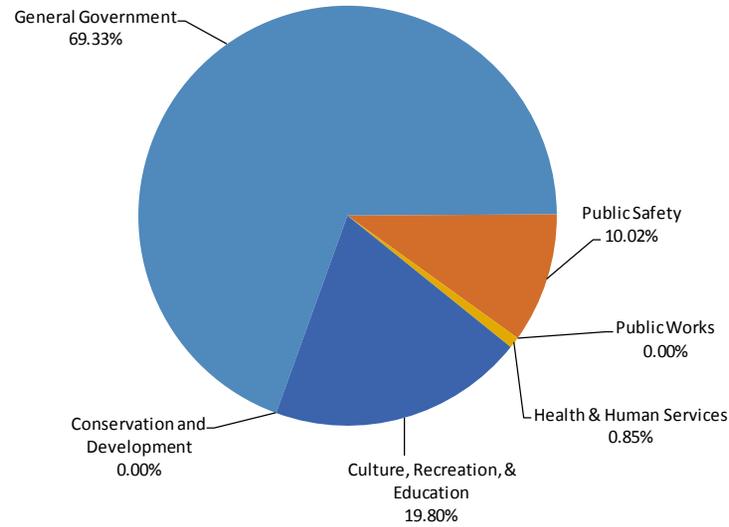


2018 CAPITAL PROJECTS – ALL FUNDS



	2018 Proposed Budget
General Government	2,048,500
Public Safety	296,000
Public Works	-
Health & Human Services	25,000
Culture, Recreation, & Education	585,000
Conservation and Development	-
Total Expenses	2,954,500

*These totals may vary from the 2018 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

CAPITAL PROJECTS

MISSION:

To provide comprehensive planning for a continuous six (6) year program review of major capital expenditures that are anticipated by Portage County. This process assists the County in prioritizing and determining appropriate budget amounts based on long range capital planning.

OVERVIEW:

County government is entrusted with and responsible for effective allocation and wise use of financial resources. An effective Capital Improvements Program provides the foundation for a decision making process regarding the future financial health of an organization and management of capital assets.

The process of developing the Capital Improvements Plan (CIP) takes into consideration the selection and prioritization of capital projects, the timing of expenditures, and projecting the impacts these expenditures will have on the regular County budget and tax levy. It is through an organized planning process that capital requests can be effectively evaluated, resources allocated, and assets adequately maintained.

For inclusion in Portage County's Capital Improvement Plan, the capital asset must be a non-recurring item costing a minimum of \$25,000 and having a relatively long period of usefulness. Less costly or shorter-life capital items are planned through other processes within departmental operating budgets.

Portage County has a six (6) year Capital Improvements Plan with the first year constituting the capital budget. An update to the plan is conducted on an annual basis to reflect changing needs and priorities, and to extend the plan an additional year. It may be necessary to modify projects approved in

the capital plan before adopting them in a capital budget. Modifications may be necessary based on changes in project scope, funding requirements, or other issues. There is no guarantee of funding a Capital Improvement Project until it enters the capital budget, because a greater need may be identified.

ON THE HORIZON:

The County Executive presented the updated six year Capital Plan to the County Board for adoption by resolution in July 2017. This plan was used by the County Executive in preparing the upcoming capital budget. A summary of the six year Capital Plan is included in this section as a preview of capital projects forthcoming and the impact to the County's future budgets. The upcoming projects are primarily related the County's facility infrastructure which are a direct link to the strategic goals in the County's strategic plan.

Many of the upcoming projects all relate to the remodeling of the existing courthouse, jail, and Law Enforcement Center.

The Health Care Center project is currently in the exploration stage. County leaders are evaluating options to address long term operations financial stability of the Health Care Center – this evaluation will shape the final outcome of any potential project.

CAPITAL PROJECTS

FINANCIAL SUMMARY

	2016 Actual	2017 Modified Budget	2017 Projected Budget	2018 Budget	Change from 2017 Modified Budget	
					Amount Change	Percent Change
Revenue						
Taxes	700,000	775,447	775,447	879,500	104,053	13.42%
Intergovernmental Revenue	187,033	35,000	35,756	35,000	0	0.00%
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	270,000	270,000	N/A
Miscellaneous Revenue	10,105	81,000	375	0	(81,000)	-100.00%
Other Financing Sources	1,583,779	3,837,090	2,811,345	1,770,000	(2,067,090)	-53.87%
Total Revenue	\$2,480,917	\$4,728,537	\$3,622,923	\$2,954,500	(\$1,774,037)	-37.52%
Expenditures						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	1,810,524	4,728,537	3,024,682	2,954,500	(1,774,037)	-37.52%
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	0	598,241	0	0	N/A
Total Expenditures	\$1,810,524	\$4,728,537	\$3,622,923	\$2,954,500	(\$1,774,037)	-37.52%
County Allocation	(\$670,393)	(\$0)	\$0	\$0	\$0	-100.00%
Addition to (Use of) Fund Balance	\$670,393					

CAPITAL PROJECTS

FINANCIAL SUMMARY HIGHLIGHTS

An additional \$104,053 of capital projects is funded with tax levy funds in the 2018 budget. The capital budget also includes various grants for specific eligible projects allowing for the projects to be completed.

A summary of the projects included in the 2018 budget by classification is included below and is followed by a listing of projects.

General Government

The 2018 capital budget includes the continuation of a Courthouse remodel project and taking the concept for the Government Facility project to the next stage. In 2017, the County is proposing to hire an Owner's Representative to assist the County in moving through the next stages and planning for these projects. The funding for the next steps is from existing fund balance previously designated for a government facility project. The County will also move forward with passing a reimbursement resolution to allow the County to finance this project with debt proceeds at a later date if necessary.

The 2018 budget also includes a remodel to the warehouse at 1039 Ellis Street building which will allow the County greater use of the warehouse facility for various storage needs.

Public Safety

In light of the County's decision to move forward with a Government Facility without a jail component, the needs of the current jail still remain. The 2018 capital budget includes a component to begin with necessary building and equipment improvements to the existing jail facility.

The 2018 budget also includes an upgrade and replacement of the existing forensic computer system utilized by the Sheriff's Office.

Public Works

Beginning in the 2018 budget, all County highway projects are reported under the Highway Special Revenue fund rather than in the Capital Projects fund. This will provide a clearer picture and financial summary for the County and Highway department on various road and bridge projects by consolidating these into one fund instead of two funds.

Health & Human Services

The 2018 capital budget includes concept funding for exploring the long term options for a sustainable solution regarding the future of the Health Care Center. The County is currently in the process of preparing a Request for Proposal (RFP) to review options. This funding will allow for consulting engagements for expert advice as the County explores the next options of what the future might hold for the Portage County Health Care Center.

Culture, Recreation, & Education

The 2018 capital budget includes a trail segment resurfacing project for the Tomorrow River Trail. This project began in 2017 and requires additional funding in 2018, and will be offset with a state grant to assist with the trail maintenance costs.

The 2018 budget also includes the next phase of development at Standing Rocks Park for a lodge and a project for road paving at Collins Park.

The capital budget for 2018 also includes the initial phase of the addition of self-check units for the Library including RFID technology.

Conservation & Development

There are no projects currently funded in this classification.

2018 PROJECT LISTING

	Project Phase	2018 Expenditure Project Budget	Grants & Other Revenue	Fund Balance Applied	Anticipated Debt Proceeds	County Levy Funds Needed
<u>General Government</u>						
Courthouse Remodel Project	Design	1,000,000	270,000	730,000	-	-
Government Facility Building	Design	1,000,000	-	1,000,000	-	-
Remodel Warehouse at 1039 Ellis Building	Construction	48,500	-	-	-	48,500
<i>General Government Total</i>		<u>2,048,500</u>	<u>270,000</u>	<u>1,730,000</u>	<u>-</u>	<u>48,500</u>
<u>Public Safety</u>						
Forensic Computer Replacement	Equipment	46,000	-	-	-	46,000
LEC Improvements	Design	250,000	-	-	-	250,000
<i>Public Safety Total</i>		<u>296,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>296,000</u>
<u>Health & Human Services</u>						
Health Care Center Project	Concept	25,000	-	-	-	25,000
<i>Health & Human Services Total</i>		<u>25,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,000</u>
<u>Culture, Recreation, & Education</u>						
Tomorrow River Trail Segment Resurfacing	Construction	70,000	35,000	-	-	35,000
Road Paving (Collins Park)	Construction	125,000	-	-	-	125,000
Standing Rocks Development Phase II	Construction	350,000	-	-	-	350,000
Self Check Units, Remodeling, & RFID	Equipment	40,000	-	40,000	-	-
<i>Culture, Recreation, & Education Total</i>		<u>585,000</u>	<u>35,000</u>	<u>40,000</u>	<u>-</u>	<u>510,000</u>
Total 2018 Capital Projects		<u><u>2,954,500</u></u>	<u><u>305,000</u></u>	<u><u>1,770,000</u></u>	<u><u>-</u></u>	<u><u>879,500</u></u>

CAPITAL IMPROVEMENT PLAN 2018-2023

#	Project Title	Project No.	Budget Action	Department	Year	Phase	Prior to 2017	2018	2019	2020	2021	2022	2023	TOTAL
1	Gilfray Tunnel & Stairs Improvements	20-12-04	As Planned	Facilities	2012	Construction	63,000.00							63,000.00
2	Renewable Energy Project Analysis	20-15-04	Delay	Facilities	2015	Development	40,000.00			500,000.00				540,000.00
3	Camera System Expansion	20-16-05	As Planned	Facilities	2016	Equipment	25,000.00							25,000.00
4	Library Remodel	20-16-06	Update Scope, \$	Facilities	2017	Construction	806,898.00							806,898.00
5	Government Facility Building	30-14-03	Update Scope, \$	Facilities	2014	Concept	125,000.00	1,000,000.00	5,200,000.00	22,700,000.00	22,700,000.00			51,725,000.00
6	Courthouse Remodel Project	20-17-01	As Planned	Facilities	2017	Construction	300,000.00	1,000,000.00	1,000,000.00	3,000,000.00	3,000,000.00			8,300,000.00
7	Annex Building Caulk and Seal	20-17-02	As Planned	Facilities	2017	Construction	55,000.00							55,000.00
8	Lincoln Center Carpet Replacement	20-17-03	As Planned	Facilities	2017	Construction	50,000.00							50,000.00
9	Ruth Gilfray Carpet Replacement	20-19-01	As Planned	Facilities	2017	Construction			103,500.00	115,000.00				218,500.00
10	Remodel Warehouse at 1039 Ellis Building	20-18-01	New	Facilities	2018	Construction		48,500.00						48,500.00
11	Health Care Center Project	54-17-01	Delete	Health Care Center	2016	Construction								-
12	Health Care Center Project	54-18-01	New	Health Care Center	2018	Concept		10,000,000.00						10,000,000.00
13	Health Care Center Electronic Records	54-17-02	New	Health Care Center	2017	Implementation	60,000.00							60,000.00
14	ERP System Assessment & Planning	11-13-03	As Planned	Information Tech	2013	Implementation	1,800,000.00							1,800,000.00
15	ERP Phase II Applications	11-16-01	As Planned	Information Tech	2016	Design	275,000.00							275,000.00
16	Video Conference Equipment	11-17-01	As Planned	Information Tech	2017	Equipment	89,381.00							89,381.00
17	Wireless Network - Health Care Center	11-17-02	As Planned	Information Tech	2017	Equipment	42,850.00							42,850.00
18	Standing Rocks Development, Phase I & II	61-06-02	Update Scope, \$	Parks	2006	Construction	662,000.00	350,000.00	150,000.00					1,162,000.00
19	Shooting Range Improvements	61-14-02	As Planned	Parks	2014	Construction	27,000.00							27,000.00
20	Tomorrow River Trail Segment Resurfacing	61-16-01	Delay	Parks	2016	Construction	70,000.00	70,000.00						140,000.00
21	Road Paving (Collins Park)	61-18-01	As Planned	Parks	2018	Construction		125,000.00						125,000.00
22	Pit Toilets Replacements (Jordan Campground and DuBay Picnic Area)	61-19-01	As Planned	Parks	2019	Construction			75,000.00					75,000.00
23	Chip Sealing Park Roads	61-19-02	As Planned	Parks	2019	Construction		100,000.00						100,000.00
24	Lake Emily Park Campground Expansion	61-20-01	As Planned	Parks	2020	Land Improvements				150,000.00				150,000.00
25	Pit Toilet Replacements (Lake Emily East Lodge/Sunset)	61-20-02	As Planned	Parks	2020	Construction				80,000.00				80,000.00
26	Tomorrow River Trail and Bridge	61-98-01	Delete	Parks	1998	Construction	478,000.00							478,000.00
27	Replace Outdoor Wood Boiler (Jordan Park)	61-17-01	As Planned	Parks	2017	Construction	50,000.00							50,000.00
28	Pit Toilets Replacement (South Jordan/Emily Picnic Area)	61-22-01	As Planned	Parks	2022	Construction						85,000.00		85,000.00
29	Parking Lot Paving (DuBay Park)	61-23-01	New	Parks	2023	Construction							100,000.00	100,000.00
30	Parking Lot Paving (Galecke Park)	61-20-03	New	Parks	2020	Construction				90,000.00				90,000.00
31	Road Paving (Galecke Park)	61-19-03	New	Parks	2019	Construction			50,000.00					50,000.00
32	Elevation Data Improvement (LIDAR)	72-20-01	Update \$, Scope	Planning and Zoning	2020	Implementation	248,350.00							248,350.00
33	2020 Aerial Photography	72-20-02	As Planned	Planning and Zoning	2020	Implementation				80,000.00				80,000.00
34	Self-check Units, Remodeling & RFID	60-16-01	As Planned	Public Library	2016	Design, Equipment		40,000.00	215,563.00					255,563.00
35	Radio System Enhancement - Simulcast	30-14-01	As Planned	Sheriff's Office	2014	Construction	7,410,000.00							7,410,000.00
36	Radio Tower Construction	30-16-01	As Planned	Sheriff's Office	2016	Construction	2,805,000.00							2,805,000.00
37	Forensic Computer Replacement	30-18-01	New	Sheriff's Office	2018	Implementation		46,000.00						46,000.00
38	LEC Improvements	30-18-02	New	Sheriff's Office	2018	Design		500,000.00	500,000.00	937,500.00	937,500.00			2,875,000.00
39	MRF Roof Replacement	42-17-01	Update, Delay	Solid Waste	2017	Construction	55,000.00		55,000.00	55,000.00				165,000.00
Gross Expenditures							15,537,479.00	13,179,500.00	7,449,063.00	27,707,500.00	26,637,500.00	85,000.00	100,000.00	90,696,042.00
Less Revenue Received														
6	Courthouse Remodel Project	20-17-01	New	Facilities	2017	Design	(81,000.00)	(270,000.00)	(270,000.00)	(810,000.00)	(810,000.00)			(2,241,000.00)
18	Standing Rocks Development	61-06-02	Update Scope, \$	Parks	2006	Construction	(125,000.00)							(125,000.00)
19	Shooting Range Improvements	61-14-02	Update \$, Delay	Parks	2014	Construction	(27,000.00)							(27,000.00)
20	Tomorrow River Trail Segment Resurfacing	61-16-01	Delay	Parks	2016	Construction	(35,000.00)	(35,000.00)						(70,000.00)
26	Tomorrow River Trail and Bridge	61-98-01	Delete	Parks	1998	Construction	(239,000.00)							(239,000.00)
29	Parking Lot Paving (DuBay Park)	61-23-01	New	Parks	2023	Construction							(100,000.00)	(100,000.00)
30	Parking Lot Paving (Galecke Park)	61-20-03	New	Parks	2020	Construction				(90,000.00)				(90,000.00)
31	Road Paving (Galecke Park)	61-19-03	New	Parks	2019	Construction			(50,000.00)					(50,000.00)
32	Elevation Data Improvement (LIDAR)	72-20-01	Update \$, Scope	Planning and Zoning	2020	Implementation	(217,125.00)							(217,125.00)
39	MRF Roof Replacement	42-17-01	Update, Delay	Solid Waste	2017	Construction	(55,000.00)		(55,000.00)	(55,000.00)				(165,000.00)
Gross Revenues							(779,125.00)	(305,000.00)	(375,000.00)	(955,000.00)	(810,000.00)	-	(100,000.00)	(3,324,125.00)
Net County Cost							14,758,354.00	12,874,500.00	7,074,063.00	26,752,500.00	25,827,500.00	85,000.00	-	87,371,917.00