

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. September 27, 2017

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Stan Potocki
Member Don Jankowski
Member James Zdroik

Members Excused: Member Dale O'Brien

Others Present: Sheriff Mike Lukas
Chief Deputy Dan Kontos
Captain Dale Okray, Portage County Sheriff's Office
Captain Cory Nelson, Portage County Sheriff's Office
Rocky Bolder, Juvenile Detention Super Intendant
Jami Gebert, Executive Administrative Assistant
Clair Glisczynski, Recorder, Portage County Sheriff's Office
Joe Brandt, Director Emergency Management
Paul Rigel, Emergency Management
Amber Osowski, Emergency Management
Jennifer Jossie, Finance Director
David Ray, Corporation Council
Laura Belanger, Human Resources Director
Joe Gemza, Assistant Chief, Steven Point FD/Portage Co Ambulance
Mark Deaver, Fire Chief, Village of Plover Fire Department

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes:

Motion by Jankowski/Potocki to approve the Public Safety/Emergency Management Committee Meeting minutes for August 23, 2017 as corrected. Motion carried unanimously.

Correspondence:

Vendor Invoice List Reports:

Motion by Jankowski/Potocki to place the August 2017 vendor invoice list reports for Ambulance, Emergency Management, Sheriff and Coroner on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

The following report was distributed as part of the meeting packet:

► *Department of Emergency Management/Emergency Medical Services Report to Committee*

- Summary of report provided
- Amber Osowski, the new EMS Coordinator was introduced

Motion by Zdroik/Potocki to put Emergency Management/EMS Monthly Activity Report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Report for August 2017*
- ▶ *Home Detention Program Statistics for August 2017*

- Summary of reports was provided
- New Corrections Officer candidates are undergoing background checks

Operations Activities

- Four candidates are undergoing background checks for the position of Deputy
- Interviews are scheduled for a Communications Technician eligibility list
- The Grant Simulcast tower should be operational by June, 2018

Administrative Activities

- Coffee with a Cop will be in the Village of Rosholt on October 4, 2017 from 8:00 am – 10:00 am

Motion by Potocki/Jankowski to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None

Public Notice: None

DISCUSSION ONLY:

Sheriff Wage:

- Sheriff Lukas shared Sheriff wages of other counties and law enforcement agencies in the area
- Member Stan Potocki supports and increase in the Portage County Sheriff's wage before the next election
- Member Stan Potocki requested documentation of area wages be forwarded to the committee prior to the next meeting
- The Sheriff wage increase will be a future agenda item and a communication will be sent to Human Resources

Fleet Status:

- 2 new Ambulances have been requested for 2017 by Emergency Management, one for the Village of Plover expansion and one as a replacement

- Emergency Management is requesting to replace ambulance 766 as it has been unreliable and in need of several repairs since its purchase
- Joe Brandt advised the ambulance that went into the water was not damaged

Emergency Vehicle Designation Authorization:

- Joe Brandt inquired about the process in designating 2 vehicles as Emergency Vehicles even though they are not a Sheriff's Office vehicle or Ambulance
- Chief Deputy Kontos advised, that in his opinion, the Portage County Board would need to approve Emergency Vehicle Designation. Corp Council David Ray will confirm.
- The Committee requested supporting materials, background and proposal from Emergency Management the next Public Safety Emergency Management meeting

DISCUSSION WITH POSSIBLE ACTION:

Resolution to Amended Section 3.11.9.10 of the Code of Ordinances, Administrative Protective Occupation Employees, Regarding Uniform Allowances:

The following document was distributed as part of the meeting packet:

▶ *Resolution*

▶ *Copy of resolution indicating changes made*

- Adds \$125 to the budget to allow management to have the same amount for uniform allowance as the deputies are allowed.

Motion by Potocki/Jankowski to approve Resolution to 3.11.9.10, motion carried unanimously.

Resolution RE: Sense of the Board: Opposing the Passage of the 2017 Senate Bill 54 2017 and 2017 Assembly bill 94:

The following documents were distributed as part of the meeting packet

▶ *Resolution*

Motion by Zdroik/Jankowski to oppose the passage of the 2017 Senate Bill 54 and 2017 Assembly Bill 94. Motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, October 25, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Potocki/Jankowski to adjourn the meeting at 8:40 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Clair Glisczynski