



Meeting Minutes for the Land Records Modernization committee

Meeting Date: 03/27/2009

Meeting Time: 08:00 AM

Meeting Location: Conference Room 5, Third Floor, Portage County Annex, 1462 Strongs Avenue, Stevens Point WI 54481

MINUTES PORTAGE COUNTY LAND RECORDS COMMITTEE Friday, March 7, 2008 - 8:00 am, Conference Room 5

Members Present: Gussel, Wiza, Hartman, Shanahan, Rice, Krogwold, Wisinski and Deffenbaugh

Members Excused: Flagel, Glodowski, and Hild

Staff Present: Cummings and Sutter, Portage County Planning and Zoning Department

Chairman Gussel called the Land Records Committee meeting to order at 8:00 am in Conference Room 5.

1. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at This Time, With Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order

No one came forward.

2. Approval of the October 4, 2007 Minutes

With no discussion necessary, Krogwold moved to approve the October 4, 2007 Land Records Committee minutes and Wisinski seconded the motion, which passed by voice vote.

3. Discussion/Possible Action on Entering Into a Cost Share Agreement with the United States Department of Agriculture for National Agriculture Imagery Program (NAIP) Aerial Photography

Hartman stated this aerial photography project was discussed during the 2008 budget review meeting, as well as being in the final 2008 Land Records Budget as approved by the County Executive and County Board. The Corporation Counsel, when reviewing the proposed contract with the Department of Agriculture, suggested a formal motion by the Land Records Committee was necessary. This aerial project is a summer, leaf-on flight that the Department can utilize for change detection related to new houses, etc. Also, water quality assessments can be conducted with a summer flight versus a spring flight when there is no foliage. Hartman noted Portage County's cost share of this flight is a bargain at \$6,500. Nine other Wisconsin counties are contributing to this project.

Wiza moved to approve the cost share agreement with the United State Department of Agriculture for NAIP aerial photography at a cost not to exceed \$6,562. Shanahan seconded the motion, which passed by voice vote.

4. Update on GIS Projects

Hartman said current GIS projects include: developing comprehensive plan maps for the Town of Alban, completion of a Local Update of Census Addresses for the US Census, and compiling boat landing information related to a Lakes Study Grant, which is being done to have the ability to post public water access locations on the State's website. Hartman noted the Land Records training budget will be spent on necessary ARC/INFO conversion training.

Wiza asked Hartman to forward boat landing information to him, as well as the Convention and Visitors Bureau, which would be useful for them. Gussel asked when this project will be completed and Hartman replied the preliminary is completed, but a question that needs to be answered is: What is public access? This is difficult to define.

5. Approval of Vouchers

Cummings presented a purchasing authorization related to 2007 plotter supplies, as well as the purchase of a new plotter from the 2007 budget, which had been discussed, approved, and budgeted. Hartman stated there is a noticeable print quality improvement with the new plotter. With no further discussion necessary, Krogwold moved to approve the 2007 purchase authorization and Hartman seconded the motion, which passed by voice vote.

6. Adjournment

With no further business to come before the Land Records Committee, Wiza moved to adjourn and Gussel seconded the motion. Meeting adjourned at 8:10 am by voice vote.

Respectfully submitted,

Charles Gussel, Chair Paula Cummings, Rec. Secretary Date