

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**MEETINGS**  
**OF THE**  
**BOARD OF SUPERVISORS**  
**OF**  
**PORTAGE COUNTY, WISCONSIN**

**JANUARY 15, 2013**  
**FEBRUARY 19, 2013**  
**MARCH 19, 2013**  
**APRIL 16, 2013**  
**MAY 21, 2013**  
**JUNE 18, 2013**  
**JULY 16, 2013**  
**AUGUST 20, 2013**  
**SEPTEMBER 17, 2013**  
**OCTOBER 1, 2013**  
**OCTOBER 8, 2013**  
**NOVEMBER 4, 2013**  
**NOVEMBER 13, 2013**  
**DECEMBER 17, 2013**

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**O. Philip Idsvoog, Chair**  
**Lonnie Krogwold, First Vice-Chair**  
**Don Butkowski, Second Vice-Chair**  
**Shirley M. Simonis, County Clerk**

**RESOLUTION NO. RESOLUTION TITLE**

**JANUARY 15, 2013**

- 117-2012-2014 ZONING ORDINANCE AMENDMENT, SMITH PROPERTY
- 118-2012-2014 MODIFICATION OF PENALTIES FOR ILLEGAL PARKING
- 119-2012-2014 ADOPTION OF UNIFORM PENALTY FOR VIOLATIONS OF ALCOHOL BEVERAGE LAW REGARDING UNDERAGE PERSONS
- 120-2012-2014 ESTABLISHMENT AND MODIFICATION OF CERTAIN CHARGES RELATING TO INCARCERATED PERSONS
- 121-2012-2014 SETTING HUBER LAW FEES AND COSTS TO PRISONERS' BOARD IN JAIL
- 122-2012-2014 AUTHORIZATION FOR CONTRACT BETWEEN PORTAGE COUNTY AND THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM FOR JANUARY 1, 2013 THROUGH DECEMBER 31, 2013
- 123-2012-2014 AUTHORIZATION AND ACCEPTANCE OF THE JUVENILE COURT ALCOHOL AND OTHER DRUG ABUSE GRANT FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
- 124-2012-2014 REQUEST FOR AN ADDITIONAL EIGHT (8) HOURS PER WEEK TO A THIRTY-TWO (32) HOUR PER WEEK HEALTH CARE CENTER DEMENTIA UNIT COORDINATOR POSITION
- 125-2012-2014 RESOLUTION CONFIRMING THE APPOINTMENT OF ALEX BEYER AS PORTAGE COUNTY SOLID WASTE ADMINISTRATOR
- 126-2012-2014 FINAL RESOLUTION

**FEBRUARY 19, 2013**

- 127-2012-2014 ZONING ORDINANCE AMENDMENT, DOMASZEK PROPERTY
- 128-2012-2014 AUTHORIZING A 2012 BUDGET ADJUSTMENT FOR HEALTH AND HUMAN SERVICES HIGH COST ACCOUNTS
- 129-2012-2014 AUTHORIZING A 2012 BUDGET ADJUSTMENT FOR ELECTION KNOWN BUDGET DEFICIT
- 130-2012-2014 AMENDING SECTION 3.1.47 OF THE STRUCTURES AND RESPONSIBILITIES OF THE PORTAGE COUNTY CODE OF ORDINANCES ESTABLISHING A PROCEDURE WHEREBY A COUNTY BOARD SUPERVISOR MAY RECEIVE A PER DIEM PAYMENT FOR WISCONSIN COUNTIES ASSOCIATION (WCA) COMMITTEE AND BOARD MEETINGS WHERE THE MEETING HAS NO PHYSICAL MEETING LOCATION AND REQUIRES A TELEPHONE CONFERENCE
- 131-2012-2014 AUTHORIZATION OF DAY REPORT PROGRAM AND RELATED SERVICES, AND EXTENSION OF CONTRACTUAL SERVICES BETWEEN PORTAGE COUNTY AND ATTIC CORRECTIONAL SERVICES, INC.
- 132-2012-2014 AUTHORIZING, APPROVING, RATIFYING AND FUNDING DEPARTMENTAL MOVEMENT FOR THE FOLLOWING COUNTY DEPARTMENTS AND DIVISIONS: CHILD SUPPORT DIVISION, AGRICULTURE AND EXTENSION DEPARTMENT, HUMAN RESOURCES DEPARTMENT AND OFFICE OF THE CORPORATION COUNSEL FOR 2013
- 133-2012-2014 FINAL RESOLUTION

**MARCH 19, 2013**

- 134-2012-2014 ADOPTING, APPROVING AND RATIFYING A REORGANIZATION OF THE PORTAGE COUNTY PARKS DEPARTMENT WITH THE ESTABLISHMENT OF AN ASSISTANT DIRECTOR POSITION, A TRAILS COORDINATOR POSITION, AND A PARKS MAINTENANCE SPECIALIST POSITION
- 135-2012-2014 RESOLUTION FOR SNOWMOBILE TRAILS AIDS 2013-2014 SEASON
- 136-2012-2014 AMENDMENTS AND UPDATES TO SECTIONS 2.21.4 THROUGH 2.21.6, 2.21.10, 3.1.21, 3.1.24, AND 3.2 OF THE CODE OF ORDINANCES RELATING TO THE EMERGENCY MANAGEMENT DEPARTMENT
- 137-2012-2014 AUTHORIZATION AND ACCEPTANCE OF ADDITIONAL 2013 GRANT FUNDING FROM THE DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION
- 138-2012-2014 APPROVING A CONSTRUCTION AGREEMENT BETWEEN PORTAGE COUNTY AND APEX FIRE PROTECTION, LLC FOR THE PROVISION AND INSTALLATION OF AUTOMATIC FIRE SPRINKLER SYSTEM AT THE HEALTH CARE CENTER
- 139-2012-2014 AMENDING THE PORTAGE CODE OF ORDINANCES CHAPTER 3 ADMINISTRATION OF COUNTY GOVERNMENT SECTION 3.7 COUNTY PURCHASING ORDINANCE
- 140-2012-2014 2013 NEW POSITIONS REQUEST FOR FIVE (5) HIGHWAY SEASONAL POSITIONS
- 141-2012-2014 FINAL RESOLUTION

**APRIL 16, 2013**

- 142-2012-2014 AUTHORIZING THE ATTACHED AMENDMENT AND CHANGES TO THE PORTAGE COUNTY CODE OF ORDINANCES: 3.8.23 PORTAGE COUNTY FISCAL GIFT CARD AND GIFT CERTIFICATE POLICY FOR PROGRAM RECIPIENTS
- 143-2012-2014 ESTABLISHING A PORTAGE COUNTY AD-HOC COMMITTEE TO PARTICIPATE IN THE PORTAGE COUNTY FARMLAND PRESERVATION PLAN UPDATE
- 144-2012-2014 AUTHORIZING A BUDGET ADJUSTMENT FOR FISCAL YEAR 2013 RELATING TO 2012 APPROVED BUDGET SURPLUS REQUESTS
- 145-2012-2014 AUTHORIZING THE FINAL RECONCILIATION FOR FISCAL YEAR 2012 RELATING TO YEAR END CLOSE OUT OF ALL COUNTY FUNDS AND DEPARTMENTS
- 146-2012-2014 AUTHORIZING A 2013 BUDGET ADJUSTMENT TO THE CAPITAL IMPROVEMENT FUND FOR ONGOING CAPITAL IMPROVEMENT PROJECTS
- 147-2012-2014 RECREATION AIDS – STANDING ROCKS PARK DEVELOPMENT
- 147-2012-2014 REFERRED BACK TO COMMITTEE
- 148-2012-2014 ENDORSING THE DEVELOPMENT OF A PLAN NECESSARY AGREEMENTS FOR A COUNTY-WIDE UNIFIED COMMUNICATIONS CENTER
- 149-2012-2014 EXCEPTION TO PORTAGE COUNTY ORDINANCE 3.11.8.3 – DETERMINATION OF PAY RATES, H. STEP UP PAY
- 150-2012-2014 EXCEPTION TO HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION OF PROBATIONARY PERIOD AND REQUIRED PAY ADJUSTMENT FOR FINANCE DEPARTMENT HEALTH CARE CENTER BUSINESS MANAGER
- 151-2012-2014 EXCEPTION TO HUMAN RESOURCE POLICY 3.11.7.4 COMPLETION OF PROBATIONARY PERIOD AND REQUIRED PAY ADJUSTMENT
- 152-2012-2014 2013 ANNUAL ADJUSTMENT TO THE MANAGEMENT AND NON-BARGAINING UNIT WAGE AND CLASSIFICATION PLANS

153-2012-2014 CANCELLATION OF OUTSTANDING CHECKS ISSUED PRIOR TO DECEMBER 31, 2010

154-2012-2014 FINAL RESOLUTION

**MAY 21, 2013**

155-2012-2014 RESOLUTION IN SUPPORT OF AMENDING STATE LAW TO PERMIT A MULTI VENDOR STUDENT INFORMATION SYSTEM FOR WISCONSIN SCHOOL DISTRICTS BY 2013 ASSEMBLY BILL 60 AND 2013 SENATE BILL 54

156-2012-2014 RESOLUTION PROCLAIMING PORTAGE COUNTY WISCONSIN A PURPLE HEART COMMUNITY RECOGNIZING THE SACRIFICES OF OUR WOUNDED AND DECEASED VETERANS

157-2012-2014 RESOLUTION CONFIRMING THE APPOINTMENT OF KEITH KRUEGER AS PORTAGE COUNTY EMERGENCY MANAGEMENT DIRECTOR

158-2012-2014 APPROVING AN AGREEMENT BETWEEN PORTAGE COUNTY AND THE CITY OF STEVENS POINT FOR A UNIFIED COMMUNICATIONS CENTER

159-2012-2014 AUTHORIZING A 2013 BUDGET ADJUSTMENT FOR JAIL IMPROVEMENTS

160-2012-2014 PORTAGE COUNTY SHORELAND ZONING ORDINANCE TEXT AMENDMENT

REFERRED BACK TO COMMITTEE

161-2012-2014 AUTHORIZATION TO CONTRACT FOR GRAVEL BASE CRUSHING SERVICES WITH DUFFEK SAND & GRAVEL

162-2012-2014 FINAL RESOLUTION

**JUNE 18, 2013**

160-2012-2014 PORTAGE COUNTY SHORELAND ZONING ORDINANCE TEXT AMENDMENT – RESOLUTION NO. 160-2012-2014 – REFERRED BACK TO PLANNING & ZONING COMMITTEE ON 5-21-2013

163-2012-2014 APPROVING A REVISED LEASE – (INTERGOVERNMENTAL AGREEMENT) BETWEEN THE VILLAGE OF PLOVER AND THE PORTAGE COUNTY LIBRARY BOARD FOR THE LEASE AND OPERATION OF THE PLOVER LIBRARY FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2023

164-2012-2014 AUTHORIZING THE ADDITION OF 3.5 NEW ECONOMIC SUPPORT POSITIONS FOR THE PCHHS DEPARTMENT TO BE FUNDED WITH AN ADDITIONAL \$147,336 OF ADDITIONAL INCOME MAINTENANCE BASE FUNDING FOR 2013 AND THEREAFTER TO BE PAID FROM ADDITIONAL INCOME MAINTENANCE BASE ALLOCATION FROM DHS

165-2012-2014 RATIFYING AND CONFIRMING THE APPOINTMENT OF GARY GARSKE AS INTERIM HEALTH DIVISION COORDINATOR/HEALTH OFFICER FOR PORTAGE COUNTY

166-2012-2014 RATIFYING AND CONFIRMING THE APPOINTMENT OF CINDY PIOTROWSKI AS INTERIM AGING & DISABILITY RESOURCE CENTER DIRECTOR FOR PORTAGE COUNTY

167-2012-2014 RESOLUTION AMENDING THE PORTAGE COUNTY CODE OF ORDINANCES BY MODIFYING SECTION 3.8.18 REPURCHASE OF TAX DEED PROPERTY BY FORMER OWNERS

168-2012-2014 REVISION OF HUMAN RESOURCES POLICY 3.11.9 – FRINGE BENEFITS TO INCLUDE 3.11.9.23 – CONSTRUCTION WORK SITE ALLOWANCE

169-2012-2014 ESTABLISHMENT OF CERTAIN CHARGES RELATING TO INCARCERATED PERSONS FOR MUNICIPAL COURT VIOLATIONS

170-2012-2014 AUTHORIZATION AND ACCEPTANCE OF ADDITIONAL 2013 LOCAL ROADS IMPROVEMENT PROGRAM FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

171-2012-2014 AUTHORIZATION TO CONTRACT FOR DESIGN ENGINEERING SERVICES WITH AECOM TECHNICAL SERVICES, INC.

172-2012-2014 FINAL RESOLUTION

**JULY 16, 2013**

173-2012-2014 ZONING ORDINANCE AMENDMENT, HOPFENSBERGER PROPERTY

174-2012-2014 ENDORSING THE HIRING OF AN INDEPENDENT HEALTH CARE CONSULTING FIRM TO CONDUCT AN OPERATIONS ASSESSMENT OF THE PORTAGE COUNTY HEALTH CARE CENTER

175-2012-2014 AUTHORIZATION FOR ACCEPTANCE OF A WISCONSIN DEPARTMENT OF NATURAL RESOURCES TARGETED RUNOFF MANAGEMENT GRANT AND APPOINTMENT OF AUTHORIZED REPRESENTATIVE

176-2012-2014 CONFIRMING THE APPOINTMENT OF STEPHEN SCHLICE AS INTERIM HIGHWAY COMMISSIONER FOR PORTAGE COUNTY

177-2012-2014 AUTHORIZATION TO CONTRACT FOR DESIGN ENGINEERING SERVICES WITH AECOM TECHNICAL SERVICES, INC.

178-2012-2014 AUTHORIZING AN AGREEMENT WITH MICROSOFT TO PROVIDE OFFICE365 EMAIL SERVICES

179-2012-2014 AUTHORIZING A CONTRACT AND BUDGET ADJUSTMENT FOR THE NEXT GENERATION 9-1-1 EMERGENCY TELEPHONE SYSTEM

180-2012-2014 RESOLUTION TO APPROVE LARGE SCALE SERVICE CONTRACT WITH THE STEVENS POINT AREA PUBLIC SCHOOL DISTRICT FOR PREPARATION OF MEALS IN BULK FOR THE SENIOR NUTRITION PROGRAM

181-2012-2014 FINAL RESOLUTION

**AUGUST 20, 2013**

182-2012-2014 TOWN OF HULL COMPREHENSIVE PLAN/FUTURE LAND USE MAP AND ZONING ORDINANCE AMENDMENT, WALDOCH PROPERTY

183-2012-2014 TOWN OF HULL COMPREHENSIVE PLAN/FUTURE LAND USE MAP AND ZONING ORDINANCE AMENDMENT, KOSOBUCKI PROPERTY

184-2012-2014 APPROVING A REVISED LEASE – (INTERGOVERNMENTAL AGREEMENT) BETWEEN THE VILLAGE OF ROSHOLT AND THE PORTAGE COUNTY LIBRARY FOR THE LEASE AND OPERATION OF THE ROSHOLT LIBRARY FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2042

185-2012-2014 AFFIRMING THE 2013 – 2016 MASTER STRATEGIC PLAN FOR PORTAGE COUNTY

AMENDED

186-2012-2014 ESTABLISHING A NEW COUNTY CORRECTIONAL FACILITY AS A PRIORITY FOR FUTURE PLANNING AND CONSTRUCTION

187-2012-2014 APPROVING A CONTRACT WITH WAUPACA COUNTY FOR INMATE HOUSING

188-2012-2014 ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR 2014 – 2019 FOR PORTAGE COUNTY

189-2012-2014 RESOLUTION ESTABLISHING MONDAY, NOVEMBER 4, 2013 AS THE OFFICIAL ANNUAL MEETING DATE OF THE PORTAGE COUNTY BOARD OF SUPERVISORS FOR 2013

190-2012-2014 RESOLUTION CONFIRMING THE APPOINTMENT OF CINDY PIOTROWSKI AS PORTAGE COUNTY AGING AND DISABILITY RESOURCE CENTER DIRECTOR

191-2012-2014 RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND PORTAGE COUNTY PARKS TEAMSTERS LOCAL 662, FOR THE PERIOD OF OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013

192-2012-2014 CONFIRMING THE APPOINTMENT OF GARY GARSKE AS HEALTH DIVISION COORDINATOR/HEALTH OFFICER FOR PORTAGE COUNTY

193-2012-2014 URGING THE STATE OF WISCONSIN TO USE FEDERAL MEDICAID FUNDING  
REFERRED BACK TO COMMITTEE TO IMPROVE BADGERCARE  
194-2012-2014 AUTHORIZATION FOR 2013 AMENDED CONTRACTS OVER \$100,000  
195-2012-2014 FINAL RESOLUTION

**SEPTEMBER 17, 2013**

193-2012-2014 RESOLUTION URGING THE STATE OF WISCONSIN TO USE FEDERAL  
MEDICAID FUNDING TO IMPROVE BADGERCARE  
-RESOLUTION 193-2012-2014-PREVIOUSLY REFERRED BACK TO HEALTH &  
HUMAN SERVICES ON AUGUST 20, 2013  
196-2012-2014 APPROVING AN AGREEMENT WITH THERAPIES PLUS, LLC FOR THE  
PROVISION OF THERAPY SERVICES AT THE HEALTH CARE CENTER  
197-2012-2014 ESTABLISHING A FEE FOR DISINTERMENTS AND RAISING THE FEES FOR  
CREMATION PERMITS FOR SERVICES OF THE COUNTY CORONER AND  
DEPUTY CORONER  
198-2012-2014 AUTHORIZATION TO INCREASE THE PROFESSIONAL SERVICES/CONSULTING  
SERVICES LINE ITEM IN THE CENTRAL WISCONSIN WINDSHED PARTNERSHIP  
GROUP (CWWP) BUDGET  
199-2012-2014 APPROVING AN OPERATIONAL AGREEMENT BETWEEN PORTAGE COUNTY  
AMENDED AND THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) NATURAL  
RESOURCES CONSERVATION SERVICE (NRCS)  
200-2012-2014 RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR  
PORTAGE COUNTY AND OPEIU LOCAL 95, FOR THE PERIOD OF OCTOBER  
1, 2012 THROUGH SEPTEMBER 30, 2013  
201-2012-2014 RESOLUTION AUTHORIZING EXCEPTION TO HUMAN RESOURCES POLICY  
3.11.7.4 – COMPLETION OF PROBATIONARY PERIOD AND REQUIRED PAY  
ADJUSTMENT FOR HEALTH CARE CENTER REGISTERED NURSE UNIT  
COORDINATOR  
202-2012-2014 REVISION TO PORTAGE COUNTY HUMAN RESOURCES POLICY, 3.11.8.3 -  
REFERRED BACK TO COMMITTEE DETERMINATION OF PAY RATES FOR LIMITED TERM AND CASUAL  
EMPLOYEES  
203-2012-2014 RESOLUTION CONFIRMING THE APPOINTMENT OF NATHANIEL CHECK AS  
HIGHWAY COMMISSIONER FOR PORTAGE COUNTY AND AUTHORIZING  
AN EXCEPTION TO HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION  
OF PROBATIONARY PERIOD REQUIRED PAY ADJUSTMENT  
204-2012-2014 RESOLUTION FOR APPROVAL OF JURISDICTIONAL TRANSFER AGREEMENT  
– STATE OF WISCONSIN (US 10 AND STH 34) – PORTAGE COUNTY (CR P)  
205-2012-2014 FINAL RESOLUTION

**OCTOBER 1, 2013**

2014 BUDGET PRESENTATION

**OCTOBER 8, 2013**

206-2012-2014 INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$1,500,000 GENERAL  
OBLIGATION BONDS OR PROMISSORY NOTES FOR AIRPORT PROJECTS  
207-2012-2014 RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$1,500,000  
GENERAL OBLIGATION PROMISSORY NOTES FOR AIRPORT PROJECTS  
208-2012-2014 AUTHORIZATION TO ENTER INTO A CONTRACT WITH ENERGY SERVICES  
INC. FOR ADMINISTRATION OF THE WISCONSIN HOME ENERGY ASSISTANCE  
PROGRAM  
209-2012-2014 FUEL CARD PROGRAM

210-2012-2014 COUNTY FISH AND GAME PROJECT  
 211-2012-2014 RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND THE PORTAGE COUNTY CORRECTION OFFICERS UNION INTERNATIONAL BROTHERHOOD OF TEAMSTERS, FOR THE PERIOD OF OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013  
 212-2012-2014 ELECTED OFFICIALS COMPENSATION FOR THE APRIL 2014 – APRIL 2016 TERM FOR COUNTY BOARD CHAIR AND COUNTY BOARD SUPERVISOR  
 213-2012-2014 ELECTED OFFICIALS COMPENSATION FOR THE APRIL 2014 – APRIL 2018 TERM FOR COUNTY EXECUTIVE  
 214-2012-2014 APPROVING AND AUTHORIZING CONTRACTS FOR THE PORTAGE COUNTY FRINGE BENEFIT PROGRAMS FOR 2014  
 215-2012-2014 AUTHORIZING THE ADDITION OF 1.0 FTE FOR A NEW CHILD PROTECTIVE SERVICES INVESTIGATION AND ACCESS FOR THE PCHHS DEPARTMENT TO BE FUNDED WITH EXISTING TAX LEVY  
 216-2012-2014 APPROVING THE "ABSENCE OF NEED" EXCEPTION FOR SIDEWALK INSTALLATION ON THE COUNTY TRUNK HIGHWAY X BRIDGE OVER THE LITTLE EAU CLAIRE RIVER IN THE TOWN OF DEWEY  
 217-2012-2014 FINAL RESOLUTION

**NOVEMBER 4, 2013**

218-2012-2014 ADOPTION OF THE 2014 PORTAGE COUNTY BUDGET  
 AMENDED  
 219-2012-2014 ADOPTION OF THE PROPERTY TAX LEVY APPORTIONMENT FOR THE 2013  
 AMENDED TAX LEVY PAYABLE IN 2014  
 220-2012-2014 RESOLUTION AUTHORIZING AND APPROVING THE DESIGNATION OF DEPOSITORY BANKS FOR THE INVESTMENT OF EXCESS PORTAGE COUNTY FUNDS  
 221-2012-2014 APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT DJ 4764 USH 10, STEVENS POINT – JUNCTION CITY ROAD  
 222-2012-2014 APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT F 05-3 (18) USH 10, STEVENS POINT – WAUSAU  
 223-2012-2014 AUTHORIZATION AND ACCEPTANCE OF AMENDED 2013 ROUTINE MAINTENANCE AGREEMENT FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION  
 224-2012-2014 APPROVING AND AUTHORIZING CONTRACTS FOR THE PREFERRED PROVIDER ORGANIZATION, THIRD PARTY ADMINISTRATOR AND PHARMACY BENEFIT MANAGER FOR THE PORTAGE COUNTY HEALTH PROTECTION PLAN FRINGE BENEFIT PROGRAM FOR 2014  
 225-2012-2014 PORTAGE COUNTY ZONING ORDINANCE TEXT AMENDMENT  
 226-2012-2014 FINAL RESOLUTION

**NOVEMBER 13, 2013**

- 227-2012-2014 AUTHORIZATION OF DAY REPORT PROGRAM AND RELATED SERVICES, AND EXTENSION OF CONTRACTUAL SERVICES BETWEEN PORTAGE COUNTY AND ATTIC CORRECTIONAL SERVICES, INC.
- 228-2012-2014 APPROVING A CONTRACT WITH MOTOROLA SOLUTIONS INCORPORATED  
AMENDED TO UPGRADE THE PORTAGE COUNTY PUBLIC SAFETY RADIO SYSTEM
- 229-2012-2014 INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$12,110,000 GENERAL OBLIGATION PROMISSORY NOTES FOR CAPITAL PROJECTS
- 230-2012-2014 RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$12,110,000 GENERAL OBLIGATION PROMISSORY NOTES FOR CAPITAL PROJECTS
- 231-2012-2014 ESTABLISHING FUND BALANCE CLASSIFICATIONS AS REQUIRED BY GASB STATEMENT NO. 54, FUND BALANCE REPORTING AND GOVERNAMENTAL FUND TYPE DEFINITIONS
- 232-2012-2014 AUTHORIZING AN AGREEMENT WITH SCHENCK SC TO PROVIDE AUDIT SERVICES FOR THE YEARS ENDING DECEMBER 31, 2013, 2014, AND 2015
- 233-2012-2014 APPROVING AND AUTHORIZING CONTRACTS FOR STOP LOSS INSURANCE AND COORDINATED HEALTH CARE PROVIDER FOR THE PORTAGE COUNTY HEALTH PROTECTION PLAN FRINGE BENEFIT PROGRAM FOR 2014
- 234-2012-2014 ONE TIME ADDITIONAL COMPENSATION FOR HIGHWAY LABORERS FOR 2013
- 235-2012-2014 RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND THE PORTAGE COUNTY HIGHWAY EMPLOYEES LOCAL 311, AFSCME, AFL-CIO FOR THE PERIOD OF MAY 9, 2013 THROUGH DECEMBER 31, 2013
- 236-2012-2014 AMENDING SECTION 3.12 THE PORTAGE COUNTY HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (CODIFIED POLICIES) TO COMPLY WITH REVISED FEDERAL LAWS AND REGULATIONS

**DECEMBER 17, 2013**

- 237-2012-2014 TOWN OF DEWEY COMPREHENSIVE PLAN/FUTURE LAND USE MAP AND ZONING ORDINANCE AMENDMENT, ZDROIK PROPERTY
- 238-2012-2014 WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DNR) HIGH CAPACITY WELL (HCW) REVIEW RECOMMENDATIONS
- 239-2012-2014 APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT DJ 4818 STEVENS POINT-PORTAGE, OLD USH 51
- 240-2012-2014 AUTHORIZATION FOR 2014 CONTRACTS OVER \$100,000
- 241-2012-2014 2013 NEW POSITION REQUEST FOR FACILITIES SEASONAL CUSTODIAN
- 242-2012-2014 RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND PORTAGE COUNTY DEPUTY SHERIFF'S ASSOCIATION, WPPA, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2015
- 243-2012-2014 A RESOLUTION OF THE BOARD OF PORTAGE COUNTY, WISCONSIN, ADOPTING, AUTHORIZING, AND RATIFYING A REVISED AGREEMENT TO PARTICIPATE AS A MEMBER COUNTY IN THE CENTRAL HOUSING REGION OF COUNTIES TO ADMINISTER THE CDBG HOUSING PROGRAM
- 244-2012-2014 AMENDING SECTION 3.1 OF THE STRUCTURES AND RESPONSIBILITIES CODE OF ORDINANCES AS RELATES TO THE COMMUNITY DEVELOPMENT BLOCK

245-2012-2014 GRANT-HOUSING COMMITTEE BY ADDING APPOINTMENT OF AN ALTERNATE MEMBER TO THE CENTRAL HOUSING REGION COMMITTEE  
A SENSE OF THE BOARD RESOLUTION SUPPORTING THE CREATION OF NONPARTISAN PROCEDURES FOR THE PREPARATION OF LEGISLATIVE AND CONGRESSIONAL REDISTRICTING PLANS FOR THE STATE OF WISCONSIN

246-2012-2014 OUT OF SEQUENCE REQUEST FOR RECLASSIFICATION PER HUMAN RESOURCES POLICY 3.11.4.6 FOR HEALTH & HUMAN SERVICES DIRECTOR

247-2012-2014 REVISION TO PORTAGE COUNTY HUMAN RESOURCES POLICIES: REPEAL OF SECTION 3.11.7.4-COMPLETION OF PROBATIONARY PERIOD, AMENDMENT OF SECTION 3.11.8.3-DETERMINATION OF PAY RATES FOR LIMITED TERM AND CASUAL EMPLOYEES AND REPEAL OF SECTION 3.11.13.12-RESIDENCY

248-2012-2014 APPROVING AN AGREEMENT WITH PINNACLE PHARMACY FOR THE PROVISION OF PHARMACY SERVICES AT THE HEALTH CARE CENTER

249-2012-2014 APPROVING A COOPERATIVE SERVICE AGREEMENT BETWEEN PORTAGE COUNTY AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND THE UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES

250-2012-2014 AUTHORIZING LIABILITY COVERAGE THROUGH WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION FOR 2014

251-2012-2014 APPROVING A COUNTY-WIDE ANIMAL CONTROL CONTRACT WITH THE HUMANE SOCIETY OF PORTAGE COUNTY FOR THE YEARS 2014 THROUGH 2016

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

January 15, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (21) present, (4) excused, Supervisors Dodge, Jankowski, Presley, Steinke.

All present saluted the flag.

Invocation by Supervisor Don Butkowski.

Motion by Supervisor Flood, second by Supervisor O'Brien to approve the December 18, 2012 County Board meeting minutes. Motion carried by voice vote.

Correspondence

None

Public Notice Agenda Items

None

Public Comments

None

Chairman Idsvoog asked if there were no objections; he would like to take the two County Executive appointment/re-appointments together with one motion. No objections.

Confirmation of County Executive Re-Appointment

Motion by Supervisor Winn, second by Supervisor Jacowski to confirm the re-appointment of Arne Arneson, Citizen, to Public Library Board for a three-year term, expiring January 2016 and re-appointment of William Zimdars, Citizen, to Public Library Board for a three-year term, expiring January 2016. Motion carried by voice vote.

Executive/Operations Re-Appointments

Motion by Supervisor Krogwold, second by Supervisor Butkowski to approve the appointment of Kristin Floress, Citizen, to Land Preservation Fund Committee for three-year term, expiring January 2016, to replace George Rogers who chose not to be re-appointed. Motion carried by voice vote.

Presentations:

Chief Deputy Dan Kontos presented the 2012 Court Activity Report.

(enter Supervisor Presley)

Captain Cory Nelson presented the Quarterly Jail Report.

Human Resources Committee Chair Jim Zdroik updated the Board on WCA Petition to the WERC for clarification of duty to bargain.

Liz Stephens presented the WCA Legislative Update regarding Wisconsin State Budget: History and What's to Come.

Resolutions:

ORDINANCE NO. 117-2012-2014  
RE: ZONING ORDINANCE  
AMENDMENT, SMITH PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the zoning classification for parcel #004-21-0906:32, an area consisting of 27.34 acres on the south side of 5<sup>th</sup> Avenue and east of County Road JJ, and described as part of Government Lot 32, Section 6, T21N, R09E, Town of Almond, is hereby changed from A20, Primary Agricultural Zoning District to A2, Agricultural Transition Zoning District.

Motion by Supervisor Jacowski, second by Supervisor Piesik for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Ordinance adopted.

RESOLUTION NO. 118-2012-2014 - AMENDED  
RE: MODIFICATION OF PENALTIES  
FOR ILLEGAL PARKING

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts and authorizes the modifications of section 5.1.3 of the Portage County Code as set forth in the following documents and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, along with written paper format to remain available in the County Clerk's office.

Motion by Supervisor O'Brien, second by Supervisor Dobratz for the adoption.

Supervisor O'Brien stated he would like to offer a technical amendment.

Chairman Idsvoog stated that this would have to be an amendment.

Motion by Supervisor Erickson, second by Supervisor Jacowski to amend the resolution and add the following to the end of the title of the resolution, "In the Portage County Code of Ordinances". Motion carried by voice vote.

Roll call vote on the amended resolution revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Amended resolution adopted.

RESOLUTION NO. 119-2012-2014 - AMENDED  
RE: ADOPTION OF UNIFORM PENALTY  
FOR VIOLATIONS OF ALCOHOL BEVERAGE  
LAW REGARDING UNDERAGE PERSONS

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts and authorizes the modifications of sections 2.12.2 and 5.1.3 of the Portage County Code as set forth in the following documents and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, along with written paper format to remain available in the County Clerk's office.

Motion by Supervisor Dobratz, second by Supervisor Potocki for the adoption.

Motion by Supervisor O'Brien, second by Supervisor Potocki to amend the resolution and add the following to the end of the title of the resolution, "In the Portage County Code of Ordinances", amend the fourth paragraph to change the word "sited" to "cited", amend the fifth paragraph to add the word "presently" after WHEREAS and at the end of the fifth paragraph add the words, "for repeat offenses as set forth above". Motion carried by voice vote.

Roll call vote on the amended resolution revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Amended resolution adopted.

RESOLUTION NO. 120-2012-2014  
RE: ESTABLISHMENT AND MODIFICATION  
OF CERTAIN CHARGES RELATING TO  
INCARCERATED PERSONS

NOW, THEREFORE, be it enacted that the Portage County Sheriff charge every sentenced prisoner in the jail who is able to pay, an amount not to exceed \$20.00 per day, plus a onetime processing fee, per incident of \$30.00.

Motion by Supervisor Potocki, second by Supervisor Dobratz for the adoption.

Chief Deputy Dan Kontos explained the charges.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 121-2012-2014  
RE: SETTING HUBER LAW FEES AND  
COSTS FOR PRISONERS' BOARD IN THE JAIL

NOW, THEREFORE, be it enacted that the Portage County Sheriff charge every prisoner granted Huber Law Privileges who is gainfully employed or receives unemployment compensation or employment training benefits while in custody in the Jail an amount not to exceed \$20.00 per day.

Motion by Supervisor O'Brien, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 122-2012-2014  
RE: AUTHORIZATION FOR CONTRACT BETWEEN  
PORTAGE COUNTY AND THE BOARD OF REGENTS  
OF THE UNIVERSITY OF WISCONSIN SYSTEM FOR  
JANUARY 1, 2013 THROUGH DECEMBER 31, 2013

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the agreement between Portage County and Board of Regents of the University of Wisconsin System attached hereto is authorized, ratified and endorsed for the fiscal period of January 1, 2013 through December 31, 2013. A contract summary form is also attached (on file in the County Clerk's office).

Motion by Supervisor Erickson, second by Supervisor O'Brien for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 123-2012-2014  
RE: AUTHORIZATION AND ACCEPTANCE OF THE  
JUVENILE COURT ALCOHOL AND OTHER DRUG  
ABUSE GRANT FROM THE STATE OF WISCONSIN  
DEPARTMENT OF HEALTH SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts the Juvenile Court Alcohol and Other Drug Abuse Grant and approves the budget adjustment to the 2013 Health and Human Services Department budget.

Motion by Supervisor Levin, second by Supervisor Mallison for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 124-2012-2014  
RE: REQUEST FOR AN ADDITIONAL EIGHT (8) HOURS PER WEEK  
TO A THIRTY-TWO (32) HOUR PER WEEK HEALTH CARE CENTER  
DEMENTIA UNIT COORDINATOR POSITION

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the request for an additional eight (8) hours per week to a thirty-two (32) hour per week Health Care Center Dementia Unit Coordinator position to be funded by the 2013 HCC Budget and a reduction in Registered Nurse staff hours;

BE IT FURTHER RESOLVED, that these additional hours are subject to Portage County's ability to finance them and will be eliminated if funding is not available.

Motion by Supervisor Piesik, second by Supervisor Krems for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 125-2012-2014  
RE: CONFIRMING THE APPOINTMENT OF ALEX BEYER  
AS PORTAGE COUNTY SOLID WASTE ADMINISTRATOR

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Alex Beyer as the part time Portage County Solid Waste Administrator effective January 16, 2013.

Motion by Supervisor Wiza, second by Supervisor Butkowski for the adoption.

Supervisor Krems stated that he was reluctant to support this resolution not knowing anything about the person being appointed because information was not provided to know his background, degree or experience in solid waste or recycling.

Supervisor Wiza stated that Mr. Beyer has a law degree.

County Executive Patty Dreier explained that Mr. Beyer went through the search and screen process; has two years experience working in hazardous waste field with Veolia Environmental Services out of Menominee Falls; has an environmental law emphasis; managing multiple contracts is a big part of this half time position; this position is 20 hours/week with a salary of \$30,056. Patty Dreier stated that with the need to manage the business, manage multiple contracts with multiple providers and municipalities, and based on the strategic plan of the Solid Waste Board and herself, this position was screened with business experience being number one and the content area of environmental solid waste recycling secondary.

Concerns were expressed over documentation not being included with the resolution.

Chairman Idsvoog suggested that in the future when confirming appointments come before the Board that résumés and supporting documentation are included.

Roll call vote revealed (21) ayes, (1) nay, Supervisor Krems, (3) excused, Supervisors Dodge, Jankowski, Steinke. Resolution adopted.

RESOLUTION NO. 126-2012-2014

RE: FINAL RESOLUTION

Motion by Supervisor Wiza, second by Supervisor Dobratz for the adoption. Motion carried by voice vote.

Motion by Supervisor O'Brien, second by Supervisor Levin to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: January 24, 2013

ORDINANCE NO. 117-2012-2014

RE: ZONING ORDINANCE AMENDMENT, SMITH PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Arlyn and Carol Smith, Owners, request to amend the Portage County Zoning Ordinance by changing the zoning classification of an area consisting of 27.32 acres lying on the south side of 5<sup>th</sup> Avenue and east of County Road JJ, and described as part of Government Lot 32, Section 6, T21N, R09E (parcel #004-21-0906:32), Town of Almond, from A20, Primary Agricultural Zoning District to A2, Agricultural Transition Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room 5 of the Portage County Annex on December 18, 2012 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the December 18, 2012 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

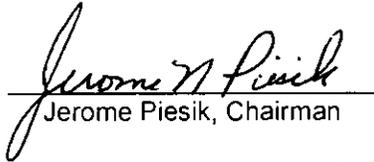
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The zoning classification for parcel #004-21-0906:32, an area consisting of 27.34 acres on the south side of 5<sup>th</sup> Avenue and east of County Road JJ, and described as part of Government Lot 32, Section 6, T21N, R09E, Town of Almond, is hereby changed from A20, Primary Agricultural Zoning District to A2, Agricultural Transition Zoning District.

Dated this 15<sup>th</sup> day of January, 2013.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

EXCUSED  
Leif Erickson, Member

  
Marion Bud Flood, Member

  
Barry Jacowski, Member

  
Stan Potocki, Member

RESOLUTION NO. 118-2012-2014 Amended

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: MODIFICATION OF PENALTIES FOR ILLEGAL PARKING IN THE PORTAGE COUNTY CODE OF ORDINANCES;

WHEREAS, section 2.16 of the Code of Ordinances adopts the state law regarding the regulation of traffic, including restrictions on stopping, standing, and parking; and

WHEREAS, no penalty is provided for handicapped parking violations; and

WHEREAS, certain technical modifications are needed to bring the ordinance in line with state law and improve clarity; and

WHEREAS, certain modifications to the forfeiture amount will create a more uniform penalty for violations;

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts and authorizes the modifications of section 5.1.3 of the Portage County Code as set forth in the following documents and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, along with written paper format to remain available in the County Clerk's office.

DATED THIS 15<sup>TH</sup> DAY OF JANUARY, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Aye  
Don Jankowski, Chair

Aye  
Dale O'Brien, Vice Chair

Aye  
James Zdroik

Aye  
Dan Dobratz

Aye  
Bo DeDeker

RESOLUTION NO. 119-2012-2014 Amended

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: ADOPTION OF UNIFORM PENALTY FOR VIOLATIONS OF ALCOHOL BEVERAGE LAW REGARDING UNDERAGE PERSONS IN THE PORTAGE COUNTY CODE OF ORDINANCES;

WHEREAS, illegal underage consumption of alcohol at large social gatherings presents a particular danger to the general public as well as the involved youth, additionally presenting significant problems for law enforcement to adequately deal with; and

WHEREAS, section 2.17 of the Code of Ordinances adopts state law regarding alcohol beverages as well as facilitating the illegal underage consumption of alcohol, including facilitating the illegal underage consumption of alcohol; and

WHEREAS, section 2.12.2 of the Code of Ordinances also prohibits facilitating the illegal underage consumption of alcohol, which provides a different penalty; and

WHEREAS, multiple violations of section 125.07 of the statutes cannot be properly enforced when cited under section 2.12.2 of the Code of Ordinances; and

WHEREAS, presently section 5.1.3 of the Code of Ordinances provides for a penalty generally inconsistent with the penalties found in state law for repeat offenses as set forth above;

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts and authorizes the modifications of sections 2.12.2 and 5.1.3 of the Portage County Code as set forth in the following documents and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, along with written paper format to remain available in the County Clerk's office.

DATED THIS 15<sup>TH</sup> DAY OF JANUARY, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Aye  
Don Jankowski, Chair

Aye  
Dale O'Brien, Vice Chair

Aye  
James Zdroik

Aye  
Dan Dobratz

Aye  
Bo DeDeker

RESOLUTION NO. 120-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: ESTABLISHMENT AND MODIFICATION OF CERTAIN CHARGES RELATING TO INCARCERATED PERSONS:

WHEREAS, by law, under section 302.372 (2) of the Wisconsin statutes, persons sentenced to the County Jail are responsible for paying for the cost of their incarceration and authorizes the enactment of this ordinance to allow the charging and collection of such fees, and

WHEREAS, Portage County Sheriff's Office shall investigate the financial status of each person so confined, and

WHEREAS, The Wisconsin Legislature has established that every prisoner so confined and determined able to pay while in the Jail may be liable for charges not to exceed the full per-person maintenance and cost of the prisoner's board in the jail, plus the costs to investigate the financial status of the prisoner and the expenses of collection, as fixed by the County Board after passage of a county ordinance; and

WHEREAS, the Portage County Sheriff has recommended that the cost of a prisoner's board in the jail be \$20.00 per day plus a onetime processing fee of \$30.00 per incident, and

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, be it enacted that the Portage County Sheriff charge every sentenced prisoner in the jail who is able to pay, an amount not to exceed \$20.00 per day, plus a onetime processing fee, per incident of \$30.00.

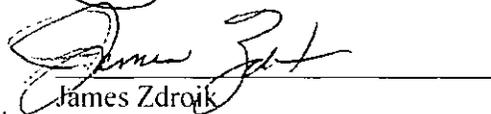
DATED THIS 15<sup>TH</sup> DAY OF JANUARY, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
Don Jankowski, Chair

  
Dale O'Brien, Vice Chair

  
James Zdrojok

  
Dan Dobratz

  
Bo DeDeker

RESOLUTION NO. 121-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: SETTING HUBER LAW FEES AND COSTS FOR PRISONERS' BOARD IN THE JAIL

WHEREAS, section 303 .08 permits any eligible person sentenced to the County Jail for a crime, non-payment of a fine or forfeiture, or contempt of court, may be granted the privilege of leaving the jail during necessary and reasonable hours, for, among other reasons, seeking employment or engaging in employment training or working in employment; and

WHEREAS, Portage County Sheriff's Office has provided Huber Law privileges to prisoners who have been granted such privileges by the court; and

WHEREAS, The Wisconsin Legislature has established that every prisoner who is gainfully employed or who received unemployment compensation or employment training benefits while in custody in the jail may be liable for charges not to exceed the full per-person maintenance and cost of the prisoner's board in the jail as fixed by the County Board after passage of a county ordinance, as per SS 302.372(2); and

WHEREAS, the Portage County Sheriff has recommended that the per-person maintenance and cost of a prisoner's board in the Jail be \$20.00 per day;

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, be it enacted that the Portage County Sheriff charge every prisoner granted Huber Law Privileges who is gainfully employed or receives unemployment compensation or employment training benefits while in custody in the Jail an amount not to exceed \$20.00 per day.

DATED THIS 15<sup>TH</sup> DAY OF JANUARY, 2013.

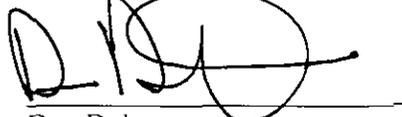
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
Don Jankowski, Chair

  
Dale O'Brien, Vice Chair

  
James Zdroik

  
Dan Dobratz

  
Bo DeDeker

RESOLUTION # 122-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE BOARD OF SUPERVISORS:

**RE: Authorization for Contract between Portage County and the Board of Regents of the University of Wisconsin System for January 1, 2013 through December 31, 2013.**

**WHEREAS**, in order to comply with the Portage County Purchasing Ordinance 3.7.12 Large Scale Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract over \$100,000 must also be approved by resolution of the County Board, and

**WHEREAS**, Portage County (County), pursuant to the authority vested in the Agriculture and Extension Education Committee by Sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes, and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin-Extension, Cooperative Extension Division (Extension) agrees to conduct Cooperative Extension programs in Portage County; and

**WHEREAS**, Extension provides educational programs in agriculture, community and economic development, family living and 4-H youth development to meet local needs which engage people and their communities in positive change where they live and work; and

**WHEREAS**, as a result of Extension programming Portage County receives the additional benefit of inclusion in the federal grant funded Wisconsin Nutrition Education/SNAP Ed program; and

**WHEREAS**, Extension agrees to provide staff with specialist support, research, technology, grant writing, publications, program evaluation, and professional development to carry out Extension programming in the county; and

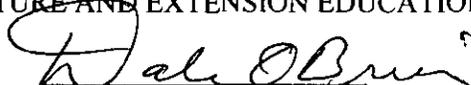
**FISCAL NOTE**, the professional positions included in this contract for the fiscal period of January 1, 2013 through December 31, 2013 Extension agrees to provide \$176,333 and the County agrees to provide \$111,821 for salaries and fringe benefits which have already been budgeted by the County for the 2013 fiscal year. The County share has been budgeted so this resolution is not a budget adjustment and needs a majority vote for passage.

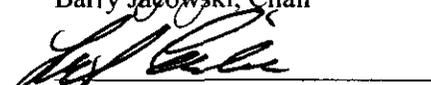
**NOW, THEREFORE BE IT RESOLVED** by the Portage County Board of Supervisors that the agreement between Portage County and Board of Regents of the University of Wisconsin System attached hereto is authorized, ratified and endorsed for the fiscal period of January 1, 2013 through December 31, 2013. A Contract Summary form is also attached.

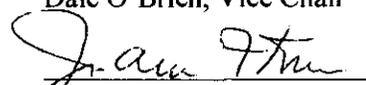
Dated this 15<sup>th</sup> day of January, 2013.

PORTAGE COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

  
Barry Jacowski, Chair

  
Dale O'Brien, Vice Chair

  
Leif Erickson

  
Jim Krems

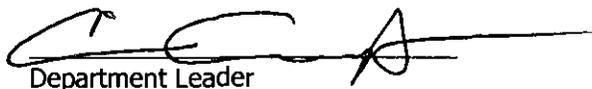
  
Kelley Steinke

# Portage County Contract Summary Form

1. County Department: UW-Extension
2. Department Administrative Point of Contact:  
Connie Creighton, 817 Whiting Avenue, Stevens Point, WI 54481; 715-346-1320
3. Contracted Business of Agency Name and Address:  
Board of Regents of the University of Wisconsin System  
1860 Van Hise Hall, 1220 Linden Drive, Madison, WI 53706
4. Business Point of Contact:  
Howard Fenton, Accountant, Office of Budget & Fiscal Operations, Cooperative Extension, 623  
Extension Building, 432 N. Lake Street, Madison, WI 53706-1498;  
608-263-0758
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved): The contract is a purchase of services agreement in which the County agrees to reimburse the UW-Extension for services delivered in the four program areas: 4-H and Youth Development (Youth & Adult Leadership Development, 4-H Community Club Program, Prevention Education for Youth, Community Service & Volunteerism, Career Education); Agriculture and Agriculture Business (Commercial Vegetable Production, Vegetable Crop Nutrient Requirements, Irrigation Management, Horticulture Education); Community, Natural Resource and Economic Development (Local Government Education, Community and Economic Development, Land Use Education, Sustainability Resources); Family Living Programs (Managing Family Finances, Promoting Healthy Food and Lifestyle Choices, Strengthening Family Relationships, Community Leadership Development).
6. The agreement specifies the dollar amount the County will pay for salaries and fringe benefits for the term of the contract. It specifies billing terms, their amounts and timing.
7. Justification (What conditions mandate that this work be done): This contract is for Portage County pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes, and Board of Regents of the University of Wisconsin System. It continues the funding partnership between Extension and Portage County Government.
8. Amount of the contract: \$111,821
9. Term of the contract: January 1, 2013 through December 31, 2013
10. Contract start date: January 1, 2013
11. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Funding is appropriated funds approved in UW-Extension 2013 fiscal year budget. Sixty percent of UW-Extension contracted staff salaries and fringes are covered by state and 40% by Portage County.
12. Type of contract (new, amended or renewal): Renewal
13. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): This is not a service where a bidding process is used.
14. Does the contract require subcontracts: No
15. Does the contract require work from other county departments: No
16. Has the contract been approved by the County Executive and Finance Department (where necessary):  
NA
17. Does the contract comply with county purchasing policy: Yes
18. Does the contract comply with county finance policy: Yes
19. Does the contract comply with county ethics policy: Yes
20. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): The original, fully executed contract is filed in the Portage County UW-Extension office, 817 Whiting Avenue, Stevens Point, WI 54481.
21. If necessary, has a budget adjustment form been submitted to Finance: NA

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Leader

\_\_\_\_\_  
Contract Administrator (if different than Dept. Leader)

1-3-13  
Date

\_\_\_\_\_  
Date

RESOLUTION NO. 123-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: AUTHORIZATION AND ACCEPTANCE OF THE JUVENILE COURT ALCOHOL AND OTHER DRUG ABUSE GRANT FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES

WHEREAS, the 2013 annual county budget was submitted to the County Board in October of 2012 and later adopted on November 1, 2012; and

WHEREAS, in December 2012, the Department of Health Services notified Portage County Health and Human Services Department that they would be receiving \$128,716 for the Juvenile Court Alcohol and Other Drug Abuse Grant after the budget was adopted; and

WHEREAS, this late notification from the state requires a budget adjustment to the 2013 county budget in the amount of \$108,078 as shown in the attachment; and

WHEREAS, Health and Human Services is not expected to receive these funds after 2013, therefore, the department has budgeted these funds for one-time and high cost expenses that will pay for AODA related services; and

WHEREAS, in order to comply with Portage County Fiscal Ordinance 3.8.14 Grant Application and Acceptance, any grant acceptance in excess of \$50,000 shall be subject to County Board consideration before acceptance; and

WHEREAS, in order to comply with Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires county Executive governing and finance committee approval, and 2/3 super majority of the County Board.

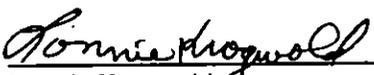
FISCAL NOTE: This resolution increases the HHS budget by \$108,078 as shown in the attachment. This resolution requires a 2/3 supermajority vote of the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts the Juvenile Court Alcohol and Other Drug Abuse Grant and approves the budget adjustment to the 2013 Health and Human Services Department budget.

DATED THIS 15<sup>TH</sup> DAY OF JANUARY 2013.

PORTAGE COUNTY HEALTH AND HUMAN SERVICES COMMITTEE

  
\_\_\_\_\_  
Sam Levin, Vice-Chair

  
\_\_\_\_\_  
Lonnie Krogwald

Excused  
\_\_\_\_\_  
Jeanne Dodge, Chair

  
\_\_\_\_\_  
Scott Winn

Excused  
Dan Dobratz

Gene Numsen  
Dr. Gene Numsen, Citizen

Joanne Suomi  
Joanne Suomi

Nancy Prince  
Nancy Prince, Citizen

Janis Borski  
Janis Borski, Citizen

PORTAGE COUNTY FINANCE COMMITTEE.

Lonnie Krogwold  
Lonnie Krogwold, Chair

James Gifford  
James Gifford, Vice-Chair

Perry Pazdernik  
Perry Pazdernik

Alan Haga Jr.  
Alan Haga Jr.

Jeanne Dodge  
Jeanne Dodge

124-2012-2014

RESOLUTION NO.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: REQUEST FOR AN ADDITIONAL EIGHT (8) HOURS PER WEEK TO A THIRTY-TWO (32) HOUR PER WEEK HEALTH CARE CENTER DEMENTIA UNIT COORDINATOR POSITION

WHEREAS, the Dementia Unit Coordinator Position is being modified to include a weekend rotation at the Health Care Center to provide weekend management; and

WHEREAS, the department has managed this by scheduling a registered nurse as weekend charge by paying a charge differential, and straight time overtime and time and a half overtime for hours exceeding 40 hour work week; and

WHEREAS, the department has requested an additional eight(8) permanent hours be added to the HCC – Dementia Unit Coordinator position at a cost of between \$13,025 - \$16,645; and

WHEREAS, the department requests additional funding for an additional eight (8) hours per week in its 2013 budget for Nursing Administration Manager hours and a corresponding reduction in funding for Registered Nursing staff hours; and

WHEREAS, the Health Care Center Board evaluated this staff request for need and justification on December 19, 2012 and recommend the additional hours be approved; and

WHEREAS, Human Resource Policy 3.11.5.1, section C states that any position that is requested to have ten (10) or more hours added or where the total cost including benefits of the increase is \$5,000 or more shall be treated as a new position request; and

WHEREAS, a simple majority vote of the County Board members being present will be required for final approval.

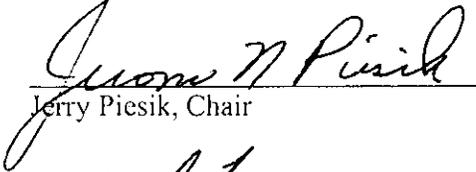
FISCAL NOTE: This authorization does not require any additional funds or appropriation, as it has been appropriated in the 2013 budget. The cost of the additional hours will be supported by a reduction in hours in other Registered Nurse positions.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the request for an additional eight (8) hours per week to a thirty-two (32) hour per week Health Care Center Dementia Unit Coordinator position to be funded by the 2013 HCC Budget and a reduction in Registered Nurse staff hours;

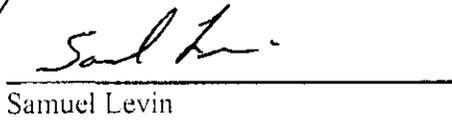
BE IT FURTHER RESOLVED, that these additional hours are subject to Portage County's ability to finance them and will be eliminated if funding is not available.

Dated this 15th day of January 2013.

Respectfully submitted,  
Portage County Health Care Center Committee

  
Jerry Piesik, Chair

  
Marion 'Bud' Flood, Vice Chair

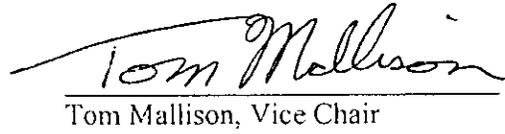
  
Samuel Levin

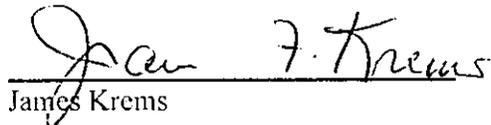
  
Kelley Steinke

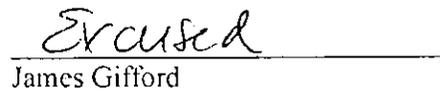
  
Tom Mallison

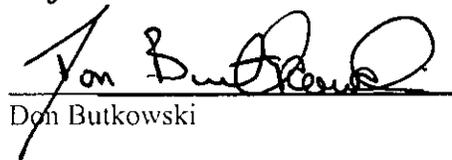
Portage County Human Resources Committee

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
James Gifford

  
Don Butkowski

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: Confirming the Appointment of Alex Beyer as Portage County Solid Waste Administrator.

WHEREAS, County Board Resolution number 215-2010-2012 supported the appointment of a Part-time Solid Waste Administrator position to be filled by a Limited Term Employee; and

WHEREAS, the Part-time Solid Waste Department Administrator position is vacant due to resignation of the current Limited Term Solid Waste Administrator; and

WHEREAS, the Portage County Executive has the statutory authority to make an appointment to fill this department head position, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 59.17 (2)(br), Wis. Stats.; and

WHEREAS, after advertising the position and interviewing candidates, the Portage County Executive has appointed Alex Beyer to be the part-time Portage County Solid Waste Administrator effective January 16, 2013; and

WHEREAS, the Solid Waste Management Board has reviewed and supported the part-time Solid Waste Administrator position and supports the appointment.

FISCAL NOTE: This resolution itself does not require any additional appropriation to the 2013 budget.

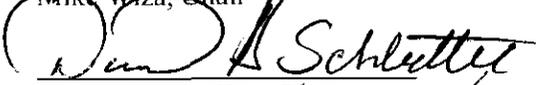
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Alex Beyer as the part time Portage County Solid Waste Administrator effective January 16, 2013.

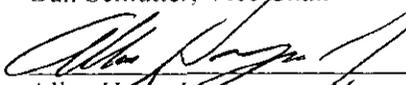
Dated this 15<sup>th</sup> day of January, 2013.

Respectfully submitted,

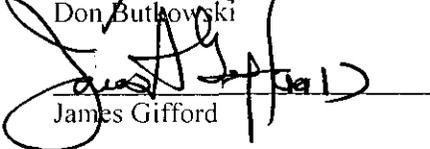
PORTAGE COUNTY SOLID WASTE MANAGEMENT BOARD

  
Mike Wiza, Chair

  
Dan Schlutter, Vice Chair

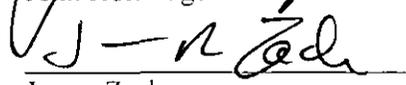
  
Allen Haga, Jr.

  
Don Butkowsky

  
James Gifford

excused  
Jeff Presley

  
John Holdridge

  
James Zach

excused  
Tom Mallison

FINAL RESOLUTION NO.

126-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 15<sup>th</sup> day of January, 2013.

Respectfully submitted,  
Supervisor Don Butkowski

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

February 19, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by Deputy County Clerk Kathleen Genovese revealed (22) present, (2) excused,  
Supervisors Gifford, Jankowski, (1) absent Supervisor Presley.  
All present saluted the flag.  
Invocation by Supervisor Allen Haga.  
Motion by Supervisor Krogwold, second by Supervisor Pazdernik to approve the January 15, 2013  
County Board meeting minutes. Motion carried by voice vote.

Correspondence

Memorandum from the Wisconsin Counties Association regarding the 2013 WCA Regional  
Legislative Meetings.

Top Health Newsletter for February was distributed.

Supervisor Wiza introduced Alex Beyer, Solid Waste Administrator.

Public Notice Agenda Items

None

Public Comments

None

(enter Supervisor Presley)

Presentations:

Shelley Fulla, Baker Tilly Senior Manager, gave an update on ERP Selection Project.

Resolutions:

ORDINANCE NO. 127-2012-2014

RE: ZONING ORDINANCE

AMENDMENT, DOMASZEK PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact  
and ordain as follows: The zoning classification for parcel #026-24-1007-09, an area approximately 39.028  
acres lying south of County Road Z and east of Cary Ridge Road, and described as part of the NE ¼ of the  
SW ¼, Section 7, T24N, R10E, Town of New Hope, is hereby changed from A1, Exclusive Agricultural  
Zoning District to A20, Primary Agricultural Zoning District.

Motion by Supervisor Potocki, second by Supervisor Flood for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Gifford, Jankowski. Ordinance  
adopted.

RESOLUTION NO. 128-2012-2014  
RE: AUTHORIZING A 2012 BUDGET  
ADJUSTMENT FOR HEALTH AND HUMAN  
SERVICES HIGH COST ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$527,626 to properly adjust the 2012 budget for the Health and Human Service high cost accounts.

Motion by Supervisor Dodge, second by Supervisor Haga for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Gifford, Jankowski. Resolution adopted.

RESOLUTION NO. 129-2012-2014  
RE: AUTHORIZING A 2012 BUDGET  
ADJUSTMENT FOR ELECTION  
KNOWN BUDGET DEFICIT

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes a budget adjustment of \$26,000 to properly close the 2012 budget for the County Clerk's Office.

Motion by Supervisor Steinke, second by Supervisor Wiza for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Gifford, Jankowski. Resolution adopted.

ORDINANCE NO. 130-2012-2014  
RE: AMENDING SECTION 3.1.47 OF THE STRUCTURES  
AND RESPONSIBILITIES OF THE PORTAGE COUNTY  
CODE OF ORDINANCES ESTABLISHING A PROCEDURE  
WHEREBY A COUNTY BOARD SUPERVISOR MAY RECEIVE  
A PER DIEM PAYMENT FOR WISCONSIN COUNTIES  
ASSOCIATION (WCA) COMMITTEE AND BOARD MEETINGS  
WHERE THE MEETING HAS NO PHYSICAL MEETING  
LOCATION AND REQUIRES A TELEPHONE CONFERENCE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts and amends Section 3.1.47 of the Structures and Responsibilities Portage County Code of Ordinances establishing a procedure whereby a County Board Supervisor may receive a Per Diem payment for WCA Committee and Board meetings where the meeting has no physical meeting location and requires a telephone conference.

Motion by Supervisor Pazdernik, second by Supervisor Presley for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Gifford, Jankowski. Ordinance adopted.

RESOLUTION NO. 131-2012-2014  
RE: AUTHORIZATION OF DAY REPORT PROGRAM  
AND RELATED SERVICES, AND EXTENSION OF  
CONTRACTUAL SERVICES BETWEEN PORTAGE  
COUNTY AND ATTIC CORRECTIONAL SERVICES, INC.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that Day Report and related services for offenders deemed appropriate for community supervision is authorized, ratified, and endorsed.

BE IT FURTHER RESOLVED by the Portage County Board of Supervisors that a contract extension, in the amount of \$195,179.30, for Day Report and related services between Portage County and

Attic Correctional Services, Inc. for the period March 1, 2013 through December 31, 2013, attached hereto, (on file in the County Clerk's Office) is authorized, ratified, and endorsed.

Motion by Supervisor Wiza, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Gifford, Jankowski. Resolution adopted.

RESOLUTION NO. 132-2012-2014  
RE: AUTHORIZING, APPROVING, RATIFYING AND FUNDING  
DEPARTMENTAL MOVEMENT FOR THE FOLLOWING  
COUNTY DEPARTMENTS AND DIVISIONS: CHILD SUPPORT  
DIVISION, AGRICULTURE AND EXTENSION DEPARTMENT,  
HUMAN RESOURCES DEPARTMENT AND OFFICE  
OF THE CORPORATION COUNSEL FOR 2013

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the attached schedule (on file in the County Clerk's Office) and fiscal note funding are hereby authorized, approved and ratified for the space movements of the Child Support Division, Agriculture and Extension Department, Human Resources Department and Office of the Corporation Counsel as listed for 2013.

County Executive Patty Dreier explained the need for the movement of the offices and answered questions regarding the budget adjustment.

Motion by Supervisor Mallison, second by Supervisor Dodge for the adoption.

Roll call vote revealed (19) ayes, (4) nays, Supervisors DeDeker, Erickson, Krems, Presley, (2) excused, Supervisors Gifford, Jankowski. Resolution adopted.

RESOLUTION NO. 133-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Dobratz, second by Supervisor Zdroik for the adoption. Motion carried by voice vote.

Motion by Supervisor Haga, second by Supervisor Potocki to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF PORTAGE)

I, Kathleen Genovese, Deputy County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

KATHLEEN GENOVESE  
Portage County Deputy County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: February 28, 2013

RESOLUTION NO. \_\_\_\_\_

RE: ZONING ORDINANCE AMENDMENT, DOMASZEK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Terrance and Sharon Domaszek, Owners, and Thomas Trzinski – Lampert-Lee & Associates, Agent, request to amend the Portage County Zoning Ordinance by changing the zoning classification of an area approximately 39.028 acres lying south of County Road Z and east of Cary Ridge Road, and described as part of the NE ¼ of the SW ¼, Section 7, T24N, R10E (parcel #026-24-1007-09), Town of New Hope, from A1, Exclusive Agricultural Zoning District to A20, Primary Agricultural Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room 5 of the Portage County Annex on January 22, 2013 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the January 22, 2013 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

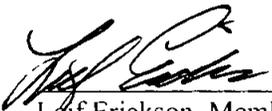
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

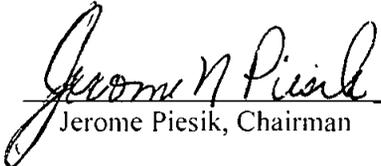
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The zoning classification for parcel #026-24-1007-09, an area approximately 39.028 acres lying south of County Road Z and east of Cary Ridge Road, and described as part of the NE ¼ of the SW ¼, Section 7, T24N, R10E, Town of New Hope, is hereby changed from A1, Exclusive Agricultural Zoning District to A20, Primary Agricultural Zoning District.

Dated this 19<sup>th</sup> day of February, 2013.

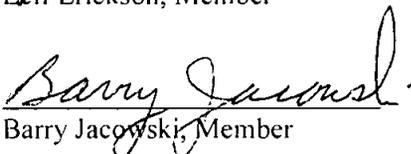
Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Leaf Erickson, Member

  
Jerome Piesik, Chairman

  
Marion Bud Flood, Member

  
Barry Jacowski, Member

  
Stan Potocki, Member

RESOLUTION NUMBER: 128-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: Authorizing a 2012 Budget Adjustment for Health and Human Services High Cost Accounts

WHEREAS, Health and Human Services has projected that the actual expenditures in the high cost accounts will exceed the budgeted amount by \$527,626, and

WHEREAS, Health and Human Services has projected an estimated budget deficit of \$150,253 in High Cost Accounts for 2012, and

WHEREAS, the capricious nature of emergency detentions, mental health inpatient bed days and children out-of-home placements makes budgeting for these expenditures difficult, and

WHEREAS, Health and Human Services is responsible for providing the necessary mental health, including inpatient psychiatric services, developmental disability, alcohol and other drug abuse services and children's out-of-home care to the extent required in ch. 51, ch.48 and ch. 938 Wis Stats., and

WHEREAS, in order to meet the shortfall in the 2012 budget, Health and Human Services will require the use of fund balance designated for high cost expenses in the amount of \$150,253, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board.

FISCAL NOTE: This authorization will not formally amend the 2012 Health and Human Services High Cost budget and the deficit will be properly closed using the designated fund balance for high cost expenses. This resolution to equalize the budget requires 2/3 supermajority vote of the County Board pursuant to Portage County Code Section 3.8.8.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$527,626 to properly adjust the 2012 budget for the Health and Human Service high cost accounts.

DATED THIS 19<sup>TH</sup> DAY OF FEBRUARY, 2013.

RESPECTFULLY SUBMITTED,

**PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD**

Excused

Jeanne Dodge, (Chair)

Lonnie Krogwold

Lonnie Krogwold

Joanne Suomi

Joanne Suomi

Janis Borski

Janis Borski

Dr. Gene Numsen

Dr. Gene Numsen

Sam Levin

Sam Levin (Vice Chair)

Scott Wirth

Scott Wirth

Dan Dobratz

Dan Dobratz

Excused

Nancy Prince

**PORTAGE COUNTY FINANCE COMMITTEE**

Lonnie Krogwold

Lonnie Krogwold (Chair)

James Gifford

James Gifford (Vice Chair)

Jeanne Dodge

Jeanne Dodge

Excused

Perry Pazdernik

Al Haga

Al Haga

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: AUTHORIZING A 2012 BUDGET ADJUSTMENT FOR ELECTION KNOWN BUDGET DEFICIT

WHEREAS, the County Clerk's Office has projected an estimated budget deficit of \$26,000 for 2012 which is a result of the unanticipated primary recall election in May of 2012 and increased voter turnout for other elections in 2012; and

WHEREAS, the County Clerk's Office could not have reasonably anticipated the need for these additional election costs; and

WHEREAS, the Government Accountability Board had ordered the recall election(s) for Governor and Lieutenant Government based on the filed recall petitions requiring County Clerks in the State of Wisconsin to comply with Wisconsin State Statutes in holding the additional election; and

WHEREAS, in order to meet the shortfall in the 2012 budget, the County Clerk budget will require the use of additional fund balance designated for election related expenses in the amount of \$26,000; and

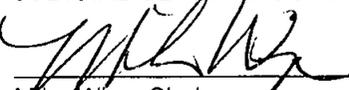
WHEREAS, in order to comply with Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and Finance Committee approval, and 2/3 supermajority vote of the County Board.

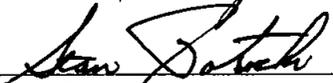
FISCAL NOTE: This authorization will not formally amend the 2012 Elections budget and the deficit will be properly closed using the designated fund balance for election expenses. This resolution to equalize the budget requires 2/3 supermajority vote of the County Board pursuant to Portage County Code Section 3.8.8.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes a budget adjustment of \$26,000 to properly close the 2012 budget for the County Clerk's Office.

Dated this 19<sup>th</sup> day of February, 2013.

Respectfully submitted,  
JUDICIAL GENERAL GOVERNMENT COMMITTEE

  
Mike Wiza, Chair

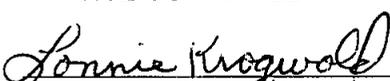
  
Stan Potocki

  
Leif Erickson

  
Jeff Presley

  
Kelley Stehke

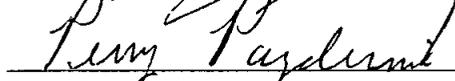
FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford

excused  
Jeanne Dodge

  
Allen Haga Jr.

  
Perry Pazdernik

Resolution No.

RE: Amending Section 3.1.47 of the Structures and Responsibilities of the Portage County Code of Ordinances establishing a procedure whereby a County Board Supervisor may receive a Per Diem payment for Wisconsin Counties Association (WCA) Committee and Board meetings where the meeting has no physical meeting location and requires a telephone conference

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors continues to review its internal legislative policies to increase the efficiency and effectiveness of county government; and

WHEREAS, a provision allowing a Supervisor to request a per diem in this circumstance will encourage participation in WCA activities, furthering representation by Portage County in state-wide WCA activities.

FISCAL NOTE: No appropriation of funds is required for this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts and amends Section 3.1.47 of the Structures and Responsibilities Portage County Code of Ordinances establishing a procedure whereby a County Board Supervisor may receive a Per Diem payment for WCA Committee and Board meetings where the meeting has no physical meeting location and requires a telephone conference.

Dated this 19<sup>th</sup> day of February, 2013.

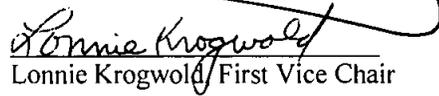
Respectfully Submitted,

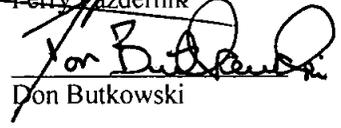
EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Idsvog, Chair

  
Perry Pizdernik

  
James Zdroik

  
Lonnie Krogwold, First Vice Chair

  
Don Butkowski

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: Authorization of Day Report Program and Related Services, and Extension of Contractual Services Between Portage County and Attic Correctional Services, Inc.

WHEREAS, Portage County offenders who are subject to Day Report supervision, assessments and early intervention services may respond more favorably to conditions of bond and legal supervision; and

WHEREAS, Day Report and related services may negate the need for incarceration and more stringent or costly measures in the justice system; and

WHEREAS, Attic Correctional Services, Inc. has provided contracted Day Report and intervention services to Portage County from 2001 through 2012; and

WHEREAS, Portage County will benefit from the ongoing, consistent provision of services to offenders through the remainder of 2013; and

WHEREAS, these services improve public safety and accountability in a cost effective and efficient manner; and

WHEREAS, in order to comply with Portage County Purchasing Ordinance 3.7.12 Contracts and Leases, all leases or contracts for services exceeding \$25,000.00 must have governing committee approval; furthermore, any contract over \$100,000.00 must also be approved by resolution of the County Board.

\*FISCAL NOTE: Contractual services in the amount of \$195,179.30 are budgeted and available in the 2013 Justice Programs Department Professional Services account number 10-21-52710-006-210-0000 (as an extension of the already authorized contract for services for Attic Correctional Services, Inc.)

\*ADMINISTRATIVE NOTE: Contracts for professional services will continue to be administered by the Director of Justice Programs with approval of the County Executive.

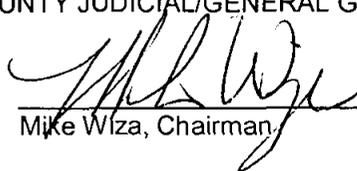
NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that Day Report and related services for offenders deemed appropriate for community supervision is authorized, ratified, and endorsed.

BE IT FURTHER RESOLVED by the Portage County Board of Supervisors that a contract extension, in the amount of \$195,179.30, for Day Report and related services between Portage County and Attic Correctional Services, Inc. for the period March 1, 2013 through December 31, 2013, attached hereto, is authorized, ratified, and endorsed.

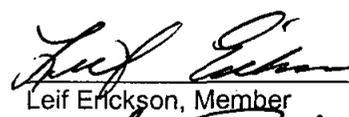
Dated this 19<sup>th</sup> day of February, 2013.

Respectfully submitted,

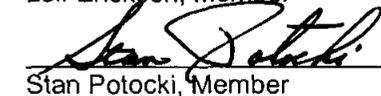
PORTAGE COUNTY JUDICIAL/GENERAL GOVERNMENT COMMITTEE

  
Mike Wiza, Chairman

  
Jeff Presley, Member

  
Leif Erickson, Member

  
Kelley Steinke, Member

  
Stan Potocki, Member

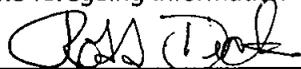
## Portage County Contract Summary Form

1. County Department: Justice Programs Department
2. Department Administrative Point of Contact (name address and phone):  
Ross Dick - 1462 Strongs Avenue - Stevens Point, WI 54481 - (715)346-1342
3. Contracted Business of Agency Name and Address:  
Attic Correctional Services, Inc. - 107 Fourth Street - Baraboo, WI 53913
4. Business Point of Contact (name address and phone):  
Karla Kampion, Northern Division Administrative Manager - 107 Fourth Street - Baraboo, WI 53913 - (608)356-4460 ext. 2
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
This ten-month contract spans March 1<sup>st</sup> to December 31<sup>st</sup> —the remainder of 2013— and is an extension of the existing contract for service. Attic Correctional Services has provided services to Portage County for the past decade. Attic operates the Day Report Center and delivers monitoring and programming of arrestees, particularly those hampered by alcohol and drug problems. Their client base covers the range from Pre-Trial offenders to Post-Sentence offenders, and also those being monitored on the basis of Deferred Prosecution Agreements. Contracted services cover the processing of referrals from the Courts, District Attorney, Sheriff's Department (Home Detention Program/electronic monitoring) and Community Corrections (i.e. - Probation & Parole Office). Clients may be required to report regularly to the Day Report Center, as well as undergo assessments, engage in 1:1 counseling, and participate in group educational sessions. Urine screening and monitoring of other court-imposed conditions are routine elements of programming. The Day Report Center is open seven days a week, both mornings and afternoon/evenings.
6. Justification (What conditions mandate that this work be done):  
The services provided by Attic help to ensure that defendants comply with established conditions of bond, in particular, the abuse of alcohol and legal/illegal drugs. For Pre-Trial offenders, Attic services may provide "early intervention" with substance abuse issues and lessen the need for more intensive intervention at a later date. For Post-Sentence offenders, compliance with court-imposed conditions is monitored. Clients who adhere to conditions, participate in programming and otherwise demonstrate their willingness to address an underlying problem may be more suitable for community supervision, thus lessening the need for incarceration and adversarial treatment.
7. Amount of the contract: \$195,179.30. This contract amount —plus the January and February contract extensions— total \$234,215.16, the same sum that was paid for Attic services in 2012.
8. Term of the contract: Ten months (through 12/31/13)
9. Contract start date: March 1<sup>st</sup>, 2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise):  
Appropriated funds.

11. Type of contract (new, amended or renewal): Renewal of contract. The contract format was generated last year by the Portage County Corporation Counsel. Service delivery was maintained at the end of 2012 by means of a short-term contract extension, which will expire on February 28, 2013.
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):  
The **2012** contract was the subject of a Request For Proposal in August, 2011, and the 2013 contract maintains the same level of service at the same cost. Attic Correctional Services, Inc. is well-established in the field of offender services, monitoring and treatment. They were uniquely positioned to provide the requested services because of their 35 years of experience in this sector and our previous utilization of them.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments:  
Attic relies on various County Departments for referral information and updates on clients' legal status. Indirect oversight of Attic staff comes from the Justice Programs Department. The staff in the Day Report Center routinely handles client data generated by the Circuit Courts, District Attorney's Office, Clerk of Courts and Sheriff's Department in order to develop appropriate case plans and provide necessary feedback. It is sometimes necessary for Day Report staff to summon Sheriff's Department personnel to take custody of Day Report violators.
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Office of the Justice Programs Director.
20. If necessary, has a budget adjustment form been submitted to Finance:

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
 \_\_\_\_\_  
 Department Head

Feb. 11, 2013  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
 Date

RESOLUTION NO. 132-2012-2014

RE: AUTHORIZING, APPROVING, RATIFYING AND FUNDING DEPARTMENTAL MOVEMENT FOR THE FOLLOWING COUNTY DEPARTMENTS AND DIVISIONS: CHILD SUPPORT DIVISION, AGRICULTURE AND EXTENSION DEPARTMENT, HUMAN RESOURCES DEPARTMENT AND OFFICE OF THE CORPORATION COUNSEL FOR 2013

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS it has been determined that a significant and immediate need exists for the movement of the above-listed departments and division in 2013 according to the attached schedule; and

WHEREAS the schedule will ensure greater efficiencies in county operations in that the Division of Child Support will become co-located with its oversight Department in Portage County Health and Human Services and the movement of the other departments will centralize county functions in the county annex building; and

WHEREAS the results of the scheduled moves will create user-friendly courthouse space for Child Support and attorneys to meet with their clients on the first floor of the courthouse; and

WHEREAS the movement costs relative to the schedule are one-time costs which were not included in the annual budget and have only received preliminary approval in late 2012 and early 2013; and

WHEREAS space allocation was only made possible by the recent losses of leasehold for the USDA and the Golden Sands in the courthouse annex.

FISCAL NOTE: This project will require a transfer from the Contingency Fund to the Capital Improvements Fund in an amount not to exceed \$272,250. Only the amount that is actually spent will be transferred. A budget adjustment in the amount of \$272,250 will be made in both the Contingency Fund budget and the Capital Improvements Fund budget to appropriate the funding as follows:

#10-89-49300-100-000-0000	\$272,250
#10-89-59240-000-998-0000	\$272,250
#47-95-49299-000-000-0000	\$272,250
#47-95-57000-011-817-0023	\$186,250
#47-95-57000-011-840-0023	\$ 86,000

This is a budget adjustment/contingency fund allocation requiring a 2/3 vote of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the attached schedule and fiscal note funding are hereby authorized, approved and ratified for the space movements of the Child Support Division, Agriculture and Extension Department, Human Resources Department and Office of the Corporation Counsel as listed for 2013.

Dated: February 19, 2013.

Respectfully submitted,

PORTAGE COUNTY FINANCE COMMITTEE

By: Lonnie Krogwold  
Lonnie Krogwold, Chair

Jim Gifford  
Jim Gifford

Excused  
Jeanne Dodge

Perry Pazdernik  
Perry Pazdernik

Allen Haga Jr  
Allen Haga Jr

PORTAGE COUNTY CAPITAL IMPROVEMENTS COMMITTEE

By: O. Philip Idsvoog  
O. Philip Idsvoog, Chair

Lonnie Krogwold  
Lonnie Krogwold

Jerry Piesik  
Jerry Piesik

Perry Pazdernik  
Perry Pazdernik

Excused  
Don Jankowski

PORTAGE COUNTY SPACE AND PROPERTIES COMMITTEE

By: Excused  
Don Jankowski, Chair

Tom Mallison  
Tom Mallison

Jeanne Dodge  
Jeanne Dodge

Michael Wiza  
Michael Wiza

Lonnie Krogwold  
Lonnie Krogwold

FINAL RESOLUTION NO. \_ 133-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 19<sup>th</sup> day of February, 2013.

Respectfully submitted,  
Supervisor Allen Haga

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

March 19, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (23) present, (2) excused, Supervisors Krogwold, Suomi.  
All present saluted the flag.  
Invocation by Supervisor Don Jankowski.  
Motion by Supervisor Jacowski, second by Supervisor Pazdernik to approve the February 19, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Top Health Newsletter for March 2013 was distributed.

Public Notice Agenda Items

None

Public Comments

None

Executive/Operations Committee Re-Appointments and Appointment

Chairman Idsvoog asked if there were no objections; he would like to take the following County Executive re-appointments/appointments together with one motion. No objections.

Motion by Supervisor Krems, second by Supervisor Zdroik to approve the following:

- Re-appointment of Jim Schuh, Citizen, to Central Wisconsin Joint Airport Board for a 2-year term, expiring April 2015
- Re-appointment of Janis Ribbens, Citizen, to Community Care of Central Wisconsin for a 2-year term, expiring April 2015
- Re-appointment of Dr. Keith Rice, Citizen-Prof of Geography, to Land Records Modernization Committee for a 5-year term, expiring April 2018
- Appointment of Sharon Patoka, Citizen-Assessor, to Land Records Modernization Committee for a 5-year term, expiring April 2018 to replace Jim Siebers who resigned
- Re-appointment of Marion Bud Flood, Member at Large, to North Central ITBEC for a 1-year term, expiring April 2014
- Re-appointment of Sara Brish, Convention & Visitors Bureau, to North Central ITBEC for a 1-year term, expiring April 2014
- Re-appointment of James Limbach, Citizen-Adult age 60 or older, to Portage County Transportation Coordinating Committee for a 3-year term, expiring April 2016
- Re-appointment of Jessica Schmidt, Citizen-Long Term Care Residential Services Provider, to Portage County Transportation Coordinating Committee for a 3-year term, expiring April 2016
- Re-appointment of Cheryl Breit, Citizen-Rep Human Service Agency, to Portage County Transportation Coordinating Committee for a 3-year term, expiring April 2016
- Re-appointment of Kathleen Sankey, Citizen-Private Transportation Provider, to Portage County Transportation Coordinating Committee for a 3-year term, expiring April 2016
- Re-appointment of Richard Okray, Citizen-Business Council Member, to Revolving Loan Fund Committee for a 5-year term, expiring April 2018

- Re-appointment of H.B. Pomeroy, Citizen-Local Banking Community, to Revolving Loan Fund Committee for a 5-year term, expiring April 2018
- Re-appointment of Torren Pies, Citizen-Business Law Attorney, to Revolving Loan Fund Committee for a 5-year term, expiring April 2018
- Re-appointment of Richard Okray to Regional Loan Review Committee of CWED for a 5-year term, expiring April 2018 (concurrent with Portage County Revolving Loan Fund Committee term)
- Re-appointment of Torren K. Pies to Regional Loan Review Committee of CWED for a 5-year term, expiring April 2018 (concurrent with Portage County Revolving Loan Fund Committee term)

Motion carried by voice vote.

Presentations:

Walter Jankowski, Reinvention, presented the Draft Strategic Plan.

Resolutions:

RESOLUTION NO. 134-2012-2014 - AMENDED  
 RE: ADOPTING, APPROVING AND RATIFYING A  
 REORGANIZATION OF THE PORTAGE COUNTY PARKS  
 DEPARTMENT WITH THE ESTABLISHMENT OF AN  
 ASSISTANT DIRECTOR POSITION, A TRAILS COORDINATOR  
 POSITION AND A PARKS MAINTENANCE SPECIALIST POSITION

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the reorganization of the Portage County Parks Department, establishing the positions of Assistant Director, Trails Coordinator and Parks Maintenance Specialist positions, and all other matters as set forth in this resolution are hereby adopted, approved and ratified.

Motion by Supervisor Wiza, second by Supervisor Butkowski for the adoption.

Motion by Supervisor Wiza, second by Supervisor Haga to amend the resolution to amend the amount in the Fiscal Note: to state "(estimated to be \$10,908.37)". Motion carried by voice vote.

Roll call vote on the amended resolution revealed (22) ayes, (1) nay, Supervisor Erickson, (2) excused, Supervisors Krogwold, Suomi. Amended resolution adopted.

RESOLUTION NO. 135-2012-2014  
 RE: RESOLUTION FOR SNOWMOBILE  
 TRAIL AIDS 2013-2014 SEASON

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the snowmobile trail maintenance projects submitted to the Department of Natural Resources, and

HEREBY AUTHORIZES Gary Speckmann, Portage County Parks Director, to act on behalf of the Portage County Park Commission to: submit an application to the state of Wisconsin, Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED THAT, the Portage County Park Commission will comply with Title VI of the Civil Rights Act of 1964 (PL 83-352); will comply with State and Federal rules for the program; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the state of Wisconsin, Department of Natural Resources, approval in writing before any change is made in use of the project site.

FISCAL NOTE: The total cost of this project, \$72,950 shall be designated from account number 10 64 5520 005 350 0000. The amount has already been appropriated in the budget so no further appropriation is needed. This is not a Budget Adjustment resolution.

Motion by Supervisor Piesik, second by Supervisor Gifford for the adoption.

Gary Speckmann explained that the money is for maintaining snowmobile trails.

Supervisor Wiza commended Marty Wacker, Parks Supervisor of Programs and Operations for his service to Portage County and wished him well in his retirement.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Resolution adopted.

RESOLUTION NO. 136-2012-2014

RE: AMENDMENTS AND UPDATES TO SECTIONS 2.21.4 THROUGH 2.21.6, 2.21.10, 3.1.21, 3.1.24, AND 3.2 OF THE CODE OF ORDINANCES RELATING TO THE EMERGENCY MANAGEMENT DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts, adopts and authorizes the attached modification of sections 2.21.4 through 2.21.6, 2.21.10, 3.1.21, 3.1.24, and 3.2 of the Portage County Code as set forth in the following documents incorporated and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, [www.co.portage.wi.us](http://www.co.portage.wi.us), along with written paper format to remain available in the County Clerk's office.

Motion by Supervisor Zdroik, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Resolution adopted.

RESOLUTION NO. 137-2012-2014

RE: AUTHORIZATION AND ACCEPTANCE OF ADDITIONAL 2013 GRANT FUNDING FROM THE DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts additional dollars related to the DATCP SWRM grant program and approves an \$11,178 adjustment to the 2013 Portage County Planning and Zoning Department budget.

Motion by Supervisor Flood, second by Supervisor Jacowski for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Resolution adopted.

RESOLUTION NO. 138-2012-2014

RE: APPROVING A CONSTRUCTION AGREEMENT BETWEEN PORTAGE COUNTY AND APEX FIRE PROTECTION, LLC FOR THE PROVISION AND INSTALLATION OF AUTOMATIC FIRE SPRINKLER SYSTEM AT THE HEALTH CARE CENTER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors that, in accordance with sec. 3.7.12 of the County Code of Ordinance requiring County Board approval and authorization for contracts over \$100,000, and the attached contract summary form, the agreement between Apex Fire Protection, LLC for the provision and installation of automatic fire sprinkler system.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors hereby authorizes the 2013 budget adjustment of \$46,788 to complete the installation of the automatic fire sprinkler system. This resolution to increase the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3.8.8.

Motion by Supervisor Steinke, second by Supervisor Haga for the adoption.

David Rademacher explained that this installation is for the North and South Wings and a portion of the basement at the Health Care Center which is mandated by the State to be completed by August of this year.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Resolution adopted.

RESOLUTION NO. 139-2012-2014 - AMENDED  
RE: AMENDING THE PORTAGE COUNTY CODE OF  
ORDINANCES CHAPTER 3 ADMINISTRATION OF COUNTY  
GOVERNMENT SECTION 3.7 COUNTY PURCHASING ORDINANCE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts and amends Section 3.7 County Purchasing Ordinance per the attached revisions incorporated herein by reference. (Available on Portage County's website, [www.co.portage.wi.us](http://www.co.portage.wi.us) and on file in the County Clerk's Office)

Motion by Supervisor Haga, second by Supervisor Pazdernik for the adoption.

Motion by Supervisor Gifford, second by Supervisor Haga to amend the resolution under 3.7.13 Purchasing Procedure and Methods, section (b) to strike "exceeds" and replace with "is" and add "or more" after \$5,000 – to read: "All purchases, acquisitions or leases of any type where the estimated cost is \$5,000 or more may be made only after using a competitive process determined by Purchasing, where possible." Also, under 3.7.13 Purchasing Procedure and Methods, section (k), to strike "less than" and add "or less" after \$25,000 – to read: "Change orders exceeding 10% of the award and \$25,000 or less shall be approved by the County Executive." Motion carried by voice vote.

Roll call vote on the amended resolution revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Amended resolution adopted.

RESOLUTION NO. 140-2012-2014  
RE: 2013 NEW POSITION REQUEST FOR  
FIVE (5) HIGHWAY DEPARTMENT SEASONAL POSITIONS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes an additional four (4) seasonal Summer Help positions for general maintenance purposes at 40 hours per week, and one (1) additional seasonal Civil Technician position at 40 hours per week.

Motion by Supervisor Flood, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Krogwold, Suomi. Resolution adopted.

RESOLUTION NO. 141 -2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Gifford, second by Supervisor Haga for the adoption. Motion carried by voice vote.

Motion by Supervisor Presley, second by Supervisor Wiza to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: March 28, 2013

RESOLUTION NO 134-2012-2014 - AMENDED

RE ADOPTING, APPROVING AND RATIFYING A REORGANIZATION OF THE PORTAGE COUNTY PARKS DEPARTMENT WITH THE ESTABLISHMENT OF AN ASSISTANT DIRECTOR POSITION, A TRAILS COORDINATOR POSITION, AND A PARKS MAINTLNANCE SPECIALIST POSITION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, a pending retirement affords an opportunity to reorganize the Portage County Parks Department into more functional and efficient positions, including the addition of leadership capacity through an Assistant Director position to aid in succession planning, as well as emphasizing maintenance and the importance of the trail system through the establishment of a Trails Coordinator position, and

WHEREAS, a new position of Assistant Director is needed to increase supervisory and oversight capabilities due to the complexities of managing multiple projects for 28 parks, trails, and recreation areas in Portage County,

WHEREAS, the establishment of the Assistant Director position will encompass portions of and expand the present duties of the Supervisor of Programs and Operations which is hereby abolished and the new position of Assistant Director is hereby established at Grade II of the Management Salary Plan and

WHEREAS, presently a permanent Maintenance Technician position has been filled by an LTE appointment since April 2012 pending this reorganization, that this position is hereby directed and recognized as a full time employee refill, further that the said position shall be reorganized into a new position entitled Parks Maintenance Specialist with a wage increase of \$ 30 per hour to provide greater flexibility for coverage and improved services to the Department and its customers, and

WHEREAS, a current Parks Specialist or Park Manager position shall be reorganized into a Trails Coordinator position after the Assistant Director position is filled, which will be established to oversee, manage and coordinate the increased responsibilities of trail management and improvement in Portage County, and

WHEREAS, thru attrition, any future vacancies in the current positions of Park Manager and Maintenance Technician will be refilled as a Parks Specialist or Parks Maintenance Specialist position with a wage increase of \$0 30 per hour to provide greater flexibility for coverage and improved services to the Department and its customers, and

WHEREAS, the reorganization and reclassification authorized herein are in conformity with Portage County Human Resources policies, specifically sec 3 11 4 6 and 3 11 5 of the Portage County Code of Ordinances, with revised position descriptions and justifications, and are approved and endorsed by the County Executive, with a reorganization position chart hereby attached

HUMAN RESOURCES NOTE This adds no additional FTE to this department it only reorganizes current department staff assets

FISCAL NOTE No appropriation is needed for this resolution Additional annual costs (estimated to be \$10,908 37) are available from Department revenues This resolution is by operation, a Budget Adjustment resolution for the Department's 2013 budget, requiring a two thirds majority vote of the County Board

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the reorganization of the Portage County Parks Department, establishing the positions of Assistant Director, Trails Coordinator and Parks Maintenance Specialist positions, and all other matters as set forth in this resolution are hereby adopted, approved and ratified

Dated March 19, 2013

Respectfully submitted,

**PORTAGE COUNTY PARK COMMISSION**

Aye  
Mike Wiza, President

Aye  
Don Butkowski, Vice-President

Aye  
Mary Devine Giese

Aye  
George Kraft

Aye  
Bo DeDeker

Aye  
Jeff Presley

Aye  
Larry Raikowski

**PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE**

Aye  
James Zdroik, Chair

Aye  
Don Butkowski

Aye  
Tom Mallison, Vice Chair

Aye  
James Gifford

Aye  
James Krems

**PORTAGE COUNTY FINANCE COMMITTEE**

By Excused  
Lonnie Krogwold, Chair

Aye  
Jim Gifford

Aye  
Jeanne Dodge

Aye  
Perry Pazdernik

Aye  
Allen Haga Jr

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Resolution for Snowmobile Trail Aids 2013-2014 Season

WHEREAS, the Portage County Park Commission is interested in maintaining snowmobile trails in Portage County, and

WHEREAS, financial aid is required to carry out the project,

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the snowmobile trail maintenance projects submitted to the Department of Natural Resources, and

HEREBY AUTHORIZES Gary Speckmann, Portage County Parks Director, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin, Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved projects

BE IT FURTHER RESOLVED THAT, the Portage County Park Commission will comply with Title VI of the Civil Rights Act of 1964 (PL 83-352), will comply with State and Federal rules for the program, may perform force account work, will maintain the completed project in an attractive, inviting and safe manner, will keep the facilities open to the general public during reasonable hours consistent with the type of facility, and will obtain from the state of Wisconsin, Department of Natural Resources, approval in writing before any change is made in use of the project site

FISCAL NOTE The total cost of this project, \$72,950 shall be designated from account number 10 64 55200 005 350 0000 The amount has already been appropriated in the budget so no further appropriation is needed This is not a Budget Adjustment resolution

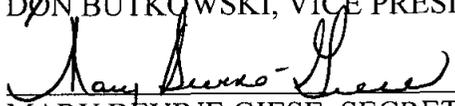
DATED THIS 19<sup>th</sup> DAY OF MARCH, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PARK COMMISSION

  
 MIKE WIZA, PRESIDENT

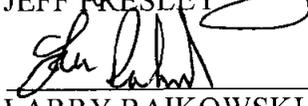
  
 DON BUTKOWSKI, VICE PRESIDENT

  
 MARY DEVINE GIESE, SECRETARY

  
 BO DEDEKER

  
 GEORGE KRAFT

  
 JEFF PRESLEY

  
 LARRY RAIKOWSKI

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AMENDMENTS AND UPDATES TO SECTIONS 2 21 4 THROUGH 2 21 6, 2 21 10, 3 1 21, 3 1 24, AND 3 2 OF THE CODE OF ORDINANCES RELATING TO THE EMERGENCY MANAGEMENT DEPARTMENT

WHEREAS, the Code of Ordinances currently refers to Chapter 166 of the Wisconsin Statutes, which has been eliminated and replaced by Chapter 323 in 2009, requiring changes to the Code, as well as other technical and formatting changes needed to correct, clarify, and standardize the terminology used, and

WHEREAS, the current Code of Ordinances designates the County Executive as the head of emergency management services, and should reflect an emergency management director trained and hired specifically for that technical and complex position. The ordinance also needs to be harmonized and updated consistent with the statutory authority of the Board to retain certain policy-making and rule-making powers in the establishment and development of County emergency plans and programs

FISCAL NOTE There are no fiscal obligations for the County associated with this resolution

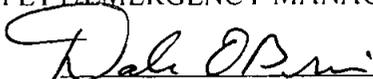
NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby enacts, adopts and authorizes the attached modification of sections 2 21 4 through 2 21 6, 2 21 10, 3 1 21, 3 1 24 and 3 2 of the Portage County Code as set forth in the following documents incorporated and recited herein by reference, with revisions to be posted to the world wide web from the County's web site, along with written paper format to remain available in the County Clerk's office

DATED THIS 19<sup>th</sup> DAY OF MARCH, 2013

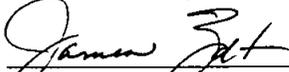
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

excused  
Don Jankowski, Chair

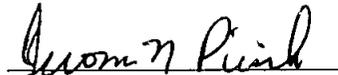
  
Dale O'Brien, Vice Chair

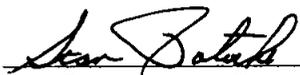
  
Dan Dobratz

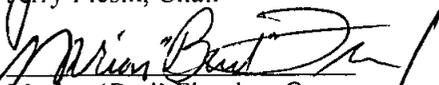
  
James Zdroik

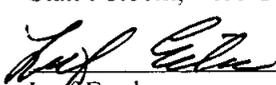
  
Bo DeDeker

PORTAGE COUNTY PLANNING & ZONING COMMITTEE

  
Jerry Presik, Chair

  
Stan Potocki, Vice Chair

  
Marion 'Bud' Flood

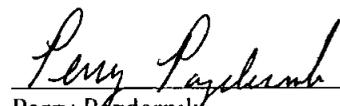
  
Len Erickson

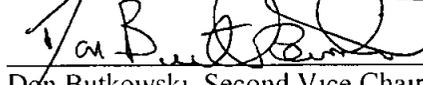
  
Barry Jacowski

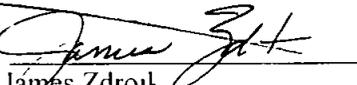
PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
O Philip Idsvobg, Chair

excused  
Lonnie Krogwold, First Vice Chair

  
Perry Pazdernik

  
Don Butkowski, Second Vice Chair

  
James Zdroik

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZATION AND ACCEPTANCE OF ADDITIONAL 2013 GRANT FUNDING FROM THE DEPARTMENT OF AGRICULTURE, TRADE, AND CONSUMER PROTECTION

WHEREAS, the 2013 annual Portage County budget was submitted to the County Board in October 2012 and later adopted on November 1, 2012, and

WHEREAS, on February 12, 2013, the Secretary of the Wisconsin Department of Agriculture Trade, and Consumer Protection (DATCP) signed the 2013 Joint Final Allocation Plan, awarding the Portage County Planning and Zoning Department an additional \$11,178 under the Soil and Water Resource Management (SWRM) Grant Program for 2013, and

WHEREAS, this late notification from the State requires an adjustment to the 2013 County budget in the amount of \$11,178 as shown on the attachment, and

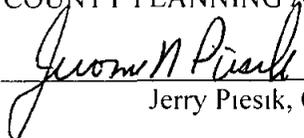
WHEREAS, in order to comply with Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires approval by the County Executive, the governing and Finance Committees, and a 2/3 supermajority of the County Board

FISCAL NOTE This resolution increases the Portage County Planning and Zoning Department 2013 budget by \$11,178 as shown on the attachment This resolution requires a 2/3 supermajority vote of the County Board

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts additional dollars related to the DATCP SWRM grant program and approves an \$11,178 adjustment to the 2013 Portage County Planning and Zoning Department budget

DATED THIS 19<sup>TH</sup> DAY OF MARCH 2013

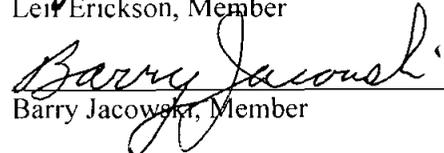
PORTAGE COUNTY PLANNING AND ZONING COMMITTEE

  
Jerry Piesik, Chair

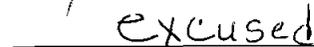
  
Stanley Potocki, Vice Chair

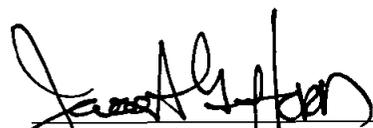
  
Leif Erickson, Member

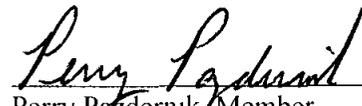
  
Marion "Bud" Flood, Member

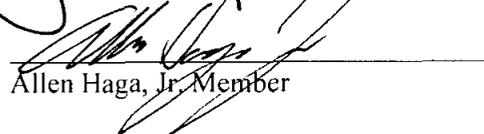
  
Barry Jacowski, Member

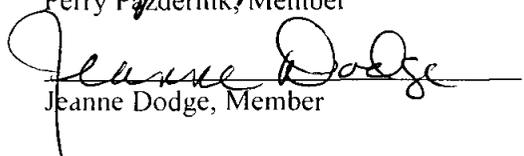
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford, Vice Chair

  
Perry Pazdernik, Member

  
Allen Haga, Jr, Member

  
Jeanne Dodge, Member

RESOLUTION NO 138-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE APPROVING A CONSTRUCTION AGREEMENT BETWEEN PORTAGE COUNTY AND APEX FIRE PROTECTION, LLC FOR THE PROVISION AND INSTALLATION OF AUTOMATIC FIRE SPRINKLER SYSTEM AT THE HEALTH CARE CENTER

WHEREAS, full fire sprinkler protection is required by Centers for Medicare and Medicare Services for all nursing homes by August 13, 2013, and

WHEREAS, Apex Fire Protection, LLC has provided an approved response to the RFB for providing and installing an automatic fire sprinkler system, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 12 Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract exceeding \$100,000 dollars must be approved by resolution of the County Board and

WHEREAS in order to comply with Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification or authorization required County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board, and

WHEREAS, the office of the Portage County Corporation Counsel has reviewed the contract for legal sufficiency, and

FISCAL NOTE In the 2013 budget, \$125,000 was approved and appropriated in account 47-95-57000-020-817-0012 for the completion of this project The project cost is \$171,788 which includes \$11,410 for architect fees, \$145,798 contracted amount and \$14,580 (10% for change orders) Therefore, the provision and installation of the automatic fire sprinkler system will require an additional \$46,788 to be funded from Capital Improvement fund balance, and

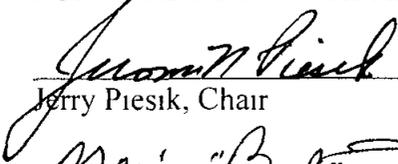
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors that , in accordance with sec 3 7 12 of the County Code of Ordinance requiring County Board approval and authorization for contracts over \$100,000, and the attached contract summary form, the agreement between Apex Fire Protection, LLC for the provision and installation of automatic fire sprinkler system

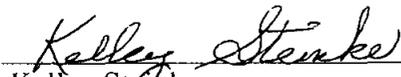
BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors hereby authorizes the 2013 budget adjustment of \$46,788 to complete the installation of the automatic fire sprinkler system. This resolution to increase the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3 8 8

Dated this 19<sup>th</sup> day of March, 2013

Respectfully submitted,

PORTAGE COUNTY HEALTH CARE CENTER COMMITTEE

  
Jerry Piesik, Chair

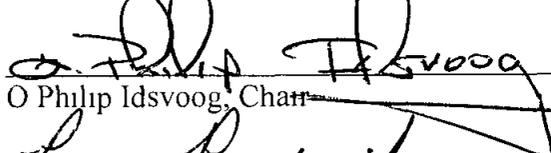
  
Kelley Steinke

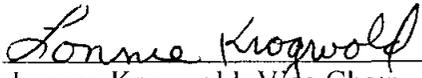
  
Marion "Bud" Flood, Vice Chair

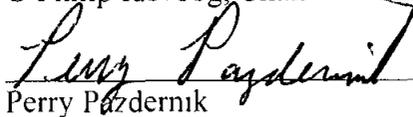
  
Tom Mallison

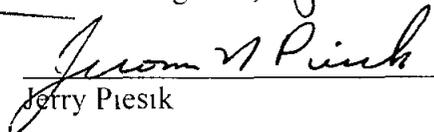
  
Samuel Levin

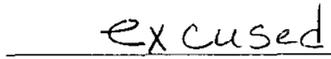
PORTAGE COUNTY CIP/EDC COMMITTEE

  
O Philip Idsvoog, Chair

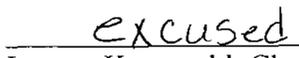
  
Lonnie Krogwold, Vice Chair

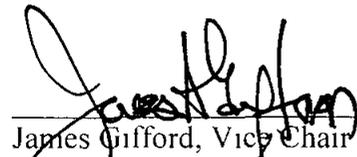
  
Perry Pazdernik

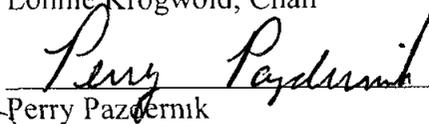
  
Jerry Piesik

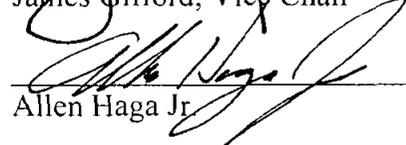
  
Don Jankowski

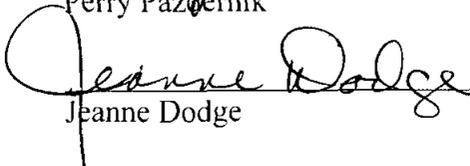
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford, Vice Chair

  
Perry Pazdernik

  
Allen Haga Jr

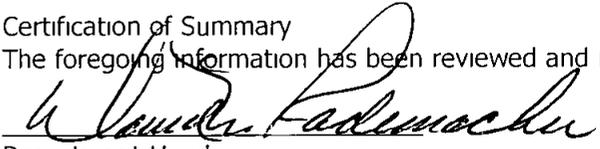
  
Jeanne Dodge

# Portage County Provision of Services Contract Summary Form

- 1 County Department Portage County Health Care Center
- 2 Department Administrative Point of Contact (name address and phone) David M Rademacher, Administrator Portage County Health Care Center, 825 Whiting Ave , Stevens Point WI, 54481 715-346-1497
- 3 Purchase of Services Name and Business Point of Contact (name address and phone) Stacey Groshek, Owner, Apex Fire Protection, LLC, 500 South Cty Rd I, Eland, WI 54427, (515) 573-1040
- 4 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services to be provided and why the provision serves the Department mission) Installation of sprinkler protection in remaining non-sprinkled areas of the nursing home Required by CMS regulation for resident safety
- 5 Justification (What conditions mandate that this service) Centers for Medicare and Medicaid Services (CMS) requirement for nursing homes to be fully sprinkler protected by August 13, 2013
- 6 Amount of the contract \$145,797 52
- 7 Term of the contract July 19, 2013
- 8 Contract start date March 20, 2013
- 9 Sources of funding including payment for services Capital Improvement Project Fund (54-05-01)
- 10 Type of contract (new, amended or renewal) New
- 11 Type of award (by bidding, requests for proposals, or direct negotiation If direct negotiation or RFP, explain why the bidding process was not utilized) Bidding
- 12 Does the contract require subcontracts Yes
- 13 Does the contract require work from other county departments No
- 14 Has the contract been approved by the County Executive and Finance Department (where necessary) Yes
- 15 Does the contract comply with county purchasing policy Yes
- 16 Does the contract comply with county finance policy Yes
- 17 Does the contract comply with county ethics policy Yes
- 18 Where is the original contract filed (signing and filing of contracts is the responsibility of the department) Purchasing Department with BID file
- 19 If necessary, has a budget adjustment form been submitted to Finance In process, to be completed before presentation to County Board on March 19, 2013

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
Department Head

2.21.2013  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Amending the Portage County Code of Ordinances Chapter 3 Administration of County Government Section 3 7 County Purchasing Ordinance

WHEREAS, the Portage County Board of Supervisors continues to review its internal legislative policies to increase the efficiency and effectiveness of county government, and

WHEREAS, an operational audit of the procurement function was conducted by Baker Tilly Virchow Krause, LLP that included several suggested changes to the County Purchasing Ordinance, and

WHEREAS, a working team of individuals representing several departments met, discussed the suggested changes, and proposed modifications to the ordinance to enhance our procurement procedures, and

WHEREAS, the purpose of the ordinance to provide "centralized control" is changed to "oversight" per recommendation #6 of the procurement function audit, using a hybrid purchasing system, and

WHEREAS, changes are made to replace "Purchasing Manager" with "Procurement Director" and "Agency" with "Department" throughout the ordinance to reflect current titles, and

WHEREAS, definitions have been added and modified to further clarify the ordinance. Definitions have been benchmarked from sources such as the National Institute of Government Purchasing, and from members of the purchasing work team, including moving and clarifying the definition of an emergency from section 3 7 10, and

WHEREAS, language under 3 7 6 (e) has been moved to a more appropriate location, 3 7 7 (f). Language pertaining to risk management tasks have been removed as these are now completed by the Portage County Risk Manager, and

WHEREAS, language in 3 7 9 has been updated for information technology including adding software for approval along with equipment per recommendation #2 of the procurement function audit, and

WHEREAS provisions for petty cash purchases have been removed per recommendation #1 of the procurement function audit, and

WHEREAS, 3 7 11 increases multi-year contract Board threshold to \$25,000 per year in order to match existing oversight committee thresholds and Department Head approval authority for annual contracts, and

WHEREAS, 3 7 13 changes include adding "best practice" language per the procurement function audit recommendation #5 incorporating essential elements of the procurement process including procurement of professional services, and standards for evaluation criteria. Competitive thresholds are changed to \$5,000 per recommendations #3 and #6 of the procurement function audit. Sole source review is changed per recommendation #27 of the procurement function audit. Changes clarifying the process for approving change orders, and

WHEREAS, 3 7 20 includes language in support of using cooperative purchasing agreements per recommendation #28 of the procurement function audit, and

WHEREAS, "EFFECT ON OTHER ORDINANCES" and "SEVERANCE" sections are removed per the recommendation of Corporation Counsel, and

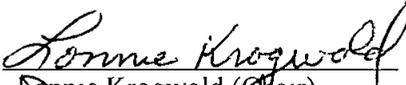
FISCAL NOTE No appropriation of funds is required for this resolution

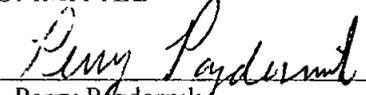
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts and amends Section 3.7 County Purchasing Ordinance per the attached revisions incorporated herein by reference

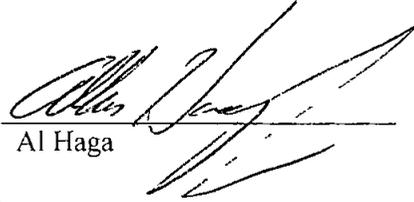
Dated this 19<sup>th</sup> day of March, 2013

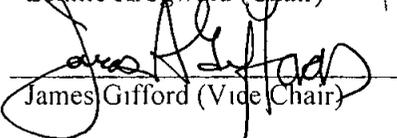
Respectfully submitted,

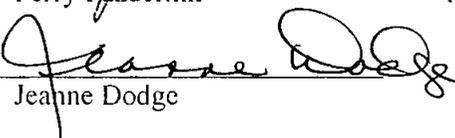
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold (Chair)

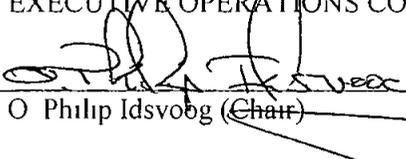
  
Perry Pazdernik

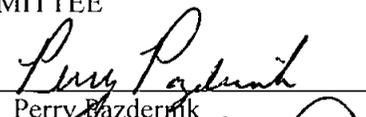
  
Al Haga

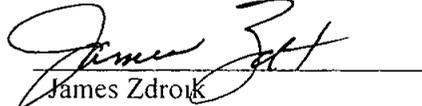
  
James Gifford (Vice Chair)

  
Jeanne Dodge

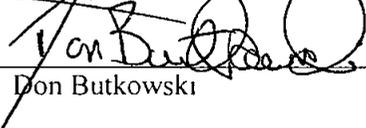
EXECUTIVE OPERATIONS COMMITTEE

  
O Philip Idsvog (Chair)

  
Perry Pazdernik

  
James Zdroik

excused  
Lonnie Krogwold  
(First Vice Chair)

  
Don Butkowski

RESOLUTION NO 140-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE 2013 New Position Request for Five (5) Highway Department Seasonal Positions

WHEREAS, Portage County Highway Department is responsible for safely maintaining 900 lane miles of county highways and 40 county bridges, and

WHEREAS, Portage County Highway Department construction crews are scheduled to complete \$4,046,000 in capital highway reconstruction projects, 7.86 miles of pavement replacement, and 66 miles of chip sealing during the 2013 construction season, and

WHEREAS, Portage County Highway Department has budgeted \$1,377,485 for general highway maintenance to maintain safe county highways for the travelling public, and

WHEREAS, very little of the Right-of-Way brushing scheduled for 2013 has been completed during the winter season due to above average winter severity, and

WHEREAS, the five (5) seasonal Summer Help positions already included in the 2013 budget will be needed for manual labor and flagging on construction projects, and

WHEREAS, four (4) additional seasonal Summer Help positions will be necessary to perform shoulder grading, brushing, mowing, other maintenance required to maintain safe highways, and landscaping work at Highway and Solid Waste Facilities, and

WHEREAS, a seasonal Civil Technician position will perform construction staking, interpret construction drawings, complete traffic counts, assist with schedule updates, and assist staff in various aspects of roadway construction work, and

WHEREAS, the Highway and Human Resources Committees have evaluated this request for additional positions for need and justification, and recommend the additional positions be approved

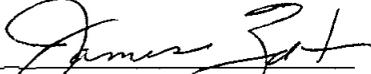
FISCAL NOTE The addition of four (4) seasonal Summer Help positions at 40 hours per week will be funded by a transfer of \$43,809 from the Highway Department Special Revenue Fund, and therefore will not require a budget adjustment. The addition of a seasonal Civil Technician position at 40 hours per week will be funded by a transfer of \$17,030 from the Highway Department Special Revenue Fund, and therefore will not require a budget adjustment. A savings of approximately \$100 per week will also be incurred at Solid Waste during summer months for lawn mowing.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes an additional four (4) seasonal Summer Help positions for general maintenance purposes at 40 hours per week, and one (1) additional seasonal Civil Technician position at 40 hours per week

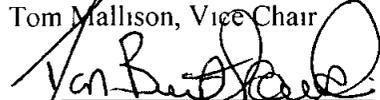
Dated this 19<sup>th</sup> day of March, 2013

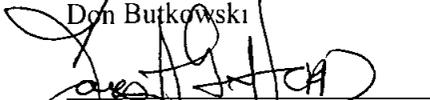
Respectfully submitted

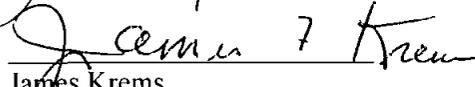
PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE

  
James Zdroid, Chair

  
Tom Mallison, Vice Chair

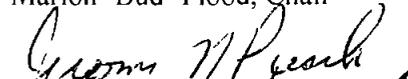
  
Don Butkowski

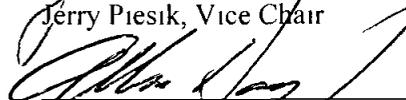
  
James Gifford

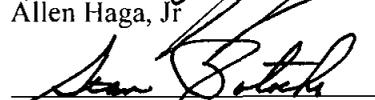
  
James Krems

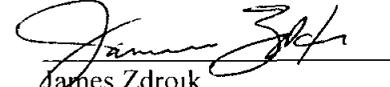
PORTAGE COUNTY  
HIGHWAY COMMITTEE

  
Marion 'Bud' Flood, Chair

  
Jerry Piesik, Vice Chair

  
Allen Haga, Jr

  
Stan Potocki

  
James Zdroid

FINAL RESOLUTION NO

141-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board

Dated this 19<sup>th</sup> day of March, 2013

Respectfully submitted,  
Supervisor Donald Jankowski

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

April 16, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (22) present, (3) excused, Supervisors Presley, Suomi, Wiza.  
All present saluted the flag.  
Invocation by Supervisor James Gifford.  
Motion by Supervisor Jacowski, second by Supervisor Haga to approve the March 19, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

WCA Conference attendance information was distributed.  
Top Health Newsletter was distributed.

Public Notice Agenda Items

None

Public Comments

None

Confirmation of County Executive Appointments and Re-Appointments

Chairman Idsvoog asked if there were no objections; he would like to take the following County Executive re-appointments/appointments together with one motion. No objections.

Motion by Supervisor Flood, second by Supervisor Gifford to approve the following appointments and re-appointments:

- Appointment of Carita A. Onstad, Citizen, 65 or older, to Commission on Aging/Aging and Disability Resource Center (COA/ADRC) Board, for a 3-year term, expiring April 2016 to replace Goldene Purcell, who was ineligible for reappointment due to term limit.
- Appointment of Paulette Bessen, Medical System Representative, to EMS Oversight Board, for a 2-year term, expiring April 2015 to replace Linda Johnson who chose not to be re-appointed.
- Appointment of Peter Mallek, Village Representative, to EMS Oversight Board, for a 2-year term, expiring April 2015 to replace Bradley Wiernik who chose not to be re-appointed.
- Re-appointment of Mike Pagel, Town Representative, to EMS Oversight Board, for a 2-year term, expiring April 2015.
- Re-appointment of Joanne Suomi, County Board Supervisor, to Health & Human Services Board, for 3-year term, expiring April 2016 (subject to re-election)
- Re-appointment of Samuel Levin, County Board Supervisor, to Health & Human Services Board, for a 3-year term, expiring April 2016 (subject to re-election)
- Re-appointment of Janis Borski, Citizen, to Health & Human Services Board, for a 3-year term, expiring April 2016.

Motion carried by voice vote.

Presentations:

Sara Brish, Convention & Visitors Bureau, presented a Tourism Update and 2014 Farm Technology Days update.

(enter Supervisors Suomi and Wiza)

Ray Przybelski, Health and Human Services, gave an update regarding the Journey Home Bus Tour. Information regarding this event which is scheduled for May 17, 2013 at 8:45 a.m.- noon will be mailed to supervisors within the next few days.

Captain Cory Nelson, Sheriff's Department, presented the Quarterly Jail Report.

Resolutions:

RESOLUTION NO. 142-2012-2014

RE: AUTHORIZING THE ATTACHED AMENDMENT  
AND CHANGES TO THE PORTAGE COUNTY CODE OF  
ORDINANCES: 3.8.23 PORTAGE COUNTY FISCAL GIFT CARD  
AND GIFT CERTIFICATE POLICY FOR PROGRAM RECIPIENTS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and enacts the attached amendments and changes (on file in the County Clerk's office) to the Portage County Code of Ordinance with the attached revision hereby incorporated by reference: 3.8.23 Portage County Fiscal Gift Card and Gift Certificate Policy for Program Recipients.

Motion by Supervisor Haga, second by Supervisor Pazdernik for the adoption.

Roll call vote revealed (23) ayes, (1) abstained, Supervisor Jacowski, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 143-2012-2014

RE: ESTABLISHING A PORTAGE COUNTY AD-HOC  
COMMITTEE TO PARTICIPATE IN THE PORTAGE COUNTY  
FARMLAND PRESERVATION PLAN UPDATE

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that an ad-hoc committee is hereby established and authorized, to be known as the PORTAGE COUNTY FARMLAND PRESERVATION AD-HOC STEERING COMMITTEE, with a charter to prepare, review and update the Portage County Farmland Preservation Plan maps and documents that will ultimately be recommended to fulfill the requirements of Section 91.10 Wis. Stats., through the Planning and Zoning Committee and the Portage County Board of Supervisors.

BE IT FURTHER RESOLVED, that the general charter, duties, and responsibilities of this ad-hoc committee shall be as follows (but not limited thereto).

1. Working with Portage County staff to complete the following:

- Identify agricultural resources, infrastructure, trends, land use issues, and future needs.
- Identify goals and objectives for agricultural development in Portage County.
- Identify key issues and opportunities for farmland preservation in Portage County, including a set of objective criteria for mapping potential farmland preservation areas.
- Draft recommendations for the preservation of farmland and the promotion of agriculture-related economic development.
- Create an initial complete draft of text and maps to comply with Section 91.10(1) Wis. Stats.
- Recommend an initial complete Portage County Farmland Preservation Plan draft to the Portage County Planning and Zoning Committee.

2. The projected length of the planning project is February 2013 through December 2014. A minimum of twelve (12) meetings will be held to complete the work.

3. This Ad-Hoc Committee will operate under bylaws established by the Portage County Planning and Zoning Committee.
4. The work of the PORTAGE COUNTY FARMLAND PRESERVATION AD-HOC STEERING COMMITTEE is undertaken in an advisory capacity for the Portage County Planning and Zoning Committee, which is solely responsible for review and recommendation of the project planning results to the Portage County Board of Supervisors for final review and action.

Motion by Supervisor Piesik, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 144-2012-2014  
RE: AUTHORIZING A BUDGET ADJUSTMENT  
FOR FISCAL YEAR 2013 RELATING TO 2012  
APPROVED BUDGET SURPLUS REQUESTS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$435,761.25 to amend the 2013 budget with approved 2012 budget carryover funds. This resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3.8.8.

Motion by Supervisor Krogwold, second by Supervisor Dodge for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 145-2012-2014  
RE: AUTHORIZING THE FINAL RECONCILIATION  
FOR FISCAL YEAR 2012 RELATING TO YEAR END  
CLOSE OUT OF ALL COUNTY FUNDS AND DEPARTMENTS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the final budget reconciliation of \$3,415,642.31 decrease to the governmental funds and a \$810,137.28 decrease to the proprietary funds to properly close out the 2012 fiscal year. This resolution to reconcile the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3.8.8.

Motion by Supervisor Krogwold, second by Supervisor Pazdernik for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 146-2012-2014  
RE: AUTHORIZING A 2013 BUDGET ADJUSTMENT  
TO THE CAPITAL IMPROVEMENT FUND FOR  
ONGOING CAPITAL IMPROVEMENT PROJECTS

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$955,540 for the capital improvement fund to continue ongoing authorized projects.

BE IT FURTHER RESOLVED, that this resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3.8.8.

Motion by Supervisor Gifford, second by Supervisor Haga for the adoption.

Discussion included: the County is waiting for the final reconciliation regarding the payment for the work done on the entrances at the County-City Building. Chairman Idsvoog asked that the total expenditure for this project be reported at next month's County Board meeting.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 147-2012-2014 – REFERRED BACK TO COMMITTEE

RE: RECREATION AIDS-STANDING ROCKS PARK DEVELOPMENT

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes acceptance of the grant if so awarded and further authorizes the budget adjustment of an increase of up to \$300,000, dependent upon the actual grant award.

Motion by Supervisor Wiza, second by Supervisor Gifford to refer this resolution back to the Park Commission for additional information. Motion carried by voice vote. Resolution referred back to committee.

RESOLUTION NO. 148-2012-2014

RE: ENDORSING THE DEVELOPMENT OF A  
PLAN AND NECESSARY AGREEMENTS FOR A

COUNTY-WIDE UNIFIED COMMUNICATIONS CENTER

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby endorses in principle the concept of a single unified county-wide communications center and declares the establishment thereof as the intention of the County Board. BE IT FURTHER RESOLVED that the Portage County Board of Supervisors authorizes and encourages the County Board Chair, the County Executive, and the Sheriff, as well as their designees and staff, to collaborate with the City of Stevens Point in developing a plan and the necessary agreement for such a unified communications center. BE IT FURTHER RESOLVED that it is the understanding of the Portage County Board of Supervisors that any such plan and necessary agreements thereto needed for a unified communications center will be presented to the Board for approval in the future and may be included as part of the annual budget process.

Motion by Supervisor Jankowski, second by Supervisor Dobratz for the adoption.

Chief Deputy Dan Kontos stated that currently there are preliminary discussions. Once the specifics of the agreement are done and has County Board approval, the plan will move expeditiously.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 149-2012-2014

RE: EXCEPTION TO PORTAGE COUNTY ORDINANCE 3.11.8.3-  
DETERMINATION OF PAY RATES, H. STEP UP PAY

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors, that an exception, retroactive to April 2, 2013, be made to extend the step up pay during temporary assignment beyond six months, for the Dementia Unit Coordinator position, until such time as a permanent Dementia Unit Coordinator can be hired for the position or September 28, 2013, whichever occurs first

Motion by Supervisor Flood, second by Supervisor Butkowski for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Presley. Resolution adopted.

RESOLUTION NO. 150-2012-2014

RE: EXCEPTION TO HUMAN RESOURCE POLICY 3.11.7.4-  
COMPLETION OF PROBATIONARY PERIOD AND REQUIRED  
PAY ADJUSTMENT FOR FINANCE DEPARTMENT HEALTH  
CARE CENTER BUSINESS MANAGER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby grants an exception to Human Resources policy 3.11.7.4.

Motion by Supervisor Zdroik, second by Supervisor Mallison for the adoption.

Roll call vote revealed (23) ayes, (1) nay, Supervisor Gifford, (1) excused, Supervisor Presley. Resolution adopted.



TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZING THE ATTACHED AMENDMENT AND CHANGES TO THE PORTAGE COUNTY CODE OF ORDINANCES 3 8 23 PORTAGE COUNTY FISCAL GIFT CARD AND GIFT CERTIFICATE POLICY FOR PROGRAM RECIPIENTS

WHEREAS, there is a need modify the existing gift card and gift certificate policy and

WHEREAS, the proposed changes to the gift card and gift certificate policy include the inclusion of donations given to the county in such a form, and

WHEREAS, the proposed changes also allows for uses up to \$1,000 be authorized by the Finance Director and reported to the Finance Committee, and

WHEREAS the Finance Committee recommends the County Board approve the attached policy 3 8 23 Portage County Fiscal Gift Card and Gift Certificate Policy for Program Recipients

FISCAL NOTE This resolution itself does not impact any current appropriations

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves ratifies, and enacts the attached amendments and changes to the Portage County Code of Ordinance with the attached revision hereby incorporated by reference 3 8 23 Portage County Fiscal Gift Card and Gift Certificate Policy for Program Recipients

DATED THIS 16<sup>TH</sup> DAY OF APRIL, 2013

RESPECTFULLY SUBMITTED

PORTAGE COUNTY FINANCE COMMITTEE

*excused*  
\_\_\_\_\_  
Lonnie Krogwold, Chair

*James Gifford*  
\_\_\_\_\_  
James Gifford, Vice-Chair

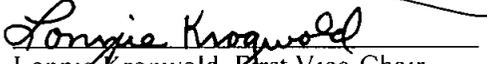
*Perry Pazdernik*  
\_\_\_\_\_  
Perry Pazdernik

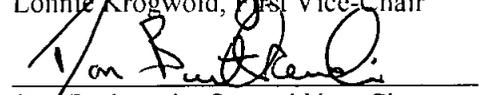
*Allen Haga Jr*  
\_\_\_\_\_  
Allen Haga Jr

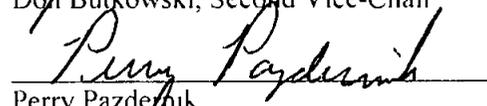
*Jeanne Dodge*  
\_\_\_\_\_  
Jeanne Dodge

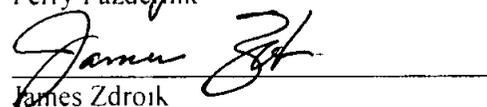
PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
Philip Idsvoog, Chair

  
Lonnie Krogwold, First Vice-Chair

  
Don Butkowski, Second Vice-Chair

  
Perry Pazdernik

  
James Zdroik

RESOLUTION NO 143-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE ESTABLISHING A PORTAGE COUNTY AD-HOC COMMITTEE TO PARTICIPATE IN THE PORTAGE COUNTY FARMLAND PRESERVATION PLAN UPDATE

WHEREAS, the Portage County Board adopted the initial Portage County Farmland Preservation Plan on April 16, 1985, and incorporated it into the County Development Guide as Section 6 6 8, and

WHEREAS, Chapter 91 of the Wisconsin State Statutes, as revised and adopted by the Wisconsin Legislature in 2009, requires all Wisconsin Counties to adopt a Farmland Preservation Plan, based on specific standards listed in Sec 91 10, Wis Stats, and

WHEREAS, Chapter 91 of the Wisconsin State Statutes also established a deadline for Counties to achieve adoption of their Farmland Preservation Plans, with the Portage County deadline being December 31, 2013, and

WHEREAS, it is a function of the Portage County Planning and Zoning Committee to oversee the farmland preservation planning process, and their responsibility for drafting a Farmland Preservation Plan document to recommend to the Portage County Board for review and action, and

WHEREAS, Portage County is a leader in the State of Wisconsin in agricultural production, and the agriculture industry serves as one of the primary foundations of our County economy, and

WHEREAS, it is in the best interest of Portage County to draw from a wide variety of resources and sources of information to comprehensively approach the topic of farmland preservation, and

WHEREAS, an ad-hoc committee with membership comprised of individuals and representatives of constituencies that have an interest and/or expertise in agriculture and local municipal issues is deemed desirable and necessary to undertake this planning project, and

WHEREAS, ad-hoc committee membership will include representation from (but not limited to) agriculture producers (from different size operations)/processors/transporters/suppliers/implement dealers, citizens, local municipalities, agriculture organizations, finance, real estate, and

WHEREAS, two (2) Portage County Supervisors currently members of the Portage County Planning and Zoning Committee shall be appointed by the Planning and Zoning Committee Chair to be included in the ad-hoc committee membership, and

WHEREAS, the citizen members of the ad-hoc committee shall be appointed by the Planning and Zoning Department Director in a process described in ad-hoc committee bylaws adopted by the Portage County Planning and Zoning Committee on February 26, 2013, and

WHEREAS, the ad-hoc committee shall make their recommendations to the Planning and Zoning Committee for review and consideration

ADMINISTRATIVE NOTE An ad-hoc committee is not, by definition, a permanent standing committee of the Portage County Board of Supervisors and, therefore, is not to be listed in Section 3 1 of the Portage County Code of Ordinances

FISCAL NOTE This resolution approves and endorses the establishment of the listed ad-hoc committee, authorizing membership as stated and per diem and mileage payments for meeting attendance for the appointed members of the County Board of Supervisors There is a fiscal impact to Portage County in payment of non-exempt Planning and Zoning Department staff through compensatory time off for acting as recording secretary The ad-hoc committee citizen members will not be entitled to per diem and mileage payments

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that an ad-hoc committee is hereby established and authorized, to be known as the PORTAGE COUNTY FARMLAND PRESERVATION AD-HOC STEERING COMMITTEE, with a charter to prepare, review and update the Portage

County Farmland Preservation Plan maps and documents that will ultimately be recommended to fulfill the requirements of Section 91 10 Wis Stats , through the Planning and Zoning Committee and the Portage County Board of Supervisors

BE IT FURTHER RESOLVED, that the general charter, duties, and responsibilities of this ad-hoc committee shall be as follows (but not limited thereto)

1 Working with Portage County staff to complete the following

- Identify agricultural resources infrastructure trends, land use issues, and future needs
  - Identify goals and objectives for agricultural development in Portage County
  - Identify key issues and opportunities for farmland preservation in Portage County, including a set of objective criteria for mapping potential farmland preservation areas
  - Draft recommendations for the preservation of farmland and the promotion of agriculture-related economic development
  - Create an initial complete draft of text and maps to comply with Section 91 10(1) Wis Stats
  - Recommend an initial complete Portage County Farmland Preservation Plan draft to the Portage County Planning and Zoning Committee
- 2 The projected length of the planning project is February 2013 through December 2014 A minimum of twelve (12) meetings will be held to complete the work
- 3 This Ad-Hoc Committee will operate under bylaws established by the Portage County Planning and Zoning Committee
- 4 The work of the PORTAGE COUNTY FARMLAND PRESERVATION AD-HOC STEERING COMMITTEE is undertaken in an advisory capacity for the Portage County Planning and Zoning Committee, which is solely responsible for review and recommendation of the project planning results to the Portage County Board of Supervisors for final review and action

Dated this 16<sup>th</sup> day of April 2013

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

\_\_\_\_\_  
AYE

Jerry Piesik, Chair

\_\_\_\_\_  
AYE

Barry Jacowski, Member

\_\_\_\_\_  
AYE

Stan Potocki, Vice Chair

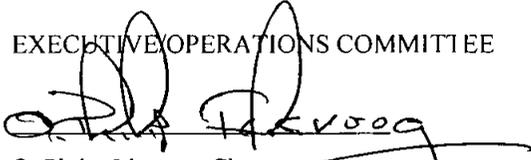
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AYE

Marion 'Bud' Flood, Member

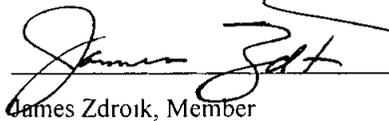
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AYE

Leif Erickson, Member

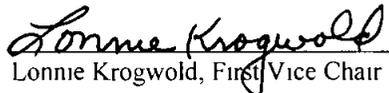
EXECUTIVE OPERATIONS COMMITTEE



Philip Idsvoog, Chair



James Zdroid, Member



Lonnie Krogwold, First Vice Chair



Perry Pazdernik, Member



Don Butkowski, Member

RESOLUTION NO 144-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Authorizing a Budget Adjustment for Fiscal Year 2013 Relating to 2012 Approved Budget Surplus Requests

WHEREAS, some departments have requested budget surplus funds from 2012 to be used to meet important department needs in the 2013 budget, and

WHEREAS, the Finance Committee has reviewed the overall surplus for county funds and has authorized carryover for the departments on the listing attached in accordance with Portage County Fiscal Ordinance 3 8 7 Budget Surplus Policy, and

WHEREAS, this authorization to adjust the 2013 budget with 2012 carryover funds will increase the overall county budget by \$435,761.25, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board

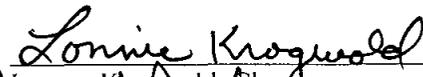
FISCAL NOTE This will increase the budgeted expenses by fund and department in accordance with the attached summary

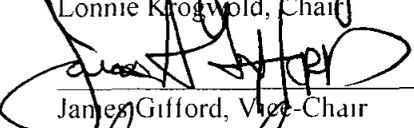
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$435,761.25 to amend the 2013 budget with approved 2012 budget carryover funds. This resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3 8 8

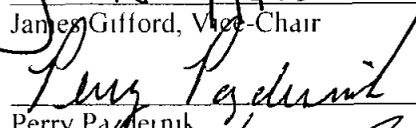
DATED THIS 16<sup>TH</sup> DAY OF APRIL 2013

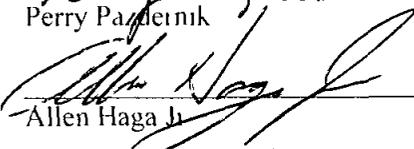
RESPECTFULLY SUBMITTED,

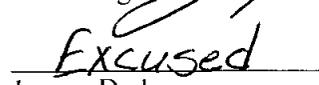
PORTAGE COUNTY FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Kroghvold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allen Haga

  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO 145-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Authorizing the Final Reconciliation for Fiscal Year 2012 Relating to Year End Close Out of All County Funds and Departments

WHEREAS, the year end close out pre-audit amounts for fiscal year 2012 are current and complete, and

WHEREAS, formal authorizations and budget adjustments to the 2012 budget have occurred throughout fiscal year 2012 as necessary, and

WHEREAS, the Finance Committee has reviewed the final closing entries for all county funds and departments to the various accounts and authorizes the closing entries as provided on the attached summaries, and

WHEREAS, this authorization is not a formal budget modification and does not change the 2012 budget, rather, it approves the final reconciliation of the 2012 budget, and

WHEREAS, the overall net impact to the governmental funds for fiscal year 2012 was a decrease in fund balance of \$3,415,642.31, and

WHEREAS, the overall net impact to the proprietary funds for fiscal year 2012 was an decrease in fund balance of \$810,137.28, and

WHEREAS, these amounts are pre-audit figures and may require adjustments after the annual audit is complete but will be brought forward for any further adjustment at that time, and

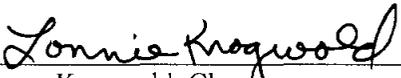
WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification or authorization requires County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board

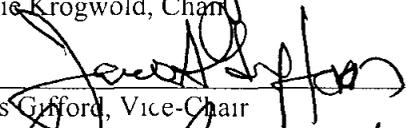
FISCAL NOTE This authorization will not formerly amend the budget, but is for authorization purposes only and is only authorized in accordance with the attached summaries

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the final budget reconciliation of \$3,415,642.31 decrease to the governmental funds and a \$810,137.28 decrease to the proprietary funds to properly close out the 2012 fiscal year. This resolution to reconcile the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3.8.8

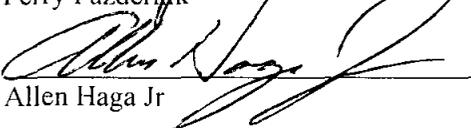
DATED THIS 16<sup>TH</sup> DAY OF APRIL 2013

RESPECTFULLY SUBMITTED,  
PORTAGE COUNTY FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allen Haga Jr

*excused*  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO 146-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZING A 2013 BUDGET ADJUSTMENT TO THE CAPITAL IMPROVEMENT FUND FOR ONGOING CAPITAL IMPROVEMENT PROJECTS

WHEREAS, Portage County has in place a capital improvements program to fund major capital expenditures, and

WHEREAS, the County Executive, Capital Improvements Committee, Finance Committee, and County Board approve capital improvement projects as part of the annual budget process, and

WHEREAS, the pre-audit 2012 closeout is complete and the amount remaining for each project is calculated for the Capital Improvements Fund, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval and 2/3 supermajority of the County Board, and

WHEREAS, the 2013 Capital Improvements Fund requires a budget adjustment for ongoing capital improvement projects extending beyond the 2012 fiscal year

FISCAL NOTE This budget adjustment will increase the Capital Improvement Fund (47-95) by \$955,540. These project funds are designated in the capital improvement fund balance. This will increase the fund balance applied and expense accounts for each project listed on the attachment. A 2/3 supermajority vote is required for passage (17 votes)

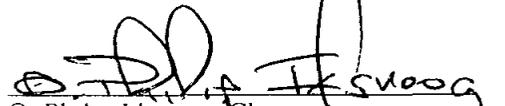
NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors hereby authorizes the budget adjustment of \$955,540 for the capital improvement fund to continue ongoing authorized projects

BE IT FURTHER RESOLVED, that this resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3 8 8

DATED THIS 16<sup>TH</sup> DAY OF APRIL, 2013

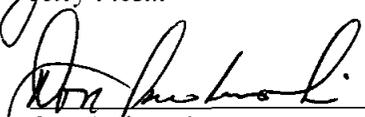
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY CAPITAL IMPROVEMENTS COMMITTEE

  
Philip Idsvoog, Chair

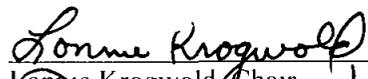
Excused  
Lonnie Krogwold, Vice Chair

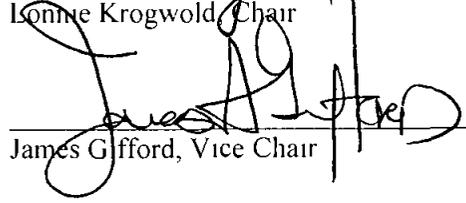
  
Jerry Presik

  
Don Jankowski

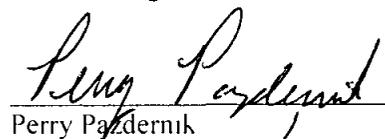
  
Perry Pazdernik

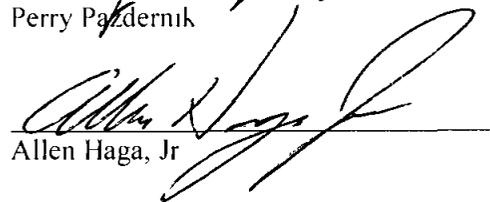
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford, Vice Chair

Excused  
Jeanne Dodge

  
Perry Pazdernik

  
Allen Haga, Jr

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Recreation Aids-Standing Rocks Park Development

WHEREAS, the Portage County Park Commission is interested in new development at Standing Rocks Park for Public Outdoor Recreation purposes, and

WHEREAS, the Portage County Parks Department has had a Standing Rocks Park development plan prepared that emphasizes multiple use-multiple season public recreation improvements, and

WHEREAS, the development calls for construction of a new multipurpose lodge and parking lot, (Phase 2) #61-06-02 construction of a new cross country ski trail, construction of a snowshoe trail, and construction of a wooden stairway to complete the disc golf course, and

WHEREAS, financial aid is required to carry out the project, and

WHEREAS, the Recreation Aids grant will be 50% of the total project cost of \$300,000 leaving the remaining \$150,000 to be funded with local match which already has been requested in the 2014-2019 Capital Improvement Projects, and

FISCAL NOTE If the grant is awarded, a budget adjustment will be required for the amount of the grant award. The budget adjustment will also require an appropriation equal to 50% of the grant award, up to \$100,000 to come from the Capital Improvement Fund. This budget adjustment requires County Executive, governing and Finance Committee approval and 2/3 supermajority vote of the County Board.

THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, (Standing Rocks Park Development), and HEREBY AUTHORIZES, Gary Speckmann, Parks Director, Portage County Parks, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, sign documents, and take action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission will comply with state or federal rules for the programs, may perform force account work, will maintain the completed project in an attractive, inviting and safe manner, will keep the facilities open to the general public during reasonable hours consistent with the type of facility, and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

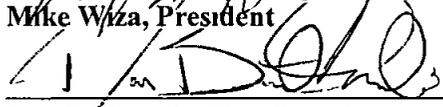
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes acceptance of the grant if so awarded and further authorizes the budget adjustment of an increase of up to \$300,000, dependent upon the actual grant award.

DATED THIS 16<sup>TH</sup> DAY OF APRIL, 2013

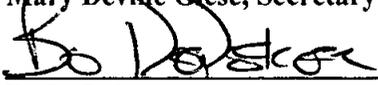
RESPECTFULLY SUBMITTED,

**PORTAGE COUNTY PARK COMMISSION**

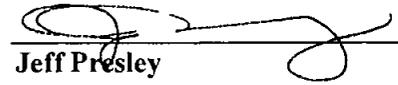
  
\_\_\_\_\_  
Mike Wiza, President

  
\_\_\_\_\_  
Don Butkowski, Vice President

Excused  
\_\_\_\_\_  
Mary Devine Giese, Secretary

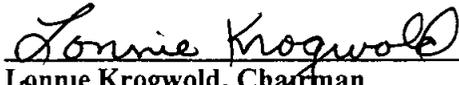
  
\_\_\_\_\_  
Bo DeDeker

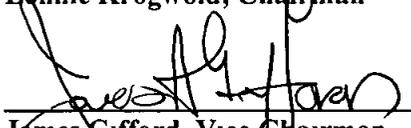
Excused  
\_\_\_\_\_  
George Kraft

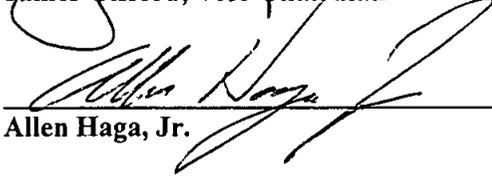
  
\_\_\_\_\_  
Jeff Presley

Excused  
\_\_\_\_\_  
Larry Raikowski

**PORTAGE COUNTY FINANCE COMMITTEE**

  
\_\_\_\_\_  
Lonnie Krogwold, Chairman

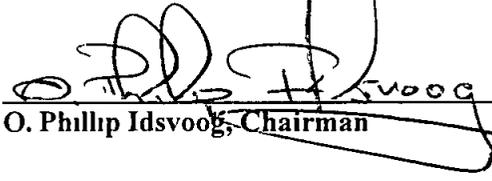
  
\_\_\_\_\_  
James Gifford, Vice Chairman

  
\_\_\_\_\_  
Allen Haga, Jr.

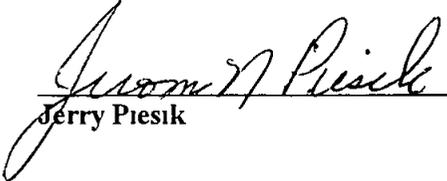
  
\_\_\_\_\_  
Perry Pazdernik

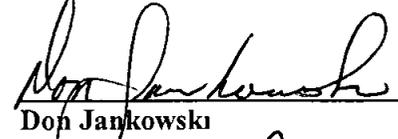
Excused  
\_\_\_\_\_  
Jeanne Dodge

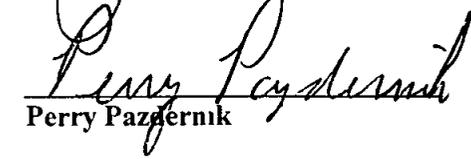
**CAPITAL IMPROVEMENTS/ECONOMIC DEVELOPMENT COMMITTEE**

  
\_\_\_\_\_  
O. Phillip Idsvog, Chairman

Excused  
\_\_\_\_\_  
Lonnie Krogwold, Vice Chairman

  
\_\_\_\_\_  
Jerry Piesik

  
\_\_\_\_\_  
Don Jankowski

  
\_\_\_\_\_  
Perry Pazdernik

## Portage County Grant Summary Form

- 1 County Department  
Parks Department
- 2 Department Administrative Point of Contact  
Gary Speckmann, Parks Director  
Portage County Parks Department  
1903 Co Hwy Y  
Stevens Point, WI 54482-9999  
715-346-1435
- 3 Grantor Agency Name and Address  
Wisconsin Dept of Natural Resources  
West Central Region Headquarters  
PO Box 4001  
Eau Claire WI 54702-4001
- 4 Grantor Point of Contact  
Beth Norquist  
Community Services Specialist  
Wisconsin Dept of Natural Resources  
West Central Region Headquarters  
PO Box 4001  
Eau Claire WI 54702-4001  
715-836-6574
- 5 Description of the purpose and nature of the grant  
This project is for the Standing Rocks Park development improvements primarily for winter recreation. Parts of the project that are eligible for DNR grant funding include the construction of a multiple use- multiple season lodge and parking lot, construction of a short cross country ski trail that would be near the proposed snow making operation, construction of a snowshoe trail and construction of a wooden stairway on the disc golf course
- 6 Justification  
Property for Standing Rocks Park was first purchased in 1964 to provide a location for winter recreation. The park is the prime County location for winter recreation and over the years it has been developed into an area that provides diverse recreational opportunities during the entire year. This grant would provide a new lodge and parking lot that

would accommodate cross country skiers during the winter ski season and provide a facility and bathrooms the rest of the year for the mountain bike trail users, disc golf users, dog exercise area users and for school cross country meets. It will also be used as the main staging area for special events that all these activities hold at the park. Cross country skiers have expressed their need for a short cross country ski loop that would be near the proposed snow making operation so that artificial snow could be provided on the trail and they could ski and train during times that natural snow does not exist. Snowshoeing is a growing sport in the area and an official trail does not exist in Portage County. The disc golf stairway is the last step in completing the 33 hole course and would prevent erosion and prevent possible injuries from slips and falls on a steep hillside.

- 7 Amount of grant  
The grant is for \$300,000
- 8 Grant project budget

_DNR grant funds	\$150,000
County match required	\$150,000
- 9 Term of grant  
The DNR grant allows two years to complete the project
- 10 Grant start date  
The project will start as soon as the grant is awarded
- 11 Source of funding  
Half of the total project cost will be funded by the DNR's Stewardship grant
- 12 Matching funds requirement  
The remaining half of the project cost will be funded by County CIP funds
- 13 Type of grant  
The DNR's Stewardship grant is an annual grant made available to local government for park improvements
- 14 Does the grant require subcontracts  
A consultant will need to be hired to design the lodge
- 15 Does the grant require work from other county departments  
N/A
- 16 Has the grant been approved by the County Executive and Finance

Department Yes

- 17 Does the grant comply with county purchasing policy Yes
- 18 Does the grant comply with county finance policy Yes
- 19 Does the grant comply with county ethics policy Yes
- 20 Where is the original grant award and contract filed The Portage  
County Parks Department office
- 21 Has a copy of the grant contract information been filed with the  
Finance Department  
It will be prior to being submitted to the DNR
- 22 Has a budget adjustment been submitted to Finance  
It will be if the grant is awarded

Certification of Summary

The foregoing information has been reviewed and is hereby certified  
as accurate and correct

  
Department Head

03-14-13  
Date

## Standing Rocks Park Development Funding Explanation

The Standing Rocks Park Development Project is divided into two phases

### Phase 1 – Snowmaking, includes

- The purchase of four snow guns for continuous snowmaking abilities on two of the five ski runs
- The addition of lighting on those hills to allow ski runs to operate longer hours
- A cross county ski course \*

#### Project Funding

Capital Improvements Funding ( <i>approved</i> )	\$200,650
Community Fundraising Effort	<u>\$124,350</u>
<b>Total Cost</b>	<b>\$325,000</b>

### Phase 2 - Recreational Improvements, includes

- The addition of a multi-purpose lodge located off of Standing Rocks Road \*
- Tubing hill located strategically to allow for snowmaking capabilities
- An additional ski run \*
- Wooden staircase built into disc golf course for safety \*
- Snowshoe course \*
- *The addition of a cross county ski course is located in the DNR Stewardship Grant because its development is an allowed use under the grant guidelines However, the course will be completed during Phase 1*

*\*Items are improvements potentially covered in DNR Stewardship Grant*

#### Project Funding

DNR Stewardship Grant Proposal for 50% match of total cost of project	\$150,000
Donated Labor Cost <u>Estimated</u> for grant match	\$ 50,000
Capital Improvements Funding <u>Estimated</u> for grant match ( <i>pending</i> )	\$100,000
County Funding	<u>\$ 10,000</u>
<b>Total Cost</b>	<b><u>\$310,000</u></b>
<b>Total Cost for Phase 1 &amp; 2</b>	<b>\$635,000</b>

**Note** Phase 2 is mutually inclusive of Phase 1, as such Phase 1 has to happen first or Phase 2 will not occur

### Timeline

- Phase 1 Community Fundraising Effort currently underway
- DNR Stewardship Grant Proposal due May 1, 2013
- DNR Stewardship Grant Award fall 2013
- Completion of Phase 1 Community Fundraising Effort spring 2014
- Phase 1 Construction/Completion winter 2014
- Phase 2 Construction/Completion winter 2015

### Revenue Projection

Phase 1 – Estimated Annual Revenue \$42,385 (annual increase of \$28,249)

- Estimated ROI for entire cost 11 5 years
- Estimated ROI for County investment 7 years

Phase 2 – Estimated Annual Revenue \$51,450

- Estimated ROI for entire cost 6 years
- Estimated ROI for County investment 3 5 years

## RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE ENDORSING THE DEVELOPMENT OF A PLAN AND NECESSARY AGREEMENTS FOR A COUNTY-WIDE UNIFIED COMMUNICATIONS CENTER

WHEREAS the Sheriff of Portage County exercising his constitutional and statutory authority to dispatch his deputies, operates a communications center for that purpose, and

WHEREAS, the County Board of Supervisors has additionally charged the Sheriff with the responsibility for dispatching the balance of the County s emergency services save for the City of Stevens Point as well as dispatching for several other entities, with nearly 50 agencies in total and

WHEREAS the City of Stevens Point currently operates a separate dispatch center for their police and fire departments, and

WHEREAS in 2011 an internal County/City study was undertaken to examine the communications system in Portage County concluding that it would be optimal to consolidate all of the county s dispatching services under the existing County Communications Center, and

WHEREAS in 2012 a consultant was hired by Portage County, the City of Stevens Point, and the Village of Plover to examine all aspects of the communications system in Portage County, also concluding that it would be optimal to consolidate all of the county s dispatching services under the existing County Communications Center and

WHEREAS the emergency response and communications professionals across the County agree with these two studies, echoing that a unified communications center with the City of Stevens Point would improve public safety responder safety responsiveness to calls for service and operational efficiency as well as be more fiscally responsible over the long term, and

WHEREAS a unified communications center, serving all emergency responders across the County is a concept that is supported by the Sheriff, the County Executive, the Portage County Communications Board and virtually every emergency responder across Portage County and

WHEREAS the City of Stevens Point has expressed their intention and desire to develop a partnership agreement with the County for the purposes of creating a unified communications center

FISCAL NOTE There are no fiscal obligations for the County associated with this specific sense of the board resolution

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby endorses in principle the concept of a single unified county-wide communications center and declares the establishment thereof as the intention of the County Board BE IT FURTHER RESOLVED that the Portage County Board of Supervisors authorizes and encourages the County Board Chair, the County Executive and the Sheriff, as well as their designees and staff to collaborate with the City of Stevens Point in developing a plan and the necessary agreement for such a unified communications center BE IT FURTHER RESOLVED that it is the understanding of the Portage County Board of Supervisors that any such plan and necessary agreements thereto needed for a unified communications center will be presented to the Board for approval in the future and may be included as part of the annual budget process

DATED THIS 16<sup>TH</sup> DAY OF APRIL 2013

RESPECTFULLY SUBMITTED

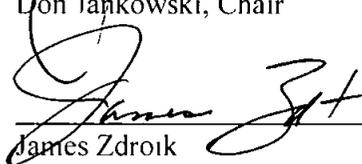
PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
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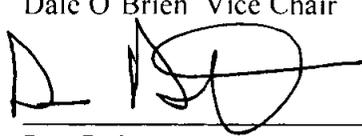
Don Jankowski, Chair

  
\_\_\_\_\_

Dale O'Brien Vice Chair

  
\_\_\_\_\_

James Zdroik

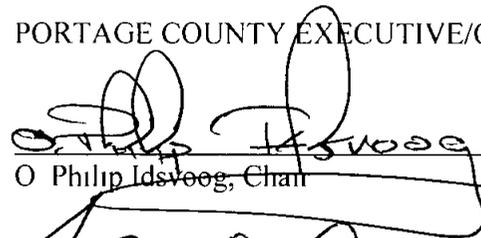
  
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Dan Dobratz

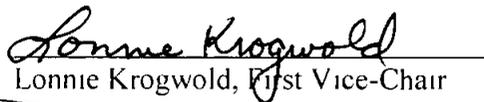
  
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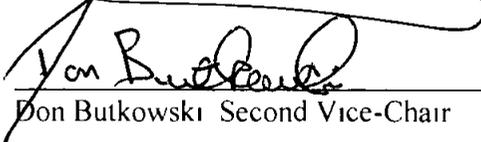
PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
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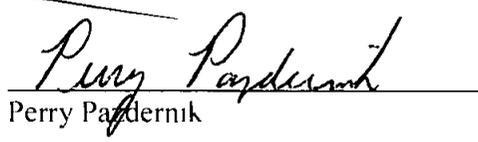
O Philip Idsvog, Chair

  
\_\_\_\_\_

Lonnie Krogwold, First Vice-Chair

  
\_\_\_\_\_

Don Butkowski Second Vice-Chair

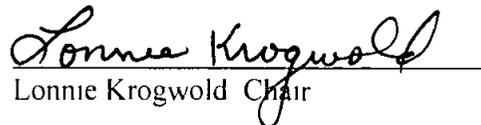
  
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Perry Pazdernik

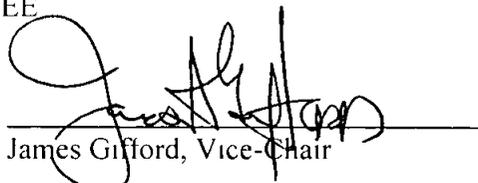
  
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James Zdroik

PORTAGE COUNTY FINANCE COMMITTEE

  
\_\_\_\_\_

Lonnie Krogwold Chair

  
\_\_\_\_\_

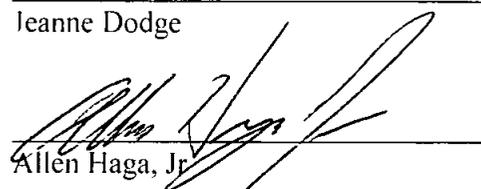
James Gifford, Vice-Chair

*Excused*  
\_\_\_\_\_

Jeanne Dodge

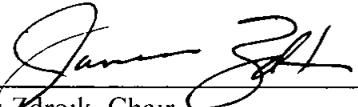
  
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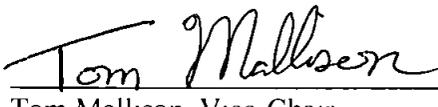
Perry Pazdernik

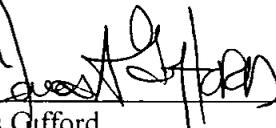
  
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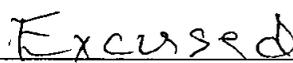
Allen Haga, Jr

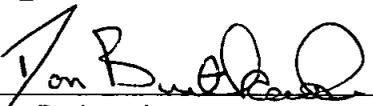
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik Chair

  
Tom Mallison, Vice-Chair

  
James Gifford

  
Jim Krems

  
Don Butkowski

RESOLUTION NO 149-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE EXCEPTION TO PORTAGE COUNTY ORDINANCE 3 11 8 3 – DETERMINATION OF PAY RATES, H STEP UP PAY

WHEREAS, the Human Resources Committee shall review and approve Human Resources policy changes, and the County Board shall review and take action on amendments to these policies when such amendments alter and/or revise policies previously established by County Board resolution, and

WHEREAS, the position of Dementia Unit Coordinator has been vacant since October 2, 2012, and the Health Care Center Administrator, with prior approval from the County Executive, temporarily assigned a licensed registered nurse to the position, who is eligible for step up pay during temporary assignment to an exempt position, and

WHEREAS, Portage County Ordinance section 3 11 8 3, subsection H Step Up Pay, subsection Step Up Pay During Temporary Assignment to an Exempt Position states that no such temporary assignment shall exceed six months, and April 2, 2013, shall be six months for the temporary assignment, and

WHEREAS, the County Executive and the Human Resources Committee have reviewed and approved the request to extend the temporary assignment beyond six months, until a permanent Dementia Unit Coordinator can be hired for the position or September 28, 2013, whichever occurs first,

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors, that an exception, retroactive to April 2, 2013, be made to extend the step up pay during temporary assignment beyond six months, for the Dementia Unit Coordinator position, until such time as a permanent Dementia Unit Coordinator can be hired for the position or September 28, 2013, whichever occurs first

Dated this 16<sup>th</sup> day of April, 2013

Respectfully submitted,

PORTAGE COUNTY HEALTH CARE CENTER COMMITTEE

  
\_\_\_\_\_  
Jerry Piesik, Chair

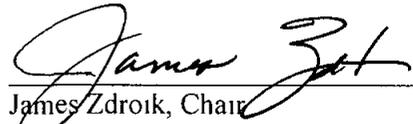
  
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Tom Mallison

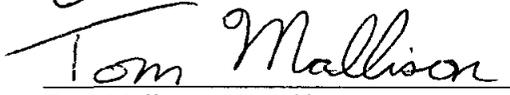
  
\_\_\_\_\_  
Marion "Bud" Flood, Vice Chair

  
\_\_\_\_\_  
Samuel Levin

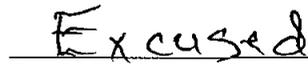
  
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Kelly Steinke

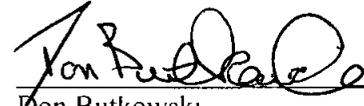
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Gifford

  
James Krems

  
Don Butkowski

RESOLUTION NO 150-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE EXCEPTION TO HUMAN RESOURCE POLICY 3 11 7 4 – COMPLETION OF PROBATIONARY PERIOD AND REQUIRED PAY ADJUSTMENT FOR FINANCE DEPARTMENT HEALTH CARE CENTER BUSINESS MANAGER

WHEREAS, since 2007 Human Resource policy 3 11 8 3 has allowed for management staff to be hired above step 3 on the management pay scale with County Executive approval, and previous to the 2007 policy allowed for management staff to be hired above step 3 with Personnel Committee approval, which on a number of occasions has been requested and granted, and

WHEREAS, current Human Resource policy 3 11 8 3(A)(1) Determination of pay rates, still allows for management staff to be hired above step 3 with County Executive approval, and

WHEREAS, when the Human Resource policies were updated effective October 1, 2011, section 3 11 7 4 Completion of Probationary Period was added, which states that upon successful completion of a probationary period an employee shall receive a wage increase to the next step in the wage schedule, which inadvertently limits by capping the ability to hire management staff above step 5, and

WHEREAS, when an offer of employment was given to the current Health Care Center Business Manager, staff reviewed Human Resource policy 3 11 8 3(A)(1) and, as allowed per Human Resources policy 3 11 8 3(A)(1), offered the position at a starting salary of step H7, which was accepted and the employee started employment effective January 28, 2013, and

WHEREAS, in the last month, a review of Human Resources policy 3 11 7 4, for another position, has brought attention to the fact that the offer of employment that was given to the Health Care Center Business Manager in January 2013 inadvertently violated Human Resources policy 3 11 7 4, and

WHEREAS, the Human Resources department is requesting that the Human Resources Committee and County Board of Supervisors grant an exception to Human Resources policy 3 11 7 4 and apply language from Human Resources policy 3 11 8 3(A)(1) that states 'Employees hired above start rate will be eligible to advance in time from the step in which hired', which per the Management Wage and Classification plan, will provide the Health Care Center Business Manager a wage increase after two years of acceptable performance

FISCAL NOTE No additional funds are needed as funds are appropriated in the 2013 budget

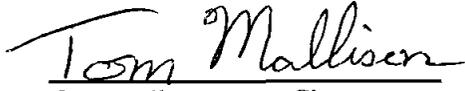
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby grants an exception to Human Resources policy 3 11 7 4

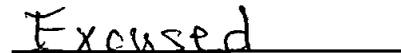
DATED THIS 16<sup>TH</sup> DAY OF APRIL, 2013

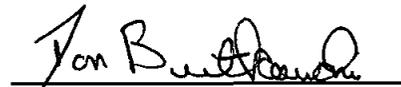
RESPECTFULLY SUBMITTED,

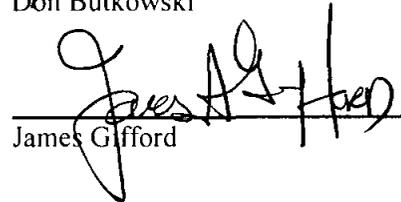
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski

  
James Gifford

RESOLUTION # 151-2012-2014

Resolution offered by Supervisors of the Health and Human Services Board and the Human Resources Committee of the Portage County Board of Supervisors

**RE Exception to Human Resource Policy 3 11 7 4 Completion of Probationary Period and Required Pay Adjustment**

Whereas, Human Resource policy 3 11 7 4 states that upon successful completion of a probationary period an employee shall receive a wage increase to the next step in the wage schedule, and

Whereas, Human Resource policy 3 11 8 3(A) Determination of pay rates allows for management staff to be hired above step 3 with County Executive approval and

Whereas, Portage County Health and Human Services Department has had a vacant Children and Families Division Coordinator since July 1, 2012, and a screening process was completed and a successful candidate was identified and

Whereas, the management wage and classification plan has the Children and Families Coordinator listed as level K, and

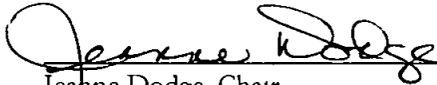
Whereas, it is recommended by the department head to start the proposed employee at step 10 in level K in order to secure the most qualified candidate who has over 25 years of experience in county level human services programs and that at step 10 the next step in the management wage and classification plan is after three years of acceptable performance

FISCAL NOTE The Health and Human Services Department has identified existing funds in its 2013 budget to cover the cost associated at the proposed level in the salary plan There is no further appropriation necessary to authorize this resolution

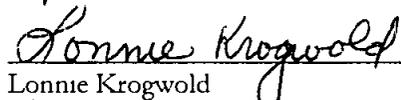
**Now, therefore, be it resolved** by the Portage County Board of Supervisors to allow an exception to Human Resources policy 3 11 7 4 and not provide a wage increase to the next step in the management wage and classification plan after completion of the one year probationary period, so that the proposed employee may be hired at level K10

Dated this 16<sup>th</sup> day of April, 2013

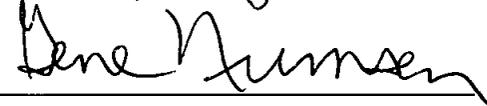
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

  
Jeanne Dodge, Chair

  
Sam Levin, Vice-Chair

  
Lonnie Krogwold

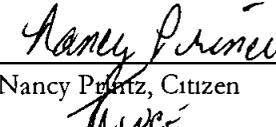
  
Scott Winn

  
Dr. Gene Numsen, Citizen

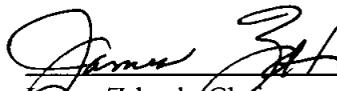
  
Dan Dobratz

  
Janis Borski, Citizen

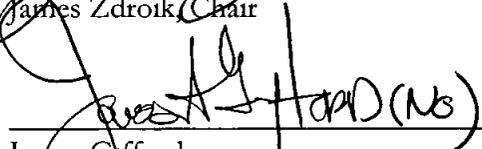
  
Joanne Suomi

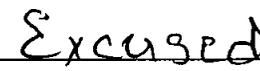
  
Nancy Prantz, Citizen

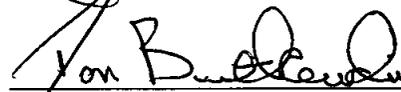
HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice-Chair

  
James Gifford

  
James Krems

  
Don Butkowski

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE 2013 ANNUAL ADJUSTMENT TO THE MANAGEMENT AND NON-BARGAINING UNIT WAGE AND CLASSIFICATION PLANS

WHEREAS, per Portage County Human Resources Ordinance 3 11 8 3 – Determination of Pay Rates, C Salary Adjustments, the schedule will be adjusted based on consideration of (a) Consumer Price Index, (b) County’s ability to pay, (c) anticipated union settlements, and (d) Central Wisconsin comparables and the human resources director shall conduct an annual review of the plan and submit by report any recommended adjustments to the County Executive for final approval by resolution through Human Resources Committee by the County Board, and

WHEREAS, the Human Resources Committee discussed and approved a 1% annual adjustment effective January 6, 2013 for the Portage County wage and classification plans of Management, Licensed Practical Nurses, and Clerical, Technicians and Paraprofessionals, which are attached for informational purposes, and

WHEREAS, the Human Resources Committee also approved that limited term, on-call casual, and seasonal positions receive the same annual adjustment as proposed above for permanent positions, and

WHEREAS, only those employees that are active employees as of April 17, 2013 are eligible for back pay retroactive to January 6, 2013

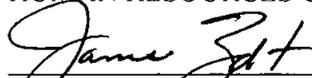
FISCAL NOTE This resolution itself does not require an increase to the 2013 budget However, it does require an interdepartmental transfer between funds in the 2013 budget

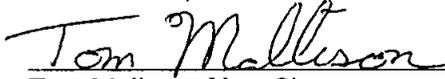
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the annual adjustments as outlined above and in the attached wage and classification plans

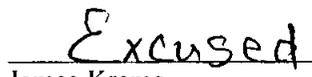
Dated this 16th day of April, 2013

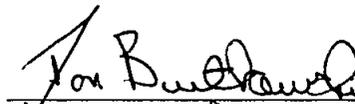
Respectfully submitted,

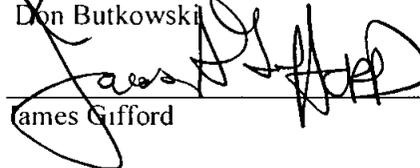
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski

  
James Gifford

RESOLUTION NO 153-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE CANCELLATION OF OUTSTANDING CHECKS ISSUED PRIOR TO THE DECEMBER 31, 2010

WHEREAS, the checks listed on the attached sheet were issued by the Portage County Treasurer prior to December 31, 2010, and

WHEREAS, the checks listed on the attached sheet have not been cashed by the payees, and

WHEREAS, the County Treasurer has made every effort to trace the checks listed on the attached sheet, and

WHEREAS, a list of the payees and check numbers will be published in compliance with Wisconsin Statutes 59 66 and payees will have an opportunity to have the cancelled checks reissued

FISCAL NOTE If the payees do not request to have the checks reissued, the funds will be retained by Portage County

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached list of outstanding checks to be cancelled

DATED THIS 16<sup>TH</sup> DAY OF APRIL, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY FINANCE COMMITTEE

*excused*  
\_\_\_\_\_  
Connie Krogwold, Chair

*[Signature]*  
\_\_\_\_\_  
James Gifford, Vice Chair

*[Signature]*  
\_\_\_\_\_  
Allen Haga, Jr

*[Signature]*  
\_\_\_\_\_  
Perry Pazdernik

*[Signature]*  
\_\_\_\_\_  
Jeanne Dodge

FINAL RESOLUTION NO 154-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board

Dated this 16<sup>th</sup> day of April, 2013

Respectfully submitted,  
Supervisor James Gifford

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

May 21, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (24) present, (1) excused, Supervisor Winn.

All present saluted the flag.

Invocation by Supervisor Samuel Levin.

Motion by Supervisor Zdroik, second by Supervisor Flood to approve the April 16, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

WCA Conference Registration (where applicable)

Top Health Newsletter was distributed.

Chair Idsvoog and the County Board of Supervisors would like to join Corporation Counsel Mike McKenna in welcoming his son, Captain John McKenna home tomorrow from his fourth deployment to the Middle East.

Public Notice Agenda Items

None

Public Comments

Mark Christianson, Rosholt School District Representative – Item #1

Skyward CEO, Cliff King was present to answer any questions regarding Item #1

Presentations

Patty Dreier, County Executive, and Jeff Jester, RSVP Director, Annual Report on Portage County Volunteers and Special Volunteer Recognition of Romel Cooney

Gary Speckmann, Parks Department 2012 Annual Report

Coroner Scott Rifleman, 2012 Coroner Annual Report

Todd Neuenfeldt, Courthouse Entry Replacement Costs Update

Jeff Schuler & Sarah Wallace, Portage County Bicycle Pedestrian Planning Project Update

Resolutions:

RESOLUTION NO. 155-2012-2014  
RE: RESOLUTION IN SUPPORT OF AMENDING STATE  
LAW TO PERMIT A MULTI VENDOR STUDENT  
INFORMATION SYSTEM FOR WISCONSIN  
SCHOOL DISTRICTS BY 2013 ASSEMBLY BILL 60  
AND 2013 SENATE BILL 54

NOW, THEREFORE, BE IT RESOLVED AND ENACTED, by the Portage County Board of Supervisors, that the Board hereby goes on record in strong support of amending state law to permit a multi-vendor student information system for Wisconsin school districts by passage of 2013 Assembly Bill 60 and 2013 Senate Bill 54. The Clerk is directed to mail a copy of the resolution to the Governor's Office, the Director of Public Instruction, the State Director of Administration, all area state legislators, all 72 of Wisconsin's Counties, the Wisconsin Counties Association, the Wisconsin School Board Association and all area school districts.

Motion by Supervisor Krems, second by Supervisor Butkowski for the adoption.

Discussion included: Mark Christianson encouraged the Board to support this resolution. Cliff King explained the cost involved and time timetable of passing legislation and urged the Board to support a multi vendor . Chair Idsvoog indicated that if the resolution was passed, he would send it to WCA for submission for the annual conference. Dianna Bohman, Tomorrow River School District Rep expressed concern about having one vendor and encouraged the Board to adopt the resolution.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Winn. Resolution adopted.

(exit Supervisor Erickson)

RESOLUTION NO. 156-2012-2014

RE: RESOLUTION PROCLAIMING PORTAGE COUNTY,  
WISCONSIN A PURPLE HEART COMMUNITY RECOGNIZING THE  
SACRIFICES OF OUR WOUNDED AND DECEASED VETERANS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County, Wisconsin Board of Supervisors hereby declares itself a Purple Heart community, one which honors the courage and sacrifice of our wounded and deceased veterans by this formal proclamation.

Motion by Supervisor Steinke, second by Supervisor Wiza for the adoption.

Supervisor Wiza explained the history of the resolution and becoming a purple heart community. He recognized all recipients especially Fuzz Spangler, a purple heart recipient. Fuzz Spangler spoke encouraging vets to contact VA office for any questions and help they may need.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Erickson, Winn. Resolution adopted.

RESOLUTION NO. 157-2012-2014

RE: RESOLUTION CONFIRMING THE APPOINTMENT  
OF KEITH KRUEGER AS PORTAGE COUNTY  
EMERGENCY MANAGEMENT DIRECTOR

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Keith Krueger as Portage County Emergency Management Director.

Motion by Supervisor Jankowski, second by Supervisor O'Brien for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Erickson, Winn. Resolution adopted.

RESOLUTION NO. 158-2012-2014

RE: APPROVING AN AGREEMENT BETWEEN  
PORTAGE COUNTY AND THE CITY OF STEVENS POINT  
FOR A UNIFIED COMMUNICATIONS CENTER

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors does hereby adopt, approve, and ratifies the agreement for the formation of a single unified county wide communications center, with said attached hereto and incorporated by reference as if recited herein. BE IF FURTHER RESOLVED that the Portage County Board of Supervisors does hereby approve eight (8) communication technician positions and approves any variations from the Portage County Human Resources Policy contained in said agreement as an exception to policy. BE IT FURTHER RESOLVED that the Portage County Board of Supervisors does hereby amend the 2013 budget by an increase of \$250,000 to the Sheriff's Office budget and an increase of \$127,000 to the Capital Improvements budget. BE IT FURTHER

RESOLVED that the Sheriff of Portage County is charged and empowered to create and implement the plans necessary to complete a Unified Communications Center pursuant to said agreement, and charged with the operation and oversight of said Center.

Motion by Supervisor O'Brien, second by Supervisor Zdroik for the adoption.

Discussion included benefits, seniority of dispatchers, associated costs of maintaining the communications center in the future.

Roll call vote revealed (22) ayes, (1) abstained, Supervisor Steinke, (2) excused Supervisors Erickson, Winn. Resolution adopted.

RESOLUTION NO. 159-2012-2014  
RE: AUTHORIZING A 2013 BUDGET  
ADJUSTMENT FOR JAIL IMPROVEMENTS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby authorize the budget adjustment, consisting of an increase of \$45,000 for the Jail Camera System improvements and replacement within Jail Assessment Fund Balance.

Motion by Supervisor Potocki, second by Supervisor Krogwold for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Erickson, Winn. Resolution adopted.

RESOLUTION NO. 160-2012-2014 – Referred Back to Committee  
RE: PORTAGE COUNTY SHORELAND  
ZONING ORDINANCE TEXT AMENDMENT

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby enact and ordain the proposed amendments to section 7.7 of the Portage County Zoning Ordinances regulating shoreland zoning, thereby, amending the Portage County Code of Ordinances, a copy of which is attached (on file in the County Clerk's office) hereto and incorporated by reference.

Motion by Supervisor Piesik, second by Supervisor Jacowski to refer resolution back to committee for possible additional amendments. Motion carried by voice vote.

RESOLUTION NO. 161-2012-2014  
RE: AUTHORIZATION TO CONTRACT  
FOR GRAVEL BASE CRUSHING SERVICES  
WITH DUFFEK SAND & GRAVEL

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with Duffek Sand & Gravel for the above-referenced roadway work for the year 2013 as set forth in this resolution.

Motion by Supervisor Piesik, second by Supervisor Potocki for the adoption.

Brian Kelley, Portage County Highway Commissioner explained the bid process.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Erickson, Winn. Resolution adopted.

RESOLUTION NO. 162-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Haga, second by Supervisor Dobratz for the adoption. Motion carried by voice vote.

Motion by Supervisor Wiza, second by Supervisor Potocki to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: May 29, 2013

Resolution Number 155-2012-2014

RE RESOLUTION IN SUPPORT OF AMENDING STATE LAW TO PERMIT A MULTI VENDOR STUDENT INFORMATION SYSTEM FOR WISCONSIN SCHOOL DISTRICTS BY 2013 ASSEMBLY BILL 60 AND 2013 SENATE BILL 54

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, student information systems (SIS) are comprehensive software applications designed to manage student data, school management, and technology interface needs (The SIS is equivalent to an Enterprise Resource Planning or ERP system for a corporate or municipal government customer. As such, SIS contains many of the same issues with ERP System Selection Methodology, which Portage County is currently employing), and

WHEREAS, current state law mandates a state sponsored selection of a single SIS vendor mandated for use by all Wisconsin schools, and

WHEREAS, the State Department of Administration assisted by the State Department of Public Instruction declared its intention to award the single vendor contract to an out-of-state vendor, a decision which is under appeal and a decision which will significantly impact and increase costs to local school districts, and

WHEREAS it is reasonably estimated that this award decision will greatly increase costs to local schools, resulting in a \$ 28.4 million dollar unfunded mandate over a ten year period to school districts statewide (with a \$447,000 mandate to the Stevens Point School District) from the need to convert many of the school districts to the awarded vendor system, and

WHEREAS the impact to county governments is from the fiscal impact of increased property taxation needed to support the single vendor system, diverting scarce resources in an era of levy limitations when school levy dollars could instead be focused on student and program improvement, impacting county-wide needs of county government, and

WHEREAS Representative Shankland and Senator Lassa have introduced legislative bills which would support the establishment of a multi-vendor SIS system, which would result in improved processes as well as significant fiscal savings as detailed in this resolution, allowing school districts to retain and maintain superior SIS

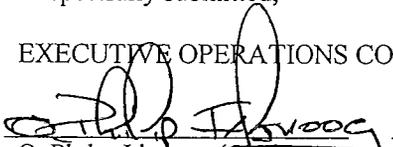
FISCAL NOTE No appropriations or funds are necessary for this sense of the Board resolution

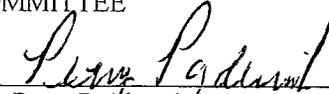
NOW, THEREFORE, BE IT RESOLVED AND ENACTED, by the Portage County Board of Supervisors, that the Board hereby goes on record in strong support of amending state law to permit a multi-vendor student information system for Wisconsin school districts by passage of 2013 Assembly Bill 60 and 2013 Senate Bill 54. The Clerk is directed to mail a copy of the resolution to the Governor's Office, the Director of Public Instruction, the State Director of Administration, all area state legislators, all 72 of Wisconsin's Counties, the Wisconsin Counties Association, the Wisconsin School Board Association and all area school districts

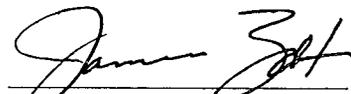
Dated this 21st day of May 2013

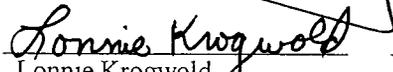
Respectfully submitted,

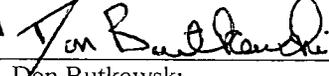
EXECUTIVE OPERATIONS COMMITTEE

  
Philip Idsvoog  
Chair

  
Perry Pazdernik

  
James Zdroik

  
Lonnie Krogwold  
First Vice Chair

  
Don Butkowski

RESOLUTION NUMBER 156-2012-2014

Re RESOLUTION PROCLAIMING PORTAGE COUNTY, WISCONSIN A PURPLE HEART COMMUNITY RECOGNIZING THE SACRIFICES OF OUR WOUNDED AND DECEASED VETERANS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, Portage County, Wisconsin is home to over 4,700 men and women who have selflessly served their country and this county in the United States Armed Forces, and

WHEREAS, contributions and sacrifices are made by veterans and active duty members by placing themselves in harm's way for the good of all, many of those veterans have sacrificed with their lives, or have been wounded while engaged in action with the enemy, and have been construed as a singularly meritorious act of essential service, and

WHEREAS, General George Washington recognized this sacrifice and established the Badge of Military Merit in 1782 Further in February 1932, the War Department (now the Department of Defense) reintroduced the award as the Purple Heart award by general order Number 3, and

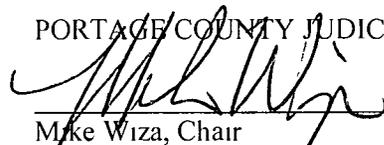
WHEREAS, WHEREAS, Portage County, Wisconsin appreciates and recognizes those sacrifices have been vital in maintaining the freedoms and way of life enjoyed by our citizens Further, Portage County, Wisconsin would like to honor the service and sacrifice of our community's men and women in uniform, wounded or killed while serving to protect our nation

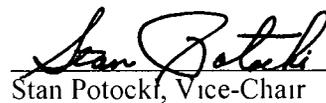
NOW THEREFORE BE IT RESOLVED that the Portage County, Wisconsin Board of Supervisors hereby declares itself a Purple Heart community, one which honors the courage and sacrifice of our wounded and deceased veterans by this formal proclamation

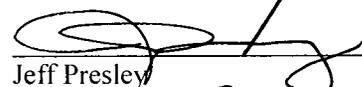
DATED THIS 21<sup>st</sup> DAY OF MAY, 2013

Respectfully submitted,

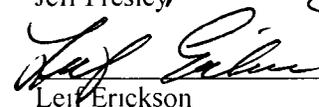
PORTAGE COUNTY JUDICIAL/GENERAL GOVERNMENT COMMITTEE

  
Mike Wiza, Chair

  
Stan Potocki, Vice-Chair

  
Jeff Presley

  
Kelley Steinké

  
Leif Erickson

## RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Resolution Confirming the Appointment of Keith Krueger as Portage County Emergency Management Director

WHEREAS, the Emergency Management Director position was re-established pursuant to Resolution No 47-88-90, adopted November 16, 1988, and,

WHEREAS, the Emergency Management Director is charged with the direction, development, and implementation of emergency management programs for Portage County in accordance with local, state, and federal laws, rules, regulations, and plans, and

WHEREAS, the Emergency Management Director position became vacant on December 10, 2012, due to the retirement of the former Emergency Management Director, and

WHEREAS, the Portage County Executive has the statutory authority to make an appointment to fill this department head position, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 59 17 (2)(br) Wis Stats, and

WHEREAS, the Portage County Executive has performed a proper review of the position requirements and has identified the best qualified candidate to fill the position of Emergency Management Director and Mr Keith Krueger has accepted the offer of employment subject to completion of successful background and credit checks, and

WHEREAS, the Portage County Executive has appointed Keith Krueger to be the Portage County Emergency Management Director effective May 22, 2013, subject to confirmation by the County through adoption of this resolution,

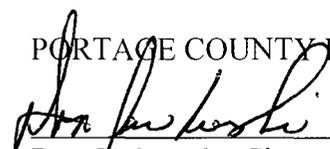
FISCAL NOTE No appropriation of funds is required for this resolution

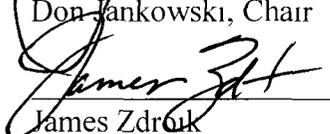
NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby confirms the appointment of Keith Krueger as Portage County Emergency Management Director

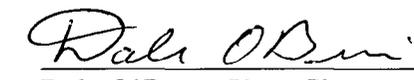
Dated this 21<sup>st</sup> day of May, 2013

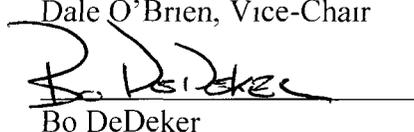
Respectfully submitted,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
 Don Jankowski, Chair

  
 James Zdrak

  
 Dale O'Brien, Vice-Chair

  
 Bo DeDeker

  
 Dan Dobratz

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE APPROVING AN AGREEMENT BETWEEN PORTAGE COUNTY AND THE CITY OF STEVENS POINT FOR A UNIFIED COMMUNICATIONS CENTER

WHEREAS the City of Stevens Point currently operates a dispatch center and public safety answering point within the city limits, serving their Police, Fire, and other municipal services, and

WHEREAS Portage County currently operates a communications center and public safety answering point for the remainder of the County The Sheriff of Portage County, exercising his authority and responsibility for providing dispatching services for his Office, has also been given the duty of providing those services to the balance of the County's law enforcement, fire, and emergency medical service agencies as well as other organizations, and

WHEREAS both centers are fully dedicated to providing professional services for the responders, citizens, and visitors under their respective areas of responsibility, and

WHEREAS it has been a long standing conceptual goal of the public safety community and their elected representatives to combine these services in some fashion and recent studies in 2011 and 2012 also recommend a joint dispatch center It is agreed that a single communications center for Portage County, as is the norm throughout the State of Wisconsin, would improve public and responder safety, responsiveness to calls for service, enhance operations, and be most fiscally responsible, and

WHEREAS the City of Stevens Point finds it advantageous and intends to combine their dispatching services with the County's Communications Center becoming a partner in the shared stewardship, development, maintenance, and direction of telecommunications throughout Portage County, and

WHEREAS Portage County likewise finds it advantageous and intends to partner with the City of Stevens Point in forming a unified communications system, bringing all system stakeholders throughout the County together under the Portage County Public Safety Communications Policy and Operations Board, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval and 2/3 supermajority of the County Board, and

WHEREAS, forming a unified communications system and transferring eight (8) city dispatcher positions to county communication technician positions requires Governing Committee, County Executive, Human Resources Committee Finance Committee and County Board authorization per Human Resources policy 3 11 5 – Authorization for New Positions

FISCAL NOTE The 2013 budget for the Sheriff's Office will increase by \$250,000 to dispatch for the City of Stevens Point for the remainder of 2013 The County will invoice the City of Stevens Point for the actual costs of providing dispatch services, including any vacation holiday, and sick leave transfers to the County The 2013 Capital Improvement Fund will also increase by \$127 000 for one-time start up costs which in turn will be reimbursed by the City of Stevens Point

In 2014, the estimated annual increase to the County for operations will be \$590,000 which will be handled through the regular budget process. This will also include a one-time adjustment to the county levy limit in accordance with section 66.0602(3)(b) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED the Portage County Board of Supervisors does hereby adopt, approve and ratifies the agreement for the formation of a single unified countywide communications center, with said attached hereto and incorporated by reference as if recited herein. BE IT FURTHER RESOLVED that the Portage County Board of Supervisors does hereby approve eight (8) communication technician positions and approves any variations from the Portage County Human Resources Policy contained in said agreement as an exception to policy. BE IT FURTHER RESOLVED that the Portage County Board of Supervisors does hereby amend the 2013 budget by an increase of \$250,000 to the Sheriff's Office budget and an increase of \$127,000 to the Capital Improvements budget. BE IT FURTHER RESOLVED that the Sheriff of Portage County is charged and empowered to create and implement the plans necessary to complete a Unified Communications Center pursuant to said agreement, and charged with the operation and oversight of said Center.

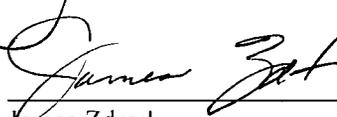
DATED THIS 21<sup>ST</sup> DAY OF MAY 2013

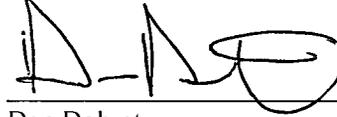
RESPECTFULLY SUBMITTED

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
\_\_\_\_\_  
Don Jankowski, Chair

  
\_\_\_\_\_  
Dale O'Brien, Vice Chair

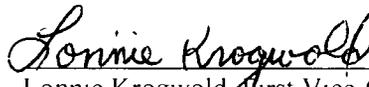
  
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James Zdroik

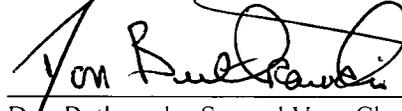
  
\_\_\_\_\_  
Dan Dobratz

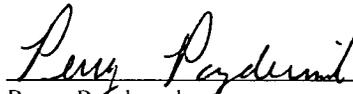
  
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Bo DeDeker

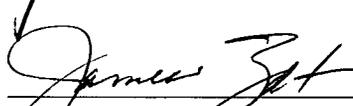
PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
\_\_\_\_\_  
O Philip Idsvoog, Chair

  
\_\_\_\_\_  
Lonnie Krogwald, First Vice-Chair

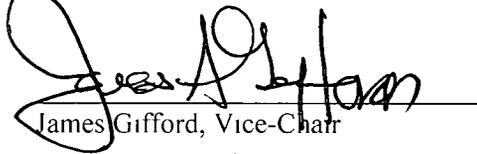
  
\_\_\_\_\_  
Don Butkowski, Second Vice-Chair

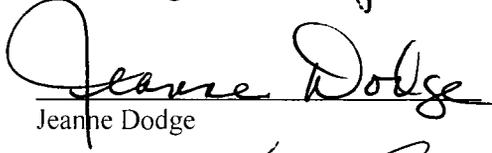
  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
James Zdroik

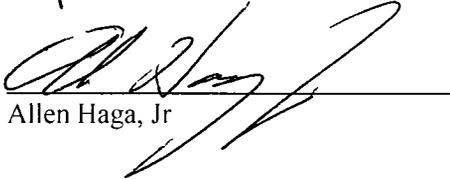
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford, Vice-Chair

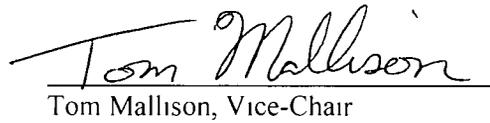
  
Jeanne Dodge

  
Perry Pazdernik

  
Allen Haga, Jr

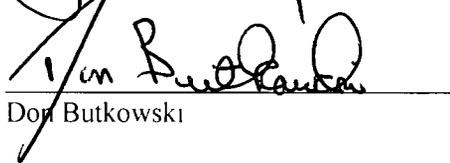
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice-Chair

  
James Gifford

EXCUSED  
Jim Krems

  
Don Butkowski

RESOLUTION NO 159-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Authorizing a 2013 Budget Adjustment for Jail Improvements

WHEREAS, the Portage County Jail closed circuit camera system (camera system) was installed in 2008, and

WHEREAS, the Portage County Jail camera system is approaching its end of life and components have failed, and

WHEREAS, in order to maintain the security, integrity, and safety of the jail improvements, replacements to the camera system are necessary to eliminate blind spots, and

WHEREAS, the improvement and upgrades with the proper specifications is estimated to cost \$83,000, and

WHEREAS, the current Jail Assessment Fund is budgeted at \$65,000, and

WHEREAS, an increase of \$45,000 to the Jail Assessment Account is required to make the camera improvements along with other budgeted planned improvements to the jail, and

WHEREAS, the Jail Assessment Fund Balance as of December 31, 2012 was \$474,390 23; and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board

FISCAL NOTE This will increase the Jail Assessment budget by \$45,000 in both accounts #26-86-49300-000-000-000 and #26-86-52710-005-817-1000 This additional expense will be funded using Jail Assessment Fund Balance

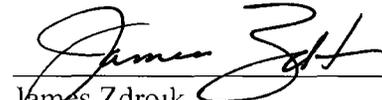
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby authorize the budget adjustment, consisting of an increase of \$45,000 for the Jail Camera System improvements and replacement within Jail Assessment Fund Balance

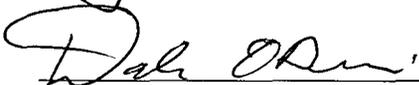
DATED THIS 21<sup>ST</sup> OF MAY, 2013

RESPECTFULLY SUBMITTED,

**PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE**

  
Don Jankowski (Chair)

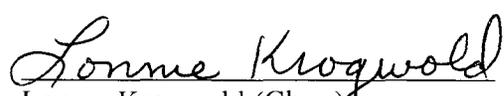
  
James Zdroik

  
Dale O'Brien (Vice Chair)

  
Dan Dobratz

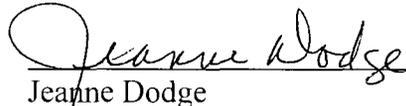
  
Bo DeDeker

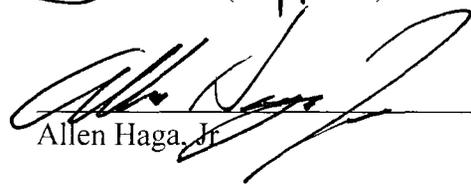
**PORTAGE COUNTY FINANCE COMMITTEE**

  
Lonnie Krogwold (Chair)

  
Perry Pazdernik

  
James Gifford (Vice Chair)

  
Jeanne Dodge

  
Allen Haga, Jr.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE PORTAGE COUNTY SHORELAND ZONING ORDINANCE TEXT AMENDMENT

WHEREAS, Section 281.31 of Wisconsin Statutes (Stats) provides that shoreland subdivision and zoning regulations shall “further the maintenance of safe and healthful conditions, prevent and control water pollution, protect spawning grounds, fish and aquatic life, control building sites, placement of structure and land uses and reserve shore cover and natural beauty,” and

WHEREAS, Section 59.692, Stats, requires counties to effect the purposes of s 281.31, Stats, and to promote the public health, safety and general welfare by adopting zoning regulations for the protection of all shorelands in unincorporated areas that meet shoreland zoning standards promulgated by the Wisconsin Department of Natural Resources, and

WHEREAS, Chapter NR115 of the Wisconsin Administrative Code was created to establish the State’s minimum shoreland zoning standards for ordinances enacted under s 59.692, Stats, for the purposes specified in s 281.31 Stats, and to limit the direct and cumulative impacts of shoreland development on water quality, near-shore aquatic, wetland and upland habitat, and natural scenic beauty, and

WHEREAS, Chapter NR115 was revised by the State Legislature in 2010 and again in 2012, creating a need to amend the Portage County Shoreland Zoning Ordinance to reflect these State mandates, and

WHEREAS, Portage County was awarded a grant of \$5,000.00 from the State of Wisconsin to help offset the costs of amending the Portage County Shoreland Zoning Ordinance, and

WHEREAS, the Portage County Planning and Zoning Department spent approximately two years in discussions with the State of Wisconsin Department of Natural Resources, the Planning and Zoning Committee, Portage County residents, and municipal officials to draft a proposed Ordinance to address the State mandates and collective concerns of agencies and the public, and

WHEREAS, the Portage County Planning and Zoning Department held public informational meetings on the proposed amendments in Conference Room 5 of the County Annex, Stevens Point, Wisconsin, on April 27, 2011, October 27, 2011, and September 18, 2012, after due notices were published in the Stevens Point Journal. At said meetings, all those who wished to be heard were heard, and pertinent facts constituting the testimony were recorded, and

WHEREAS, the Portage County Planning and Zoning Committee held a Public Hearing on the proposed amendments in Conference Room 5 of the County Annex, Stevens Point, Wisconsin on January 22, 2013 after due notices were published in the Stevens Point Journal. At said hearing, all those who wished to be heard were heard, and pertinent facts constituting the testimony were recorded, and

WHEREAS, the Portage County Planning and Zoning Department received support of the proposed amendments from the Wisconsin Department of Natural Resources and the Portage County Corporation Counsel Office, and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony at the January 22, 2013 Public Hearing, and further deliberating at its May 1, 2013 meeting, recommended that the Portage County Board of Supervisors adopt the proposed amendments to the Portage County Shoreland Zoning Ordinance and incorporate these amendments into the Portage County Code of Ordinances, and

WHEREAS, the proposed Shoreland Zoning Ordinance amendments have been given due consideration by the County Board

FISCAL NOTE There are no fiscal obligations for the County associated with this resolution

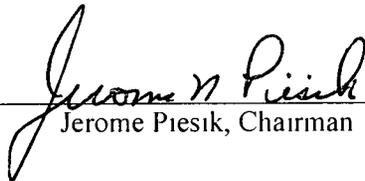
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby enact and ordain the proposed amendments to section 7 7 of the Portage County Zoning Ordinances regulating shoreland zoning, thereby, amending the Portage County Code of Ordinances, a copy of which is attached hereto and incorporated by reference

Dated this 21<sup>st</sup> day of May, 2013

Respectfully submitted,

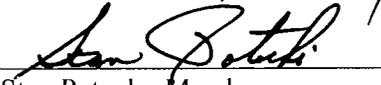
PLANNING AND ZONING COMMITTEE

  
\_\_\_\_\_  
Len Erickson, Member

  
\_\_\_\_\_  
Jerome Piesik, Chairman

  
\_\_\_\_\_  
Marion Bud Flood, Member

  
\_\_\_\_\_  
Barry Jacowski, Member

  
\_\_\_\_\_  
Stan Potocki, Member

RESOLUTION

161-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

**RE: Authorization to Contract for Gravel Base Crushing Services with Duffek Sand & Gravel**

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 12 Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract exceeding \$100,000 must also be approved by resolution of the County Board, and

WHEREAS, the Portage Highway Department needs to purchase gravel base crushing services for a roadway project, and

WHEREAS, the estimated contract amount and the proposed funding for the contract with Duffek Sand & Gravel in the amount of \$240,000 is detailed below

<u>County Project</u>	<u>Amount</u>	<u>Funding Source</u>
CR B/K Intersection	\$80,000	Capital Improvements Budget
CR R (HH – Porter)	\$160,000	Capital Improvements Budget

FISCAL NOTE , Recycling and crushing the County's own material at \$3 00/ton will result in a significant savings versus purchasing the material at \$4 88/ton from a gravel supplier Savings will vary based upon how much material is actually crushed

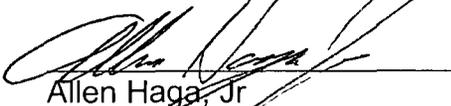
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with Duffek Sand & Gravel for the above-referenced roadway work for the year 2013 as set forth in this resolution

Dated this 21st day of May, 2013

**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

  
Jerry Piesik (Vice-Chair)

  
Allen Haga, Jr

  
James Zdroik

  
Stan Potocki

## Portage County Contract Summary Form

- 1 County Department  
Highway Department
- 2 Department Administrative Point of Contact (name address and phone)  
Brian Kelley, Highway Commissioner  
715-345-5230
- 3 Contracted Business of Agency Name and Address  
Duffek Sand & Gravel  
1625 West Center Street  
P O Box 190  
Antigo, WI 54409
- 4 Business Point of Contact (name address and phone)  
Perry Duffek  
Same as above
- 5 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved)  
This contract will allow Portage County Highway Department to contract with Duffek Sand & Gravel for crushing of existing materials from CR B intersections at Custer Road and CR K Sand, gravel, existing roadway base, and existing roadway asphalt will be blended and crushed into a gravel base material to meet State of Wisconsin Department of Transportation specifications
- 6 Justification (What conditions mandate that this work be done)  
This contract will allow Portage County Highway Department to contract with Duffek Sand & Gravel for crushing of County-owned materials that can be used to produce a quality gravel base material instead of purchasing gravel base from a supplier. The material crushing will be performed at a cost of \$3.00 per ton. To purchase gravel from our road material low bidder would cost \$4.88 per ton. The gravel base material that is produced will be utilized on the CR B/K intersection and the CR R (HH-Porter) project. It is estimated that up to 80,000 tons of suitable materials will be salvaged from these two sites. Final tonnage amounts may be less if some materials excavated are not suitable for gravel base production.
- 7 Amount of the contract  
\$240,000
- 8 Term of the contract  
2013 Construction Season (May 21 – October 31)
- 9 Contract start date  
May 21, 2013
- 10 Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise)  
  
CR B/K Intersection and CR R (HH-Porter) are both funded through Portage County's capital improvement fund
- 11 Type of contract (new, amended or renewal)

New

12 Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized)  
Bidding

13 Does the contract require subcontracts  
NO

14 Does the contract require work from other county departments  
NO

15 Has the contract been approved by the County Executive and Finance Department (where necessary)  
YES

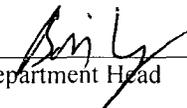
16 Does the contract comply with county purchasing policy  
YES

17 Does the contract comply with county finance policy  
YES

18 Does the contract comply with county ethics policy  
YES

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
\_\_\_\_\_  
Department Head

5-14-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

FINAL RESOLUTION NO \_ 162-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board

Dated this 21<sup>st</sup> day of May, 2013

Respectfully submitted,  
Supervisor Samuel Levin

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

June 18, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (23) present, (2) excused, Supervisors Dobratz and Pazdernik.  
All present saluted the flag.  
Invocation by Supervisor Leif Erickson.  
Motion by Supervisor Jacowski, second by Supervisor Piesik to approve the May 21, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Supervisor Jankowski introduced Keith Krueger, Emergency Management Director.  
WCA – Appointment of Chair O. Philip Idsvoog to WCA Resolutions Committee for 2013.  
WCA Conference Registration (where applicable).  
Top Health Newsletter for June 2013 was distributed.  
2012 Portage County Hunger & Poverty Profile – Portage County Hunger and Poverty Prevention Partnership brochure was distributed.  
Farm Technology Days 2014 brochure was distributed – more brochures can be obtained from Jami Gebert, County Executive's Office.  
Chair Idsvoog noted that Mark O'Connell, WCA, will give a presentation regarding the pros and cons of TIF Districts at the July County Board meeting.  
Supervisor Wiza stated that the Energy Fair will be held this week-end.

Public Notice Agenda Items

None

Public Comments

None

Confirmation of County Executive Reappointments

Motion by Supervisor Erickson, second by Supervisor Zdroik to confirm the reappointments of Ed Szachnit, Citizen, to Board of Adjustment for a three-year term, expiring July 1, 2016 and William Bernhagen, Citizen as 2<sup>nd</sup> Alternate, to Board of Adjustment for a three-year term, expiring July 1, 2016.  
Motion carried by voice vote.

Presentations

Sheriff John Charewicz presented the Sheriff's Office 2012 Annual Report.  
David Adamczak, Portage County ADRC Mobility Management Director, and Joel Lemke, City of Stevens Point Director of Public Utilities & Transportation, presented a proposal to Coordinate Stevens Point Transit and Portage County (ADRC) Transportation Operations.  
County Executive Patty Dreier presented the 2013-2016 Strategic Plan.  
Chairman Idsvoog stated that any concerns or comments should be given to Chairman Idsvoog or members of the Executive/Operations Committee by the July 1<sup>st</sup> meeting.

Resolutions:

RESOLUTION NO. 160-2012-2014  
RE: PORTAGE COUNTY SHORELAND  
ZONING ORDINANCE TEXT AMENDMENT  
- RESOLUTION NO. 160-2012-2014 REFERRED  
BACK TO PLANNING AND ZONING COMMITTEE ON 5-21-2013

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby enact and ordain the proposed amendments to section 7.7 of the Portage County Zoning Ordinances regulating shoreland zoning, and Chapter 5, Citations, Appendix A, thereby, amending the Portage County Code of Ordinances, a copy of which is attached (Available on Portage County's website, [www.co.portage.wi.us](http://www.co.portage.wi.us) and on file in the County Clerk's office) hereto and incorporated by reference.

Motion by Supervisor Haga, second by Supervisor Piesik for the adoption.  
(exit Supervisor Levin)

Discussion included: phosphates and fertilizers are DNR issues - some counties have specific ordinances addressing phosphates and fertilizers; boathouses add value to property; this ordinance matches up with other counties regulations/ordinances; difficult to enforce what the State would like a boathouse to be; there are property owners that are in favor of having boathouses and those that oppose them and want the natural look; according to this ordinance, new boathouses cannot be built and if a boathouse gets destroyed or burned down, it cannot be replaced; mitigation plan allows people to possibly do more with their property and make sure it will protect our water resources; rip-rapping is regulated under the DNR.

Motion by Supervisor Wiza, second by Jacowski to refer resolution back to Committee to look at the boathouse clause similar to what the state allows. Roll call vote revealed (7) ayes, (15) nays, Supervisors Mallison, Flood, Winn, Krems, Potocki, Jankowski, Gifford, Haga, Idsvoog, Erickson, Steinke, Dodge, Piesik, Krogwold, Zdroik, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Motion lost.

Roll call vote revealed (17) ayes, (5) nays, Supervisors Suomi, Wiza, DeDeker, O'Brien, Jacowski, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 163-2012-2014  
RE: APPROVING A REVISED LEASE –  
(INTERGOVERNMENTAL AGREEMENT) BETWEEN  
THE VILLAGE OF PLOVER AND THE PORTAGE COUNTY LIBRARY  
BOARD FOR THE LEASE AND OPERATION OF THE PLOVER LIBRARY  
FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2023

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts, authorizes and approves a revised lease extension for the Plover Public Library for the period of January 1, 2013 through December 31, 2023.

Motion by Supervisor Haga, second by Supervisor Gifford for the adoption.

Roll call vote revealed (21) ayes, (1) nay, Supervisor Gifford, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 164-2012-2014  
RE: AUTHORIZING THE ADDITION OF 3.5 NEW ECONOMIC  
SUPPORT POSITIONS FOR THE PCHHS DEPARTMENT TO BE  
FUNDED WITH AN ADDITIONAL \$147,336 OF ADDITIONAL INCOME  
MAINTENANCE BASE FUNDING FOR 2013 AND THEREAFTER  
TO BE PAID FROM ADDITIONAL INCOME MAINTENANCE BASE ALLOCATION FROM DHS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the 2013 new staff request of 3.5 FTE Economic Support positions and increases the 2013 Health and Human Services budget by \$147,336; and

BE IT FURTHER RESOLVED, that these positions will be paid from the Income Maintenance base allocation at an estimated annual amount of \$218,723 and thereafter to be paid from base allocation funds if available.

Motion by Supervisor Steinke, second by Supervisor Dodge for the adoption.

Discussion included: if funding is eliminated, the position(s) would be eliminated; all counties are recruiting even though the State budget has not passed; the number of positions and contracts will be based on the State determined caseload assumption and the State will monitor the caseload.

Roll call vote revealed (19) ayes, (3) nays, Supervisors Presley, Gifford, Haga, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 165-2012-2014

RE: RATIFYING AND CONFIRMING THE APPOINTMENT  
OF GARY GARSKE AS INTERIM HEALTH DIVISION  
COORDINATOR/HEALTH OFFICER FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby ratifies and confirms the County Executive's appointment of Gary Garske as Interim Health Division Coordinator/Health Officer effective June 4, 2013 at 5:00pm.

Motion by Supervisor Suomi, second by Supervisor Dodge for the adoption.

Roll call vote revealed (21) ayes, (1) abstained, Supervisor Krems, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 166-2012-2014

RE: RATIFYING AND CONFIRMING THE APPOINTMENT  
OF CINDY PIOTROWSKI AS INTERIM AGING & DISABILITY  
RESOURCE CENTER DIRECTOR FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Cindy Piotrowski as Interim Aging & Disability Resource Center Director effective June 18, 2013 until such time a permanent Director is appointed and confirmed.

Motion by Supervisor Steinke, second by Supervisor Mallison for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 167-2012-2014

RE: RESOLUTION AMENDING THE PORTAGE  
COUNTY CODE OF ORDINANCES BY MODIFYING  
SECTION 3.8.18 REPURCHASE OF TAX DEED  
PROPERTY BY FORMER OWNERS

NOW, THEREFORE, BE IT RESOLVED AND ENACTED, that by the Portage County Code of Ordinances is hereby revised and modified by the changes in the attached code provision modifying section 3.8.18 of the Portage County Code of Ordinances as attached hereto (Available on Portage County's website, [www.co.portage.wi.us](http://www.co.portage.wi.us) and on file in the County Clerk's office) and incorporated by reference.

Motion by Supervisor Krogwold, second by Supervisor Butkowski for the adoption.

County Clerk Simonis offered a technical amendment to the attachment indicating in the last paragraph, "three months" should have been printed in black ink to indicate the text being removed.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 168-2012-2014  
RE: REVISIONS OF HUMAN RESOURCES POLICY 3.11.9 –  
FRINGE BENEFITS TO INCLUDE 3.11.9.23 –  
CONSTRUCTION WORK SITE ALLOWANCE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and adopts the amendment to Human Resources Policy 3.11.9 – Fringe Benefits, by creating Human Resources Policy 3.11.9.23 – Construction Work Site Allowance, attached hereto (Available on Portage County's website, [www.co.portage.wi.us](http://www.co.portage.wi.us) and on file in the County Clerk's office) and incorporated by reference.

Motion by Supervisor Piesik, second by Supervisor Flood for the adoption.

Supervisor Butkowski commended Brian Kelley and staff regarding the cost savings.

Roll call vote revealed (22) ayes, (3) excused, Supervisors Dobratz, Levin and Pazdernik.

Resolution adopted.

RESOLUTION NO. 169-2012-2014  
RE: ESTABLISHMENT OF CERTAIN CHARGES  
RELATING TO INCARCERATED PERSONS  
FOR MUNICIPAL COURT VIOLATIONS

NOW, THEREFORE, BE IT RESOLVED, that the cost associated with imprisoning any person in the County Jail as a result of any action by a municipal court shall be charged back by the Sheriff to the city, village, or town that issued the citation. BE IT FURTHER RESOLVED that the costs of housing said defendant shall be the entire and actual cost of imprisonment, as determined by the Finance Director or designee, with the advice and concurrence of the Sheriff or designee.

Motion by Supervisor O'Brien, second by Supervisor Jankowski for the adoption.

Supervisor Suomi asked if the City of Stevens Point was contacted regarding the resolution and what was the discussion as to determining the charges because we currently do not have a municipal court.

Chief Deputy Dan Kontos explained that the City of Stevens Point was not contacted. He also explained that State Statutes outline what is authorized and provides a mechanism for determining those costs. He also stated that this allows the City of Stevens Point to know what will be coming ahead of time so an appropriate charge is levied if they should choose to do this.

Roll call vote revealed (19) ayes, (3) nays, Supervisors Mallison, Suomi, Wiza, (3) excused, Supervisors Dobratz, Levin and Pazdernik. Resolution adopted.

(exit Supervisor Gifford)

RESOLUTION 170-2012-2014  
RE: AUTHORIZATION AND ACCEPTANCE OF  
ADDITIONAL 2013 LOCAL ROADS IMPROVEMENT  
PROGRAM FUNDING FROM THE STATE OF  
WISCONSIN DEPARTMENT OF TRANSPORTATION

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts additional dollars related to the Local Roads Improvement Program and approves a \$129,706 budget adjustment to the 2013 Portage County Highway Department budget.

Motion by Supervisor Flood, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (21) ayes, (4) excused, Supervisors Dobratz, Gifford, Levin and Pazdernik. Resolution adopted.

RESOLUTION 171-2012-2014  
RE: AUTHORIZATION TO CONTRACT FOR  
DESIGN ENGINEERING SERVICES WITH  
AECOM TECHNICAL SERVICES, INC.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with AECOM Technical Services for the above-referenced roadway project for the year 2013 as set forth in this resolution.

Motion by Supervisor Potocki, second by Supervisor Flood for the adoption.

Discussion included: the original plan was in the amount of \$85,000 and due to drainage problems, the plan has changed which includes widening it for drainage issues and a bike path.

Roll call vote revealed (21) ayes, (4) excused, Supervisors Dobratz, Gifford, Levin and Pazdernik. Resolution adopted.

RESOLUTION NO. 172-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Wiza, second by Supervisor Zdroik for the adoption. Motion carried by voice vote.

Motion by Supervisor Haga, second by Supervisor Butkowski to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: June 26, 2013

RESOLUTION NO. 160-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: PORTAGE COUNTY SHORELAND ZONING ORDINANCE TEXT AMENDMENT

WHEREAS, Section 281.31 of Wisconsin Statutes (Stats.) provides that shoreland subdivision and zoning regulations shall: “further the maintenance of safe and healthful conditions; prevent and control water pollution, protect spawning grounds, fish and aquatic life, control building sites, placement of structure and land uses and reserve shore cover and natural beauty;” and

WHEREAS, Section 59.692, Stats., requires counties to effect the purposes of s.281.31, Stats., and to promote the public health, safety and general welfare by adopting zoning regulations for the protection of all shorelands in unincorporated areas that meet shoreland zoning standards promulgated by the Wisconsin Department of Natural Resources; and

WHEREAS, Chapter NR115 of the Wisconsin Administrative Code was created to establish the State’s minimum shoreland zoning standards for ordinances enacted under s.59.692, Stats., for the purposes specified in s.281.31 Stats , and to limit the direct and cumulative impacts of shoreland development on water quality; near-shore aquatic, wetland and upland habitat, and natural scenic beauty, and

WHEREAS, Chapter NR115 was revised by the State Legislature in 2010 and again in 2012, creating a need to amend the Portage County Shoreland Zoning Ordinance to reflect these State mandates; and

WHEREAS, Portage County was awarded a grant of \$5,000 00 from the State of Wisconsin to help offset the costs of amending the Portage County Shoreland Zoning Ordinance; and

WHEREAS, the Portage County Planning and Zoning Department spent approximately two years in discussions with the State of Wisconsin Department of Natural Resources, the Planning and Zoning Committee, Portage County residents, and municipal officials to draft a proposed Ordinance to address the State mandates and collective concerns of agencies and the public, and

WHEREAS, the Portage County Planning and Zoning Department held public informational meetings on the proposed amendments in Conference Room 5 of the County Annex, Stevens Point, Wisconsin, on April 27, 2011, October 27, 2011, and September 18, 2012, after due notices were published in the Stevens Point Journal. At said meetings, all those who wished to be heard were heard, and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee held a Public Hearing on the proposed amendments in Conference Room 5 of the County Annex, Stevens Point, Wisconsin on January 22, 2013 after due notices were published in the Stevens Point Journal At said hearing, all those who wished to be heard were heard, and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Department received support of the proposed amendments from the Wisconsin Department of Natural Resources and the Portage County Corporation Counsel Office; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony at the January 22, 2013 Public Hearing, and further deliberating at its May 1, 2013 and May 28, 2013 meetings, recommended that the Portage County Board of Supervisors adopt the proposed amendments to the Portage County Shoreland Zoning Ordinance and incorporate these amendments into the Portage County Code of Ordinances; and

WHEREAS, Chapter 5 of the Portage County Code of Ordinances, Citations, Appendix A – Bond Schedule, sets forth forfeiture amounts, costs and surcharges for violations of several County Ordinances, including the Shoreland Zoning Ordinance, and has also been amended to reflect the revisions to the Shoreland Zoning Ordinance, attached hereto and incorporated by reference; and

WHEREAS, the proposed Shoreland Zoning Ordinance amendments have been given due consideration by the County Board.

FISCAL NOTE. There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby enact and ordain the proposed amendments to section 7.7 of the Portage County Zoning Ordinances regulating shoreland zoning, and Chapter 5, Citations, Appendix A, thereby, amending the Portage County Code of Ordinances, a copy of which is attached hereto and incorporated by reference.

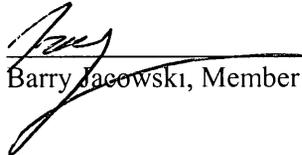
Dated this 18<sup>th</sup> day of June, 2013.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

  
Leif Erickson, Member

  
Barry Jacowski, Member

  
Marion Bud Flood, Member

  
Stan Potocki, Member

Resolution No

RE: Approving a Revised Lease-(Intergovernmental Agreement) Between the Village of Plover and the Portage County Library Board for the Lease and Operation of the Plover Library for the period of January 1, 2013 through December 31, 2023

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the current lease agreement between the parties has expired effective Dec. 31, 2012; and

WHEREAS both parties have continued to negotiate in good faith this successor agreement/lease; and

WHEREAS therefore both parties desire to enter the revised lease which provides the following revised details: The revised lease continues the lease for a period of ten years. The revised lease continues library operations at the current location. During the lease, the Village will pay any costs needed for the structure, including Code compliance, daily snow and ice removal, lawn maintenance, garbage pick up etc Both parties agree to necessary capital improvements to the HVAC system at a ratio of costs 75% Village, 25% County. The revised lease adds clauses specifying access, parking and other building issues.

FISCAL NOTE. No appropriation or transfer of funds is needed for this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts authorizes and approves a revised lease extension for the Plover Public Library for the period of January 1, 2013 through December 31, 2023.

Dated this 18 th day of June, 2013.

Respectfully Submitted,

PORTAGE COUNTY PUBLIC LIBRARY BOARD (WI statutes, 43 57)

William Zimdars  
William Zimdars, President

Debra L. Knippel  
Debra L. Knippel

Ed Poock  
Ed Poock

Excused  
Scott Winn

Mary McComb  
Mary McComb

James Krems  
James Krems

Arne Arneson  
Arne Arneson

RESOLUTION NO \_

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZING THE ADDITION OF 3.5 NEW ECONOMIC SUPPORT POSITIONS FOR THE PCHHS DEPARTMENT TO BE FUNDED WITH AN ADDITIONAL \$147,336 OF ADDITIONAL INCOME MAINTENANCE BASE FUNDING FOR 2013 AND THEREAFTER TO BE PAID FROM ADDITIONAL INCOME MAINTENANCE BASE ALLOCATION FROM DHS

WHEREAS, the Wisconsin Department of Health Services has begun to implement the Affordable Care Act program effective July 1, 2013, and

WHEREAS, this is a mandated service that will cause an increase in the Income Maintenance workload to accommodate individuals currently eligible, but not participating in Medicaid, gaining eligibility due to the expansion of Medicaid, and assistance provided to individuals who are eligible for insurance through the federal marketplace. The proposal includes a “no wrong door” clause to ensure consumers are able to access health care regardless of whether they apply for Medicaid or the federal marketplace coverage, and

WHEREAS, in order to provide the additional income maintenance services there is a need to add 3.5 new FTE Economic Support positions at an estimated annual cost of \$218,723, and

WHEREAS, it is expected that in the future the Income Maintenance base allocation will increase as case load increases, and

WHEREAS, there is a need to adjust the budget for the remainder of 2013 to add the positions effective July 1, 2013 to implement this program for an amount of \$147,336 which includes the wages, fringes, along with any necessary new position start up costs and administrative costs, and

WHEREAS, per Portage County Human Resources Ordinance 3.11.5.1 – Authorization for New Positions, Procedure – Permanent, section E, the County Executive, the Health and Human Services Board and the Human Resources and Finance Committees have evaluated this staff request for need and justification and recommend the positions be approved, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, Governing and Finance Committee approval, and 2/3 supermajority of the County Board

FISCAL NOTE. This budget adjustment for 2013 will increase the 2013 Health & Human Services budget by \$147,336 to the following account sections

21-50-54410-474	\$147,336
21-50-43560-474	\$147,336

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the 2013 new staff request of a 3.5 FTE Economic Support positions and increases the 2013 Health and Human Services budget by \$147,336, and

BE IT FURTHER RESOLVED, that these positions will be paid from the Income Maintenance base allocation at an estimated annual amount of \$218,723 and thereafter to be paid from base allocation

funds if available

Dated this 18<sup>th</sup> day of June, 2013

Respectfully submitted,  
Portage County Human Resources Committee

James Zdroik  
James Zdroik, Chair

Tom Mallison  
Tom Mallison, Vice Chair

James Krems  
James Krems

No  
James Gifford

Don Butkowski  
Don Butkowski

Respectfully submitted,  
Health and Human Services Board

Jeanne Dodge  
Jeanne Dodge, Chair

Lonnie Krogwold  
Lonnie Krogwold

Excused  
Scott Winn

Jeanne Suomi  
Jeanne Suomi

Dan Dobratz  
Dan Dobratz

Respectfully submitted,  
Portage County Finance Committee

Lonnie Krogwold  
Lonnie Krogwold, Chair

No  
James Gifford, Vice Chair

Excused  
Al Haga, Jr

Jeanne Dodge  
Jeanne Dodge

Perry Pazdernik  
Perry Pazdernik

Samuel Levin  
Samuel Levin, Vice Chair

Gene Numsen  
Dr. Gene Numsen

Janis Borski  
Janis Borski

Nancy Prince  
Nancy Prince

RESOLUTION NUMBER 165-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE Ratifying and Confirming the Appointment of Gary Garske as Interim Health Division Coordinator/Health Officer for Portage County

WHEREAS, Raymond Przybelski, Director of the Health and Human Services Department, temporarily assigned Gary Garske to the position of Health Division Coordinator/Health Officer effective June 4, 2013 at 5:00 p.m.; and

WHEREAS, the Portage County Executive has the statutory authority to appoint the County Health Officer, subject to confirmation by the Portage County Board of Supervisors, as set forth in Section 251.06(4)(b), Wis Stats.; and

WHEREAS, upon review of the position requirements and in consultation with the Director of the Health and Human Services Department, the Portage County Executive has appointed Gary Garske to be the interim Health Division Coordinator/Health Officer until such time as the position of Health Division Coordinator/Health Officer is permanently appointed

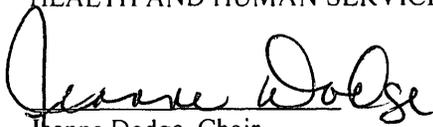
FISCAL NOTE: This resolution does not require any additional appropriation to the 2013 budget

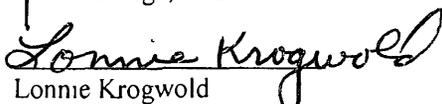
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby ratifies and confirms the County Executive's appointment of Gary Garske as interim Health Division Coordinator/Health Officer effective June 4, 2013 at 5 00 p m

Dated this 18th day of June, 2013

Respectfully submitted,

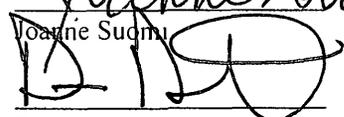
HEALTH AND HUMAN SERVICES BOARD

  
Jeanne Dodge, Chair

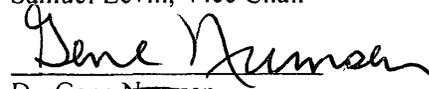
  
Lonnie Krogwold

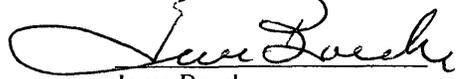
Excused  
Scott Winn

  
Joanne Suominen

  
Dan Dobratz

  
Samuel Levin, Vice Chair

  
Dr. Gene Numsen

  
Janis Borski

  
Nancy Prince

RESOLUTION NO 166-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE. Ratifying and Confirming the Appointment of Cindy Piotrowski as Interim Aging & Disability Resource Center Director for Portage County

WHEREAS, the current Aging & Disability Resource Center Director resigned the position, effective June 17, 2013, and

WHEREAS, an external recruitment is in progress to select a permanent Director, therefore creating the need for an Interim Aging & Disability Resource Center Director effective June 18, 2013, until such time as a search and screen process is completed and the position of Aging & Disability Resource Center Director is permanently appointed and confirmed; and

WHEREAS, the Portage County Executive has the statutory authority to appointment the County Aging & Disability Resource Center Director, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 59 17 (2)(br) Wis. Stats, and

WHEREAS, upon review of the position requirements, the Portage County Executive has appointed Cindy Piotrowski to be the Interim Aging & Disability Resource Center Director effective June 18, 2013,

FISCAL NOTE This resolution itself does not require any additional appropriation to the 2013 budget

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Cindy Piotrowski as Interim Aging & Disability Resource Center Director effective June 18, 2013 until such time a permanent Director is appointed and confirmed

Dated this 18th day of June, 2013

Respectfully submitted,

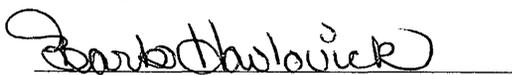
PORTAGE COUNTY COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

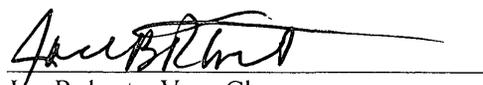
  
Kelley Steinka, Chair

  
Joanne Suomi

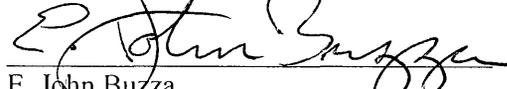
  
Richard Allison

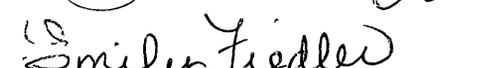
  
Carita Onstad

  
Barb Havlovick

  
Jan Roberts, Vice-Chair

  
Sam Levin

  
E. John Buzza

  
Emily Friedler

  
Sidney Ellenbecker

Resolution Number\_ 167-2012-2014

RE: RESOLUTION AMENDING THE PORTAGE COUNTY CODE OF ORDINANCES BY MODIFYING SECTION 3.8.18 REPURCHASE OF TAX DEED PROPERTY BY FORMER OWNERS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, the Finance Committee has reviewed the efficacy and need for a repurchasing policy in this area; and

WHEREAS, former owners are provided a very generous period of time in which to pay their property taxes due and owing to the county, amounting to many years; and

WHEREAS, this resolution clarifies and codifies a change to the present repurchase policy from three months to thirty days, a modification which should increase the timing and amount of past due tax payments and repurchases of property.

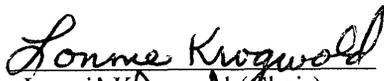
FISCAL NOTE: No appropriations or funds are necessary for this resolution.

NOW, THEREFORE, BE IT RESOLVED AND ENACTED, that by the Portage County Code of Ordinances is hereby revised and modified by the changes in the attached code provision, modifying section 3.8.18 of the Portage County Code of Ordinances as attached hereto and incorporated by reference.

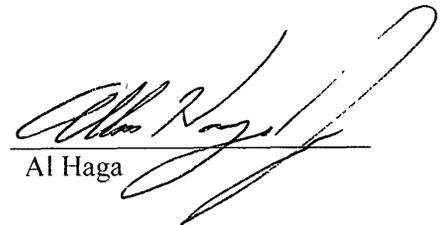
Dated this 18<sup>th</sup> day of June 2013.

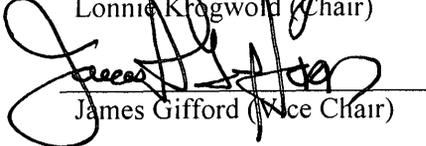
Respectfully submitted,

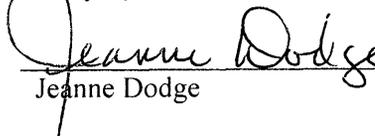
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold (Chair)

  
Perry Pazdernik

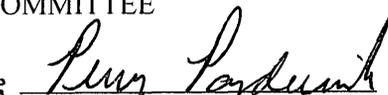
  
Al Haga

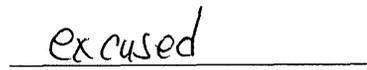
  
James Gifford (Vice Chair)

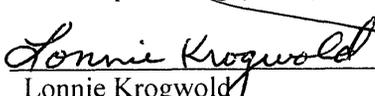
  
Jeanne Dodge

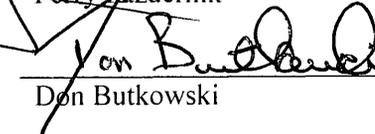
EXECUTIVE OPERATIONS COMMITTEE

  
O Philip Idsvog (Chair)

  
Perry Pazdernik

  
excused  
James Zdroik

  
Lonnie Krogwold  
(First Vice Chair)

  
Don Butkowski

RESOLUTION NO.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: REVISION OF HUMAN RESOURCES POLICY 3.11.9 – FRINGE BENEFITS TO INCLUDE 3.11.9.23 – CONSTRUCTION WORK SITE ALLOWANCE

WHEREAS, Portage County Highway Department utilizes heavy construction and earth moving equipment to reconstruct Portage County highways, with heavy equipment operators currently reporting to the Highway Department facility in Plover at the beginning and end of each day; and

WHEREAS, Portage County Highway and Finance department staff have identified an opportunity to complete construction projects sooner and with less overtime thereby decreasing project costs by requiring heavy equipment operators to report directly to the construction work sites; and

WHEREAS, employees may be required to commute a greater distance to construction work sites than to the Highway Department facility; and

WHEREAS, current Portage County Human Resources Policies do not provide authorization for such an allowance; and the Highway Commissioner is seeking an amendment to Human Resources Policy 3.11.9 – Fringe Benefits, to provide authorization for a mileage allowance for affected employees; and

WHEREAS, staff of the Highway, Finance, Corporation Counsel and Human Resources departments have reviewed the issue and drafted the attached Construction Work Site Allowance policy to be incorporated into Human Resources Policy, section 3.11.9 – Fringe Benefits; and

WHEREAS, the Highway and Human Resources Committees have evaluated this policy and recommend amending Human Resources Policy 3.11.9 – Fringe Benefits, by creating 3.11.9.23 – Construction Work Site Allowance.

FISCAL NOTE: The decrease in construction project costs less the payment of the allowance to affected employees would have resulted in a savings of approximately \$26,000 per year on Highway Department construction projects had the policy change been implemented in May. Actual savings will be less due to implementation in June. Savings in future years will vary based on construction workload and project locations.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and adopts the amendment to Human Resources Policy 3.11.9 – Fringe Benefits, by creating Human Resources Policy 3.11.9.23 – Construction Work Site Allowance, attached hereto and incorporated by reference.

Dated this 18<sup>th</sup> day of June, 2013.

Respectfully submitted:

PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE

Excused

James Zdroik, Chair

Tom Mallison

Tom Mallison, Vice Chair

Don Butkowski

Don Butkowski

Excused

James Gifford

James Krems

James Krems

PORTAGE COUNTY  
HIGHWAY COMMITTEE

Marion 'Bud' Flood

Marion 'Bud' Flood, Chair

Jerry Piesik

Jerry Piesik, Vice Chair

Allen Haga, Jr.

Allen Haga, Jr.

Stan Potocki

Stan Potocki

James Zdroik

James Zdroik

RESOLUTION NO 169-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: ESTABLISHMENT OF CERTAIN CHARGES RELATING TO INCARCERATED PERSONS FOR MUNICIPAL COURT VIOLATIONS;

WHEREAS, by law, under section 800.095 (1)(b)3 of the Wisconsin statutes, defendants that fail to pay a monetary judgment in a municipal court may be committed to the County Jail, if so ordered by the court, and

WHEREAS, the same statute specifies that the municipality where the violation occurred shall pay the expenses incurred by the county to imprison said defendant, and

WHEREAS, the costs associated with housing and caring for said inmate vary from time to time.

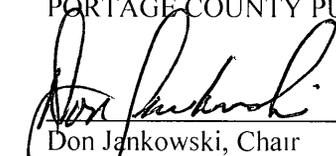
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution

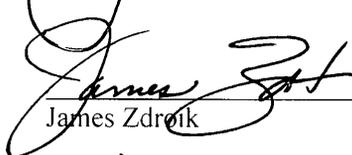
NOW, THEREFORE, BE IT RESOLVED, that the costs associated with imprisoning any person in the County Jail as a result of any action by a municipal court shall be charged back by the Sheriff to the city, village, or town that issued the citation. BE IT FURTHER RESOLVED that the costs of housing said defendant shall be the entire and actual cost of imprisonment, as determined by the Finance Director or designee, with the advice and concurrence of the Sheriff or designee

DATED THIS 18<sup>TH</sup> DAY OF JUNE, 2013

RESPECTFULLY SUBMITTED,

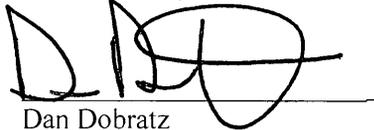
PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
\_\_\_\_\_  
Don Jankowski, Chair

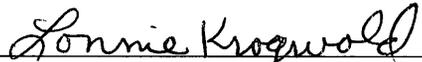
  
\_\_\_\_\_  
James Zdroik

  
\_\_\_\_\_  
Bo DeDeker

  
\_\_\_\_\_  
Dale O'Brien, Vice Chair

  
\_\_\_\_\_  
Dan Dobratz

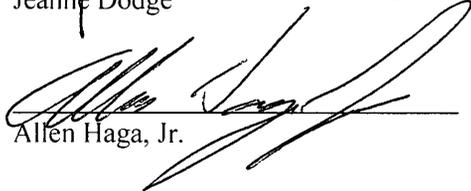
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford, Vice-Chair

  
Jeanne Dodge

  
Perry Pazdernik

  
Allen Haga, Jr.

RESOLUTION NO#

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZATION AND ACCEPTANCE OF ADDITIONAL 2013 LOCAL ROADS IMPROVEMENT PROGRAM FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

WHEREAS, on May 3, 2013, the Local Roads Improvement Program through the State of Wisconsin transferred forfeited funds from Marquette County LRIP project #10578 to the Portage County Highway Department LRIP project #12828 for \$129,705.73, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires approval by the County Executive, the governing and Finance Committees, and a 2/3 supermajority of the County Board, and

WHEREAS, in order to modify the existing highway budget and utilize the funding, a budget adjustment is required according to Fiscal Ordinance 3 8 8

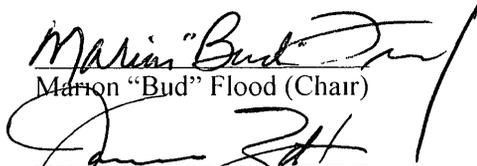
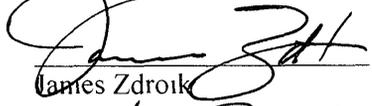
FISCAL NOTE: This amendment will increase the budgeted revenues by \$129,706 (Account # 12-43-43530-001-000-0000) and increase the budgeted expenses by \$129,706 (Account # 12-43-53000-001-290-0000)

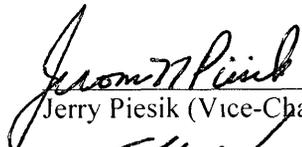
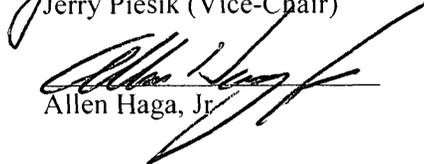
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts additional dollars related to the Local Roads Improvement Program and approves a \$129,706 budget adjustment to the 2013 Portage County Highway Department budget

Dated this 18<sup>th</sup> day of June, 2013

Respectfully Submitted,

PORTAGE COUNTY HIGHWAY COMMITTEE

  
Marion "Bud" Flood (Chair)  
  
James Zdroik  
  
Stan Potocki

  
Jerry Piesik (Vice-Chair)  
  
Allen Haga, Jr.

**PORTAGE COUNTY FINANCE COMMITTEE**

Lonnie Krogwold  
Lonnie Krogwold (Chair)

Perry Pazdernik  
Perry Pazdernik

Jeanne Dodge  
Jeanne Dodge

Excused.  
James Gifford (Vice-Chair)

Allen Haga, Jr.  
Allen Haga, Jr.

# Portage County Grant Summary Form

1. County Department:  
Highway Department
2. Department Administrative Point of Contact (name address and phone):  
Brian Kelley, Highway Commissioner  
715-345-5230
3. Grantor Agency Name and Address:  
State of Wisconsin – Department of Transportation  
PO Box 7913 Rm # 951  
Madison, WI 53707
4. Grantor Point of Contact (name address and phone):  
Janice Watzke  
PO Box 7913 Rm # 951  
Madison, WI 53707  
608-266-9497
5. Description of the purpose and nature of the grant (one paragraph general description of the nature of the services and products involved):

Marquette County had previously received \$259,411.47 in state Local Roads Improvement Program (LRIP) funds. The funds needed to be used by June 30, 2013. Marquette County was unable to complete an eligible project by this deadline and decided to offer the funds back to the other counties in the region. A meeting of the region's highway commissioners was held on April 19, 2013 where it was determined that Portage and Waupaca Counties both had eligible projects that would be completed prior to June 30, 2013.

6. Justification (What conditions mandate that this work be done):

CR J (CR CC to County Line Dr.) is a 2013 budgeted project with existing budgeted Local Roads Improvement Program (LRIP) funds of \$230,218.48. Forfeited LRIP funds from Marquette County were split between Portage and Waupaca Counties resulting in \$129,705.73 being allocated to Portage County. The CR J project will be completed in early-June, which is ahead of the required completion date of June 30, 2013. The additional funds will result in less funds from the Highway General Maintenance account being used on the project, which will help cover some of the deficit for 2013 winter maintenance.

7. Amount of the grant:  
\$129,705.73

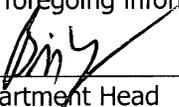
8. Grant project budget (attach if necessary):

	<b>Estimated Cost</b>	<b>LRIP/State Funds</b>
<b>Mix Asphalt Purchase:</b>	\$907,886.00	\$129,705.73 Project ID 12888
		\$230,218.48 Project ID 12828

9. Term of the grant:  
June 19, 2013 – June 30, 2013
10. Grant start date:  
June 19, 2013
11. Source of funding (describe whether it is federal – indicate CFDA#, state – indicate – state ID#, private foundation, or other):  
  
Local Roads Improvement Program State/Municipal Project Agreement – CHIPD  
State Project # 12888
12. Matching funds requirement (amount, cash or in-kind):  
  
Portage County Highway needs to use minimum asphalt tons of 17,723 in order to meet the LRIP guidelines which reimbursement amount requested cannot exceed 50% of Hot Mix Asphalt Purchase only costs. The 2013 asphalt bid is \$40.62 per ton.
13. Type of grant (new, recurring, competitive, non-competitive):  
New
14. Does the grant require subcontracts:  
No
15. Does the grant require work from other county departments:  
No
16. Has the grant been approved by the County Executive and Finance Department (where necessary):  
Yes
17. Does the grant comply with county purchasing policy:  
Yes
18. Does the grant comply with county finance policy:  
Yes
19. Does the grant comply with county ethics policy:  
Yes
20. Where is the original grant award and contract filed (signing and filing contracts is the responsibility of the department):  
Portage County Highway Department
21. Has a copy of the grant contract information been filed with Finance Department (award letter, contract information):  
Yes
22. Has a budget adjustment form been submitted to Finance:  
Yes

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

5-28-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Grant Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION # 171-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

**RE: AUTHORIZATION TO CONTRACT FOR DESIGN ENGINEERING SERVICES WITH AECOM TECHNICAL SERVICES, INC.**

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 12 Large Scale Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract exceeding \$100,000 must also be approved by resolution of the County Board, and

WHEREAS, the Portage Highway Department needs to purchase professional design engineering services for a roadway project, and

WHEREAS, the estimated contract amount and the proposed funding for the contract with AECOM Technical Services, Inc in the amount of \$99,400 is detailed below.

<u>County Project</u>	<u>Amount</u>	<u>Funding Source</u>
CR J-US 10 to STH 66	\$99,400	Capital Improvement Budget

FISCAL NOTE: Considering the contract amount is only an estimate, the Highway Committee will review the project prior to the services being performed but will not exceed the overall authorization amount of \$99,400,

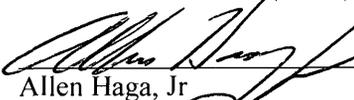
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with AECOM Technical Services for the above-referenced roadway project for the year 2013 as set forth in this resolution

Dated this 18th day of June, 2013.

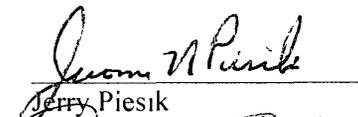
Respectfully Submitted,

**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

  
Allen Haga, Jr

  
Stan Potocki

  
Jerry Piesik

  
James Zdroik

**Portage County Contract Summary Form**

- 1 County Department  
Highway Department
  
- 2 Department Administrative Point of Contact (name address and phone)  
Brian Kelley, Highway Commissioner  
800 Plover Road, Plover, WI 54467  
715-345-5230
  
- 3 Contracted Business of Agency Name and Address  
AECOM  
Mellon Bank  
Dept CH 10285  
Palatine, IL 60055
  
- 4 Business Point of Contact (name address and phone)  
David Hansen  
AECOM  
200 Indiana Avenue  
Stevens Point, WI 54481  
715-342-3011
  
- 5 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved)  
  
Engineering services for the CTH J (USH 10 – STH 66) project  
  
Additional design, survey, and construction oversight work needed to complete project due to change in overall scope
  
- 6 Justification (What conditions mandate that this work be done)  
  
Original scope of work for 2009 design project was for pavement replacement with minor slope grading to meet criteria for American Recovery & Reinvestment Act (ARRA) funding. The project was not selected for ARRA funding. The project scope has since changed to a complete reconstruction project due to drainage problems in this area. This project is on the Portage County Highway Department's 5-year work plan that has been approved by the Highway Committee. The original project estimate was \$1.6 million and the revised project estimate is \$2.3 million.
  
- 7 Amount of the contract  
\$99,400
  
8. Term of the contract  
June 19<sup>th</sup>, 2013 – January 1<sup>st</sup>, 2014
  
- 9 Contract start date  
June 19<sup>th</sup>, 2013
  
- 10 Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise)  
  
CR J (USH 10 – STH 66)                      \$99,400                      Capital Improvements

11. Type of contract (new, amended or renewal)

Amended

12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized)

Direct Negotiations – Change order due to change in scope. AECOM previously designed this segment of roadway for a pavement replacement project. It would not be practical to hire a different consultant due to the amount of design and survey work that has already been completed by AECOM.

13. Does the contract require subcontracts?

NO

14. Does the contract require work from other county departments?

NO

15. Has the contract been approved by the County Executive and Finance Department (where necessary)?

YES

16. Does the contract comply with county purchasing policy.

YES

17. Does the contract comply with county finance policy

YES

18. Does the contract comply with county ethics policy

YES

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
\_\_\_\_\_  
Department Head

6-11-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

FINAL RESOLUTION NO. 172-2012-20124

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 18<sup>th</sup> day of June, 2013.

Respectfully submitted,  
Supervisor Leif Erickson

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

July 16, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (24) present, (1) excused, Supervisor Jacowski.

All present saluted the flag.

Invocation by Supervisor Dale O'Brien

Motion by Supervisor Krogwold, second by Supervisor Flood to approve the June 18, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Memo from Skyward regarding Portage County Business Council Support.  
Top Health Newsletter for July 2013.

Public Notice Agenda Items

None

Public Comments

None

Presentations

Captain Cory Nelson, Sheriff's Office, presented the Quarterly Jail Report.

Dawn Gunderson and Greg Johnson Financial Advisors – Ehlers & Associates, gave a presentation regarding the Pros and Cons of TIF Districts.

Patty Dreier, County Executive, presented the State of the County Address.

(exit Supervisor Suomi)

Resolutions:

RESOLUTION NO. 173-2012-2014  
RE: ZONING ORDINANCE AMENDMENT,  
HOPFENSBERGER PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The zoning classification for parcel #032-24-0909-11.02, an area consisting of 32.53 acres west of Church Street, ¼ mile south of State Highway 66 and Church Street Intersection and described as part of the SW ¼ of the SW ¼, Section 9, T24N, R9E, Town of Sharon, is hereby changed from R2, Single Family Residence Zoning District to A2, Agricultural Transition Zoning District.

Motion by Supervisor Erickson, second by Supervisor Piesik for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 174-2012-2014  
RE: ENDORSING THE HIRING OF AN INDEPENDENT  
HEALTH CARE CONSULTING FIRM TO  
CONDUCT AN OPERATIONS ASSESSMENT OF  
THE PORTAGE COUNTY HEALTH CARE CENTER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby endorses the hiring of an independent health care consulting firm to conduct an operations assessment of the Health Care Center.

Motion by Supervisor Piesik, second by Supervisor Steinke for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 175-2012-2014  
RE: AUTHORIZATION FOR ACCEPTANCE  
OF A WISCONSIN DEPARTMENT OF NATURAL  
RESOURCES TARGETED RUNOFF  
MANAGEMENT GRANT AND APPOINTMENT OF  
AUTHORIZED REPRESENTATIVE

NOW, THEREFORE, BE IT RESOLVED, that Portage County HEREBY AUTHORIZES Steven Bradley, County Conservationist, to act on its behalf to: sign and submit a grant application, sign a grant agreement between the local government and the DNR, submit quarterly and final reports, request grant reimbursement, and sign and submit an Environmental Hazard Assessment form.

BE IT FURTHER RESOLVED, the Portage County Board of Supervisors authorizes the acceptance of the Targeted Runoff Management grant as set forth in this resolution up to the amount of \$150,000.

Motion by Supervisor O'Brien, second by Supervisor Erickson for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 176-2012-2014  
RE: CONFIRMING THE APPOINTMENT OF  
STEPHEN SCHLICE AS INTERIM HIGHWAY  
COMMISSIONER FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Stephen Schlice as Interim Highway Commissioner effective July 22, 2013, until such time as a permanent Highway Commissioner is appointed and confirmed.

Motion by Supervisor Flood, second by Supervisor Potocki for the adoption.

Supervisor Wiza asked about the background of the appointee.

Supervisor Flood and County Executive Patty Dreier stated that Mr. Schlice is currently the Assistant Highway Commissioner, is highly skilled to step into this capacity and is appointed by the County Executive.

Roll call vote revealed (21) ayes, (2) nays, Supervisors Mallison, Wiza, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 177-2012-2014  
RE: AUTHORIZATION TO CONTRACT FOR  
DESIGN ENGINEERING SERVICES WITH  
AECOM TECHNICAL SERVICES, INC.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with AECOM Technical Services for the above-referenced roadway project for the year 2013 as set forth in the resolution.

Motion by Supervisor O'Brien, second by Supervisor Zdroik for the adoption.

Supervisor Presley expressed concern regarding the bidding process.

Discussion included: making a wider road base; extensive discussions have taken place regarding the project; this is a very large scale project; includes a bridge.

Roll call vote revealed (18) ayes, (5) nays, Supervisors Mallison, Presley, DeDeker, Krems, Gifford, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 178-2012-2014

RE: AUTHORIZING AN AGREEMENT WITH  
MICROSOFT TO PROVIDE OFFICE365 EMAIL SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the agreement with Microsoft to provide Microsoft Office365 email services at a total cost of \$192,210.

Motion by Supervisor Krogwold, second by Supervisor Gifford for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 179-2012-2014

RE: AUTHORIZING A CONTRACT AND  
BUDGET ADJUSTMENT FOR THE NEXT  
GENERATION 9-1-1 EMERGENCY TELEPHONE SYSTEM.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors does hereby authorize the budget adjustment, consisting of an increase of \$150,000 for the Next Generation 9-1-1 System replacement within the Capital Improvements budget.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Portage County Board of Supervisors does hereby authorize the contract with AT&T for the Next Generation 9-1-1 System replacement.

Motion by Supervisor Jankowski, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 180-2012-2014

RE: RESOLUTION TO APPROVE LARGE SCALE  
SERVICE CONTRACT WITH THE STEVENS POINT  
AREA PUBLIC SCHOOL DISTRICT FOR PREPARATION  
OF MEALS IN BULK FOR THE SENIOR NUTRITION PROGRAM.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve a large scale contract with the Stevens Point Area Public School District for preparation of meals in bulk for the Senior Nutrition Program for the year September 2, 2013 through August 29, 2014 as set forth in the attached Contract Summary Form.

Motion by Supervisor Butkowski, second by Supervisor Steinke for the adoption.

Roll call vote revealed (22) ayes, (1) abstained, Supervisor Presley, (2) excused, Supervisors Jacowski, Suomi. Resolution adopted.

RESOLUTION NO. 181-2012-2014

RE: FINAL RESOLUTION

Motion by Supervisor Pazdernik, second by Supervisor Zdroik for the adoption. Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Mallison, second by Supervisor Krogwold to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN)  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: July 24, 2013

RE: ZONING ORDINANCE AMENDMENT, HOPFENSBERGER PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, John Hopfensperger, Owner, requests to amend the Portage County Zoning Ordinance by changing the zoning classification of an area consisting of 32.53 acres lying west of Church Street, ¼ mile south of the State Highway 66 and Church Street intersection and described as part of the SW ¼ of the SW ¼, Section 9, T24N, R9E (parcel #032-24-0909-11.02), Town of Sharon, from R2, Single Family Residence Zoning District to A2, Agricultural Transition Zoning District, and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room 5 of the Portage County Annex on June 25, 2013 after due notices were published in the Stevens Point Journal At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded, and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the June 25, 2013 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board

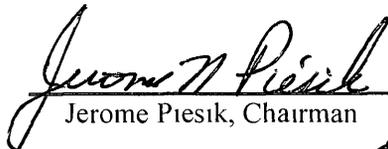
FISCAL NOTE There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows The zoning classification for parcel #032-24-0909-11.02, an area consisting of 32.53 acres west of Church Street, ¼ mile south of the State Highway 66 and Church Street intersection and described as part of the SW ¼ of the SW ¼, Section 9, T24N, R9E, Town of Sharon, is hereby changed from R2, Single Family Residence Zoning District to A2, Agricultural Transition Zoning District.

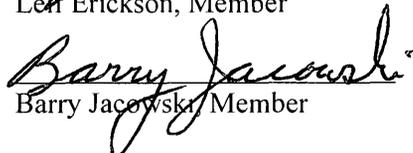
Dated this 16<sup>th</sup> day of July, 2013

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

  
Len Erickson, Member

  
Barry Jacowski, Member

  
Marion Bud Flood, Member

  
Stan Potocki, Member

RESOLUTION NO.

TO. THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: ENDORSING THE HIRING OF AN INDEPENDENT HEALTH CARE CONSULTING FIRM TO CONDUCT AN OPERATIONS ASSESSMENT OF THE PORTAGE COUNTY HEALTH CARE CENTER

WHEREAS, the Portage County Health Care Center has been working on a strategic plan since 2011, with the focus to maximize revenue, further improve operations, and deliver services even more efficiently and effectively; and

WHEREAS, the strategic planning group was formed and has focused a great deal of time on identifying benchmarks related to demographic trends, staffing and expenditures, and funding resources, and

WHEREAS, the Health Care Center was appropriated \$991,884 of tax levy in fiscal year 2013, to support its operations, and \$1,365,070 in fiscal year 2012, excluding capital improvements; and

WHEREAS, the Health Care Center has recently requested various capital improvements related to the facility infrastructure, along with the possibility of constructing a new health care facility; and

WHEREAS, in order to make future decisions regarding the Health Care Center's operations, financial models, and facility infrastructure, there is a need to take the information previously gathered from the strategic planning group and enlist an independent and experienced outside perspective to perform an operations assessment, and

WHEREAS, this assessment will include an analysis of the information gathered and compared to other benchmarks and best practice standards in a detailed written report, along with the financial impact of existing facility improvements or new facility construction; and

WHEREAS, this report will provide the County with specific, measurable goals and objectives, and strategies to accomplish those goals and objectives for the Health Care Center, and

WHEREAS, the Health Care Center Board endorses this operations assessment being conducted by an expert in the health care industry and will provide the written assessment report to the County Board.

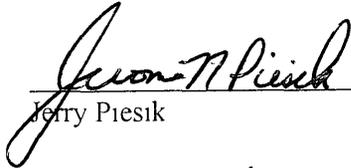
FISCAL NOTE. There are no additional funds necessary to authorize this resolution. The contract will be funded through the Health Care Center Fund in an amount not to exceed \$50,000

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby endorses the hiring of an independent health care consulting firm to conduct an operations assessment of the Health Care Center.

DATED THIS 16<sup>TH</sup> DAY OF JULY, 2013

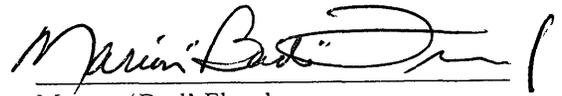
RESPECTFULLY SUBMITTED,

HEALTH CARE CENTER COMMITTEE

  
\_\_\_\_\_  
Jerry Piesik

  
\_\_\_\_\_  
Samuel Levin

  
\_\_\_\_\_  
Tom Mallison

  
\_\_\_\_\_  
Marion 'Bud' Flood

  
\_\_\_\_\_  
Kelley Steinke

RESOLUTION NO 175-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZATION FOR ACCEPTANCE OF A WISCONSIN DEPARTMENT OF NATURAL RESOURCES TARGETED RUNOFF MANAGEMENT GRANT AND APPOINTMENT OF AUTHORIZED REPRESENTATIVE

WHEREAS, it is in the best interest of Portage County to obtain financial assistance under s 281 65 or 281 66, Wis Stats , and chs NR 151, 153, and 155, Wis Admin Code, for the purpose of implementing measures to meet nonpoint source water pollution abatement needs in area-wide water quality management plans or with one or more components specified in s 281 65 or 281 66, Wis Stats , and

WHEREAS, the Targeted Runoff Management Grant Program promotes management of urban and rural nonpoint pollution sources in critical geographic locations where nonpoint source related water quality problems and threats are most severe and control is most feasible, with funds to be used for the construction of a manure storage facility, and

WHEREAS, the Department of Natural Resources has forwarded a grant agreement for construction of a manure storage structure for Jeff Trapp, whose farm is located in the Town of Amherst, Portage County

FISCAL NOTE The Targeted Runoff Management Grant will increase the Land Conservation Division budget by up to \$150,000 The increases will be to revenue account number 10-72-43580-625-000-0007, and expense account number 10-72-56101-325-210-0007 No county tax levy is involved The local share requirements of the project are the responsibility of the landowner

ADMINISTRATIVE NOTE This resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3 8 8

NOW, THEREFORE, BE IT RESOLVED, that Portage County HEREBY AUTHORIZES Steven Bradley, County Conservationist, to act on its behalf to sign and submit a grant application, sign a grant agreement between the local government and the DNR, submit quarterly and final reports, request grant reimbursement, and sign and submit an Environmental Hazard Assessment form

BE IT FURTHER RESOLVED, the Portage County Board of Supervisors authorizes the acceptance of the Targeted Runoff Management grant as set forth in this resolution up to the amount of \$150,000

DATED THIS 16TH DAY OF JULY, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY FINANCE COMMITTEE

Lonnie Krogwold  
Lonnie Krogwold, Chair  
Jeanne Dodge  
Perry Pazdernik  
Perry Pazdernik

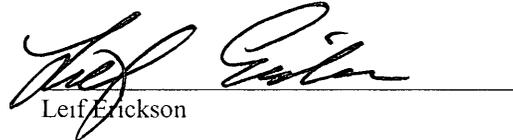
James Gifford  
James Gifford, Vice-Chair  
Allen Haga, Jr  
Allen Haga, Jr

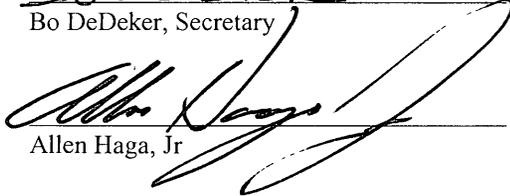
PORTAGE COUNTY LAND CONSERVATION COMMITTEE

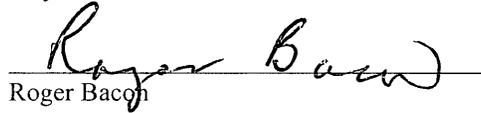
  
Barry Jacobs, Chair

  
Dale O'Brien, Vice-Chair

  
Bo DeDeker, Secretary

  
Leif Erickson

  
Allen Haga, Jr

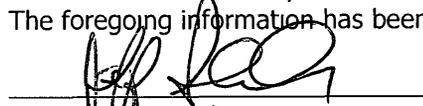
  
Roger Bacon

## Portage County Grant Summary Form

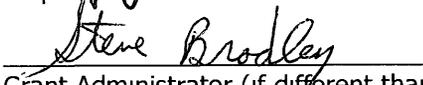
1. County Department: Planning & Zoning Dept/Land Conservation Division
2. Department Administrative Point of Contact (name address and phone): Steve Bradley, County Conservationist, 1462 Strongs Avenue, Stevens Point WI 54481. 715-346-1216
3. Grantor Agency Name and Address: WI DNR Bureau of Community Financial Assistance, PO Box 7921 – CF/2, Madison WI 53707-7921
4. Grantor Point of Contact (name address and phone): Timothy Parsons, WI DNR Bureau of Community Financial Assistance, PO Box 7921 – CF/2, Madison WI 53707-7921
5. Description of the purpose and nature of the grant (one paragraph general description of the nature of the services and products involved): Grant will provide cost sharing for a manure storage project for Jeff Trapp, Town of Amherst.
6. Justification (What conditions mandate that this work be done): Landowner does not have enough unrestricted land to winter spread manure.
7. Amount of the grant: \$150,000-maximum
8. Grant project budget (attach if necessary): See attached.
9. Term of the grant: January 1, 2013 – December 31, 2014
10. Grant start date: Upon County Board approval.
11. Source of funding (describe whether it is federal – indicate CFDA#, state – indicate – state ID#, private foundation, or other): State
12. Matching funds requirement (amount, cash or in-kind): Cost share rate is 70%. Landowner is responsible for remaining 30%
13. Type of grant (new, recurring, competitive, non-competitive): New
14. Does the grant require subcontracts: No
15. Does the grant require work from other county departments: No
16. Has the grant been approved by the County Executive and Finance Department (where necessary): County Executive approval via email June 5, 2013. Will be presented to Finance Committee on July 1, 2013 and Land Conservation Committee on July 2, 2013.
17. Does the grant comply with county purchasing policy: Yes
18. Does the grant comply with county finance policy: Yes
19. Does the grant comply with county ethics policy: Yes
20. Where is the original grant award and contract filed (signing and filing contracts is the responsibility of the department): Land Conservation Division files
21. Has a copy of the grant contract information been filed with Finance Department (award letter, contract information): Yes
22. Has a budget adjustment form been submitted to Finance: Yes

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
 Department Head

6-14-13  
 Date

  
 Grant Administrator (if different than Dept Head)

6-14-13  
 Date

RESOLUTION NUMBER: 176-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: Confirming the Appointment of Stephen Schlice as Interim Highway Commissioner for Portage County

WHEREAS, the Portage County Highway Commissioner submitted his resignation effective Friday, July 19, 2013; and

WHEREAS, an external recruitment is in progress to select a replacement Highway Commissioner, therefore creating the need for an Interim Highway Commissioner effective Monday, July 22, 2013, until such time as a search and screen process is completed and the position of Highway Commissioner is permanently appointed and confirmed; and

WHEREAS, the Portage County Executive has the statutory authority to appoint the County Highway Commissioner, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 83.01 (1)(c) Wis. Stats; and

WHEREAS, upon review of the position requirements, the Portage County Executive has appointed Stephen Schlice to be the Interim Highway Commissioner effective July 22, 2013; and

FISCAL NOTE: This resolution does not require any additional appropriation to the 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Stephen Schlice as Interim Highway Commissioner effective July 22, 2013, until such time as a permanent Highway Commissioner is appointed and confirmed.

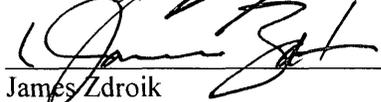
DATED THIS 16TH DAY OF JULY, 2013.

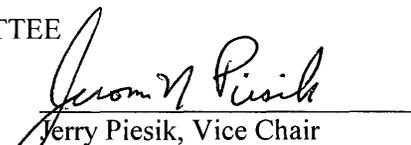
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY HIGHWAY COMMITTEE

  
Marion 'Bud' Flood, Chair

  
Allen Haga, Jr.

  
James Zdroik

  
Jerry Piesik, Vice Chair

  
Stan Potocki

RESOLUTION 177-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

**RE: AUTHORIZATION TO CONTRACT FOR DESIGN ENGINEERING SERVICES WITH AECOM TECHNICAL SERVICES, INC.**

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7.12 Large Scale Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract exceeding \$100,000 must also be approved by resolution of the County Board, and

WHEREAS, the Portage Highway Department needs to purchase professional design engineering services for a roadway project, and

WHEREAS, the estimated contract amount and the proposed funding for the contract with AECOM Technical Services, Inc. in the amount of \$264,300 is detailed below:

<u>County Project</u>	<u>Amount</u>	<u>Funding Source</u>
CR R(Black Oak Drive – Porter Rd)	\$264,300	Capital Improvement Budget

FISCAL NOTE: Considering the contract amount is only an estimate, the Highway Committee will review the project prior to the services being performed but will not exceed the overall authorization amount of \$264,300,

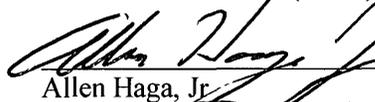
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Highway Department to contract with AECOM Technical Services for the above-referenced roadway project for the year 2013 as set forth in this resolution.

Dated this 16th day of July, 2013.

Respectfully Submitted,

**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

  
Allen Haga, Jr

  
Stan Potocki

  
Jerry Riesik

  
James Zdroik

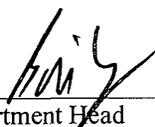
**Portage County Contract Summary Form**

- 1 County Department:  
Highway Department
  
2. Department Administrative Point of Contact (name address and phone):  
Brian Kelley, Highway Commissioner  
800 Plover Road, Plover, WI 54467  
715-345-5230
  
- 3 Contracted Business of Agency Name and Address  
AECOM  
Mellon Bank  
Dept CH 10285  
Palatine, IL 60055
  
4. Business Point of Contact (name address and phone):  
David Hansen  
AECOM  
200 Indiana Avenue  
Stevens Point, WI 54481  
715-342-3011
  
- 5 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
  
Engineering services for the CTH R (Porter – Black Oak) project:  
  
Roadway and bridge design work needed to complete the project. Original design contract was for preliminary design only. Change order #1 was for completion of final design for the Porter Road intersection so that the project could be constructed with federal funds. Change order #2 will provide for final design of the remaining project to complete the CTH R corridor.
  
- 6 Justification (What conditions mandate that this work be done):  
  
The original scope of the 2006 contract with AECOM (formerly Earth Tech) was for completion of the preliminary design and cost estimate for CTH R (Porter – Black Oak), the final remaining segment of the CTH R corridor between CTH B & CTH HH. The total amount of this contract was \$189,333. The entire scope of this contract has been completed.  
  
In 2012, change order #1 was processed for the final design of the CTH R & Porter Road intersection. The total amount of this amendment was \$79,300. The entire scope of this contract has been completed.  
  
Due to AECOM's knowledge of this corridor and the amount of design work completed to date, it is not practical to hire another engineering consultant to complete the remaining design work.  
  
This project is currently scheduled for construction in 2017, with the likelihood of being moved up to 2016. Due to the large amount of DNR coordination and real estate acquisition work that will be necessary, final design must be completed by February 2015.

- 7 Amount of the contract:  
\$264,300
8. Term of the contract  
July 16<sup>th</sup>, 2013 – February 1<sup>st</sup>, 2015
- 9 Contract start date.  
July 16<sup>th</sup>, 2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise):  
  
CR R (Black Oak Dr – Porter Rd) \$264,300 Capital Improvements
11. Type of contract (new, amended or renewal):  
Amended
- 12 Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):  
  
Direct Negotiations – Change order due to change in scope AECOM has performed the preliminary design and cost estimate for this project. It would not be practical to hire a different engineering consultant to complete the final design due to the amount of preliminary design and survey work that has already been completed by AECOM
13. Does the contract require subcontracts:  
NO
- 14 Does the contract require work from other county departments:  
NO
- 15 Has the contract been approved by the County Executive and Finance Department (where necessary):  
YES
16. Does the contract comply with county purchasing policy:  
YES
17. Does the contract comply with county finance policy:  
YES
- 18 Does the contract comply with county ethics policy:  
YES

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
\_\_\_\_\_  
Department Head

7-9-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZING AN AGREEMENT WITH MICROSOFT TO PROVIDE OFFICE365 EMAIL SERVICES.

WHEREAS, the proposed changes to the County's email system require implementing the new hosted Microsoft Office365 email service, and

WHEREAS, Microsoft is the sole source provider of the Office365 services, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7.11 Contracts and Leases, all leases or contracts for services for an amount over \$25,000 per year and which have a duration exceeding one year must be approved by the governing committee and by resolution of the County Board, and

WHEREAS, Microsoft will provide Office365 email services for the 3 year period July 2013 through July 2016 for an overall cost of \$192,210 or \$64,070 annually

FISCAL NOTE The start up funding for the period July through December 2013 was appropriated in the Capital Improvement Fund Funding for subsequent years will come from user fees charged to departments No further appropriations are needed at this time

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the agreement with Microsoft to provide Microsoft Office365 email services at a total cost of \$192,210

DATED THIS 16<sup>TH</sup> DAY OF JULY, 2013

RESPECTFULLY SUBMITTED,

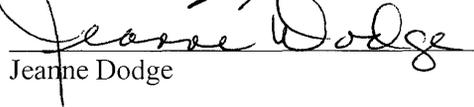
PORTAGE COUNTY FINANCE COMMITTEE

  
Ronnie Krogwold, Chair

  
James Gifford, Vice Chair

  
Perry Pazdernik

  
Allen Haga Jr

  
Jeanne Dodge

# Portage County Contract Summary Form

1. County Department: **Information Technology**
2. Department Administrative Point of Contact: **Al Hawker**  
**1462 Strongs Ave**  
**Stevens Point, WI 54481**  
**(715) 346-1373**
3. Contracted Business of Agency Name and Address: **Microsoft Corp**  
**Microsoft Fargo Campus**  
**One Lone Tree Road**  
**Fargo, ND 58104**
4. Business Point of Contact (name address and phone): **Justin Sagsveen**  
**Microsoft Corp**  
**Microsoft Fargo Campus**  
**One Lone Tree Road**  
**Fargo, ND 58104**  
**(701) 433-4980**
5. Description of the purpose and nature of the contract: **Enter into a Microsoft Enterprise Agreement for Office365 services for the 3 year period July 2013 through July 2016. This is for hosted email services for 643 mailboxes provided by Microsoft.**
6. Justification: **Provides required email services.**
7. Amount of the contract: **\$ 192,210 - Enterprise Agreement pricing.**
  - **Year 1 - \$ 64,070**
  - **Year 2 - \$ 64,070**
  - **Year 3 - \$ 64,070**
8. Term of the contract: **July 2013 – July 2016.**
9. Contract start date: **Estimated start date July 20, 2013.**
10. Source of funding: **July through December 2013 monies will come from the Capital Improvement fund. Subsequent year funding will come from user fees changed to County departments based on number of mailboxes used.**
11. Type of contract: **New**
12. Type of award: **Sole source.**
13. Does the contract require subcontracts: **No**
14. Does the contract require work from other county departments: **No**
15. Has the contract been approved by the County Executive and Finance Department: **Yes**
16. Does the contract comply with county purchasing policy: **Yes**
17. Does the contract comply with county finance policy: **Yes**
18. Does the contract comply with county ethics policy: **Yes**
19. Where is the original contract filed: **Information Technology Department**
20. If necessary, has a budget adjustment form been submitted to Finance: **N/A**

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

# Portage County Contract Summary Form

1. County Department: **Information Technology**
2. Department Administrative Point of Contact: **Al Hawker**  
**1462 Strongs Ave**  
**Stevens Point, WI 54481**  
**(715) 346-1373**
3. Contracted Business of Agency Name and Address. **Microsoft Corp**  
**Microsoft Fargo Campus**  
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9. Contract start date: **Estimated start date July 20, 2013.**
10. Source of funding: **July through December 2013 monies will come from the Capital Improvement fund. Subsequent year funding will come from user fees changed to County departments based on number of mailboxes used.**
11. Type of contract: **New**
12. Type of award: **Sole source.**
13. Does the contract require subcontracts: **No**
14. Does the contract require work from other county departments: **No**
15. Has the contract been approved by the County Executive and Finance Department: **Yes**
16. Does the contract comply with county purchasing policy: **Yes**
17. Does the contract comply with county finance policy: **Yes**
18. Does the contract comply with county ethics policy: **Yes**
19. Where is the original contract filed: **Information Technology Department**
20. If necessary, has a budget adjustment form been submitted to Finance: **N/A**

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

7/11/2013  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NUMBER: \_ 179-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZING A CONTRACT AND BUDGET ADJUSTMENT FOR THE NEXT GENERATION 9-1-1 EMERGENCY TELEPHONE SYSTEM

WHEREAS, Portage County currently operates a public safety answering point (PSAP) which includes a “sophisticated 9-1-1 emergency telephone system”, and

WHEREAS, Capital Improvement Project 31-13-01, regarding replacing the current legacy 9-1-1 system was approved by the County Board in 2012, appropriating \$210,000 for the project; and

WHEREAS, original cost estimates submitted by the Emergency Management Department several years ago were created when current next generation 9-1-1 systems were not available, and the legacy systems that were contemplated are now no longer sold, and in the future no longer supported; and

WHEREAS, the current “enhanced 9-1-1” system is beyond its expected life cycle, suffering from ongoing and frequent failures, and without any type of redundancy built into the system. A failure of the 9-1-1 system would be catastrophic for public safety, and endanger the lives and property of the citizens and visitors of Portage County, and

WHEREAS, the capital costs for such a replacement system, which meets the requirements of the County PSAP and will serve the County well into the future, have been quoted to be \$360,000. The new system will be state-of-the-art, with built in redundancy features, and able to accept future iterations of telecommunications enhancements for the foreseeable future, and

WHEREAS, in order to fund the additional costs of \$150,000 related to the necessary County PSAP, there will be a transfer of \$150,000 from CIP Project #20-13-01 LEC Chiller Replacement to CIP Project #31-13-01, thereby eliminating the funding for the chiller replacement project to be re-addressed in a future plan, and

WHEREAS, the Sheriff’s Office and next generation 9-1-1 working group have determined that the Sentinel 911 Call Handling System, sold through AT&T as the regional 9-1-1 provider, meets the County’s needs for a reliable, redundant, geo-diverse, and fiscally responsible solution for the 9-1-1 replacement system; and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 11 Contracts and Leases, any contract for greater than \$100,000 requires County Executive, governing committee, and approval of the County Board, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing committee, and finance committee approval, as well as a 2/3 supermajority of the County Board

FISCAL NOTE This will increase CIP Project #31-13-01 for the Next Generation 9-1-1 System from \$210,000 to \$360,000 by increasing account number 47-95-57000-017-840-0001 by \$150,000.

This will decrease CIP Project #20-13-01 from \$150,000 to \$0 by decreasing account number 47-95-57000-011-817-0017 by \$150,000

There will also be five (5) years of hardware maintenance and software support costs in the amount of \$163,300. These support costs will be budgeted annually by Information Technology and charged to the Sheriff's Office budget. The estimated support costs for the remainder of 2013 is \$5,445 which will not require any further budget appropriation or adjustment. However, the remainder of the support costs will need to be appropriated in the 2014 budget as part of the ongoing operational costs of the system.

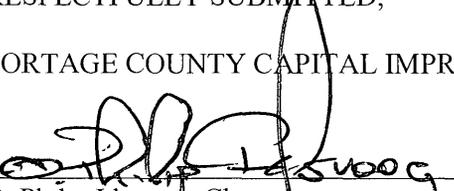
NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors does hereby authorize the budget adjustment, consisting of an increase of \$150,000 for the Next Generation 9-1-1 System replacement within the Capital Improvements budget.

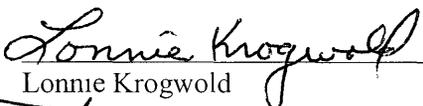
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Portage County Board of Supervisors does hereby authorize the contract with AT&T for the Next Generation 9-1-1 System replacement.

DATED THIS 16<sup>TH</sup> OF JULY, 2013.

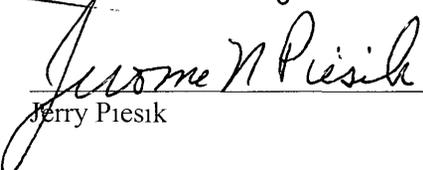
RESPECTFULLY SUBMITTED,

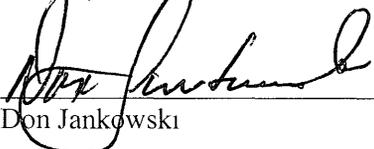
PORTAGE COUNTY CAPITAL IMPROVEMENTS/ECONOMIC DEVELOPMENT COMMITTEE

  
O. Philip Idsvog, Chair

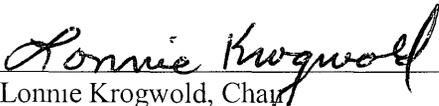
  
Lonnie Krogwold

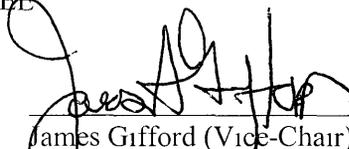
  
Perry Pazdernik

  
Jerry Piesik

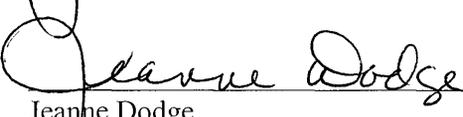
  
Don Jankowski

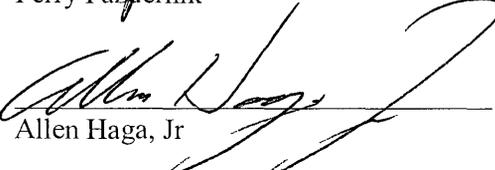
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chair

  
James Gifford (Vice-Chair)

  
Perry Pazdernik

  
Jeanne Dodge

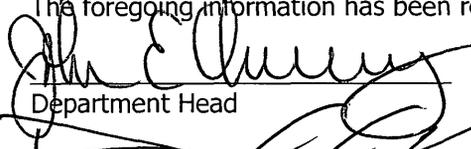
  
Allen Haga, Jr

## Portage County Contract Summary Form

- 1 County Department: Sheriff's Office
- 2 Department Administrative Point of Contact (name address and phone): Chief Deputy Daniel Kontos, x1446
3. Contracted Business of Agency Name and Address: AT&T Global Solutions  
722 N Broadway, 15<sup>th</sup> Floor  
Milwaukee, WI 53202
- 4 Business Point of Contact (name address and phone): Deborah Ambruso  
911 Applications Specialist  
(414) 273-6860
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved): This contract will replace the aging Lifeline "enhanced" 9-1-1 emergency telephone system with a Sentinel "next generation" 9-1-1 system. This new system will incorporate complete redundancy features, and will be ready for any future use of geo-diverse disaster recovery centers the County may develop.
6. Justification (What conditions mandate that this work be done): The current system is beyond its life span and is failing. There are no back-up systems in place should the legacy system completely fail. Without a new 9-1-1 system, the old system may cease functioning within the year and 9-1-1 calls will go unanswered.
- 7 Amount of the contract: \$359,228.17 (capital), plus \$203,524.25 (operational/5 years)
8. Term of the contract: Work to be accomplished within a year, and operational support costs for 5 years.
9. Contract start date: TBD
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): \$359,228.17 (capital improvements), \$203,524.25 (other)
11. Type of contract (new, amended or renewal): New
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): Sole source/direct negotiation. See attached letter
13. Does the contract require subcontracts: Yes, by AT&T. None required for the County
14. Does the contract require work from other county departments: Yes Information Technology, Facilities, Planning and Zoning, and Sheriff's Office
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Pending at the time of submittal
- 16 Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Sheriff's Office
20. If necessary, has a budget adjustment form been submitted to Finance: Yes

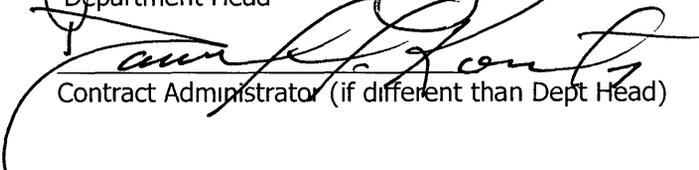
### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

June 24, 2013

Date

  
Contract Administrator (if different than Dept Head)

June 24, 2013

Date

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: RESOLUTION TO APPROVE LARGE SCALE SERVICE CONTRACT WITH THE STEVENS POINT AREA PUBLIC SCHOOL DISTRICT FOR PREPARATION OF MEALS IN BULK FOR THE SENIOR NUTRITION PROGRAM

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 12 Large Scale Contracts and Leases, all leases or contract for services exceeding \$25,000 must have governing committee approval, furthermore, any contract over \$100,000 must also be approved by resolution of the County Board; and

WHEREAS, Title IIIC monies granted by the federal and state governments through the Greater Wisconsin Agency on Aging Resources to be administered by the Aging & Disability Resource Center of Portage County shall be used to serve people in compliance with the Older Americans Act Elderly Nutrition Program; and

WHEREAS, the Aging & Disability Resource Center of Portage County has an ongoing need for a contractor to provide preparation of noon meals in bulk to the Senior Nutrition Program;

WHEREAS, based upon the prior year meal count and the cost per meal in 2012-13, the Aging & Disability Resource Center of Portage County projects spending approximately \$115,433 for this service in 2013-14; and

WHEREAS, Section 115.345 of Wisconsin State Statutes, State Elderly Nutrition Improvement program authorizes the establishment of an Elderly Improvement Program in the public and private schools; and

WHEREAS, Section 115.345 grants rule-making authority and provides the participating school agencies sum sufficient funding for reasonable expenses incurred, excluding capital equipment costs, but not to exceed 15% of the cost of the meal or \$0 50 per meal, whichever is less; and

WHEREAS, the school may charge participants for any costs of the meal in excess of the reimbursement amount; and

WHEREAS, the Stevens Point Area Public School District has entered into a joint agreement with the Aging & Disability Resource Center of Portage County under the auspices of said statute, to provide bulk meals at a cost of \$2.78 per meal; and

WHEREAS, Title IIIC monies as administered by the Aging & Disability Resource Center of Portage County shall be used to defray the cost of food and food preparation by the Stevens Point Area Public School District.

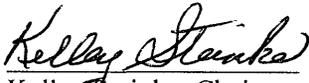
FISCAL NOTE: The costs associated with this contract are provided for in the Aging and Disability Resource Center's 2013 budget. Subsequent years will be provided for in the annual budget. No additional or contingency funding is required

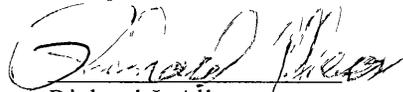
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve a large scale contract with the Stevens Point Area Public School District for preparation of meals in bulk for the Senior Nutrition Program for the year September 2, 2013 through August 29, 2014 as set forth in the attached Contract Summary Form.

Dated this 16<sup>th</sup> day of July, 2013.

Respectfully submitted,

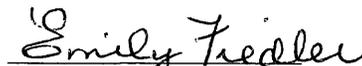
COMMISSION ON AGING/AGING & DISABILITY RESOURCE CENTER BOARD.

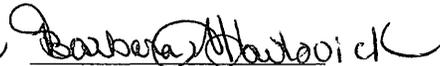
  
Kelley Steinke, Chair

  
Richard J. Allison

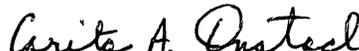
  
E. John Buzza

  
Sidney Ejlénbecker

  
Emily Fiedler

  
Barbara Havlovick

  
Samuel Levin

  
Carita Onstad

  
Janet Roberts

  
Joanne Suomi

## Portage County Contract Summary Form

1. County Department:  
Aging & Disability Resource Center of Portage County
2. Department Administrative Point of Contact (name address and phone):  
Aging & Disability Resource Center of Portage County  
Cindy Piotrowski, Interim Director  
1519 Water Street  
Stevens Point, WI 54481  
715-346-1401
3. Contracted Business of Agency Name and Address:  
Stevens Point Area Public School District  
Terry Rothmann, President, Board of Education  
1900 Polk Street  
Stevens Point, WI 54481
4. Business Point of Contact (name address and phone):  
Lori Epstein, Food Service Manager  
Stevens Point Area Public School District, Support Services  
3400 Water Street  
Stevens Point, WI 54481  
(715) 345-5435
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
To provide for preparation of noon meals for delivery in bulk to five of the Aging and Disability Resource Center's Senior Nutrition Dining Sites. Each meal must provide a minimum of 1/3 of the daily dietary reference intakes as established by the Food & Nutrition Board of the Institute of Medicine of the National Academy of Sciences.
6. Justification (What conditions mandate that this work be done):  
The Senior Nutrition Dining Sites are administered by the Aging & Disability Resource Center of Portage County to serve people in compliance with the Older Americans Act Elderly Nutrition Program. Title IIIIC monies are granted by the federal and state governments through the Greater Wisconsin Agency on Aging Resources to be administered by the Aging & Disability Resource Center for this purpose.
7. Amount of the contract:  
\$2.78 per meal
8. Term of the contract:  
One (1) year
9. Contract start date:  
September 2, 2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise):

The costs associated with this contract are funded primarily by Title IIIC monies granted by the federal and state governments and have been provided for in the Aging and Disability Resource Center's 2013 budget. Funds will be taken from the already established contracted food account #23-52-54606-611-348-1010. Subsequent years will be provided for in the annual budget. No additional or contingency funding is required.

11. Type of contract (new, amended or renewal):

Renewal

12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):

Direct negotiation via a Joint Agreement between the Aging & Disability Resource Center of Portage County and the Stevens Point Area Public School District under the auspices of the State Elderly Nutrition Improvement Program: Section 115.345 of Wisconsin State Statutes.

Section 115-345 authorizes the establishment of an Elderly Nutrition Improvement Program in the public and private schools and places the state level administrative responsibility for the program in the Department of Public Instruction. The law grants rule-making authority and provides the participating school agencies sum sufficient funding for reasonable expenses incurred, excluding capital equipment costs, but not to exceed 15% of the cost of the meal or \$0.50 per meal, whichever is less. The school agency may charge participants for any costs of the meal in excess of the reimbursement amount. To utilize this funding option of the State Elderly Nutrition Improvement Program, the school agency enters into a joint agreement with a County or Tribal Agency on Aging that provides services to the elderly under the federal Title IIIC Program without submitting a competitive bid for the meal service.

13. Does the contract require subcontracts:

No

14. Does the contract require work from other county departments:

No

15. Has the contract been approved by the County Executive and Finance Department (where necessary):

N/A

16. Does the contract comply with county purchasing policy:

Yes

17. Does the contract comply with county finance policy:

Yes

18. Does the contract comply with county ethics policy:

Yes

19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department):

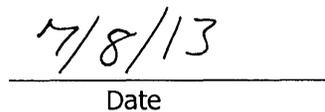
Aging & Disability Resource Center of Portage County

20. If necessary, has a budget adjustment form been submitted to Finance:  
N/A

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Cindy Piotrowski, Interim Department Head

  
Date

  
Joni Smith, Contract Administrator  
ADRC Nutrition Program Director

  
Date

FINAL RESOLUTION NO. \_ 181-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 16<sup>th</sup> day of July, 2013.

Respectfully submitted,  
Supervisor Dale O'Brien

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

August 20, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (22) present, (2) excused, Supervisors Butkowski, Krems, (1) absent, Supervisor Pazdernik.

All present saluted the flag.

Invocation by Supervisor Kelley Steinke.

Motion by Supervisor Gifford, second by Supervisor Piesik to approve the July 16, 2013 County Board meeting minutes. Motion carried by voice vote.

(enter Supervisor Pazdernik)

Correspondence

Top Health Newsletter for August 2013 was distributed.

The Wisconsin County Officials Directory for 2013-2014 was distributed.

Public Notice Agenda Items

None

Public Comments

Deb Jakubiak regarding Badgercare.

Dan Bemowski regarding the Strategic Plan.

Chairman Idsvoog stated that the resolution regarding Badgercare will most likely be referred back to committee.

Confirmation of County Executive Appointment

Motion by Supervisor Mallison, second by Supervisor Steinke, to confirm the appointment of Anne' Silverfeathers, Citizen, to the Portage County Housing Authority Board, Housing Authority Program Participant, for a five-year term, expiring September 2018 to replace Jane M. Zdroik who chose not to be reappointed. Motion carried by voice vote.

Presentations

Brian Schoeneck, Vice President of Financial and Regulatory Services – LeadingAge Wisconsin, gave a presentation regarding County Nursing Homes in Wisconsin.

Resolutions:

ORDINANCE NO. 182-2012-2014  
RE: TOWN OF HULL COMPREHENSIVE  
PLAN/FUTURE LAND USE MAP AND ZONING  
ORDINANCE AMENDMENT WALDOCH PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The Land Use Category is hereby changed for parcel #020-24-0802-13 from Natural Areas – Limited to L-3, Limited Agriculture/Mixed Use, in the Town of Hull Comprehensive Plan, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8.8 of that document; and the Portage County

Zoning Ordinance is hereby amended by changing the zoning classification of approximately 27.5 acres lying ¼ mile east of North Star Drive and the Southeast corner of Pioneer Drive and described as the NE ¼ of the SE ¼, Section 2, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District.

Motion by Supervisor Erickson, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Ordinance adopted.

ORDINANCE NO. 183-2012-2014  
RE: TOWN OF HULL COMPREHENSIVE  
PLAN/FUTURE LAND USE MAP AND ZONING  
ORDINANCE AMENDMENT, KOSOBUCKI PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The Land Use Category is hereby changed for parcel #020-24-0834-02.05 from Natural Areas – Protected to L-3, Limited Agriculture/Mixed Use, in the Town of Hull Comprehensive Plan, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8.8 of that document; and the Portage County Zoning Ordinance is hereby amended by changing the zoning classification of approximately 4 acres lying north of Main Street and west of the Plover River and described as the NW ¼ of the NE ¼, Section 2, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District.

Motion by Supervisor Jacowski, second by Supervisor Potocki for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Ordinance adopted.

RESOLUTION NO. 184-2012-2014  
RE: APPROVING A REVISED LEASE-(INTERGOVERNMENTAL  
AGREEMENT) BETWEEN THE VILLAGE OF ROSHOLT AND THE  
PORTAGE COUNTY LIBRARY BOARD FOR THE LEASE AND  
OPERATION OF THE ROSHOLT LIBRARY FOR THE PERIOD  
OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2042

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts, authorizes and approves a revised lease extension for the Rosholt Public Library for the period of January 1, 2013 through December 31, 2042.

Motion by Supervisor Zdroik, second by Supervisor Winn for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 185-2012-2014 - AMENDED  
RE: AFFIRMING THE 2013-2016 MASTER  
STRATEGIC PLAN FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the 2013-2016 Strategic Plan and further resolves that progress on the plan will be reported out to the County Board and Portage County community on at least a semi-annual basis.

Motion by Supervisor Krogwold, second by Supervisor Presley for the adoption.

Dan Bemowski, Highway County Employee and President of Local 311 spoke concerning wage compensation studies and paid for performance workplace.

Motion by Supervisor Gifford, second by Supervisor Krogwold to amend the Strategic Plan, # II.A, to delete the date of 6/26/13. Supervisor Wiza stated that this is the date that the resolution being referred to was passed. Amendment was withdrawn.

Motion by Supervisor Gifford, second by Supervisor Wiza to amend the Strategic Plan, page 8, IV.B, to delete the entire line: "Complete salary study RFP, 2<sup>nd</sup> Q 2013". Motion carried by voice vote.

Motion by Supervisor Gifford, second by Supervisor Wiza to amend the Strategic Plan, page 8, IV.B, Complete County-wide salary study, to delete: "by 1<sup>st</sup> Q 2014". Motion carried by voice vote.

Discussion included: the plan may need more substance, vision, and supporting documents; plan can be amended, it is a work in progress vision; can deal with details in the future; when working on items within the plan questions will be answered and decisions will be made to resolve issues.

County Executive Patty Dreier answered questions regarding the Strategic Plan.

Roll call vote on the amended resolution revealed (17) ayes, (6) nays, Supervisors Mallison, Winn, Potocki, Levin, Erickson, Jacowski, (2) excused, Supervisors Butkowski and Krems. Amended resolution adopted.

RESOLUTION NO. 186-2012-2014  
RE: ESTABLISHING A NEW COUNTY  
CORRECTIONAL FACILITY AS A PRIORITY  
FOR FUTURE PLANNING AND CONSTRUCTION

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby endorse the concept of constructing a new unified correctional institution, housing the Jail, Juvenile Detention Facility, rehabilitation programming facilities, and a transitional housing unit in a single structure connected or incorporated with the Circuit Courts. Such construction should commence upon a professional evaluation and plan development in 2014.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors declares that it is its aspiration that construction begin in 2015, or as soon as practical thereafter.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors urges the County Executive to include the cost of said evaluation and plan development in her 2014 Capital Improvement Project plan and 2014 County budget proposal.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors desires the prominent inclusion of this concept, and the specifics of this resolution, be incorporated into the Portage County strategic plan currently under development by the County Executive and the County Board.

Motion by Supervisor Jankowski, second by Supervisor Potocki for the adoption.

Roll call vote revealed (22) ayes, (1) nay, Supervisor Jacowski, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 187-2012-2014  
RE: APPROVING A CONTRACT WITH  
WAUPACA COUNTY FOR INMATE HOUSING

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve an inmate housing contract with Waupaca County for the years 2014 and 2015, as set forth in the attached Contract Summary Form. (on file in the County Clerk's office)

Motion by Supervisor O'Brien, second by Supervisor Zdroik for the adoption.

Sheriff Charewicz explained the savings in travel time and gas.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 188-2012-2014  
RE: ADOPTING THE CAPITAL IMPROVEMENT  
PLAN FOR 2014-2019 FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the Portage County 2014-2019 Capital Improvements Plan.

Motion by Supervisor Krogwold, second by Supervisor Perry for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 189-2012-2014  
RE: RESOLUTION ESTABLISHING MONDAY,  
NOVEMBER 4, 2013 AS THE OFFICIAL ANNUAL  
MEETING DATE OF THE PORTAGE COUNTY  
BOARD OF SUPERVISORS FOR 2013

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby establishes Monday, November 4, 2013 as the official annual meeting date of the Portage County Board of Supervisors for 2013.

Motion by Supervisor Piesik, second by Supervisor Dobratz for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 190-2012-2014  
RE: RESOLUTION CONFIRMING THE APPOINTMENT  
OF CINDY PIOTROWSKI AS PORTAGE COUNTY AGING &  
DISABILITY RESOURCE CENTER DIRECTOR

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Cindy Piotrowski as Portage County Aging and Disability Resource Center Director.

Motion by Supervisor Steinke, second by Supervisor Suomi for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 191-2012-2014  
RE: RATIFICATION OF THE COLLECTIVE BARGAINING  
AGREEMENT FOR PORTAGE COUNTY AND PORTAGE  
COUNTY PARKS TEAMSTERS LOCAL 662, FOR THE  
PERIOD OF OCTOBER 1, 2012 THROUGH  
SEPTEMBER 30, 2013

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with Teamsters Local 662 with the terms and conditions outlined in the attached collective bargaining agreement. (on file in the County Clerk's office)

Motion by Supervisor Zdroik, second by Supervisor Mallison for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 192-2012-2014  
RE: CONFIRMING THE APPOINTMENT OF GARY GARSKE  
AS HEALTH DIVISION COORDINATOR/HEALTH  
OFFICER FOR PORTAGE COUNTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the County Executive's appointment of Gary Garske as Health Division Coordinator/Health Officer effective August 21, 2013.

Motion by Supervisor Dodge, second by Supervisor Levin for the adoption.

Supervisor Mallison stated that it was nice to have all the information included with the resolution.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 193-2012-2014 – REFERRED BACK TO COMMITTEE  
RE: URGING THE STATE OF WISCONSIN  
TO USE FEDERAL MEDICAID FUNDING  
TO IMPROVE BADGERCARE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby urges the Wisconsin Legislature to accept enhanced Federal Medicaid funding to improve the State of Wisconsin's BadgerCare program.

BE IT FURTHER RESOLVED, that as an alternative, the Portage County Board of Supervisors encourages the Governor and the Wisconsin Legislature to authorize and enable counties to access enhanced Medicaid funding at the county level, thereby allowing citizens of participating counties to have access to affordable health care coverage.

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Governor Walker, the Wisconsin Department of Health Services Secretary Kitty Rhoades, U.S. Department of Human Services Secretary Kathleen Sebelius and the Portage County state legislative delegation.

Motion by Supervisor Dodge, second by Supervisor Levin to refer the resolution back to committee. An incorrect version of the resolution was signed by the committee.

Roll call vote to refer resolution back to committee revealed (22) ayes, (1) nay, Supervisor Suomi, (2) excused, Supervisors Butkowski and Krems. Resolution referred back to committee.

RESOLUTION NO. 194-2012-2014  
RE: AUTHORIZATION FOR 2013 AMENDED  
CONTRACTS OVER \$100,000

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of supervisors that the contract for services between Portage County Health and Human Services Department and the attached service provider (on file in the County Clerk's office) is authorized, ratified and endorsed for the remainder of the year 2013.

Motion by Supervisor Krogwold, second by Supervisor Dodge for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Butkowski and Krems. Resolution adopted.

RESOLUTION NO. 195-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Haga, second by Supervisor Dobratz for the adoption. Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Gifford, second by Supervisor O'Brien to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN)  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: August 28, 2013

## ORDINANCE NO. \_\_\_\_\_

RE: TOWN OF HULL COMPREHENSIVE PLAN/FUTURE LAND USE MAP  
AND  
ZONING ORDINANCE AMENDMENT, WALDOCH PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Ray and Sharon Waldoch, Owners, and Robert Waldoch, Agent, request to amend the Town of Hull Comprehensive Plan Future Land Use Map, changing the Land Use Category for parcel #020-24-0802-13 from Natural Areas – Limited to L-3, Limited Agriculture/Mixed Use; and to amend the Portage County Zoning Ordinance by changing the zoning classification of an area approximately 27.5 acres lying ¼ mile east of North Star Drive and the southeast corner of Pioneer Drive and described as the NE ¼ of the SE ¼, Section 2, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District; and

WHEREAS, the Town of Hull Comprehensive Plan is incorporated into Portage County Comprehensive Plan 2025 through Section 8.8 of that document and the Portage County Zoning Ordinance is in force within the Town of Hull; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendments in Conference Room 5 of the County Annex on July 30, 2013 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the July 30, 2013 meeting, has placed a recommendation with the County Board that the requests be approved; and

WHEREAS, the proposed amendments, with the information furnished in the attached report and fact sheet, have been given due consideration by the County Board.

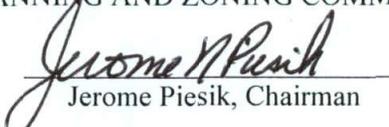
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The Land Use Category is hereby changed for parcel #020-24-0802-13 from Natural Areas – Limited to L-3, Limited Agriculture/Mixed Use, in the Town of Hull Comprehensive Plan, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8.8 of that document; and the Portage County Zoning Ordinance is hereby amended by changing the zoning classification of approximately 27.5 acres lying ¼ mile east of North Star Drive and the southeast corner of Pioneer Drive and described as the NE ¼ of the SE ¼, Section 2, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District.

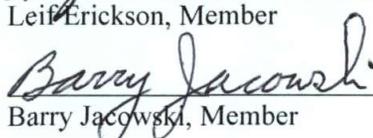
Dated this 20<sup>th</sup> day of August 2013.

Respectfully submitted,

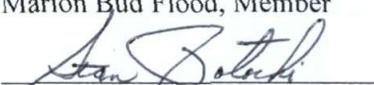
PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

  
Leif Erickson, Member

  
Barry Jacowski, Member

EXCUSED  
Marion Bud Flood, Member

  
Stan Potocki, Member

## ORDINANCE NO. \_\_\_\_\_

RE. TOWN OF HULL COMPREHENSIVE PLAN/FUTURE LAND USE MAP  
AND  
ZONING ORDINANCE AMENDMENT, KOSOBUCKI PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, David Kosobucki, Owner, requests to amend the Town of Hull Comprehensive Plan Future Land Use Map, changing the Land Use Category for parcel #020-24-0834-02 05 from Natural Areas –Protected to L-3, Limited Agriculture/Mixed Use, and to amend the Portage County Zoning Ordinance by changing the zoning classification of an area approximately 4 acres lying north of Main Street and west of the Plover River and described as the NW ¼ of the NE ¼, Section 34, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District; and

WHEREAS, the Town of Hull Comprehensive Plan is incorporated into Portage County Comprehensive Plan 2025 through Section 8.8 of that document and the Portage County Zoning Ordinance is in force within the Town of Hull; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendments in Conference Room 5 of the County Annex on July 30, 2013 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the July 30, 2013 meeting, has placed a recommendation with the County Board that the requests be approved; and

WHEREAS, the proposed amendments, with the information furnished in the attached report and fact sheet, have been given due consideration by the County Board.

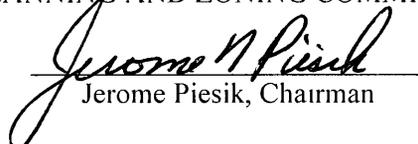
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows. The Land Use Category is hereby changed for parcel #020-24-0834-02 05 from Natural Areas – Protected to L-3, Limited Agriculture/Mixed Use, in the Town of Hull Comprehensive Plan, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8 8 of that document; and the Portage County Zoning Ordinance is hereby amended by changing the zoning classification of approximately 4 acres lying north of Main Street and west of the Plover River and described as the NW ¼ of the NE ¼, Section 2, T24N, R8E, Town of Hull, for said parcel from Conservancy Zoning District to A3, Low Density Agricultural Zoning District.

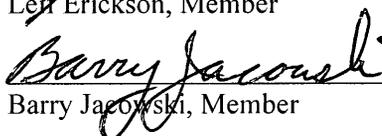
Dated this 20<sup>th</sup> day of August 2013.

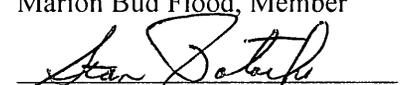
Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

  
Leif Erickson, Member

  
Barry Jacowski, Member

EXCUSED  
Marion Bud Flood, Member  
  
Stan Potocki, Member

RE: Approving a Revised Lease-(Intergovernmental Agreement) Between the Village of Rosholt and the Portage County Library Board for the Lease and Operation of the Rosholt Library for the period of January 1, 2013 through December 31, 2042

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the current lease agreement between the parties has expired effective Dec. 31, 2012; and

WHEREAS both parties have continued to negotiate in good faith this successor agreement/lease; and

WHEREAS therefore both parties desire to enter the revised lease which provides the following revised details: The revised lease continues the lease for a period of thirty years. The revised lease continues library operations at the current location. During the lease, the Village will pay any costs needed for the structure, including Code compliance, daily snow and ice removal, lawn maintenance, garbage pick up etc. Both parties agree to necessary capital improvements to the HVAC system at a ratio of costs 75% Village, 25% County. The revised lease adds clauses specifying access, parking and other building issues.

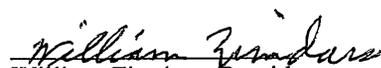
FISCAL NOTE: No appropriation or transfer of funds is needed for this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts authorizes and approves a revised lease extension for the Rosholt Public Library for the period of January 1, 2013 through December 31, 2042.

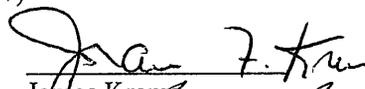
Dated this 20th day of August, 2013.

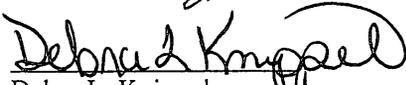
Respectfully Submitted,

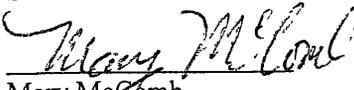
PORTAGE COUNTY PUBLIC LIBRARY BOARD (WI statutes, 43.57)

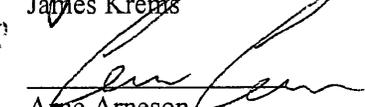
  
William Zimdars, President

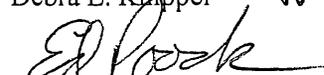
Excused  
Scott Winn

  
James Krems

  
Debra L. Knippel

  
Mary McComb

  
Arne Arneson

  
Ed Poock

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE. AFFIRMING THE 2013-2016 MASTER STRATEGIC PLAN FOR PORTAGE COUNTY

WHEREAS, Portage County began the strategic planning process in 2010 at the department level, and

WHEREAS, a consultant, Reinvention LLC, was hired in 2012 to facilitate a planning process that would build on department level work and the process included surveys from Departments and County Board Supervisors as well as a day-long planning session held on January 18, 2013, and

WHEREAS, all of this information was compiled to produce a draft strategic plan which was presented to the County Board of Supervisors at the March 19, 2013, meeting; and

WHEREAS, Portage County, including elected officials, citizens, and staff, were invited to provide input to further shape the plan by May 15<sup>th</sup>, and the inputs were incorporated into the plan which was presented to the County Board of Supervisors at their meeting on June 19<sup>th</sup>; and

WHEREAS, the Master Strategic Plan 2013-2016 incorporates major goals for the County and provides a 'Roadmap to Our Future' through four strategic goals.

1. Facilitate & Strengthen County-wide Community and Economic Development
2. Provide More Functional, Flexible County Facilities
3. Streamline & Improve County Services & Processes
4. Attract, Develop, & Retain a Highly Skilled, Professional Workforce

WHEREAS, the Master Strategic Plan is a living document and can be modified to reflect changes in community need or future needs based on new information.

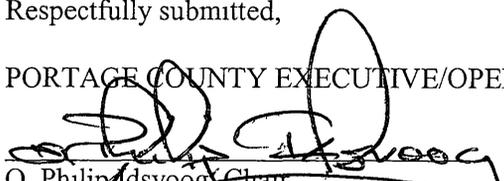
FISCAL NOTE: This resolution itself does not require any additional appropriation to the 2013 budget

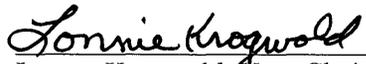
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the 2013-2016 Strategic Plan and further resolves that progress on the plan will be reported out to the County Board and Portage County community on at least a semi-annual basis.

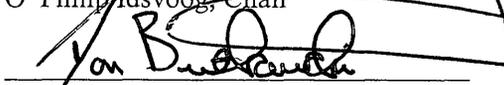
Dated this 20th day of August, 2013.

Respectfully submitted,

PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

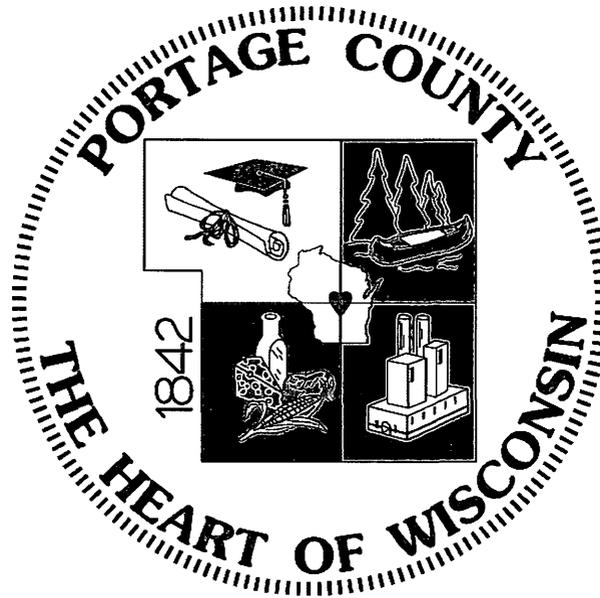
  
 O Philip Idsvoog, Chair

  
 Lonnie Krogwold, Vice-Chair

  
 Don Butkowski

  
 Perry Pazdernik

  
 James Zdrok



# **MASTER STRATEGIC PLAN**

## **2013-2016**

Updated By County Executive Dreier and Approved with  
Amendments by County Board August 20, 2013



# Roadmap to Our Future

## 2013-2016 STRATEGIC PLAN

### Marketplace Realities

#### Federal & State Political Environment

- Changing laws, regulations, and mandates from federal and state government will increase demands on the County to provide quality services to citizens at a reasonable taxation level
- Rising energy costs will increase demand to be more sustainable
- There will be an increased citizen demand for accountability, transparency, and reporting

#### Demographics, Services, & Expectations

- Increasing demand for services: Emergency, safety, health, quality of life
- Due to the aging demographics, economic challenges, and growing/changing areas of need, we will have to set priorities
- Technology will play an increasing role in service delivery and in our County business
- Infrastructure will need to be maintained and updated
- Clarity around physical space planning for County facilities is essential
- Changes and adaptations to County-wide processes are costly and time consuming

### Past/Current State

#### People/Culture

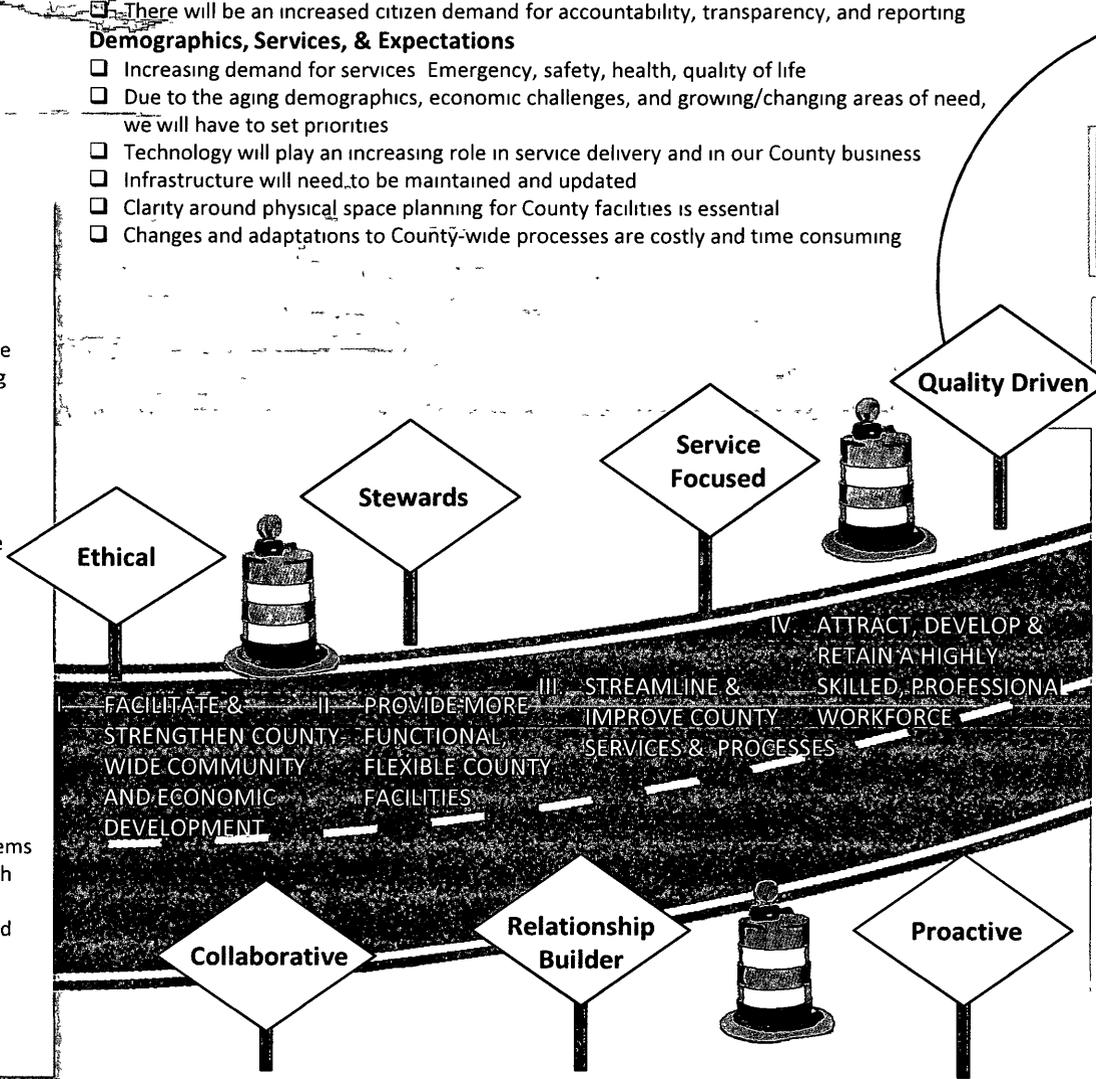
- Dedicated staff
- Department focused
- More reactive than proactive
- Lack of emphasis on building relationships
- Need for more training
- Change is slow

#### Process/Information

- Outdated policies
- Need for consistency in core processes
- More data driven analyses needed
- Not well integrated across departments
- Many different methods to accomplish same task
- No established strategic priorities

#### Technology

- Outdated core support systems
- Not using technology enough to serve citizens
- Homegrown, made by us and for us
- Redundancy



Performance Excellence  
Next Exit

### Future State

#### People/Culture

- Departments unified around common goals
- More proactive than reactive
- Adaptable
- Performance based
- Proactive and coordinated leadership
- Employees more valued

#### Process/Information

- Strategic in our priorities
- Efficient and accessible processes
- Integrated approaches and systems
- Communication and cooperation between departments
- Continued financial stability
- Facilitating community growth and vitality

#### Technology

- Leveraging technology to serve citizens better and keep them informed
- Match best technology to service

# Guiding Principles



We will be ethical, fair and act with integrity



We will be good stewards of resources - transparent and accountable for our actions, services, and resources



We will be citizen and community focused providing exceptional service



We will be good problem solvers and strive for quality and continuous improvement



We will build partnerships and communicate well with each other



We will build a team that is respectful and professional at all times



We will continually strive to be strategic and responsive to citizens' needs

*The Master Strategic Plan will always be a flexible document subject to change in the future by amendment.*

August 2013



## 2013-2016 STRATEGIC PLAN

### Vision

Portage County A cohesively centered, vibrant community

### Mission

It is the mission of Portage County government to enhance the quality of life for all its residents by providing fiscally responsible services that enable our citizens to build productive communities, families and lives

### Guiding Principles -

1. **Ethical** – We will be ethical, fair and act with integrity
2. **Stewards** – We will be good stewards of resources - transparent and accountable for our actions, services, and resources
3. **Service Focused** – We will be citizen and community focused providing exceptional service
4. **Quality Driven** – We will be good problem solvers and strive for quality and continuous improvement
5. **Collaborative** – We will build partnerships and communicate well with each other
6. **Relationship Builders** - We will build a team that is respectful and professional at all times
7. **Proactive** – We will continually strive to be strategic and responsive to citizens' needs

Strategic Goal - Area that needs significant improvement in the next 3 years

Objectives - WHAT

## I. FACILITATE & STRENGTHEN COUNTY-WIDE COMMUNITY & ECONOMIC DEVELOPMENT

- I.A Partner With Economic Development Stakeholders That Create & Maintain Jobs
- I.B Make It Easier for Business Growth & Development
- I.C Maintain and Improve the Quality of Life With & For Portage County Citizens

## II. PROVIDE MORE FUNCTIONAL, FLEXIBLE COUNTY FACILITIES

- II Develop a Comprehensive 10 to 20 Year County Physical Space Plan
  - II.A Define & Develop County Campus Plan; Identify Facilities That Will Not Be Part of Campus
  - II.B Analyze Feasibility & Develop Recommendations for County Health Care Center
  - II.C Analyze Feasibility & Develop Recommendations for Highway Facilities
  - II.D Analyze Feasibility & Develop Recommendations for County Correctional Facility
  - II E Evaluate Needs for Other Facilities Related Actions
  - II F Make It Easier For Citizens To Gain Access to Services in Facilities

## III. STREAMLINE & IMPROVE COUNTY SERVICES & PROCESSES

- III A Leverage Technology to Improve Service & Communications
- III.B Improve Our Ability to Make Decisions Based on Real-Time Data
- III.C Improve Citizen Access Through Our On-line Presence
- III.D Improve County Planning Processes
- III E Consolidate Services Only When It Increases Organizational Effectiveness & Efficiency; Consolidation Must Be a Cost Effective Thing To Do
- III F Increase Public Feedback & Awareness of County Services & Value

## IV. ATTRACT, DEVELOP & RETAIN A HIGHLY SKILLED, PROFESSIONAL WORKFORCE

- IV.A Clarify Our Vision, Standards, & Resources Needed to Define Our Workplace Culture
- IV.B Ensure Competitive Compensation
- IV.C Improve Communications With & Feedback From Employees
- IV D Develop a Training Plan for Our Leaders & Staff
- IV E Develop County Policies & Reporting Tools for the Purpose of Creating a Performance Based Workplace Culture

August 2013



**Portage County**  
*the heart of Wisconsin*

## 2013-2016 STRATEGIC PLAN

### Vision

Portage County A cohesively centered, vibrant community

### Mission

It is the mission of Portage County government to enhance the quality of life for all its residents by providing fiscally responsible services that enable our citizens to build productive communities, families and lives

### Guiding Principles -

1. **Ethical** – We will be ethical, fair and act with integrity
2. **Stewards** – We will be good stewards of resources - transparent and accountable for our actions, services, and resources
3. **Service Focused** – We will be citizen and community focused providing exceptional service
4. **Quality Driven** – We will be good problem solvers and strive for quality and continuous improvement
5. **Collaborative** – We will build partnerships and communicate well with each other
6. **Relationship Builders** - We will build a team that is respectful and professional at all times
7. **Proactive** – We will continually strive to be strategic and responsive to citizens' needs

## Strategic Goal

# I. FACILITATE & STRENGTHEN COUNTY-WIDE COMMUNITY & ECONOMIC DEVELOPMENT

### Potential Outcomes Measures\*

- Increase in taxable value
- Job creation
- Advancement on health indicators

\***Bolded** "owners" are primary leads to coordinate actions and report on progress

## Objectives - WHAT

### I.A Partner With Economic Development Stakeholders That Create & Maintain Jobs

Owner(s) **County Executive\*** with Planning & Zoning Director and Economic Development Committee

### I.B Make It Easier for Business Growth & Development

Owner(s) **Planning & Zoning Director with Information Technology Director\*** and Economic Development Committee, County Executive, and various other directors and Oversight Committees

### I.C Maintain and Improve the Quality of Life With & For Portage County Citizens

Owner(s) **County Executive\*** with various directors and Oversight Committees

## Strategies / Tactics - HOW

- Identify major stakeholders and willing partners, sponsor public/municipal dialog on economic development
- Engage stakeholders to create/commit to common economic development vision/plan with public buy-in
- Clarify roles of partners/County
- Develop tools to track and report progress to community
- Leverage partnership opportunities (local, regional, and state)
- Identify/Market regional competitive advantages
- Develop strategic capacities (organizational structure, funding, etc )
- Ensure we are fully tapping existing local, regional, state, and federal resources
- Identify new avenues for development options
- Attempt to ensure regulations/processes of various municipalities and County are as seamless as possible
- Negotiate new Portage County Business Council contract with performance measures

- Provide a "one-stop-shop" or "single point of contact" service
- Create/Update County policies related to economic development
- Streamline process for zoning, permitting, plan review and approval process while maintaining quality of review
- Improve County website to create better, more streamlined access to economic development tools/info, integrate various department web services that overlap
- Link partner websites with County for better access/unified approach
- Attempt to ensure regulations/processes of various municipalities and County are as seamless as possible
- Deploy tools/financial incentives/resources in partnership with others
- Assist County businesses with stay, expand, growth plans
- Evaluate local and regional economic infrastructure needs and opportunities, develop and sustain (airport, interstate access, etc )

- With partners, plan for, maintain, enhance the health, safety and well-being of Portage County individuals, families and communities
- With local, regional, and state partners, plan for, maintain, improve Portage County's natural and recreational assets to include parks, trails, lakes and streams, land corridors, ensuring places for both consumptive and non-consumptive recreational pursuits
- Enhance vibrancy and promote creativity by building/supporting the creative economy
- With partners, build human capital (education, skills, job readiness, young professionals, etc ) that enhances attainment of community development goals
- Help to preserve Portage County's cultural traditions and history
- Improve emergency preparedness and resiliency of citizens, businesses, and municipalities
- Provide/Support equal access for all citizens to be engaged in participating in their county government and county community

August 2013



## 2013-2016 STRATEGIC PLAN

### Vision

Portage County A cohesively centered, vibrant community

### Mission

It is the mission of Portage County government to enhance the quality of life for all its residents by providing fiscally responsible services that enable our citizens to build productive communities, families and lives

### Guiding Principles -

- Ethical** – We will be ethical, fair and act with integrity
- Stewards** – We will be good stewards of resources - transparent and accountable for our actions, services, and resources
- Service Focused** – We will be citizen and community focused providing exceptional service
- Quality Driven** – We will be good problem solvers and strive for quality and continuous improvement
- Collaborative** – We will build partnerships and communicate well with each other
- Relationship Builders** - We will build a team that is respectful and professional at all times
- Proactive** – We will continually strive to be strategic and responsive to citizens' needs

## Strategic Goal

### II. PROVIDE MORE FUNCTIONAL, FLEXIBLE COUNTY FACILITIES

#### Potential Outcomes Measures:

- Operational cost savings
- Scheduled capital plans
- Energy savings

## Objectives - WHAT

**II.A Define & Develop County Campus Plan; Identify Facilities That Will Not Be Part of Campus**  
Partner(s) Space & Properties Committee with input from appropriate Oversight Committees, Staff, County Board Chair and County Executive

**II.B Analyze Feasibility & Develop Recommendations for County Health Care Center - Partner(s)**  
Health Care Center Committee

**II.C Analyze Feasibility & Develop Recommendations for Highway Facilities**  
Partner(s). Highway Committee

**II.D Analyze Feasibility & Develop Recommendations for County Correctional Facility**  
Partner(s) Space & Properties Committee with input from appropriate Oversight Committees, Staff, County Board Chair and County Executive

**II.E Evaluate Needs for Other Facilities Related Actions**  
Partner(s) UW-Extension Community, Natural Resource, Economic Development Educator and various directors

**II.F Make It Easier For Citizens To Gain Access to Services in Facilities - Partner(s)** Director of ADRC, IT Director, Sheriff, County Clerk, Judges, and others

## Strategies / Tactics - HOW

- Review existing plans, inventory existing facilities with consideration of operational needs and energy savings (Energy Plan)
- Project future needs and benefits of county campus
- Define County campus concept
- Develop facility recommendations including priority to plan for and construct new correctional facility referencing resolution passed through Public Safety/EM Committee on 6/26/13
- Develop timeline, strategy for phasing in
- Develop funding strategy
- Create stakeholderhip of campus plan through public outreach

- Make decision to build, sell or keep and improve (e.g., build small pod style private room housing at HCC campus?)
- Develop associated funding strategies

- Decide on building storage facility for Highway equipment
- Add fiber optic cable to Highway Department

- Analysis needs to include personnel cost for operation of additional jail space vs cost for transport and housing inmates at facilities outside Portage County
- Make decision to either build additional jail space or make a long term commitment to transport and house inmates out of County
- Identify future justice program costs (personnel and space needs)

- In accordance with Energy Plan, evaluate alternate/renewable energy options and integrate into all facilities plans
- Evaluate opportunities for improved fueling stations/strategies and alternate fuels related options in accordance with Energy Plan
- Continually evaluate ownership of Material Recovery Facility (MRF)
- Make decision on evidence/impound yard improvements
- Develop funding strategies for all other facilities-related actions
- Present annual facility reports to County Board

- Evaluate proposal for "Concierge" one-stop front desk at Courthouse
- Evaluate signage and make improvements
- Review ADA compliance for all facilities and develop plan for needed upgrades
- Provide wireless access points in facilities for public users

August 2013



**Portage County**  
*the heart of Wisconsin*

## 2013-2016 STRATEGIC PLAN

### Vision

Portage County A cohesively centered, vibrant community

### Mission

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7. **Proactive** – We will continually strive to be strategic and responsive to citizens' needs

## Strategic Goal

### III. STREAMLINE & IMPROVE COUNTY SERVICES & PROCESSES

#### Potential Outcomes Measures:

- Improved services and processes
- Time savings for citizens and staff
- Citizen satisfaction

## Objectives - WHAT

**III.A Leverage Technology to Improve Service & Communications**  
Owner(s) **Information Technology Director**

**III.B Improve Our Ability to Make Decisions Based on Real-Time Data**  
Owner(s) **Finance Director with Information Technology Director with Shared Services Team**

**III.C Improve Citizen Access Through Our On-line Presence**  
Owner(s) **Information Technology Director**

**III.D Improve County Planning Processes**  
Owner(s) **Planning & Zoning Director with Finance Director, Emergency Management Director, County Executive and various Oversight Committees**

**III.E Consolidate Services Only When It Increases Organizational Effectiveness & Efficiency; Consolidation Must Be a Cost Effective Thing To Do**  
Owner(s) **County Executive with various directors and Oversight Committees**

**III.F Increase Public Feedback & Awareness of County Services & Value**  
Owner(s) **County Executive with various directors**

## Strategies / Tactics - HOW

- Identify opportunities for technology enhancements software, virtual desktops, e-communication for county board, new email (including Sharepoint) and internal intranet
- Training for users on new technologies
- Continue GPS projects—county-wide project that carries over into several departments such as P&Z, Register of Deeds/property listing, Highway, Emergency Management

- ERP Phase I (integrated human resources/finance) – Conduct ERP Needs Assessment
- ERP Phase II – Solutions/Design requirements
- ERP Phase III RFP Development (4<sup>th</sup> Q 2013, vendor selection)
- Email conversion by August 2013
- Implement (phased in) ERP system user training
- Move from transaction processing to data driven decision making

- Develop plan for improving the County website
- Identify county services that can be available on-line and develop phased in plan with ownership
- Develop social network policy, 4th Q, 2013
- Develop on-line "concierge" service

- Develop strategic plan and deploy with mechanisms to track progress (Sharepoint, quarterly reports)
- Continue to improve the budget planning process including capital improvement project planning
- Develop a long term financial management plan
- Ensure a County coordinated planning effort (seeking public input) that updates the current County land and water use plan
- Improve emergency response while managing costs reevaluate EMS services County wide, refocus on core emergency management mission, ensure continual improvement of public safety communications, audit effectiveness of public emergency notification system

- Make decision on unified communications center
- Investigate reorganization of County government into "mission hubs" such as public safety, health and human services, judicial, public works, conservation & development, culture/recreation & education to streamline operations and pool resources
- Enhance communication and cooperation between departments

- Promote "what your tax dollars pay for" and advertise County services available
- Promote County budget book and public feedback on budget process
- Improve communications with the public regarding on-going and upcoming projects
- Develop and promote coordinated intern program
- Provide public computer/printer access at main locations

August 2013



## 2013-2016 STRATEGIC PLAN

### Vision

Portage County A cohesively centered, vibrant community

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### Strategic Goal

## IV. ATTRACT, DEVELOP & RETAIN A HIGHLY SKILLED, PROFESSIONAL WORKFORCE

### Potential Outcomes Measures:

- Job satisfaction
- Employee retention
- Productivity
- Stronger candidate pools for open positions

### Objectives - WHAT

#### IV.A Clarify Our Vision, Standards, & Resources Needed to Define Our Workplace Culture

Owner(s) **Human Resources (HR) Director** with HR Committee, County Executive, and employees

#### IV.B Ensure Competitive Compensation

Owner(s) **HR Director** with HR Committee and County Executive

#### IV.C Improve Communications With & Feedback From Employees

Owner(s) **HR Director** with County Executive, various directors and employees

#### IV.D Develop a Training Plan for Our Leaders & Staff

Owner(s) **HR Director** with County Executive and various directors/employees

#### IV.E Develop County Policies & Reporting Tools for the Purpose of Creating a Performance Based Workplace Culture

Owner(s) **HR Director** with HR Committee, County Executive, various directors/employees

### Strategies / Tactics - HOW

- Research & educate on different workplace cultures
- Develop methodologies to incorporate culture
- Identify resources needed to incorporate culture
- Define standards of performance for the culture
- Development of culture to proceed concurrent with compensation study

- Review incentives for employees
- Complete County-wide salary study
- Compensation study to proceed concurrent with culture development

- Enhance communications methods regular updates, dept-to-dept, with County Board, with employees who don't work at a computer station
- Create intranet
- Increase employee input opportunities to help guide operations
- Ensure communication methods represent defined culture

- Develop performance management tools and incentives, and train on them
- Create professional development standards and related capacities, involve employees and their supervisors
- Develop comprehensive training program considering incentive elements
- Consider internal certification/advancement tracks
- Increase training opportunities and flexible options (on-line, etc )
- Ensure training plan represents defined culture

- Update human resource and other policies as needed with defined culture
- Find a permanent "home" for volunteer policy
- Evaluate management structures County-wide for "span of control" of 5-7
- Determine performance tracking tools and train on them

RESOLUTION NO. 186-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: ESTABLISHING A NEW COUNTY CORRECTIONAL FACILITY AS A PRIORITY FOR FUTURE PLANNING AND CONSTRUCTION.

WHEREAS, in 2004 the Portage County Board of Supervisors reviewed a comprehensive study of County Facilities, prepared by the DLR Group, which identified the Portage County Jail facility as inadequate due to overcrowding, which in turn causes a high cost of transporting inmates, thus creating the need to study, review, and implement a new Justice Center Facility. In 2004 the Portage County Board of Supervisors endorsed the need to study, review, and implement a new Justice Center Facility as the number one priority in Portage County; and.

WHEREAS, in 2006 another extensive and costly study by Mark Goldman & Associates highlighted the deficiencies of the present Portage County Jail facility, identifying prime factors including overcrowding, poor design and layout, and inefficient staff configurations. The same study highlighted the projected growth of court and criminal cases in the years ahead, showcasing the requirement that any new facility be prudently designed to assure decades of safe and cost-efficient use; and

WHEREAS, subsequent research by the Venture Architects firm has corroborated and confirmed the conclusions of the earlier studies finding a need for a new jail; and

WHEREAS, in 1998 Portage County realized revenues from housing other counties' inmates in the Jail, but from 1999 to 2012, Portage County has expended in excess of \$7,000,000 for transporting and housing Portage County inmates in out-of-county jails, with an estimated additional cost of \$600,000 projected for 2013. By 2020, the total estimated cumulative cost to Portage County will be well in excess of \$10,000,000; and

WHEREAS, the Portage County Sheriff's Office has taken extraordinary steps to secure discounted housing contracts and to reduce shipping mileage, but the Sheriff reports that there are few realistic and meaningful cost saving options remaining; and

WHEREAS, the inability of Portage County to adequately deal with both pre-sentence and post-sentence prisoners has a direct and real impact on the safety of the citizens of this county, as well as the many visitors and travelers who frequent the area; and

WHEREAS, Portage County through its Justice Coalition, Space and Properties Committee, Public Safety/Emergency Management Committee, other committees and county officials have affirmed the need to revise existing practices and the need for an integrated new approach to the local corrections activities, including services and support for rehabilitation, in addition to the need for punitive measures in the system; and

WHEREAS, Portage County has been successful in implementing programs aimed at providing an alternative to incarceration for many years, and has now been given the very unique opportunity to pilot a community based rehabilitation program for the Department of Corrections, but lacks the space and facilities to implement this opportunity to the fullest extent possible; and

WHEREAS, Portage House has served as a model in the State of Wisconsin for transitional housing, but the facility is at its maximum capacity and in significant need of renovation, and

FISCAL NOTE: There are no fiscal obligations for the County immediately associated with this sense of the Board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby endorse the concept of constructing a new unified correctional institution, housing the Jail, Juvenile Detention Facility, rehabilitation programming facilities, and a transitional housing unit in a single structure connected or incorporated with the Circuit Courts. Such construction should commence upon a professional evaluation and plan development in 2014.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors declares that it is its aspiration that construction begin in 2015, or as soon as practical thereafter.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors urges the County Executive to include the cost of said evaluation and plan development in her 2014 Capital Improvement Project plan and 2014 County budget proposal.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors desires the prominent inclusion of this concept, and the specifics of this resolution, be incorporated into the Portage County strategic plan currently under development by the County Executive and the County Board.

DATED THIS 20<sup>TH</sup> DAY OF AUGUST, 2013.

RESPECTFULLY SUBMITTED,

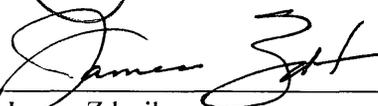
PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE



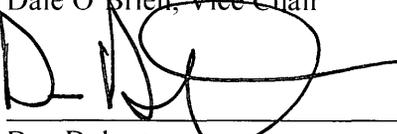
Don Jankowski, Chair



Dale O'Brien, Vice Chair



James Zdroik



Dan Dobratz



Bo DeDeker

PORTAGE COUNTY SPACE AND PROPERTIES COMMITTEE



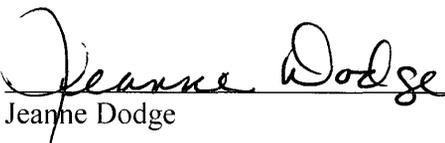
Don Jankowski, Chair



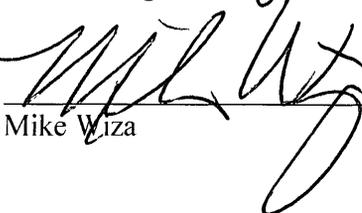
Tom Mallison, Vice Chair



Lonnie Krogwold

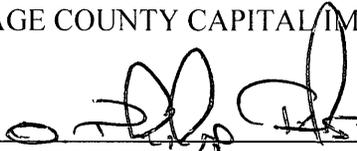


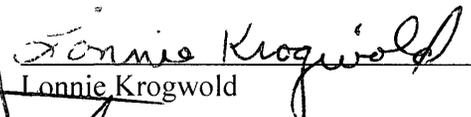
Jeanne Dodge



Mike Wiza

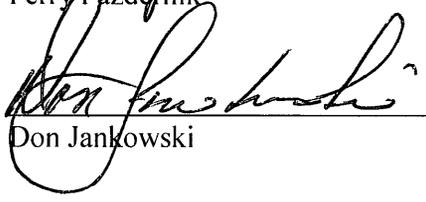
PORTAGE COUNTY CAPITAL IMPROVEMENTS/ECONOMIC DEVELOPMENT COMMITTEE

  
O. Philip Idsvoog, Chair

  
Lonnie Krogwold

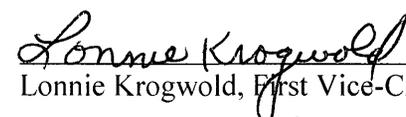
  
Perry Pazdernik

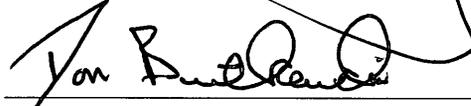
  
Jerry Piesik

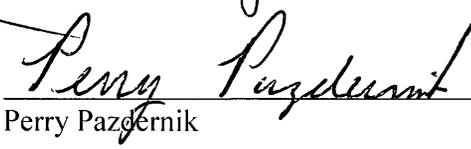
  
Don Jankowski

PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Idsvoog, Chair

  
Lonnie Krogwold, First Vice-Chair

  
Don Butkowski, Second Vice-Chair

  
Perry Pazdernik

  
James Zdroik

RESOLUTION NO. 187-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: APPROVING A CONTRACT WITH WAUPACA COUNTY FOR INMATE HOUSING.

WHEREAS, the Sheriff of Portage County has the constitutional and statutory responsibility to take charge and custody of the persons committed to the Jail In 2012 the Portage County Jail had a combined maximum physical capacity of 79 adult beds, and an operational capacity of 67 adult beds of all types The average daily adult population in 2012 was 109 inmates; and

WHEREAS, in 2010, Portage County entered into a contract with Lincoln County to house our excess inmate population. This contract term ran through to the end of 2012, and was extended for an additional year through 2013; and

WHEREAS, Waupaca County has agreed to meet the contract terms previously agreed to by Lincoln County, while other surrounding counties have not been able to meet those same terms. While this will not save money on inmate housing, per se, the travel distance and time saved while transporting those inmates is approximately 60 miles and two man hours. This should help offset the anticipated rise in inmate housing needs for 2014; and

WHEREAS, section 3.7.11 of the Portage County Code of Ordinances asks that multi-year contracts, as well as those over \$100,000, receive approval from the legislative oversight committee and the County Board.

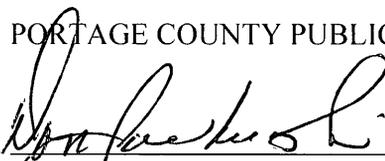
FISCAL NOTE: While the inmate housing for 2014 will ultimately be approved through the normal budget process, the anticipated costs for out-of-county housing is estimated to be \$480,000. This is not a "budget amendment" resolution, and does not require a 2/3 supermajority.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve an inmate housing contract with Waupaca County for the years 2014 and 2015, as set forth in the attached Contract Summary Form.

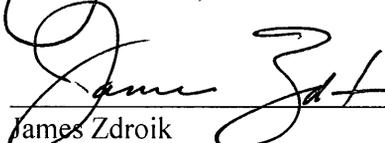
DATED THIS 20<sup>TH</sup> DAY OF AUGUST, 2013.

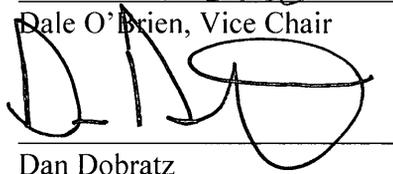
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
\_\_\_\_\_  
Don Jankowski, Chair

  
\_\_\_\_\_  
Dale O'Brien, Vice Chair

  
\_\_\_\_\_  
James Zdroik

  
\_\_\_\_\_  
Dan Dobratz

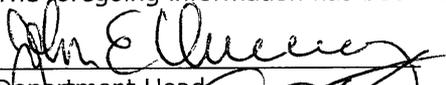
  
\_\_\_\_\_  
Bo DeDeker

## Portage County Contract Summary Form

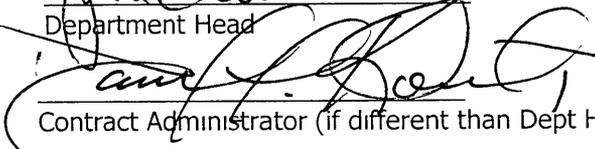
1. County Department: Sheriff's Office
2. Department Administrative Point of Contact (name address and phone):  
Captain Cory Nelson  
1500 Strongs Ave.  
Stevens Point, WI 54481  
(715) 346-1471
3. Contracted Business of Agency Name and Address:  
Waupaca County Sheriff's Office  
1402 E. Royalton St Waupaca, WI  
(715) 258-4466
4. Business Point of Contact (name address and phone):  
Captain Adam Wogsland  
Waupaca County Sheriff's Office  
1402 E. Royalton St. Waupaca, WI  
(715) 258-4466
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
Housing for Portage County Jail Inmates for the years 2014-2015, along with all associated services (e.g medical, commissary) excluding transportation
6. Justification (What conditions mandate that this work be done):  
The Portage County Jail is overcrowded and beyond capacity Inmates must be housed out of the County to meet state and federal requirements Currently, Portage County has contracted with Lincoln County to house our inmates, and the opportunity has presented itself to have the same contract specifications with Waupaca County, which will save approximately 60 transport miles per round trip
7. Amount of the contract:  
Minimum of 35 beds, 365 days per year, at \$32.00 per bed, totaling \$408,800.  
Additional inmates housed at the \$32.00 per day rate in addition to the minimum amount required above.
8. Term of the contract: Two years, with an option to extend annually
9. Contract start date: January 1, 2014.
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Appropriated funds.
11. Type of contract (new, amended or renewal):  
New with Waupaca County  
This contract has the same terms as the Lincoln County contract
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): Direct negotiation.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary):  
Pending.
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Office of the Sheriff.
20. If necessary, has a budget adjustment form been submitted to Finance: No

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

7/15/2013  
Date

  
Contract Administrator (if different than Dept Head)

07/12/2013  
Date

RESOLUTION NO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE. ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR 2014-2019 FOR PORTAGE COUNTY

WHEREAS, our capital infrastructure is important to the vitality of Portage County and the health, safety, and welfare of its citizens, and

WHEREAS, financial resources for infrastructure projects are limited and therefore it is essential to establish priorities for capital improvements to spend monies cost-effectively, efficiently and with the greater good of the county in mind, and

WHEREAS, Portage County Fiscal Ordinance 3 8 2 Capital Improvement Program requires that a Capital Improvement Plan be established by Portage County to meet the above stated goals, and

WHEREAS, the CIP/EDC Committee completed its review of capital projects proposed in the County Executive's 2014-2019 Capital Improvements Plan, and

WHEREAS, the CIP/EDC Committee authorized the attached listing of recommended capital projects for adoption by the Portage County Board of Supervisors as the Portage County 2014-2019 Capital Improvements Plan.

FISCAL NOTE There are no additional funds necessary to authorize this resolution Any necessary appropriations related to the plan will be part of the annual budget process or by resolution of intent to issue bonds/promissory notes

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the Portage County 2014-2019 Capital Improvements Plan.

DATED THIS 20<sup>TH</sup> DAY OF AUGUST, 2013

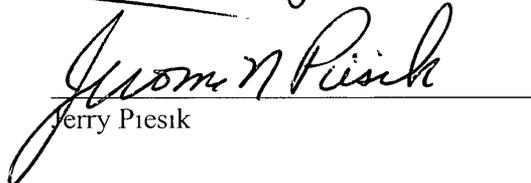
RESPECTFULLY SUBMITTED,

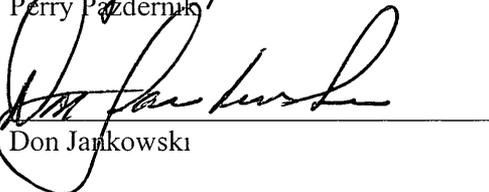
PORTAGE COUNTY CAPITAL IMPROVEMENTS/ECONOMIC DEVELOPMENT COMMITTEE

  
O Philip Idsvoog, Chair

  
Lonnie Krogwold

  
Perry Pazdernik

  
Jerry Piesik

  
Don Jankowski

We have included a summarized listing of the Capital Improvement Plan for Years 2014 – 2019.

If you wish to view the entire Capital Improvement Plan for Years 2014 – 2019, including narratives of project scope & description, you may access it on the County's web page or contact the Finance Department for a copy.

<http://www.co.portage.wi.us/finance>

Finance Department:

(715) 346-1330 or [finance@co.portage.wi.us](mailto:finance@co.portage.wi.us)

Portage County  
2014 - 2019 Proposed Capital Improvement Plan

#	Project Title	Project No	Budget Action	Department	Year	Phase	Prior to 2013	2014	2015	2016	2017	2018	2019	TOTAL
1	Lincoln Center Parking	52-14-01	New	Aging & Diblyt Rsrce Cntr	2014	Concept								-
2	Land Options Study	20-07-01	Delay	Facilities	2007	Concept	500,000 00							500,000 00
3	HVAC - Health Care Center	20-11-03	Update \$, Delay	Facilities	2012	Design	500,000 00					2,122,887 00		2,622,887 00
4	Gilfry Tunnel & Stairs Improvements	20-12-04	Delay	Facilities	2012	Construction	40,000 00							40,000 00
5	Upgrade Lighting in County Buildings	20-12-05	Update \$, Delay	Facilities	2012	Concept	65,600 00			420,000 00				485,600 00
6	LEC Chiller	20-13 01	Delay	Facilities	2012	Construction	150,000 00							150,000 00
7	Courthouse Elevator Cab & Controls Upgrades	20-14-01	New	Facilities	2014	Construction		150,000 00						150,000 00
8	Gilfry Cooling Tower Replacement	20 14-02	New	Facilities	2014	Construction		90,000 00						90,000 00
9	HVAC Replacement/Upgrade at Courthouse	20-14-03	New	Facilities	2014	Concept	25,000 00		150,000 00	2,550,000 00				2,725,000 00
10	Generator Replacement at Law Enforcement	20 15-01	New	Facilities	2015	Concept			5,000 00	200,000 00				205,000 00
11	Courthouse One and Two Remodel	20-15-02	New	Facilities	2015	Concept			7,500 00	155,000 00				162,500 00
12	Annex Chiller Replacement	20 15-03	New	Facilities	2015	Design			5,000 00	100,000 00				105,000 00
13	Courthouse Window Replacement	20 17-01	New	Facilities	2017	Design					7,500 00	535,000 00		542,500 00
14	North/South Wing Shower Complex Remodel	54-14-01	New	Health Care Center	2014	Design		12,400 00	40,000 00					52,400 00
15	New/Remodel HCC Facility	54-14-02	New	Health Care Center	2014	Concept		72,000 00	648,000 00	5,640,000 00	5,640,000 00			12,000,000 00
16	Removal of Asbestos Flooring	54-15-01	New	Health Care Center	2015	Construction			80,000 00					80,000 00
17	CR Z (STH 66 - Edgewood)	40-13-01	Delay	Highway	2012	Construction	670,000 00							670,000 00
18	CR X (Sunset Drive - Marathon Cty Ln)	40-10-02	Delay	Highway	2014	Construction		3,000,000 00						3,000,000 00
19	CR I (CR Z - CR OO)	40-15-01	New	Highway	2015	Design			134,170 00	142,750 00	841,984 00			1,118,904 00
20	CR J (USH 10 - STH 66)	40-15-02	New	Highway	2015	Design/ROW			177,000 00	2,127,500 00				2,304,500 00
21	WI 54 - 64th Street CR U/80th Street	40-16-01	New	Highway	2016	Construction				125,000 00				125,000 00
22	CR R (Black Oak Porter)	40-17-01	New	Highway	2017	Design					75,146 00	5,000,000 00		5,075,146 00
23	ERP System Assessment & Planning	11-13-03	As Planned	Information Tech	2013	Implementation	150,000 00	1,400,000 00						1,550,000 00
24	Fiber Optic Cable	11 14-01	New	Information Tech	2014	Construction		170,700 00						170,700 00
25	Standing Rocks Development	61 06-02	Update \$, Scope	Parks	2006	Construction	513,000 00		125,000 00	310,000 00				948,000 00
26	Jordan Park Efficiency Project	61 12-02	Delay	Parks	2011	Construction	70,000 00							70,000 00
27	Pit Toilets Replacements (Jordan)	61 14-01	New	Parks	2014	Construction		70,000 00						70,000 00
28	Shooting Range Improvements	61 14-02	New	Parks	2014	Construction		27,000 00						27,000 00
29	Land Acquisition (Town of Sharon)	61 15-01	New	Parks	2015	Land Purchase			700,000 00					700,000 00
30	Tomorrow River Trail Segment Resurfacing	61 16-01	New	Parks	2016	Construction				35,000 00	35,000 00			70,000 00
31	Collins Park Road - Paving	61-18-01	New	Parks	2018	Construction						125,000 00		125,000 00
32	Pit Toilets Replacements	61-19-01	New	Parks	2019	Construction							75,000 00	75,000 00
33	Chip Sealing Park Roads	61-19-02	New	Parks	2019	Construction							100,000 00	100,000 00
34	Tomorrow River Trail and Bridge	61-98-01	Delay	Parks	1998	Construction		825,000 00						825,000 00
35	Self-check Units, Remodeling & RFID	60-16-01	New	Public Library	2016	Design, Equipment				10,000 00	245,563 00			255,563 00
36	Land Records System	22-12-01	As Planned	Register of Deeds	2012	Implementation	111,423 00	35,000 00	35,000 00	35,000 00				216,423 00
37	Radio System Enhancement - Simulcast	30-14-01	New	Sheriff's Office	2014	Construction		7,000,000 00						7,000,000 00
38	Tactical Vests	30-14-02	New	Sheriff's Office	2014	Implementation		55,000 00						55,000 00
39	Community Corrections Center	30-14-03	New	Sheriff's Office	2014	Concept		25,000 00	100,000 00					125,000 00
40	Taser Replacement	30-15-01	New	Sheriff's Office	2015	Implementation			54,600 00	15,400 00				70,000 00
41	MRF Roof Replacement	42-17-01	New	Solid Waste	2017	Bidding/Construction					50,000 00	55,000 00		105,000 00
				<b>Gross Expenditures</b>			<b>2,770,023 00</b>	<b>12,957,100 00</b>	<b>2,261,270 00</b>	<b>11,865,650 00</b>	<b>6,895,193 00</b>	<b>7,837,887 00</b>	<b>175,000 00</b>	<b>44,762,123 00</b>
<b>Less Anticipated Revenues Related to Above Projects</b>														
13	Courthouse Window Replacement	20-17-01	New	Facilities	2017	Design								-
25	Standing Rocks Development	61-06-02	Update \$, Scope	Parks	2006	Construction			(125,000 00)					(125,000 00)
29	Land Acquisition (Town of Sharon)	61-15-01	New	Parks	2015	Land Purchase			(350,000 00)					(350,000 00)
30	Tomorrow River Trail Segment Resurfacing	61-16-01	New	Parks	2016	Construction		(682,012 00)						(682,012 00)
38	Tactical Vests	30-14-02	New	Sheriff's Office	2014	Implementation		(27,500 00)						(27,500 00)
41	MRF Roof Replacement	42 17 01	New	Solid Waste	2017	Bidding/Construction					(50,000 00)	(55,000 00)		(105,000 00)
				<b>Gross Revenues</b>			<b>-</b>	<b>(709,512 00)</b>	<b>(475,000 00)</b>	<b>-</b>	<b>(50,000 00)</b>	<b>(55,000 00)</b>	<b>-</b>	<b>(1,289,512 00)</b>
				<b>Net County Cost</b>			<b>2,770,023 00</b>	<b>12,247,588 00</b>	<b>1,786,270 00</b>	<b>11,865,650 00</b>	<b>6,845,193 00</b>	<b>7,782,887 00</b>	<b>175,000 00</b>	<b>43,472,611 00</b>

Portage County

*Submitted Projects - Not included in the CIP Plan*

				2014	2015	2016	2017	2018	2019	TOTAL
Private Bathroom for Each Room	Not Approved	Health Care Center	2014 Design	15,000 00	235,000 00					250,000 00
Remodel Kitchen - floor, freezer, & cooler	Not Approved	Health Care Center	2015 Construction		35,000 00					35,000 00
Window Replacement - entire facility	Not Approved	Health Care Center	2015 Construction		90,000 00					90,000 00
Additional Lighting Resident Room	Not Approved	Health Care Center	2015 Construction		70,000 00					70,000 00
Additional Wing to Add more Private Rooms	Not Approved	Health Care Center	2014 Concept	54,000 00	54,000 00	846,000 00	846,000 00			1,800,000 00
Live Fire Training Facility	Not Approved	Sheriff's Office	2017 Construction				360,000 00			360,000 00
Sally Port Reengineering and Expansion	Not Approved	Sheriff's Office	2016 Design			30,000 00	340,000 00			370,000 00
Portable & Mobile Radio Replacement	Not Approved	Sheriff's Office	2014 Implementation	55,000 00	56,650 00	58,350 00	60,100 00			230,100 00
Garage & Storage Expansion and Reengineering	Not Approved	Sheriff's Office	2016 Design			30,000 00	340,000 00			370,000 00
Construct New Garage at LEC	Not Approved	Facilities	2014 Design	7,500 00	67,500 00					75,000 00
Ceiling fixture replacement at Stevens Point	Not Approved	Public Library	2014 Concept	26,000 00						26,000 00

RESOLUTION NUMBER 189-2012-2014

RE. Resolution Establishing Monday, November 4, 2013 as the Official Annual Meeting Date of the Portage County Board of Supervisors for 2013

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

Whereas, Wisconsin law, s. 59.11 (1) Stats. prescribes that the board shall hold its annual meeting on the Tuesday after the 2<sup>nd</sup> Monday in November, unless the board adopts an earlier date by formal resolution; and

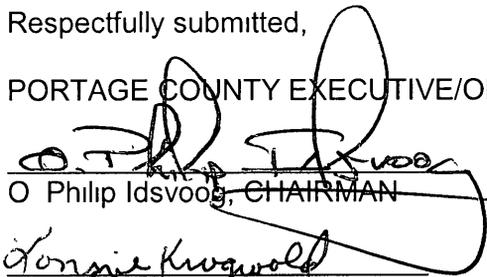
Whereas, the default annual meeting date of Tuesday November 12, 2013 could create scheduling conflicts in the event that the Board should choose to meet again in November in the event of a complete or partial veto by the County Executive of the county budget as adopted by the County Board, in light of the statutory time frame of a required six days for the County Executive to consider such veto or vetoes; and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby establishes Monday, November 4 2013 as the official annual meeting date of the Portage County Board of Supervisors for 2013.

Dated this 20th day of August, 2013

Respectfully submitted,

PORTAGE COUNTY EXECUTIVE/OPERATIONS COMMITTEE

  
Philip Idsvood, CHAIRMAN

  
Lonnie Krogwold

  
Donald Butkowski

  
Perry Pazdernik

  
James Zdroik

RESOLUTION NO.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: Resolution Confirming the Appointment of Cindy Piotrowski as Portage County Aging and Disability Resource Center Director

WHEREAS, the Aging and Disability Resource Center Director position was established pursuant to Wisconsin State Statute 46.82, and;

WHEREAS, the Aging and Disability Resource Center Director is charged with the direction, development, and implementation of programs for Portage County in accordance with local, state, and federal laws, rules, regulations, and plans; and

WHEREAS, the Aging and Disability Resource Center Director position became vacant on June 17, 2013, due to the resignation of the Director; and

WHEREAS, the Portage County Executive has the statutory authority to make an appointment to fill this department head position, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 59.17 (2)(br) Wis. Stats; and section 46.82 (5)(a) 2. Wis. Stats; and

WHEREAS, the Portage County Executive has performed a proper review of the position requirements and has identified the best qualified candidate to fill the position of Aging and Disability Resource Center Director and Cindy Piotrowski has accepted the offer of employment subject to completion of successful background and credit checks; and

WHEREAS, the Portage County Executive has appointed Cindy Piotrowski to be the Portage County Aging and Disability Resource Center Director effective August 21, 2013, subject to confirmation by the Portage County Board of Supervisors through adoption of this resolution;

FISCAL NOTE: No appropriation of funds is required for this resolution.

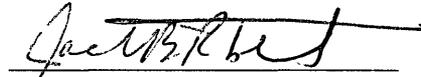
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Cindy Piotrowski as Portage County Aging and Disability Resource Center Director.

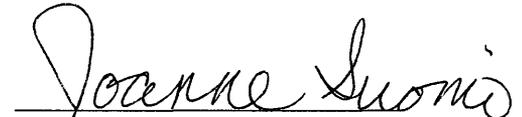
DATED THIS 20<sup>TH</sup> DAY OF AUGUST, 2013.

RESPECTFULLY SUBMITTED,

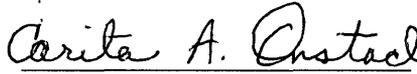
PORTAGE COUNTY COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

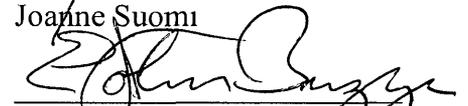
  
Kelley Steinke, Chair

  
Janet Roberts, Vice Chair

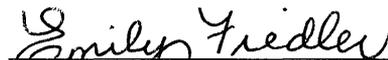
  
Joanne Suomi

  
Samuel Levin

  
Carita Onstad

  
E. John Buzza

  
Barbara Havlovick

  
Emily Fiedler

  
excused  
Sidney Ellenbecker

  
Richard J. Allison

RESOLUTION NO.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND PORTAGE COUNTY PARKS TEAMSTERS LOCAL 662, FOR THE PERIOD OF OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013

WHEREAS, through negotiations conducted pursuant to section 111.70, Wis. Stats between Teamsters Local 662 and Portage County's bargaining team, a tentative one year agreement has been reached; and

WHEREAS, the Bargaining Unit ratified said agreement; and

WHEREAS, the Portage County Human Resources Committee on August 7, 2013 reviewed and recommended adoption of said agreement; and

WHEREAS, the Tentative Agreement provides for changes with respect to wages as outlined on the attached pages, of which the wage and classification plan is included for informational purposes only

WHEREAS, only those employees that are active employees as of August 21, 2013 are eligible for back pay retroactive to January 6, 2013

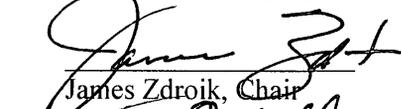
FISCAL NOTE: This resolution itself does not require an increase to the 2013 budget. However, it does require an interdepartmental transfer between funds in the 2013 budget.

NOW, THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with Teamsters Local 662 with the terms and conditions outlined in the attached collective bargaining agreement

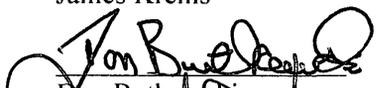
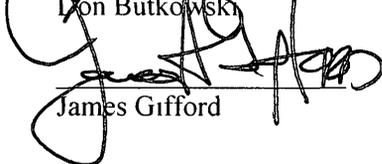
DATED THIS 20th DAY OF AUGUST, 2013.

RESPECTFULLY SUBMITTED,

HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair  
  
Tom Mallison, Vice Chair

Excused  
James Krems

  
Don Butkowski  
  
James Gifford

RESOLUTION NUMBER:

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: CONFIRMING THE APPOINTMENT OF GARY GARSKE AS HEALTH DIVISION COORDINATOR/HEALTH OFFICER FOR PORTAGE COUNTY.

WHEREAS, Raymond Przybelski, Director of the Health and Human Services Department temporarily assigned, the Portage County Executive appointed, and the Portage County Board of Supervisors ratified and confirmed Gary Garske to the position of Health Division Coordinator/Health Officer effective June 4, 2013, until such time a replacement Health Division Coordinator/Health Officer is appointed and confirmed; and

WHEREAS, the Portage County Executive has the statutory authority to appoint the County Health Officer, subject to confirmation by the Portage County Board of Supervisors, as set forth in Section 251.04 (b), Wis. Stats.; and

WHEREAS, Portage County has performed a proper review of the position requirements and has identified the best qualified candidate to fill the position of Health Division Coordinator/Health Officer and Gary Garske has accepted the offer of employment subject to completion of successful background and credit checks; and

WHEREAS, upon review of the position requirements by the State of Wisconsin Department of Health Services and in consultation with the Director of the Health and Human Services Department, the Portage County Executive has appointed Gary Garske to the position of Health Division Coordinator/Health Officer effective August 21, 2013.

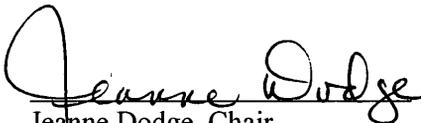
FISCAL NOTE: This resolution itself does not impact any current appropriations.

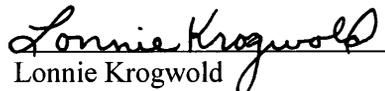
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the County Executive's appointment of Gary Garske as Health Division Coordinator/Health Officer effective August 21, 2013.

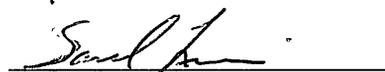
Dated this 20th day of August, 2013.

Respectfully submitted,

PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

  
\_\_\_\_\_  
Jeanne Dodge, Chair

  
\_\_\_\_\_  
Lonnie Krogwold

  
\_\_\_\_\_  
Sam Levin, Vice Chair

  
\_\_\_\_\_  
Scott Winn

Joanne Suomi  
Joanne Suomi

D. Debratz  
Dan Debratz

Nancy Prince  
Nancy Prince, Citizen

Janis Borski  
Janis Borski, Citizen

Gene Numsen M.D.  
Dr. Gene Numsen, Citizen

RESOLUTION

193-2012-2014

REFERRED BACK TO COMMITTEE

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE  
COUNTY BOARD OF SUPERVISORS

RE: Urging the State of Wisconsin to Use Federal Medicaid Funding to Improve  
BadgerCare

WHEREAS, the Wisconsin 2013-2014 budget has rejected billions of new federal dollars for Medicaid which would have improved the State of Wisconsin's BadgerCare program; and

WHEREAS, the Federal Affordable Care Act encourages innovation by states with the goal of ensuring a greater level of health coverage for its citizens; and

WHEREAS, the decision to turn down federal funding by the State of Wisconsin will make it more difficult for Wisconsin residents to qualify for BadgerCare and as a result, an estimated 98,000 adults who currently qualify for the program will become ineligible; and

WHEREAS, not only does the decision to reject Federal Medicaid funding reduce the number of Wisconsin residents who have health care coverage, but it also increases the costs to the State of Wisconsin for the Medicaid program; and

WHEREAS, the State of Wisconsin would have received \$4.4 billion in federal support over 6 years and according to the Legislative Fiscal Bureau, the state budget will require over \$100 million more this budget cycle by rejecting these federal funds; and

WHEREAS, in 2014, thousands of Medicaid recipients will be placed in private health insurance exchanges and required to pay premiums. The transition from Medicaid to private insurance and the premium cost could result in the loss of health care due to the lack of understanding of the changes in the Affordable Care Act by Medicaid recipients and/or their inability to pay increased premiums; and

WHEREAS, Wisconsin residents who are underinsured or uninsured impacts County Human Services Departments because it can lead to untreated mental health or substance abuse and lack of preventive health care that can lead to loss of jobs, the inability to function and loss of self-sufficiency.

WHEREAS, even though this federal funding was not accepted in the current budget, it may still be accepted at any time, either in future budgets or through legislation.

FISCAL NOTE: This resolution does not require any additional appropriation to the 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby urges the Wisconsin Legislature to accept enhanced Federal Medicaid funding to improve the State of Wisconsin's BadgerCare program.

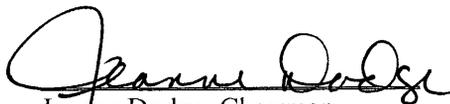
BE IT FURTHER RESOLVED, that as an alternative, the Portage County Board of Supervisors encourages the Governor and the Wisconsin Legislature to authorize and enable counties to access enhanced Medicaid funding at the county level, thereby allowing citizens of participating counties to have access to affordable health care coverage.

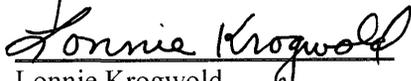
BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Governor Walker, the Wisconsin Department of Health Services Secretary Kitty Rhoades, U.S. Department of Human Services Secretary Kathleen Sebelius and the Portage County state legislative delegation.

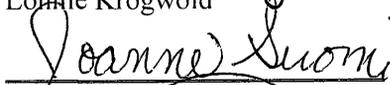
DATED THIS 20TH DAY OF AUGUST, 2013

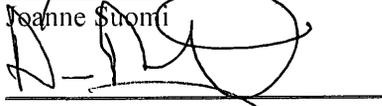
RESPECTFULLY SUBMITTED,

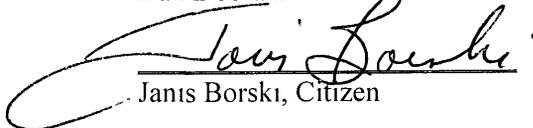
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

  
Jeanne Dodge, Chairman

  
Lonnie Krogwold

  
Joanne Suomi

  
Dan Dobratz

  
Jants Borski, Citizen

  
Sam Levin, Vice-Chair

  
Scott Winn

  
Dr. Gene Numsen, Citizen

  
Nancy Prince, Citizen

RESOLUTION

194-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZATION FOR 2013 AMENDED CONTRACTS OVER \$100,000.

Whereas, in order to comply with Purchasing Ordinance- 3.7.12 Large Scale Contracts and Leases, all departments must have governing committee approval for contracts or leases for services exceeding \$25,000. Furthermore, any service contracts or leases exceeding \$100,000 must also be approved by resolution of the County Board, and

Whereas, the attached list provides the name of the provider, the service provided and contract amount for 2013 in order for Portage County Health and Human Services Department to carry out court ordered and essential functions, and

Whereas, the original contract amount of \$90,000 was approved by the Health and Human Services Board on November 13, 2012, and

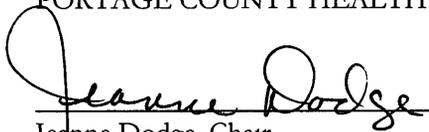
Whereas, there is a change of the original contract amount to reflect the current level of service needed by the department

FISCAL NOTE: The contract addendums are to provide for services previously authorized as part of the 2013 budget. Rationales for each contract change are shown on the attachment.

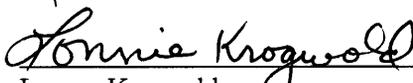
Now, therefore, be it resolved by the Portage County Board of Supervisors that the contract for services between Portage County Health and Human Services Department and the attached service provider is authorized, ratified and endorsed for the remainder of the year 2013.

Dated this 20<sup>th</sup> day of August, 2013.

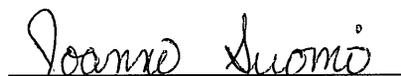
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

  
Jeanne Dodge, Chair

  
Sam Levin, Vice-Chair

  
Lonnie Krogwald

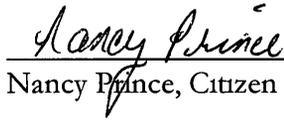
  
Scott Winn

  
Joanne Suomi

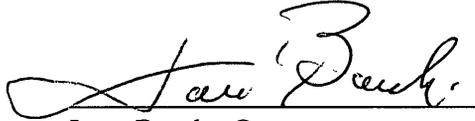
  
Dr. Gene Numsen, Citizen



Dan Dobratz



Nancy Prince, Citizen



Janis Borski, Citizen

**PCHHS 2013 Contract Listing**

Contracts over \$100,000

Contracts approved in compliance with Purchasing Ordinance- 3 7 12 Large Scale Contracts and Leases

\* High Cost

Agency	Service	Number	Contract Amount	Contract Dates	Approved by HHS Board	Approved by County Board
River City Estates	Community Based Residential Facility	103A	\$ 123,450	1/1/13-12/31/13		

These contract authorizations neither modify the 2013 budget, nor obligate the County to spend the contract amount. These authorizations set the limit for any one contract, and the 2013 budget sets limits for any given service. Should the Department, for example, spend in excess of \$500,000 for all residential care centers combined, then the Department would need additional approvals.

Page 21

FINAL RESOLUTION NO. 195-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 20<sup>th</sup> day of August, 2013.

Respectfully submitted,  
Supervisor Kelley Steinke

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

September 17, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (22) present, (3) excused, Supervisors O'Brien, Suomi, Winn.

All present saluted the flag.

Invocation by Supervisor Jeanne Dodge.

Motion by Supervisor Presley, second by Supervisor Steinke to approve the August 20, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Memo from Wisconsin Counties Association regarding a Special Meeting of the WCA North Central District.

Memo regarding the WCA Convention's registration and hotel accommodations.

Memo from County Executive Patty Dreier regarding the change in Lead County for Program Administration for the Regional CDBG Housing Program.

Top Health Newsletter for September 2013 was distributed.

Chairman Idsvoog stated that Portage County's email system is in the process of converting over to the new system. Supervisors were instructed to contact the Information Technology Department if they are having any problems.

Finance Director Jennifer Jossie stated that there was a Joint Finance meeting with Marathon County regarding the Airport budget to accept federal funds in order to continue the east side of the terminal project.

Public Notice Agenda Items

None

Public Comments

None

Presentations

Lori Dehlinger presented the Business Council Annual Report.

Resolutions:

RESOLUTION NO. 193-2012-2014  
PREVIOUSLY REFERRED BACK TO HEALTH &  
HUMAN SERVICES ON AUGUST 20, 2013  
RE: RESOLUTION URGING THE STATE OF WISCONSIN  
TO USE FEDERAL MEDICAID FUNDING TO IMPROVE  
BADGERCARE RESOLUTION NO. 193-2012-2014

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby urges the Wisconsin Legislature to accept enhanced federal Medicaid funding to improve the State of Wisconsin's BadgerCare Program.

BE IT FURTHER RESOLVED that, as an alternative, the Portage County Board of Supervisors encourages the Governor and the Wisconsin Legislature to authorize and enable counties to access enhanced Medicaid funding at the county level, thereby allowing citizens of participating counties have access to affordable health coverage.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to Governor Walker, the Wisconsin Department of Health Services Secretary Kitty Rhoades, U.S. Department of Human Services Secretary Kathleen Sebelius and the Portage County state legislative delegation.

Motion by Supervisor Dodge, second by Supervisor Dobratz for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 196-2012-2014

RE: APPROVING AN AGREEMENT WITH  
THERAPIES PLUS, LLC FOR THE PROVISION  
OF THERAPY SERVICES AT THE HEALTH CARE CENTER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Health Care Committee hereby approves the one year agreement with Therapies Plus LLC as stated in the attached Contract Summary Form (on file in the County Clerk's Office).

Motion by Supervisor Steinke, second by Supervisor Flood for the adoption.

David Rademacher explained that the RFP extends the contract six months for therapy services and is a major part of Medicare reimbursement.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 197-2012-2014

RE: ESTABLISHING A FEE FOR DISINTERMENTS AND  
RAISING THE FEES FOR CREMATION PERMITS FOR  
SERVICES OF THE COUNTY CORONER AND DEPUTY CORONER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopt a fee for a permit for cremations in Portage County for the services of the coroner of \$75.00 effective October 1<sup>st</sup>, 2013 (increased from the present \$50.00) and the fee for disinterments shall be set at \$75 as well, also effective October 1<sup>st</sup>, 2013.

BE IT FURTHER RESOLVED that the Portage County Coroner shall collect the established fee, maintain records and receipts thereof, and deposit those fees with the Portage County Treasurer on a regular basis.

Motion by Supervisor Jankowski, second by Supervisor Haga for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 198-2012-2014

RE: AUTHORIZATION TO INCREASE THE  
PROFESSIONAL SERVICES/CONSULTING SERVICES  
LINE ITEM IN THE CENTRAL WISCONSIN WINDSHED  
PARTNERSHIP GROUP (CWWP) BUDGET

NOW, THEREFORE, BE IT RESOLVED, that Portage County HEREBY AUTHORIZES increasing the CWWP Professional Services/Consulting Services budget line item from \$19,175 up to a maximum of \$33,000.

Motion by Supervisor Erickson, second by Supervisor Potocki for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 199-2012-2014 - AMENDED  
RE: APPROVING AN OPERATIONAL AGREEMENT  
BETWEEN PORTAGE COUNTY AND THE UNITED  
STATES DEPARTMENT OF AGRICULTURE (USDA)  
NATURAL RESOURCES CONSERVATION SERVICE (NRCS)

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve, ratify and endorse an Operational Agreement between Portage County and the USDA NRCS, further authorizing the Portage County Executive to execute the Agreement, commencing upon the signature of the NRCS State Conservationist and continue in effect for a period of five years from that date unless terminated by either party.

Motion by Supervisor Jacowski, second by Supervisor Erickson for the adoption.

Motion by Supervisor Jacowski, second by Supervisor Wiza to amend the 7<sup>th</sup> Whereas paragraph to state "3.7.11 Contracts and Leases" and delete "3.7.12 Large Scale Contracts and Leases". Motion carried by voice vote.

Roll call vote on the amended resolution revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Amended resolution adopted.

RESOLUTION NO. 200-2012-2014  
RE: RATIFICATION OF THE COLLECTIVE BARGAINING  
AGREEMENT FOR PORTAGE COUNTY AND OPEIU  
LOCAL 95, FOR THE PERIOD OF OCTOBER 1, 2012  
THROUGH SEPTEMBER 30, 2013

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with OPEIU Local 95 with the terms and conditions outlined on the attachment (on file in the County Clerk's office).

Motion by Supervisor Mallison, second by Supervisor Butkowski for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 201-2012-2014  
RE: RESOLUTION AUTHORIZING EXCEPTION TO  
HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION  
OF PROBATIONARY PERIOD AND REQUIRED PAY  
ADJUSTMENT FOR HEALTH CARE CENTER  
REGISTERED NURSE UNIT COORDINATOR

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors to authorize and approve an exception to Human Resources policy 3.11.7.4 for the Registered Nurse Coordinator candidate, and therefore the position will not be provided a wage increase to the next step in the management wage and classification plan after completion of the one year probationary period, enabling the proposed employee to be hired at level J7.

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 202-2012-2014 – REFERRED BACK TO COMMITTEE  
RE: REVISION TO PORTAGE COUNTY HUMAN RESOURCES  
POLICY, 3.11.8.3 – DETERMINATION OF PAY RATES FOR  
LIMITED TERM AND CASUAL EMPLOYEES

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and adopts the attached revision to Portage County Human Resources Policy 3.11.8.3 – Determination of Pay Rates.

Motion by Supervisor Gifford, second by Supervisor Mallison to refer the resolution back to Human Resources Committee to review the process of including the Human Resources Committee. Motion carried by voice vote.

RESOLUTION NO. 203-2012-2014  
RE: RESOLUTION CONFIRMING THE APPOINTMENT OF  
NATHANIEL CHECK AS HIGHWAY COMMISSIONER FOR  
PORTAGE COUNTY AND AUTHORIZING AN EXCEPTION  
TO HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION  
OF PROBATIONARY PERIOD REQUIRED PAY ADJUSTMENT

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Nathaniel Check as Highway Commissioner for Portage County.

BE IT FURTHER RESOLVED, that Nathaniel Check's term of service shall commence on his first day of employment of October 15, 2013, until January 5, 2015; with any further terms subject to appointment and confirmation as set forth in sec. 83.01 State Statutes.

Motion by Supervisor Flood, second by Supervisor Zdroik for the adoption.  
Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 204-2012-2014  
RE: RESOLUTION FOR APPROVAL OF JURISDICTIONAL  
TRANSFER AGREEMENT, STATE OF WISCONSIN  
(US 10 AND STH 34) PORTAGE COUNTY (CR P)

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached Jurisdictional Transfer Agreement (on file in the County Clerk's Office) with the State of Wisconsin and Portage is hereby approved which will result in multiple ownership changes as well as to provide compensation to Portage County for damages to County Trunk Highway O.

Motion by Supervisor Zdroik, second by Supervisor Flood for the adoption.  
Roll call vote revealed (22) ayes, (3) excused, Supervisors O'Brien, Suomi, Winn. Resolution adopted.

RESOLUTION NO. 205-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Haga, second by Supervisor Dobratz for the adoption. Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Gifford, second by Supervisor Pazdernik to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN)  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: September 24, 2013

RESOLUTION # 193-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY  
BOARD OF SUPERVISORS

RE: URGING THE STATE OF WISCONSIN TO USE FEDERAL MEDICAID FUNDING TO  
IMPROVE BADGERCARE

WHEREAS, the Wisconsin 2013-2014 budget has rejected billions of new federal dollars for Medicaid which would have improved the state's BadgerCare program; and

WHEREAS, the Federal Affordable Care Act encourages innovation by states with the goal of ensuring a greater level of health coverage for its citizens; and

WHEREAS, the decision to turn down federal funding for the State of Wisconsin, will make it more difficult for Wisconsin residents to qualify for BadgerCare and as a result, an estimated 98,000 adults who currently qualify for the program will become ineligible; and

WHEREAS, not only does the decision to reject Federal Medicaid funding reduce the number of Wisconsin residents who have health care coverage, but it also increases the costs to the State of Wisconsin for the Medicare program; and

WHEREAS, the State of Wisconsin would have received \$4.4 billion in federal support over 6 years and according to the Legislative Fiscal Bureau, the state budget will require over \$100 million more this budget cycle by rejecting these federal funds, and

WHEREAS, in 2014 thousands of Medicaid recipients will be placed in private health insurance exchanges and required to pay premiums. The transition from Medicaid to private insurance and the premium cost could result in the loss of health care due to lack of understanding of the changes in the Affordable Care Act by Medicaid recipients and/or their inability to pay increased premiums; and

WHEREAS, Wisconsin residents who are underinsured and uninsured impacts County Human Services Departments because it can lead to untreated mental health or substance abuse and lack of preventive health care that can lead to loss of jobs, the inability to function and loss of self-sufficiency; and

WHEREAS, even though this federal funding was not accepted in the current budget, it may still be accepted at this time, either in future budgets or through legislation.

**FISCAL NOTE:** This resolution does not require any additional appropriation to the 2013 budget.

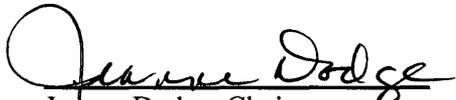
**NOW, THEREFORE BE IT RESOLVED** that the Portage County Board of Supervisors hereby urges the Wisconsin Legislature to accept enhanced federal Medicaid funding to improve the State of Wisconsin's BadgerCare program.

**BE IT FURTHER RESOLVED** that, as an alternative, the Portage County Board of Supervisors encourages the Governor and the Wisconsin Legislature to authorize and enable counties to access enhanced Medicaid funding at the county level, thereby allowing citizens of participating counties have access to affordable health coverage.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to Governor Walker, the Wisconsin Department of Health Services Secretary Kitty Rhoades, U.S. Department of Human Services Secretary Kathleen Sebelius and the Portage County state legislative delegation.

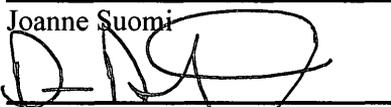
Dated this 17<sup>th</sup> of September, 2013.

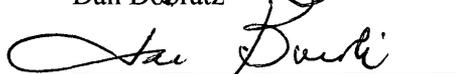
PORTAGE COUNTY HEALTH AND HUMAN SERVICES Board

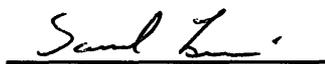
  
Jeanne Dodge, Chairman

  
Lonnie Krogwold

**Excused**  
Joanne Suomi

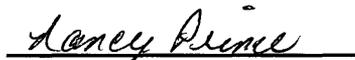
  
Dan Dobratz

  
Janis Borski, Citizen

  
Sam Levin, Vice-Chair

  
Scott Winn

  
Dr. Gene Numsen, Citizen

  
Nancy Prince, Citizen

RESOLUTION NO. 196-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING AN AGREEMENT WITH THERAPIES PLUS, LLC FOR THE PROVISION OF THERAPY SERVICES AT THE HEALTH CARE CENTER

WHEREAS, a renewal agreement with Therapies Plus, LLC for physical, occupational, and speech therapy services will exceed the sum of \$100,000 dollars, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.7.11 Large Scale Contracts and Leases, all leases or contracts exceeding \$100,000 dollars must be approved by the governing committee and by resolution of the County Board, and

WHEREAS, the office of the Portage County Corporation Counsel has reviewed the contract for legal sufficiency, and

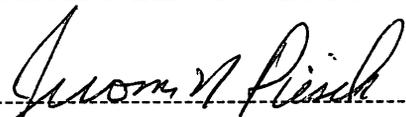
FISCAL NOTE: - This resolution requires no additional funds as monies have already been appropriated in the Health Care Center 2013 budget to cover the cost of this contract, and cost continuing will be addressed in the 2014 annual Health Care Center budget.

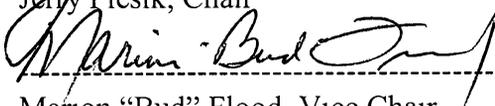
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Health Care Committee hereby approves the one year agreement with Therapies Plus, LLC as stated in the attached Contract Summary Form.

Dated this 17<sup>st</sup> day of September, 2013.

Respectfully submitted,

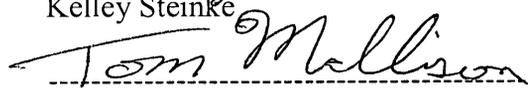
HEALTH CARE CENTER COMMITTEE

  
-----  
Jerry Piesik, Chair

  
-----  
Marion "Bud" Flood, Vice Chair

  
-----  
Samuel Levin

  
-----  
Kelley Steinke

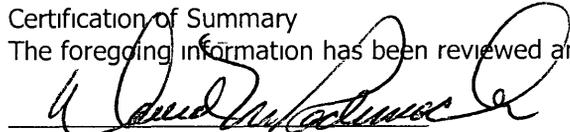
  
-----  
Tom Mallison

# Portage County Contract Summary Form

1. County Department:  
Health Care Center
2. Department Administrative Point of Contact (name address and phone):  
Dave Rademacher, Administrator  
825 Whiting Ave.  
Stevens Point, WI. 54481
3. Contracted Business of Agency Name and Address:  
Therapies Plus, LCC  
3541 Plover Road  
Wisconsin Rapids, WI 54494
4. Business Point of Contact (name address and phone):  
Kristy Apuakehau (715-423-5423)
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
This contract will provide for occupational, physical, and speech therapy services for both short-term stay residents rehabilitating as well as long term residents with identified therapy needs.
6. Justification (What conditions mandate that this work be done):  
Medicare/Medicaid Requirements
7. Amount of the contract: Anticipated at \$270,000 annually
8. Term of the contract: 6 Months
9. Contract start date: August 1, 2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Health Care Center 2013 budget and 2014 Budget
11. Type of contract (new, amended or renewal): Renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):  
Requesting extension to provide additional time to develop the RFP and complete the RFP process. Will conduct RFP in 2013.
13. Does the contract require subcontracts: Yes
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Health Care Center Administrator
20. If necessary, has a budget adjustment form been submitted to Finance: Not necessary

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

8-16-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION

Resolution offered by Supervisors of the Public Safety Committee of the Portage County Board of Supervisors.

Regarding: ESTABLISHING A FEE FOR DISINTERNMENTS AND RAISING THE FEES FOR CREMATION PERMITS FOR SERVICES OF THE COUNTY CORONER AND DEPUTY CORONER

WHEREAS, Sec. 59.36, Wis. Stats., authorizes the County Board to set fees for all services rendered by the County Coroner and County Deputy Coroner in amounts reasonably related to the actual and necessary costs of providing the services; and

WHEREAS, upon the recommendations of Coroner, and the Public Safety Committee, and the Finance Director, the following fee for services shall be established and collected by the County Coroner and Deputy Coroner and paid to Portage County.

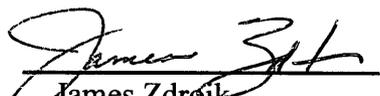
NOW THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors adopt a fee for a permit for cremations in Portage County for the services of the coroner of \$75.00 effective October 1<sup>st</sup>, 2013 (increased from the present \$50.00) and the fee for disinternments shall be set at \$75 as well, also effective October 1<sup>st</sup>, 2013.

BE IT FURTHER RESOLVED that the Portage County Coroner shall collect the established fee, maintain records and receipts thereof, and deposit those fees with the Portage County Treasurer on a regular basis.

DATED this 17th day of September, 2013.

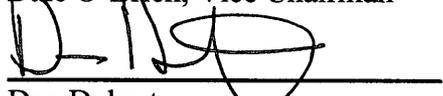
PORTAGE COUNTY PUBLIC SAFETY COMMITTEE

  
Don Jankowski, Chairman

  
James Zdrok

  
Dale O'Brien, Vice Chairman

*Absent*  
Bo DeDeker

  
Dan Dobratz

RESOLUTION NO. 198-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZATION TO INCREASE THE PROFESSIONAL SERVICES/CONSULTING SERVICES LINE ITEM IN THE CENTRAL WISCONSIN WINDSHED PARTNERSHIP GROUP (CWWP) BUDGET

WHEREAS, the Professional Services/Consulting Services line item in the CWWP budget provides funding for contracted staff to carry out installation and maintenance of windbreaks and living snow fences, and

WHEREAS, the budgeted amount of \$19,175 for 2013 is insufficient, due in part to drought conditions requiring a substantial amount of time for replanting, in addition to a late spring start due to weather conditions, and

WHEREAS, the CWWP Board authorized increasing the line item \$9,825 for a total of \$29,000 to cover contracted staff hours that have now been expended, using funds in the Equipment Reserve account, and

WHEREAS, the CWWP Board authorized increasing the line item an additional \$4,000 to cover contracted staff hours for recent landowner requests to install windbreak plantings this fall, using funds in the Equipment Reserve account and increasing the line item to \$33,000, and

WHEREAS, this additional action increases the overall amount by more than \$10,000 prompting the need for a budget adjustment, and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3 8 8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires County Executive, governing and finance committee approval, and 2/3 supermajority of the County Board

FISCAL NOTE This request will increase the CWWP line item by up to \$13,825 The increase will be to expense account number 10-79-56103-000-210-0001 and revenue account number 10-79-49300-001-000-0000 The available balance in the CWWP Equipment Fund Balance was \$52,383 as of December 31, 2012 No county tax levy is required

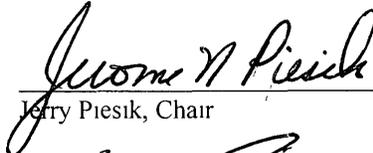
ADMINISTRATIVE NOTE This resolution to adjust the budget requires a 2/3 vote of the County Board pursuant to Portage County Code section 3 8 8

NOW, THEREFORE, BE IT RESOLVED, that Portage County HEREBY AUTHORIZES increasing the CWWP Professional Services/Consulting Services budget line item from \$19,175 up to a maximum of \$33,000

DATED THIS 17TH DAY OF SEPTEMBER, 2013

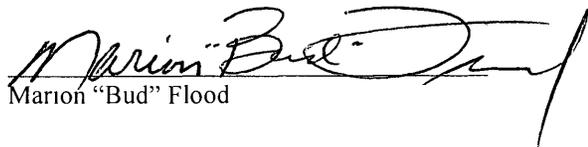
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PLANNING AND ZONING COMMITTEE

  
Jerry Piesik, Chair

  
Stan Potocki, Vice Chair

  
Leif Erickson

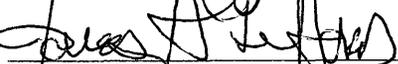
  
Marlon "Bud" Flood

  
Barry Jacowski

RESPECTFULLY SUBMITTED,

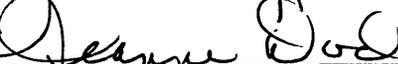
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwald, Chair

  
James Gifford, Vice-Chair

  
Perry Pazdernik

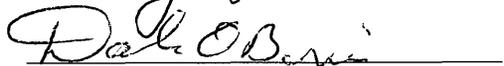
  
Allen Haga Jr

  
Jeanne Dodge



PORTAGE COUNTY LAND CONSERVATION COMMITTEE

  
Barry Jacowski, Chair

  
Dale O'Brien, Vice-Chair

  
Bo DeDeker, Secretary

  
Leif Erickson

  
Allen Haga, Jr.

  
Roger Bacon

RESOLUTION 199-2012-2014 AMENDED

RE: APPROVING AN OPERATIONAL AGREEMENT BETWEEN PORTAGE COUNTY AND THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) NATURAL RESOURCES CONSERVATION SERVICE (NRCS)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, Portage County, acting through the Land Conservation Committee, is responsible for planning, setting priorities and implementing land and water conservation programs as authorized under Chapter 92, Wisconsin Statutes, and

WHEREAS, the NRCS has been granted specific authority to enter into agreements with local Conservation Departments to share/leverage human and capital resources to address local resource concerns, and

WHEREAS, the agreement provides guidelines regarding the provision, use, and responsibility for either County or NRCS owned/maintained files, equipment and supplies, the maintenance of fiscal and activity reports, and define roles and responsibilities relating to the development of conservation priorities and policies, and

WHEREAS, the present agreement between Portage County and the USDA NRCS will expire on October 22, 2013, and

WHEREAS, it is Portage County's desire to continue to cooperate with the USDA NRCS for the purpose of providing natural resource conservation technical assistance, counseling, planning/design, and implementation activities, finding the agreement of considerable mutual benefit, and

WHEREAS, the USDA NRCS is seeking to continue their Operational Agreement with Portage County commencing upon the signature of the NRCS State Conservationist and continue in effect for a period of five years from that date unless terminated by either party, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3 7 11 Contracts and Leases, any contract which has a duration exceeding one year must also be approved by resolution of the County Board, and

FISCAL NOTE There are no fiscal obligations for the county associated with this resolution

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve, ratify and endorse an Operational Agreement between Portage County and the USDA NRCS, further authorizing the Portage County Executive to execute the Agreement, commencing upon the signature of the NRCS State Conservationist and continue in effect for a period of five years from that date unless terminated by either party

DATED THIS 17<sup>TH</sup> DAY OF SEPTEMBER, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY LAND CONSERVATION COMMITTEE

Aye \_\_\_\_\_  
Barry Jacowski, Chair

Aye \_\_\_\_\_  
Dale O'Brien, Vice Chair

Aye \_\_\_\_\_  
Bo DeDeker, Secretary

Aye \_\_\_\_\_  
Leif Erickson

Aye \_\_\_\_\_  
Allen Haga, Jr

Aye \_\_\_\_\_  
Roger Bacon

OPERATIONAL AGREEMENT  
BETWEEN  
Portage COUNTY WISCONSIN  
And the  
UNITED STATES DEPARTMENT OF AGRICULTURE  
NATURAL RESOURCES CONSERVATION SERVICE

I. Purpose:

The purpose of this Operational Agreement is to identify the responsibilities of Portage County Wisconsin, hereafter called "County" and the United States Department of Agriculture, Natural Resources Conservation Service, hereafter called "NRCS," regarding the employment, administration, and training of field office employees, the provision, use, and responsibility for either County or NRCS owned/maintained equipment and supplies, the maintenance of fiscal and activity reports; and to define roles and responsibilities relating to the development of conservation priorities and policies.

II. Background:

The County, acting through its Land Conservation Committee or equivalent conservation organization partner, is responsible for planning, setting priorities and implementing land and water conservation programs as authorized under Chapter 92, Wisconsin Statutes.

The NRCS is authorized and directed under the terms of various federal statutes to carry out an assortment of Soil and Water Conservation Programs and to provide landowners, state and local governments, and other entities with natural resource conservation technical assistance, counseling, planning/design, and implementation activities. The NRCS has been granted specific authority to enter in to agreements with local Conservation Departments to share/leverage human and capital resources to address local resource concerns of each party's respective missions, goals, and objectives.

It is mutually agreed that because this memorandum provides guidelines for rendering specialized and technical services to State and local units of government pursuant to Title III, Section 302, of the Intergovernmental Cooperation Act of 1968 (P L 90-577), and OMB Circular No. A-97 the roles of the county and NRCS will be defined as follows

A. The NRCS will:

1. Designate the Assistant State Conservationist for Field Operations as the NRCS liaison to the County for this Agreement.
2. Provide technical training to county employees in the art and science of soil conservation and water quality technology, the techniques of maintaining

NRCS records and the techniques of supervision and management, to the extent that NRCS personnel and facilities can be made available.

3. Provide consultation and guidance to the Land Conservation Committee Members, County Conservationist, and County Conservation Staff on NRCS policy and technical issues when requested
4. Through the District Conservationist.
  - a. Collaborate with the county to develop work strategies designed to meet the soil and water conservation goals and objectives of the county's Land and Water Resource Management Plan, as well as NRCS's Local Work Group, State Technical Committee, and Agency Priorities.
5. Acknowledge the County Land and Water Resource Management Plan when convening the Local Work Groups (LWG) for developing and updating county conservation priorities.
6. Assist county employees when operating under the technical guidance of the NRCS to become proficient in doing technical work.
7. Assist county office personnel to become proficient in office procedures. Office personnel will assume responsibility for such office activities as mutually agreed to by the county and NRCS.
8. Authorize county employees, with proper clearance, to use NRCS equipment and supplies that are available within the county when such use will increase the effectiveness of the program of work of the county.
9. Require NRCS employees who use county equipment and supplies to follow the regulations and procedures required by the county
10. Assume responsibility for damage or loss of county equipment, due to negligence or inappropriate use by an NRCS employee.
11. Ensure NRCS employees working within the county have a solid grasp and understanding of all relevant federal, state, and local laws and ordinances for which conservation program participants must comply
12. Acknowledge state and county standards and specifications related to conservation work, and help inform prospective participants of such requirements. NRCS has no authority to assume joint responsibility when the county adopts standards and specification that differ from NRCS standards and specifications. NRCS has no authority to help the county apply practices for State or County programs using standards or specifications that are not contained in the FOTG

13. Assume all responsibility for certification of need, practicability and performance of NRCS financial assistance program practices within the county.

B. The County will

1. Designate the County Conservationist, or equivalent, as the County staff supervisor and liaison for this Agreement.
2. Provide training to NRCS employees on state and/or county laws and ordinances related to conservation program implementation
3. Provide technical support to NRCS with the agency's conservation program implementation at the county level
4. Through the County Conservationist, or equivalent.
  - a. Collaborate with the NRCS to develop work strategies designed to meet the soil and water conservation goals and objectives of the county's Land and Water Resource Management Plan, as well as NRCS's Local Work Group, State Technical Committee, and Agency Priorities
5. Include county resource concerns and priorities as set by the Local Work Groups (LWG) when developing and updating the County Land and Water Resource Management Plan
6. Acknowledge NRCS standards and specifications contained in the FOTG related to federal conservation work, and help inform prospective participants of such requirements
7. **ACKNOWLEDGE OF SECTION 1619 COMPLIANCE** The County shall only utilize NRCS customer files and information to carry out work of the NRCS programs, to include conservation planning activities and technical assistance. Use of NRCS customer case file information is not be used outside of official NRCS business, without consent from Landowner. The purpose of this Acknowledgment of Section 1619 compliance is to require acknowledgment by County partners of the requirements of Section 1619 of the Food, Conservation, and Energy Act of 2008 (the 2008 Farm Bill), which prohibits disclosure of certain information by the Department of Agriculture (USDA) and its cooperators(partners) who assists NRCS in the delivery of conservation-related service. Those individuals or organizations that assist NRCS with providing conservation-related services are known as NRCS Conservation Cooperators.

8. Adopt and require county employees to use NRCS standards and specifications contained in the FOTG in conservation planning and the application of soil conservation and water pollution abatement practices when assisting property owners, units of government and others. Reimbursement for technical assistance may be requested under terms of a separate agreement.
9. Provide equipment and supplies for county staff working under the terms of this agreement
10. Authorize NRCS employees to use county equipment and supplies as appropriate in carrying out the County's Land and Water Resource Management Plan.
11. Assume responsibility for damage or loss of NRCS equipment when such damage or loss is due to negligence or inappropriate use by a county employee
12. Maintain records of work activities and accomplishments on federally funded projects to ensure that:
  - a. Conservation planning and application and other required conservation activities can be reported as needed by the County and NRCS.
  - b. County employees are performing within their engineering job approval authority, as indicated on the NRCS /DATCP joint engineering job approval practitioners' certification.
  - c. Documentation is available for quality assurance reviews
13. Use NRCS Government Owned Vehicle(GOV) *provided*;
  - a. Use is for official business and does not cause any conflict of interest or appearance issues as determined by the NRCS.
  - b. County submits proof of current liability insurance policy that names the USDA as an insured and in an amount approved by the NRCS (Minimum \$500,000)
  - c. Each County driver applicant provides a copy of their valid state driver's license which will be verified on the XXXX form
  - d. County Driver receives written NRCS authorization prior to beginning use. This will be a *Letter of Authorization for NRCS Vehicle Use* issued by the NRCS Liaison to this agreement (generally the Assistant State Conservationist for Field Operations in your NRCS Admin Area) *A COPY OF THIS LETTER MUST BE IN POSSESSION of THE COUNTY USER WHILE OPERATING A USDA NRCS VEHICLE (see Attachment B of this Agreement)*
  - e. Vehicle is otherwise available (not scheduled for NRCS user), prior to use. Local NRCS approval is provided by the NRCS District Conservationist or Acting, and the employee using the vehicle properly signs for the GOV on the local NRCS sign-out sheet.

**III. It is mutually agreed that:**

- A. By signing this agreement, the parties agree that all programs and/or activities provided for under this agreement will be conducted in compliance with all applicable Federal, State, and local laws, rules, regulations, and policies.
- B. Civil rights policies will be complied with by entities that assist NRCS in administering its programs and services and are recognized as Partners. The Department of Agriculture Regulation 7 CFR, Part 15.5, DR 4330-2, and the NRCS GM 230, Part 405 set forth agents of the agency's responsibilities in program delivery with respect to Equal Opportunity.
- C. Ethics/Conflict of Interest; NRCS staff are required to inform their Supervisor when attempting to participate in NRCS Programs (i.e. applying, contracting, etc.), and remove themselves from certain decisions (i.e. developing ranking questions, ranking certain applications, etc.) that may influence how programs are administered within their jurisdiction. NRCS encourages County Staff to be cognizant of potential conflicts of interest when they are supporting NRCS Programs, and attempting to be a Program Participant at the same time. It is recommended County Staff pursue the same ethical standards as NRCS to avoid any potential for, or the appearance of a conflict of interest.
- D. This agreement shall become effective on the date of the last signature hereto and shall continue in effect for a period of five years from that date unless terminated by either party. Any party to this agreement may terminate the agreement as it applies to that party upon notice in writing to the other parties at least sixty (60) days prior to the date of termination. Any party may request amendment of the agreement by notifying the other parties in writing of the nature and purpose of the requested amendment.
- E. Memorandum of Understanding (MOU's) and associated agreements between NRCS, conservation partners and American Indian Tribes are to be evaluated and modified to avoid conflicts of interest. NRCS policy for support comes from the General Manual (GM) Section 504.14 (Amend.68-November 2012) Conservation Partners and includes the following guidance as it relates to support of partners who solicit to obtain reimbursement for services provided.

1. Conservation partners who are co-located in NRCS offices and decide to compete as third-party vendors of Technical Service Providers (TSP) assistance must relocate their TSP-associated business outside NRCS offices and information systems.

2. In order to provide fair access to competitive grants and agreements, those conservation partners that wish to compete for TSP contracts and/or agreements, must find separate arrangements when they share NRCS office space, customer files and information, and NRCS equipment. These separate arrangements will ensure that partners wishing to act as TSPs will not have an unfair competitive advantage when soliciting competitive contracts and agreements with NRCS or when contracting with program participants.

As a condition of a grant, cooperative working, Operational, Cooperative or contribution agreement with the (insert name of county Department or Land Conservation Committee) assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive Orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b) which hereby are incorporated in this agreement by reference, and such other statutory provisions as are specifically set forth herein.



RESOLUTION NO 200-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND OPEIU LOCAL 95, FOR THE PERIOD OF OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013

WHEREAS, through negotiations conducted pursuant to section 111.70, Wis. Stats. between OPEIU Local 95 and Portage County's bargaining team, a tentative one year agreement has been reached; and,

WHEREAS, the Bargaining Unit ratified said agreement on August 29, 2013; and,

WHEREAS, the Portage County Human Resources Committee on September 5, 2013 reviewed and recommended adoption of said agreement; and,

WHEREAS, the Tentative Agreement provides for changes with respect to wages as outlined on the attached pages, of which the wage and classification plan is included for informational purposes only.

WHEREAS, only those employees that are active employees as of September 18, 2013 are eligible for back pay retroactive to January 6, 2013.

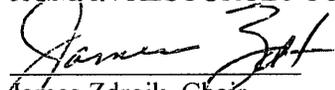
FISCAL NOTE: This resolution itself does not require an increase to the 2013 budget. However, it does require an interdepartmental transfer between funds in the 2013 budget

NOW, THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with OPEIU Local 95 with the terms and conditions outlined on the attachment.

DATED THIS 17th DAY OF SEPTEMBER, 2013.

RESPECTFULLY SUBMITTED,

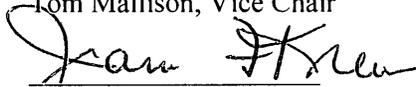
HUMAN RESOURCES COMMITTEE



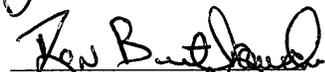
James Zdroik, Chair



Tom Mallison, Vice Chair



James Krems



Don Butkowski



James Gifford

RESOLUTION 201-2012-2014

TO. THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE RESOLUTION AUTHORIZING EXCEPTION TO HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION OF PROBATIONARY PERIOD AND REQUIRED PAY ADJUSTMENT FOR HEALTH CARE CENTER REGISTERED NURSE UNIT COORDINATOR

WHEREAS, Human Resources Policy 3.11.7.4 – Completion of Probationary Period states that upon successful completion of a probationary period an employee shall receive a wage increase to the next step in the wage schedule, and

WHEREAS, Human Resources Policy 3.11.8.3(A) Determination of Pay Rates allows for management staff to be hired above step 3 with County Executive approval and

WHEREAS, Portage County Health Care Center has a vacant Registered Nurse Unit Coordinator and a screening process was completed and a successful candidate was identified. and

WHEREAS, the management wage and classification plan has the Registered Nurse Unit Coordinator listed as level J; and

WHEREAS, it is recommended by the department head to start the proposed employee at step 7 in level J in order to secure the most qualified candidate who has over 16 years of experience as a county level Registered Nurse Unit Coordinator and that at step 7 the next step in the management wage and classification plan is after two years of acceptable performance.

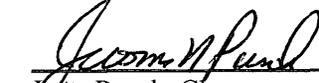
FISCAL NOTE: No additional funds are needed as funds are appropriated in the 2013 budget

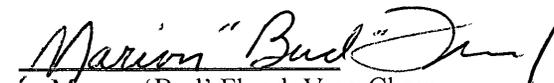
NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors to authorize and approve an exception to Human Resources policy 3.11.7.4 for the Registered Nurse Coordinator candidate, and therefore the position will not be provided a wage increase to the next step in the management wage and classification plan after completion of the one year probationary period, enabling the proposed employee to be hired at level J7

DATED THIS 17th DAY OF SEPTEMBER, 2013

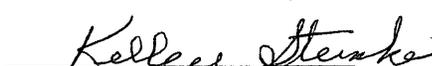
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY HEALTH CARE CENTER COMMITTEE

  
Jeffrey Piesik, Chair

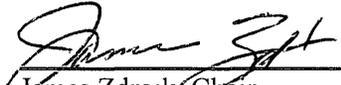
  
Marion 'Bud' Flood, Vice-Chair

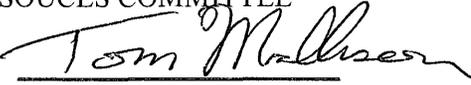
  
Samuel Levin

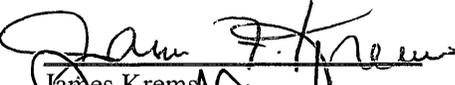
  
Kelley Steinke

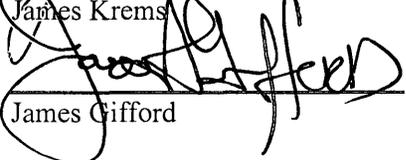
  
Tom Mallison

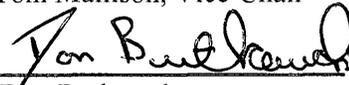
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice-Chair

  
James Krems

  
James Gifford

  
Don Butkowski

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: REVISION TO PORTAGE COUNTY HUMAN RESOURCES POLICY, 3.11.8.3 – DETERMINATION OF PAY RATES FOR LIMITED TERM AND CASUAL EMPLOYEES

WHEREAS, Human Resources Policy 3.11.8.3 – Determination of Pay Rates, E. Limited Term Employees and F. Casual Employees only allow that a limited term or casual employee can be paid at the starting wage rate for a position; and

WHEREAS, candidates that are interested in limited term and/or casual positions, that have many years of experience in similar situated type of positions, and who have earned the top of the wage rate for these positions when held as permanent positions, per the current policy can only be offered the starting wage rate to perform the positions in a limited term or casual employment capacity, and

WHEREAS, the current policy does not give Portage County the ability to attract and acquire the most qualified candidates for these type of positions, and

WHEREAS, per Human Resources Policy 3 11 2 the Human Resources Committee shall review and approve policy changes and the County Board shall review and take action on amendments to the human resources policies when such amendments alter and/or revise policies previously established by County Board resolution; and

WHEREAS, the Human Resources Committee on September 5, 2013 reviewed and recommended the attached revision to Portage County Human Resources Policy 3.11.8.3 – Determination of Pay Rates be approved and adopted; and

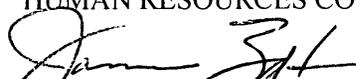
FISCAL NOTE: No additional funds are need in the 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and adopts the attached revision to Portage County Human Resources Policy 3.11.8.3 – Determination of Pay Rates

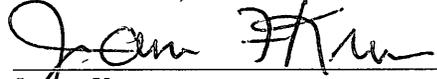
DATED THIS 17th DAY OF SEPTEMBER, 2013

RESPECTFULLY SUBMITTED,

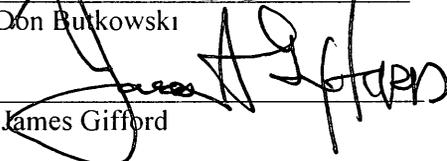
PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

NAY  
Tom Mallison, Vice Chair

  
James Krems

 NAY  
Don Butkowski

  
James Gifford

RESOLUTION NUMBER: 203-2012-2014

- TO. THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS
- RE. RESOLUTION CONFIRMING THE APPOINTMENT OF NATHANIEL CHECK AS HIGHWAY COMMISSIONER FOR PORTAGE COUNTY AND AUTHORIZING AN EXCEPTION TO HUMAN RESOURCES POLICY 3.11.7.4 – COMPLETION OF PROBATIONARY PERIOD REQUIRED PAY ADJUSTMENT

WHEREAS, there has been a vacancy of the Portage County Highway Commissioner position since July 22, 2013, due to the resignation of the former Commissioner; and

WHEREAS, the Portage County Executive has the statutory authority to make an appointment to fill this department head position, subject to confirmation by the Portage County Board of Supervisors, in accordance with section 83 01(1)(c) Wis. Stats; and

WHEREAS, the Portage County Executive has performed a proper review of the position requirements and has identified the best qualified candidate to fill the position of Highway Commissioner, and Nathaniel Check has accepted the offer of employment subject to completion of successful background and credit checks; and

WHEREAS, due to Nathaniel Check's educational background and experience the County Executive is recommending that he be hired at Grade O, Step 8 of the Management Wage and Classification Plan which is equivalent to \$84,347 per year, at this step he would be eligible to advance to the next step in two years instead of after one year and therefore requires an exception to Human Resources Policy 3.11.7.4 – Completion of Probationary Period; and

WHEREAS, the Portage County Executive has appointed Nathaniel Check to be the Portage County Highway Commissioner with a starting date of October 15, 2013, subject to confirmation by the Portage County Board of Supervisors, through adoption of this resolution;

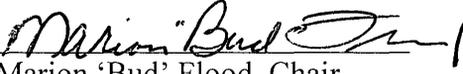
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby confirms the appointment of Nathaniel Check as Highway Commissioner for Portage County

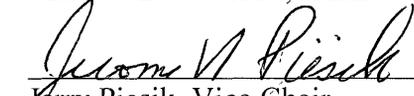
BE IT FURTHER RESOLVED, that Nathaniel Check's term of service shall commence on his first day of employment of October 15, 2013, until January 5, 2015; with any further terms subject to appointment and confirmation as set forth in sec. 83.01 State Statutes

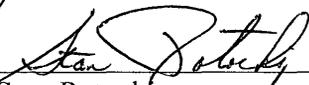
DATED THIS 17<sup>TH</sup> DAY OF SEPTEMBER, 2013.

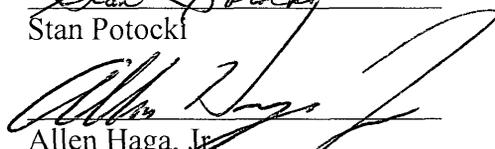
RESPECTFULLY SUBMITTED,

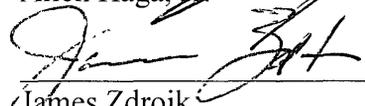
PORTAGE COUNTY HIGHWAY COMMITTEE

  
Marion 'Bud' Flood, Chair

  
Jerry Piesik, Vice Chair

  
Stan Potocki

  
Allen Haga, Jr.

  
James Zdroik

RESOLUTION NO 204-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: APPROVAL OF JURISDICTIONAL TRANSFER AGREEMENT  
- STATE OF WISCONSIN (US 10 AND STH 34)  
- PORTAGE COUNTY (CR P)

WHEREAS, Section 83.025 (1)(a), Wisconsin Statutes authorizes Counties to make changes in the county trunk highway systems, such as the Jurisdictional Transfer Agreement, with cities, towns and villages, thereby facilitating such alterations and improvements in the county trunk highway system and in local highways, and

WHEREAS the Highway US 10 project from Stevens Point to Marshfield has been completed resulting in an improved direct transportation route but which now requires ownership changes along the former route; and

WHEREAS, changes, alterations and modifications of these highway systems within Portage County have been agreed to by the State and County to improve highway and road maintenance, traffic and vehicular safety; and

WHEREAS, traffic from State Trunk Highway 34 was detoured onto County Trunk Highway O during the construction of the US Highway 10 and State Trunk Highway 34 interchange, and

WHEREAS, damage to County Trunk Highway O due from the State to the County is calculated to be \$146,801 00;

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached Jurisdictional Transfer Agreement with the State of Wisconsin and Portage is hereby approved which will result in multiple ownership changes as well as to provide compensation to Portage County for damages to County Trunk Highway O

DATED THIS 17TH DAY OF SEPTEMBER, 2013

RESPECTFULLY SUBMITTED,

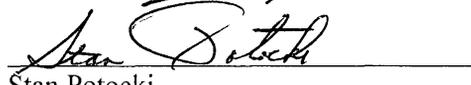
PORTAGE COUNTY HIGHWAY COMMITTEE.

  
Marion "Bud" Flood, Chair

  
Jerry Piesik, Vice-Chair

  
Jim Zdroik

  
Allen Haga Jr

  
Stan Potocki

FINAL RESOLUTION NO. 205-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 17<sup>th</sup> day of September, 2013.

Respectfully submitted,  
Supervisor Jeanne Dodge

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

October 1, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (24) present, (1) absent, Supervisor Presley.

All present saluted the flag.

Invocation by Supervisor Piesik.

Motion by Supervisor Steinke, second by Supervisor Pazdernik to approve the September 17, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Reminder of the upcoming County Board meeting dates.

Committee Referrals

None

Public Notice Agenda Items

None

Public Comments

Chairman Idsvoog referred supervisors to the handout of the upcoming County Board meeting dates. After today's meeting, amendments can be referred to committee Chairs. The October 8<sup>th</sup> meeting will include budget review and comments from Supervisors and the public. Any amendments can be brought before the County Board however, formal budget amendments are due to the Finance Department by noon on October 23 for review at the October 28<sup>th</sup> Finance Committee meeting. The purpose of this is to allow the Finance Department time to determine how the amendment would impact the budget and the Finance Committee can determine if they support the amendment or not. This does not prohibit any board member from the floor to offer an amendment with a second motion. A majority is required to pass amendments and the budget and a 2/3 vote is required to override a County Executive veto. The County Executive's veto is limited to additions and not subtractions from the budget. Historically tonight's presentation will include questions for clarification only.

Presentations:

Patty Dreier, County Executive, presented the 2014 budget proposal with highlighted points of interest. Ms. Dreier thanked Jennifer Jossie, Finance Director, for her leadership in producing this GFOA Budget Award Model Budget and staff for their hard work and dedication towards a better budget book. The County Executive 2014 Budget Presentation and the Proposed 2014 Portage County Budget will be on Portage County's website for viewing at [www.co.portage.wi.us](http://www.co.portage.wi.us) tomorrow. County Executive Patty Dreier explained the budget snapshot and stated that this is a balanced budget to help the County achieve better performance; move forward on accountability measures and improves our transparency. Budget books were presented to the supervisors.

(enter Supervisor Presley)

Jennifer Jossie, Finance Director, explained how the budget book is designed and gave an overview of the budget book. She stated that as everyone is reviewing the budget, questions can be directed to the Finance Department.

Chairman Idsvoog thanked Patty Dreier and Jennifer Jossie for an outstanding presentation.

Motion by Supervisor Jacowski, second by Supervisor Wiza to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: October 4, 2013

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

October 8, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (23) present, (2) absent, Supervisors Krems and Presley.

All present saluted the flag.

Invocation by Supervisor Jacowski.

Motion by Supervisor Wiza, second by Supervisor Flood to approve the October 1, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Top Health Newsletter was distributed.

WCA Board of Directors Election – O. Philip Idsvoog.

Committee Referrals

None

(Enter Supervisor Krems)

Public Notice Agenda Items

None

(Enter Supervisor Presley)

Public Comments

The following citizens registered to speak on various budget items: Dave Knaapen, David James, Carl Karcheski, Sean Drury, Louis Molepske, Sharon Schwab, Laura Goetz, Diana Luecht, Ron Becker, Lee Lampert, Amy Bakken, Meg Erler.

Executive Operations Committee Appointment

Motion by Supervisor Steinke, second by Supervisor Pazdernik, to approve the appointment of Craig McFarlin, citizen with a disability, to Portage County Transportation Coordinating Committee to fill the unexpired term until April 2015 to replace Jon Baltmanis, who passed away. Motion carried by voice vote.

Confirmation of County Executive Appointment

Motion by Supervisor Butkowski, second by Supervisor Zdroik, to confirm the appointment of Denise Heimstead, citizen actively involved in library affairs, to South Central Library System Board, to fill the unexpired term until December 2013 to replace Nancy Stevenson, who resigned, and thereafter a 3-year term, expiring December 2016. Motion carried by voice vote.

2014 County Budget-Review and Discussion

Chair Idsvoog reminded the public and County Board that the agenda item is for review, comment, and clarification. There are no amendments at this meeting. Chair Idsvoog reviewed the upcoming budget calendar and meeting dates.

The following citizens voiced concerns: Dave Knaapen-VIP Program (Volunteers in Probation Program), David James-VIP, Carl Karcheski-Town of Grant ambulance funding, Sean Drury-VIP, Louis Molepske-VIP and District Attorney office staffing, Sharon Schwab-Grant ambulance funding, Laura Goetz-Grant ambulance funding and VIP, Diana Luecht-Grant ambulance funding, Ron Becker-Grant ambulance funding, Lee Lampert-Grant ambulance funding, Amy Bakken-Healthy Beginnings Funding, Meg Erler-Healthy Beginnings Funding.

The following County Board Supervisors voiced concerns: Supervisor Steinke-Grant ambulance funding, Supervisor Krems-Healthy Beginnings and VIP Program funding, Supervisor Mallison-Healthy Beginnings and matching fund loss concerns, Supervisor Butkowski-VIP, Supervisor Gifford-VIP, Wiza-VIP.

Supervisor Suomi asked for clarification on what funding is available to max levy. Finance Director Jossie outlined the various fund balances and levy limitations and how they affect the budget.

Chair Idsvoog asked for clarification on staffing changes within the budget. Jossie outlined the staffing increases and decreases in each program area resulting in an overall net increase in staff, dispatch staffing budget implications, staffing levy implications, county board vote requirements on amendments and budget adoption.

Supervisor Gifford asked Corporation Counsel for clarification on budget voting requirements as relates to levy limits. McKenna indicated that he would research the issue and report back to the County Board.

RESOLUTION NO. 206-2012-2014

RE: INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION BONDS OR PROMISSORY NOTES FOR AIRPORT PROJECTS

WHEREAS, Portage County, Wisconsin (the "County"), is in need of an amount not to exceed \$1,500,000 for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement Plan, including the East Terminal addition and renovation; and

WHEREAS, it is desirable to authorize the issuance of general obligation bonds or promissory notes for such purpose pursuant to Chapter 67 of the Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the County borrow an amount not to exceed \$1,500,000 by issuing its general obligation bonds or promissory notes for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement Plan, including the East Terminal addition and renovation. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds or notes.

BE IT FURTHER RESOLVED THAT this resolution requires a  $\frac{3}{4}$  supermajority for passage by law.

Motion by Supervisor O'Brien, second by Supervisor Pazdernik for the adoption.

Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 207-2012-2014

RE: RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES FOR AIRPORT PROJECTS

WHEREAS, the County Board of Supervisors of Portage County, Wisconsin (the "County") has adopted an initial resolution, by a vote of at least  $\frac{3}{4}$  of the members-elect of the County Board, authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$1,500,000 for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement plan, including the East Terminal addition and renovation;

NOW, THEREFORE, BE IT RESOLVED that;

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes authorized by the initial resolution referred to above in an amount not to exceed \$1,500,000, which notes shall be designated "General Obligation Promissory Notes: (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs the officers of the County to take all actions necessary to negotiate the sale of the Notes with Hutchinson, Shockey, Erley & Co. At a subsequent meeting, the County Board of Supervisors shall take further action to approve the details of the Notes and authorized the sale of the Notes.

Section 3. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Hutchinson, Shockey, Erley & Co. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Motion by Supervisor O'Brien, second by Supervisor Krogwold for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 208-2012-2014  
RE: AUTHORIZATION TO ENTER INTO A CONTRACT  
WITH ENERGY SERVICES INC. FOR ADMINISTRATION  
OF THE WISCONSIN HOME ENERGY ASSISTANCE PROGRAM

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Health and Human Services Department to enter into a contract with Energy Services, Inc. for administration of the Wisconsin Home Energy Assistance Program.

Motion by Supervisor Suomi, second by Supervisor Dodge for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 209-2012-2014  
RE: FUEL CARD PROGRAM

NOW, THEREFORE BE IT RESOLVED, that Portage County HEREBY AUTHORIZES the award of the Fuel Card Program contract to Schierl Sales Corporation to expire on 12/31/2016.

Motion by Supervisor Mallison, second by Supervisor Krogwold for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 210-2012-2014  
RE: COUNTY FISH AND GAME PROJECT

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Standing Rocks Park Invasive Species Control project is approved and that the matching allocations shall be available for the project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission is hereby authorized to expend the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.

Motion by Supervisor Wiza, second by Supervisor Steinke for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 211-2012-2014  
RE: RATIFICATION OF THE COLLECTIVE BARGAINING  
AGREEMENT FOR PORTAGE COUNTY AND THE PORTAGE  
COUNTY CORRECTION OFFICERS UNION INTERNATIONAL  
BROTHERHOOD OF TEAMSTERS, FOR THE PERIOD OF  
OCTOBER 1, 2012 THROUGH SEPTEMBER 30, 2013

NOW, THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Correction Officers Union International Brotherhood of Teamsters with the terms and conditions outlined on the attachment (on file in the County Clerk's office).

Motion by Supervisor Zdroik, second by Supervisor Krems for the adoption.  
Roll call vote revealed (24) ayes, (1) abstained, Supervisor Krems. Resolution adopted.

RESOLUTION NO. 212-2012-2014  
RE: ELECTED OFFICIALS COMPENSATION FOR THE  
APRIL 2014-APRIL 2016 TERM FOR COUNTY BOARD  
CHAIR AND COUNTY BOARD SUPERVISOR

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes and recommends that the total annual compensation of the above listed elected officials be established as shown above (on file in the County Clerk's office) throughout their entire terms of office and shall participate in direct deposit for all their pay. Adjustments during the term of office are prohibited by law, sec. 59.22, Stats.

Motion by Supervisor Gifford, second by Supervisor Zdroik for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 213-2012-2014  
RE: ELECTED OFFICIALS COMPENSATION FOR THE  
APRIL 2014-APRIL 2018 TERM FOR COUNTY EXECUTIVE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes and recommends that the total annual compensation for County Executive be established as shown above (on file in the County Clerk's office) throughout their terms of office. Adjustments during the term of office are prohibited by law, sec. 59.22, Stats.

Motion by Supervisor Butkowski, second by Supervisor Krogwold for the adoption.  
Roll call vote revealed (21) ayes, (4) nays, Supervisors Mallison, Wiza, Presley, Levin. Resolution adopted.

RESOLUTION NO. 214-2012-2014  
RE: APPROVING AND AUTHORIZING CONTRACTS FOR  
THE PORTAGE COUNTY FRINGE BENEFIT PROGRAMS FOR 2014

NOW, THEREFORE, BE IT RESOLVED, that Portage County Board of Supervisors hereby approves the contracts with the providers as set forth in this resolution effective January 1, 2014 and authorizes the Portage County Executive to execute the contracts, the original and copies of which shall be kept on file with the Human Resources Department.

Motion by Supervisor Zdroik, second by Supervisor Mallison for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 215-2012-2014  
RE: AUTHORIZING THE ADDITION OF 1.0 FTE FOR A  
NEW CHILD PROTECTIVE SERVICES INVESTIGATION  
AND ACCESS POSITION FOR THE PCHHS DEPARTMENT  
TO BE FUNDED WITH EXISTING TAX LEVY

NOW, THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors approves, adopts and authorizes the 2014 new staff request of a 1.0 FTE Child Protective Services Investigation and Access position as set forth herein.

Motion by Supervisor Levin, second by Supervisor Dodge for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

RESOLUTION NO. 216-2012-2014  
RE: APPROVING THE "ABSENCE OF NEED"  
EXCEPTION FOR SIDEWALK INSTALLATION ON  
THE COUNTY TRUNK HIGHWAY X BRIDGE OVER THE  
LITTLE EAU CLAIRE RIVER IN THE TOWN OF DEWEY

NOW, THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the "Absence of Need" exception for the project set forth in this resolution.

Motion by Supervisor Piesik, second by Supervisor Potocki for the adoption.  
Roll call vote revealed (25) ayes. Resolution adopted.

Corporation Counsel McKenna provided some clarification on budget amendment and budget voting relating to levy limitations. He stated that the statutes speak in terms of adjustment and therefore at the very least there would need to be an acknowledgement. If you are under levy a simple majority vote required, but if you go over there has to be a reflection of that and would require a ¾ vote. McKenna stated that the Board has two possible courses of action-instead of two resolutions the Board could do three-the adjustment, the levy, and the budget; or you could have a resolution with a bifurcated part where the Board would have to pass by ¾ vote to exceed levy.

RESOLUTION NO. 217-2012-2014  
RE: FINAL RESOLUTION

Motion by Supervisor Haga, second by Supervisor Dobratz for the adoption. Motion carried by voice vote.  
Resolution adopted.

Motion by Supervisor O'Brien, second by Supervisor Steinke to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF PORTAGE)

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: October 15, 2013

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$1,500,000  
GENERAL OBLIGATION BONDS OR PROMISSORY NOTES  
FOR AIRPORT PROJECTS

WHEREAS, Portage County, Wisconsin (the 'County'), is in need of an amount not to exceed \$1,500,000 for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement Plan, including the East Terminal addition and renovation, and

WHEREAS, it is desirable to authorize the issuance of general obligation bonds or promissory notes for such purpose pursuant to Chapter 67 of the Wisconsin Statutes,

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the County borrow an amount not to exceed \$1,500,000 by issuing its general obligation bonds or promissory notes for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement Plan, including the East Terminal addition and renovation. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds or notes

BE IT FURTHER RESOLVED THAT this resolution requires a  $\frac{3}{4}$  supermajority for passage by law

Adopted and recorded October 8, 2013

  
O Philip Idsvobg  
Chairperson

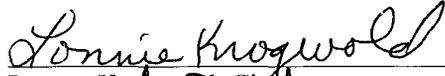
Attest

  
Shirley M. Simons  
County Clerk

Dated this 8th day of October, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY FINANCE COMMITTEE



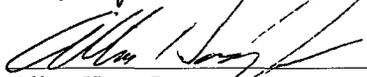
Lonnie Kroghwold, Chair



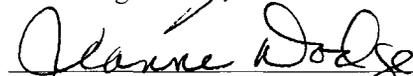
James Gifford, Vice-Chair



Perry Pazdernik



Allen Haga Jr



Jeanne Dodge

RESOLUTION NO 207-2012-2014

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED  
\$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES  
FOR AIRPORT PROJECTS

WHEREAS, the County Board of Supervisors of Portage County, Wisconsin (the "County") has adopted an initial resolution, by a vote of at least 3/4 of the members-elect of the County Board, authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$1,500,000 for the public purpose of financing projects at Central Wisconsin Airport (CWA) included in CWA's Capital Improvement Plan, including the East Terminal addition and renovation,

NOW, THEREFORE, BE IT RESOLVED that

Section 1 Issuance of the Notes The County shall issue general obligation promissory notes authorized by the initial resolution referred to above in an amount not to exceed \$1,500,000, which notes shall be designated "General Obligation Promissory Notes" (the "Notes")

Section 2 Sale of the Notes The County Board of Supervisors hereby authorizes and directs the officers of the County to take all actions necessary to negotiate the sale of the Notes with Hutchinson, Shockey, Erley & Co At a subsequent meeting, the County Board of Supervisors shall take further action to approve the details of the Notes and authorized the sale of the Notes

Section 3 Official Statement The County Clerk shall cause an Official Statement concerning this issue to be prepared by Hutchinson, Shockey, Erley & Co The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution

Adopted and recorded October 8, 2013

  
O Philip Idsvog  
Chairperson

Attest

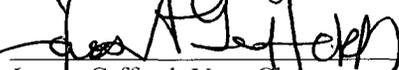
  
Shirley M Simonis  
County Clerk

Dated this 8th day of October, 2013

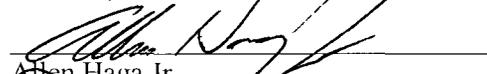
RESPECTFULLY SUBMITTED,

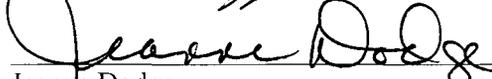
PORTAGE COUNTY FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Padermik

  
\_\_\_\_\_  
Allen Haga Jr

  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO 208-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZATION TO ENTER INTO A CONTRACT WITH ENERGY SERVICES, INC FOR ADMINISTRATION OF THE WISCONSIN HOME ENERGY ASSISTANCE PROGRAM

WHEREAS, in order to comply with Purchasing Ordinance 3 7 12 Large Scale Contracts and Leases, all departments must have governing committee approval for contracts or leases for services exceeding \$25,000 Furthermore, any service contracts or leases exceeding \$100,000 must also be approved by resolution of the County Board, and

WHEREAS, the Wisconsin Department of Administration provides grant funding to Portage County so it may run the required Wisconsin Home Energy Assistance Program, and

WHEREAS, it is cost effective to contract this program out rather than doing the work internally and most counties contract with Energy Services to provide this service in their county, and

WHEREAS, Energy Services Inc is the only provider in the community that is capable of performing this function

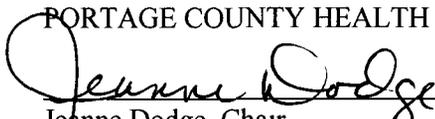
FISCAL NOTE This authorization will not require any adjustments to the Health and Human Services budget This contract is fully funded through the Wisconsin Home Energy Assistance Program Grant and is included in both the 2013 and 2014 budget

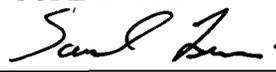
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Health and Human Services Department to enter into a contract with Energy Services, Inc for administration of the Wisconsin Home Energy Assistance Program

DATED THIS 8<sup>TH</sup> DAY OF OCTOBER, 2013

RESPECTFULLY SUBMITTED,

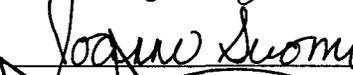
PORTAGE COUNTY HEALTH AND HUMAN SERVICES COMMITTEE

  
\_\_\_\_\_  
Jeanne Dodge, Chair

  
\_\_\_\_\_  
Sam Levin, Vice Chair

  
\_\_\_\_\_  
Lonnie Krogwold

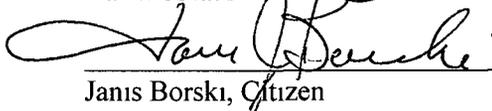
Excused  
\_\_\_\_\_  
Scott Winn

  
\_\_\_\_\_  
Joanne Suomi

  
\_\_\_\_\_  
Dr. Gene Numsen, Citizen

  
\_\_\_\_\_  
Dan Dobratz

Excused  
\_\_\_\_\_  
Nancy Prince, Citizen

  
\_\_\_\_\_  
Janis Borski, Citizen

## Portage County Contract Summary Form

1. County Department. Health & Human Services
2. Department Administrative Point of Contact (name address and phone) Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Energy Services
4. Business Point of Contact (name address and phone) Timothy Bruer, 1225 S. Park St Madison, WI 53713 (608) 267-8837
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved).
  - Administration of the Wisconsin Home Energy Assistance Program
6. Justification (What conditions mandate that this work be done) This contract provides the services required by Wisconsin Home Energy Assistance Program
7. Amount of the contract: \$123,010
8. Term of the contract. 1/1/2014 – 12/31/2014
9. Contract start date. 1/1/2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise). WHEAP
11. Type of contract (new, amended or renewal) renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized) direct negotiation. This is the only provider in the community capable of performing this function. Most counties contract with this agency to perform this task as it is done at a cheaper cost than doing this internally
13. Does the contract require subcontracts. No
14. Does the contract require work from other county departments. No
15. Has the contract been approved by the County Executive and Finance Department (where necessary). Yes
16. Does the contract comply with county purchasing policy. Yes
17. Does the contract comply with county finance policy. Yes
18. Does the contract comply with county ethics policy. Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department) With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance.

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

Ray Przybelski  
Department Head

9-24-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO 209-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE FUEL CARD PROGRAM

WHEREAS, the Fuel Card Program provides approximately 80 fuel cards for various County vehicles from departments such as Sheriff, Ambulance Aging & Disability Resource Center, Auto Pool, Facilities, Health Care Center, Land Conservation, Library, and the Coroner The County uses the Fuel Card Program to purchase approximately 12,000 gallons of diesel (mixture of #2 and winter blend) and 68 000 of 87 octane unleaded gasoline annually The County also purchases fuel gift cards in \$5 00 and \$10 00 increments for use by County program participants, totaling approximately \$10 000 to \$12,000 annually Quantities listed are only an estimate, the actual quantity purchased or cards issued may be more or less and

WHEREAS, the current contract pricing will expire on 12/31/2013, and

WHEREAS, the County conducted Request for Proposal 2013-36 Fuel Card Program to solicit new contract terms and pricing and

WHEREAS Schierl Sales Corporation (The Store) submitted a timely proposal response that was evaluated by the County and found to be acceptable and

WHEREAS in order to comply with the Portage County Purchasing Ordinance 3 7 11 all leases or contracts for services of any type exceeding \$100 000 or 10% of a department s annual budget with a single vendor in a single calendar year or are for an amount of more than \$25 000 (twenty five thousand dollars) per year and which have a duration exceeding one year must be approved by the legislative oversight committee of the department and by resolution of the County Board, except where otherwise permitted by law

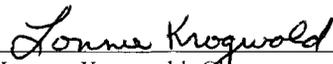
FISCAL NOTE The fuel expenses are accounted for in the individual department budgets Total estimated annual expenses are \$300,000 depending on base fuel price variations and need

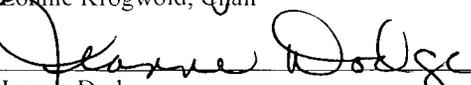
NOW THEREFORE BE IT RESOLVED, that Portage County HEREBY AUTHORIZES the award of the Fuel Card Program contract to Schierl Sales Corporation to expire on 12/31/2016

DATED THIS 8TH DAY OF OCTOBER, 2013

RESPECTFULLY SUBMITTED,

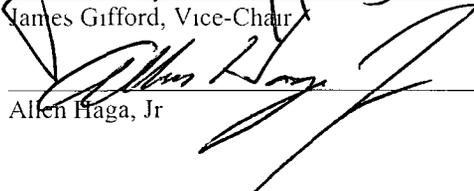
PORTAGE COUNTY FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
Jeanne Dodge

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Allen Haga, Jr



TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE COUNTY FISH AND GAME PROJECT

WHEREAS, the Legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in the state on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Portage County desires to participate in county fish and game projects pursuant to provisions of Section 23 09 (12) of the Wisconsin Statutes and

WHEREAS, matching funds have been budgeted in 2014 for the Standing Rocks Park Invasive Species Control

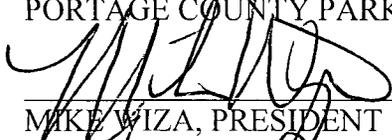
NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Standing Rocks Park Invasive Species Control project is approved and that the matching allocations shall be available for the project

BE IT FURTHER RESOLVED, that the Portage County Park Commission is hereby authorized to expend the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose

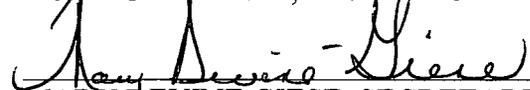
Dated this 8th day of October, 2013

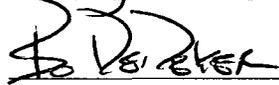
Respectfully submitted,

PORTAGE COUNTY PARK COMMISSION

  
MIKE WIZA, PRESIDENT

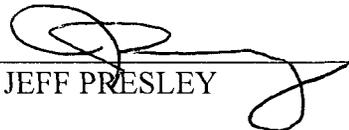
  
DON BUTKOWSKI, VICE PRESIDENT

  
MARY DEVINE GIESE, SECRETARY

  
BO DEDEKER

Excused  
GEORGE KRAFT

Excused  
LARRY RAIKOWSKI

  
JEFF PRESLEY

\*Contingent upon state funding

Portage County Grant Summary Form

- 1 County Department  
Parks Department
  
- 2 Department Administrative Point of Contact  
Gary Speckmann, Parks Director  
Portage County Parks Department  
1903 Co Hwy Y  
Stevens Point, WI 54482-9999  
715-346-1435
  
- 3 Grantor Agency Name and Address  
Wisconsin Dept of Natural Resources  
West Central Region Headquarters  
PO Box 4001  
Eau Claire WI 54702-4001
  
- 4 Grantor Point of Contact  
Beth Norquist  
Community Services Specialist  
Wisconsin Dept of Natural Resources  
West Central Region Headquarters  
PO Box 4001  
Eau Claire WI 54702-4001  
715-836-6574
  
- 5 Description of the purpose and nature of the grant  
This project is part of the annual invasive species control that has been occurring at Standing Rocks Park for the past several years. It includes hand picking, spraying, and cutting of garlic mustard, autumn olive and any other new invasive species found in the park. The Fish and Game grant pays for 50% of the project costs.
  
- 6 Justification  
This work will continue to occur whether or not the DNR grant is approved. Without control the invasive species will continue to spread throughout the park and adjacent private property out-competing native plants and trees.
  
- 7 Amount of grant  
The grant is for \$4350 00
  
- 8 Grant project budget  

<u>DNR grant funds</u>	<u>\$2175 00</u>
<u>Portage County Parks</u>	<u>\$2175 00</u>
<u>Total</u>	<u>\$4350 00</u>
  
- 9 Term of grant  
The DNR Fish and Game grant allows two years to complete the project

- 10 Grant start date  
The project will start in April 2014 and continue until November 2015
- 11 Source of funding  
Half of the total project cost will be funded by the DNR's Fish and Game grant
- 12 Matching funds requirement  
The remaining half of the project cost will be funded by in-kind labor provided by the Parks Department employees and volunteers
- 13 Type of grant  
The DNR's Fish and Game grant is an annual grant provided to each county to improve fish and wildlife habitat
- 14 Does the grant require subcontracts  
N/A
- 15 Does the grant require work from other county departments  
N/A
- 16 Has the grant been approved by the County Executive and Finance Department Yes, during the budget process
- 17 Does the grant comply with county purchasing policy Yes
- 18 Does the grant comply with county finance policy Yes
- 19 Does the grant comply with county ethics policy Yes
- 20 Where is the original grant award and contract filed The Portage County Parks Department office
- 21 Has a copy of the grant contract information been filed with the Finance Department  
It will be prior to being submitted to the DNR
- 22 Has a budget adjustment been submitted to Finance  
Included in the 2014 Parks budget

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
\_\_\_\_\_  
Department Head

09-12-13  
\_\_\_\_\_  
Date

RESOLUTION NO 211-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND THE PORTAGE COUNTY CORRECTION OFFICERS UNION INTERNATIONAL BROTHERHOOD OF TEAMSTERS FOR THE PERIOD OF OCTOBER 1 2012 THROUGH SEPTEMBER 30 2013

WHEREAS through negotiations conducted pursuant to section 111.70 Wis Stats between Teamsters Corrections Officers and Portage County's bargaining team, a tentative one year agreement has been reached and

WHEREAS the Bargaining Unit ratified said agreement on September 12 2013 and

WHEREAS the Portage County Human Resources Committee on September 30 2013 reviewed and recommended adoption of said agreement and

WHEREAS the Tentative Agreement provides for changes with respect to wages as outlined on the attached pages, of which the wage and classification plan is included for informational purposes only

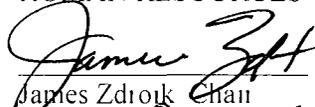
WHEREAS only those employees that are active employees as of October 9 2013 are eligible for back pay retroactive to January 6 2013

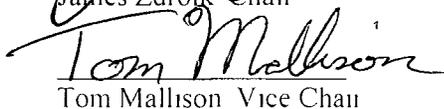
FISCAL NOTE This resolution itself does not require an increase to the 2013 budget. However, it does require an interdepartmental transfer between funds in the 2013 budget.

NOW THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Correction Officers Union International Brotherhood of Teamsters with the terms and conditions outlined on the attachment

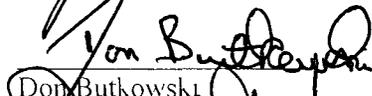
DATED THIS 8th DAY OF OCTOBER, 2013

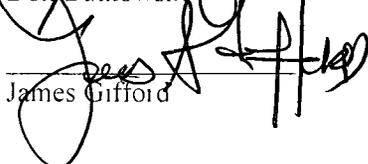
RESPECTFULLY SUBMITTED  
HUMAN RESOURCES COMMITTEE

  
James Zdrojk, Chair

  
Tom Mallison, Vice Chair

  
James Kriems

  
Don Butkowsky

  
James Gifford

RESOLUTION NO 212-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE ELECTED OFFICIALS COMPENSATION FOR THE APRIL 2014 – APRIL 2016 TERM FOR COUNTY BOARD CHAIR AND COUNTY BOARD SUPERVISOR

WHEREAS, Portage County is required to establish the total annual compensation for elected officials prior to the earliest time for filing nomination papers for the ensuing term of office, and

WHEREAS, candidates for the offices of County Board Supervisor may file nomination papers on December 1, 2013 for the April 2014 – April 2016 term, and

WHEREAS, the Human Resources Committee has evaluated the total annual compensation for the offices of County Board Chair and County Board Supervisor and recommends that the compensation of County Board Chair be established as \$20,000 plus mileage and necessary travel expenses and of County Board Supervisor as follows

County Board Meetings	\$50 00
WCA Annual Conference	\$50 00
Committee Meeting	
Chair and Active Secretary	\$50 00
Other Committee Member	\$45 00
Two or more meetings in one day eligible for maximum of two per diems	
Special meetings of more than four hours, not including travel time, and assigned by oversight committee, eligible for payment of two per diems (this provision excludes conferences)	

WHEREAS, effective January 1, 2012 all County employees shall participate in direct deposit for all their pay, the Human Resources Committee recommends the County Board Chair and County Board Supervisors shall participate in direct deposit for all their pay, and

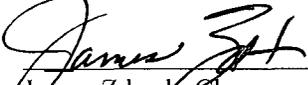
WHEREAS, a simple majority vote of the County Board members being present will be required for final approval of this resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes and recommends that the total annual compensation of the above listed elected officials be established as shown above throughout their entire terms of office and shall participate in direct deposit for all their pay Adjustments during the term of office are prohibited by law, sec 59 22, Stats

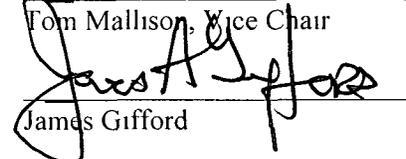
Dated this 8th day of October, 2013

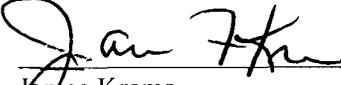
RESPECTFULLY SUBMITTED,

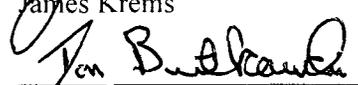
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
 \_\_\_\_\_  
 James Zdroik, Chair

  
 \_\_\_\_\_  
 Tom Mallison, Vice Chair

  
 \_\_\_\_\_  
 James Gifford

  
 \_\_\_\_\_  
 James Krems

  
 \_\_\_\_\_  
 Don Butkowski

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE ELECTED OFFICIALS COMPENSATION FOR THE FOR THE APRIL 2014 - APRIL 2018 TERM FOR COUNTY EXECUTIVE

WHEREAS, Portage County is required to establish the total annual compensation for elected officials prior to the earliest time for filing nomination papers for the ensuing term of office, and

WHEREAS, candidates for the offices of County Executive may file nomination papers on December 1, 2013 for the April 2014 - April 2018 term, and

WHEREAS, the Human Resources Committee has evaluated the total annual compensation for the office of County Executive, and recommends that the compensation be established as follows,

April 15, 2014	\$81,220 90
April 21, 2015	\$81,220 90
April 19, 2016	\$82,033 11
April 18, 2017	\$82,853 44

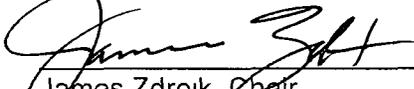
WHEREAS, a simple majority vote of the County Board members being present will be required for final approval,

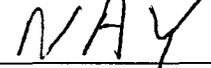
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes and recommends that the total annual compensation for County Executive be established as shown above throughout their entire terms of office Adjustments during the term of office are prohibited by law, sec 59 22, Stats

DATED THIS 8TH DAY OF OCTOBER, 2013

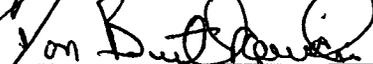
RESPECTFULLY SUBMITTED,

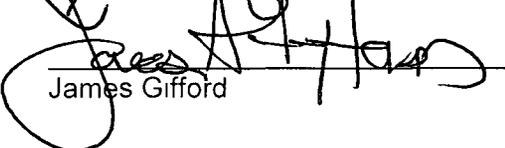
PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

  
James Zdrok, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski

  
James Gifford

RESOLUTION NO 214-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE APPROVING AND AUTHORIZING CONTRACTS FOR THE PORTAGE COUNTY FRINGE BENEFIT PROGRAMS FOR 2014

WHEREAS, Portage County Purchasing Ordinance 3 7 11 – Contracts and Leases requires that all contracts for services exceeding the lesser of \$100,000 or 10% of the department's annual budget, or which have a duration exceeding one year, must be approved by the governing committee of the department and by resolution of the County Board, and

WHEREAS, the Human Resources committee has the responsibility to review and approve fringe benefit policies and county insurance and human resources programs, and has reviewed the following proposals with Willis, Portage County's insurance agent and the Human Resources Department, and

WHEREAS, contracts with the following providers have been reviewed and approved by the Human Resources Committee for Portage County for 2014 and meet the criteria of Portage County Purchasing Ordinance 3 7 11 – Contracts and Leases

Group Term Life Insurance and Long Term Disability Insurance – The Standard Insurance Company – 1 year contract at an estimated total premium for 2014 of \$132,461 00, based on current enrollment of 478 employees, not to exceed \$0 16/\$1000 per employee per month for Group Term Life Insurance and \$0 36/\$100 per employee per month for Long Term Disability Insurance This is a lock in rates since 2011

Dental Insurance – Delta Dental – 1 year contract at an estimated total premium for 2014 of approximately \$129,849, not to exceed rates of \$41 86 per month for single coverage and \$118 86 per month for family coverage The dental premiums are 100% paid for by the employee

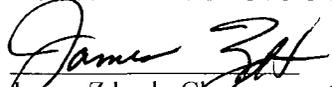
FISCAL NOTE All costs associated with the above contracts are included in the 2014 department budgets as part of the proposed 2014 Portage County budget or are paid for by the employee No additional appropriation is required for this resolution This is not a budget adjustment resolution

NOW, THEREFORE, BE IT RESOLVED, that Portage County Board of Supervisors hereby approves the contracts with the providers as set forth in this resolution effective January 1 2014 and authorizes the Portage County Executive to execute the contracts, the original and copies of which shall be kept on file with the Human Resources Department

DATED THIS 8<sup>TH</sup> DAY OF OCTOBER, 2013

RESPECTFULLY SUBMITTED,

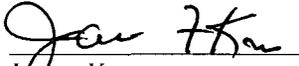
HUMAN RESOURCES COMMITTEE



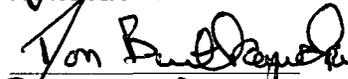
James Zdroik, Chair



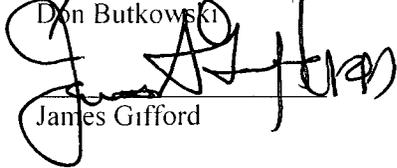
Tom Mallison, Vice Chair



James Krems



Don Butkowski



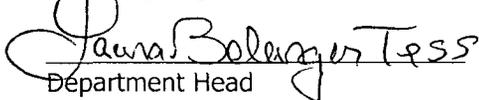
James Gifford

# Portage County Contract Summary Form

- 1 County Department **Human Resources**
2. Department Administrative Point of Contact (name address and phone) **Laura Belanger Tess, 1462 Strongs Avenue, Stevens Point, WI 54481 715-346-1327**
- 3 Contracted Business of Agency Name and Address **The Standard Insurance Company, 300 N Martingale Road, Suite 460, Schaumburg, IL 60172**
- 4 Business Point of Contact (name address and phone) **JR Forman, Account Manager, 300 N Martingale Road, Suite 460, Schaumburg, IL 60172, 1(800)535-8465**
- 5 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved) **Provides Group Term Life Insurance to employees working 35 hours or more per week, and provides Long Term Disability Benefits to employees working 30 hours or more per week.**
- 6 Justification (What conditions mandate that this work be done) **Part of Portage County fringe benefit package per Human Resources Policy**
- 7 Amount of the contract **Approximately \$132,461.00**
- 8 Term of the contract **1 year**
- 9 Contract start date **January 1, 2014**
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise) **Included within 2014 departmental budgets**
- 11 Type of contract (new, amended or renewal) **Renewal**
- 12 Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized) **Direct negotiation through Willis of Wisconsin, Portage County's insurance agent. Portage County's census information was sent to a trust program that Willis of Wisconsin thought may be able to give a better rate. The trust program matched the life insurance rate but gave a 5% increase on the long term disability.**
- 13 Does the contract require subcontracts **No**
- 14 Does the contract require work from other county departments. **No**
- 15 Has the contract been approved by the County Executive and Finance Department (where necessary) **N/A**
- 16 Does the contract comply with county purchasing policy **Yes**
- 17 Does the contract comply with county finance policy **Yes**
- 18 Does the contract comply with county ethics policy **Yes**
- 19 Where is the original contract filed (signing and filing of contracts is the responsibility of the department) **Human Resources**
- 20 If necessary, has a budget adjustment form been submitted to Finance **N/A**

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
Department Head

9/27/13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

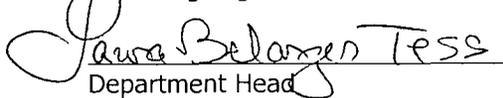
\_\_\_\_\_  
Date

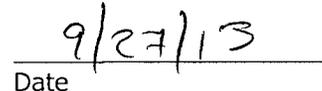
# Portage County Contract Summary Form

- 1 County Department **Human Resources**
- 2 Department Administrative Point of Contact (name address and phone) **Laura Belanger Tess, 1462 Strongs Avenue, Stevens Point, WI 54481 715-346-1327**
- 3 Contracted Business of Agency Name and Address **Delta Dental of Wisconsin, P.O. Box 828, Stevens Point, WI 54481**
- 4 Business Point of Contact (name address and phone) **Delta Dental of Wisconsin, P.O. Box 828, Stevens Point, WI 54481 1-800-236-3713**
- 5 Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved) **Provides Dental Insurance to employees working 20 hours or more per week.**
- 6 Justification (What conditions mandate that this work be done) **Part of Portage County fringe benefit package per Human Resources Policy**
- 7 Amount of the contract **Approximately \$129,850**
- 8 Term of the contract **1 year**
- 9 Contract start date **January 1, 2014**
- 10 Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise) **Employees pay 100% of the premium.**
- 11 Type of contract (new, amended or renewal) **Renewal**
- 12 Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized) **Direct negotiation through Willis of Wisconsin, Portage County's insurance agent. The proposed renewal is 9% based upon an incurred loss ratio of 94.5%. With dental trend approaching 6% annually, Delta needs no less than a 9% increase to keep the plan running at the same loss ratio. Willis entered into negotiations with Delta Dental on behalf of Portage County in late August and was unsuccessful in achieving renewal rate relief based upon current claims. Delta Dental has been a strong partner for Portage County.**
- 13 Does the contract require subcontracts **No**
- 14 Does the contract require work from other county departments **No**
- 15 Has the contract been approved by the County Executive and Finance Department (where necessary) **N/A**
- 16 Does the contract comply with county purchasing policy **Yes**
- 17 Does the contract comply with county finance policy **Yes**
- 18 Does the contract comply with county ethics policy **Yes**
- 19 Where is the original contract filed (signing and filing of contracts is the responsibility of the department) **Human Resources**
- 20 If necessary, has a budget adjustment form been submitted to Finance **N/A**

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct

  
Department Head

  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO 215-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE AUTHORIZING THE ADDITION OF 1 0 FTE FOR A NEW CHILD PROTECTIVE SERVICES INVESTIGATION AND ACCESS POSITION FOR THE PCHHS DEPARTMENT TO BE FUNDED WITH EXISTING TAX LEVY

WHEREAS, the Portage County Health and Human Services Department had had 3 0 FTE investigation and access positions since 1993, and

WHEREAS, the department has seen substantial growth in the number of referrals and in state reporting requirements for case investigations since 1993, and

WHEREAS, the department has managed the caseload and reporting increases workloads by judicious use of overtime, and

WHEREAS, the state audit of the child protective service programs at PCCHS have indicated serious deficiencies in our case investigation and management practice due to the lack of adequate staff, and

WHEREAS, the department has identified funding availability for an additional 1 0 FTE child protective services investigation and access worker coming out of the existing tax levy that is allocated by the county, and

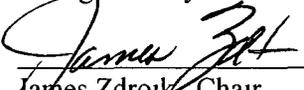
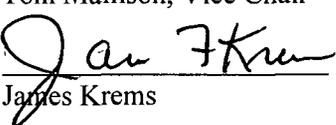
WHEREAS, per Portage County Human Resources Ordinance 3 11 5 1 – Authorization for New Positions, Procedure – Permanent, section E, the County Executive, the Health and Human Services Board and the Human Resources Committee have evaluated this staff request for need and justification and recommend the position be approved, and

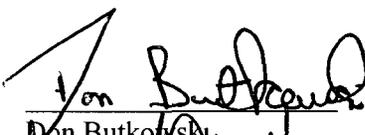
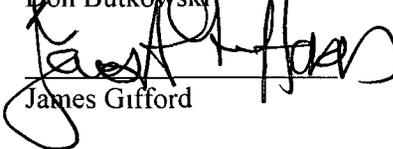
FISCAL NOTE No Finance Committee approval was required as this position was included in the 2014 county budget

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves, adopts and authorizes the 2014 new staff request of a 1 0 FTE Child Protective Services Investigation and Access position as set forth herein

Dated this 8<sup>th</sup> day of October, 2013

Respectfully submitted,  
Portage County Human Resources Committee

  
James Zdroik, Chair  
  
Tom Mallison, Vice Chair  
  
James Krems

  
Don Butkowsky  
  
James Gifford

Respectfully submitted,  
Health and Human Services Board

Jeanne Dodge  
Jeanne Dodge, Chair

Excused  
Lonnie Krogwold

Scott Winn  
Scott Winn

Joanne Suomi  
Joanne Suomi

Excused  
Dan Dobratz

Samuel Levin  
Samuel Levin, Vice Chair

Gene Numsen M.D.  
Dr. Gene Numsen

Janis Borski  
Janis Borski

Excused  
Nancy Prince

RESOLUTION NO 216-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE APPROVING THE "ABSENCE OF NEED" EXCEPTION FOR SIDEWALK INSTALLATION ON THE COUNTY TRUNK HIGHWAY X BRIDGE OVER THE LITTLE EAU CLAIRE RIVER IN THE TOWN OF DEWEY

WHEREAS, the Portage County Highway Department has contracted for the design and construction of a bridge replacement, including 400 feet of roadway reconstruction for the bridge approaches, on County Trunk Highway X over the Little Eau Claire River, located in the Town of Dewey, Portage County, and

WHEREAS, this project is being developed under the oversight of the Wisconsin Department of Transportation and its Management Consultant as Design Project ID 6796-01-00 and Construction Project ID 6796-01-70, and

WHEREAS, this project utilizes both local and federal funds and must comply with the applicable requirements, including Wisconsin Administrative Code Chapter TRANS 75 regarding bikeways and sidewalks in highway projects, including the requirement of either sidewalk installation or a duly approved "absence of need" exception thereto, and

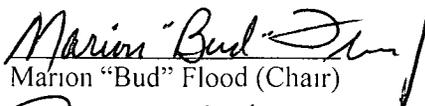
WHEREAS, because this project is located in a rural area with very little planned growth over a twenty (20) year period, there is no foreseeable future need for pedestrian accommodations via installation of sidewalks

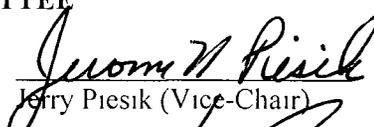
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the "Absence of Need" exception for the project set forth in this resolution

DATED THIS 8<sup>th</sup> DAY OF OCTOBER, 2013

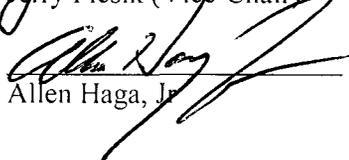
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY HIGHWAY COMMITTEE

  
Marion "Bud" Flood (Chair)

  
Jerry Presik (Vice-Chair)

  
James Zdrok

  
Allen Haga, Jr.

  
Stan Potocki

FINAL RESOLUTION NO 217-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board

Dated this 8<sup>th</sup> day of October, 2013

Respectfully submitted,  
Supervisor Barry Jacowski

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

November 4, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (23) present, (1) excused, Supervisor Flood, (1) absent, Supervisor Presley  
All present saluted the flag.  
Invocation by Supervisor Lonnie Krogwold.  
Motion by Supervisor Jacowski, second by Supervisor Pazdernik to approve the October 8, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

Christmas gathering information was distributed.  
Top Health Newsletter for November 2013 was distributed.  
A petition from the Town of Grant was received prior to this meeting with 181 signatures supporting funds for ambulance reimbursement.

Committee Referrals

None

Public Notice Agenda Items

None

Public Comments

The following people registered to speak: David James, VIP; Ross Dick, VIP; Ron Becker, Town of Grant; Laura Goetz, Town of Grant; Tracey Kujawa, Town of Grant; Scott Krug, Town of Grant; Bill Maher, VIP; and Diana Luecht, Town of Grant.

Referral to Corporation Counsel and Claim Denial

Motion by Supervisor Haga, second by Supervisor Potocki to deny the claim of Carley and Eric Dziak – Notice of Circumstances of Claim and Injury and refer to Corporation Counsel. Motion carried by voice vote.

Presentation

Captain Cory Nelson, Sheriff's Office, presented the Quarterly Jail Report.

(enter Supervisor Presley)

**2014 County Budget**

Motion by Supervisor Gifford, second by Supervisor Mallison to adjourn as a Committee for a Public Hearing on the Proposed County Budget for 2014. Motion carried by voice vote.

Chairman Idsvoog asked the public if anyone would like to speak on a particular subject. The following people spoke: David James and Bill Maher in favor of VIP funding, Ross Dick opposing VIP

funding, Ron Becker, Laurie Goetz, Scott Krug and Diana Luecht in favor of Town of Grant funding, Tracey Kujawa explaining Portage County's EMS services.

Motion by Supervisor Gifford, second by Supervisor Zdroik to adjourn the Public Hearing and return to the Annual Session. Motion carried by voice vote.

Resolutions:

RESOLUTION 218-2012-2014 - AMENDED  
RE: ADOPTION OF THE 2014  
PORTAGE COUNTY BUDGET

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the budget of \$116,592,867 for the fiscal year beginning January 1, 2014.

Motion by Supervisor Presley, second by Supervisor Krogwold for the adoption.

Chairman Idsvoog explained the procedure: County Clerk will read each proposed amendment, anyone from the public may speak on each amendment and then any supervisor may speak on each amendment.

Proposed Amendments Proposed by Committees or Individual Supervisors:

1. Increase the Central Wisconsin Windshed Partnership revenue (planting services) by \$11,855 (from \$155,983 to \$167,838) for additional revenue from planting windbreak. Increase professional services/consulting services operating expenses by \$11,855 (from \$25,329 to \$37,184) for costs associated with contracted services.

Motion by Supervisor Jacowski, second by Supervisor Erickson to amend the budget.

Roll call vote on the amendment revealed (24) ayes, (1) excused, Supervisor Flood. Amendment adopted.

2. Decrease the EMS/Ambulances Service budget by \$16,000 (from \$16,000 to \$0) to remove the appropriation for the Town of Grant.

Motion by Supervisor Jankowski, second by Supervisor Zdroik to amend the budget.

Roll call vote on the amendment revealed (20) ayes, (4) nays, Supervisors Suomi, Potocki, Levin, Steinke, (1) excused, Supervisor Flood. Amendment adopted.

3. Increase the EMS/Ambulance Services budget by \$7,340 (from \$16,000 to \$23,340) to increase the appropriation for the Town of Grant.

Motion by Supervisor Steinke to amend the budget. Motion died for lack of a second

Motion by Supervisor Gifford, second by Supervisor Wiza to reconsider the previous amendment #2.

Roll call vote to reconsider the previous amendment #2 revealed (4) ayes, Supervisors Potocki, Levin, Steinke, Zdroik, (20) nays, (1) excused, Supervisor Flood. Motion lost.

4. Decrease the General Accounts budget by \$100,000 (from \$410,000 to \$310,000) for personnel services designated for employee recruitment and retention efforts.

Motion by Supervisor Gifford, second by Supervisor Haga to amend the budget.

Motion by Supervisor Gifford, second by Supervisor Mallison to amend the amendment to decrease the amount to \$50,000 (from \$410,000 to \$360,000).

Supervisors Gifford and Supervisor Mallison withdrew their motion.

Motion by Supervisor Gifford, second by Supervisor Jacowski to table the amendment and bring it back when appropriate later in the meeting.

Roll call vote to table the amendment and bring it back when appropriate revealed (23) ayes, (1) nay, Chairman Idsvoog, (1) excused, Supervisor Flood. Motion tabled.

5. Increase the Healthy Beginnings Program by \$40,000 to reinstate funds to the UW-Extension Healthy Beginnings Program with funds from General Fund Unassigned Fund Balance for one year with evaluation of program used to determine whether funds should be put into the 2015 tax levy.

Motion by Supervisor Jacowski, second by Supervisor Krems to amend the budget.

Meg Erler and Jill Hicks, Healthy Beginnings, spoke in favor of the amendment.

Roll call vote on the amendment revealed (23) ayes, (1) nay, Supervisor Suomi, (1) excused, Supervisor Flood. Amendment adopted.

6. Transfer the funds appropriated for the UW-Extension Healthy Beginnings Program in the 2014 Proposed Budget from the Health & Human Services Fund (21-50) to the General Fund/Non-County Agency budget (10-93).

Motion by Supervisor Jacowski, second by Supervisor O'Brien to amend the budget.

Roll call vote on the amendment revealed (8) ayes, Krems, Potocki, Haga, Erickson, O'Brien, Steinke, Jacowski, Zdroik, (16) nays, (1) excused, Supervisor Flood. Motion lost.

7. Decrease the contracted services operating expense in the Human Resources budget by \$49,000 (from \$49,000 to \$0) for costs associated with a wage/compensation study. Decrease the transitional funding appropriated fund balance applied by \$49,000 (from \$77,764 to \$28,764) for the same purpose, along with returning the funds to the General Fund unassigned fund balance.

Motion by Supervisor Mallison, second by Supervisor Pazdernik to amend the budget.

Roll call vote on the amendment revealed (12) ayes, Supervisors Mallison, Suomi, Pazdernik, Wiza, Winn, DeDeker, Krems, Potocki, Gifford, Idsvoog, Levin, Jacowski, (12) nays, Supervisors Presley, Dobratz, Butkowski, Jankowski, Haga, Erickson, O'Brien, Steinke, Dodge, Piesik, Krogwold, Zdroik, (1) excused, Supervisor Flood. Motion lost.

8. Decrease the Human Resources budget by \$9,000 (from \$49,000 to \$40,000) for wage/salary compensation study. In turn, use the \$9,000 of fund balance to increase expenses (from \$0 to \$9,000) to support the Early Memory Loss Program at the ADRC.

Motion by Supervisor Suomi, second by Supervisor Mallison to amend the budget.

Motion by Supervisor Suomi, second by Supervisor Mallison to amend the amendment to take the \$9,000 from the General Fund Unassigned Fund Balance.

Roll call vote on the amended amendment revealed (23) ayes, (1) nay, Supervisor Dodge, (1) excused, Supervisor Flood. Amendment adopted.

Supervisor Gifford attempted to amend the amendment, but he withdrew his attempt.

Roll call vote on the amended amendment revealed (24) ayes, (1) excused, Supervisor Flood. Amended amendment adopted.

9. Increase the ADRC budget by \$18,000 (from \$0 to \$18,000) for the Early Memory Loss Program to be funded with either tax levy or the anticipated department surplus returned to the General Fund from 2013 (fund balance).

No action on proposed number 9 amendment.

10. Increase the Justice Programs budget by \$50,000 (from \$0 to \$50,000) for the JusticeWorks Volunteers in Probation program to be funded with tax levy.

Motion by Supervisor Wiza, second by Supervisor Mallison to amend the budget.

The following people spoke from the public in favor of the amendment: David James, Bill Maher, Kurt Helminiak; Ross Dick was opposed to the amendment.

Discussion took place regarding the possibility of going over the levy limit and vote requirements.

Roll call vote on the amendment revealed (24) ayes, (1) excused, Supervisor Flood. Amendment adopted.

11. Increase the Enterprise/Highway budget by \$3,500,000 for reconstruction of County Road X along with increasing the Capital Projects budget by \$3,500,000 for the same purpose.

Motion by Supervisor Potocki, second by Supervisor Krogwold to amend the budget.

Roll call vote on the amendment revealed (23) ayes, (1) nay, Supervisor Presley, (1) excused, Supervisor Flood. Amendment adopted.

(exit Supervisor Zdroik)

12. Increase the District Attorney's budget for personnel services by \$37,434 (from \$322,316 to \$359,750) to fund the addition of a 20 hour per week Typist II position.

Motion by Supervisor Wiza, second by Supervisor Potocki to amend the budget.

Patricia Baker, Clerk of Courts, spoke in favor of the amendment.

Roll call vote on the amendment revealed (8) ayes, Supervisors Mallison, Suomi, Wiza, Presley, Winn, Potocki, Erickson, Jacowski, (15) nays, (2) excused Supervisors Flood, Zdroik. Motion lost.

Motion by Supervisor Gifford, second by Supervisor Haga to take amendment #4 off the table. Motion carried by voice vote.

Motion by Supervisor Gifford, second by Supervisor Mallison to amend amendment #4 from \$100,000 to \$50,000.

Roll call vote on the amendment revealed (22) ayes, (1) nay, Supervisor Butkowski, (2) excused, Supervisors Flood, Zdroik. Amendment adopted.

The Board took a short break.

Roll call vote on the amended amendment #4 revealed (22) ayes, (1) nay, Supervisor Krems, (2) excused, Supervisors Flood, Zdroik. Amended amendment adopted.

No other amendments.

Finance Director Jennifer Jossie reviewed the amendments and explained the changes to the tax levy.

Motion by Supervisor Butkowski, second by Supervisor Krogwold to amend Resolution #218-2012-2014 to reflect the budget amendments by changing the fifth paragraph, the Fiscal Note and the last paragraph to state "budget of \$116,592,867".

Roll call vote on the amendment revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Amendment adopted.

### **VOTE ON 2014 BUDGET ADOPTION**

Roll call vote on the amended 2014 Budget Resolution revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Amended resolution adopted.

RESOLUTION NO. 219-2012-2014 - AMENDED  
RE: ADOPTION OF THE PROPERTY TAX  
LEVY APPORTIONMENT FOR THE  
2013 TAX LEVY PAYABLE IN 2014

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes a property tax levy in the amount of \$25,715,728 in support of the 2014 budget.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to levy the required taxes against all taxable property in Portage County and to levy special assessments and charges against the respective municipalities as provided by law.

Motion by Supervisor Krogwold, second by Supervisor Wiza for the adoption.

Motion by Supervisor Krogwold, second by Supervisor Haga to amend the resolution: third WHEREAS paragraph, the FISCAL NOTE and the NOW, THEREFORE BE IT RESOLVED paragraphs – to change to tax levy to state “\$25,715,728”, change the County Wide EMS to state “\$1,129,533” and a technical amendment to the Debt Service Levy to state “\$2,227,196”. Motion carried by voice vote.

Roll call vote on the amended resolution revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Amended resolution adopted.

RESOLUTION NO. 220-2012-2014  
RE: RESOLUTION AUTHORIZING AND APPROVING  
THE DESIGNATION OF DEPOSITORY BANKS FOR THE  
INVESTMENT OF EXCESS PORTAGE COUNTY FUNDS

NOW, THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the designation of the aforementioned list of financial institutions as eligible to accept investment funds held by Portage County, Wisconsin.

Motion by Supervisor Haga, second by Supervisor Jacowski for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.

RESOLUTION NO. 221-2012-2014  
RE: APPROVING, RATIFYING, AND AUTHORIZING A  
JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE  
COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE  
TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED  
PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN,  
DEPARTMENT OF TRANSPORTATION FOR  
PROJECT DJ 4764 USH 10, STEVENS POINT-JUNCTION CITY ROAD

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, (on file in the County Clerk’s office) Parcels 1 through 18 on USH 10 land to the State of Wisconsin, Department of Transportation.

Motion by Supervisor Piesik, second by Supervisor Haga for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.

RESOLUTION NO. 222-2012-2014  
RE: APPROVING, RATIFYING, AND AUTHORIZING  
A JURISDICTIONAL TRANSFER OF LAND FROM  
PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY  
COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM  
DEED PURSUANT TO AN ORDER OF THE STATE OF  
WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR  
PROJECT F 05-3 (18) USH 10, STEVENS POINT-WAUSAU

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, (on file in the County Clerk's office) Parcels 10 through 23, 29 and 30 on USH 10 land to the State of Wisconsin, Department of Transportation.

Motion by Supervisor Potocki, second by Supervisor Haga for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.

RESOLUTION NO. 223-2012-2014  
RE: AUTHORIZATION AND ACCEPTANCE OF  
AMENDED 2013 ROUTINE MAINTENANCE AGREEMENT  
FROM THE STATE OF WISCONSIN DEPARTMENT  
OF TRANSPORTATION

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts the amended Routine Maintenance Agreement increase of \$235,296 and approves a \$235,296 budget adjustment to the 2013 Portage County Highway Department budget.

Motion by Supervisor Piesik, second by Supervisor Dobratz for the adoption.

Roll call vote revealed (23) ayes, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.

RESOLUTION NO. 224-2012-2014  
RE: APPROVING AND AUTHORIZING CONTRACTS FOR  
THE PREFERRED PROVIDER ORGANIZATION, THIRD PARTY  
ADMINISTRATOR AND PHARMACY BENEFIT MANAGER FOR  
THE PORTAGE COUNTY HEALTH PROTECTION PLAN  
FRINGE BENEFIT PROGRAM FOR 2014

NOW, THEREFORE, BE IT RESOLVED, that contracts with the above Portage County providers are approved effective January 1, 2014 and shall be immediately executed by the Portage County Executive on behalf of Portage County. The original and copies of the contracts will be kept on file with the Human Resources Department.

Motion by Supervisor Butkowski, second by Supervisor Krems for the adoption.

Roll call vote revealed (21) ayes, (2) nays, Supervisors Wiza, Presley, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.

RESOLUTION NO. 225-2012-2014  
RE: PORTAGE COUNTY ZONING  
ORDINANCE TEXT AMENDMENT

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: Amendment to Section 7.1 of the Portage County Zoning Ordinances, a copy of which is attached hereto, (on file in the County Clerk's office and on Portage County's website [www.co.portage.wi.us](http://www.co.portage.wi.us)) are hereby adopted.

Motion by Supervisor Erickson, second by Supervisor Potocki for the adoption.

Roll call vote revealed (22) ayes, (1) nay, Supervisor Gifford, (2) excused, Supervisors Flood, Zdroik. Resolution adopted.



RESOLUTION NO: 218-2012-2014 - Amended

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: ADOPTION OF THE 2014 PORTAGE COUNTY BUDGET

WHEREAS, the County Executive and Finance Committee have conducted numerous budget meetings in formulating the 2014 budget; and

WHEREAS, the 2014 budget proposed by the County Executive has been presented and detailed to the County Board of Supervisors on October 1, 2013; and

WHEREAS, formal publication of the budget summary and announcement of the public hearing were formally noticed on Monday, October 7, 2013 in the Stevens Point Journal in accordance with Section 65.90 of the Wisconsin State Statutes; and

WHEREAS, a public hearing on the proposed 2014 Portage County Budget was held at 5:00 P.M. on November 4, 2013, as required by law; and

WHEREAS, the County Board of Supervisors authorizes the annual budget of \$116,592,867 at its annual fall meeting on November 4, 2013 to fund and operate the County.

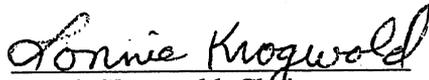
FISCAL NOTE: This resolution adopts the 2014 Portage County Budget of \$116,592,867 including the appropriations, revenues, and use of fund balance as proposed by the County Executive and amended by the County Board of Supervisors as outlined in the 2014 Portage County Budget. Passage of this resolution requires a majority vote of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the budget of \$116,592,867 for the fiscal year beginning January 1, 2014.

DATED THIS 4th DAY OF NOVEMBER, 2013.

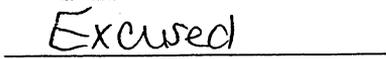
RESPECTFULLY SUBMITTED,

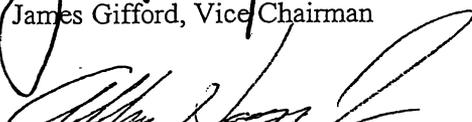
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chairman

  
Perry Pazdernik

  
James Gifford, Vice Chairman

  
Jeanne Dodge

  
Allen Haga, Jr.

RESOLUTION NO: 219-2012-2014 - Amended

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: ADOPTION OF THE PROPERTY TAX LEVY APPORTIONMENT FOR THE 2013 TAX LEVY PAYABLE IN 2014

WHEREAS, the Wisconsin Department of Revenue establishes the Equalized Value for Portage County for the 2013 apportionment which is set at \$4,801,949,000; and

WHEREAS, the County Executive has duly formulated her 2014 budget proposal and presented it to the County Board; and

WHEREAS, to fund and operate the County, a tax levy \$25,715,728 with an associated rate of \$5.36 per thousand (\$1,000) of equalized value is needed; and

WHEREAS, the levy is in compliance with the levy limit as imposed by 2013 Wisconsin Act 20 (2013-2015 State Budget) which limits the property tax levy increase to the greater percent change of net new construction for Portage County at the level of 1.242%, or the statutory rate of 0%; and

WHEREAS, the levy amount includes an adjustment for the previous year's unused levy in the amount of \$116,511 which requires a majority vote of the County Board if the increase is 0.5% or less of the prior year's actual levy and by a three-quarters majority vote of the County Board if the increase is more than 0.5%, up to a maximum increase of 1.5%, and is allowable as an adjustment as stated in sec. 66.0602(3)(f)3.a., Wis. Stats.; and

WHEREAS, the levy amount includes an adjustment for the transfer of services from another governmental unit in the amount of \$584,324, resulting from the transfer of dispatch services from the City of Stevens Point, and is allowable as an adjustment as stated in sec. 66.0602(3)(b) Wis. Stats.; and

WHEREAS, formal publication of the budget summary and announcement of the public hearing were noticed on Wednesday, October 9, 2013 in the Stevens Point Journal in accordance with Section 65.90 of the Wisconsin State Statutes; and

WHEREAS, a public hearing on the proposed 2014 Portage County Budget was held at 5:00 P.M. on November 4, 2013.

FISCAL NOTE: This resolution establishes the tax levy for the 2014 Portage County Budget to be apportioned to Portage County municipalities. The total levy is \$25,715,728 for the 2014 Budget as follows:

	Amount
Operating Levy – General	\$22,358,999
Operating Levy – County Wide EMS	1,129,533
Debt Service Levy	<u>2,227,196</u>
TOTAL Levy	\$25,715,728

This resolution requires a majority vote of the board for passage.

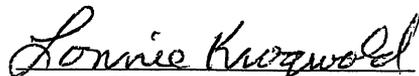
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes a property tax levy in the amount of \$25,715,728 in support of the 2014 budget.

BE IT FURTHER RESOVLED, that the County Clérk is hereby directed to levy the required taxes against all taxable property in Portage County and to levy special assessments and charges against the respective municipalities as provided by law.

DATED THIS 4th DAY OF NOVEMBER, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chairman

  
Perry Pazdernik

  
James Gifford, Vice Chairman

  
Jeanne Dodge

  
Allen Haga, Jr.

RESOLUTION NO. 220-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: RESOLUTION AUTHORIZING AND APPROVING THE DESIGNATION OF DEPOSITORY BANKS FOR THE INVESTMENT OF EXCESS PORTAGE COUNTY FUNDS

WHEREAS, Portage County in the execution of its normal daily activities has on hand at any given time excess funds that must be properly safeguarded, and

WHEREAS, the handling of these funds will be given priority to the safety and security of the principle, with return of investment being the second priority, and

WHEREAS, Wisconsin State Statute 34.09 allows the County to place funds in designated institutions if the designated institution has a branch or main office in this state, and complies with the rules of the state statutes, and

WHEREAS, Portage County has designated the following financial institutions to accept County of Portage funds:

Anchor Bank	Bancroft State Bank	State Farm Bank
Associated Bank	First Merit Bank	TCF Bank
BMO Harris Bank	International Bank of Amherst	US Bank
Central City Credit Union	Investor's Community Bank	Wachovia Securities
Central Wisconsin Credit Union	Pioneer Bank	Wood County National Bank
Chase Bank	Pineries Bank	Wood Trust Bank
Community First Bank	Portage County Bank	River Cities Bank

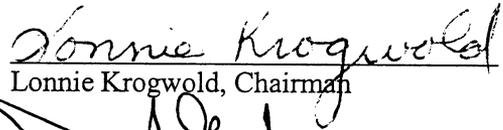
FISCAL NOTE: There is no additional funding required to pass adopt resolution.

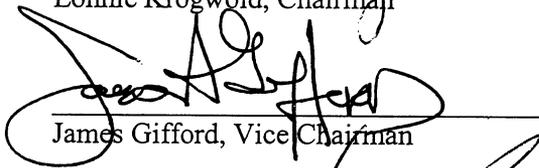
NOW, THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the designation of the aforementioned list of financial institutions as eligible to accept investment funds held by Portage County, Wisconsin.

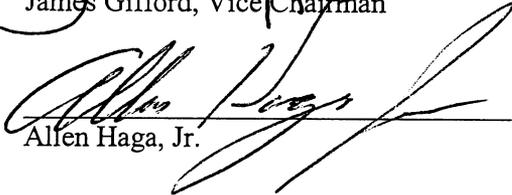
DATED THIS 4TH DAY OF NOVEMBER 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chairman

  
James Gifford, Vice Chairman

  
Allen Haga, Jr.

  
Perry Pazdernik

  
Jeanne Dodge

RESOLUTION NO. 221-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT DJ 4764 USH 10, STEVENS POINT – JUNCTION CITY ROAD.

WHEREAS, the Portage County Highway Department previously purchased, for State of Wisconsin, Department of Transportation, parcels of land for USH 10 in Portage County; and

WHEREAS, on September 18, 2013 the State of Wisconsin, Department of Transportation has issued a lawful order to Portage County, its County Clerk and Highway Department to execute and convey, via quit claim deed, Parcels 1 through 18 on USH 10 land to the State of Wisconsin, Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, Parcels 1 through 18 on USH 10 land to the State of Wisconsin, Department of Transportation.

DATED THIS 4TH DAY OF NOVEMBER, 2013

RESPECTFULLY SUBMITTED,

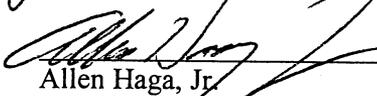
**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

  
James Zdroik

  
Stan Potocki

  
Jerry Piesik (Vice-Chair)

  
Allen Haga, Jr.

RESOLUTION NO. 222-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT F 05-3 (18) USH 10, STEVENS POINT – WAUSAU.

WHEREAS, the Portage County Highway Department previously purchased, for State of Wisconsin, Department of Transportation, parcels of land for USH 10 in Portage County; and

WHEREAS, on October 1, 2013 the State of Wisconsin, Department of Transportation has issued a lawful order to Portage County, its County Clerk and Highway Department to execute and convey, via quit claim deed, Parcels 10 through 23, 29, 30 on USH 10 land to the State of Wisconsin, Department of Transportation.

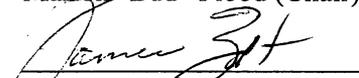
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, Parcels 10 through 23, 29 and 30 on USH 10 land to the State of Wisconsin, Department of Transportation.

DATED THIS 4TH DAY OF NOVEMBER, 2013

RESPECTFULLY SUBMITTED,

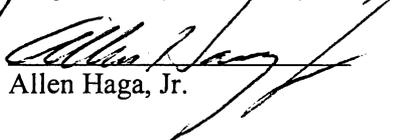
**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

  
James Zdroik

  
Stan Potocki

  
Jerry Piesik (Vice-Chair)

  
Allen Haga, Jr.

RESOLUTION NO# 223-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZATION AND ACCEPTANCE OF AMENDED 2013 ROUTINE MAINTENANCE AGREEMENT FROM THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

WHEREAS, the State of Wisconsin amended the 2013 Routine Maintenance Agreement by \$235,296 to offset some of the normal winter maintenance efforts provided by Portage County Highway between January and April of 2013 due to the excessive winter weather conditions requiring additional winter maintenance; and

WHEREAS, in order to comply with the Portage County Fiscal Ordinance 3.8.8 Budget Deficit and Budget Adjustment Resolutions, any budget modification requires approval by the County Executive, the governing and Finance Committees, and a 2/3 supermajority of the County Board; and

WHEREAS, in order to modify the existing highway budget and utilize the funding, a budget adjustment is required in the amount of \$235,295.

FISCAL NOTE: This amendment will increase the budgeted revenues and expenses by \$235,296 in accordance with the attached summary. This amendment requires a 2/3 supermajority vote of the County Board.

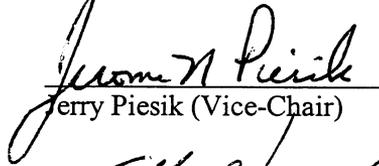
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes and accepts the amended Routine Maintenance Agreement increase of \$235,296 and approves a \$235,296 budget adjustment to the 2013 Portage County Highway Department budget.

DATED THIS 4<sup>TH</sup> DAY OF NOVEMBER, 2013.

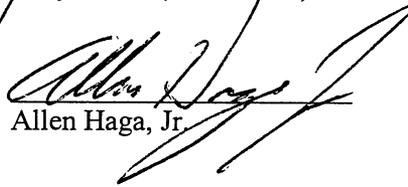
RESPECTFULLY SUBMITTED,

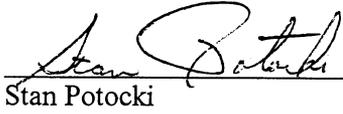
**PORTAGE COUNTY HIGHWAY COMMITTEE**

  
Marion "Bud" Flood (Chair)

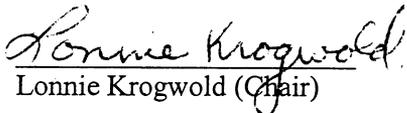
  
Jerry Piesik (Vice-Chair)

  
James Zdroik

  
Allen Haga, Jr.

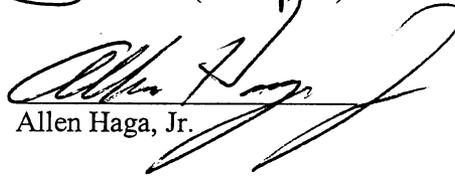
  
Stan Potocki

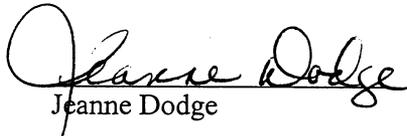
**PORTAGE COUNTY FINANCE COMMITTEE**

  
Lonnie Krogwold (Chair)

  
James Gifford (Vice-Chair)

  
Perry Pazdernik

  
Allen Haga, Jr.

  
Jeanne Dodge

RESOLUTION NO. 224-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING AND AUTHORIZING CONTRACTS FOR THE PREFERRED PROVIDER ORGANIZATION, THIRD PARTY ADMINISTRATOR AND PHARMACY BENEFIT MANAGER FOR THE PORTAGE COUNTY HEALTH PROTECTION PLAN FRINGE BENEFIT PROGRAM FOR 2014

WHEREAS, Portage County Purchasing Ordinance 3.7.11 – Contracts and Leases requires that all leases or contracts for services of any type exceeding \$100,000 or 10% of a department's annual budget with a single vendor in a single calendar year or are for an amount of more than \$25,000 per year and which have a duration exceeding one year, must be approved by the legislative oversight committee of the department and by resolution of the County Board, except where otherwise permitted by law; and

WHEREAS, the Human Resources Committee has responsibility to review and approve fringe benefit policies, county contracts, and county insurance and human resources programs, and has reviewed the following proposals with the Human Resources Department, who has reviewed the following proposals with Willis of Wisconsin, Portage County's insurance agent and; and

WHEREAS, contracts with the following providers have been reviewed and approved by the Human Resources Committee for Portage County for 2014 and meet the criteria of Portage County Purchasing Ordinance 3.7.11 – Contracts and Leases:

Preferred Provider Organization – Security Administrative Services – One (1) year contract with a 2014 estimated fee of \$27,871, based on current enrollment of 474 employees, not to exceed \$4.90 per employee per month for Security PPO Access and \$4.15 per employee per month for HealthEOS PPO Access.

Third Party Administrator – Security Administrative Services – One (1) year contract with a 2014 estimated fee of \$105,797, based on current enrollment of 474 employees, not to exceed \$17.00 per employee per month for medical administration and \$1.60 per employee per month for reinsurance interface fee. Security Administrative Services is also updating Amendment B Performance Standards of the Administrative Services Agreement to include providing financial reports by the 15<sup>th</sup> calendar day of the following month.

Pharmacy Benefit Manager – Navitus – One (1) year contract with a 2014 estimated administrative fee of \$51,150, based on current enrollment of 1250 members (employees and family members), not to exceed \$3.41 per member per month.

FISCAL NOTE: All costs associated with the above contracts have been appropriated either to the 2014 Department Budgets or the 2014 Health Insurance budget as part of the proposed 2014 Portage County budget. No additional appropriation is required for this resolution. This is not a budget adjustment resolution.

NOW, THEREFORE, BE IT RESOLVED, that contracts with the above Portage County providers are approved effective January 1, 2014 and shall be immediately executed by the Portage County Executive on behalf of Portage County. The original and copies of the contracts will be kept on file with the Human Resources Department.

DATED THIS 4TH DAY OF NOVEMBER, 2013.

RESPECTFULLY SUBMITTED,  
PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE:

AYE  
James Zdroik, Chair

AYE  
Tom Mallison, Vice Chair

AYE  
James Krems

AYE  
James Gifford

AYE  
Don Butkowski

RESOLUTION NO. 225-2012-2014

RE: PORTAGE COUNTY ZONING ORDINANCE TEXT AMENDMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend Section 7.1 of the Portage County Zoning Ordinances by adding a new Planned Development Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room 5 of the County Annex, Stevens Point, Wisconsin on October 22, 2013 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, at the October 22, 2013 meeting, has placed a recommendation with the County Board that the County Ordinance amendment be approved; and

WHEREAS, the proposed County Ordinance amendment have been given due consideration by the County Board.

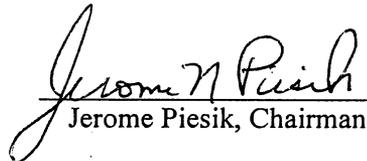
FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: Amendment to Section 7.1 of the Portage County Zoning Ordinances, a copy of which is attached hereto, are hereby adopted.

Dated this 4<sup>th</sup> day of November, 2013.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Jerome Piesik, Chairman

  
Leif Erickson, Member

  
Marion Bud Flood, Member

  
Barry Jacowski, Member

  
Stan Potocki, Member

FINAL RESOLUTION NO. 226-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED, by the County Board of Supervisors of  
Portage County, Wisconsin, now in Adjourned Session assembled that  
the Resolutions, Ordinances and motions adopted and carried at this  
meeting and all appropriations made and claims allowed at this  
meeting be and they are hereby ratified and confirmed in all respects  
by the Board.

Dated this 4<sup>th</sup> day of November, 2013.

Respectfully submitted,  
Supervisor Lonnie Krogwold

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

November 13, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.

Roll call taken by County Clerk Shirley Simonis revealed (21) present, (2) excused, Supervisors Flood, Suomi, (2) absent, Supervisors Potocki, Presley.

All present saluted the flag.

Invocation by Corporation Counsel Michael McKenna.

Motion by Supervisor Jacowski, second by Supervisor Zdroik to approve the November 4, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

County Board Candidacy Information was distributed in the packets.

Public Notice Agenda Items

None

(enter Supervisor Presley)

Public Comments

None

Chairman Idsvoog stated that anyone may speak as the resolutions are presented.

Confirmation of County Executive Appointment

Motion by Supervisor Mallison, second by Supervisor Steinke to confirm the County Executive appointment of Emily C. Fiedler, to Portage County Housing Authority Board, Housing Authority Program Participant, for a five-year term, expiring September 2018 to replace Anne Silverfeathers, who resigned. Motion carried by voice vote.

Consideration of Veto Override

No vetoes received at time of agenda distribution or since then.

Resolutions:

RESOLUTION 227-2012-2014

RE: AUTHORIZATION OF DAY REPORT PROGRAM  
AND RELATED SERVICES, AND EXTENSION OF  
CONTRACTUAL SERVICES BETWEEN PORTAGE  
COUNTY AND ATTIC CORRECTIONAL SERVICES INC.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that Day Report and related services for offenders deemed appropriate for community supervision is authorized, ratified, and endorsed.

BE IT FURTHER RESOLVED by the Portage County Board of Supervisors that a contract extension, in the amount of \$234,215.16, for Day Report and related services between Portage County and

Attic Correctional Services, Inc. for the period January 1, 2014 through December 31, 2014, attached hereto (on file in the County Clerk's office) is authorized, ratified, and endorsed.

Motion by Supervisor Wiza, second by Supervisor Pazdernik for the adoption.

Roll call vote revealed (22) ayes, (2) excused, Supervisor Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION 228-2012-2014 - AMENDED  
RE: APPROVING A CONTRACT WITH MOTOROLA  
SOLUTIONS INCORPORATED TO UPGRADE THE PORTAGE  
COUNTY PUBLIC SAFETY RADIO SYSTEM

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby approves entering into a contract with Motorola Solutions Incorporated for the specified simulcast radio project.

Motion by Supervisor Jankowski, second by Supervisor Zdroik for the adoption.

Motion by Supervisor Jankowski, second by Supervisor Krogwold to amend the resolution to insert the following after the fourth paragraph:

"WHEREAS, on November 5, 2013, the Public Safety Emergency/Management Committee approved the additional purchase of law enforcement radios for the City of Stevens Point and the Village of Plover Police Departments, along with the Portage County Ambulance Service. The intent was to maximize radio interoperability and leverage discount pricing associated with the project; and

WHEREAS, on November 6, 2013, the Finance Committee endorsed the additional radio purchase, approving the use of unused fund balance from the Capital Projects Fund for this change; and

WHEREAS, on November 7, 2013, the Capital Improvements/Economic Development Committee endorsed the purchasing of additional radios and the project expansion and the selection of funding methods; and" and insert the following after the FISCAL NOTE, "as well as \$410,000 in unused fund balance from an unexecuted boiler replacement project for the additional radios. This is a budget adjustment and requires a 2/3 supermajority vote of the County Board."

Roll call vote on the amendment revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki.

Roll call vote on the amended resolution revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Amended resolution adopted.

RESOLUTION NO. 229-2012-2014  
RE: INITIAL RESOLUTION AUTHORIZING NOT TO  
EXCEED \$12,110,000 GENERAL OBLIGATION  
PROMISSORY NOTES FOR CAPITAL PROJECTS

WHEREAS, Portage County, Wisconsin (the "County"), is in need of an amount not to exceed \$12,110,000 for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system; and

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purpose pursuant to Chapter 67 of the Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the County borrow an amount not to exceed \$12,110,000 by issuing its general obligation promissory notes for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

BE IT FURTHER RESOLVED THAT this resolution requires a vote of at least  $\frac{3}{4}$  of the members-elect of the County Board for passage by law.

Adopted and recorded November 13, 2013.  
Motion by Supervisor Krogwold, second by Supervisor Dodge for the adoption.  
Roll call vote revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 230-2012-2014  
RE: RESOLUTION PROVIDING FOR THE SALE OF  
NOT TO EXCEED \$12,110,000 GENERAL OBLIGATION  
PROMISSORY NOTES FOR CAPITAL PROJECTS

WHEREAS, the County Board of Supervisors of Portage County, Wisconsin (the "County") has adopted an initial resolution, by a vote of at least  $\frac{3}{4}$  of the members-elect of the County Board, authorizing the issuance of general obligation promissory notes in an amount not to exceed \$12,110,000 for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes authorized by the initial resolution referred to above in an amount not to exceed \$12,110,000, which notes shall be designated "General Obligation Promissory notes" (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs the officers of the County to take all actions necessary to negotiate the sale of the Notes with Hutchinson, Shockey, Erley & Co. At a subsequent meeting, the County Board of Supervisors shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Section 3. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Hutchinson, Shockey, Erley & Co. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted and recorded November 13, 2013.  
Motion by Supervisor Haga, second by Supervisor Gifford for the adoption.  
Roll call vote revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 231-2012-2014  
RE: ESTABLISHING FUND BALANCE CLASSIFICATIONS  
AS REQUIRED BY GASB STATEMENT NO. 54, FUND BALANCE  
REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby commits fund balances in accordance with GASB Statement No. 54 effective for the County's financial statements ending December 31, 2013.

Motion by Supervisor Haga, second by Supervisor Zdroik for the adoption.  
Roll call vote revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 232-2012-2014  
RE: AUTHORIZING AN AGREEMENT WITH  
SCHENCK SC TO PROVIDE AUDIT SERVICES FOR THE  
YEARS ENDING DECEMBER 31, 2013, 2014, AND 2015

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Finance Director to sign an engagement letter with Schenck SC to provide audit services for the years ending December 31, 2013, 2014, and 2015 for an overall cost not to exceed \$174,750.

Motion by Supervisor Pazdernik, second by Supervisor Haga for the adoption.

Discussion was held regarding the process of hiring these audit services with Portage County; currently going through the ERP process - we are redesigning it from the ground up; obtaining the same audit services for the three years would be an advantage to Portage County; this is an exception to what is done internally; not all CPM firms can do this type of service with this good price.

Roll call vote revealed (21) ayes, (1) nay, Supervisor Presley,(2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 233-2012-2014  
RE: APPROVING AND AUTHORIZING CONTRACTS  
FOR STOP LOSS INSURANCE AND COORDINATED  
HEALTH CARE PROVIDER FOR THE PORTAGE  
COUNTY HEALTH PROTECTION PLAN  
FRINGE BENEFIT PROGRAM FOR 2014

NOW, THEREFORE, BE IT RESOLVED, that contracts with the above Portage County providers are approved effective January 1, 2014 and shall be immediately executed by the Portage County Executive on behalf of Portage County. The original and copies of the contracts will be kept on file with the Human Resources Department.

Motion by Supervisor Zdroik, second by Supervisor Butkowski for the adoption.

Roll call vote revealed (22) ayes, (2) excused, Supervisor Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 234-2012-2014  
RE: ONE TIME ADDITIONAL COMPENSATION  
FOR HIGHWAY LABORERS FOR 2013

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and authorizes a one-time additional compensation amount of \$203.00 per employee for 2013 for the Portage County Highway Laborers.

Motion by Supervisor Krems, second by Supervisor Wiza for the adoption.

Roll call vote revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.

RESOLUTION NO. 235-2012-2014  
RE: RATIFICATION OF THE COLLECTIVE BARGAINING  
AGREEMENT FOR PORTAGE COUNTY AND THE  
PORTAGE COUNTY HIGHWAY EMPLOYEES  
LOCAL 311, AFSCME, AFL-CIO FOR THE PERIOD  
OF MAY 9, 2013 THROUGH DECEMBER 31, 2013

NOW, THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Highway Employees Local 311, AFSCME, AFL-CIO with the terms and conditions outlined on the attachment.(on file in the County Clerk's office)

Motion by Supervisor Zdroik, second by Supervisor Butkowski for the adoption.

Roll call vote revealed (22) ayes, (2) excused, Supervisors Flood, Suomi, (1) absent, Supervisor Potocki. Resolution adopted.



Resolution No.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: Authorization of Day Report Program and Related Services, and Extension of Contractual Services Between Portage County and Attic Correctional Services, Inc.

WHEREAS, Portage County offenders who are subject to Day Report supervision, assessments and early intervention services may respond more favorably to conditions of bond and legal supervision; and

WHEREAS, Day Report and related services may negate the need for incarceration and more stringent or costly measures in the justice system; and

WHEREAS, Attic Correctional Services, Inc. has provided contracted Day Report and intervention services to Portage County from 2001 through 2013; and

WHEREAS, Portage County will benefit from the ongoing, consistent provision of services to offenders through 2014; and

WHEREAS, these services improve public safety and accountability in a cost effective and efficient manner; and

WHEREAS, in order to comply with Portage County Purchasing Ordinance 3.7.12 Contracts and Leases, all leases or contracts for services exceeding \$25,000.00 must have governing committee approval; furthermore, any contract over \$100,000.00 must also be approved by resolution of the County Board.

\*FISCAL NOTE: Contractual services in the amount of \$234,215.16 are budgeted and available in the 2014 Justice Programs Department Professional Services account number 10-21-52710-006-210-0000 (as an extension of the already authorized contract for services for Attic Correctional Services, Inc.)

\*ADMINISTRATIVE NOTE: Contracts for professional services will continue to be administered by the Director of Justice Programs with approval of the County Executive.

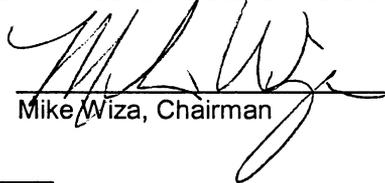
NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that Day Report and related services for offenders deemed appropriate for community supervision is authorized, ratified, and endorsed.

BE IT FURTHER RESOLVED by the Portage County Board of Supervisors that a contract extension, in the amount of \$234,215.16, for Day Report and related services between Portage County and Attic Correctional Services, Inc. for the period January 1, 2014 through December 31, 2014, attached hereto, is authorized, ratified, and endorsed.

Dated this 13<sup>th</sup> day of November, 2013.

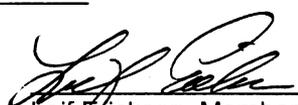
Respectfully submitted,

PORTAGE COUNTY JUDICIAL/GENERAL GOVERNMENT COMMITTEE

  
Mike Wiza, Chairman

Excused  
Jeff Presley, Member

  
Kelley Steinke, Member

  
Leif Erickson, Member

  
Stan Potocki, Member

## **Portage County Contract Summary Form**

### **Agreement with Attic Correctional Services, Inc. for operation of the Day Report Center**

1. **County Department:** Justice Programs Department
2. **Department Administrative Point of Contact (name address and phone):**  
Ross Dick - 1462 Strongs Avenue - Stevens Point, WI 54481 - (715)346-1342
3. **Contracted Business of Agency Name and Address:**  
Attic Correctional Services, Inc. – 107 Fourth Street – Baraboo, WI 53913
4. **Business Point of Contact (name address and phone):**  
Karla Kampion, Northern Division Administrative Manager – 107 Fourth Street – Baraboo, WI 53913 – (608)356-4460 ext. 2
5. **Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):**  
This 12-month contract spans January 1st–December 31st, 2014 and is an extension of the existing contract for service. Attic Correctional Services has provided services to Portage County for the past decade. Attic operates the Day Report Center and delivers monitoring and programming of arrestees, particularly those hampered by alcohol and drug problems. Their client base covers the range from Pre-Trial offenders to Post-Sentence offenders, and also those being monitored on the basis of Deferred Prosecution Agreements. Contracted services cover the processing of referrals from the Courts, District Attorney, Sheriff's Department (Home Detention Program/electronic monitoring) and Community Corrections (i.e. – Probation & Parole Office). Clients may be required to report regularly to the Day Report Center, as well as undergo assessments, engage in 1:1 counseling, and participate in group educational sessions. Breath testing, urine screening and monitoring of other court-imposed conditions are routine elements of programming. The Day Report Center is open seven days a week, both mornings and afternoon/evenings.
6. **Justification (What conditions mandate that this work be done):**  
The services provided by Attic help to ensure that defendants comply with established conditions of bond, in particular, the abuse of alcohol and legal/illegal drugs. For Pre-Trial offenders, Attic services may provide "early intervention" with substance abuse issues and lessen the need for more intensive intervention at a later date. For Post-Sentence offenders, compliance with court-imposed conditions is monitored. Offenders who adhere to conditions, participate in programming and otherwise demonstrate their willingness to address an underlying problem may be more suitable for community supervision, thus lessening the need for incarceration and adversarial treatment.
7. **Amount of the contract:** \$234,215.16, the same sum that was paid for these services in 2013.
8. **Term of the contract:** Twelve months (1/1/14 to 12/31/14)
9. **Contract start date:** January 1, 2014
10. **Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise):** Appropriated funds.
11. **Type of contract (new, amended or renewal):** Renewal of contract.

**12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):**

This contract was the subject of a Request For Proposal in August, 2011. The 2012 and 2013 contracts maintain the same level of service at the same cost. Attic Correctional Services, Inc. is well-established in the field of offender services, monitoring and treatment. They were uniquely positioned to provide the requested services because of their 35 years of experience in this sector and our previous utilization of them.

**13. Does the contract require subcontracts: No**

**14. Does the contract require work from other county departments:**

Attic relies on various County Departments for referral information and updates on clients' legal status. Indirect oversight of Attic staff comes from the Justice Programs Department. The staff in the Day Report Center routinely handles client data generated by the Circuit Courts, District Attorney's Office, Clerk of Courts and Sheriff's Department in order to develop appropriate case plans and provide necessary feedback. It is sometimes necessary for Day Report staff to summon Sheriff's Department personnel to take custody of Day Report violators.

**15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes**

**16. Does the contract comply with county purchasing policy: Yes**

**17. Does the contract comply with county finance policy: Yes**

**18. Does the contract comply with county ethics policy: Yes**

**19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Office of the Justice Programs Director.**

**20. If necessary, has a budget adjustment form been submitted to Finance: Not necessary.**

**Certification of Summary**

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

10/15/13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO. 228-2012-2014 - Amended

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: APPROVING A CONTRACT WITH MOTOROLA SOLUTIONS INCORPORATED TO UPGRADE THE PORTAGE COUNTY PUBLIC SAFETY RADIO SYSTEM;

WHEREAS, Portage County currently operates a public safety radio system, providing communications for law enforcement, fire service, emergency medical services, and other first responders; and

WHEREAS, the current radio system operates using 11 different radio towers, each separate from each other and requiring manual frequency selection and redundant communications; and

WHEREAS, failing to properly select the appropriate tower during high stress emergencies, or continuing to select towers as responders and/or situations move, can and has endangered lives and property; and

WHEREAS, a "simulcast" radio system will resolve these issues, improving general communications, emergency response times, and both responder and public safety; and

WHEREAS, on November 5, 2013, the Public Safety Emergency/Management Committee approved the additional purchase of law enforcement radios for the City of Stevens Point and the Village of Plover Police Departments, along with the Portage County Ambulance Service. The intent was to maximize radio interoperability and leverage discount pricing associated with the project; and

WHEREAS, on November 6, 2013, the Finance Committee endorsed the additional radio purchase, approving the use of unused fund balance from the Capital Projects Fund for this change; and

WHEREAS, on November 7, 2013, the Capital Improvements/Economic Development Committee endorsed the purchasing of additional radios and the project expansion and the selection of funding methods; and

WHEREAS, a simulcast radio system is endorsed by the Portage County Fire Chief's Association, the Portage County Emergency Medical Services Association, the Portage County Public Safety Communications Board, and the Portage County Sheriff's Office.

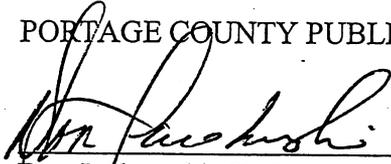
FISCAL NOTE: The funds for this project were appropriated in the 2014 budget. This project will be paid for using proceeds from general obligation promissory notes, with an anticipated sale to occur in 2014, as well as \$410,000 in unused fund balance from an unexecuted boiler replacement project for the additional radios. This is a budget adjustment and requires a 2/3 supermajority vote of the County Board.

NOW, THEREFORE, BE IT RESOLVED, the Portage County Board of Supervisors hereby approves entering into a contract with Motorola Solutions Incorporated for the specified simulcast radio project.

DATED THIS 13<sup>TH</sup> DAY OF NOVEMBER, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE



Don Jankowski, Chair



Dale O'Brien, Vice Chair



James Zdroik



Dan Dobratz



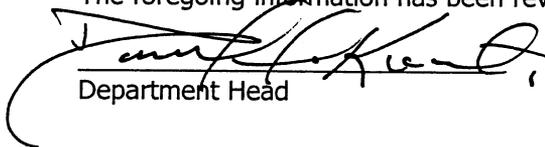
Bo DeDeker

## Portage County Contract Summary Form

1. County Department: Sheriff's Office
2. Department Administrative Point of Contact (name address and phone): Chief Deputy Daniel Kontos, (715) 346-1446
3. Contracted Business of Agency Name and Address: Motorola Solutions Inc., 9855 W. 78<sup>th</sup> Street, Suite 170, Eden Prairie, MN 55344
4. Business Point of Contact (name address and phone): Shari Schmitz, (952) 237-5526
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved): This contract is for the design, acquisition, installation, testing, and maintenance of a simulcast radio system, as well as the purchase of subscriber radios. This system will replace the current multiple independent tower system and aging radios with a simultaneous broadcasting and receiving public radio system.
6. Justification (What conditions mandate that this work be done): The current system requires manual tuning of radios when both dispatchers and field units estimate and determine the most advantageous radio tower to utilize. It also requires multiple paging of emergency responders from different towers by the Communications Center. Field unit transmissions are limited to other units that are within range. A simulcast system will eliminate the manual channel selection, multiple tower paging, and improve communications.
7. Amount of the contract: The intent resolution anticipates a cost of \$7,000,000, plus a 10% contingency. Actual costs may differ depending on options the County may decide to pursue in the future.
8. Term of the contract: 25% of the contract minus subscriber radios due upon completion of the detailed design review. 60% of the contract minus subscriber radios due upon the shipment of the equipment. 5% of the contract minus subscriber radios due upon completion of the installation. 5% of the contract minus subscriber radios due upon acceptance or start of beneficial use. 5% of the contract minus subscriber radios due upon final acceptance.
9. Contract start date: Initial subscriber order to be made on December 13 in order to take advantage of manufacturer's price break.
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Capital Project Funds (paid for using the proceeds from general obligation promissory notes anticipated to be sold in 2014.)
11. Type of contract (new, amended or renewal): New
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): Direct negotiation using Wisconsin Counties Association (WCA) Contract Pricing.
13. Does the contract require subcontracts: Yes, tower leasing may need to be negotiated.
14. Does the contract require work from other county departments: No.
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Pending
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Sheriff's Office
20. If necessary, has a budget adjustment form been submitted to Finance: N/A

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

November 1, 2013

Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO. 229-2012-2014

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$12,110,000  
GENERAL OBLIGATION PROMISSORY NOTES  
FOR CAPITAL PROJECTS

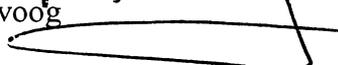
WHEREAS, Portage County, Wisconsin (the "County"), is in need of an amount not to exceed \$12,110,000 for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system; and

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purpose pursuant to Chapter 67 of the Wisconsin Statutes;

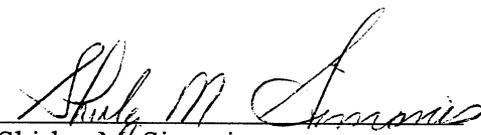
NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the County borrow an amount not to exceed \$12,110,000 by issuing its general obligation promissory notes for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

BE IT FURTHER RESOLVED THAT this resolution requires a vote of at least 3/4 of the members-elect of the County Board for passage by law.

Adopted and recorded November 13, 2013.

  
O. Philip Idsvoog  
Chairperson 

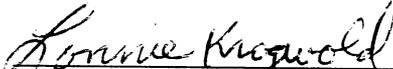
Attest:

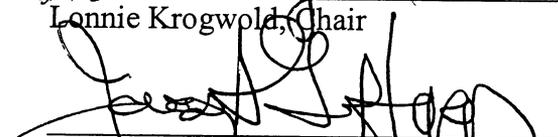
  
Shirley M. Simonis  
County Clerk

Dated this 13th day of November, 2013

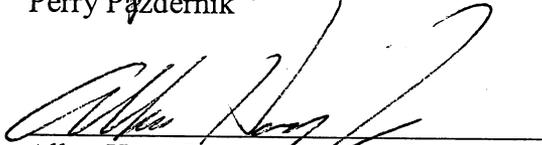
RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allan Haga Jr.

  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO. 230-2012-2014

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED  
\$12,110,000 GENERAL OBLIGATION PROMISSORY NOTES  
FOR CAPITAL PROJECTS

WHEREAS, the County Board of Supervisors of Portage County, Wisconsin (the "County") has adopted an initial resolution, by a vote of at least 3/4 of the members-elect of the County Board, authorizing the issuance of general obligation promissory notes in an amount not to exceed \$12,110,000 for the public purpose of financing Capital Improvement Plan projects, including road projects, an Enterprise Resource Planning System project and a radio upgrade to the County's simulcast system;

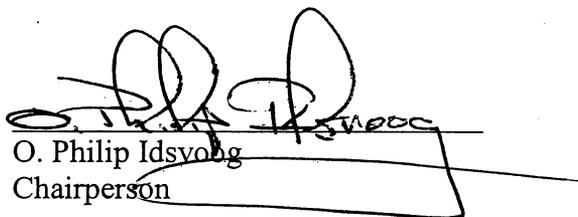
NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes authorized by the initial resolution referred to above in an amount not to exceed \$12,110,000, which notes shall be designated "General Obligation Promissory Notes" (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs the officers of the County to take all actions necessary to negotiate the sale of the Notes with Hutchinson, Shockey, Erley & Co. At a subsequent meeting, the County Board of Supervisors shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Section 3. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Hutchinson, Shockey, Erley & Co. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted and recorded November 13, 2013.

  
O. Philip Idsvog  
Chairperson

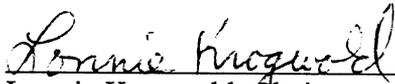
Attest:

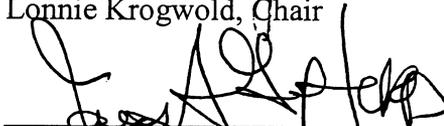
  
Shirley M. Simonis  
County Clerk

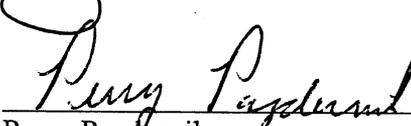
Dated this 13th day of November, 2013

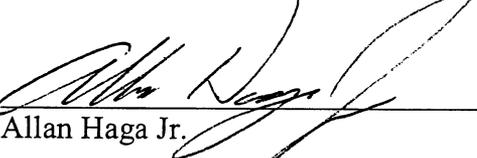
RESPECTFULLY SUBMITTED,

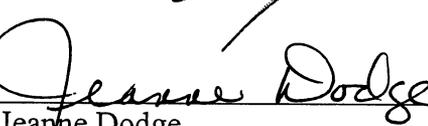
FINANCE COMMITTEE

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allan Haga Jr.

  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO. 231-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: ESTABLISHING FUND BALANCE CLASSIFICATIONS AS REQUIRED BY GASB STATEMENT NO. 54, FUND BALANCE REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS

WHEREAS, in February 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions which requires implementation by Portage County for financial statements ending December 31, 2011 and thereafter; and

WHEREAS, this statement establishes new hierarchy of classifications based on the extent which a government is to observe constraints placed on fund balance; and

WHEREAS, while this latest GASB standard will not affect the calculation of fund balance, it significantly changes fund balance components to eliminate inconsistency in how fund balance is reported between governments making fund balance classifications more easily understood by financial statement users; and

WHEREAS, GASB Statement No. 54 establishes five components of fund balance as follows: Nonspendable, Restricted, Committed, Assigned and Unassigned; and

WHEREAS, by definition, committed funds are imposed at the government's highest level of decision making and are binding unless removed in the same manner with formal action taken prior to the end of the fiscal year; and

WHEREAS, the County Board formally took action in November 2012 prior to the end of the 2012 fiscal year to commit funds and now must evaluate the current committed funds and make any necessary changes prior to the end of the fiscal year; and

WHEREAS, the County Board formally commits funds as listed in the attachment for Portage County financial statements ending December 31, 2013.

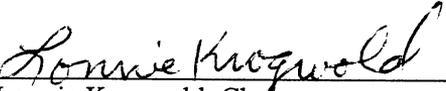
FISCAL NOTE: This resolution does not change the total amount reported as fund balance amount for Portage County, but rather classifies certain balances as committed by action of the County Board. Those funds committed by the County Board are listed in the attachment and the listing will be maintained by the Finance Director. The balances as reported in the attachment are estimates only based on the current fiscal year projections.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby commits fund balances in accordance with GASB Statement No. 54 effective for the County's financial statements ending December 31, 2013.

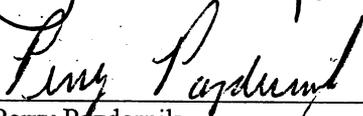
DATED THIS 13<sup>TH</sup> DAY OF NOVEMBER, 2013.

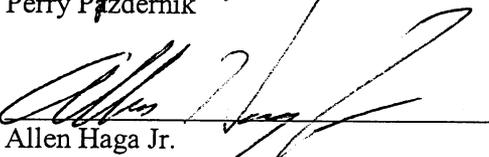
RESPECTFULLY SUBMITTED,

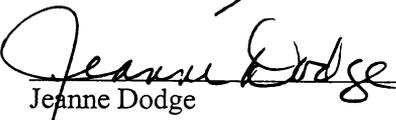
PORTAGE COUNTY FINANCE COMMITTEE.

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allen Haga Jr.

  
\_\_\_\_\_  
Jeanne Dodge

RESOLUTION NO: 232-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZING AN AGREEMENT WITH SCHENCK SC TO PROVIDE AUDIT SERVICES FOR THE YEARS ENDING DECEMBER 31, 2013, 2014, AND 2015

WHEREAS, the County is required to have an audit of financial statements and a single audit each calendar year, and

WHEREAS, the County is seeking a qualified audit firm to perform audit services in accordance with generally accepted government auditing standards (GAGAS) and the U.S. Government Accountability Office's (GAO) *Government Auditing Standards*, the provisions of the Federal Single Audit Act of 1984, as amended, and the U.S. Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, as well as, the *State Single Audit Guidelines* (SSAG), the *Provider Agency Audit Guide* (PAAG), and Wisconsin Administrative Code Tax 16, along with any other federal or state guideline applicable or updated for the current audit, and

WHEREAS, the Finance Committee recommends Schenck SC to provide audit services for the County for fiscal years ending December 31, 2013, 2014, and 2015 for an overall cost not to exceed \$174,750, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.8.12 Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract which has a duration exceeding one year must also be approved by resolution of the County Board, and

WHEREAS, Schenck SC will provide audit services starting with fiscal year 2013 in accordance with the previous Proposal for Audit Services and the Compensation Proposal RFP#2009-01, along with the terms as set forth in the original request for proposal #2009-01.

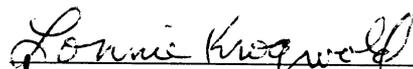
FISCAL NOTE: There is no need additional funding necessary to authorize this resolution. Funds were appropriated in the 2014 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Finance Director to sign an engagement letter with Schenck SC to provide audit services for the years ending December 31, 2013, 2014, and 2015 for an overall cost not to exceed \$174,750.

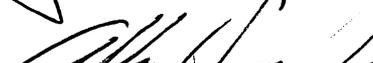
DATED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2013.

RESPECTFULLY SUBMITTED,

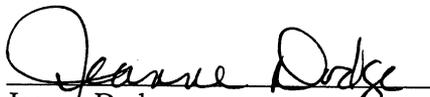
PORTAGE COUNTY FINANCE COMMITTEE

  
Lonnie Krogwold, Chairman

  
James Gifford, Vice Chairman

  
Allen Haga, Jr.

  
Perry Pazdernik

  
Jeanne Dodge

## Portage County Contract Summary Form

1. County Department: Finance Department
2. Department Administrative Point of Contact (name address and phone):  
Jennifer Jossie, Finance Director  
1462 Strongs Ave  
Stevens Point, WI 54481  
(715) 346-1332
3. Contracted Business of Agency Name and Address:  
Schenk SC  
2200 Riverside Drive  
P.O. Box 23819  
Green Bay, WI 54305-3819
4. Business Point of Contact (name address and phone):  
David Maccoux, Shareholder  
(920) 455-4114
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
The purpose of the contract is to provide countywide annual audit services including the audit of basic financial statement and supplemental information including federal and state programs as required by OMB A-133, preparation of financial statements, and additional department procedures.
6. Justification (What conditions mandate that this work be done):  
The County is required to have an annual financial statement audit by various statutes and administrative code. The County is also required to have a single audit in accordance with OMB A-133 as required by various state and federal agencies grant agreements.
7. Amount of the contract:

2013	\$57,500
2014	\$58,250
2015	\$59,000
TOTAL \$174,750	
8. Term of the contract: For fiscal years ending 2013, 2014, and 2015  
or approximately November 14, 2013 – December 31, 2016
9. Contract start date: November 14, 2013
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Appropriated Funds, General Accounts, Health Care Center and Highway budgets
11. Type of contract (new, amended or renewal): New/Renewal of RFP#2009-01

12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): Direct negotiation, as Schenck SC has performed previous audits for Portage County. Due to the upcoming implementation of the Enterprise Resource Planning (ERP) project, the potential to switch audit firms in the midst of revamping the County's financial system could provide adverse implications to the audit process with an audit firm with less understanding of our County programs and financial system.

The previous contract was based on a Request for Proposal 2009 for fiscal years 2008-2012. This contract would be in accordance with the provisions of Portage County's *Request for Proposals for Portage County RFP#2009-01* and Schenck SC's *Proposal for Audit Services*. They currently have the experience and are familiar with existing county systems, not only to provide audit services, but the ability to provide the audit during the financial system conversion due to their understanding of our existing County programs, financial system and practices.

13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: Yes
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Finance Department
20. If necessary, has a budget adjustment form been submitted to Finance: Not applicable

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

11/4/2013  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO. 233-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: APPROVING AND AUTHORIZING CONTRACTS FOR STOP LOSS INSURANCE AND COORDINATED HEALTH CARE PROVIDER FOR THE PORTAGE COUNTY HEALTH PROTECTION PLAN FRINGE BENEFIT PROGRAM FOR 2014

WHEREAS, Portage County Purchasing Ordinance 3.7.11 – Contracts and Leases requires that all leases or contracts for services of any type exceeding \$100,000 or 10% of a department's annual budget with a single vendor in a single calendar year or are for an amount of more than \$25,000 per year and which have a duration exceeding one year, must be approved by the legislative oversight committee of the department and by resolution of the County Board, except where otherwise permitted by law; and

WHEREAS, the Human Resources Committee has responsibility to review and approve fringe benefit policies, county contracts, and county insurance and human resources programs, and has reviewed the following proposals with the Human Resources Department, who has reviewed the following proposals with Willis of Wisconsin, Portage County's insurance agent; and

WHEREAS, contracts with the following providers have been reviewed and approved by the Human Resources Committee for Portage County for 2014 and meet the criteria of Portage County Purchasing Ordinance 3.7.11 – Contracts and Leases:

Stop Loss Carrier – HCC Life Insurance Company – One (1) year contract with a 2014 estimated fee of \$628,552, based on current enrollment of 470 employees (not to exceed \$43.59 per single plan per month and \$134.71 per family plan per month). This is an increase of 9.5% percent from the 2013 fee.

Coordinated Health Care Program – Quantum Health – One (1) year contract with a 2014 fee structure of \$149,789 minimum to \$297,926 maximum based on performance and current enrollment.

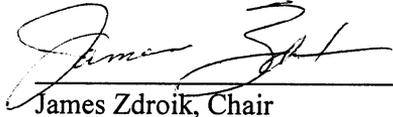
FISCAL NOTE: All costs associated with the above contracts have been appropriated either to the 2014 Department Budgets or the 2014 Health Insurance budget as part of the proposed 2014 Portage County budget. No additional appropriation is required for this resolution. This is not a budget adjustment resolution.

NOW, THEREFORE, BE IT RESOLVED, that contracts with the above Portage County providers are approved effective January 1, 2014 and shall be immediately executed by the Portage County Executive on behalf of Portage County. The original and copies of the contracts will be kept on file with the Human Resources Department.

DATED THIS 13TH DAY OF NOVEMBER, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE:



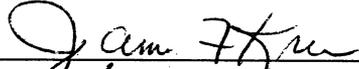
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James Zdroik, Chair

Excused

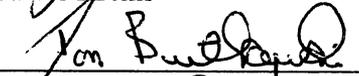
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Tom Mallison, Vice Chair



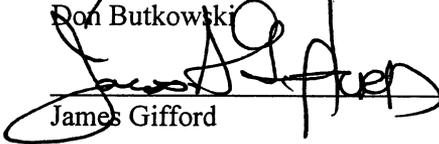
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James Kfems



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Don Butkowiak



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James Gifford

## Portage County Contract Summary Form – Stop Loss Carrier

1. County Department: **Human Resources**
2. Department Administrative Point of Contact (name address and phone): **Laura Belanger Tess or Amanda Streicher, 1462 Strongs Avenue, Stevens Point, WI 54481, (715)346-1327**
3. Contracted Business of Agency Name and Address: **HCC Life Insurance Company, 11100 Wayzata Blvd., Suite 350, Minnetonka, MN 55305**
4. Business Point of Contact (name address and phone): **Nichole Sivigny, (same address as #3), (763)486-1034**
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved): **Provider for Portage County's self-funded health insurance plan stop loss insurance.**
6. Justification (What conditions mandate that this work be done): **Portage County is a self-funded health insurance plan and per state and federal law is required to carry stop loss insurance.**
7. Amount of the contract: **Estimated 2014 annual fee of \$628,552 (based on current enrollment)**
8. Term of the contract: **1 Year**
9. Contract start date: **January 1, 2014**
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): **Appropriated levy funds budgeted in the 2014 Self-Funded Health Insurance budget.**
11. Type of contract (new, amended or renewal): **Renewal**
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): **Portage County's insurance agent Willis of Wisconsin went out to market and utilized the bidding process.**
13. Does the contract require subcontracts: **No**
14. Does the contract require work from other county departments: **No**
15. Has the contract been approved by the County Executive and Finance Department (where necessary): **N/A**
16. Does the contract comply with county purchasing policy: **Yes**
17. Does the contract comply with county finance policy: **Yes**
18. Does the contract comply with county ethics policy: **Yes**
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): **Human Resources**
20. If necessary, has a budget adjustment form been submitted to Finance: **N/A**

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Laura Belanger Tess  
Department Head

11/4/13  
Date

N/A  
Contract Administrator (if different than Dept Head)

N/A  
Date

# Portage County Contract Summary Form – Coordinated Health Care Program

1. County Department: **Human Resources Department**
2. Department Administrative Point of Contact (name address and phone): **Laura Belanger Tess, Human Resources Director, 1462 Strongs Avenue, Stevens Point, WI 54481, 715-346-1327**
3. Contracted Business of Agency Name and Address: **Quantum Health, 7450 Huntington Park Dr., Suite 100, Columbus, OH 43235-5617**
4. Business Point of Contact (name address and phone): **Elliot Brody, Client Executive, 7450 Huntington Park Drive, Suite 100, Columbus, OH 43235, 1(800)257-2038**
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved): **Provider for Portage County's self-funded health insurance plan coordinated health care program. Quantum Health will be the one point of contact for employees for all health insurance questions. Quantum Health will provide disease management, claims management, utilization review, and customer service for the health plan.**
6. Justification (What conditions mandate that this work be done): **This is not a mandated service but a care coordinator improves efficiency of the program and reduces the unit cost of care. Although somewhat difficult to estimate savings in prevented health claims Quantum's impact over a 2.5 year period of time has savings of more than 20%. This is significant historical impact despite the prior 12 month impact being closer to 3%.**
7. Amount of the contract: **Fee structure of \$149,789 - \$297,926 (based on performance measures and current enrollment)**
8. Term of the contract: **1 year**
9. Contract start date: **January 1, 2014**
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): **Appropriated through the 2014 Self-Funded Health Insurance Budget**
11. Type of contract (new, amended or renewal): **Renewal**
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): **Direct negotiation of rate renewal. Provider since 2011.**
13. Does the contract require subcontracts: **No**
14. Does the contract require work from other county departments: **No**
15. Has the contract been approved by the County Executive and Finance Department (where necessary): **N/A**
16. Does the contract comply with county purchasing policy: **Yes**
17. Does the contract comply with county finance policy: **Yes**
18. Does the contract comply with county ethics policy: **Yes**
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): **Human Resources**
20. If necessary, has a budget adjustment form been submitted to Finance: **N/A**

**Certification of Summary**

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Laura Belanger Tess  
Department Head

11/4/13  
Date

N/A  
Contract Administrator (if different than Dept Head)

N/A  
Date

RESOLUTION NO. 234-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: ONE TIME ADDITIONAL COMPENSATION FOR HIGHWAY LABORERS FOR 2013

WHEREAS, per Human Resources Policy 3.11.2.1, section A. the Portage County Board of Supervisors shall take action on all salary recommendations by resolution as submitted by the County Executive and Human Resources Committee; and

WHEREAS, Portage County Highway Laborers filed for a Petition for Election on January 11, 2013 to conduct an election among the employees to be represented by AFSCME Council 40; and

WHEREAS, on May 9, 2013 the Wisconsin Employment Relations Commission (WERC) issued a Certification of Representative certifying AFSCME Council 40 as the exclusive bargaining representative for Highway Laborers; and

WHEREAS, any increase in base wages for the period of January 1, 2013 through May 8, 2013 is a prohibited subject of bargaining as the Highway Laborers were not represented during this time frame; and

WHEREAS, all other Portage County wage and classification plans received a wage increase effective either January 1, 2013 or January 6, 2013; and

WHEREAS, the Portage County Executive and the Human Resources Committee recommend issuing Highway Laborers a one-time additional compensation amount of \$203.00 per employee for 2013 to provide compensation for the time frame of January 6, 2013 through May 8, 2013.

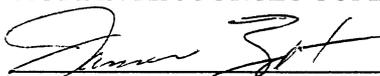
FISCAL NOTE: This resolution itself does not require an increase to the 2013 budget. However, it does require an interdepartmental transfer between funds in the 2013 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves and authorizes a one-time additional compensation amount of \$203.00 per employee for 2013 for the Portage County Highway Laborers.

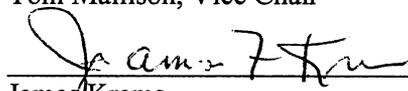
Dated this 13th day of November, 2013.

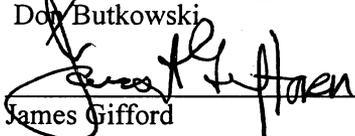
Respectfully submitted,

PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE:

  
James Zdroik, Chair

Excused  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski  
  
James Gifford

RESOLUTION NO. 235-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND THE PORTAGE COUNTY HIGHWAY EMPLOYEES LOCAL 311, AFSCME, AFL-CIO FOR THE PERIOD OF MAY 9, 2013 THROUGH DECEMBER 31, 2013

WHEREAS, through negotiations conducted pursuant to section 111.70, Wis. Stats. between AFSCME Local 311 and Portage County's bargaining team, a tentative agreement has been reached; and,

WHEREAS, the Bargaining Unit ratified said agreement on October 29, 2013; and,

WHEREAS, the Portage County Human Resources Committee on November 5, 2013 reviewed and recommended adoption of said agreement; and,

WHEREAS, the Tentative Agreement provides for changes with respect to wages as outlined on the attached pages, of which the wage and classification plan is included for informational purposes only.

WHEREAS, only those employees that are active employees as of November 14, 2013 are eligible for back pay retroactive to May 12, 2013.

FISCAL NOTE: This resolution itself does not require an increase to the 2013 budget. However, it does require an interdepartmental transfer between funds in the 2013 budget.

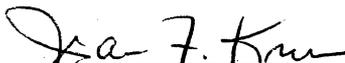
NOW, THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Highway Employees Local 311, AFSCME, AFL-CIO with the terms and conditions outlined on the attachment.

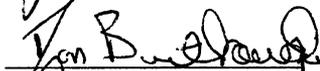
DATED THIS 13th DAY OF NOVEMBER, 2013.

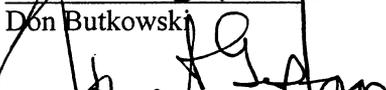
RESPECTFULLY SUBMITTED,  
HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski

  
James Gifford

RE: Amending Section 3.12 The Portage County Health Insurance Portability and Accountability Act (Codified Policies) to comply with revised federal laws and regulations

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, The Department of Health and Human Services (HHS) Office for Civil Rights (OCR) recently released final regulations containing modifications to the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules (Omnibus Rule). Proposed regulations were previously released for public comment in the October 30, 2009 interim final enforcement rule detailing HITECH's (see below) then-new tiered penalty structure, and the August 24, 2009 interim final breach notification rule published pursuant to HITECH proposed privacy, security, and enforcement standards. The proposed rules provided for major changes, such as direct liability for business associates and a tiered penalty structure for noncompliance; and

WHEREAS, The Health Information Technology for Economic and Clinical Health Act, abbreviated HITECH Act, was enacted under Title XIII of the American Recovery and Reinvestment Act of 2009 (Pub.L. 111-5). Under the HITECH Act, the United States Department of Health and Human Services is spending \$25.9 billion to promote and expand the adoption of health information technology. The Washington Post reported the inclusion of "as much as \$36.5 billion in spending to create a nationwide network of electronic health records" mandating changes to HIPAA Policies and procedures; and

WHEREAS The Department of Health and Human Services released final Health Insurance Portability and Accountability Act (HIPAA) privacy and security regulations on January 25, 2013. These regulations impact covered entities, including group health plans, most health care flexible spending accounts, and their business associates. The new rules were effective March 26, 2013, but covered entities and business associates generally have until September 23, 2013 to comply. The new rules also require the Department of Health and Human Services (HHS) to investigate HIPAA complaints and increase penalties for HIPAA violations; and

WHEREAS these federal law and regulations mandate numerous revisions to the 3.12 Portage County HIPAA Policies as follows:

1. Review and Revise HIPAA Privacy Policies. Covered entities must revise policies such as: (a) the treatment of protected health information (PHI) of deceased persons. The plan may disclose PHI to family members or others involved in the decedent's health care or payment for health care prior to the decedent's death so long as the disclosure is relevant to the person's involvement and is not inconsistent with the decedent's express wishes; (b) access to electronic PHI. The plan must provide a copy of the PHI in electronic format if the participant requests it, and it is readily producible in such format; (c) response to request for access to PHI. The plan must respond to such requests within 30 days – the final rule eliminates the old provision that gave the plan extra time to respond if records are maintained offsite; (d) limits on disclosures to insurers or third-party administrators. The plan cannot disclose information about a participant's care if the participant paid for the care and requests the information not be given to the insurer or third-party administrator; and (e) school immunization information may be disclosed to a school if state law requires such information for enrollment and the individual or his/her personal representative orally consents to such disclosure.

2. Review and Revise Breach Notification Procedures. Under the final regulations, the unauthorized access, use or disclosure of electronic PHI that compromises the security or privacy of PHI is presumed to be a reportable breach unless the plan or business associate can demonstrate there is a low probability the information has been compromised based on a risk assessment of certain factors, or the breach fits into certain exceptions. Plans should understand that discretion on deciding whether or not a breach must be reported has been

severely curtailed, and must ensure that their breach notification procedures incorporate this new stricter standard.

3. Review and Revise Notice of Privacy Practices. Health plans must include certain information in the Notice of Privacy Practices, including a description of the types of information that require authorization, a statement that other uses or disclosures not described will require an authorization, a statement that a recipient of fundraising material may opt out of such material, a description of an individual's right to limit disclosures if the patient paid for the care, and a statement that the plan must notify the affected individual of a breach of unsecured PHI. The revised notice must be posted electronically by September 23, 2013, or delivered 60 days later, by November 23, 2013.

4. Review and Revise Business Associate Agreements, if necessary. The HIPAA privacy and security rules now directly apply to a covered entity's business associates – in the past, the HIPAA provisions applied only by contract through the business associates agreement. Health plans are required to have agreements in place with their business associates (those entities acting on their behalf in a function involving PHI) before sharing PHI with those entities. Covered entities, including health plans, are responsible for the actions of business associates if the business associate is acting on their behalf, so may want to include indemnification language in the business associate agreement to protect themselves from actions of their business associate. The business associate agreement must require that the business associate complies with the HIPAA security rule, execute business associate agreements with their subcontractors, and report breaches of unsecured PHI to the covered entity. Agreements in place on January 25, 2013 generally must be modified by September 22, 2014.

FISCAL NOTE: No appropriation of funds is required for this resolution.

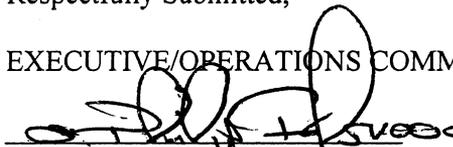
WHEREAS Portage County, through its liability insurance company, has received the attached revisions drafted, revised and updated by the Godfrey and Kahn law firm, and endorsed by the Corporation Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts, and modifies the Portage County Code of Ordinances, Section 3.12 of The Portage County Health Insurance Portability and Accountability Act (Codified Policy) as attached hereto and incorporated by reference, to comply with revised federal laws and regulations as set forth herein, including the Code and attached forms.

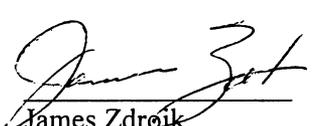
Dated this 13<sup>th</sup> day of November, 2013.

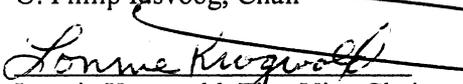
Respectfully Submitted,

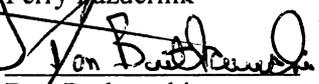
EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Idavog, Chair

  
Perry Pazdernik

  
James Zdroik

  
Lonnie Krogwold, First Vice Chair

  
Don Butkowski

OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

December 17, 2013

Meeting was called to order by Chairman O. Philip Idsvoog at 5:00 p.m.  
Roll call taken by County Clerk Shirley Simonis revealed (24) present, (1) excused, Supervisor Piesik.

All present saluted the flag.

Invocation by Supervisor James Zdroik.

Motion by Supervisor Jacowski, second by Supervisor Pazdernik to approve the November 13, 2013 County Board meeting minutes. Motion carried by voice vote.

Correspondence

County Board Candidacy and Non-candidacy memo was distributed in the packets.

Memo regarding WCA Appointment of Chair O. Philip Idsvoog as WCA County Organization and Personnel Steering Committee Chair.

Memo regarding WCA Appointment of Supervisor Bud Flood to WCA Transportation and Public Works Steering Committee.

Top Health Newsletter for December 2013 was distributed. These may not be distributed after this issue.

County Clerk Simonis reminded the Board members not to vote on resolutions until Chairman Idsvoog calls for the vote to prevent the system from shutting down.

Mike Clements, Veterans Service Officer, announced that his office has Korean War Books from the South Korean Government to be distributed for Veterans who served in the Korean War. Veterans can call his office or stop in.

Supervisor Flood noted that the Health Care Center will be hosting a blood drive by the American Red Cross on January 2, 2014 from 11:30 a.m. - 4 p.m.

Chairman Idsvoog wished everyone a happy and safe holiday season and thanked everyone present and staff for all their work given throughout the year.

Public Notice Agenda Items

None

Public Comments

None

Referral to Corporation Counsel and Claim Denial

Motion by Supervisor Wiza, second by Supervisor Jankowski to deny the claim – Robert W. Tessen - \$65,000.00 and refer it to Corporation Counsel. Motion carried by voice vote.

Confirmation of County Executive Appointment

Motion by Supervisor Potocki, second by Supervisor Butkowski to confirm the County Executive appointment of John A. Monday to Veterans Service Commission, citizen, for a three-year term expiring December 2016 to replace John A. Meronek, Jr. who chose not to be reappointed. Motion carried by voice vote.

Presentation

Supervisor Don Jankowski, Space and Properties Committee Chair, gave an update regarding the future space needs for Portage County.

Resolutions:

RESOLUTION NO. 237-2012-2014  
RE: TOWN OF DEWEY COMPREHENSIVE  
PLAN/FUTURE LAND USE MAP AND ZONING  
ORDINANCE AMENDMENT, ZDROIK PROPERTY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisor does enact and ordain as follows: The Land Use Category is hereby changed for parcel #014-25-0824-13.01 from Low Density/ Rural Residential to L-3, Limited Agriculture/Mixed Use, in the Town of Dewey Comprehensive Plan Future Land Use Map, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8.8 of that document; and the Portage County Zoning Ordinance is hereby amended by changing the zoning classification of 20 acres lying southwest of the Oriole Lane and County Road Y intersection, 5923 Oriole Lane, Custer, WI 54423, and described as a NE ¼ of the SE ¼, Section 24, T25N, R8E, Town of Dewey, for said parcel from R1, Rural and Urban Fringe Residence Zoning District to A4, General Agricultural Zoning District.

Motion by Supervisor Flood, second by Supervisor Jacowski for the adoption.

Roll call vote revealed (23) ayes, (1) abstained, Supervisor Zdroik, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 238-2012-2014  
RE: WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
(DNR) HIGH CAPACITY WELL (HCW) REVIEW RECOMMENDATIONS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: to recommend that the Wisconsin DNR should revise and adopt new criteria, guided by the Wisconsin Supreme Court decision in Lake Beulah V. DNR, to more completely evaluate the environmental impacts of HCW, (including, but now limited to, the likely impacts on watersheds and nearby surface and ground waters) and to promote sustainable and responsible water management.

BE IT FURTHER RESOLVED that the Wisconsin DNR should make an independent evaluation that includes the predicted effects of pumping from nearby existing HCW on Wisconsin surface and ground waters, when considering any new HCW application.

BE IT FURTHER AND FINALLY RESOLVED, that a copy of this Resolution be sent to the Governor of Wisconsin, the Secretary of Wisconsin Department of Natural Resources, and all Portage County members of the state legislature as well as the Wisconsin Counties Association.

Motion by Supervisor Potocki, second by Supervisor Krems for the adoption.

Roll call vote revealed (22) ayes, (2) nays, Supervisors Jacowski, O'Brien, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 239-2012-2014  
RE: APPROVING, RATIFYING, AND AUTHORIZING A  
JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE  
COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE  
TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED  
PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN,  
DEPARTMENT OF TRANSPORTATION FOR PROJECT DJ  
4818 STEVENS POINT-PORTAGE, OLD USH 51

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, Parcels 4 through 8, 14, 15 on Old USH 51 land to the State of Wisconsin, Department of Transportation.

Motion by Supervisor Zdroik, second by Supervisor Potocki for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 240-2012-2014

RE: AUTHORIZATION FOR 2014

CONTRACTS OVER \$100,000

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the contracts for services between Portage County Health and Human Services Department and the attached service providers (on file in the County Clerk's office) is authorized, ratified, and endorsed for the year 2014.

Motion by Supervisor Dodge, second by Supervisor Suomi for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 241-2012-2014

RE: 2013 NEW POSITION REQUEST

FOR FACILITIES SEASONAL CUSTODIAN

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves and authorizes the 2013 new position request of a 40 hour per week seasonal custodian position for 640 hours per year.

Motion by Supervisor Mallison, second by Supervisor Butkowski for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 242-2012-2014

RE: RATIFICATION OF THE COLLECTIVE BARGAINING

AGREEMENT FOR PORTAGE COUNTY AND PORTAGE

COUNTY DEPUTY SHERIFF'S ASSOCIATION, WPPA, FOR

THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2015

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Deputy Sheriff's Association with the terms and conditions outlined on the attached. (on file in the County Clerk's office)

Motion by Supervisor Krems, second by Supervisor Gifford for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 243-2012-2014

RE: A RESOLUTION OF THE BOARD OF PORTAGE COUNTY,

WISCONSIN, ADOPTING, AUTHORIZING, AND RATIFYING

A REVISED AGREEMENT TO PARTICIPATE AS A MEMBER

COUNTY IN THE CENTRAL HOUSING REGION OF COUNTIES

TO ADMINISTER THE CDBG HOUSING PROGRAM

NOW, THEREFORE, BE IT RESOLVED AND ENACTED, that by the Portage County Code of Ordinances a revised agreement for Portage County to participate as a full member in the Central Housing Region of Counties to administer the CDBG program is adopted, authorized and ratified.

Motion by Supervisor Dodge, second by Supervisor Pazdernik for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

ORDINANCE NO. 244-2012-2014  
RE: AMENDING SECTION 3.1 OF THE STRUCTURES  
AND RESPONSIBILITIES CODE OF ORDINANCES  
AS RELATES TO THE COMMUNITY DEVELOPMENT  
BLOCK GRANT-HOUSING COMMITTEE BY ADDING  
APPOINTMENT OF AN ALTERNATE MEMBER TO THE  
CENTRAL HOUSING REGION COMMITTEE

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts, and amends Section 3.1 of the Portage County Code, as attached hereto (on file in the County Clerk's office) and incorporated herein by reference for the appointment and confirmation of an alternate to the Central Housing Region Committee (Regional Committee).

Motion by Supervisor Haga, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Ordinance adopted.

RESOLUTION NO. 245-2012-2014  
RE: A SENSE OF THE BOARD RESOLUTION SUPPORTING  
THE CREATION OF NONPARTISAN PROCEDURES FOR THE  
PREPARATION OF LEGISLATIVE AND CONGRESSIONAL  
REDISTRICTING PLANS FOR THE STATE OF WISCONSIN

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby supports the public interest objective of the creation of nonpartisan procedures for the preparation of legislative and congressional redistricting plans as set forth in this resolution. The Clerk is hereby directed to send a copy of the resolution to the Governor, legislators representing Portage County in the legislature and to the Wisconsin Counties Association.

Motion by Supervisor Mallison, second by Supervisor Gifford for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 246-2012-2014  
RE: OUT OF SEQUENCE REQUEST FOR  
RECLASSIFICATION PER HUMAN RESOURCES  
POLICY 3.11.4.6 FOR HEALTH &  
HUMAN SERVICES DIRECTOR

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby affirms, and approves the amendment of the class plan for the Health and Human Services Director from Grade P to Grade Q.

Motion by Supervisor Winn, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (23) ayes, (1) nay, Supervisor Jacowski, (1) excused, Supervisor Piesik. Resolution adopted.

ORDINANCE NO. 247-2012-2014  
RE: REVISION TO PORTAGE COUNTY HUMAN RESOURCES  
POLICIES: REPEAL OF SECTION 3.11.7.4-COMPLETION  
OF PROBATIONARY PERIOD, AMENDMENT OF  
SECTION 3.11.8.3-DETERMINATION OF PAY RATES  
FOR LIMITED TERM AND CASUAL EMPLOYEES AND  
REPEAL OF SECTION 3.11.13.12-RESIDENCY

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, approves and adopts the attached repeals and amendments (on file in the County Clerk's office) to the Portage County Human Resources Policies, specifically, repeal of section 3.11.7.4-Completion of Probationary Period, amendment of section 3.11.8.3-Determination of Pay Rates for Limited Term and

Casual Employees, repeal of Section 3.11.13.12-Residency and the re-numbering of the remaining sections of section 3.11.13 and the index accordingly.

Motion by Supervisor Gifford, second by Supervisor Levin for the adoption.

Roll call vote revealed (23) ayes, (1) nay, Supervisor Mallison, (1) excused, Supervisor Piesik. Ordinance adopted.

RESOLUTION NO. 248-2012-2014

RE: APPROVING AN AGREEMENT WITH PINNACLE  
PHARMACY FOR THE PROVISION OF PHARMACY  
SERVICES AT THE HEALTH CARE CENTER

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the one year agreement with Pinnacle Pharmacy as stated in the attached Contract Summary Form. (on file in the County Clerk's office)

Motion by Supervisor Steinke, second by Supervisor Levin for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 249-2012-2014

RE: APPROVING A COOPERATIVE SERVICE AGREEMENT  
BETWEEN PORTAGE COUNTY AND THE WISCONSIN  
DEPARTMENT OF NATURAL RESOURCES AND THE  
UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL  
PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve, ratify and endorse a Cooperative Service Agreement between Portage County and the Wisconsin Department of Natural Resources and the United States Department of Agricultural Animal Plant Health Inspection Service Wildlife Services, attached hereto (on file in the County Clerk's office) and incorporated by reference, commencing January 1<sup>st</sup>, 2014 and ending December 31<sup>st</sup>, 2018.

Motion by Supervisor O'Brien, second by Supervisor Erickson for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 250-2012-2014

RE: AUTHORIZING LIABILITY COVERAGE  
THROUGH WISCONSIN COUNTY MUTUAL  
INSURANCE CORPORATION FOR 2014

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the County Executive to sign the declaration and endorsement documents for the 2014 liability coverage renewals.

Motion by Supervisor Pazdernik, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (24) ayes, (1) excused, Supervisor Piesik. Resolution adopted.

RESOLUTION NO. 251-2012-2014

RE: APPROVING A COUNTY-WIDE ANIMAL CONTROL  
CONTRACT WITH THE HUMANE SOCIETY OF PORTAGE  
COUNTY FOR THE YEARS 2014 THROUGH 2016

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts, ratifies, and approves the attached Memorandum of Agreement (on file in the County Clerk's office) with the Humane Society of Portage County Inc. for the period from January 1, 2014 to December 31, 2016.

Motion by Supervisor Dobratz, second by Supervisor Jankowski for the adoption.  
Roll call vote revealed (22) ayes, (1) nay, Supervisor Jacowski, (1) abstained, Supervisor Levin,  
(1) excused, Supervisor Piesik. Resolution adopted.

Adjournment

Motion by Supervisor O'Brien, second by Supervisor Butkowski to adjourn the meeting. Motion carried by voice vote.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF PORTAGE )

I, Shirley M. Simonis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

SHIRLEY M. SIMONIS  
Portage County Clerk

These minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

Publish date: December 26, 2013

## RESOLUTION NO. \_\_\_\_\_

RE: TOWN OF DEWEY COMPREHENSIVE PLAN/FUTURE LAND USE MAP  
AND  
ZONING ORDINANCE AMENDMENT, ZDROIK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, David and Judith Zdroik, Owners, request to amend the Town of Dewey Comprehensive Plan Future Land Use Map, changing the Land Use Category for parcel #014-25-0824-13.01 from Low Density/Rural Residential to L-3, Limited Agriculture/Mixed Use; and to amend the Portage County Zoning Ordinance by changing the zoning classification of an area consisting of 20 acres lying southwest of the Oriole Lane and County Road Y intersection, 5923 Oriole Lane, Custer WI, 54423, and described as the NE ¼ of the SE ¼, Section 24, T25N, R8E, Town of Dewey, for said parcel from R1, Rural and Urban Fringe Residence Zoning District to A4, General Agricultural Zoning District; and

WHEREAS, the Town of Dewey Comprehensive Plan is incorporated into Portage County Comprehensive Plan 2025 through Section 8.8 of that document and the Portage County Zoning Ordinance is in force within the Town of Dewey; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendments in Conference Room 5 of the County Annex on November 19, 2013 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the November 19, 2013 meeting, has placed a recommendation with the County Board that the requests be approved; and

WHEREAS, the proposed amendments, with the information furnished in the attached report and fact sheet, have been given due consideration by the County Board.

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

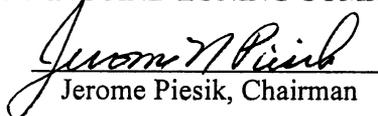
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The Land Use Category is hereby changed for parcel #014-25-0824-13.01 from Low Density/Rural Residential to L-3, Limited Agriculture/Mixed Use, in the Town of Dewey Comprehensive Plan Future Land Use Map, which is incorporated into the Portage County Comprehensive Plan 2025 through Section 8.8 of that document; and the Portage County Zoning Ordinance is hereby amended by changing the zoning classification of 20 acres lying southwest of the Oriole Lane and County Road Y intersection, 5923 Oriole Lane, Custer WI 54423, and described as the NE ¼ of the SE ¼, Section 24, T25N, R8E, Town of Dewey, for said parcel from R1, Rural and Urban Fringe Residence Zoning District to A4, General Agricultural Zoning District.

Dated this 17<sup>th</sup> day of December 2013.

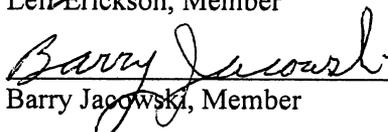
Respectfully submitted,

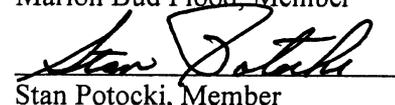
PLANNING AND ZONING COMMITTEE

  
Leif Erickson, Member

  
Jerome Piesik, Chairman

  
Marion Bud Flood, Member

  
Barry Jacowski, Member

  
Stan Potocki, Member

RESOLUTION NO. 238-2012-2014

RE: WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DNR) HIGH CAPACITY WELL (HCW)  
REVIEW RECOMMENDATIONS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Wisconsin DNR is responsible for the evaluation and permitting of HCW; and

WHEREAS, the current process of evaluation and permitting HCW only gives special consideration to Classes 1, 2, and 3 Trout Streams and Exceptional Water Resources within 1200 feet of the proposed HCW's location; and

WHEREAS, in the current process, the Wisconsin DNR does not conduct an independent evaluation of the environmental impacts of a HCW, but overly depends on the representations of the permit applicant; and

WHEREAS, empirical data has established a connection between ground and surface waters; and

WHEREAS, demand for groundwater usage continues to increase, particularly in Portage County in the Central Sands area; and

WHEREAS, in 2011, the Wisconsin Supreme Court ruled in Lake Beulah v. DNR that the Wisconsin DNR has the authority and duty under the Public Trust Doctrine to consider the environmental impact of HCW on Wisconsin waters when considering a permit for a HCW; and

WHEREAS, the current evaluation and permitting process used by the DNR for HCW does not adequately monitor or regulate HCW in a manner sufficient to prevent unnecessary negative stress on Wisconsin's surface and ground waters

FISCAL NOTE: There are no fiscal obligations for the County associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: to recommend that the Wisconsin DNR should revise and adopt new criteria, guided by the Wisconsin Supreme Court decision in Lake Beulah v. DNR, to more completely evaluate the environmental impacts of HCW, (including, but not limited to, the likely impacts on watersheds and nearby surface and ground waters) and to promote sustainable and responsible water management.

BE IT FURTHER RESOLVED that the Wisconsin DNR should make an independent evaluation that includes the predicted effects of pumping from nearby existing HCW on Wisconsin surface and ground waters, when considering any new HCW application.

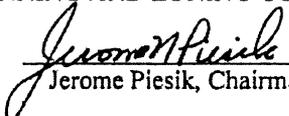
BE IT FURTHER AND FINALLY RESOLVED that a copy of this Resolution be sent to the Governor of Wisconsin, the Secretary of Wisconsin Department of Natural Resources, and all Portage County members of the state legislature as well as the Wisconsin Counties Association.

Dated this 17<sup>th</sup> day of December 2013.

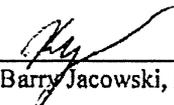
Respectfully submitted,

PLANNING AND ZONING COMMITTEE

  
Leif Erickson, Member

  
Jerome Piesik, Chairman

  
Marion Bud Flood, Member

  
Barry Jacowski, Member

  
Stan Potocki, Member

RESOLUTION NO. 239-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING, RATIFYING, AND AUTHORIZING A JURISDICTIONAL TRANSFER OF LAND FROM PORTAGE COUNTY, ITS COUNTY CLERK AND HIGHWAY COMMITTEE TO THE STATE OF WISCONSIN VIA QUIT CLAIM DEED PURSUANT TO AN ORDER OF THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION FOR PROJECT DJ 4818 STEVENS POINT – PORTAGE, OLD USH 51.

WHEREAS, the Portage County Highway Department previously purchased, for State of Wisconsin, Department of Transportation, parcels of land for Old USH 51 in Portage County; and

WHEREAS, on October 23, 2013 the State of Wisconsin, Department of Transportation has issued a lawful order to Portage County, its County Clerk and Highway Department to execute and convey, via quit claim deed, Parcels 4 through 8, 14, 15 on Old USH 51 land to the State of Wisconsin, Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves, ratifies, and authorizes Portage County, its County Clerk and Highway Committee to transfer the land specified, via the attached quit claim deed, Parcels 4 through 8, 14, 15 on Old USH 51 land to the State of Wisconsin, Department of Transportation.

DATED THIS 17<sup>TH</sup> DAY OF DECEMBER, 2013

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY HIGHWAY COMMITTEE

*Excused.*

Marion "Bud" Flood (Chair)

*James Zdroik*  
James Zdroik

*Stan Potocki*  
Stan Potocki

*Jerry Piesik*  
Jerry Piesik (Vice-Chair)

*Allen Haga, Jr.*  
Allen Haga, Jr.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: AUTHORIZATION FOR 2014 CONTRACTS OVER \$100,000

WHEREAS, in order to comply with Purchasing Ordinance 3.7.12 Large Scale Contracts and Leases, all departments must have governing committee approval for contracts or leases for services exceeding \$25,000. Furthermore, any service contracts or leases exceeding \$100,000 must also be approved by resolution of the County Board; and

WHEREAS, the attached listing details the name of the provider, the service provided, and contract amount for 2014; and

WHEREAS, these contracts are essential for the Portage County Health and Human Services Department to carry out ordered and essential functions; and

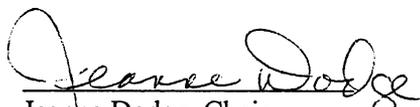
FISCAL NOTE: This authorization will not require any adjustments to the Health and Human Services budget. The listed contract services have been provided for in the budget. These services could not be provided by the department for any cost savings.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the contracts for services between Portage County Health and Human Services Department and the attached service providers is authorized, ratified, and endorsed for the year 2014.

DATED THIS 17<sup>TH</sup> DAY OF DECEMBER, 2013.

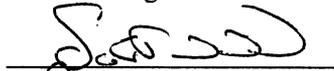
RESPECTFULLY SUBMITTED,

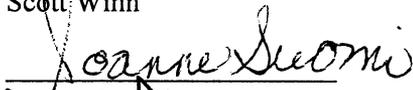
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

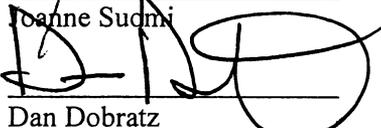
  
Jeanne Dodge, Chair

**Excused**

Lonnie Krogwold

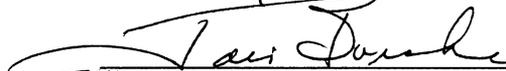
  
Scott Winn

  
Joanne Suomis

  
Dan Dobratz

  
Samuel Levin, Vice Chair

  
Dr. Gene Nursten

  
Janis Borski

  
Nancy Prince

# Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Ministry Behavioral Health
4. Business Point of Contact (name address and phone): Laurie Roberts; 209 Prentice St. Stevens Point, WI 54481 (715) 343-3334
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Adult AODA services – outpatient counseling (individual, group, day treatment); residential services; and chronic case management
  - Outpatient mental health voucher program, and Comprehensive Community Service (CCS) psychotherapy services
6. Justification (What conditions mandate that this work be done): Court ordered services mandated under Chapter 51 and DHS 36 Administrative Rule
7. Amount of the contract: \$359,225
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Basic County Allocation, AODA Block Grant, Intoxicated Driver Program, Medical Assistance
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. We contract with all local providers to provide CCS services.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Raymond A. Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Brown's Assisted Living
4. Business Point of Contact (name address and phone): Terry Howard; 8003 Ward Blvd. Arpin, WI 54410 (715) 652-2338
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - The provision of services to clients in a Community Based Residential Facility (CBRF) for purposes of providing needed care or support and/or ameliorating personal, social, behavioral, mental, developmental, or alcohol and drug abuse disorders. Services may include, but are not limited to: supervision, dietary, counseling/psychotherapy. Benefits include food and housing.
  - Crisis beds: These beds help avoid more costly inpatient hospitalization and provide needed care or support for individual with mental, developmental or AODA disorders. Services may include, but are not limited to: supervision, dietary, counseling/psychotherapy. Benefits include food and housing.
6. Justification (What conditions mandate that this work be done): Court ordered services under Chapter 51 and DHS 36 Administrative Rule
7. Amount of the contract: \$250,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Basic County Allocation, Community Recovery Services, Community Options Program
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. This is the only provider of CBRF and Crisis Beds located in Portage County
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Raymond A. Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

# Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Trempealeau County Health Care Center
4. Business Point of Contact (name address and phone): Curt Johnson; W20298 State Rd 121 Whitehall, WI 54773 (715) 538-4312
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Institute for Mental Disease – Nursing Facility (IMD-NF) – The goal of this service is to provide treatment to maintain the stability of the consumer’s mental health in a secure living arrangement.
6. Justification (What conditions mandate that this work be done): Chapter 51 mandates that we provide care and treatment for those under a commitment. Some individuals need this level of care.
7. Amount of the contract: \$250,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. This is the only institute providing this service.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

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Ray P. Przybelski  
Department Head

11-21-13  
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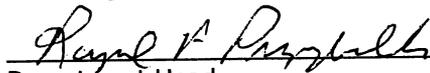
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Lutheran Social Services of WI and Upper MI Inc Homme Youth and Family Programs
4. Business Point of Contact (name address and phone): Gregory Robbins 2000 Bluemound Road, Waukesha, WI 53186 (715) 253-2116
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Residential Care Center – protect and promote the health, safety and welfare of residents, provide the most appropriate conditions possible for each resident, help each resident develop socially acceptable patterns of behavior, develop resident treatment plans, and help each resident achieve the highest level of independence possible enabling them to return to their own communities and participate to their fullest potential, in the shortest amount of time possible. Services to clients may include, but are not limited to, individual, group and family skills training and functional living skills training, medical and dietary needs. The goal of the services is to improve the overall level of functioning in school, home and community and reunification. Provide Independent Living Skills training to eligible youth and transitional living consultation with the Purchaser's case manager/social worker that placed the youth.
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938 and 48.
7. Amount of the contract: \$500,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rate is set by state so we use this facility if it is the best match for the child's needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

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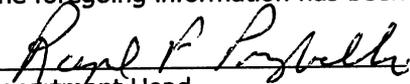
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Rawhide Inc.
4. Business Point of Contact (name address and phone): Danny Stone E7475 Rawhide Road, New London, WI 54961 (920) 982-6100
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Residential Care Center – protect and promote the health, safety and welfare of residents, provide the most appropriate conditions possible for each resident, help each resident develop socially acceptable patterns of behavior, develop resident treatment plans, and help each resident achieve the highest level of independence possible enabling them to return to their own communities and participate to their fullest potential, in the shortest amount of time possible. Services to clients may include, but are not limited to, individual, group and family skills training and functional living skills training, medical and dietary needs. The goal of the services is to improve the overall level of functioning in school, home and community and reunification. Provide Independent Living Skills training to eligible youth and transitional living consultation with the Purchaser's case manager/social worker that placed the youth.
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938 and 48.
7. Amount of the contract: \$500,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rate is set by state so we use this facility if it is the best match for the child's needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

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Department Head

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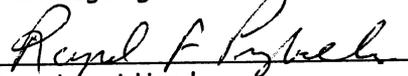
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Tomorrows Children Inc
4. Business Point of Contact (name address and phone): James Weyenberg; PO Box 192 Waupaca, WI 54981 (715) 258-1440
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Residential Care Center – protect and promote the health, safety and welfare of residents, provide the most appropriate conditions possible for each resident, help each resident develop socially acceptable patterns of behavior, develop resident treatment plans, and help each resident achieve the highest level of independence possible enabling them to return to their own communities and participate to their fullest potential, in the shortest amount of time possible. Services to clients may include, but are not limited to, individual, group and family skills training and functional living skills training, medical and dietary needs. The goal of the services is to improve the overall level of functioning in school, home and community and reunification. Provide Independent Living Skills training to eligible youth and transitional living consultation with the Purchaser's case manager/social worker that placed the youth.
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938 and 48.
7. Amount of the contract: \$500,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rate is set by state so we use this facility if it is the best match for the child's needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
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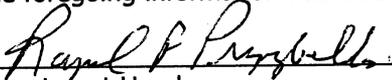
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski;  
817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Willowglen Academy
4. Business Point of Contact (name address and phone): LaKelvin Hill 1744 N. Farwell Ave,  
Milwaukee, WI 53202
5. Description of the purpose and nature of the contract (one paragraph general description  
of the nature of the services and products involved):
  - Residential Care Center – protect and promote the health, safety and welfare of residents, provide the most appropriate conditions possible for each resident, help each resident develop socially acceptable patterns of behavior, develop resident treatment plans, and help each resident achieve the highest level of independence possible enabling them to return to their own communities and participate to their fullest potential, in the shortest amount of time possible. Services to clients may include, but are not limited to, individual, group and family skills training and functional living skills training, medical and dietary needs. The goal of the services is to improve the overall level of functioning in school, home and community and reunification. Provide Independent Living Skills training to eligible youth and transitional living consultation with the Purchaser's case manager/social worker that placed the youth.
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938 and 48.
7. Amount of the contract: \$100,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rate is set by state so we use this facility if it is the best match for the child's needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

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11-21-13  
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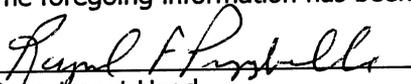
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: American Foundation Counseling Services
4. Business Point of Contact (name address and phone): Ryan Good 1707 South Oneida, Green Gay, WI 54304 (920) 883-1166
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Treatment Foster Care – the provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Outpatient MH Services Voucher Program – The provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental, or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Respite – The provision of services to clients who are either caregivers or their dependents for the purpose of providing the primary caregiver temporary relief
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938/48.
7. Amount of the contract: \$280,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy, CCS
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rates are set by state. Due to the volume and need to match the child with a home that will meet his or her needs we contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
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### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Anu Family Services
4. Business Point of Contact (name address and phone): Amelia Franck Meyer 516 2<sup>nd</sup> Street, Suite 209, Hudson, WI 54016 (715) 386-1547
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Treatment Foster Care – the provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Respite – The provision of services to clients who are either caregivers or their dependents for the purpose of providing the primary caregiver temporary relief
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938/48.
7. Amount of the contract: \$280,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy, CCS
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rates are set by state. Due to the volume and need to match the child with a home that will meet his or her needs we contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

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Ray Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Children's Service Society of WI
4. Business Point of Contact (name address and phone): Debra Lemke; 1212 South 710<sup>th</sup> St Milwaukee, WI 53214 (414) 231-4911
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Treatment Foster Care – the provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Outpatient MH Services Voucher Program – The provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental, or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Respite – The provision of services to clients who are either caregivers or their dependents for the purpose of providing the primary caregiver temporary relief
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938/48.
7. Amount of the contract: \$280,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy, CCS
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rates are set by state. Due to the volume and need to match the child with a home that will meet his or her needs we contract with all providers of this service that can meet our needs.
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18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
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Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Community Care Programs Inc
4. Business Point of Contact (name address and phone): Daniel J Simon 6717 Stone Glen Drive, Madison, WI 53562 (608) 827-7100
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Treatment Foster Care – the provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Respite – The provision of services to clients who are either caregivers or their dependents for the purpose of providing the primary caregiver temporary relief
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7. Amount of the contract: \$280,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy, CCS
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rates are set by state. Due to the volume and need to match the child with a home that will meet his or her needs we contract with all providers of this service that can meet our needs.
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15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
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17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Ray P. Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Macht Village Programs
4. Business Point of Contact (name address and phone): Mary Macht; 3310 Mid Valley Drive, DePere, WI 54115
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Treatment Foster Care – the provision of treatment-orientated services to clients needing treatment for a personal, social, behavioral, mental or alcohol and drug abuse disorder to maintain and improve effective functioning.
  - Respite – The provision of services to clients who are either caregivers or their dependents for the purpose of providing the primary caregiver temporary relief
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938/48.
7. Amount of the contract: \$280,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy, CCS
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rates are set by state. Due to the volume and need to match the child with a home that will meet his or her needs we contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Ray Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

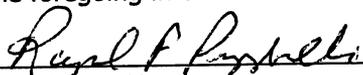
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: St. Michaels Hospital
4. Business Point of Contact (name address and phone): Laurie Roberts; 900 Illinois Ave. Stevens Point, WI 54481 (715) 343-3334
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Detoxification – Services to alcohol and drug abuse clients to treat alcohol and other drug withdrawal symptoms in order to ensure adequate health stabilization.
  - Inpatient – Treatment services in 24-hour units of an inpatient facility to clients for the purpose of stabilizing and/or ameliorating mental illness (short-term or long-term), enabling persons to function effectively in a less restrictive alternate, or a natural living setting.
  - Intake Assessment/Medical Screenings – Services in a natural or supportive services setting to persons who are or may become clients for purposes of determining the existence of, and the nature of, a specific problem or group of problems.
6. Justification (What conditions mandate that this work be done): Court ordered placements under Chapter 51 and medically necessary detoxification and mental health services.
7. Amount of the contract: \$250,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Basic County Allocation, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. This is the only provider of these services located in the county.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

11-21-13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Boys & Girls Club of Portage County
4. Business Point of Contact (name address and phone): Kevin Quevillion, PO Box 171, Stevens Point, WI 54481
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Gateway Report Center
  - Truancy Abatement Program
  - Provides individualized, integrated, academic support, treatment, and mentorship services to troubled youth in a structured after school environment.
6. Justification (What conditions mandate that this work be done):
7. Amount of the contract: \$120,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Children & Families Allocation; Safe & Stable Families; County Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Only agency in Portage County that provide this service.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Ray A. Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

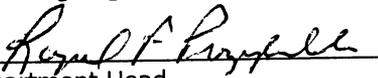
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Healthy Beginnings Program, UW-Extension, 1462 Strongs Ave, Stevens Point, WI 54481
4. Business Point of Contact (name address and phone): Jill Hicks, Program Administrator
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Provides home visits to first time families referred into the program, within three months of birth, by the Postpartum/Public Health Nurses, Physicians, and Teen Parenting Coordinators. This voluntary program supports families, from birth to 5 years, to become their child's first teacher and develop self-sufficiency in raising their children to be healthy, productive adults. Programming offers learning opportunities in the area of: brain and child development; managing food dollars; nutrition; parenting; and wellness. Extension Program visitors provide in home visitation in coordination of the program.
6. Justification (What conditions mandate that this work be done): This is not a mandated program. It is based on the standards established by *The Early Years Home Visitation Outcomes Project*. Healthy Beginnings sets benchmarks to be achieved.
7. Amount of the contract: \$140,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): County tax levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Included in HHS budget and HHS oversees contract.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: UW-Extension
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Family and Children's Center
4. Business Point of Contact (name address and phone): Michael Boehm, 1707 Main Street, La Crosse, WI 54601
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Residential Care Center – protect and promote the health, safety and welfare of residents, provide the most appropriate conditions possible for each resident, help each resident develop socially acceptable patterns of behavior, develop resident treatment plans, and help each resident achieve the highest level of independence possible enabling them to return to their own communities and participate to their fullest potential, in the shortest amount of time possible. Services to clients may include, but are not limited to, individual, group and family skills training and functional living skills training, medical and dietary needs. The goal of the services is to improve the overall level of functioning in school, home and community and reunification. Provide Independent Living Skills training to eligible youth and transitional living consultation with the Purchaser's case manager/social worker that placed the youth.
6. Justification (What conditions mandate that this work be done): This contract provides court ordered services under Chapter 938 or 48.
7. Amount of the contract: \$500,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Community Aids, Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. Rate is set by state so we use this facility if it is the best match for the child's needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Ray Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Beyond Boundaries of Autism
4. Business Point of Contact (name address and phone): Cynthia Flauger, 1800 Appleton Road, Menasha, WI 54952
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Intensive In-home treatment for children with autism
  - Counseling & therapeutic services
6. Justification (What conditions mandate that this work be done): This contract provides mandated services under Chapter 46.
7. Amount of the contract: \$150,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Children's Long Term Support Waiver; Community Aids; Community Options Program; County Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. We contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

Ray Przybelski  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

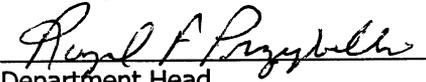
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Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Phoenix Behavioral Health Services, LLC, 115 E. Waldo Blvd. Manitowoc, WI 54220
4. Business Point of Contact (name address and phone): Todd Eiden, 115 E. Waldo Blvd. Manitowoc, WI 54220
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Intensive In-home treatment for children with autism
  - Counseling & therapeutic services
6. Justification (What conditions mandate that this work be done): This contract provides mandated services under Chapter 46.
7. Amount of the contract: \$150,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Children's Long Term Support Waiver; Community Aids; Community Options Program; County Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. We contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## Portage County Contract Summary Form

1. County Department: Health & Human Services
2. Department Administrative Point of Contact (name address and phone): Ray Przybelski; 817 Whiting Ave. Stevens Point, WI 54481 (715) 345-5700
3. Contracted Business of Agency Name and Address: Wisconsin Early Autism Project, 1210 Fourier Drive, Suite 100, Madison, WI 53717
4. Business Point of Contact (name address and phone): Sandra Schultz, 1210 Fourier Drive, Suite 100, Madison, WI 53717
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):
  - Intensive In-home treatment for children with autism
  - Counseling & therapeutic services
6. Justification (What conditions mandate that this work be done): This contract provides mandated services under Chapter 46.
7. Amount of the contract: \$150,000
8. Term of the contract: 1/1/2014 – 12/31/2014
9. Contract start date: 1/1/2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Children's Long Term Support Waiver; Community Aids; Community Options Program; County Tax Levy
11. Type of contract (new, amended or renewal): renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): direct negotiation. We contract with all providers of this service that can meet our needs.
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): With Assistant HHS Business Manager at Ruth Gilfry Building
20. If necessary, has a budget adjustment form been submitted to Finance:

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
Department Head

11-21-13  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

RESOLUTION NO. 241-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: 2013 NEW POSITION REQUEST FOR FACILITIES SEASONAL CUSTODIAN

WHEREAS, Portage County Facilities Management is now assuming all responsibility for custodial and planned and unplanned maintenance duties at the Portage County Library, including the building interior and grounds, that was previously performed by Library Custodial Staff; and

WHEREAS, an additional seasonal custodian position will be needed to perform these additional duties during the months of inclement weather in order to maintain the Library at the level of service that is in the best interest of the County and of a Public Library; and

WHEREAS, Portage County Facilities Management is anticipating this position will work at the Library for 40 hours per week, 16 weeks a year, for a total of 640 hours annually to meet the seasonal maintenance needs of the Portage County Library; and

WHEREAS, per Portage County Human Resources Ordinance 3.11.5.3- Authorization for New Positions, Procedure - Seasonal Employees all seasonal positions are subject to the new position approval process and as this new position request originated after August 15<sup>th</sup> the request requires approval from the Governing Committee, the County Executive, the Human Resources Committee, Finance Committee if additional funding is required and County Board; and

WHEREAS, the Space and Properties Committee, the County Executive and the Human Resources Committee have evaluated this staff request for need and justification and recommend the position be approved, Finance Committee approval was not required as this position was included in the 2014 county budget; and

FISCAL NOTE: This resolution does not require an increase to the 2013 budget as funds from staff vacancies in the Facilities Management Department will be used and for 2014 funds were included in the 2014 county budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves and authorizes the 2013 new position request of a 40 hour per week seasonal custodian position for 640 hours per year.

Dated this 17<sup>th</sup> day of December, 2013.

Respectfully submitted,  
Portage County Human Resources Committee

Excused  
James Zdroik, Chair

Tom Mallison  
Tom Mallison, Vice Chair

James Krems  
James Krems

Don Butkowski  
Don Butkowski

James Gifford  
James Gifford

RESOLUTION NO. 242-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR PORTAGE COUNTY AND PORTAGE COUNTY DEPUTY SHERIFF'S ASSOCIATION, WPPA, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2015

WHEREAS, through negotiations conducted pursuant to 111.70 and 111.77, Wis. Stats., between the Portage County Deputy Sheriff's Association and Portage County's bargaining team, a tentative agreement regarding the terms of a two year collective bargaining agreement has been reached; and

WHEREAS, the Bargaining unit ratified the attached tentative agreement; and,

WHEREAS, the Portage County Human Resources Committee on December 5, 2013 reviewed and recommended adoption of the tentative agreement; and

WHEREAS, the tentative agreement provides for changes to the current collective bargaining agreement as outlined on the attached pages.

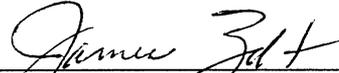
FISCAL NOTE: This resolution itself does not require an increase to the 2014 budget. However, it does require an interdepartmental transfer between funds in the 2014 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the collective bargaining agreement with the Portage County Deputy Sheriff's Association with the terms and conditions outlined on the attached.

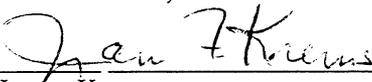
Dated this 17<sup>th</sup> day of December, 2013.

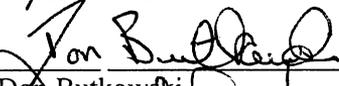
Respectfully submitted,

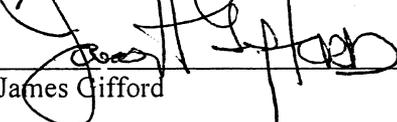
PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE

  
James Zdroik, Chair

  
Tom Mallison, Vice Chair

  
James Krems

  
Don Butkowski

  
James Gifford

Resolution Number: 243-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: A RESOLUTION OF THE BOARD OF PORTAGE COUNTY, WISCONSIN, ADOPTING, AUTHORIZING, AND RATIFYING A REVISED AGREEMENT TO PARTICIPATE AS A MEMBER COUNTY IN THE CENTRAL HOUSING REGION OF COUNTIES TO ADMINISTER THE CDBG HOUSING PROGRAM

WHEREAS, the Portage County Board of Supervisors on August 21, 2007, by resolution, authorized submittal of an application relating to Portage County's participation in the Wisconsin Community Development Block Grant (CDBG) Housing Program; and

WHEREAS, for background, the Wisconsin CDBG program (Federally funded), administered by the Wisconsin Department of Administration, Division of Housing (DOH), provides grants to general purpose units of local government for housing programs which principally benefit low and moderate income (LMI) households. CDBG dollars are flexible and responsive to local needs. Following grant completion, the local unit of government uses repaid CDBG housing loans to establish a local revolving loan fund (RLF) for local housing repairs and homebuyer assistance; and

WHEREAS, as a result of this authorized participation, Portage County created a CDBG Housing Committee on December 18, 2007, to oversee distribution of CDBG Housing Funds; and

WHEREAS, the CDBG Housing Committee has thereafter successfully and continuously operated since 2007, ensuring that Portage County offers housing rehabilitation opportunities to LMI owner-occupants and direct assistance to facilitate homeownership; and

WHEREAS, Portage County, by resolution on July 17, 2012, authorized participation in the newly created regional CDBG Housing initiative known as the Central Housing Region; and

WHEREAS, the Central Housing Region Contract has been under development for some time, providing that the lead county "Juneau" will administer the program in a regional fashion, with protections for the interests of the member counties from the initial period of July 1, 2013 to June 30, 2015, followed by automatic two-year renewal periods unless terminated; and

WHEREAS, the Central Housing Region of counties will include, in addition to Portage County, the following counties: Juneau, Marquette, Green Lake, Waushara, Marathon, Adams, Wood, and Waupaca; and

WHEREAS, participation in the Region will ensure that the interests of Portage County and its residents are adequately represented.

FISCAL NOTE: No appropriations or funds are necessary for this resolution.  
CDBG is a State funded program.

NOW, THEREFORE, BE IT RESOLVED AND ENACTED, that by the Portage County Code of Ordinances a revised agreement for Portage County to participate as a full member in the Central Housing Region of Counties to administer the CDBG program is adopted, authorized and ratified.

Dated this 17th day of December 2013.

Respectfully submitted,

COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING COMMITTEE

  
Jeanne Dodge, Chair

  
Al Haga, Jr., Vice Chair

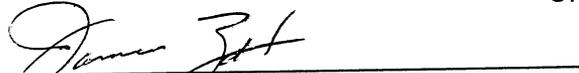
Excused  
Jean Anhalt, Member

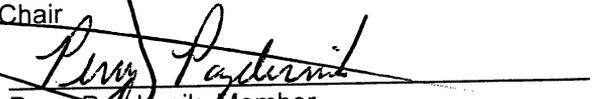
  
Mike Barden, Member

Excused  
John Keyes, Member

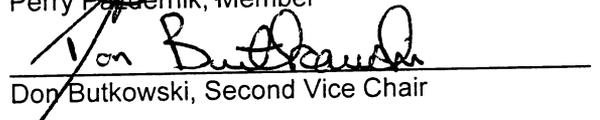
EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Devoog, Chair

  
James Zdroik, Member

  
Perry Padernik, Member

  
Lonnie Krogwold, First Vice Chair

  
Don Butkowski, Second Vice Chair

## Portage County Contract Summary Form

1. **County Department:** Portage County Planning and Zoning
2. **Department Administrative Point of Contact (name address and phone):**  
Paula Cummings, Executive Assistant  
Portage County Planning and Zoning  
1462 Strongs Avenue, Stevens Point, WI 54481  
Phone: 715-346-1334
3. **Contracted Business or Agency Name and Address:** Central Housing Region
4. **Business Point of Contact (name address and phone):**  
Julie A. Oleson, Executive Director  
Juneau County Housing Authority  
717 E. State Street, Mauston, WI 53948  
(608) 847-7309 Phone / (608) 847-2278 Fax
5. **Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):** The Central Housing Region (CHR) Contract was prepared to implement and deliver the Community Development Block Grant (CDBG)-Housing program within the geographic boundaries of the Region. The Region consists of the following Counties: Juneau, Marquette, Green Lake, Waushara, Marathon, Adams, Wood, Waupaca, and Portage. Juneau County will assume the role of lead County and the responsibilities related to administering the CDBG-Housing funds awarded by the Wisconsin Department of Administration-Division of Housing to the CHR, which are expected to range between \$850,000 to \$1 million dollars annually. By County Board Resolution in July 2012, Portage County agreed to become a member of the CHR. As lead County, Juneau County will be the program administrator and assure compliance with all applicable laws, program regulations, and performance of all work in accordance with the contract. As designated by the Portage County Board in July 2012, the Chair of the Portage County CDBG-Housing Committee will serve as Portage County's representative on the CHR Committee.
6. **Justification (What conditions mandate that this work be done):** In July 2012, the County Board of Supervisors agreed to become a member of the CHR, including appointing a County Board Supervisor to the CHR Committee. This contract solidifies our agreement to participate, and outlines the contract period and administrators, the formal designation and description of duties for Juneau County in the lead county role, the duties of participating counties, designation of the CHR Committee and its duties, etc.
7. **Amount of the contract:** There is no direct cost to Portage County to enter into this CHR contract
8. **Term of the contract:** The initial contract term is July 1, 2013 through June 30, 2015, with automatic two-year renewals, unless terminated in writing 60 days prior to expiration.
9. **Contract start date:** July 1, 2013, concurrent with the State fiscal calendar.
10. **Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise):** There is no direct cost to Portage County to enter into this CHR contract. Juneau County will administer the Division of Housing CDBG-Housing award on behalf of the CHR.
11. **Type of contract (new, amended or renewal):** New
12. **Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized):** County Board Resolution 23-2012-2014 from July 2012 authorizes Portage County's participation on the CHR.
13. **Does the contract require subcontracts:** Juneau County, as lead CHR County, will utilize a third-party CHR Program Administrator.

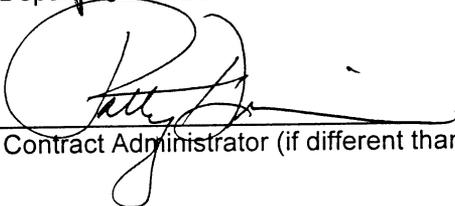
14. Does the contract require work from other county departments: CHR marketing materials will be offered to several County departments to distribute to clientele.
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: N/A
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Portage County Planning and Zoning Department
20. If necessary, has a budget adjustment form been submitted to Finance: N/A

Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

12-4-13  
Date

  
\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

12-5-13  
Date

RE: AMENDING SECTION 3.1 OF THE STRUCTURES AND RESPONSIBILITIES CODE OF ORDINANCES AS RELATES TO THE COMMUNITY DEVELOPMENT BLOCK GRANT-HOUSING COMMITTEE BY ADDING APPOINTMENT OF AN ALTERNATE MEMBER TO THE CENTRAL HOUSING REGION COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors on August 21, 2007, by resolution, authorized the submittal of an application relating to Portage County's participation in the Wisconsin Community Development Block Grant (CDBG) Housing Program; and

WHEREAS, as a result of this authorized participation, Portage County created a CDBG Housing Committee on December 18, 2007 to oversee distribution of CDBG Housing Funds; and

WHEREAS, the CDBG-Housing Committee has thereafter successfully and continuously operated since 2007, ensuring that Portage County offers housing rehabilitation opportunities to low-to-moderate income owner-occupants and direct assistance to facilitate homeownership; and

WHEREAS, Portage County, by resolution on July 17, 2012, authorized participation in the newly created regional CDBG Housing initiative known as the Central Housing Region; and

WHEREAS, the Central Housing Region must form an oversight committee (Regional Committee) comprised of one representative from each member county that will act as a policy making body to make decisions on distribution of Wisconsin Department of Administration, Division of Housing, CDBG-Housing funds within said region; and

WHEREAS, business conducted by the Central Housing Region Committee involves numerous decision-making steps as this new regional effort develops. To ensure a greater likelihood of Portage County having a vote at upcoming meetings, it is deemed important to appoint an alternate member to vote in the absence of the primary member; and

WHEREAS, the attached and incorporated amendment to Section 3.1 of the Portage County Code sets forth authority for County Executive appointment and County Board confirmation of an alternate member to the Regional Committee.

FISCAL NOTE: There is no fiscal impact to Portage County.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby enacts, adopts, and amends Section 3.1 of the Portage County Code, as attached hereto and incorporated herein by reference for the appointment and confirmation of an alternate to the Central Housing Region Committee (Regional Committee).

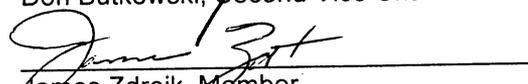
Dated this 17<sup>th</sup> day of December 2013

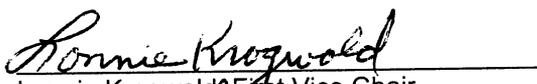
Respectfully Submitted,

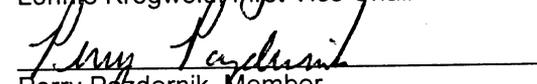
EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Idsvoog, Chair

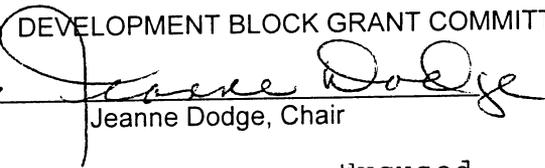
  
Don Butkowski, Second Vice Chair

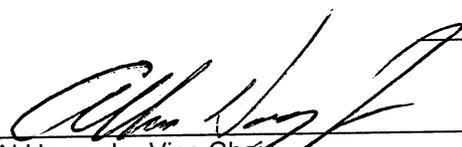
  
James Zdroik, Member

  
Lonnie Krogwald, First Vice Chair

  
Perry Pazdernik, Member

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

  
\_\_\_\_\_  
Jeanne Dodge, Chair

  
\_\_\_\_\_  
Al Haga, Jr., Vice Chair

  
\_\_\_\_\_  
Mike Barden, Member

Excused  
\_\_\_\_\_  
Jean Anhalt, Member

Excused  
\_\_\_\_\_  
John Keyes, Member

RE: A Sense of the Board Resolution Supporting the Creation of Nonpartisan Procedures for the Preparation of Legislative and Congressional Redistricting Plans for the State of Wisconsin

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, currently, under the state constitution, the state legislature is required to redistrict legislative boundaries according to the population at the session following the decennial federal census by the majority party. At the same intervals, the state legislature also reapportions congressional districts according to federal law; and

WHEREAS, the process utilized in 2011 to draw redistricting maps and the ensuing legal fees cost state taxpayers nearly \$1.9 million; and

WHEREAS officials of both parties agree that, historically, legislative and congressional redistricting have been subject to significant partisan influences; and

WHEREAS two bills have been introduced in the Wisconsin legislature to reform redistricting (Assembly Bill 185 and Senate Bill 163) which direct the nonpartisan Legislative Fiscal Bureau to draw redistricting areas based on objective standards and provide for the creation of a nonpartisan Redistricting Advisory Commission to provide oversight of the process and represent the public interest;

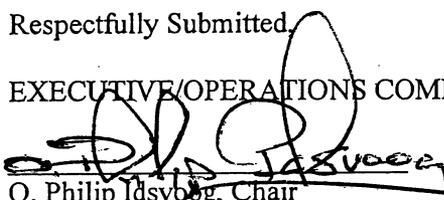
FISCAL NOTE: No appropriation of funds is required for this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby supports the public interest objective of the creation of nonpartisan procedures for the preparation of legislative and congressional redistricting plans as set forth in this resolution. The Clerk is hereby directed to send a copy of the resolution to the Governor, legislators representing Portage County in the legislature and to the Wisconsin Counties Association.

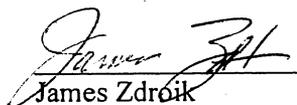
Dated this 17<sup>th</sup> day of December, 2013.

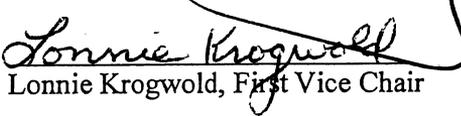
Respectfully Submitted,

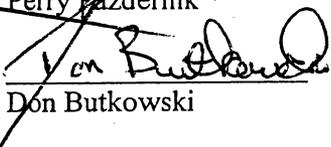
EXECUTIVE/OPERATIONS COMMITTEE

  
O. Philip Idsvog, Chair

  
Perry Pazdernik

  
James Zdroik

  
Lonnie Krogwold, First Vice Chair

  
Don Butkowski

RESOLUTION NUMBER 246-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: OUT OF SEQUENCE REQUEST FOR RECLASSIFICATION PER HUMAN RESOURCES POLICY 3.11.4.6 FOR HEALTH & HUMAN SERVICES DIRECTOR

WHEREAS, the Director of the Health and Human Services Department (HHS) has taken on numerous additional and significant responsibilities resulting in part from the merging of the Child Support Department (previously a separate department) into HHS under the Division of Children and Family Services; and

WHEREAS, the County Human Resources Policies section 3.11.4.6 C. (2) states that if the duties and responsibilities of a position undergo a major alteration, either expansion or curtailment, it may be necessary to amend the class plan to reflect such changes; and subdivision (3) of that section also provides for an amendment to the class plan, when there is a significant growth of a position as additional duties and responsibilities are assigned to a position; and

WHEREAS, the Portage County Executive, as supervisor of the position, requested a review of the HHS Director duties given the added responsibility of the Child Support Department with an additional ten staff, and responsibility for an increase in excess of \$150,000.00 in the annual HHS Department budget; and

WHEREAS, the reclassification request was received after the July 1<sup>st</sup> deadline and is out of sequence, thus requiring approval of the Health and Human Services Board, Human Resources Committee, Finance Committee, and County Board by resolution; and

WHEREAS, an independent party conducted an audit and recommends a one-step increase to change the HHS Director's salary from Grade P8 at \$88,159 to Grade Q8 at \$91,995; and

FISCAL NOTE: The reclassification request was received in time to allocate funding in the 2014 budget and to be reviewed at the Joint Finance and Human Resources Committee on September 16, 2013, as part of all County reclassification requests, thus no additional funds are required;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby affirms, and approves the amendment of the class plan for the Health and Human Services Director from Grade P to Grade Q.

DATED THIS 17<sup>th</sup> DAY OF DECEMBER, 2013.

RESPECTFULLY SUBMITTED,

PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

Jeanne Dodge  
Jeanne Dodge, Chair

Sam Levin  
Sam Levin, Vice Chair

Excused  
Lonnie Krogwold

Scott Winn  
Scott Winn

Joanne Sumi  
Joanne Sumi

Gene Numsen M.D.  
Dr. Gene Numsen, Citizen

Dan Dobratz  
Dan Dobratz

Nancy Prince  
Nancy Prince, Citizen

Janis Borski  
Janis Borski, Citizen

PORTAGE COUNTY HUMAN RESOURCES COMMITTEE

James Zdroik  
James Zdroik, Chair

Tom Mallison  
Tom Mallison, Vice Chair

James Gifford  
James Gifford

Jim Krems  
Jim Krems

Don Butkowski  
Don Butkowski

PORTAGE COUNTY FINANCE COMMITTEE

Lonnie Krogwold  
Lonnie Krogwold, Chair

James Gifford  
James Gifford, Vice Chair

Jeanne Dodge  
Jeanne Dodge

Perry Pazdernik  
Perry Pazdernik

Al Haga, Jr.  
Al Haga, Jr.

RESOLUTION NO. 247-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

RE: REVISION TO PORTAGE COUNTY HUMAN RESOURCES POLICIES: REPEAL OF SECTION 3.11.7.4 – COMPLETION OF PROBATIONARY PERIOD, AMENDMENT OF SECTION 3.11.8.3 – DETERMINATION OF PAY RATES FOR LIMITED TERM AND CASUAL EMPLOYEES, AND REPEAL OF SECTION 3.11.13.12 - RESIDENCY

WHEREAS, Human Resources Policy section 3.11.2, requires the Human Resources Committee to review and approve policy changes, and the County Board to review and take action on amendments to the human resources policies when such amendments alter and/or revise policies previously established by County Board resolution; and

WHEREAS, Human Resources Policy section 3.11.7.4 – Completion of Probationary Period requires an employee to receive a wage increase to the next step in the wage schedule upon successful completion of the probationary period; and

WHEREAS, Human Resources Policy section 3.11.8.3 – Determination of Pay Rates, E. Limited Term Employees and F. Casual Employees, only allows a limited term or casual employee to be paid at the starting wage rate for a position; and

WHEREAS, both policies limit the ability of Portage County to attract and offer a competitive starting wage rate to the most qualified candidate, and therefore the recommendation of the Human Resources Department is to repeal section 3.11.7.4 – Completion of Probationary Period, and amend section 3.11.8.3 – Determination of Pay Rates for Limited Term and Casual Employees, to allow hiring above the minimum wage rate, provided that the applicant has the required experience to support a wage above the starting wage rate; and

WHEREAS, the Human Resources Committee will be given a quarterly report by the Human Resources Director of all employees hired above the starting wage rate; and

WHEREAS, Human Resources Policy section 3.11.13.12 – Residency, requires all County department heads to establish and maintain their actual bona fide residence within the boundaries of Portage County as a condition of employment, no later than the completion of their probationary period; and

WHEREAS, 2013 Wisconsin Act 20, also known as the 2013-2015 State of Wisconsin Budget, prohibits local units of government, except as required under other state law, from instituting or enforcing residency requirements on current or prospective employees, thereby making Human Resources Policy section 3.11.13.12 contrary to State law; and

WHEREAS, the Human Resources Committee reviewed and recommended that the attached repeals and amendments to the Portage County Human Resources Policies be approved and adopted by the Portage County Board of Supervisors.

FISCAL NOTE: No additional funds are need in the 2013 budget.

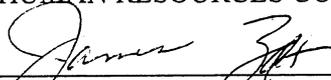
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby

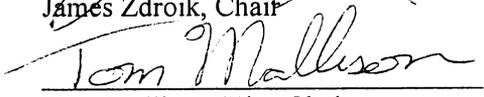
enacts, approves and adopts the attached repeals and amendments to the Portage County Human Resources Policies, specifically, repeal of section 3.11.7.4 – Completion of Probationary Period, amendment of section 3.11.8.3 – Determination of Pay Rates for Limited Term and Causal Employees, repeal of section 3.11.13.12 – Residency and the re-numbering of the remaining sections of section 3.11.13 and the index accordingly.

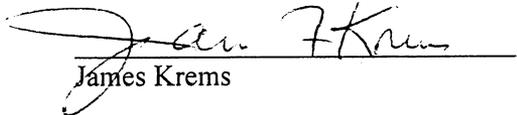
DATED THIS 17th DAY OF DECEMBER 2013.

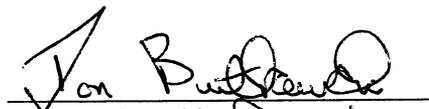
RESPECTFULLY SUBMITTED,

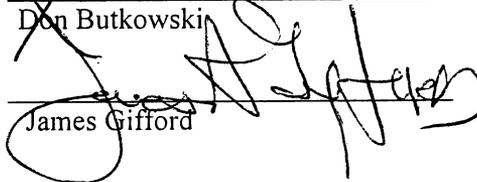
PORTAGE COUNTY  
HUMAN RESOURCES COMMITTEE:

  
\_\_\_\_\_  
James Zdroik, Chair

  
\_\_\_\_\_  
Tom Mallison, Vice Chair

  
\_\_\_\_\_  
James Krems

  
\_\_\_\_\_  
Don Butkowski

  
\_\_\_\_\_  
James Gifford

RESOLUTION NO. 248-2012-2014

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING AN AGREEMENT WITH PINNACLE PHARMACY FOR THE PROVISION OF PHARMACY SERVICES AT THE HEALTH CARE CENTER

WHEREAS, a renewal of a yearly agreement with Pinnacle Pharmacy for pharmacy services is anticipated to reach the sum of \$153,083 dollars, and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.7.11 Large Scale Contracts and Leases, all leases or contracts exceeding \$100,000 dollars must be approved by the governing committee and by resolution of the County Board, and

WHEREAS, the office of the Portage County Corporation Counsel has reviewed the contract for legal sufficiency, and

FISCAL NOTE: this resolution requires no additional funds as monies have already been appropriated in the Health Care Center budget to cover the cost of this contract,

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the one year agreement with Pinnacle Pharmacy as stated in the attached Contract Summary Form.

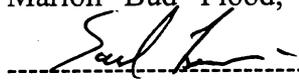
Dated this 17<sup>th</sup> day of December, 2013.

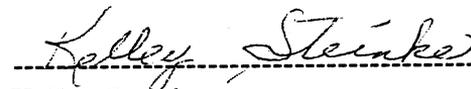
Respectfully submitted,

HEALTH CARE CENTER COMMITTEE

  
-----  
Jerry Piesik, Chair

  
-----  
Marion "Bud" Flood, Vice Chair

  
-----  
Samuel Levin

  
-----  
Kelley Steinke

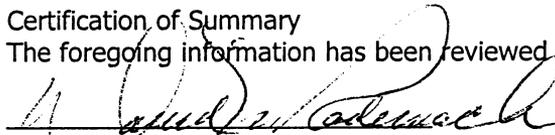
  
-----  
Tom Mallison

## Portage County Contract Summary Form

1. County Department:  
Health Care Center
2. Department Administrative Point of Contact (name address and phone):  
Dave Rademacher, Administrator  
825 Whiting Ave.  
Stevens Point, WI. 54481
3. Contracted Business of Agency Name and Address:  
Pinnacle Pharmacy  
3235 Airport Road  
LaCrosse, WI. 54601
4. Business Point of Contact (name address and phone):  
Paula Bantle, General Manager  
3235 Airport Road  
LaCrosse, WI. 54601  
608-781-7900
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
Contract for the provision of pharmacy services (pharmaceuticals, supplies, equipment, consultation).
6. Justification (What conditions mandate that this work be done):  
Medicare/Medicaid Requirement
7. Amount of the contract: Anticipated at \$153,083
8. Term of the contract: 1 Year
9. Contract start date: January 1, 2014
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): Health Care Center 2014 budget
11. Type of contract (new, amended or renewal): Renewal
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): RFP will be initiated in 2014 to allow for proper time to conduct RFP and stagger contract renewals
13. Does the contract require subcontracts: No
14. Does the contract require work from other county departments: No
15. Has the contract been approved by the County Executive and Finance Department (where necessary): Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): Health Care Center Administrator
20. If necessary, has a budget adjustment form been submitted to Finance: Not necessary

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

11/15/2014  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

\_\_\_\_\_  
Date

## RESOLUTION \_\_\_\_\_

**RE: APPROVING A COOPERATIVE SERVICE AGREEMENT BETWEEN PORTAGE COUNTY AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND THE UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES**

**TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS**

WHEREAS, Portage County has participated in the Animal Damage Abatement and Claims Program for the purpose of identifying, abating, controlling, and assessing white-tailed deer, wild elk, wild Canada geese, wild turkey, wild black bear, and wolf damages to agricultural interests; and

WHEREAS, prior to participating in the Animal Damage Abatement and Claims Program, the Land Conservation Division of the Planning & Zoning Department had received numerous damage reports to agricultural interests to which it had been unable to provide assistance; and

WHEREAS, the present agreement between Portage County and the Wisconsin Department of Natural Resources and the United States Department of Agriculture Animal Plant Health Inspection Service Wildlife Services will expire on December 31<sup>st</sup>, 2013; and

WHEREAS, it is Portage County's desire to continue to participate in the Animal Damage Abatement and Claims Program for the purpose of providing commercial agricultural product growers and producers the necessary technical and/or operational assistance in identifying, abating, controlling and assessing wildlife damages to agricultural interests; and

WHEREAS, the Wisconsin Department of Natural Resources and the United States Department of Agriculture are seeking to continue their Cooperative Service Agreement with Portage County commencing on January 1, 2014 and expiring on December 31, 2018; and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.7.12 Large Scale Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract which has a duration exceeding one year must also be approved by resolution of the County Board, and

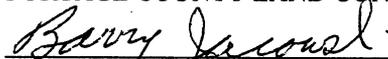
FISCAL NOTE: There are no fiscal obligations for the county associated with this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve, ratify and endorse a Cooperative Service Agreement between Portage County and the Wisconsin Department of Natural Resources and the United States Department of Agricultural Animal Plant Health Inspection Service Wildlife Services, attached hereto and incorporated by reference, commencing January 1<sup>st</sup>, 2014 and ending December 31<sup>st</sup>, 2018.

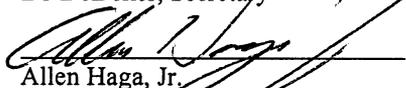
DATED THIS 17<sup>TH</sup> DAY OF DECEMBER, 2013

RESPECTFULLY SUBMITTED,

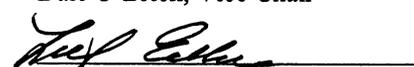
PORTAGE COUNTY LAND CONSERVATION COMMITTEE.

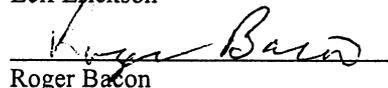
  
Barry Jagowski, Chair

  
Bo DeDeker, Secretary

  
Allen Haga, Jr.

  
Dale O'Brien, Vice Chair

  
Leif Erickson

  
Roger Bacon

RESOLUTION NO. 250-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: AUTHORIZING LIABILITY COVERAGE THROUGH WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION FOR 2014

WHEREAS, it is in the best interest of the County to have liability insurance coverage; and

WHEREAS, Wisconsin County Mutual Insurance Corporation has been providing general liability, automobile liability, personal injury, and special exposure coverage to Portage County for many years; and

WHEREAS, the cost for 2014 is \$366,184 based on a \$25,000 deductible, ratable operating expenses, and maintaining a \$100,000 deductible fund balance; and

WHEREAS, Portage County has also chosen endorsements for health care professional and general liability for a total amount of \$17,119 specific to the operation of the health care center; and

WHEREAS, the total cost for the 2014 fiscal year is \$383,303; and

WHEREAS, in order to comply with the Portage County Purchasing Ordinance 3.7.12 Contracts and Leases, all leases or contracts for services exceeding \$25,000 must have governing committee approval, furthermore, any contract exceeding \$100,000 must also be approved by resolution of the County Board.

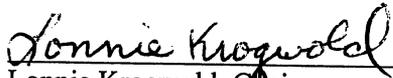
FISCAL NOTE: This authorization does not require any additional funds or appropriation, as it has been appropriated in the 2014 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the County Executive to sign the declaration and endorsement documents for the 2014 liability coverage renewals.

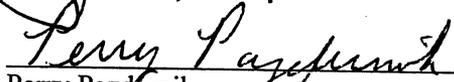
DATED THIS 17 DAY OF DECEMBER 2013.

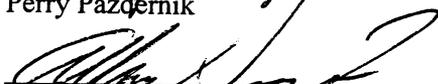
RESPECTFULLY SUBMITTED,

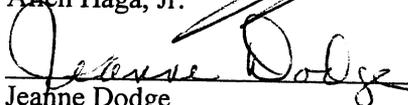
PORTAGE COUNTY FINANCE COMMITTEE.

  
\_\_\_\_\_  
Lonnie Krogwold, Chair

  
\_\_\_\_\_  
James Gifford, Vice-Chair

  
\_\_\_\_\_  
Perry Pazdernik

  
\_\_\_\_\_  
Allen Haga, Jr.

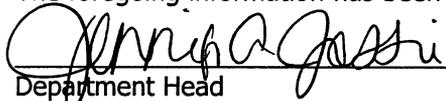
  
\_\_\_\_\_  
Jeanne Dodge

# Portage County Contract Summary Form

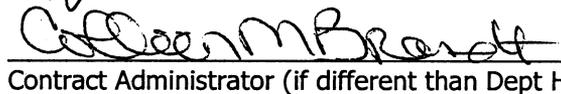
1. County Department: **Finance**
2. Department Administrative Point of Contact (name address and phone):  
**Colleen Brandt**  
**1462 Strongs Avenue**  
**Stevens Point, WI 54481**  
**(715) 346-1489**
3. Contracted Business of Agency Name and Address:  
**Wisconsin County Mutual**  
**Administrator: Aegis Corporation**  
**18550 West Capitol Drive**  
**Brookfield, WI 53045-1925**  
**(800) 236-6885**
4. Business Point of Contact (name address and phone):  
**Karen Flynn, Aegis Corporation – same as above**
5. Description of the purpose and nature of the contract (one paragraph general description of the nature of the services and products involved):  
**Liability insurance coverage services for Portage County to include general liability, auto liability, nursing home liability endorsement, personal injury extension (nursing home & airport), and special exposures (nursing home & airport).**
6. Justification (What conditions mandate that this work be done): **Best business practice.**
7. Amount of the contract: **\$383,303**
8. Term of the contract: **January 1, 2014 – December 31, 2014**
9. Contract start date: **January 1, 2014**
10. Source of funding (describe whether it is from appropriated funds, contingency funds, grant funds or otherwise): **Funds appropriated in multiple funds in 2014 budget**
11. Type of contract (new, amended or renewal): **Renewal**
12. Type of award (by bidding, requests for proposals, or direct negotiation. If direct negotiation or RFP, explain why the bidding process was not utilized): **Direct negotiation – provider was previously utilized for the same service and contract is for insurance coverage**
13. Does the contract require subcontracts: **No**
14. Does the contract require work from other county departments: **No**
15. Has the contract been approved by the County Executive and Finance Department (where necessary):  
**Yes**
16. Does the contract comply with county purchasing policy: **Yes**
17. Does the contract comply with county finance policy: **Yes**
18. Does the contract comply with county ethics policy: **Yes**
19. Where is the original contract filed (signing and filing of contracts is the responsibility of the department): **Finance**
20. If necessary, has a budget adjustment form been submitted to Finance: **Not applicable**

## Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

11/22/2013  
Date

  
\_\_\_\_\_  
Contract Administrator (if different than Dept Head)

11/19/2013  
Date

RESOLUTION NO. 251-2012-2014

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RE: APPROVING A COUNTY-WIDE ANIMAL CONTROL CONTRACT WITH THE HUMANE SOCIETY OF PORTAGE COUNTY FOR THE YEARS 2014 THROUGH 2016.

WHEREAS, there is a recognized continuing need for a county-wide animal control program, to coordinate a unified response system and to operate the system more efficiently and effectively; and

WHEREAS, the County in conjunction with City, Town, and Village officials has previously developed a series of intergovernmental agreements which create a partnership between the municipalities and the County of Portage; and

WHEREAS, the service provided by the Humane Society of Portage County has met and exceeded the necessary standards through the term of the present agreement; and

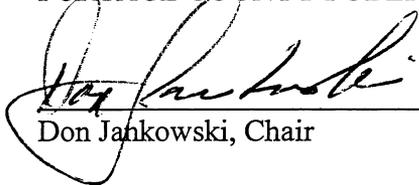
FISCAL NOTE: The agreements have been created between the County and the municipalities, which empower the County to contract with an animal control vendor to provide services to those municipalities for animal control services, with a budget estimate of \$247,981 based on the rate of \$3.588 per person for the year 2014. No appropriation is required, as the amount has been budgeted.

NOW THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors hereby adopts, ratifies, and approves the attached Memorandum of Agreement with the Humane Society of Portage County Inc. for the period from January 1, 2014 to Dec. 31, 2016.

DATED THIS 17<sup>th</sup> DAY OF DECEMBER, 2013.

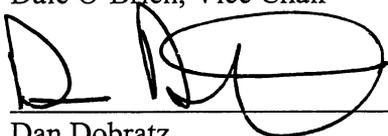
RESPECTFULLY SUBMITTED,

PORTAGE COUNTY PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

  
Don Jankowski, Chair

  
Dale O'Brien, Vice Chair

*Excused*  
James Zdroik

  
Dan Dobratz

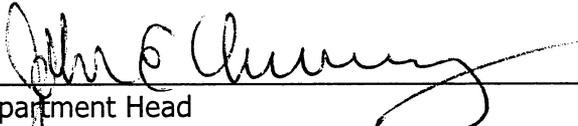
  
Bo DeDeker

## Portage County Contract Summary Form

1. County Department: Sheriff's Office
2. Department Administrative Point of Contact: Chief Deputy Daniel Kontos, x1446
3. Contracted Business of Agency Name and Address: Humane Society of Portage County  
3200 Iber Lane  
Plover, Wisconsin 54467  
(715) 344-6012
4. Business Point of Contact: Ron Blaha, Executive Director  
3200 Iber Lane  
Plover, Wisconsin 54467  
(715) 344-6012
5. Description of the purpose and nature of the contract: Provide county-wide animal control services on behalf of Portage County.
6. Justification: The County operates a county-wide animal control program in cooperation with the majority of municipalities in Portage County. The County does not have any native capability to conduct these services, and needs a contractor to do this for the County.
7. Amount of the contract: \$247,981 based on the rate of \$3.588 per person for the year 2014.
8. Term of the contract: 3 Years.
9. Contract start date: January 1, 2014
10. Source of funding: Appropriated Funds
11. Type of contract: Renewal
12. Type of award: Sole source/direct negotiation.
13. Does the contract require subcontracts: No.
14. Does the contract require work from other county departments: Yes; Sheriff's Office
15. Has the contract been approved by the County Executive and Finance Department: Yes
16. Does the contract comply with county purchasing policy: Yes
17. Does the contract comply with county finance policy: Yes
18. Does the contract comply with county ethics policy: Yes
19. Where is the original contract filed: Sheriff's Office
20. If necessary, has a budget adjustment form been submitted to Finance: N/A

### Certification of Summary

The foregoing information has been reviewed and is hereby certified as accurate and correct.

  
\_\_\_\_\_  
Department Head

December 5, 2013

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Contract Administrator

December 5, 2013

\_\_\_\_\_  
Date