

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. October 25, 2017

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Stan Potocki
Member James Zdroik
Member Dale O'Brien

Members Excused: Member Don Jankowski

Others Present: Sheriff Mike Lukas
Chief Deputy Dan Kontos
Captain Cory Nelson, Portage County Sheriff's Office
Rocky Bolder, Juvenile Detention Super Intendant
Clair Glisczynski, Recorder, Portage County Sheriff's Office
Amber Osowski, Emergency Management
David Ray, Corporation Council

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes:

Motion by Zdroik/Potocki to approve the Public Safety/Emergency Management Committee Meeting minutes for September 27, 2017. Motion carried unanimously.

Correspondence:

Vendor Invoice List Reports:

Motion by O'Brien/Potocki to place the September 2017 vendor invoice list reports for Ambulance, Emergency Management, Sheriff and Coroner on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

The following report was distributed as part of the meeting packet:

► *Department of Emergency Management/Emergency Medical Services Report to Committee*

- Emergency Management was at training and excused

Sheriff's Office:

Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Report September 2017*
- ▶ *Electronic Monitoring Program Statistics for September 2017*
- ▶ *Electronic Monitoring Program Quarterly Statistics for July – Sept 2017*

- Summary of reports was provided
- Captain Nelson commended Corrections Officers Lee Rokke and Alyssa Ciepluch for their quick action in stopping the possible overdose of an inmate that was being brought into the jail in October 2017.
- Sheriff Lukas mentioned that the Portage County jail was not equipped to properly care for a handicapped inmate and that inmate had to be transported to another jail.

Operations Activities

- The Sheriff's Office is in the final stages of hiring for the Sheriff's Deputy Eligibility list.
- The Grant Simulcast tower will have all equipment by November 2017

Administrative Activities

- Sheriff Lukas complimented the records division for a job well done while Karen Moran was out on leave.
- The 9PM Routine will be advertised on channel 7, Facebook and other media to encourage citizens to make sure that doors are locked and vehicles are secure every night.
- Drug take back taking place during the week of October 25, 2017
- Sheriff Lukas complimented Patrol for their excellent work during a very busy week
- Sheriff Lukas and Chief Deputy Kontos advised that the patrol fleet is ready for winter

Motion by O'Brien/Zdroik to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None

Public Notice: None

DISCUSSION ONLY:

Portage County Public Safety/Emergency Management Committee Meeting 2018 Meeting Calendar:

- 2018 Meeting dates and time were provided for the committee staying consistent with the fourth Wednesday of every month at 7:00 am
- The December meeting was changed from December 26, 2018 to Wednesday December 19, 2018 at 7:00 am.

DISCUSSION WITH POSSIBLE ACTION:

Resolution Approving an Extension of the Current Contract for Inmate Food Services with CBM Managed Services

The following documents were distributed as part of the meeting packet:

- ▶ *Resolution*

- ▶ *Copy of resolution indicating changes made*
- ▶ *Contract Summary Form with CBM*

- *Negotiated a 1.5% increase rather than a 2.2 % increase and the price cannot change in the next 3 years.*

Motion by Zdroik/Potocki to approve Resolution Approving an Extension of the Current Contract for Inmate Food Services with CBM Managed Services, motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, November 22, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Potocki/O'Brien to adjourn the meeting at 7:19 a.m. Motion carried unanimously.

Respectfully submitted,
/s/
Clair Gliszynski