Complaint

Jurisdiction: Portage

First Date: 01/01/2014

Last Date: 12/31/2014

Complaint	Number	
21D01	<BLANK>	1
27/29	LICENSE STATUS/WANTS	111
28	VEHICLE (CAR, BOAT, SNOWMOBILE)	625
ALARM	ALARMS, EXCEPT FIRE ALARMS	633
AMBULANCE	AMBULANCE REQUEST, MEDIC INTER	3093
ANIMAL	DEER DISPOSAL/TAG, LOST/FOUND A	1342
ARREST, MISC	BAIL JUMP, INJUNCTIONS, OTHER ARI	370
ASSAULT/ROB	CRIME AGAINST PERSONS W/VIOLEN	277
ASSIST OTHER	ASSIST OTHER AGENCY WITH A TASK	484
ATL	ATL WANTED, MISSING, OR ENDANGE	159
CIVIL MATTER	CHILD CUSTODY, OFFICER STANDBY,	477
COCO	<BLANK>	1
COMUN CONTCT	COMMUNITY CONTACT F/K/A COCO	2258
CRASH	VEHICLE CRASH OF ANY KIND, SLIDE	3287
DISTURBANCE	DOMESTIC DISTURBANCE/FIGHTS/DIS	353
DISTURBANCE	FIGHTS/DISORDERLY CONDUCT/UNW	714
DISTURBANCE	FIGHTS/DISORDERLY CONDUCT/UNW	383
DNR PATROL	CONTACT W/BOAT, SNOWMOBILE, AT	49
DOMESTIC DIS	<BLANK>	1
DOMESTIC DIS	DOMESTIC DISTURBANCE - VERBAL C	102
DRIVING COMP	OWI/RECKLESS/SPEEDING COMPLAIN	1556
EXTRA PATROL	OPEN DOOR, REQUEST MORE PATRO	1831
FALLS	FALLS OF ANY TYPE	165
FIRE	FIRE OF ANY KIND, BURNING COMPLA	564
FRAUD	IDENTITY THEFT, SCAM, PHONY INTEI	361
HAZARD	DEBRIS/ANIMAL/TREE/WIRES IN ROAE	1053
HEART PROB	FORM - HEART ATTACK/ANGINA HISTC	124
INFO ONLY	LOG SIMPLY FOR INFORMATIONAL PL	946
INVESTIGATIN	INVESTIGATION NOT ACTIVE BY PATR	2524
JAIL MATTERS	NON-TRIP JAIL ACTIVITIES, HUBER CF	32
K9 REQUEST	REQUEST OR USE OF A CANINE TEAM	101
LOSS/DAMAGE	LOST MISSING DAMAGED MAILBOX CE	171
MED TRNSPT	MED UNIT TRANSPORT CALLED TO TH	524
MISC	INFREQUENT CALLS FOR SERVICE, BI	1872
MISSING PRSN	MISSING/ENDANGERED ADULT, JUVEI	205
MOTORIST AST	ASSIST MOTORIST AND ABANDONED	2362
NOISE CMLNT	LOUD MUSIC, FIREWORKS, NOISE NO	577
OVERNITE PRK	OVERNIGHT PARKING PERMISSION	318
PAPER SRVC	SERVICE OF CIVIL PAPERS, INJUNCTI	1504
PARKNG CPLNT	PARKING COMPLAINTS	677
PI	LOST/FOUND ITEM, PROPERTY INVEN	511
PROP CRIME	THEFT, VANDALISM, BURGLARY, CRIM	1936
SPECIAL DUTY	SPECIAL DUTIES, FAIRS, PICNICS, DNI	579
STROKE	STROKE PROBLEMS	1
STROKE	STROKE PROBLEMS	35
SUSPICIOUS	SUSPICIOUS PERSON/VEHICLE	1757
THREAT/HARAS	MESSAGES THROUGH ANY MEDIUM, C	692
TRAFFIC STOP	TRAFFIC ENFORCEMENT, NON-OWI C	10053
TRAFFIC STOP	TRAFFIC ENFORCEMENT, NON-OWI C	194
TRAIN CMLPT	RAILROAD CROSSING OR TRAIN COM	228
TRESPASSING	ENTERING THE PROPERTY OF ANOTH	158
TRIP	MOVEMENT OF INMATE/CH. 51 BETWE	723
WARRANT	WARRANT OR CAPIAS SERVICE OR A	581

Portage County Sheriff's Office

Number Of Calls Report by Complaint

Jurisdiction: Portage

First Date: 01/01/2014

Last Date: 12/31/2014

<i>Complaint</i>	<i>Number</i>
WEATHER/TEST PAGER/SIREN TESTS, WATCHES & W/ WELFARE CHCK CHECK WELFARE (NOT ATL), ABANDC	396 3314

Report Total: 53345

Corrections Division

Staff

The Corrections Division employs 24 full-time Correction Officers, 5 full-time Correction Corporals, a Captain, Sergeant and Juvenile Detention Superintendent. The Portage County Jail continues to use the food service vendor CBM to prepare meals for inmates. CBM was contracted to staff the kitchen and cook the meals. The Jail also has a full-time social worker assigned to the Jail by Human Services, a part-time psychiatrist from Human Services, and a full-time teacher assigned to the Juvenile Detention Center by the Stevens Point School District. The Jail has a contract with Advanced Correctional Healthcare (ACH) to provide part-time medical care at the Jail; a Doctor and an RN. The Jail also has a contract with Mid-State Technical College to provide High School Equivalency (HSED)/GED on a part-time basis. Portage County also has a number of other persons providing services to the Corrections Division at no cost or on a volunteer basis. They include religious programs, grandparent mentoring to youth, drug and alcohol treatment and job coaching.

For the calendar year of 2014, the Portage County Jail has been short on staff. At the time of this report we have one female and one male vacant position. Applications are being accepted to fill these vacancies.

Adult Jail

Population

Average Daily Population for the Jail was as follows:

	<u>2012</u>	<u>2013</u>	<u>2014</u>
In Our Jail	61.91	67.01	67.94
Shipped	37.11	37.06	46.09
HDP	6.06	8.37	8.41
Total:	109.05	117.38	122.44
Bookings	1691	1877	1791
Length/Stay	22.47	23.39	25.28

New Technology

The Portage County Jail continues to upgrade and replace its camera system hardware and software. In addition, new cameras were installed to eliminate uncovered areas within the Jail. We continue to network this new technology, so the Information Technology Department is able to maintain the infrastructure of the system and keep it running without outside vendor repair services. The fingerprint computer (Livescan) was upgraded due to outdated operating software, and the door control computer in the Jail was also updated.

The Jail continues to use the Guard One system in both the Adult Jail and Juvenile Detention Center. This system allows the Jail to conduct checks of the jail at 30 minute intervals and document these

events in a credible manner. This change continues to be a major improvement for overall jail security and safety. Thirty minute checks are the best way to lower the risk of problems within a jail setting. As this report is run, the supervisors also run the Key Watcher reports to verify the location of jail facility keys.

Our sole booking program in the Portage County Jail is TriTech Jail (formerly known as Vision). This system integrates into the suite of software used by the Sheriff’s Office, such as the Record Management System, Computer Aided Dispatch, and Mobile Data Computer systems in the squad cars.

Stellar Lockdown commissary service, which started in March 2010, remains our inmate banking and commissary vendor. The new commissary system is an automated system inmates can use to order commissary and check their account balances over the phone. The system also allows inmates with a negative balance to deposit money and use half of the funds for personal needs. This has assisted with the collection of old debt current inmates owe to the Portage County Jail.

Remodeling

In 2010, the Department of Corrections allowed Portage County to utilize the Juvenile Dorm as a multi-purpose room. When the juvenile population is low, we are able to close the Juvenile Dorm and reopen it as an Adult Huber Dorm (Huber 5). To accomplish this, the security door was replaced on the adult side. This has expanded the capabilities of the Portage County Jail and reduced the cost of shipping inmates for 2014; the dorm was utilized as an Adult Huber Dorm for 83 days in 2014 for a \$17,568 savings.

Shipping

As of January 1, 2014, the Portage County Jail is renting a minimum of 35 beds a day from the Waupaca County Jail. Housing costs for 2014 were \$538,304 compared to 2013 costs of \$432,256. These costs do not include transportation or medical expenses. The 2014 budgeted amount was \$450,000. During 2014, Portage County moved 681 inmates and made a total of 110 round trips to Waupaca County. Since Portage County started to ship inmates from 1999 to 2014, we have spent \$6,420,319 in out of county housing costs.

Juvenile Detention

Population Summary for 2014:

	Portage County	Other Counties	Total
Admissions	129	157	286
Days Served	932	993	1925
Average Daily Population	2.6	2.7	5.3
Average Length of Stay	7.22	6.32	6.73
Number of Counties Served			13

Statistical Trends for Portage County Youth:

- In 2014, 129 juveniles were placed in secure detention by the Portage County courts and juvenile intake workers. In the 20 year span from 1996 to 2013, the average was 122.44 admissions per year. The 129 admissions is an increase of the average by 9.5%.
- In 2014, Portage County juveniles served 932 days in secure detention.
- In 2014, the Average Daily Population of Portage County juveniles was 2.6 per day.
- The term “Portage County Savings” has been used to quantify what Portage County *would have spent* on secure detention had we been shipping our juveniles to other detention centers. (The cost of a juvenile bed has increased somewhat over the years, so the per diem rate used to calculate “Savings” was adjusted from time to time.) In 2014, Portage County Savings were \$139,800 at \$150.00 per day. This figure does not include the costs of transporting juveniles.

The following counties utilized the juvenile detention center during 2014:

- Adams
- Columbia
- Waushara
- Wood
- Ashland
- Kenosha
- Waupaca
- Chippewa
- Marquette
- Douglas
- Taylor
- Oneida
- Sauk

Portage County Juvenile Detention Center

ANNUAL REPORT 2014						
Statistical or Financial Measure	1st	2nd	3rd	4th	Annual Total or Average	Previous Year
	Quarter	Quarter	Quarter	Quarter		
Number of Days in Month=	90	91	92	92	365	365
Number of Admission	66	83	64	73	286	240
Male:Female Ratio	46 20	3 3	3 3	3 3	55 29	162 78
Detention Days Served	396	581	471	477	1925	1623
Male:Female Ratio	254 142	163 242	378 93	334 143	1129 620	1185 438
Maximum Possible Detention Days	1080	1092	1104	1104	4380	5110
Average Daily Population	4.4	6.4	5.1	5.2	5.3	4.4
Male:Female Ratio	2.8 1.6	1.8 2.7	4.1 1.0	3.6 1.6	12.4 6.8	3.3 1.2
Occupancy Rate	36.7%	53.2%	42.7%	43.2%	43.9%	32.0%
Number of Counties Served	6	10	8	10	13	8
Number of Portage County Admissions	31	35	29	34	129	102
Male:Female Ratio	20 11	25 10	21 8	20 14	86 43	65 37
Number of Portage Co. Detention Days	243	244	245	200	932	705
Male:Female Ratio	154 89	167 77	186 59	103 97	610 322	544 161
Portage County Average Daily Population	2.7	2.7	2.7	2.2	2.6	1.9
Male:Female Ratio	1.7 1.0	2.7 2.7	2.7 2.7	2.2 2.2	9.2 8.5	1.5 0.4
Portage County Percentage of Occupancy	61.4%	42.0%	52.0%	41.9%	48.4%	43.0%
Billable Revenues*	\$12,750.00	\$29,400.00	\$22,650.00	\$27,300.00	\$92,100.00	\$84,750.00
Portage County Savings	\$36,450.00	\$36,600.00	\$36,750.00	\$30,000.00	\$139,800.00	\$105,750.00

* Does not include revenues from annual contracts for bedspace.

Home Detention

Population

In 2014, an average of 8.41 inmates served their sentence on electronic home monitoring each day. This compares to 8.37 inmates per day in 2013. Persons considered for the Home Detention Program (HDP) are first given a choice in court as to whether or not they want to be on HDP. Screenings then determine if the offender is an acceptable risk for the HDP program. Persons are frequently denied participation in this program, because they come for hook-up and test positive for controlled substances, or an unacceptable risk to the community is present such as domestic violence, excessive AODA issues or a substantial risk to re-offend. Some offenders also lack the personal resources necessary for HDP participation, such as residence, telephone and/or startup funds.

Food Service

The Portage County Sheriff's Office contracts with CBM Food Service. CBM Food Service now staffs and prepares all meals for inmates. Meals are provided to both the Jail and Juvenile Detention Center. Over 83,161 meals were prepared for the division in 2014.

Health Services

Medical Health

Medical services are provided to the jail by Advanced Correctional Healthcare (ACH). The contract provides a Doctor for sick call one day per week (Thursday). We also have a registered nurse weekdays for 6.5 hours per day. These professionals are able to handle most routine care needed and prescribe medications as necessary. The RN nurse works Monday through Friday and sets up our prescription medications for delivery and will do the morning medication pass. We are very happy with the service provided, as we seldom have to transport inmates for outside medical care. Inmates are billed \$10 to see the nurse or Doctor for sick call. Any health care costs from outside the facility are charged back to the inmate.

Mental Health

Mental health services are provided by the Jail Social Worker, who is employed by Human Services but works full-time at the Jail. He handles all of our crisis management and screening for mental health services. We seldom send persons out of the Jail for in-patient mental health treatment, which saves the county thousands of dollars annually.

Tax Return Intercept Program

The Portage County Corrections Division is now participating in the Wisconsin Department of Revenue Tax Return Intercept Program (TRIP), which captures state tax refunds from released offenders that owe the Jail money. This program is working very well. In 2014, \$44,467.16 in outstanding inmate debt was collected through the TRIP program.

Inmate Programs

Behavior Modification-Treatment Options

The Jail Social Worker and Community Partners collaborate to meet the mental health, alcohol and other drug, educational, spiritual, and parenting needs of individuals at the Portage County Jail. Inmates are offered opportunities on an individual and group basis.

Individuals have the option of meeting with the Jail Social Worker for education and skill training in the areas of anxiety/stress and anger management. Mental health needs are also assessed and options identified for management of mental health symptoms.

Alcohol and other drug use treatment options are also offered to inmates. The evidenced based “seeking safety” program is provided on an individual and group basis. This provides skilled training for individuals who have experienced past trauma and have ongoing substance abuse challenges. The Huber men have a one-time per week option to participate in the men’s recovery group which is facilitated by Ministry Behavioral Health certified alcohol and drug abuse counselors. This occurs in the Day Report Center and affords current Huber inmates the opportunity to establish connections with individuals in the community that are in recovery from substance abuse. A strong partnership is in place with the local chapters of Narcotics Anonymous (NA) and Alcoholics Anonymous (AA). Fellowship meetings are conducted on a weekly basis at the Portage County Jail. In addition, the Bridge the Gap program provides inmates the option of one-on-one meetings with AA and NA volunteers to establish relationships with the Stevens Point recovery community. These relationships will assist with transition back into the community when individuals are released from jail.

Women’s Healthy Choices group is provided on a one-time per month basis to females who have experienced trauma or abusive relationships. This is an opportunity for individuals to receive education and options to make safe and healthy decisions after leaving jail. This group is led by a social worker-victim advocate from the Community Action Program. Safety plans can also be completed on an individual basis with staff from CAP services.

Jail Chaplaincy

Spiritual support services are available on an individual and group basis. On Thursday mornings the men have the opportunity to meet one-on-one with a volunteer pastor. The women have the option of meeting with a female volunteer pastor on Saturdays. In addition, a group service takes place each Friday.

Jail HSED/GED

Our jail schooling program is conducted by Mid-State Technical College. Basic education is provided to inmates who can then test for their High School Equivalency Diploma (HSED). Several inmates are successful each year in receiving their HSEDs while in jail.

Juvenile Education

Juvenile offenders receive schooling provided by the Stevens Point schools daily during the school year. General education subjects are taught with the aid of computers.

Grandparent Program for Juveniles

The Department on Aging (through the Retired Senior Volunteer Program) provides individuals who come to the Juvenile Detention Center twice per week to meet with and mentor youth in the facility. This is a valuable volunteer program that can take place on an individual one-on-one basis as requested.

Independent Living Skills for Juveniles

Youth-4-Christ volunteers mentor juveniles about making good decisions in life, using biblical principles without quoting scripture.

Records Division

Staff

The Records Division consists of five full-time civilian employees. Included in this count are three full-time Law Enforcement Records Specialists, one full-time Finance Department Employee/Bookkeeper and a full-time Office Manager. These employees play a vital role in the bookkeeping, human resources, personnel and records management functions of the Sheriff's Office.

Duties

The Law Enforcement Records Specialists are responsible for a wide range of duties, including but not limited to:

- Managing the Sheriff's Sale process from receipt of Notification of Foreclosure Sale through Bid Process and receipt of Sheriff's Deed and Report of Sale and filing with Clerk of Courts.
- Completing background check requests from the public, military and law enforcement agencies, strictly adhering to all Wisconsin Open Records Law standards and departmental policy.
- Handling docketing and processing of all criminal and civil process.
- Preparing records and legal documents in the collection of civil and criminal process.
- Extracting data from the Records Management System (RMS) and preparing statistical data for the office, as needed.
- Processing Guardian ad Litem requests.
- Reviewing and approving incident reports for patrol, detectives, and corrections.
- Back up to detective Bureau for Case Management and searching property records for stolen/recovered items.
- Preparing State/County reports for the office, as needed.
- Maintaining crash and incident reports, requests for training, and civil process records on a daily basis, insuring accurate classification and coding of reports in compliance with State and National standards.
- Assisting in the maintenance of data in criminal cases and preparation of files for trial.
- Maintaining Tri-Tech Records Management System (RMS).
- Maintaining Federal ACISS database (must attend classes and be certified to perform this work).
- Extracting data for traffic statistics required by the Traffic Safety Committee from the Records Management System (RMS).
- Performing the duties of Incident Based Reporting (IBR) Coordinator. Analyzes, classifies, and enters all information gathered by detectives and patrol officers related to incidents occurring within the County. Updates disposition information and prepares monthly report. Must have strong knowledge of State Statutes and their applications.
- Receiving, reviewing, preparing, and recording documents related to civil process service. Acts as primary point of contact with parties requesting service of process. Prepares Certificate of Service. Monitors and insures return of documents.
- Maintaining and entering parking tickets; suspending and refusing registration through the Department of Transportation. Processing payments for current and suspended parking tickets.
- Processing discovery materials for Portage County District Attorney's Office in a timely manner.
- Receiving, evaluating, and fulfilling records requests, or providing legal justification for record

request denials.

- Insures cases are closed in court before releasing information and redacts all juvenile, mental health, and medical information from released documents and complies with Wisconsin Public Records Law and the Federal Driver Privacy Protection Act (DPPA).
- Compiling documentation for Coroner.
- Serving as Notary Public.
- Interacting with the following departments: Coroner, District Attorney, Clerk of Courts, County Clerk, Health & Human Services, Information Technology, Coroner, Purchasing, Human Resources, Corporation Counsel, Probation and Parole, Highway and the Aging & Disability Resource Center and other law enforcement agencies, including the Stevens Point Police Department and the Village of Plover Police Department.
- Serving as counter representative for Department of Motor Vehicle (DMV) licensing, registration and renewal services for automobiles, trucks, and mopeds.
- Creating/posting public notification of training sessions, handling registration and compiling monthly activity reports related to department of Natural Resources (DNR) safety classes.

These staff members also handle reception duties by assisting visitors to the administrative offices and jail and assisting walk-in customers with requests for reports and collecting and receipting fees.

The Records Division is also responsible for the financial transactions of the Sheriff's Office. The Office Manager and Bookkeeper manage inmate commissary and billing accounts using Stellar Services software; they safeguard inmate monies by managing a separate checking account for deposits and disbursements. They are also responsible for the processing of all monies received into the Sheriff's Office, bank reconciliations for the Dealer Track (DMV processing), and Huber Trust accounts and collecting outstanding monies due to the Sheriff's Office through invoicing, collection, and tax intercept programs.

Other services performed include preparation of the Sheriff's Office payroll, preparation of procurement card payments, processing payments to vendors through the voucher program, processing fleet fuel records, managing the Department's grant program, providing audit materials as requested, and compliance with the Fair Labor Standards Act (FLSA) reporting requirements.

Office Manager

The Office Manager oversees the administrative work of the Sheriff's Office and supervises Law Enforcement Records Specialists with dotted line authority over the Finance Department's Bookkeeper who is housed at the Sheriff's Office. This position is responsible for oversight and backup for all requirements of the Bookkeeper position and acts as a liaison between the Sheriff's Office and other County Departments. This position takes the lead in reviewing processes and procedures within the Records and Bookkeeping areas of the Sheriff's Office and recommends changes and/or automation to achieve time and cost savings and/or gain efficiencies.

The Office Manager participates as a member of the Sheriff's Office management team and actively participates in the development of the budget and monitors budget activity. She also administers Human Resources policies in conformance with union contracts and department guidelines and prepares job

evaluations and job descriptions and identifies training needs, in addition to processing all paperwork for new hires and terminated employees.

County Support

The administrative staff also serves as Recording Secretary to the Portage County Public Safety/Emergency Management Committee and the Portage County Traffic Safety Commission by preparing the agendas, compiling meeting packets, and transcribing the minutes.

2014 Records Division Changes

(Activation of eReferral Interface from Records Management System to District Attorney's Office PROTECT software)

In 2014, grant funds were obtained from the Wisconsin Department of Justice to purchase and implement an electronic interface between the Portage County Sheriff's Office's Records Management System (RMS) and the Portage County District Attorney's Office Protect software. This interface allows Records staff to flag incident reports requesting charges and related documents to be extracted from the RMS system and imported into the DA Protect software. This has resulted in both manpower and copier expense savings for the Sheriff's Office, because Records Staff no longer have to spend time making paper copies of documents for delivery to the DA's Office.

On the DA side, their staff no longer have to enter the information off of our reports into their Protect software, resulting in time savings and accuracy of data. An additional benefit to the DA's Office, is that it allows DA staff to copy and paste report narratives into their Summons and Complaints. This project also improves arrest tracking throughout the criminal justice process and improves the timeliness and quality of records in the State Crime Information Bureau's Computerized Criminal History Repository (CCH).

<u>Classification of Offenses</u>	<u>2013</u>	<u>2014</u>	<u>% Change</u>	<u>Data Source/Comments</u>
Aggravated Assault	26	13	-50%	RMS:Incident\Monthly Summary rpt. Dec. 2014
All Other Larceny	85	85	0%	Theft of personal goods from outside of any structure
Arson	1	0	-100%	
Burglary	87	55	-37%	
Curfew/Loitering/Vagrancy	0	0	100%	
Destructive/Damage/Vandalism	99	134	35%	
Disorderly Conduct	91	66	-27%	
Drug Equipment Violations	60	62	3%	
Drug/Narcotic Violations	71	91	28%	
Embezzlement	1	2	100%	
Extortion/Blackmail	0	0	100%	
False Pretense/Confidence Game	10	9	-10%	
Family Offenses, Nonviolent	57	64	12%	
Forcible Fondling	2	10	400%	
Forcible Rape	3	5	67%	
Forgery/Counterfeiting	9	6	-33%	
Fraud Credit Card/ATM	26	11	-58%	
Impersonation	33	29	-12%	
Incest	0	3	100%	
Intimidation	3	5	67%	
Kidnapping/Abduction	2	3	50%	
Liquor Law Violations	33	43	30%	
Motor Vehicle Theft	13	11	-15%	
Pornography/Obscene Material	3	13	333%	
Simple Assault	62	58	-6%	
Statutory Rape	8	8	0%	
Stolen Property Offenses	2	0	-100%	
Theft from Buildings	23	24	4%	
Theft from Motor Vehicle	20	21	5%	
Theft of Motor Vehicle Parts	2	3	50%	
Trespass of Real Property	33	26	-21%	
Weapon Law Violations	2	1	-50%	
Wire/Computer/Other Elect	0	0	100%	
Worthless Checks	3	7	133%	
<u>Operating While Intoxicated Offenses</u>	<u>2013</u>	<u>2014</u>		RMS: Incident\OWI Incident Summary Report
1st Offense	118	105		
2nd Offense	34	33		
3rd Offense	22	17		
4th Offense	17	6		
5th+ Offense	8	10		
Absolute Sobriety	8	1		
Injury by Intoxicated Use of Vehicle	1	3		
Injury by Use of Vehicle with BAC	0	0		
Homicide by Intoxicated Use of Vehicle	2	0		
<u>Total:</u>	210	175		

Property by Type and Value	2014 Stolen/Damaged	Recovered	RMS: Property\Property by Type and Value Report
Alcoholic Beverages	\$696.49	\$0.00	*New Categories in 2014
Automobiles	\$118,008.00	\$36,901.00	
Bicycles	\$1,316.00	\$366.00	
Building Materials	\$440.00	\$0.00	
Camping/Hunting/Fishing supplies	\$10,507.00	\$1,060.00	
Chemicals	\$0.00	\$0.00	
Clothing/Furs	\$4,318.95	\$27.00	
Collections/Collectibles	\$80.00	\$0.00	
Computer Hardware/Software	\$7,770.00	\$2,000.00	
Consumable Goods	\$957.21	\$0.00	
Credit/Debit cards	\$0.00	\$0.00	
Drugs/Narcotics	\$64.00	\$64.00	
Drugs/Narcotics Equipment	\$273.00	\$18.00	
Farm Equipment	\$7,570.00	\$0.00	
Firearm Accessories	\$400.00	\$200.00	
Firearms/Ammunition	\$8,545.00	\$3,750.00	
Heavy Construction/Industrial Equip.	\$93,291.00	\$0.00	
Household Goods	\$5,606.00	\$1.00	
Identity/Intangible	\$0.00	\$0.00	
Jewelry/Precious Metals	\$39,471.50	\$8,720.00	
Law Enforcement Equipment	\$800.00	\$0.00	
Lawn/Yard/Garden Equipment	\$4,111.00	\$0.00	
Livestock	\$0.00	\$0.00	
Logging Equipment	\$0.00	\$0.00	
Merchandise	\$50.00	\$50.00	
Metals, Non-Precious	\$19,454.00	\$0.00	
Money/Cash	\$67,566.26	\$2,094.00	
Negotiable Instruments	\$2,100.00	\$1,000.00	
Non-Negotiable Instruments	\$0.00	\$0.00	
Office-Type Equipment	\$2,461.00	\$0.00	
Other	\$35,274.72	\$203.00	Ex: traffic signs, eye glasses, lawn decorations
Other Motor Vehicles	\$380.00	\$0.00	
Pending Inventory of Property	\$1.00	\$0.00	
Photographic/Optical Equipment	\$926.00	\$0.00	
Portable Electronic Equipment	\$3,454.90	\$1,080.95	
Purses/Handbags/Wallets	\$290.00	\$80.00	
Radio/TV/Stereo Equipment	\$7,822.13	\$1,090.00	
Recordings-Audio & Video	\$309.00	\$0.00	
Recreational Vehicles	\$200.00	\$0.00	
Recreational/Sports Equipment	\$465.00	\$40.00	
Structures-Commercial/Business	\$3,550.00	\$0.00	
Structures/Barns	\$0.00	\$0.00	
Structures-Other	\$32,175.00	\$0.00	
Structures-Other Dwelling	\$29,873.00	\$0.00	
Structures-Public/Community	\$151.00	\$0.00	
Structures-Single Occupancy Dwelling	\$16,105.00	\$0.00	
Structures-Storage	\$120.00	\$0.00	
Tools-Power & Hand	\$29,342.01	\$1,590.00	

Trailers	\$19,400.00		\$0.00	
Trucks	\$63,115.00		\$0.00	
Vehicle Parts/Accessories	\$18,006.85		\$352.00	
Watercraft Equip/Parts/Accessories	\$5,000.00		\$0.00	
Total:	\$661,817.02		\$60,686.95	
	Percent Recovered 2014:		9%	
	Percent Recovered 2013:		8%	
Burglary By Premise Type (Property Stolen)				RMS: Incident\Incident Report by Premise Type (SS 943.10)
Residential	\$42,835.98			
Non-residential	\$22,258.11			
Total:	\$65,094.09			
Traffic Crashes	2013	2014	% Change	RMS: Accidents (DMV)\Traffic Accident Summary Report
Reportable Crashes	790	819	4%	
Personal Injury Crashes	171	168	-2%	
Property Damage Crashes	264	256	-3%	
Fatal Crashes	7	7	0%	
Hit and Run Crashes	33	30	-9%	
Number of Persons Injured	236	241	2%	
Number of Persons Killed	9	8	-11%	
Number of Crashes Involving Alcohol	18	29	61%	
Civil Process Data:	2013	2014	% Change	AS/400: Civil Process Menu #8 (Docs served by date)
Civil Process Papers Received	1,029	1,086	6%	
Number of Attempts	892	552	-38%	
Number of Papers Served	783	783	0%	
Foreclosure Sales	146	73	-50%	AS/400: Civil Process Menu #7 Print Civil/Sheriff Sale Totals
DISPATCH:	2013	2014	% Change	Vision CAD Admin: Number of Calls Complaint (Units: All)
Alarms	414	633	53%	
Ambulance Assist/Requests	2722	3093	14%	
Animal Control Calls	1021	1342	31%	
Disaster/Weather	282	396	40%	
Trips	859	723	-16%	
Vacant Home Checks	31	42	35%	
Warrants	618	581	-6%	
CAD/Calls for Service	37,947	53,345	41%	
Citation Data:	2013	2014	% Change	RMS: Citations\Citation Totals Rept
Criminal Traffic	260	257	-1%	
Uniform Traffic Citations	2,150	2,298	7%	
County/DNR Ordinance Citations	314	280	-11%	RMS:Citations\Citation Totals by Type and TRACS: DNR
Parking Citations	56	42	-25%	RMS: Parking\Parking Ticket Totals
Warnings	3347	2958	-12%	

Inmate Debt Collection Efforts	<u>2013</u>	<u>2014</u>	<u>% Change</u>	Stellar: Funds\Reports\TRIP Debt Summary
Tax Refund Intercept Program (TRIP)				
# of Accounts TRIP Certified	340	332	-2%	
Amount Collected by TRIP	\$39,791	\$44,467	12%	
Total Dollar Amount Certified	\$332,282	\$340,520	2%	
Professional Placement Service (PPS)	<u>2013</u>	<u>2014</u>		
# of Accounts Listed	1595	1768		
Amount Collected by PPS	\$16,205	\$7,679		
Total Dollar Amount Listed	\$2,612,485	\$2,933,247		
PPS Collections at Sheriff's Office	\$33,523	\$50,358		
Payment Plans	<u>2013</u>	<u>2014</u>		
# of Payment Plans	34	19		
Amount Collected	\$6,654	\$8,952		

Portage County Sheriff's Office

Housing and Transportation Costs

as of July 15, 2015

Year (6)	Housing Costs (1)	Transport Miles (12)	Cost per Mile (2)	Transport Man Hours (10)	Cost per Transport Hour (3)	Total Transport Costs	Total Housing and Transport Costs	Cumulative Housing Costs	Cumulative Transport Costs	Total Cumulative Cost	Max. Needed Adult Jail Beds (11)	Jail Ave. Adult Daily Population	Ave. Length of Stay	Needed Jail Beds (7)	Number Over Jail Bed Capacity	Out of County Ave. Daily Pop.	Projected Jail Beds [M & H] (8)	Projected Jail Beds and Shortage [DLR] (9)	
1998	-\$31,612																		
1999	\$130,393	57,929	\$0.325	1,676	\$43.51	\$91,746	\$222,139	\$130,393	\$91,746	\$222,139	91	100	20	107	28	7			
2000	\$243,055	60,110	\$0.325	1,736	\$44.85	\$97,402	\$340,457	\$373,448	\$189,148	\$562,596	105	102	21	124	45	12			
2001	\$154,477	43,111	\$0.345	1,537	\$46.24	\$85,945	\$240,422	\$527,925	\$275,094	\$803,019	102	103	21	120	41	9			
2002	\$225,454	54,722	\$0.365	1,778	\$47.67	\$104,733	\$330,187	\$753,379	\$379,826	\$1,133,205	106	106	21	125	46	12			
2003	\$322,265	33,659	\$0.360	1,098	\$49.15	\$66,079	\$388,344	\$1,075,644	\$445,905	\$1,521,549	112	116	22	132	53	18			
2004	\$343,793	50,599	\$0.375	1,529	\$50.67	\$96,442	\$440,235	\$1,419,437	\$542,347	\$1,961,784	115	114	22	135	56	22			
2005	\$349,581	86,198	\$0.445	2,130	\$52.23	\$149,613	\$499,194	\$1,769,018	\$691,960	\$2,460,978	118	112	22	139	60	23			
2006	\$470,731	71,659	\$0.445	1,789	\$53.85	\$128,222	\$598,953	\$2,239,749	\$820,181	\$3,059,930	134	116	23	158	79	30			
2007	\$549,252	72,484	\$0.485	1,702	\$55.51	\$129,638	\$678,890	\$2,789,001	\$949,819	\$3,738,820	130	119	26	153	74	36			
2008	\$672,585	70,008	\$0.545	1,790	\$57.23	\$140,596	\$813,181	\$3,461,586	\$1,090,416	\$4,552,002	130	120	27	153	74	40			
2009 (4)	\$742,305	72,545	\$0.550	2,050	\$59.00	\$160,850	\$903,155	\$4,203,891	\$1,251,265	\$5,455,156	146	129	28	172	93	47			
2010 (5)	\$411,535	63,034	\$0.500	1,216	\$38.72	\$78,601	\$490,136	\$4,615,426	\$1,329,866	\$5,945,292	127	106	27	149	70	35	113	151	✓
2011	\$418,688	68,800	\$0.533	1,220	\$39.12	\$84,397	\$503,085	\$5,034,114	\$1,414,263	\$6,448,377	127	110	23	149	70	35			
2012	\$452,592	75,110	\$0.555	2,508	\$39.51	\$140,777	\$593,369	\$5,486,706	\$1,555,040	\$7,041,746	118	109	22	139	60	37			
2013	\$432,256	78,553	\$0.565	2,222	\$39.91	\$133,062	\$565,318	\$5,918,962	\$1,688,102	\$7,607,064	123	117	23	145	66	37			
2014	\$545,443	69,836	\$0.560	2,188	\$41.13	\$129,101	\$674,544	\$6,464,405	\$1,817,203	\$8,281,608	149	122	25	175	96	46			
2015	\$500,000	70,000	\$0.575	2,225	\$41.54	\$132,677	\$632,677	\$6,964,405	\$1,949,879	\$8,914,284	130	120	25	153	74	53			
2020	\$745,184	72,450	\$0.600	2,225	\$44.65	\$142,816	\$888,000	\$10,077,365	\$2,638,611	\$12,715,976	135	125	25	159	80	58			
2025	\$809,424	72,450	\$0.625	2,225	\$48.10	\$152,304	\$961,728	\$13,963,885	\$3,376,411	\$17,340,296	140	130	25	165	86	63			
2030	\$873,664	72,450	\$0.650	2,225	\$51.82	\$162,392	\$1,036,056	\$18,171,605	\$4,163,151	\$22,334,756	145	135	25	171	92	68			
2035	\$937,904	72,450	\$0.675	2,225	\$57.75	\$177,398	\$1,115,302	\$22,700,525	\$5,012,624	\$27,713,149	150	140	25	176	97	73			

(1) Based on annual bed cost (starting at current cost of \$32/day/inmate in 2015), only increasing 10% every 5 years x average projected beds needed

(2) Based on IRS business mileage rate (averaged for split years). Assuming \$0.005 annual increase annually.

(3) 1999-2008 based on mean deputy wage and 1:5 OT ratio w/ fringes, est. 75% solo trips. 2009-14 are actual wages and fringes. 2016+ 1.5% cost annual increases

(4) Second full time civil process/trip officer added

(5) Lincoln County Jail contract begins

(6) 2014+ based on best estimates, 5-year averages, and budgeted amounts

(7) Using DOC standard of 85% capacity to accommodate daily fluxuations and inmate classification & segregation, based on MAP

(8) County Study: Goldman & Associated, Mead & Hunt, Stojkovic & Lovell; 2006 (Models used: Status Quo & With Intervention Changes)

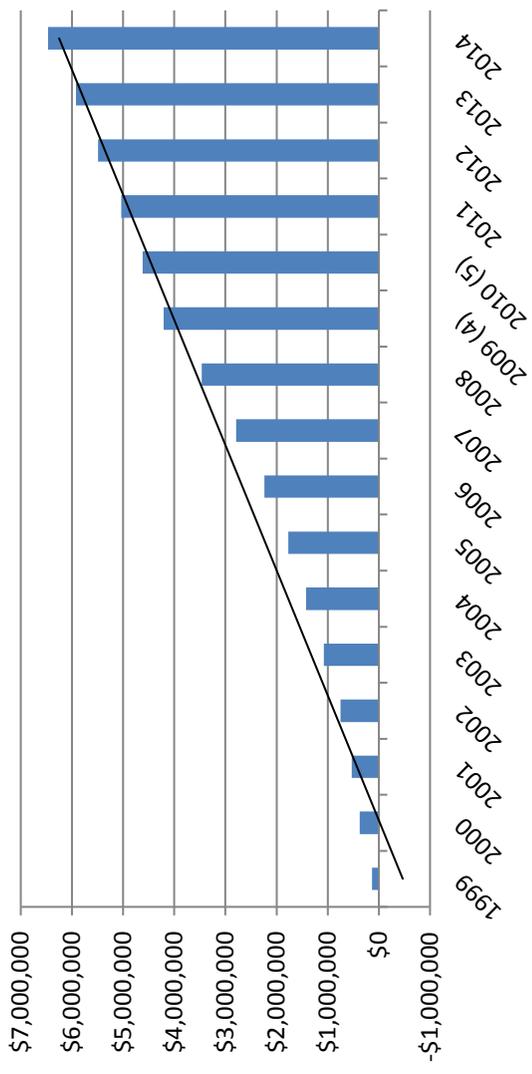
(9) County Study: Long Term Facilities Study, DLR Group; 2004

(10) Excludes: Stand-by, Idle, and Prep Times

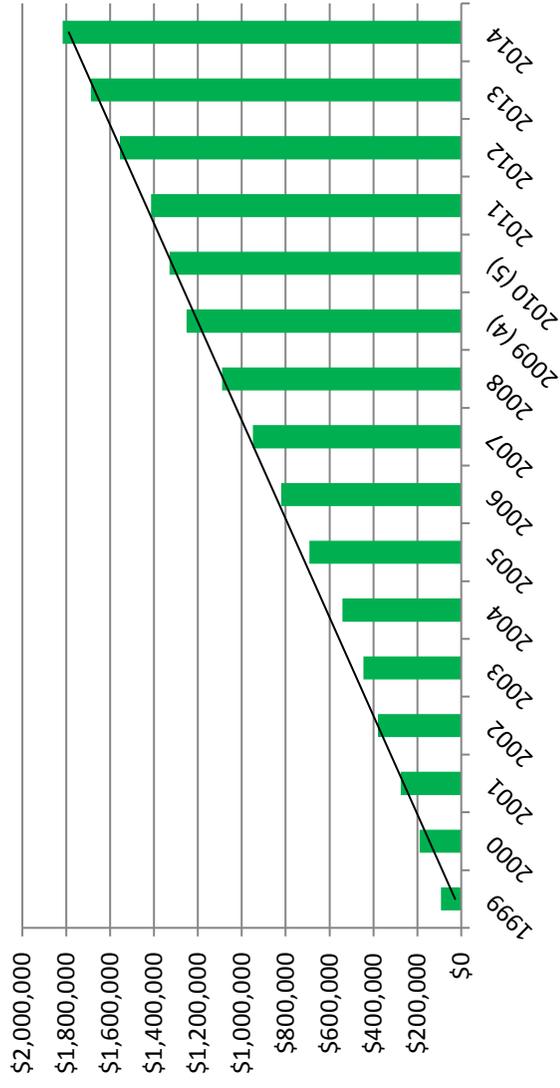
(11) Excludes: HDP, Transfers, Hospital, Writs, Serving Sentence in Other facility, AWOL/Escapes, and Others Not Physically Held in Portage County Jail or Contracted Jail

(12) Includes all Transports

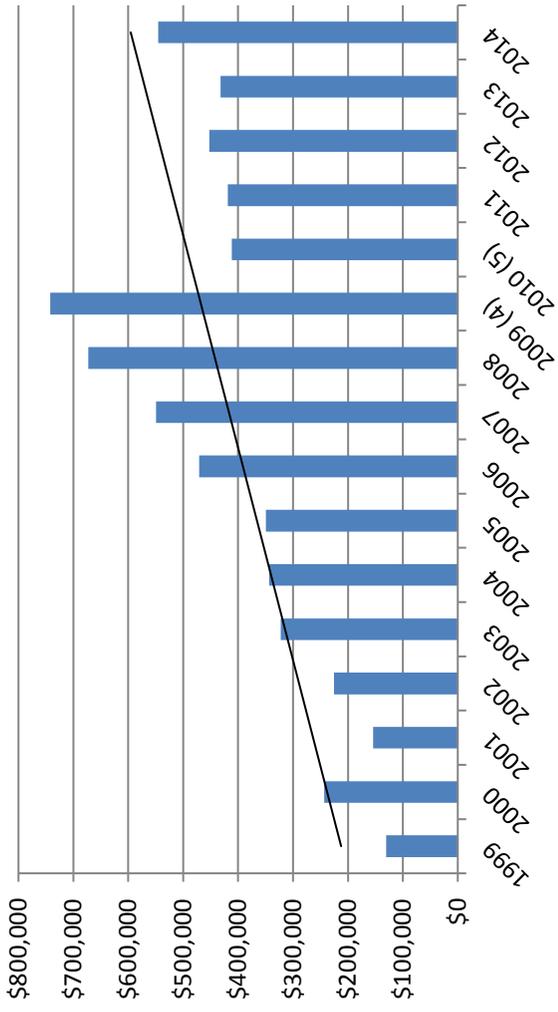
Cumulative Housing



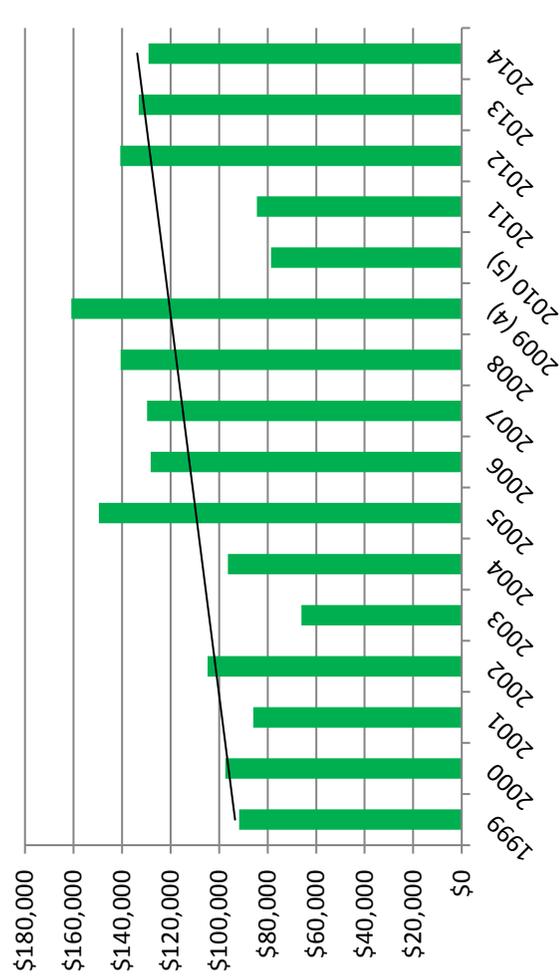
Cumulative Transportation



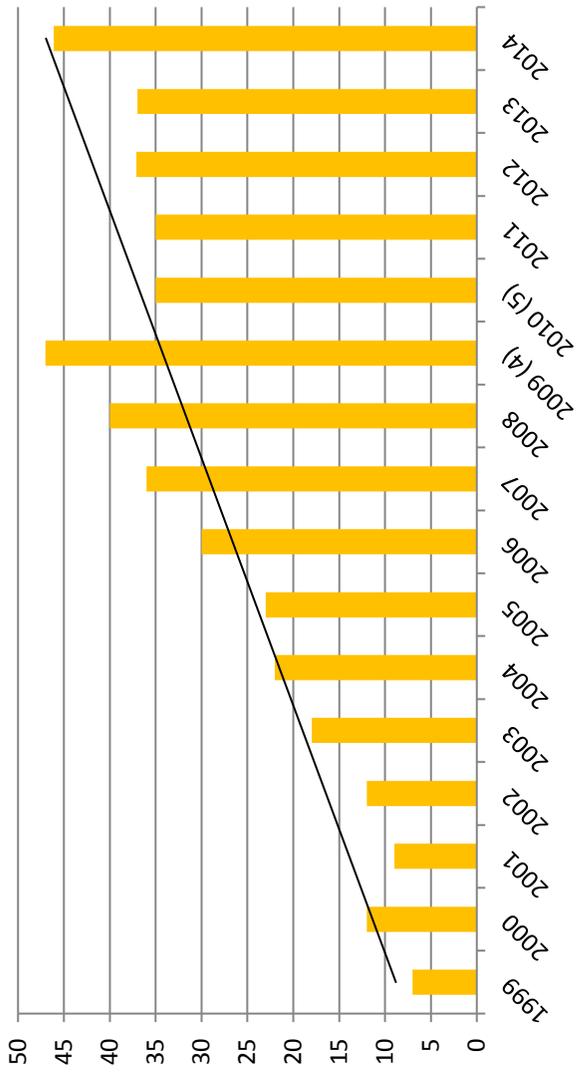
Housing Costs



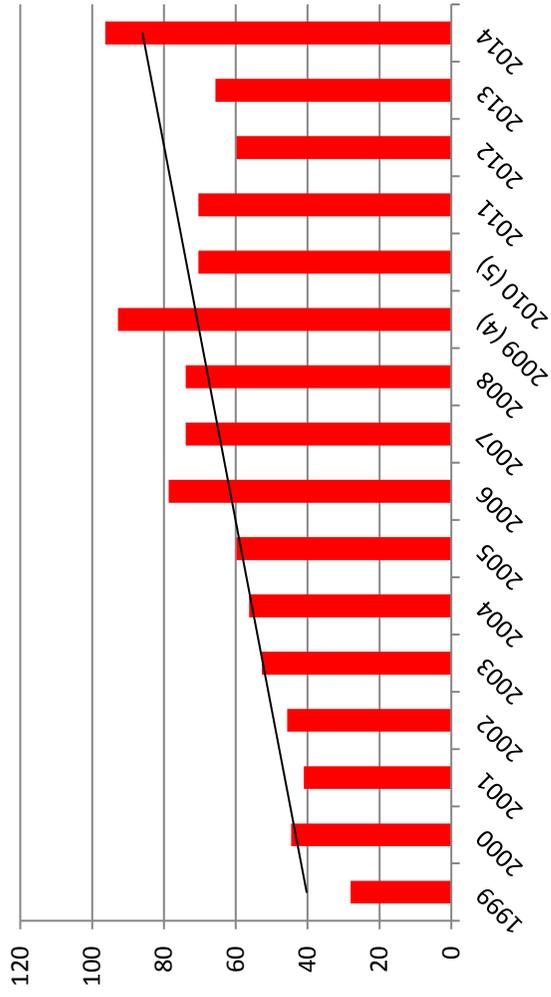
Transportation Costs



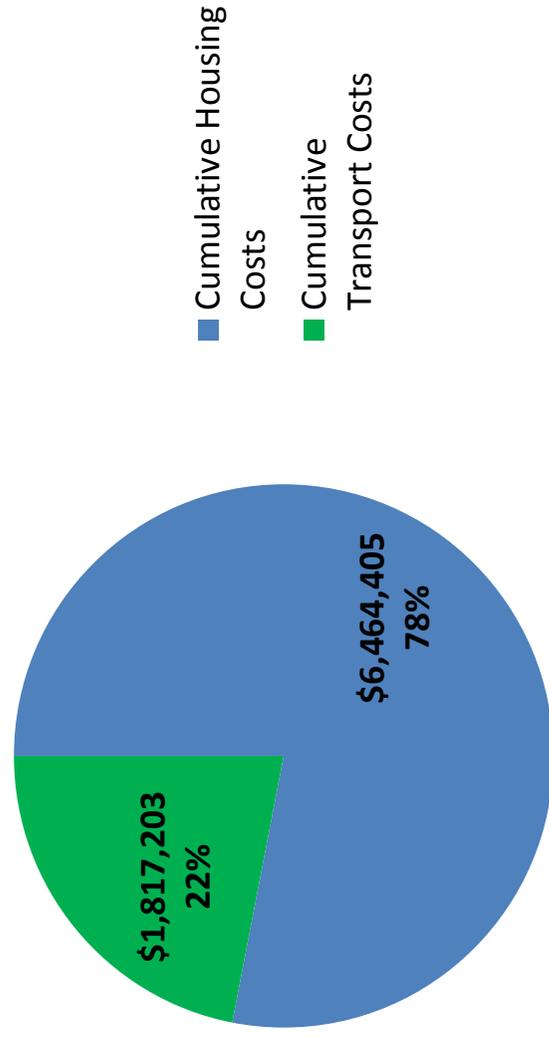
Average Daily Prisoners Shipped



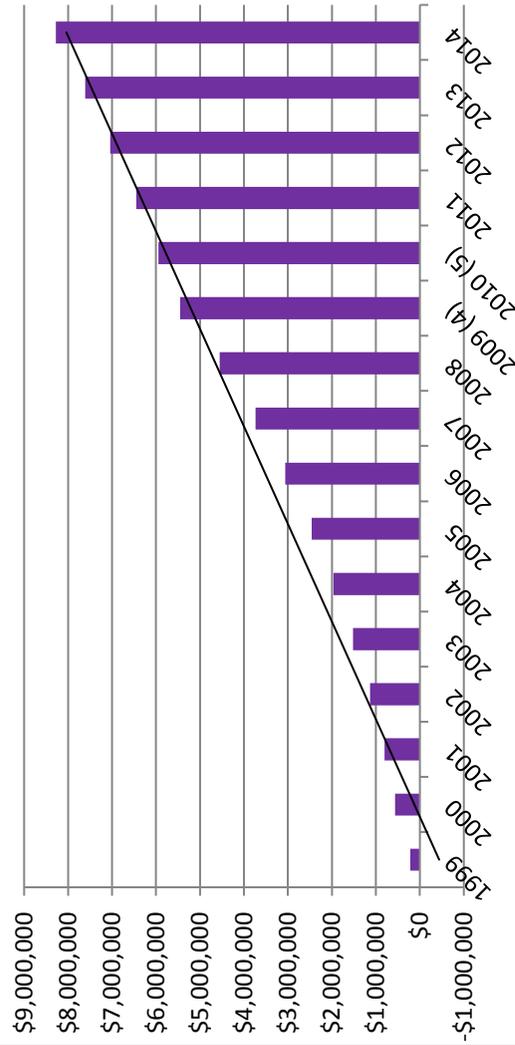
Number Over Bed Capacity



Cumulative Costs 1999-2013

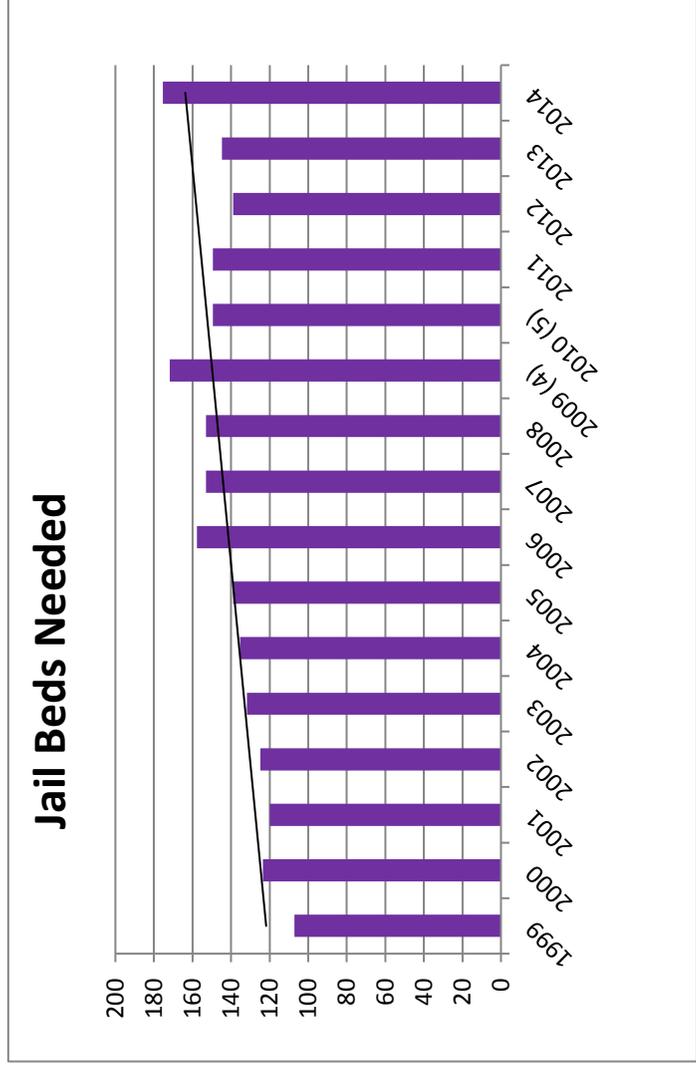
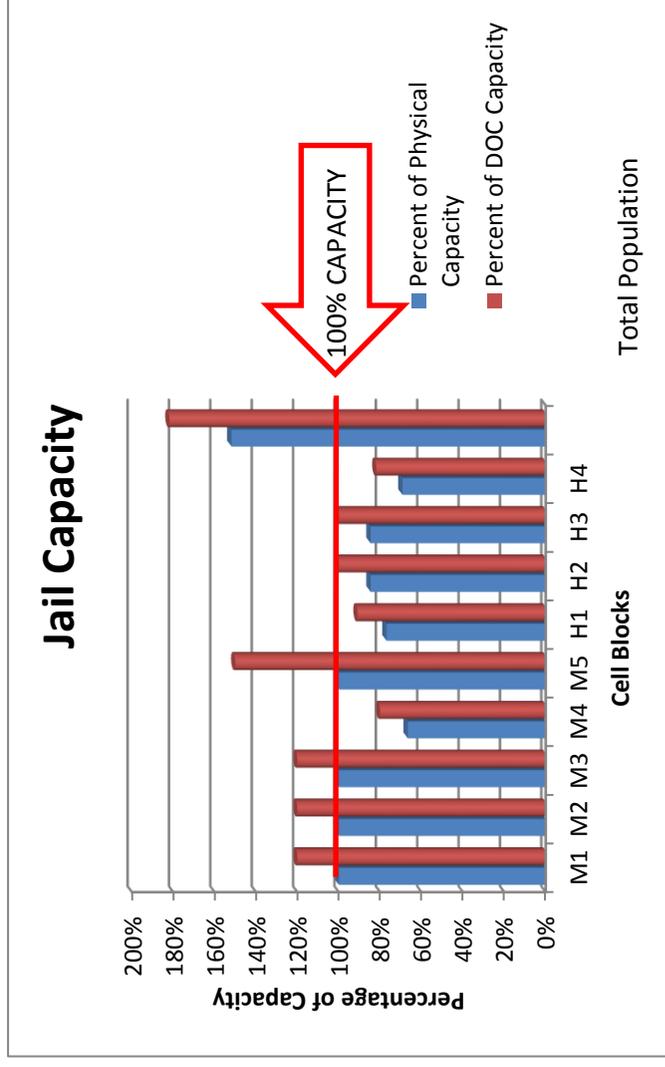


Total Cumulative Cost



Portage County Jail Snapshot: January 1, 2014; 06:00

Cell Block Type	Cell Block Number	100% Capacity	85% (DOC) Capacity	Actual Number Housed	Percent of 100% Capacity	Percent of 85% (DOC) Capacity	Number Housed Incorrectly (2)	Percentage Housed Inappropriately
Max	M1	6	5	6	100%	120%	6	100%
	M2	6	5	6	100%	120%	6	100%
	M3	6	5	6	100%	120%	6	100%
	M4	6	5	4	67%	80%	4	100%
	M5	3	2	3	100%	150%	0	0%
Huber	H1	13	11	10	77%	91%	10	100%
	H2	13	11	11	85%	100%	11	100%
	H3	13	11	11	85%	100%	11	100%
	H4	13	11	9	69%	82%	9	100%
Other (2)			50					
Holding (1)	1 thru 5	5	4	4				
Total (3)		79	66	66	84%	100%	63	95%
Total Daily Population				120	152%	182%		



- (1) Not included in total as permanent housing
- (2) Not included in Portage Co. jail housing numbers above. Includes Waupaca Co., hospital, etc.
- (3) Total includes only maximum security and Huber Law inmates
- (4) Does not include Northpoint Classification System mis housed inmates

