

Meeting Minutes for the Land Records Modernization committee

Meeting Date: 02/03/2011

Meeting Time: 07:30 AM

Meeting Location: Conference Room 5, Third Floor, Portage County Annex, 1462 Strongs Avenue, Stevens Point WI 54481

MINUTES
PORTAGE COUNTY LAND RECORDS COMMITTEE
Thursday, February 3, 2011 – 7:30 am, Conference Room 5, County Annex

Members Present: Glodowski, Kruzicki, Piesik, Steinke, Lane, Krogwold, Hild, Okray, Rice, Shanahan, Hartman, Wisinski, and Stokes (entered 7:35 am)

Member Excused: Flagel

Staff Present: Cummings and Sutter, Portage County Planning and Zoning Department

Chairman Rice called the Land Records Committee meeting to order at 7:30 am in Conference Room 5.

1. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at This Time, With Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order - No one came forward.

2. Approval of the September 3, 2010 Minutes

With no discussion necessary, Wisinski moved to approve the September 3 minutes and Shanahan seconded the motion, which passed by voice vote.

3. Discussion/Approval of Land Records Modernization Plan

Hartman referred members to the Plan copies mailed with their agenda packets and noted a few editorial changes have been received since the mailing. He noted members can suggest edits at this meeting as well, and if members so desire, they can move to approve the plan with edits offered today or hold an additional meeting for approval. Final copies will be sent to all members.

Kruzicki noted a correction to the website address for Stevens Point's assessment data, which will be corrected in the final copy.

Rice asked if b. at the bottom of page 4 referred to light detection and ranging (LIDAR) and Hartman replied yes. Utilizing LIDAR technology is pricey at this time, although prices are coming down. Hartman felt this is a big ticket item on the horizon that would be beneficial. Possibly the new recording fee structure will allow money to be set aside for this.

Wisinski referred to page 7 where assessment data is discussed and noted the Wisconsin Department of Revenue is working on having this data available to the public by 2013, suggesting the effort should not be duplicated.

Rice noted several people involved in emergency management have collected building information such as floor plans, electrical locations, etc. He asked whether that data could be included. Hartman replied that type of information could be included, if it is being gathered. Shanahan noted she collects floor plan data from the building inspector, scans the information, ties it to a parcel, and provides it to the fire department. Rice suggested information collected at the University of Wisconsin-Stevens Point could be tied together with information gathered by the County as well. Hartman noted he will add this as a proposed project. Adding it may enhance grant eligibility.

Glodowski referred to page 7, item 5 and noted that "survey markers" should be added to the item discussing maintenance of tie sheets. He also referred to Page 8, item E, and suggested adding "benchmark densification" due to the fact the Wisconsin Department of Transportation is running that program, which has not been published yet. This can then be tied to County coordinates.

Rice referred to page 2, Goal 2, Objective 2, and asked whether Arc Explorer was being considered. Hartman replied Arc Explorer has more to it; whereas, the world-wide-web is becoming easier to handle. Well construction reports, government corner tie sheets, etc. could be published. Rice asked if Arc Server was being used and Hartman replied yes.

Hild asked if the scanned historical data included full photo coverage and Sutter noted 1948 and 1968 are full coverage, and 1960 is partial. Hild questioned the resolution of the scanned photos and Sutter replied it is fantastic and very useable. Rice added the photos are not orthorectified. Considering the age of the photos, the companies involved in the flights no longer exist, making camera, flight information, etc. unavailable. Rice feels problems caused due to lack of information may be resolved.

Piesik asked if Countywide water records are included in the process, such as well depth, contamination results, etc. Hartman replied there is quantity information from municipal wells, but little information exists for private wells because testing is conducted on a voluntary basis. There is no Countywide water sampling program, but information is available from sites tested at the request of private individuals for their own information. Piesik asked if that information is available to the public. Hartman replied yes, if someone asks for well information, we can provide what we have on a well-by-well basis. Piesik asked if water quality changes are tracked on these wells. Hartman responded there is no robust monitoring network. If a well is bad, often times it is replaced, and tracking data is lost over time. Ray Schmidt, Portage County Water Quality Specialist, is actively seeking volunteers in the Town of Hull to begin a more robust monitoring program in some wells. Piesik felt water quality is an important issue, but data is lacking. Hartman further noted the University of Wisconsin-Stevens Point (UWSP) Groundwater Task Force also has information, which Portage County does not have. Rice added that Byron Shaw began water quality testing in the 1970's and that data is stored at the UWSP Groundwater Center. Again, there is no sampling grid because testing is voluntary.

With no further discussion, Hartman moved to approve the Land Records Modernization Plan, including edits provided by members. Glodowski seconded the motion, which passed by a unanimous show of hands. Hartman will provide members with a copy of the Plan, once edits are made.

4. Update: GIS Related Projects

Sutter reported 1938 photos are available from Robinson Map Library in Madison, and he will be requesting a digital copy for our use. Additional training will be provided to Wisinski and Kruzicki.

Hartman conducted a demonstration of the newly formatted County website mapping program, which includes/utilizes the 2010 aerial photography, in addition to the 2005 aeriels.

5. Review of Vouchers

Hartman presented approval number 20110015 in the amount of \$3,093.75, which represents the final payment for the 2010 aerial photography.

Hartman noted that Planning and Zoning Director Jeff Schuler has suggested a report on the Land Records Modernization Plan Update be provided to the Portage County Board of Supervisors. Members agreed. Wisinski suggested the County website mapping program be made part of that presentation.

6. Adjournment

With no further business to come before the Committee, Kelly Steinke moved to adjourn and Shanahan seconded the motion. Meeting adjourned at 8:20 am by voice vote.

Respectfully submitted,

Keith Rice, Chair Paula Cummings, Rec. Secretary Date