

CENTRAL WISCONSIN WINDSHED PARTNERS BOARD MEETING
HANCOCK AG RESEARCH STATION
February 23, 2009

Board Members present: Robert Brilowski, Steve Bradley, Hugh O'Donnell, Joe Piechowski, Chuck Kostichka, Greg Lowe, Ed Hernandez

Staff/Advisors/Others present: Tyrone Larson, Roy Diver, Kathy Egger, Lisa Neuenfeldt, Ken Schroeder, Shannon Rohde, Patty Benedict

1. **Call to Order** – The meeting was called to order at 9:35 a.m. by President Piechowski.

2. **Introductions** – Introductions were made.

3. **Review/Approval – Minutes of December 15, 2008** – Motion by O'Donnell, second by Lowe to approve minutes as presented. Motion carried by voice vote.

(Ed Hernandez entered the meeting.)

4. **Correspondence** – No correspondence presented.

5. **Review/Approval - Vouchers, Purchases, Reimbursements** – Piechowski pointed out there were several duplicate entries on the voucher reports. Benedict apologized and said duplicates can be disregarded. Motion by Lowe, second by Bradley to approve vouchers. Motion carried by voice vote.

6. **Staff Reports** – Rohde stated he continues with windbreak sales and planning for spring planting. He said it is difficult to get landowners to commit with cost share amounts uncertain. Rohde reported he has attended the following conferences/meetings: United Potato Growers Annual Conference in Plover, Wisconsin Seed Improvement Association Annual Meeting in Antigo, Waushara County Interagency meeting in Wautoma, WPVGA's Annual Growers' Conference in Stevens Point, Pheasants Forever National Pheasant Fest meeting in Madison where he passed out business cards and brochures, and the WALCE Annual Conference in Green Bay. Rohde reported Mark Allen, a landowner in Adams County, has not paid the balance on his windbreak, approximately \$900. Rohde has resent copies of Allen's invoice, and tried to reach him several times by phone, without success. The matter has been referred to Portage County's Corporation Counsel, who will begin legal action if Allen does not respond by February 27. (Ken Schroeder entered the meeting.) In regard to windbreak sales, if all sales go through, Rohde estimated between 13 and 15 miles. Rohde noted he is having difficulty ordering certain species of stock. He may have to order different sizes and/or species.

(Introductions were made again.)

Piechowski read the PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

6. Discussion/Possible Action – 2008 CWWP Budget – Bradley referred to the 2008 CWWP Budget Report included in the meeting packets. He noted revenues exceeded expenses. The additional funds will be transferred to the Equipment Replacement reserve account. He noted the balances for the reserve accounts are shown at the bottom of the page. Bradley distributed a financial planning worksheet showing past years' actual figures, and projecting future profit/loss depending on how many miles of windbreaks are sold. The fee schedule is set to generate enough revenue from windbreak sales to balance the expenses based on 15.5 miles of windbreaks sold. For 2008, the CWWP made a profit of \$.12 per foot, or \$11,393. Because of the shortage in the amount of cost sharing funds available for windbreaks, Bradley questioned whether to reduce the target of 15.5 miles of windbreaks. If the target number of miles of windbreaks is lowered, Bradley said fees may have to be increased. Bradley mentioned the possibility of using some of the funds in the reserve accounts in the event of a shortage of cost share funds or a down year in windbreak sales. There was discussion regarding selling windbreaks a year in advance, due to the uncertainty and timing of cost share fund availability. NRCS staff indicated they may not know about EQIP funding until May, which is much too late to order stock. Rohde estimated he will need between 20,000 and 25,000 trees for windbreaks and other plantings. He indicated he has approximately 90% of the stock ordered. Bradley suggested Rohde order stock as if cost sharing will be available, and if it is not, the stock can be healed in the ground and used next year. Rohde said the deadline to finalize tree orders with nurseries is the middle of March. Bradley said counties should unofficially know how much SWRM cost sharing they will receive by then, but EQIP cost sharing may still be questionable. No action was taken on the 2008 CWWP Budget.

7. Discussion/Possible Action – Windbreak Maintenance Account – Bradley noted the reserve maintenance account balance is \$51,995. Three years of maintenance are provided on windbreaks (the planting year, and two subsequent years). If the CWWP disbands, sufficient funds must be available to complete the maintenance. Questions have been raised whether the account balance is enough, or too high. Bradley noted since there is no one that provides this service, it is difficult to determine how much it would cost to hire someone. After discussion, there was consensus to keep the current balance in the windbreak maintenance account.

8. Discussion/Possible Action – Cost Share Funds – Bradley stated after 2008 accounts are closed, the Equipment Replacement reserve account balance will be just over \$92,700. Vouchers totaling \$6,300 were issued to 2008 customers for 2009 windbreaks, which comes out of the interest account. The current balance in the interest account is \$8,975. Bradley mentioned the possibility of using funds from the Equipment Replacement account for cost sharing. There was discussion regarding how much to use. Larson said EQIP will cover 45% of a two row windbreak, leaving a gap of 25% to bring funding to the 70% level. Rohde said he tries to piggyback cost share funds as much as possible. Motion by Lowe, second by Hernandez to use up to \$28,000 from the Equipment Replacement account to cost share windbreaks at a rate of no more than 70%. Motion carried by voice vote.

Discussion/Possible Action – Fee Schedule – Bradley noted the 2009 Fee Schedule was approved at the December 15, 2008 meeting, but was included for this meeting in the event the Board felt fees needed to be adjusted. During discussion on Agenda Item #6, CWWP Budget, Bradley indicated the current Fee Schedule is adequate to generate enough revenues to cover expenses based on 15.5 miles of windbreaks sold. There was also discussion on the increased tach hour fee for site preparation tillage, custom seeding, spraying and mowing services. Rohde

estimated tillage for windbreaks averages 10 tach hours per year. Larson asked about fees for tree plantings. Rohde said fees are based on the cost of the trees plus the cost to plant. When the customer provides the trees, a fee of \$.20 per plant is charged for ideal conditions. The fee is increased for sites with rough conditions. Larson asked if the mobilization fee was assessed when gas prices were high. Rohde replied they generally do not charge a mobilization fee within a 45-50 mile radius. All 17.4 miles planted in 2008 were within the radius. No action was taken on the Fee Schedule.

10. Discussion/Possible Action – 2009 Plan of Work – Benedict pointed out minor amendments made to the approved Plan of Work: Objective A1 - \$1.91 was inserted as the average cost per foot; Objective D3, deleted the words “conservation tillage”; and figures were inserted in the “Estimated Project Cost” column. Motion by Hernandez, second by Lowe to approve the amended 2009 Plan of Work. Motion carried by voice vote.

Next Meeting Date – The next meeting is scheduled for Monday, April 20 at 9:30 a.m. at the Hancock Ag Research Station.

Adjournment – Motion by Lowe, second by Hernandez to adjourn. Motion carried by voice vote. Meeting adjourned at 10:45 a.m.

Respectfully submitted,

/Patty Benedict/

Patty Benedict, Recording Secretary

CENTRAL WISCONSIN WINDSHED PARTNERS BOARD MEETING
HANCOCK AG RESEARCH STATION

April 20, 2009

Board Members present: Chuck Kostichka, Dick Colby, Bob Brilowski, Ed Hernandez, Joe Piechowski, Steve Bradley

Staff/Advisors/Others present: Shannon, Rohde, Stan Ewan, Ty Larson

1. **Call to Order** – The meeting was called to order at 9:30 a.m. by President Piechowski.
2. **Introductions** – Introductions were not necessary.
3. **Review/Approval – Minutes of February 23, 2009** – Motion by Hernandez, second by Bradley to approve the minutes as presented. Motion carried by voice vote.
4. **Correspondence** – No correspondence presented.
5. **Review/Approval - Vouchers, Purchases, Reimbursements** – Motion by Colby, second by Brilowski to allow Bradley to review and authorize payment of vouchers. Motion carried by voice vote.

Staff Reports – Ewan reported he returned to work on April 6. The refrigerated trailer was delivered on April 13. The first shipment of trees and shrubs was received on April 14. The shipment of oaks from Lawyer's Nursery has not been received yet. Ewan and Rohde have been marking sites and doing some site preparation. Ewan said an Adams County project, planting 6,500 trees in a marsh, may be a challenge. As soon as approvals are given for cost share projects, planting can begin. Ewan noted they will attempt to not hire additional LTEs for planting this season, and he and Rohde must work efficiently to get the stock planted.

Rohde reported he has finished placing tree orders. At this time, the total amount of windbreaks (with fabric installation) is 14.8 miles. Considering the uncertainty of cost sharing and delays with EQIP funding, Rohde is pleased with the amount. In addition to the tree planting project in Adams County, Rohde reported there are some hand planting sites as well. A food plot in Adams County will also be done in the spring. He hopes to have more seeding projects in the fall. Rohde attended the Waupaca County LCC meeting in March. Rohde and Ewan will work on replants until cost share agreements are signed. Bradley asked Rohde to talk about how they plan to handle the planting season without additional LTEs. Because of budget concerns and not quite meeting the 15.5 mile goal, Rohde stated it was decided he and Ewan will do all of the plantings. Rohde noted at least three people are needed to lay 10 foot fabric, and it would save time to have an extra person to help trim plant roots. He listed the names of people they could possibly hire to help at that point. Bradley said another option is for counties to provide a technician, with the CWWP reimbursing the county at an LTE rate of pay. Bradley suggested Rohde contact each county to see if they are willing to provide a technician, and work out a schedule. Piechowski feels it would be more efficient to have a trained LTE available when needed. Hernandez mentioned checking into having a college student intern in future years. Bradley said an option is applying for the "Conservation on the Land" internship program through

NRCS and SWCS, which provides 50% matching funds for summer employment to provide college students experience in their field. Hernandez suggested the Board consider the option for the 2010 budget.

Rohde reported Portage County's Corporation Counsel filed a judgment against Mark Allen for nonpayment for the windbreak planted in 2008. A payment of \$999.30 has been collected, which included interest. Court costs of \$85.00 are still due. Rohde stated CWWP cost share funds were provided for Allen's windbreak.

Of the \$28,000 in cost share funds approved at the February CWWP Board meeting, Rohde estimated about \$10,000 may be used in 2009. Bradley noted the books have been closed for 2008. A transfer of approximately \$29,000 was made to the equipment reserve account, bringing the balance to approximately \$110,000. A little over \$3,000 in interest was earned on the reserve accounts, which is used for incentives.

Piechowski read the PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

6. Discussion/Possible Action – Wage Increase for Field Supervisor – Bradley reported as the Field Supervisor, Ewan's current hourly rate is \$18.75, and there has not been a rate increase in recent years. Based on the increased workload expected, Bradley feels an increase is warranted. Colby suggested a \$.75 per hour increase. The LTE Consulting Services budget line item budget amount is \$36,500. Ewan works between 900 and 1,000 hours per year, using about one half of the total budget. Motion by Colby, second by Kostichka to increase the Field Supervisor wages to \$19.50 per hour. Motion carried by voice vote.

8. Discussion/Possible Action – RC&D Agreement – Bradley read the agreement to pay RC&D a maximum of \$36,500 to provide human resources services for LTE staff, which is the amount budgeted for 2009. Bradley asked whether the \$2.00 bonus should apply if an LTE is only hired for a month. Piechowski feels the bonus should be paid if the LTE stays as long as needed. Motion by Colby, second by Hernandez to approve the RC&D Agreement. Colby asked if an agreement is in place with Portage County for Rohde's position. Bradley read from an agreement for administrative services between Portage County and CWWP, and member counties, for which Portage County receives 3% of the CWWP revenues. Rohde is a Portage County employee, with his salary according to the Portage County pay scale, and he receives yearly step increases. Motion carried by voice vote.

Discussion/Possible Action – Brush Trimmer Purchase – Rohde stated an 8 hp DR brush trimmer was purchased a couple of years ago. The trimmer is used a lot and has been repaired several times. Ewan said the trimmer is not designed for heavy use. They feel a more heavy duty model is needed. OK Hardware, Amherst quoted a price of \$3,200 and free shipping for a 17 hp model, which is designed for commercial use. Colby asked if the small trimmer will be traded or sold. Rohde replied OK Hardware would not take it as a trade. It may be used as a backup. Bradley said nothing is budgeted, but funds could be taken from the equipment replacement account. Motion by Colby, second by Bradley to approve up to \$3,200 for the brush trimmer, with the funds to be taken from the equipment replacement account. Motion carried by voice vote.

Rohde said there have been issues with the printer/copier/scanner/fax machine in the office, and it should be replaced. Bradley stated Benedict's husband has a Xerox model copier/scanner/printer/fax machine for sale for \$150. Bradley researched prices of similar models at \$200. It was decided to work through Portage County's Purchasing Department to purchase a new model up to \$400. Bradley said there is some money budgeted for office equipment, and the remainder can be taken from the equipment replacement fund. Motion by Colby, second by Piechowski to authorize the purchase of a printer/copier/scanner up to \$400, with funds to be taken from the equipment replacement fund. (NOTE: This item was not on the agenda as an action item.)

Next Meeting Date – The next meeting is scheduled for July 20, 2009 at 9:00 a.m. at the Hancock Ag Research Station.

Adjournment – Motion by Bradley, second by Colby to adjourn. Motion carried by voice vote. Meeting adjourned at 10:20 p.m.

Respectfully submitted,

Patty Benedict, Recording Secretary

CENTRAL WISCONSIN WINDSHED PARTNERS BOARD MEETING
HANCOCK AG RESEARCH STATION
August 24, 2009

Board Members present: Joe Piechowski (arrived at 10:10 am), Kevin Flyte (designee for Ed Hernandez), Richard Colby, Greg Lowe, Steve Bradley

Staff/Advisors/Others present: Shannon Rohde, Stan Ewan, Patty Benedict

1. Call to Order – The meeting was called to order at 9:40 a.m. by Vice President Colby.

2. Introductions – Introductions were not necessary.

3. Review/Approval – Minutes of April 20, 2009 – Motion by Bradley, second by Lowe to approve the minutes as presented. Motion carried by voice vote.

4. Correspondence – None presented.

5. Review/Approval - Vouchers, Purchases, Reimbursements – Vouchers were presented from February through August 2009. Motion by Bradley, second by Brilowski to approve vouchers. Motion carried by voice vote.

6. Staff Reports – Ewan reported he returned to work today after a month off to conserve funds in the LTE budget. The majority of the windbreak maintenance work was completed by July 24. Ewan and Rohde did machine plantings the first five weeks of the planting season. On May 11, Louie, an LTE from previous years, started and worked until July 24, assisting with vehicle and equipment maintenance and fabric installation. A second LTE was hired on June 1 to assist with fabric installation. The last tree planting was completed on June 3, after waiting for the customer to prep the site. The last fabric installation was done on June 16. Because the water level was too high, the pines on a site in Adams County could not be planted in the spring; however, another customer purchased the trees and had the CWWP plant them. It was discovered that a beaver dam was causing the high water levels and was removed. Ewan reported they were able to plant swamp white oaks and some white pine trees on the site in July. Ewan said they will continue with fall maintenance, weeding and mowing, performing site evaluations to determine tree and shrub replant counts, and 2010 windbreak sales. Ewan added the Adams County highway site was stressed due to drought. HARS had a 1,000 gallon tank, which they rigged with hoses, filled the tank from the Wisconsin River, and watered the site with 5,000 gallons of water.

Rohde summarized the 2009 planting season. His original estimate was 14.8 miles, but after all installations were completed, the total was 15.2 miles with the following breakdown per county: Portage – 4.56, Adams – 3.88, Marquette – 1.82, Juneau – 1.78, Wood – 1.57, Waushara – 1.24, and Waupaca - .09. An additional .27 mile windbreak was planted at the Arlington Research Station. An additional 8,700 trees were machine planted, 325 trees were hand planted, and a small food plot was planted in Adams County. Rohde stated he has some customers lined up for 2010. He has done some mowing and hand weeding, will assist Ewan with further site maintenance, and will continue windbreak sales for 2010. Invoices for 2009

windbreaks have been sent, and payments are coming in. Rohde reported HARS held a potato field day and he put up the display. He also attended the cooperative agency meeting in Wautoma. Bradley suggested placing larger signs to advertise the windbreaks planted at the rest area south of Coloma in Marquette County and at the Arlington Research Station. Rohde stated there may be other sites with good visibility and high traffic to place larger signs. Colby asked if customers from last year are using the vouchers issued. Rohde said he reminded customers the vouchers are only valid for 2009 and a few are using them. The incentive vouchers will be issued to 2009 customers to be used on 2010 windbreaks. There was discussion regarding increasing the amount offered for vouchers. An agenda item will be included for the next meeting.

Colby read the PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

6 & 7. Report – 2009 Six Month Budget Projections; Discussion/Possible Action – 2010 Budget/Fee Schedule – Bradley referred to the CWWP 2009 Projected Budget/2010 Proposed Budget sheet. He pointed out the salaries and fringe benefits increase each year. At some point, fees will have to be adjusted to offset the increases. He distributed copies of the CWWP Financial Planning for Windbreaks-2009/2010, explaining the expense column needs to be updated. He said an adjustment was made to increase the fee for tach hours on the Fee Schedule for 2009, but no other increases were made. (Piechowski entered the meeting.) Bradley noted windbreak revenues for 2009 are \$152,431, which works out to \$1.90 per foot. The figure does not include miscellaneous tree plantings, sales, and food plots. Based on projected expenses, the actual cost per foot for windbreaks should be \$1.97. Approximately \$10,000 was collected for miscellaneous sales in 2008 and \$7,400 so far in 2009. There was discussion whether to budget an amount for miscellaneous sales. It was decided not to rely on the miscellaneous sales. Further discussion took place on whether to raise fees for windbreak plantings and if so, what items to increase. Bradley noted there is enough in the reserve accounts to cover a possible loss in 2010. Motion by Lowe, second by Piechowski to leave the fee schedule at 2009 prices. Motion carried by voice vote.

(Colby turned the President duties over to Piechowski.)

Bradley again referred to the budget sheet. Benedict noted some adjustments between accounts and small increases to some accounts for the 2010 proposed budget. Expenses and revenues for 2010 are proposed at \$166,747. If fuel costs increase significantly, Ewan noted a surcharge may be assessed to customers. Motion by Lowe, second by Bradley to accept the proposed 2010 budget. Motion carried by voice vote.

Ewan and Rohde stated the cost of renting the refrigerated trailers has been increasing yearly. They suggested increasing the price to the customer of ten cents per tree to help cover the cost of the trailers. Piechowski recommended comparing other rental companies. Rohde will research competitive prices for refrigerated trailers.

8. Discussion/Possible Action – 2010 Plan of Work – Bradley asked Rohde and Ewan if there are any items in the Plan of Work they are having issues with, and they responded no. Colby asked if a windbreak tour is planned for 2009. Rohde said a tour and small demonstration planting is usually done in the fall in conjunction with a UWEX meeting for agency people at

HARS. Rohde estimated 25-30 people attend. Rohde is to let Benedict when a date is scheduled so CWWP Board members can be informed. Bradley asked Rohde if progress has been made on Objective B – Explore the relationship between conservation cropping systems and crop yield and quality. There was discussion regarding finding a UWSP student. Bradley suggested that Rohde get in contact with Duane Maatz, Executive Director of the WPVGA, regarding A. J. Bussan's cover crop research. Bradley also recommended relaying that the CWWP is trying to encourage residue at planting, and feels the canning companies should be involved. Benedict will make the necessary date changes to the Plan of Work, which will be presented at the next meeting for approval.

9. Discussion/Possible Action – Purchase of Printer/Copier/ Fax Machine – Rohde provided specs to Bradley, which he forwarded to the Purchasing Department, but has not received price quotes. Piechowski suggested contacting Waushara County to compare prices, and take into consideration the type of ink cartridges needed. Motion by Bradley, second by Colby to set a cap of \$1,000 and use the best bid to purchase a printer/copier/fax machine/scanner. Motion carried by voice vote.

10. Next Meeting Date – The next meeting is scheduled for Monday, December 14 at 1:00 p.m. at HARS.

Piechowski stated one of the original windbreaks planted by the CWWP near Highways 49 and 21 is now in a reclaimed wetland and the trees are dying. It was decided to pull the windbreak signs.

11. Adjournment – Motion by Lowe, second by Bradley to adjourn. Motion carried by voice vote. Meeting adjourned at 10:45 a.m.

Respectfully submitted,

Patty Benedict, Recording Secretary

CENTRAL WISCONSIN WINDSHED PARTNERS BOARD MEETING
HANCOCK AG RESEARCH STATION

December 14, 2009

Board Members present: Ed Hernandez, Chris Murphy, Richard Colby, Steve Bradley, Joe Piechowski

Staff/Advisors/Others present: Stan Ewan, Shannon Rohde, Bill Ebert, Patty Benedict

Call to Order – The meeting was called to order at 1:00 p.m. by President Piechowski.

Introductions – Introductions were not necessary.

Review/Approval – Minutes of August 24, 2009 – Motion by Colby, second by Hernandez to approve the minutes as presented. Motion carried by voice vote.

Correspondence – Bradley said court costs in the amount of \$85 for the Mark Allen judgment remain to be paid. Portage County's Corporation Counsel does not feel the small amount is worth actively pursuing. Benedict noted a docket has been filed in Portage County. After being contacted by Corporation Counsel, Allen paid the amount owed for the windbreak plus interest in May 2009.

Review/Approval - Vouchers, Purchases, Reimbursements –

Piechowski asked how many customers redeemed vouchers. Benedict replied eight customers redeemed \$300 vouchers for a total of \$2,400. Motion by Bradley, second by Piechowski to approve vouchers presented. Motion carried by voice vote.

Staff Reports – Ewan reported he and Rohde began final fall maintenance on August 24, mowing and hand weeding 2007, 2008, and 2009 sites. Missing trees were recorded as well as the height and condition of living trees. The evaluation reports were filed in customer folders. In 2009, of 13,302 trees and shrubs planted in windbreak sites, 890 plants, or 6.6%, must be replaced. He noted one site was not ready for planting until June and subjected to hot weather resulting in high mortality rates. He also said the Austrian pine species has done well in the past, but very few survived this year. Deer damage was not significant. Replacement counts for 2007 and 2008 sites is 322.

Rohde added had they not watered a site in Adams County, there would have been many more replacements needed. Costs for replacement plantings are included in the maintenance fee charged to customers. Rohde reported he has been selling windbreaks for 2010. He organized a fall tour at the Research Station on October 23. He invited State legislators and some town chairs representing the CWWP area, County Conservationists, NRCS District Conservationists, Joint Finance Committee members, WLWCA and WPVGA representatives. Due to bad weather, there were only 10-12 attendees. The tour included a presentation on the history of the CWWP, a tour of windbreaks planted at the Research Station, and a machine planting and fabric laying demonstration. For future tours, he will consider scheduling earlier in the fall and advertising in the spring. Rohde has been attending partner county LCC meetings and set up the display at the WLWCA Conference in LaCrosse. He also attended an associate division

meeting for the WPVGA. Rohde also reported seven customers used approximately \$20,000 in CWWP cost share funds. One site in Wood County utilized the remaining funds freed up from the NRCS grant received in 2008.

Piechowski read the PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order. No one registered.

Discussion/Possible Action – Increase Incentive Voucher Amount – Benedict stated vouchers totaling \$6,300 were issued in 2008 to be used for windbreaks planted in 2009. Eight customers redeemed \$300 vouchers for a total of \$2,400 coming out of the interest account. Rohde felt the customers would have installed the windbreaks regardless of receiving a voucher, and discussion followed on whether to increase the amount of the voucher or discontinue. Other options discussed were to offer a cash incentive to first time customers and vouchers for repeat customers to use the following year, and using the interest funds for cost sharing. Murphy believes there is a lot of potential in planting living snow fences. He suggested a pilot project purchasing easements to take land out of production and plant living snow fences. Rohde said Ron Chamberlain, Adams County Highway Department Commissioner, has been purchasing easements for living snow fences and he will contact him and get information. Discussion took place on the length of time the easement should run, payment amounts, and making up front payments. Rohde said the WI DOT and Adams County Highway Department have been willing to install living snow fences, however Portage and Waushara County Highway Departments did not seem interested. Motion by Murphy, second by Bradley to eliminate vouchers and utilize the amount of funds in the CWWP interest account toward pilot projects for 20 year easements to plant living snow fences, and Rohde is to research and establish a payment amount per acre. Piechowski said Rohde will have to determine the width of the easement. Rohde can get that information from Ron Chamberlain. Ebert questioned the process to purchase, file, and maintain easements. Murphy suggested contacting the Corporation Counsel for one of the partner counties. Bradley said approximately \$5,000 will be available in 2010 to promote a living snow fence easement program. Hernandez clarified that the easement program will begin in 2011 due to vouchers having been issued in 2009 for 2010 plantings. Motion carried by voice vote.

Discussion/Possible Action – 2010 Plan of Work – Hernandez verified the estimated project costs are calculated using salary and fringe. Benedict replied yes. Hernandez suggested adding an objective based on the motion from the previous agenda item. Motion by Murphy, second by Hernandez to approve the 2010 Plan of Work with the addition of Objective E: Establish and Maintain Living Snow Fences. Motion carried by voice vote.

Rohde noted an item he should have covered during staff reports. He reported a one row addition on an existing windbreak was installed for Larry Feltz in Portage County. Feltz's cost, after receiving CWWP cost share funds, is approximately \$250. Feltz has not paid and Rohde has been unable to contact him. Hernandez suggested contacting the Corporation Counsel for their opinion on how to handle the situation. The Board agreed.

Murphy asked if the CWWP is breaking even on 15.5 miles of windbreaks sold. Bradley said with the current fee schedule, the financial situation looks good. Piechowski asked if the LTEs received their bonuses at the end of the season. Ebert replied yes.

Murphy suggested Rohde gather information and put together a report for the pilot project for the next meeting.

Rohde reported Mary LaMere is the acting superintendent at HARS. Chuck Kostichka has retired.

Next Meeting Date – The next meeting is scheduled for Wednesday, February 17 at 9:30 a.m. at the Hancock Ag Research Station.

Adjournment – Motion by Murphy, second by Bradley to adjourn. Motion carried by voice vote. Meeting adjourned at 2:20 p.m.

Respectfully submitted,

Patty Benedict, Recording Secretary