

OFFICIAL PROCEEDINGS
OF THE
MEETINGS
OF THE
BOARD OF SUPERVISORS
OF
PORTAGE COUNTY, WISCONSIN

January 28, 1997
March 18, 1997
April 15, 1997
June 17, 1997
July 15, 1997
August 28, 1997
October 14, 1997
November 18, 1997
December 16, 1997

CLARENCE HINTZ Chair
O. PHILIP IDSVOOG 1ST Vice-Chair
ROBERT J. STEINKE 2ND Vice-Chair
ROGER WRYCZA County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

January 28, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call was taken by Clerk as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham.
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, vacant
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (26) present, (2) excused, Supervisors Olson and Niedbalski, (1) vacant, District 23 Supervisor.

All present saluted the flag.

Supervisor Rendall delivered the invocation.

Motion by Supervisor Idsvoog, second by Supervisor Peterson to seat James Zdroik as 23rd District County Board supervisor. Motion carried by voice vote.

Clerk Wrycza administered the Oath of office to Supervisor Zdroik.

Motion by Supervisor Szymkowiak, second by Supervisor Rendall to approve the December County Board minutes. Motion carried by voice vote.

Correspondence

Invitation from the League of Women Voters for "The State of the Community" program to be held on January 25, 1997.

Information from the Space & Properties Committee on the Joint Wood-Portage County Huber facility.

Letter from Wisconsin Counties Mutual Insurance congratulating the Portage County Sheriff's Department on having the lowest loss ratio of all counties that they cover. They will be formally recognized at the Wisconsin Deputy Sheriff's Association Conference in February.

Appointments

Motion by Supervisor Kaczmarek, second by Supervisor Warner to approve the following appointments:

Supervisor Hanson from Health Care Center Committee to Finance Committee

Supervisor Brilowski from Planning & Zoning Committee to Highway Committee

Supervisor Zdroik to the Planning & Zoning Committee, Health Care Center Committee and Portage County Business Council

Robert J. Underly appointed to the Portage County Housing Authority Board to fill the un-expired term of Tom Burns which expires September, 1998

Motion carried by voice vote. Appointments approved.

Discussion-Unlimited Topics

Supervisor Jakusz, Health & Human Services Board Chairman, reported that ambulance billing revenues have gone up since that department took over the billing process.

Chairman Hintz pointed out that some of the increase was because the rates were increased.

Supervisor Szymkowiak pointed out that the number of runs has also increased.

Supervisor Hoppen questioned the status of the Health & Human Services Department study as to who was managing the study, if there were any conflicts created which might jeopardize the outcome of the study, and if the company was going to receive additional funding.

Chairman Hintz stated that the Executive Committee with the help of Jerry Glad, Judy Bablitch and Wally Jakusz will oversee the operation of the study. Hintz stated that there would be no additional payment to the Company and they have agreed to it. He added that there may be

some items that will have to be studied again but did not feel there would be any conflict that would hamper the study.

RESOLUTION NO. 60-96-98

RE: RESOLUTION FOR UNIVERSITY EXTENSION DEPARTMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

COMMITTING COUNTY SUPPORT AND STAFF TO THE CENTRAL DISTRICT, SEVEN COUNTY AGRICULTURE AGENT SPECIALIZATION EFFORT

WHEREAS, agriculture is a rapidly changing discipline that is becoming increasingly more technical with clientele whose needs are more intense, complex and specialized; and

WHEREAS, the issues, technical needs and concerns of agriculture clientele go far beyond the borders of any single county; and

WHEREAS, Cooperative Extension Agriculture Agents need to provide increasingly technical, up-to-date specialized information in the various subject matter areas; and

WHEREAS, specialized clientele needs necessitate more intense, in-depth professional improvement and subject matter update of agriculture staff; and

WHEREAS, there is an ever growing need for Extension personnel to most efficiently utilize limited county and university resources.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Agriculture and Extension Education Committee supports the specialization concept and effort of agriculture agents located in Adams, Green Lake, Juneau, Marquette, Portage, Wood and Waushara Counties; and

BE IT FURTHER RESOLVED that:

- a) clientele will continue to maintain contact with their local agriculture agent at their individual county offices;
- b) each agriculture agent will expand his/her agricultural expertise in at least one or more specialized subject matter areas;
- c) agents will develop and deliver their specialized programs in a fashion that makes them accessible to the clientele from the seven county area;
- d) the specialization effort will be reviewed annually by agents, program leaders, district director and extension committees with the understanding that changes can be implemented if agreed upon by the majority of the counties involved;

e) the specialization effort will be an evolving process that will change over time as questions and concerns are addressed;

f) agents will continue to be directly responsible to their local extension committee and will continue to take full responsibility for specific county events and activities that are unique to each specific county.

Dated this 28th day of January, 1997.

Respectfully submitted,

PORTAGE COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

Paul Kaczmarek, Chair

Lonnie Krogwold

Robert Brilowski

John Rendall

Ronald Check

Motion by Supervisor Krogwold, second by Supervisor Check for the adoption.

Supervisor Gifford questioned if the resolution is adopted, if it would hamper the hiring of an Ag Agent for the County and if it will cost the County any more money.

Pat Rychter stated that it will not hamper the hiring process and it will not cost the County any more money. Rychter stated that they were having difficulty finding a candidate with a wide range of expertise so by specializing and sharing agents with these other counties they should be able to provide the services needed in Portage County.

Chairman Hintz stated that other counties in Wisconsin are also following this type of shared service with their extension agents and he understands that it works very well.

Supervisor Purcell expressed concerns that Portage County might be hiring additional staff.

Rychter stated that there would not be an increase in staff.

Supervisor Purcell questioned if the other counties are in agreement with this resolution.

Chairman Hintz stated that they are.

Roll call vote revealed (27) ayes, (2) excused, Supervisors Olson and Niedbalski.

Resolution adopted.

RESOLUTION NO. 61-96-98

RE: JOINT WOOD COUNTY-PORTAGE COUNTY HUBER FACILITY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 303.09, Wisconsin Statutes, authorizes the county boards of two (2) or more counties to jointly establish, relocate and maintain an unlocked facility for use exclusively by persons granted leave privileges under the Huber Law and persons confined under Section 973.09(4) or Section 973.11(1)(b), Wis. Stats. (hereafter, "Huber facility");

WHEREAS, Wood County and Portage County each have identified the need for additional space in the near future to house those who have been granted leave privileges following a sentence to jail or placement on probation with a period of confinement;

WHEREAS, the Wood County Jail Feasibility Study Ad Hoc Committee and the Portage County Space & Properties Committee have met regularly since November 1996 to preliminarily consider the efficacy of Wood and Portage Counties jointly establishing and maintaining a Huber facility and have agreed to share preliminary study costs equally;

WHEREAS, the study and preliminary conclusions of such joint meetings have progressed sufficiently such that commitment of resources by the respective county boards beyond staff resources is necessary to proceed with determining the feasibility of joint establishment and maintenance of a Huber facility, particularly with respect to:

ARCHITECTURAL CONSULTANT COSTS

Establishing space and area requirements for a 200 bed Huber facility, expandable to 400 beds.

Determining space requirements for indoor/outdoor activities and vehicular parking.

Determining minimum acreage requirements.

NON-ARCHITECTURAL CONSULTANT COSTS

Including but not limited to:

Identifying appropriate sites within Wood or Portage County.

Conducting preliminary environmental analysis on identified sites.

Research travel and associated costs.

NOW, THEREFORE, BE IT RESOLVED, that Wood County and Portage County, through the respective committees identified above, shall continue to study the feasibility of a jointly established and maintained Huber facility, with a full report on such feasibility and recommendation to be delivered to the respective boards of supervisors by August 15, 1997.

BE IT FURTHER RESOLVED that the existing staff of Wood County and Portage County shall be used, whenever possible, to assist in determining the feasibility of a jointly established and maintained Huber facility and that the dedication of such resources be divided as equally as possible between the counties;

BE IT FURTHER RESOLVED that any resources necessary to determine the feasibility

of a jointly established and maintained Huber facility that cannot be delivered by existing staff shall be shared equally between the counties, subject to an overall limit of \$30,000 (\$15,000 per County).

BE IT FURTHER RESOLVED that the respective committees identified within the resolution, acting jointly but requiring a majority of each committee to act, may dedicate or appropriate the resources identified above, but not to exceed the limits set forth herein.

Dated this 28th day of January, 1997.

Respectfully submitted,

PORTAGE COUNTY SPACE & PROPERTIES COMMITTEE

Jerome Borski, Chair

Joe Niedbalski

James Clark

Eugene Szymkowiak

Donald Jankowski

Motion by Supervisor Jerry Borski, second by Supervisor Jankowski for the adoption.

Supervisor Jerry Borski, Space & Properties Committee Chairman, gave the Board background information as to how and why Portage and Wood County have been investigating this issue. Borski stated that this resolution will provide the joint committee with the funds to study the feasibility of the project, site location, size, environmental impact of the area chosen, etc.

Supervisor Peterson stated that the media reported that the judges in Portage County do not like the idea of a facility based outside the City and questioned if this concern has been addressed by the Committee.

Chairman Hintz reported that Judge Zappen from Wood County has been very supportive of the project.

Supervisor Jerry Borski stated that the Law Enforcement personnel feel it is a workable project.

Supervisor Kaczmarek questioned if the Committee was going to investigate alternate sentencing.

Supervisor Jerry Borski stated that they have applied for a grant which could possibly include funds to conduct that study.

Supervisor Gifford questioned if they have discussed how the two counties would divide the operational costs as well as the construction costs.

The Space & Properties Committee members stated that preliminary discussion is that the construction would be a 50/50 split but the operational costs are not yet determined as are not many other issues. The resolution will supply the funds to perform some of the studies necessary to answer many questions dealing with the project.

Supervisor Idsvoog stated that he would like to see judges from both counties provide input on the project.

Chairman Hintz stated that we would be providing agendas to all the judges in Portage

County.

Supervisor James Clark stated that we do need to look at providing some space for our present facility, this arrangement might postpone any additional space needs for the current jail for the next five to six years.

Roll call vote revealed (27) ayes, (2) excused, Supervisors Olson and Niedbalski.
Resolution adopted.

RESOLUTION NO. 62-96-98
RE: ARBITRATION AWARD FOR THE COLLECTIVE BARGAINING
AGREEMENT FOR THE DEPUTY SHERIFF'S ASSOCIATION
EMPLOYEES FOR THE PERIOD OF JANUARY 1, 1996
THROUGH DECEMBER 31, 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations, mediation and subsequent arbitration, an arbitration award for a two year agreement has been received; and

WHEREAS, the Portage County Personnel Committee has reviewed and approved the County's final offer; and

WHEREAS, the arbitration award provides for changes to the current labor agreement as outlined on the attached pages;

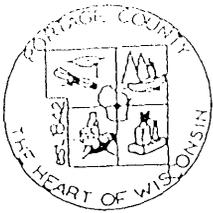
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve the implementation of this arbitration award.

Dated this 28th day of January, 1997.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog



PORTAGE COUNTY
PERSONNEL DEPARTMENT

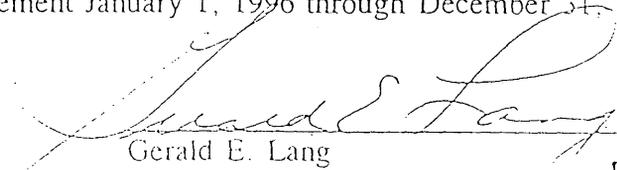
PORTAGE COUNTY (SHERIFF'S DEPARTMENT)
CASE 130 NO. 53869 MIA-2058
COUNTY FINAL OFFER

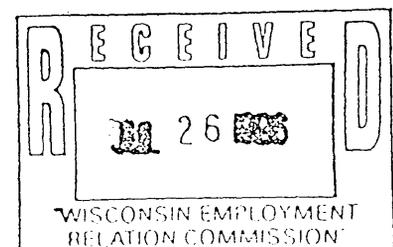
July 24, 1996

- 1) Section VII - Sick Leave
Page 10, Line 2 change 90 days to 100 days of accumulated sick leave that may be converted to its monetary value which shall be available to the employee to be used to pay the hospital and surgical insurance cost...
- 2) Section XII - Insurance
Change drug card co-pay from \$2.00 to \$5.00 per prescription effective the first of the month following ratification by the Portage County Board.
- 3) Section XVI - Retirement
Page 18, Line 18 - amend to read, "The Employer shall pay the Employee's share of the retirement contribution up to seven (7) percent of the Employee's earnings to the Wisconsin Retirement System in addition to the Employer's share of the contribution.
- 4) Section XVII Classification and Wages
 - A. Effective January 1, 1996 the position of Jail Corporal will be paid 11% above the position of Correctional Officer (Jailer).
 - B. Wages
 - 1) 1996:
Corrections Officers
\$.52 adjustment plus 3% effective 1/1/96

Deputies, Detectives, Sergeants and Lieutenants
3% effective 1/1/96

1997: 1/1/97 - 3% to all classifications
 - 2) In the event the Corrections Officers become Protective Occupation Participants in the Wisconsin Retirement System, the \$.52 adjustment will be removed as of the date the Protective Occupation Participant Status becomes effective.
5. Section XXV - Duration and Bargaining Procedures
Two-year agreement January 1, 1996 through December 31, 1997


Gerald E. Lang
Portage County
Personnel Director
1516 Church Street
Stevens Point, WI 54481
(715) 346-1327
FAX (715) 346-1486



STIPULATION OF AGREEMENTS

1. Section IV - Job Posting

C.1. - A person must have a minimum of three (3) years on the Portage County Sheriff's Department as a certified deputy sheriff to qualify for a sergeant position and a minimum of six (6) years on the Portage County Sheriff's Department as a certified deputy sheriff to qualify for a lieutenant position.

2. Section V - Rules and Regulations, Page 5, Line 16 - Delete (Adapted on March 19, 1984).

3. Section VI - Grievance Procedure

a) Page 7, Line 13

Add: "Any grievance relative to a suspension or discharge shall commence at Step 3 of the grievance procedure and shall be presented no later than twenty (20) working days after notice of suspension or discharge."

b) By letter, the parties have established a list of preferred WERC arbitrators.

Marshall Gratz
Amedo Greco
William Houlihan
Richard McLaughlin
Thomas Yeager

c) Page 7, Line 9

Change: "Personnel Director" to "Sheriff"

4. Section XV - Hours of Work

A) Normal Work Week

Add to the end of subsection "A":

"... The annual schedule shall be prepared by the sheriff and presented to the employees no later than December 1 of the previous year."

5. Section XIX - Clothing Allowance

Add new section:

"E. Employees shall be able to direct bill all purchases to the County."

6. Appendix A

Amend Line 16 and 17 of Page 25 to read:

“... The County and/or the sheriff may start an experienced recruit at the negotiated base salary level or advance a newly hired employee sooner than indicated above.”

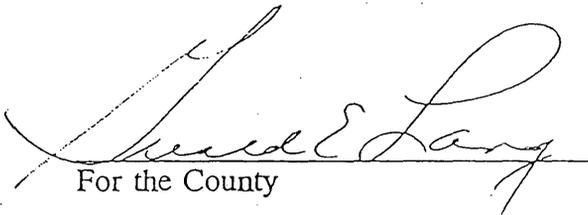
Add the following to the lists for both deputies and correctional officers:

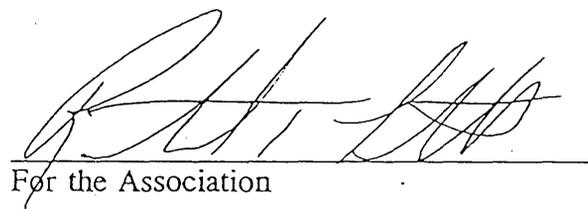
Footwear
V-Neck T-Shirt

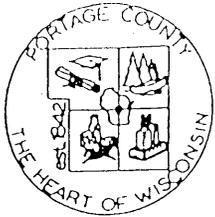
7. Drug Testing Policy and Procedures

Page 6: IV C 4 d 2 - Change the last sentence to read:

“The individual’s wallet will be locked up in a lock box during testing.”


For the County


For the Association



PORTAGE COUNTY

PERSONNEL DEPARTMENT

January 20, 1997

MEMORANDUM

TO: Portage County Board of Supervisors

FROM: Gerry Lang, Personnel Director

RE: 1996-97 Deputy Sheriff's Association Labor Agreement

Labor negotiations for the Deputy Sheriff's Association for a 1996-97 labor agreement ended in arbitration pursuant to Section 111.77 of the Municipal Employment Relations Act. On October 14, 1996 Arbitrator Byron Yaffe conducted an arbitration hearing and the parties presented evidence and arguments. Briefs were filed on December 5, 1996.

Arbitrator Yaffe rendered his decision on January 16, 1997 in favor of Portage County's final offer together with the items and changes agreed between the parties (stipulations of agreements). The County's final offer included the same basic wage settlement as other County bargaining units have voluntarily agreed to - 3% in 1996 and 3% in 1997. The County offer also included a \$.52 per hour adjustment to the Correction Officers wage to provide them the average wage paid to Wood and Marathon County's Correction Officers in light of the fact that Portage County Corrections Officers were classified as general employees effective January 1, 1996 and, therefore, no longer are considered Protective Occupation Participants for the purposes of the Wisconsin Retirement System. The County offer also stipulates that in the event the Correction Officers become Protective Occupation Participants in the Retirement System in the future due to legislative action or thru the appeal process with the Wisconsin Retirement Board, the \$.52 per hour adjustment will be removed as of the date the Protective Occupation Participant status becomes effective. The offer also pays the two Jail Corporals 11% above the pay of Corrections Officers. Cost of the settlement is estimated at \$30,568 in 1996 and \$68,662 in 1997. The lower settlement cost in 1996 was due to lower Wisconsin Retirement Fund costs because Correction Officers are now covered under the general employee classification and the contribution rate went down .9% on January 1, 1996.

The arbitration award also increases the accumulated sick leave that may be

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converted to its monetary value which shall be available to be used to pay the hospital and surgical insurance cost after an employee's retirement from 90 to 100 days; increased the employee co-pay for prescription drugs from \$2.00 to \$5.00 per prescription; and includes several language changes agreed to by the parties.

Copies of the arbitration award are available in the Personnel Office if requested. Please feel free to contact me on any questions you may have regarding the arbitration award.

GEL/lj

cc: Personnel Committee
Law Enforcement Committee
Sheriff Potocki

Motion by Supervisor Jakusz, second by Supervisor Steinke for the adoption.

Supervisor Purcell questioned the job posting clause and whether the County could hire outside this clause if they had a candidate which was qualified.

Gerry Lang, Personnel Director, stated that the job posting language is a bargainable issue.

Supervisor Robert Steinke stated the Personnel Committee met just prior to the Board meeting and unanimously approved the resolution.

Supervisor Idsvoog pointed out that Portage County won this arbitration award.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Ron Borski, Olson and Niedbalski. Resolution adopted.

RESOLUTION NO. 63-96-98

RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now, in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(S) Supervisor John Rendall

Motion by Supervisor Rendall, second by Supervisor Borham for the adoption.

Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Rendall, second by Supervisor Szymkowiak to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)

)

COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

March 18, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call was taken by the Clerk as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (26) present, (3) excused, Supervisors Hoppen, Hanson, and Kaczmarek.

All present saluted the flag.

Supervisor Melvin Steinke delivered the invocation.

Supervisor Ron Borski questioned why he was not listed as abstained from a vote on Resolution No. 62-96-98 at the January Board meeting. He was told that because he left the meeting his vote indicated excused.

Motion by Supervisor Szymkowiak, second by Supervisor Ron Borski to approve the January minutes. Motion carried by voice vote.

Correspondence

Thank you note from the Eugene Zdroik family for the floral arrangement sent.

Legislative Update for February, 1997 was distributed.

Two Portage County Wellness newsletters were distributed.

Letter from the Amherst Fair Association thanking the Board for their continued support for the 4-H programs in Portage County.

ITBEC structure chart was distributed.

WCA Brochure on compensation for County supervisors in Wisconsin was distributed.

The UW-Extension distributed information which shows the specialization areas for the Ag Agents in the seven county area sharing services.

Certificate of Appreciation awarded to Lt. Robert J. Check for 31 years of service to Portage County as a member of the Portage County Sheriff's Department.

The Portage County Parks Department annual report was distributed for consideration at the April meeting.

Committee Referrals

Motion by Supervisor Check, second by Supervisor Idsvoog to refer to the Corporation Counsel the Notice of Intent to File Claim of Christian Thomas. Claimant alleges that he was injured while participating in the PRIDE program through the Human Services Department and that medical care for his injuries was denied. Motion carried by voice vote.

Motion by Supervisor Robert Steinke, second by Supervisor Warner to refer to the Corporation Counsel the Summons and Complaint of Patricia E. Jensen. Portage County was named by virtue of providing medical care to the plaintiff which is subject to reimbursement should this action be successful. Motion carried by voice vote.

Appearances

Chuck Kell, County Planner, provided the County Board with a Business Park Update. His topics of information included: project status, budget status, covenants, land prices, sales policies, and broker fees. Kell's presentation also outlined the resolution being presented to the County Board.

Several Board members expressed opinions that the County should not rush into any quick deals and should take their time with the project sales.

Discussion

Supervisor Peterson stated that he has heard several media reports as to buildings being torn down and new ones being constructed to address the space needs in the area of the County-City Building. Peterson questioned if these issues would come to the County Board.

Chairman Hintz stated that approval would come to the County Board but it is in the planning stages at this point.

RESOLUTION NO. 64-96-98-AMENDED
RE: UPDATING HEALTH INSURANCE COVERAGE FOR
TERMINATING/RETIRING EMPLOYEES AND PROVIDING HEALTH
INSURANCE BENEFITS TO QUALIFIED DEPARTMENT HEADS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Personnel Committee has responsibility for all matters pertaining to employee benefits for county employees; and

WHEREAS, the language in the Policy on Health Insurance for terminating/retiring employees has been updated to reflect present practice; and

WHEREAS, the Personnel Committee has studied a proposal that would substantially furnish health insurance coverage to retired Department Heads between ages 60 and 65; and

WHEREAS, the proposed plan would be restricted to Department Heads who are at least 58 years old with more than 20 years of service and have a minimum accumulation of 100 days of sick leave; and

WHEREAS, the cost of the plan would be offset by replacing the retiring Department Head with an employee hired at the starting salary and without longevity pay; and

WHEREAS, the proposed plan also includes a penalty to the present sick leave plan which would impact significantly Department Heads who are frequent users of the sick leave benefit; and

WHEREAS, the Personnel Committee has determined that the proposed plan would be cost effective and a significant benefit to Department Heads who qualify; and

WHEREAS, the Personnel Committee recommends that the proposed plan and language update attached to this resolution be approved and incorporated in the Portage County Personnel Policies;

THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the proposed policy changes attached to this resolution be approved and incorporated into Portage County Personnel Policies.

Dated this 18th day of March, 1997.

Respectfully submitted,

PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair

James Krems

Donald Jankowski

O. Philip Idsvoog

Robert Steinke

Motion by Supervisor Jakusz, second by Supervisor Idsvoog for the adoption.

Motion by Supervisor Jakusz, second by Supervisor Robert Steinke to amend the resolution to correct two typing errors by changing 90 days to 100 days of unused sick days for conversion in the policy in both areas of the policy. Motion carried by voice vote. Amendment adopted.

Supervisor Purcell stated that he had several questions in regard to the resolution and noting that the Personnel Director is not present he would ask that the resolution be tabled to allow him the time to discuss his concerns with him.

Motion by Supervisor Purcell, second by Supervisor Rendall to table the resolution. Roll call vote revealed (9) ayes, Supervisors Borham, Ron Borski, Krogwold, Lewandowski, Niedbalski, Purcell, Rendall, Melvin Steinke, Zimdars; (17) naves, Supervisors Idsvoog, Robert Steinke, Jerry Borski, Brilowski, Check, Clark, Erickson, Gifford, Jakusz, Krems, Olson, Peterson, Szymkowiak, Warner, Zdroik, Hintz, Jankowski; (3) excused, Supervisors Hoppen, Hanson, and Kaczmarek. Tabling motion lost.

Supervisor Purcell asked for clarification on many questions, some of which included: present practices, current or previously retired department heads, department heads vs elected officials being included under the plan, cost of the plan, penalizing people for taking sick leave, why the County would want to pay employees to retire early, premium rates, disability determination, cash payout plans, death benefits, 30% reduction in premium, and election official benefit to accumulate sick leave. Supervisor Purcell stated that he would like to see how many employees this would affect and asked that the Board be allowed to discuss all of the issues with the Personnel Director at a meeting when he would be present.

Chairman Hintz stated that it is a good plan and just pertains to approximately thirty department heads.

Supervisor Gifford questioned if a department head uses all of his sick leave and needs to take off of work or illness, would he remain on the payroll.

Jerry Glad, Business Administrator, stated that it has never happened, but if all sick leave and vacation was used, the employee would be deducted time from his pay.

Clerk Wrycza stated that except for the 30% reduction in health insurance premium and sick leave penalty clause, all of these benefits have been approved by the County Board and currently in effect.

Supervisor Purcell asked if the clause concerning elected officials has been in effect.

Clerk Wrycza stated that the elected official clause has been in existence for the past eight or nine years.

Supervisor Purcell questioned the Corporation Counsel if the County can allow sick leave to elected officials.

Brian Formella, Corporation Counsel, stated that he was questioned late in the day regarding the issue and has not had sufficient time to give a final opinion. Formella stated that there may be some Attorney General opinions that address the issue and might indicate that sick leave may not be allowed for elected officials. Formella stated that it may be a legal issue that needs to be addressed.

Supervisor Idsvoog stated that if that clause is a legal issue it should be addressed and possibly sent back to the Personnel Committee.

Supervisor Gifford questioned if the "elected official" clause could be removed and sent back to the Personnel Committee and addressed at a later date.

Formella stated that the resolution could be amended to any format the Board wishes.

Motion by Supervisor Gifford, second by Supervisor Erickson to amend the policy by striking the last two paragraphs of 9.03(B) which refer to elected officials

Roll call vote revealed (23) ayes, (3) nays, Supervisors Purcell, Rendall, Melvin Steinke, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Amendment adopted.

Supervisor Krogwold stated that there could be many amendments and stated that he would like to see it go back to the Personnel Committee.

Supervisors Idsvoog and Jakusz withdrew their motion for the adoption on the resolution.

Motion by Supervisor Krogwold, second by Supervisor Idsvoog to refer the entire resolution back to the Personnel Committee.

Roll call vote revealed (24) ayes, (2) nays, Supervisors Erickson and Gifford, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Referral motion carried.

9.02 B. Terminating/Retiring Employees:

Employees who terminate employment - Employees who terminate employment with Portage County shall be eligible to self-pay their insurance premium for a period of eighteen months (twenty-nine months, if due to a disability).

Employees who choose early retirement - Employees who choose to retire prior to normal retirement age under the Wisconsin Retirement Program shall be eligible to remain on the group health insurance plan either on a self-pay basis or, if qualified, using sick leave conversion benefits.

Employees between the ages of 55 (age 50 for Protective Occupation Employees) and 65- Employees who actually retire from employment with Portage County and apply for a retirement annuity from the Wisconsin Retirement System within thirty (30) days of the last day worked shall be eligible to remain on the group health insurance plan either on a self-pay basis or, if qualified, using sick leave conversion benefits.

Employees age 65 and over - Employees who retire from employment with Portage County and apply for a retirement annuity from the Wisconsin Retirement System within thirty (30) days of the last day worked at age 65 or over shall be eligible to remain on the group health insurance plan either on a self-pay basis, or if qualified, using sick leave conversion benefits until their death. It is understood that Medicare is the primary insurer, with Portage County's group plan being secondary.

Employees who are forced to retire due to disability - Employees who are forced to retire due to disability shall be eligible to utilize their sick leave conversion privilege and, upon exhaustion of funds, to self-pay their premium.

Health Insurance Continuation - All administrative employees covered by these Personnel Policies who actually retire from County service at the age of 55 or over (age 50 for protective occupation employees), or are forced to retire due to a medical disability and apply for a retirement annuity from the Wisconsin Retirement System within thirty (30) days of the last day of work, shall have up to one hundred (100) days of their unused sick leave converted to its monetary value (sick leave conversion) and shall be eligible to use such money to pay premiums toward the hospital and surgical insurance plans then in effect for the employee until such time as the monies are depleted, the employee dies, or the employee becomes employed and/or eligible for other comparable hospital and surgical insurance from another source.

Eligible employees may choose the cash option of a ninety (90) day cash payout, payable in two (2) installments and subject to all applicable State and Federal taxes.

In order to be eligible for either of these two sick leave conversion benefits, the employee must have at least twenty (20) years of continued service with the County. If an employee is eligible for benefits under this provision and dies while employed by the County, the benefits of this provision shall be available to the employee's surviving spouse.

A third option is available to retiring Department Heads who, at the time of retirement:

- a) has applied for a retirement annuity from the Wisconsin Retirement System;
- b) elects health insurance continuation as described in Section 9.02 B in lieu of a cash payout;
- c) has accumulated a minimum of 100 days of sick leave in the case of a full time department head or a proportionate amount of sick leave in the case of a part-time department head;
- d) has a minimum of twenty (20) years of continuous County service;
- e) is at least 58 years old; and
- f) is currently enrolled in the County health insurance plan.

Employees meeting these criteria shall be granted a thirty (30) percent reduction in the health insurance premium otherwise due under the County health insurance plan then in effect for the period between retirement, but not prior to age 60, through age 65. The department head shall use the sick leave conversion monetary value to pay for the reduced health insurance premium during that period and shall pay all premiums due after reduction in the event that the sick leave conversion monetary value is depleted during that period. However, any unused funds after that period will be eligible for use of paying premiums toward the hospital and surgical insurance plans then in effect for the employee until such time as the monies are depleted, the employee dies, or the employee becomes employed and/or eligible for a comparable hospital and surgical insurance plan from another source. A department head who retires on or after age 58 but before age 60 and who elects this benefit shall be responsible for the full cost of health insurance premiums during that period and shall not use the sick leave conversion monetary value to pay for such premiums during that period.

Upon completion of twenty (20) years of County service, full-time elected officials shall be credited with the equivalent of one hundred (100) days salary for the purpose of sick leave conversion (insurance) or ninety (90) days salary (cash option).

It is understood that elected officials must meet the age and County service requirements in order to qualify for this benefit.

9.07 SICK LEAVE

- A. Accumulation - Eligible employees will receive eight (8) hours of sick leave for each month or major fraction of a month of employment with no limit on accumulation.

- B. Use - Sick leave shall be allowed when, due to sickness or temporary disability, the employee is unable to perform the duties of employment. A doctor's statement may be required. The employee shall notify the department of his/her intent to take sick leave at least 30 minutes prior to the regular work day if such notice is at all possible.

If a Department Head is off sick for a period greater than four (4) hours in a given workday, the Department Head shall not be credited with sick leave otherwise earned for that month. The sick leave taken shall continue to be deducted from the Department Head's accumulated total.

RESOLUTION NO. 65-96-98
RE: SECTION 9.10 OF THE PORTAGE COUNTY
PERSONNEL POLICIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Section 9.10 of the Portage County Personnel Policies addresses fringe benefits for Administrative Protective Occupation Employees; and

WHEREAS, an on-going practice has been established of paying Administrative Protective Occupation Employees Incentive Pay for Education Programs the same as members of the Portage County Deputy Sheriff's Association receive as detailed in their labor agreement; and

WHEREAS, the Personnel Committee has reviewed the practice and recommends the Incentive Pay for Education Program be incorporated in the personnel Policy 9.10.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that Portage County Personnel Policy 9.10 be amended to include the Incentive Pay for Education Program for Administrative Protective Occupation employees with the exception of the elected Sheriff's position.

Dated this 18th day of March, 1997.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jankowski, second by Supervisor Krems for the adoption.
Roll call vote revealed (25) ayes, (1) naye, Supervisor Ron Borski, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Resolution adopted.

Brian Formella, Corporation Counsel stated that he meant to offer an amendment to 9.10 D (2) to insert the following wording after the word "courses" by adding a period (.) after the word course(s) and adding the following phrase: "If the employee does not drop the interfering courses". Formella stated that this wording was just missed during the typing. Motion by Supervisor Krems, second by Supervisor Jerry Borski to amend the resolution as stated by the Corporation Counsel.

Supervisor Purcell questioned the policy.

Jerry Glad, Business Administrator, stated the resolution is coming before the Board because the union membership has this in their contract and it has been a practice for the non-

union to receive the same benefits.

Supervisor Gifford stated that he believed that the word "minimum" in Section D (2) should be "maximum".

Supervisor Purcell questioned if the resolution was just for future courses.

Glad stated that his understanding was that it would be for every course that has been completed in the past.

Supervisor Jakusz stated that this policy will allow the County the authority to officially pay for the courses that the administrative employees were taking.

Motion by Supervisor Robert Steinke, second by Supervisor Idsvoog to rescind the approval motion and send the resolution back to the Personnel Committee. Motion carried by voice vote.

RESOLUTION NO. 66-96-98

RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT
FOR THE PORTAGE COUNTY PARKS EMPLOYEES, TEAMSTERS LOCAL
662, FOR THE PERIOD OF JANUARY 1, 1996 THROUGH DECEMBER 31, 1998

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations between Parks Local 662 and Portage County's bargaining team, a mediated settlement has been reached; and

WHEREAS, the Portage County Personnel Committee has approved said agreement; and

WHEREAS, the union has ratified said agreement; and

WHEREAS, the tentative agreement provides for changes outlined on the attached pages;
and

WHEREAS, the changes in wages are outlined on the attached page;

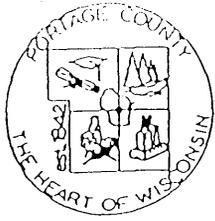
NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the labor agreement and wage increases.

Dated this 18th day of March, 1997.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog



PORTAGE COUNTY

PERSONNEL DEPARTMENT

LABOR AGREEMENT SUMMARY

Unit: Teamsters Union Local 662

Description: Portage County Parks Department Employees

Number in Unit: Seven Full-time Employees

Duration: Three Years - January 1, 1996 through December 31, 1998

Wages: 1996 - January 1 - 39 cents (3%) across the board
1997 - March 9 - 50 cents (3% + 10 cents) across the board
(1997 cost is 3% because increase was not started until March 9).
1998 - February 8 - 3% + 5 cents across the board
(1998 cost is 3% because increase was not started until February 8).

Language Changes:

1. Article 7 - Seniority Rights and Layoffs

- a) A. Definition: Add "Extension of the six (6) month limit may be extended by the Personnel Committee."
- b) D. Seniority List: Delete Mechanics Seniority list and include Mechanics with Maintenance and Working Foreman Seniority list.

2. Article 10 - Grievance Procedure

Add: "Any grievance relative to discharge shall commence at Step 3 of the Grievance Procedure."

(The parties also agreed to establish a list of five (5) preferred arbitrators from the WERC staff.)

3. Article 13 - Hours of Work and Overtime

Add to Regular hours: "Mechanics and maintenance employees may change their work hours if mutually agreed by both parties."

4. Article 14 - Health and Welfare

a) Life Insurance - Change to "group life insurance in amount equal to the next \$1,000 of the employee's annual wages will be made available to full-time employees effective the first of the month following ratification by the County Board.

b) Prescription drug claims service (drug card) now includes a \$2.00 employee co-payment. Change to \$2.00 to \$5.00 effective the first of the month following ratification by the County Board.

5. Article 17 - Sick Leave

a) In Section C - Sick Leave Conversion to Insurance Premium, change "90 days" to "100 days" effective January 1, 1996.

b) Add to Section D - Use
"To comply with the applicable Wisconsin and Federal Family Leave Act."

6. Article 22 - Retirement

Increase County's payment to Employee's share from "6.2% to "up to 6.5%" effective January 1, 1996.

7. Article 24 - Term

Three year agreement covering 1996, 1997 and 1998.

8. Article 27 - Clothing Allowance

a) Increase Mechanic's allowance from seventy-five dollars to eighty dollars effective beginning the month following ratification of the County Board.

b) Increase Parks Manager allowance from one hundred dollars to one hundred and five dollars.

c) Add: "Actual receipts shall be presented to the Parks Commission for final approval after approved by the superintendent or designee payable as submitted and approved for all of the above."

9. Appendix A - Wage Schedule

- a) Park Managers to receive a shift premium of \$.25 per hour from Memorial Day to Labor Day for all hours worked after 5:00 p.m. effective the beginning of the month following ratification by the County Board.
- b) Monthly housing fee will be: 1/1/96 - \$90.00; 1/1/97 - \$93.00;
1/1/98 - \$96.00.

10. Sign-up Sheet for Weekend Work

By letter of agreement, a sign-up sheet for weekend work will be utilized.

11. Other

Upon the retirement of the Mechanic (1/13/97), the Mechanic pay is reduced \$.61/hour, the Working Foreman pay increased \$.09/hour, (3) Maintenance Technicians pay increased \$.09/hour and the (2) Park Managers pay increased \$.12/hour.

APPENDIX "A"

PORTAGE COUNTY PARKS DEPARTMENT

WAGE SCHEDULE

<u>Classification</u>	<u>1/1/96</u>	<u>1/13/97</u>	<u>3/9/97</u>	<u>2/8/98</u>
Working Foreman	13.78	13.87	14.37	14.85
Mechanic	13.58	12.97	13.47	13.92
Maintenance Technician	12.88	12.97	13.47	13.92
Park Manager*	12.85	12.97	13.47	13.92
Maintenance Assistant	10.34	10.34	10.84	11.22

Employee will be hired at 90% of base rate, and advance to 95% after 6 months, and 100% after 12 months. The County, in its sole discretion, may recognize prior experience when determining the initial salary for new employees.

Effective April 1, 1997, Park Managers will receive a shift premium of \$.25 per hour from Memorial Day to Labor Day for all hours worked after 5:00 p.m.

* These Employees are required to reside in housing in the park (if provided). Further, managers who reside in the housing provided shall pay a monthly fee (1/1/96: \$90.00; 1/1/97: \$93.00; 1/1/98: \$96.00) and this money shall be deposited in a maintenance account to be used by the County, at its discretion, for maintenance and improvement expenses only. Utilities are to be paid by the employee.

Motion by Supervisor Peterson, second by Supervisor Robert Steinke for the adoption.

Supervisor Idsvoog stated that he did not support the contract because the last year of the contract reflects an approximate 3.5% increase.

Supervisor Jakusz stated that it is over 3% for the last year of the three-year contract.

Chairman Hintz stated that he was at the Personnel Committee meeting when they voted to stick with the 3% and he could not understand why they bargained to go over that set rate.

Supervisor Purcell stated that he questioned the 3% limit at the Finance Committee level and they were instructed by the Personnel Director that they had no choice because this is the lowest that could be arrived at.

Chairman Hintz questioned why the Personnel Director would say there would be no other choice since it could have gone to arbitration.

Supervisor Gifford clarified that the Personnel Director told the Finance Committee that this was probably the best contract because the Personnel Committee and Union had already agreed on it and there was less than a 0% chance that arbitration would change the outcome of the contract. He also had comparables with the City parks and he was certain that arbitration would not have changed anything.

Chairman Hintz stated that he did not think it is a good policy when the Personnel Committee sets the salary at 3% and then comes with one contract over that limit.

Supervisor Jakusz stated that the contract still has to be approved by the full County Board and if they wish to send it back to the Personnel Committee and we will take it to arbitration. Jakusz stated that it will most likely come back and the County will have to pay all the back pay anyway. Jakusz outlined some of the other adjustments on the contract.

Supervisor Peterson added that these employees had not had a contract for sixteen months.

Supervisor James Zdroik questioned the total cost of the contract.

Jerry Glad stated that all costs rolled up would come under 3% because there was a freeze in health insurance costs.

Roll call vote revealed (23) ayes, (3) nays, Supervisors Idsvoog, Ron Borski, Hintz, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Resolution adopted.

Supervisor Peterson requested that in the future, when there are very important personnel issues on the agenda, that it be mandatory that the Personnel Director or somebody from his office be present to answer questions.

Chairman Hintz stated that he agreed with Supervisor Peterson.

RESOLUTION NO. 67-96-98
RE: REFUND OF EXCESS DOG LICENSE FUNDS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Section 174.09(2) of the Wisconsin Statutes provides that any surplus in the dog license fund in excess of \$1,000.00 shall be refunded to municipalities in the proportion in which said local units of government have contributed to said fund; and

WHEREAS, the Portage County dog license fund has accumulated a balance of \$15,845.41 at budget year end.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors do hereby establish the reserve amount in the dog license claim account as being \$1,000.00 and directs the refund of excess funds to the appropriate municipalities as outlined on the attached report.

Dated this 18th day of March, 1997.

Respectfully submitted,

AGRICULTURE & EXTENSION EDUCATION COMMITTEE

Paul Kaczmarek, Chair

Ronald Check

John Rendall

Lonnie Krogwold

Robert Brilowski

Motion by Supervisor Peterson, second by Supervisor Rendall for the adoption.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek.

Resolution adopted.

SUMMARY OF 1996 DOG LICENSE FUND

BALANCE 01-01-96	\$17,529.06
RECEIPTS - NET COLLECTIONS	\$16,604.20

\$34,133.26

DISBURSEMENTS:

CLAIMS PAID	\$929.37
SUPPLIES	\$727.84
ADVERTISING	\$143.55
DOG LIC DELIVERY	\$78.30
1995 EXCESS AMOUNT REFUNDED TO MUNICIPALITIES 3/96	\$16,408.79

TOTAL DISBURSEMENTS \$18,287.85

BALANCE 12-31-96 \$15,845.41

	NET COLLECTIONS	RATIO OF NET COLLECTIONS	AMOUNT TO BE REFUNDED
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TOWNS:

ALBAN	406.75	2.450%	363.67
ALMOND	336.85	2.029%	301.17
AMHERST	455.75	2.745%	407.47
BELMONT	384.55	2.316%	343.82
BUENA VISTA	622.20	3.747%	556.29
CARSON	555.25	3.344%	496.44
DEWEY	570.05	3.433%	509.67
EAU PLEINE	427.50	2.575%	382.22
GRANT	370.95	2.234%	331.66
HULL	1,514.80	9.123%	1354.35
LANARK	1,595.65	9.610%	1426.63
LINWOOD	259.70	1.564%	232.19
NEW HOPE	337.25	2.031%	301.53
PINE GROVE	191.30	1.152%	171.04
PLOVER	791.10	4.764%	707.30
SHARON	682.05	4.108%	609.80
STOCKTON	1,047.10	6.306%	936.19

VILLAGES:

ALMOND	201.60	1.214%	180.25
AMHERST	323.70	1.950%	289.41
AMH JUNCTIO	113.20	0.682%	101.21
JUNCTION CIT	194.95	1.174%	174.30
NELSONVILLE	139.75	0.842%	124.95
PARK RIDGE	261.85	1.577%	234.11
PLOVER	1,839.65	11.079%	1644.79
ROSHOLT	90.70	0.546%	81.09
WHITING	382.60	2.304%	342.07

CITY OF ST PT	2,507.40	15.101%	2241.81
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NET			
COLLECTING	\$16,604.20	100.00%	14845.41
Less Expenses	\$1,879.06		

BALANCE 95	120.27		
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ADJUSTED NET COLLECTION	\$14,845.41		
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SUMMARY OF 1996 DOG FUND REVENUES

TOWNS:	COLLECTIONS JAN-DEC	PAYMENTS & COMMISSIONS JAN-DEC	NET COLLECTIONS	CLAIMS PAID JAN-DEC
ALBAN	432.25	25.50	406.75	
ALMOND	458.85	122.00	336.85	
AMHERST	484.50	28.75	455.75	150.00
BELMONT	407.55	23.00	384.55	260.00
BUENA VISTA	656.45	34.25	622.20	
CARSON	589.00	33.75	555.25	
DEWEY	602.30	32.25	570.05	
EAU PLEINE	451.25	23.75	427.50	
GRANT	395.20	24.25	370.95	
HULL	1,614.05	99.25	1,514.80	
LANARK	1,683.40	87.75	1,595.65	
LINWOOD	276.45	16.75	259.70	
NEW HOPE	361.00	23.75	337.25	
PINE GROVE	203.30	12.00	191.30	
PLOVER	843.60	52.50	791.10	
SHARON	725.80	43.75	682.05	
STOCKTON	1,114.35	67.25	1,047.10	

VILLAGES:

ALMOND	211.85	10.25	201.60	
AMHERST	342.95	19.25	323.70	
AMH JUNCTIO	119.70	6.50	113.20	
JUNCTION CIT	205.20	10.25	194.95	
NELSONVILLE	147.25	7.50	139.75	
PARK RIDGE	278.35	16.50	261.85	
PLOVER	1,977.90	138.25	1,839.65	
ROSHOLT	95.95	5.25	90.70	
WHITING	406.60	24.00	382.60	
CITY OF ST PT	2,680.90	173.50	2,507.40	519.37
TOTALS	17,765.95	1,161.75	16,604.20	929.37

ORDINANCE NO. 68-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
BRITZ; NEUWIRTH PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, John and Ann Britz; Bruce Neuwirth request to amend the Portage County Zoning Ordinance so part of Section 32, T24N, R09E, Town of Stockton, an area of approximately 5.9 acres be changed from A3, Low Density Agricultural District to Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "E" of the County-City Building on February 26, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the February 26, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: All of parcel #034-24-0932-11.05 and commencing at a point on the south line of the NW 1/4 of the SW 1/4 of Section 32, T24N, R09E, and the east right-of-way (ROW) of County Highway J, which is the point-of-beginning (pob); thence north along the ROW 425 feet; thence easterly 512.5 feet parallel with the south 40 line, then southerly 425 feet parallel with the ROW of County Highway J; thence westerly along the south 40 line 512.5 feet to the pob, being part of the NW 1/4 of the SW 1/4 of Section 32, T24N, R09E, Town of Stockton. Total area of the request approximately 5.895 acres is hereby changed from A3, Low Density Agricultural Distirct to Commercial District.

Dated this 18th day of March, 1997.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair

Ronald Borski

Ronald Check

James Zdroik

Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Erickson for the adoption. Supervisor Purcell questioned why Supervisor Ron Borski abstained from voting on the resolution.

Supervisor Ron Borski stated that he abstained from voting because of the Town of Stockton and also because he is personally involved in the investment of the project.

Roll call vote revealed (25) ayes, (1) abstained, Supervisor Ron Borski, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Ordinance adopted.

RESOLUTION NO. 69-96-98

RE: RESOLUTION FOR SNOWMOBILE TRAIL AIDS 1997-1998 SEASON

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in maintaining snowmobile trails in Portage County, and

WHEREAS, financial aid is required to carry out the project,

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the snowmobile maintenance projects submitted to the Department of Natural Resources, and

HEREBY AUTHORIZES Gary Speckmann, Portage County Park Superintendent, to act on behalf of the Portage County Park Commission to: submit an application to the State of Wisconsin, Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED THAT, the Portage County Park Commission will comply with Title VI of the Civil Rights Act of 1964 (PL 83-352); will comply with State and Federal rules for the program; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin, Department of Natural Resources, approval in writing before any change is made in use of the project site.

Dated this 18th Day of March, 1997.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Gifford, Second by Supervisor Zimdars for the adoption.
Roll call vote revealed (26) ayes, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek.
Resolution adopted.

RESOLUTION NO. 70-96-98
RE: AUTHORIZATION TO APPROVE AND RECORD BUSINESS
PARK RESTRICTIVE COVENANTS AND SALE OF PARCELS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors previously approved proceeding with acquisition and development of the Portage County Business Park project (Resolution No. 141-94-96); and

WHEREAS, work on the project has progressed to the point of development of restrictive covenants for property with the Park and proposed sale prices for parcels; and

WHEREAS, such covenants and sale price parameters have been reviewed and approved by the Business Park Development Committee.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors hereby approves the restrictive covenants attached hereto as EXHIBIT A and authorizes the recording of same.

BE IT FURTHER RESOLVED, that the Board approves the sale of parcels within the Portage County Business Park according to the lot pricing schedule set forth in EXHIBIT B.

BE IT FURTHER RESOLVED, that parcels may be sold and title conveyed to such parcels in the sole discretion of the County Board Chair, Finance Committee Chair, and Planning and Zoning Director, acting unanimously, provided that any such sales and conveyances shall be consistent with the restrictive covenants and all applicable laws, regulations and resolutions.

Dated this 18th day of March, 1997.

Respectfully submitted,
BUSINESS PARK DEVELOPMENT COMMITTEE

Clarence Hintz, Chair

Leif Erickson

Robert Steinke

Richard Purcell

Jerome Borski

O. Philip Idsvoog

Gordon Hanson

Motion by Supervisor Jerry Borski, second by Supervisor Robert Steinke for the adoption.

Supervisor Krogwold questioned if this is a dream of a park and if it is realistic, but added that he is relying on the expertise of those involved and their recommendations.

Supervisor Purcell suggested that reports be brought back to the County Board to keep them updated.

Chairman Hintz stated that Chuck Kell will be providing the Board with a monthly update if there are any sales or major changes involved with the park.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Resolution adopted.

EXHIBIT A

PORTAGE COUNTY BUSINESS PARK DEED RESTRICTIONS AND PROTECTIVE COVENANTS

I. Purpose and Intent

The declared purpose and intent of these conditions, covenants and restrictions is to insure the proper use and development of each parcel of land in the Portage County Business Park (herein referred to as "Park") for the mutual benefit and protection of all present and future owners of property within the Park and to carry out the intent of Portage County to develop an upscale business environment for the benefit of business and taxpayers of Portage County. It is the intent of Portage County (herein referred to as "County") that environmental and aesthetic values are paramount considerations in the development of the Park so that property in the Park will be protected against depreciation in value and to insure that the Park will provide attractive and desirable sites for business and industry, which will reflect positively on Portage County and the owners of property and investment within the Park.

II. Subject Property

These conditions, protective covenants and restrictions shall apply to and restrict the use of lands comprising the Park, which consists of the following described real property in the City of Stevens Point, Portage County, Wisconsin:

All land in the east half of Section 2, Township 23 North, Range 8 East, lying between I-39, Brilowski Road, CTH HH and the Wisconsin Central Limited Railroad, consisting of approximately 298.55 acres.

III. Title and Easements

A. Title

Title to specific parcels shall be transferred from the County to purchasers upon receipt of approval of all required site plan, landscape plan and architectural review approvals and appropriate sales transactions.

1. Infrastructure Easements

In conveying parcels, the County shall retain all necessary permanent easements for all drainageways, detention ponds and open space areas, which have been designed and constructed to serve as infrastructure for the Park. These areas will be delineated on the approved final plans and specifications for the Park and will be shown

on the plat(s) and/or certified survey map(s) creating the various parcels within the Park as "open space easements" and "open space drainage easements."

2. Utility Easements

Title to parcels shall be transferred subject to utility easements as shown on the plat(s) or certified survey map(s) of the Park as "utility easement" or "a sanitary sewer and/or watermain easement."

B. Use of Utility Easements

The utility easements are for the benefit of the entire Park, first and foremost; however, such easement may be used by parcel owners for the installation of underground utility services such as electric power, natural gas, cable television, and telecommunications services to benefit the owner's parcel subject to prior review and approval by the County.

C. Use of Open Space and Open Space Drainage Easements

The open space easements and open space drainage easements are created for the benefit of all parcel owners in the Park and are reserved for providing: screening from neighboring uses; passive, open space recreation area; and common drainage handling through a series of detention ponds. Development or construction on such easements is strictly prohibited. These easements are strictly private in nature. Nothing in these protective covenants and restrictions shall be construed to create any right to the general public to use these easements in any way.

D. Maintenance of Easements

3. Parcel Owner Responsibilities

Each parcel owner shall be responsible for routine, ordinary and customary landscape maintenance of easements located on their property, such as, but not limited to, trimming and fertilization of ground cover, grass, shrubbery and trees and the suppression of weeds and/or nuisance growth on the easements. Damage to such easement areas caused by a third party shall be repaired by such party.

4. County or Business Park Owners' Association Responsibilities

The County or a Park owners' association, if and when authority is assigned to one, shall retain control over the use and maintenance of storm water detention ponds and their landscaped areas as part of

the Park's drainage system and overall Park landscape aesthetics. The maintenance responsibilities, with respect to such ponds, include: maintaining flowage control structures; culverts; bridges; removing silt and accumulations of silt and other residue from ponds; repairing dikes and damage caused by animals, erosion or the elements; removing or abating nuisance aquatic growth; and maintaining all wells, pumps, aerators, liners, landscaping, lighting or signage connected with the ponds. Each parcel owner shall permit the County, or its representative, access over such owner's parcel for the purpose of carrying out such maintenance activities.

5. Berms, Landscape and Open Space Areas --- Construction and Maintenance

a. Construction

Based upon the approved plans and specifications for the Park, various berms, landscape areas and open space areas will be constructed within the Park. These will be located in open space easements. The purpose of these berms, landscape areas and open space areas is to buffer and beautify the Park and selected areas within the Park from adjacent areas. These berms, landscape areas and open space areas will be constructed and landscaped by the County at its expense as part of the general Park development.

b. Maintenance

Each parcel owner shall be responsible for routine landscape maintenance, such as trimming and fertilization of the ground cover, grass, shrubbery, and trees, and suppression of weeds or nuisance growth on such portions of the berms or landscape areas as may be constructed on each owner's parcel. The County shall be responsible for repairing damage to the berms or landscape areas caused by animals, erosion or the elements and for removing and replacing any dead trees or shrubs. Each parcel owner shall permit the County and its representatives, reasonable access over such owner's parcel for the purposes of carrying out such maintenance responsibilities.

IV. Assessments for Maintenance

A. Applicable Expenses

The expenses for County maintenance responsibilities for the berms or landscape areas in the open space easements, the storm water detention ponds and drainage system (including any wells, pumps, aerators, electric

systems, lighting, etc. to operate the same) shall be the shared responsibility of all parcel owners in the Park. Such "maintenance expenses" shall include all of the costs and reasonable expenditures incurred by the County to carry out its maintenance responsibilities under Section D above, including cost of materials, labor, water charges, overhead and administration.

B. Proportionate Payment Formula

Each parcel and/or building owner shall pay a proportionate share of the annual maintenance expenses, which share shall be computed by multiplying the total maintenance expenses by a fraction, the numerator of which is the area expressed in square feet of the owner's parcel(s), and the denominator of which is the total square foot area of the Park, excluding lands dedicated to the public for streets or owned by the County as berms, landscape areas, and open space areas.

The County share of annual maintenance expenses shall be based only on the area of the total Park actually developed with utilities and available for sale as improved parcels.

C. Statement and Payment of Assessments

The County shall annually, prior to January 31 of each year, provide each parcel owner with an itemized statement of maintenance expenses for the previous year. Such statements shall list each parcel owner's proportion thereof, including that portion payable by the County. (The first such statements shall cover the period from the completion of construction of the Park until December 31, 1998.) Each owner shall pay the owner's portion of the statement within thirty (30) days of receipt of the statement.

D. Books and Audit

The County shall keep a separate chart of accounts for the maintenance expenses of the Park, which shall be open to inspection by parcel owners upon reasonable request.

V. Land Use

It is the intention of the County that the Park be developed to enhance the future growth of the County and City of Stevens Point in a planned manner that includes a mixture of commercial, professional and corporate offices and industrial uses. The Business Park Development Plan divides the Park into various land use and development sectors that will foster an upscale image for the Park and protect the private investments of corporations and individuals constructing their facilities in the Park.

All uses and proposed projects are subject to the review and approval of the Portage County Planning and Zoning Department prior to approval of any land sales and shall be consistent with the uses listed for each Planned Development Area shown on the Park Development Plan (Attachment No. 1) and indicated in Section V A. Those uses which the Planning and Zoning Department determine may not promote the standards and environment of the Park as intended by Portage County shall be referred to the County's Business Park Development Committee for further consideration.

A. Planned Development Areas

1. Highway Commercial
Examples of desirable uses include: hotels, convention facilities, bank/financial facilities, restaurants, shopping centers.
2. Large Business Facilities
Examples of desirable uses include: Big Box Retail Stores, theater complexes, medical clinics, shopping centers, hotels, restaurants, bank/financial facilities
3. Highway Office
Examples of desirable uses include: corporate offices, laboratory and research facilities, business and insurance offices, telemarketing offices
4. Business and Professional Offices
Examples of desirable uses include: 4,500 to 15,000 square foot professional offices, typically single story with one or more tenants, corporate offices
5. Office/Light Industrial
Examples of desirable uses include: small express and parcel delivery operations, light manufacturing, assembly and distribution facilities, electronic assembly and office/light manufacturing facilities.
6. Medium/Large Scale Industrial
Examples of desirable uses include: express and parcel delivery operations, light to heavy manufacturing, assembly and distribution facilities, electronic assembly, warehouse and distribution facilities
7. Large Scale Rail Industrial
Examples of desirable uses include: large warehousing and distribution facilities, large scale and heavy manufacturing uses constructed in this development area must have a documented need for rail access and must install siding and rail facilities to their buildings.

B. Prohibited Uses - The following operations and uses are not permitted within the Park.

- Auto/truck sales and service
- Truck/bus terminals when not connected with a manufacturing or distribution facility
- Auto body shops or auto repair businesses
- Gasoline stations
- Mini-storage and warehousing rental operations
- Lawn, garden, tool and equipment rental stores
- Recycling centers or waste transfer facilities
- Junkyards, used auto parts sales
- Residential dwellings

VI. Setbacks From Property Lines

A. Front Yard (Street Yard) Setbacks

No part or portion of any building shall be erected, constructed or extended nearer than forty feet (40') to the front lot line of any parcel. The front lot line is the entire length of the boundary of any parcel where it fronts a public street. Parking lots, parking of vehicles, storage of materials, products or equipment within the forty foot (40') setback shall be prohibited, except during initial construction of the building. The forty foot (40') setback area shall be entirely graded and sodded or seeded between side lot lines and from the street curb line to the exterior wall or walls of the building. In addition, this area shall be landscaped to at least the minimum standards as set forth in Section XV of these covenants.

B. Side Yard Setbacks

No part or portion of any building shall be erected, constructed, or extended nearer than thirty feet (30') to any interior (side) lot line of any parcel within the Park. The use and treatment of all side yard areas shall be in accordance with provisions of Subsection VI A. above, except that loading docks shall be permitted within an interior side yard with a building setback line of not less than eighty-five feet (85'), in which case the twenty-five feet closest to the lot line shall be landscaped. No part or portion of any parking area shall be constructed or extended nearer than twenty feet (20') of any side lot line of any parcel within the Park.

C. Rear Yard Setbacks

No part or portion of any building shall be erected, constructed, or extended closer than thirty feet (30') to any rear lot line of any parcel. No part or portion of any parking area shall be constructed or extended closer than twenty feet (20') to any rear yard lot line of any parcel within the Park.

D. Building and Lot Surface Area Ratios

In the Highway Commercial, Large Business Facilities, Highway Office and Business and Professional Office Development Areas of the Park, the sum total of the first floor area of the principal building and all accessory buildings shall not exceed thirty percent (30%) of the total lot area. No more than fifty percent (50%) of any lot shall be covered with buildings or other impervious surfaces.

In the Office/Light Industrial, Medium/Large Scale Industrial, Large Scale Rail Industrial Development Areas, the sum total of the first floor area of the principal building and all accessory buildings shall not exceed fifty percent (50%) of the total lot area. No more than seventy percent (70%) of any lot shall be covered with buildings or other impervious surfaces.

VII. Construction Requirements and Standards

A. Building Materials Allowed

All buildings or structures shall be designed or constructed using not more than two (2) exterior wall facing materials (not including glass, trim and architectural accents) for all elevations.

In the Highway Commercial, Large Business Facilities, Highway Office and Business and Professional Office Development Areas, the exterior materials shall be limited to architectural precast concrete, architectural concrete block, stone aggregates, brick or stone. Exterior Insulated Finish Systems (EIFS) or equivalent exterior architectural finish, such as Dryvit Systems, Inc., may also be used on the exterior of buildings, but shall not exceed a coverage of more than forty percent (40%) of any single wall or elevation of a building. Metal wall systems shall not be allowed in any of the four development areas noted above.

In the Office/Light Industrial Development Areas, architectural metal wall systems that are limited to flat faced, factory preformed units, a minimum of twenty-four inches (24") wide may be utilized on the exterior of buildings. Ribbed or corrugated metal profiles with exposed fasteners may be permitted on a case-by-case basis for end walls of buildings only to allow for the future expansion of a structure, provided these elevations do not face the public streets within the Park. EIFS or equivalent exterior architectural finish may also be used on the exterior of buildings, but shall not exceed a coverage of more than fifty percent (50%) of any single wall or elevation of a building. In this development zone, all exterior walls facing public streets, including those inside and outside the Park, shall have a minimum of forty percent (40%) of their face area consisting of a combination of brick, architectural concrete block or stone and windows.

In the Medium/Large Scale Industrial and Large Scale Rail Development Areas, ribbed or corrugated metal profiles will be allowed in combination with architectural precast concrete, architectural concrete block, stone aggregate, brick or stone and EIFS finish systems. The architectural review process will give specific attention to the treatment of all elevations facing Interstate 39 and Brilowski Road and all public streets within the Park.

Exterior gutter and down spout roof drainage systems are not permitted in the Park. All rooftop mechanical/electrical systems shall be screened from view by use of materials that are architecturally and aesthetically compatible with the exterior materials of the building.

B. Required Investment Criteria

All construction within the Park shall meet or exceed the following minimum investment criteria (initial construction value of improvements, not including land) as a condition of site purchase and development.

Highway Commercial Development Area	\$500,000/acre
Large Business Development Area	\$350,000/acre
Highway Office Development Area	\$750,000/acre
Business and Professional Office Development Areas	\$500,000/acre
Office/Light Industrial Development Area	\$300,000/acre
Medium/Large Scale Industrial Development Area	\$250,000/acre
Large Scale Rail Industrial Development Area	\$175,000/acre

C. Approval of Building Design and Construction Materials

All building design and construction materials shall be approved in writing by the Portage County Planning and Zoning Department prior to the start of construction.

VIII. Outside Storage

A. Highway Commercial, Large Business Facilities, Highway Office and Business and Professional Office Development Areas

Open, outdoor storage of materials, products, or equipment is prohibited in the Highway Commercial, Large Business Facilities, Highway Office and Business and Professional Office Development Areas, except for required trash containers or dumpsters. All trash containers or dumpsters shall be enclosed by a wall of solid materials that match the building facade and provide a suitable visual screen. Such walls shall be of sufficient height to cover the trash containers or dumpsters and shall be maintained to present a good appearance at all times. As an alternative to screening by use of a

wall, a combination of berms and other landscaping may be used to screen trash containers and/or dumpsters with approval of the County.

B. Office/Light Industrial, Medium/Large Scale Industrial and Large Scale Rail Industrial Development Areas

In the Office/Light Industrial, Medium/Large Scale Industrial and Large Scale Rail Industrial Development Areas, the outdoor storage of products, materials or equipment is permitted subject to the following requirements:

1. No outdoor storage of products, materials or equipment shall be allowed between any public streets, including those inside and outside of the Park, and the face of the principal building on the site extended to side or rear property lines.
2. All outdoor storage of products shall be screened from view from the street and from adjoining properties with solid fencing or walls. The use of chain link fencing with privacy slats is not permitted. As an alternative to screening by use of a fence or wall, a combination of berms and other landscaping may be used to screen outdoor storage, subject to approval by the County.

IX. Lot Drainage

A. Proper Drainage Required

No lot shall be developed and no use of a lot shall be permitted that results or is likely to result in the flooding, erosion or sedimentation of adjacent properties, street rights-of-way or the drainage system of the Park, including the storm water detention ponds. All runoff from site development shall be retained on site and shall discharge to settling ponds or drainage areas where it will percolate through at least six inches (6") of topsoil with vegetation established that will not require the use of pesticides or fertilizers after initial establishment. All retention systems shall be designed to accommodate a 25 year storm event (4.5" of rainfall). Use of drywells or other subsurface drains for storm water drainage is prohibited.

B. Storm Water Collection Systems

All roof storm water must be collected by a system constructed inside the exterior walls of the building and discharged less than two feet (2') above grade at the point of discharge or be conducted underground directly to the storm water drainage system.

C. Approval of Drainage Plans

Any proposed drainage plan for individual lots that will affect the storm water drainage system of the Park must be submitted for approval to the County and to all governmental bodies having jurisdiction over the drainage system.

X. **Fencing**

A. Highway Commercial, Large Business Facilities, Highway Office and Business and Professional Office Development Areas

Except for the screening of trash receptacles as required by Section VIII A and decorative walls or fencing connected with approval of the landscape plan for a site, fences within the development areas are prohibited.

B. Office/Light Industrial, Medium/Large Scale Industrial and Large Scale Rail Industrial Development Areas

Fences are allowed in these development areas subject to the following restrictions. No fence shall project beyond the building line (extended) facing a street. Fences shall not exceed 8 feet in height or be constructed with the use of barbed or razor wire. All fences shall be maintained in good condition, including their painted or stained condition. Provisions must be made for access by fire department apparatus to all sides of any building.

XI. **Signage**

A. No signs, other than product or company identification signs and directional signs, shall be permitted on parcels or buildings within the Park, except as allowed by Section XI. 1. Roof-mounted billboards or signs are prohibited. Wall-mounted billboards are prohibited. Building-mounted signs may be attached only to the ground floor of a building, unless approval is granted by the County to mount them higher on multi-story buildings.

B. One corporate identity sign may be placed on a building facade or on a ground-mounted panel. No roof-mounted signs are permitted. All lettering on the sign shall be smaller in height than 10% of the wall height and all of the combined graphics shall be no longer than 25% of the wall length. In the case of double frontage lots with building facades on two streets (but not including corner lots), two such signs shall be permitted (one per frontage) consistent with these requirements.

C. Ground-mounted, corporate identity signs shall be placed on wall panels with a solid base constructed of materials used on the visible elevations of the building. The size of the wall panel and base shall not exceed five feet (5') in height and fourteen feet (14') in length. The overall area of the sign face shall not exceed 56 square feet for all lots exceeding six acres in size and shall not exceed 42 square feet for all lots six acres and under. Ground-

mounted, corporate signs shall include a landscaped setting of ornamental shrubs, flowers, ground cover or a combination of the three, in an area a minimum of two times the area of the sign (based on size of base and panel, not sign face).

- D. All lettering and logos on buildings or sign wall panels shall be individually cut or fabricated letters. Panel or painted panel or wood signs are prohibited.
- E. Sign lighting, if desired, must be ground-mounted and hidden from view from the street. Individual letters may be internally illuminated.
- F. Directional signs on privately owned parcels shall consist of a post and panel system limited in size to six (6) square feet per sign, and a maximum height of 6 feet (6') above site grade. Not more than one directional sign may be provided at each access drive.
- G. Multi-Tenant Commercial, Office or Industrial Buildings - In cases where multi-tenant developments are constructed for a permitted use(s) in the Park, the signage proposals for these developments shall be negotiated and approved by the Portage County Planning and Zoning Department. These signs shall meet requirements of Section XI A, D, E and F, and shall be consistent with the goals of the covenants.
- H. Approval of Signage Design and Location - All sign designs and locations shall be submitted on plans drawn to appropriate scale to the Portage County Planning and Zoning Department and shall be approved in writing prior to construction.
- I. Signs constructed by the County to identify the Park, provide directions to or within the Park, or to identify landscape or aesthetic features of the Park, shall not be subject to the signage requirements of these covenants.

XII. Building Height

The height of all structures shall be subject to the zoning regulations set forth in the City of Stevens Point Zoning Ordinance.

XIII. Parking and Loading

- A. Street Park - Street parking is prohibited within the Park.
- B. Unlicensed and/or Inoperable Vehicles - No unlicensed or inoperable vehicle shall remain on an owner's parcel for more than twenty-four (24) hours.
- C. Amount and Location of Parking - Each parcel owner shall provide a sufficient number of off-street parking spaces on the owner's parcel to

accommodate the maximum number of vehicles operated by employees, customers, suppliers, vendors and visitors expected on each parcel during peak hours (including shift overlaps). In no case shall parking provided be less than that required by the City of Stevens Point Zoning Ordinance. All parking areas and driveways shall be paved with hot-mixed bituminous asphalt or portland cement concrete.

- D. Loading Areas - All material and supply loading or unloading must be conducted in a side or rear yard and shall be screened from public street view. Truck loading berths at the front of buildings are prohibited.

XIV. Utilities and Property Lighting

- A. Placement of Utilities

All utilities within the Park shall be installed underground, except for essential components of such utilities terminating above ground such as the hydrants, manholes, transformers, telephone pedestals and other similar components of utility systems. All utilities shall be installed in the utility easements where provided. Overhead electric power or telephone/cable services are prohibited. Existing overhead lines owned by Wisconsin Public Service that run from east to west through the center of the Park are grandfathered overhead lines that will remain in place.

- B. Parking Lot, Access Drive, and Loading Area Lighting

Parking lot, access drive and loading dock lighting (fixture, height, type, lighting intensity), where provided by the parcel owner, shall be reviewed and approved by the County as part of the required site and building plan approvals. Area lighting shall not be mounted on buildings except for lighting of loading docks. All lighting shall be a hooded or "cut off" type of light fixture or luminary directing lighting downward rather than toward adjoining parcels. All lighting for access drives, parking lots and outside storage areas shall be high pressure sodium, with the average illumination not to exceed 2.0 foot candles and no single luminary to exceed 5.0 foot candles. The use of low pressure sodium, metal haloid or mercury vapor lighting is prohibited.

XV. Landscaping and Open Space Requirements

- A. General Yard and Foundation Landscape and Irrigation Requirements

- 1. All areas on any privately owned parcel not used for structures, parking, sidewalks, access roads, or loading areas shall be graded with adequate drainage provided and shall be seeded or sodded on black dirt and maintained in grass and landscape areas with trees and shrubs. The overall amount of landscaping required for each site will be based on the landscape plans approved by the County. However,

in no case shall approval of a plan be granted which does not contain at least the minimum standards as specified in these Covenants. In all cases, the County will be expecting the landscape treatment of each site to exceed these minimum standards.

2. A minimum of one tree shall be planted for every 40 lineal feet of street frontage for each privately owned parcel. Such trees shall have a minimum caliper of 2.5 inches at the time of planting and shall be planted outside of the parking lot landscape area.
3. A minimum of one foundation plant for every 36 inches of building facade facing the street(s) shall be placed in landscaped areas around the foundation of the building. These plants shall be a minimum of 24 inches tall at the time of planting.
4. Underground sprinklers shall be installed by each privately owned parcel owner to irrigate and upkeep all front yard, street yard and side yard grass and landscape areas surrounding the building. Irrigation of rear yard areas is optional depending on the level of landscape treatment provided that may require irrigation.

B. Parking Lot and Entrance Landscaping Requirements

1. A minimum of a five foot (5') wide visual relief screen shall be provided adjacent to all parking lots. Such screen may be constructed with the use of hedges, fences, berms, dividers, shrubbery, trees or any combination thereof. All landscaping utilized for visual relief shall be a minimum height of 24 inches tall at the time of planting.
2. Appropriate perimeter and interior landscaping of parking lots shall be provided to break up the visual expanse of paving and to provide shade.
3. Landscaping at major entrances in other appropriate areas shall be provided to delineate internal traffic patterns and to assist with vehicular and pedestrian traffic movement and to improve the overall aesthetics of all development sites.
4. All landscaped parking lot and entrance areas shall be provided with underground sprinklers for irrigation and upkeep of the landscaping.

C. Approval of Landscape Plans/Installation Timetable

1. Detailed plans for the landscaping and aesthetic improvement of all sites within the Park shall be submitted for review and approval by the Portage County Planning and Zoning Department. The

Department shall have the flexibility to work with the parcel owner to approve a landscape plan that most appropriately meets the conditions of the site development (combination of general yard, foundation and parking lot landscaping) provided that the intent of the minimum landscaping requirements are maintained.

2. All required site landscaping shall be installed within 18 months of the City of Stevens Point issuing the first building permit for the development of the site. The Portage County Planning and Zoning Department reserves the right to extend the landscaping completion deadline, if the parcel owner can prove that there are extenuating circumstances which would warrant additional time for completion.

D. Landscape Maintenance Requirements

1. The trees, shrubs, fences, walls and other landscaping materials depicted on plans approved by the County shall be considered as elements of the project in the same manner as parking, building materials and other details are elements of the plan.

Each parcel owner, its successor and/or subsequent owners and their agents shall be responsible for the continued maintenance of all landscaping and landscaping materials on their property. Plant materials, which exhibit evidence of insect pests, disease and/or damage shall be removed within 60 days, following notification by the County, and shall be replaced within the next appropriate planting season or within one year, whichever comes first.

XVI. Lot Sizes; Subdivision of Lots

A. Minimum Lot Size

Each lot or parcel in the Highway Commercial, Large Business Facilities, Highway Office, Business and Professional Office and Office/Light Industrial Development Areas of the Park shall have a minimum area of 1 ½ acres. No lot may be created by any act or conveyance which is less than 1 ½ acres in the above noted development areas. Each lot in the Medium/Large Scale Industrial and Large Scale Rail Industrial Development Areas shall have a minimum area of 2 acres. No lot may be created by any act or conveyance that is less than 2 acres in size in the Office/Light Industrial, Medium/Large Scale Industrial and Large Scale Rail Industrial Development Areas.

B. General Prohibition on Subdivision of Lots

Individual parcels or lots within the Park may be combined but, after being deeded to an owner by the County, further division of parcels or lots within the Park is prohibited, except as provided below.

C. Limited Division: County's Option

1. Conditions for Division

If an owner desires to sell an undeveloped portion of a lot and such portion is large enough to support additional development and the proposed parcel and remaining portion of the lot from which the proposed parcel is divided meet the minimum lot size requirement of these protective covenants, the minimum lot size requirements for the City of Stevens Point classification of the proposed parcel, and the requirements of all other applicable ordinances or laws are met, the owner may sell said portion of a lot, but only to the County. The County may refuse to purchase the proposed parcel for any or no reason, in which case the owner is prohibited from dividing the lot and conveying the proposed parcel.

2. County's Option

In the event the County chooses to purchase the proposed parcel, the County must notify the owner in writing of the County's intent to purchase the proposed parcel. The sale price shall be a portion of the original parcel purchase price paid by the owner determined by multiplying the original purchase price by a fraction of which the area in square feet of the proposed new parcel is the numerator and the area of the entire lot in square feet is the denominator, plus five percent (5%) of the maintenance expenses attributable to the proposed parcel determined by multiplying the total aggregate maintenance expenses for the entire parcel by the fraction set forth immediately above. The County's notice of exercise of the option must be delivered within sixty (60) days of receipt of a written notice from the owner of the owner's desire to divide a lot to create a proposed development parcel. Failure to so deliver a notice shall constitute a declination of the County to exercise the option. Payment of the sale price shall be in cash and closing shall be within thirty (30) days of County written notice. Conveyance of the proposed parcel shall be by Warranty Deed free and clear of liens or encumbrances except these protective covenants and recorded easements.

XVII. Waste Incineration

No waste materials shall be incinerated in the Park except in an incinerator specifically design and constructed for such purpose and approved or permitted by every governmental unit with jurisdiction. Any such incinerator shall be contained within the principal building on the owner's parcel.

XVIII. Additional Utility Easements

A. Easements Over Owner's Lots

All owners and occupants of individual lots or parcels within the Park shall cooperate with the County in the planning and granting of necessary and reasonable easements for gas, electric, telephone, sewer, water and access roads in addition to those already provided and shall grant such easements provided that such easements shall be located so as to permit full development of the lot under the restrictions of Section VI above.

B. County's Reservation

The County may create additional easements for utilities over lots owned by the County, if the County deems the same necessary and useful.

XIX. Satellite Dish Antennas

No satellite dish antenna shall be installed on any lot without the approval of the County and all other governmental bodies with jurisdiction. Approval will be subject to compliance with the following criteria, in addition to the provisions of laws, statutes, ordinances, codes or rules of any governmental body with jurisdiction:

A. Permitted and Prohibited Locations

Antennas may be erected or maintained only in the rear yard of a lot and not on a street side of a lot. Antennas shall not be located in any setback area or easement. Antennas are not permitted on a building roof unless specifically approved by the County and the City of Stevens Point Building Inspector.

B. Design and Screening

Any antenna shall be designed and located so as to minimize the visual impact of the antenna on surrounding properties and so as to not be visible from public streets. Any antenna must be screened from view by the addition of architectural features that match building facade and/or landscaping and plantings that harmonize with the existing elements and characteristics of the lot on which the antenna is located.

C. Open Air Requirements

No obstruction shall protrude into the airspace defined by the forward extension of a plane from the outer edge of the antenna dish to infinity and at the same horizontal and vertical angle as the central axis of the antenna dish.

D. Materials

Materials used in constructing the mounting for the antenna and the materials composing the antenna itself shall not be unnecessarily bright, shiny, garish or reflective.

E. Prohibited Markings

No advertising, lettering or symbols shall be placed on the dish face or any other antenna component.

XX. Review and Approval of Plans

A. Approval Required

No building or improvement (parking lot, access drives, landscaping, lighting, etc.) shall be erected, constructed, or placed on any parcel in the Park, nor shall any building or improvement be altered or modified until the plans for such building or improvement or alteration or modification, including the site plan, landscape plan, and building plans and specifications, have been reviewed and approved by the County and any governmental body with jurisdiction. The County and governmental bodies shall review and approve, approve conditionally, or disapprove such plans with respect to the conformity of the plans with these protective covenants as to the County, and with all applicable statutes, ordinances, laws, rules or codes as to governmental bodies with jurisdiction. The County shall also review the plans with respect to the harmony of the exterior design and land use with all property and developments within the Park. Failure of the County to act upon such building or improvement plans within sixty (60) days after submission shall be deemed to constitute approval of such plans unless an extension to the 60 days is mutually agreed to in writing by the County and parcel owner.

Any proposed use that will require water consumption from the City of Stevens Point at a volume greater than 60,000 gallons per day shall be approved by the City of Stevens Point prior to the County approving the sale of property for such development.

Any person desiring to have plans and specifications reviewed by the County shall submit such plans and specifications to the County at the Portage County Planning and Zoning Department, 1516 Church Street, Stevens Point, WI 54481, or at such other place as the County may designate in writing. The date of delivery to the County shall be the date upon which the time limit for review commences.

B. Plans

Plans drawn to appropriate scale shall be submitted to the County for review. Three (3) sets of all site plans and all building plans shall be

submitted. Examples of desirable quality site and landscape plans are attached to these covenants. See Figures 1 and 2.

The County shall review plans and specifications for any improvements proposed for construction in the Park. The standards which the County shall apply in reviewing said plans and specifications are as follows:

1. Site plans shall show:
 - a. Location of structure(s) on owner's lot (dimensioned).
 - b. Dimensions on all front, side and rear yards, access drives, etc.
 - c. A schedule showing:
 - (1) Lot area.
 - (2) Total area expressed in square feet of each building and of each floor of each building.
 - (3) Number of parking spaces.
 - (4) Number of employees.
 - (5) Total square feet of impervious surface, including buildings, parking lots, loading areas, sidewalks, etc.
 - d. Parking and access drive locations, stall dimensions, curbs, tire stops, loading docks, snow storage areas, etc.
 - e. Size, location, access to and screening of trash receptacles and utility areas.
 - f. Other paved areas and walls.
 - g. Outdoor lighting, including location, direction of beams and foot candle calculations.
 - h. A landscaping and screening plan showing the location, common and botanical names, planting size, root condition and quantity of all plant material. The plan shall also show all ground cover and mulch areas and landscape construction materials.
 - i. Irrigation plan showing all underground water lines, irrigation heads and connection to water source.
 - j. Locations and dimensions of all easements.
 - k. Surface details of all outside areas, such as paving.

- l. Design, size, location, illumination, etc., of all signs.
 - m. Designation of proposed future expansion areas.
 2. Building floor plans, colored building elevations indicating materials used and other information.
 - a. Floor plans of typical floors.
 - b. Entrances, exits, loading docks, building service areas, etc.
 - c. Architectural treatment of all building exteriors (including roof equipment) materials, colors, etc.
 - d. Samples of exterior construction materials.
 3. Grading Plan
 - a. Existing and proposed grades and contours.
 - b. Surface water drainage and detention facilities.
 - c. Finished grades at building.
 - d. Catch basins and storm sewer locations.
 - e. Connections to existing utilities.
 - f. Construction site erosion control plan.
 4. Color Rendering - All projects proposed for construction in the Park shall submit a colored rendering of the project showing both front and side elevations of the building, as well as any parking areas, paving material and landscape areas.

C. Approval

After making such review, the County shall approve, approve subject to conditions or modifications, or disapprove the plans and specifications in writing within sixty (60) days of submission. A denial shall specify the reason or reasons why the request was denied. The County's decision shall be final with respect to approval or disapproval of the plans and specifications. The parcel owner seeking approval of their plans may resubmit revised plans to the County to address shortcomings which the County identified during its review of the plans. The County's decision does not preclude any review or approval by the City of Stevens Point or any

other governmental body or jurisdiction relative to review and approvals required under their codes or ordinances that may be in effect.

D. Subsequent Modifications

Subsequent changes to structures or landscaping alterations shall also be submitted for review by the County. All of the provisions of subsections XX A-C and E apply to review of plans for subsequent alteration.

E. Enforcement

In the event a parcel owner proceeds to make improvements without first having received the approval of the County as provided above, or in the event a parcel owner proceeds in a manner which does not comply with the plans and specifications as approved by the County, the County may take action to stop construction of the improvements. Action by the County shall consist of a notice to the owner who is proceeding in noncompliance with approved plans and specifications or without appropriate approval. The notice shall be in writing addressed to the last known post office address of the owner, sent by postage-prepaid United States certified mail or delivered personally. The notice shall advise the parcel owner of the nature of the violation and demand immediate cessation of work on the improvement. The parcel owner may request a meeting with the County, which shall be held within fifteen (15) days of the request. If the owner can demonstrate compliance with approved plans and specifications to the satisfaction of the County, the County shall rescind its order stopping construction; otherwise the owner shall remove such unauthorized improvements and restore the affected area to its original condition. Nothing in this subsection shall prohibit or limit the right of the County or a parcel owner from seeking equitable or legal relief through the Courts.

XXI. Maintenance Responsibilities

A. General Maintenance

Each parcel owner shall keep said owner's property and all contiguous street right-of-way areas to the edge of the pavement and easement areas in a well maintained, safe, clean and attractive condition at all times. Such maintenance includes, but is not limited to, the following:

1. The removal of all litter, trash, refuse and waste.
2. Maintaining of all lawn by mowing to a height of less than five inches (5"), unless otherwise approved in writing by the County.
3. The maintenance of lawn and landscaped areas in a weed free, healthy and attractive condition.

4. The care and pruning of trees and shrubbery.
5. The maintenance of exterior lighting, signs and mechanical facilities. All such facilities shall be in continuous working order.
6. The keeping of all exterior building surfaces in a clean, well-maintained condition.
7. The striping and sealing of parking lots, driveway areas and access roads.
8. The removal of unlicensed, inoperable or abandoned vehicles.
9. Removal of snow and ice.

B. Maintenance During Construction

During construction, it shall be the responsibility of the parcel owner to insure that construction sites are kept free of unsightly accumulations of rubbish and scrap materials and that construction materials, trailers, and the like are kept in a neat and orderly manner. Burning of excess or scrap construction materials is prohibited. Construction site erosion control practices shall be implemented to prevent erosion, sedimentation and pollution of water, soil and air during construction.

C. Maintenance of Unimproved Parcels

The owner of any undeveloped parcel must maintain said lands free of rubbish, noxious weeds, and mosquito breeding conditions.

XXII. Covenant Continuity; Transfer of Control; Modification

A. Continuity; County Assigns

Property within the Park shall be conveyed subject to the restrictions, covenants and conditions contained herein, all of which are to run with the land and shall be binding on all parties and all persons claiming any interest in said property.

B. Owners' Association

In the event the County ceases to have any ownership interest in any property in the Park, except for open space and landscape areas, then for purposes of administration of these protective covenants, the County shall have the option to create an Owners' Association. The Owners' Association will consist of all entities owning parcels within the Park. Each parcel owner

shall have representation in the Association proportionate to the size of the owner's parcel based upon one vote for each acre owned. Fractions of acres shall be entitled one vote if one-half ($\frac{1}{2}$) acre or greater. All decisions of the Owners' Association shall be by majority vote except waivers or amendments of the provisions of these protective covenants, which shall be by three-fourths ($\frac{3}{4}$) vote. The Owners' Association shall by majority vote establish its own rules of procedure and methods of administration. Upon creation of the Owners' Association under this section, the County shall transfer to the Owners' Association the books of account, records and materials kept or maintained by the County pertaining to administration of these protective covenants and shall by Bill of Sale convey to the Owners' Association the signage, landscape areas and lighting, storm water detention ponds, wells and apparatus, if any, and any supplies or materials related thereto.

C. Amendment: Waiver

1. Amendment

These protective covenants may be modified or amended at any time by the County. No amendment or modification shall affect rights accruing to previously approved projects or approvals previously received by parcel owners under provisions of protective covenants affected by such amendment or modification.

Prior to amending these covenants, the County shall notify each parcel owner in writing of the proposed changes a minimum of 14 days prior to the meeting when the County is scheduled to take action on the covenant amendments.

2. Waiver

The County may grant a waiver of any provision of these protective covenants to a parcel owner where, due to special conditions, literal enforcement of a provision of the protective covenants would result in an unnecessary hardship, provided, however, (a) that such special condition was not produced by the owner, (b) that the spirit and purpose of the protective covenants is not compromised in the grant of the waiver; and (c) that the waiver does not result in a violation of any statute, law, ordinance, code or regulation of the City of Stevens Point or any other governmental body with jurisdiction.

D. Termination

These protective covenants shall exist into perpetuity unless rescinded by a three-fourths ($\frac{3}{4}$) vote of owners of all of the property comprising the Park, except those parts dedicated to the public.

XXIII. Construction Start

A. Commencement and Completion of Construction

If an owner of a parcel sold by the County does not commence construction of a building or buildings thereon within twelve (12) months after the date of purchase and complete the construction of a building or buildings thereon within twenty-four (24) months after the date of purchase, the County shall have the option to repurchase the property. The owner may attempt to obtain an extension of the construction start and completion times through application to and approval from the County.

B. County's Repurchase Option

The County's option to repurchase the property shall be exercised by delivering a notice in writing to the owner within six (6) months after the expiration of such twelve (12) month or twenty-four (24) month periods or extended periods, if applicable. Closing of the repurchase option shall take place within sixty (60) days following delivery of the notice on a date designated by the County. The net purchase price to be paid by the County for the exercise of such options shall be the sum of the following:

1. The purchase price paid for the parcel by the owner;
2. The current market value of all improvements thereon paid for by the owner; and
3. All special assessments that may have been paid by the owner which were levied against the property during the period of such owner's ownership.

The following shall be paid out of the purchase price:

1. Unpaid real estate taxes and interest;
2. Proration of the then current year's real estate taxes through the date of closing;
3. The premium for a title insurance policy in the amount of the purchase price; and
4. All liens and encumbrances on the property of a definite or ascertainable amount.

Conveyance shall be by Warranty Deed, free and clear of all liens and encumbrances, except municipal laws and zoning ordinances, recorded

easements for public utilities, and these recorded protective covenants and amendment thereto.

XXIV. Enforcement: Savings Clause

A. Enforcement

These protective covenants may be enforced by either or both of the following methods:

1. Action

The enforcement of the restrictions and covenants contained in these protective covenants may be by proceeding at law or in equity against any person or persons breaching or attempting to breach any covenant to restrain such breach or to recover damages.

2. Notice and County's Right to Rectify

If any parcel owner has failed in any of the duties or responsibilities created by these protective covenants, then the County may give such owner written notice of such failure and such person shall within ten (10) days after receiving such notice, rectify the failure or breach. Should any such person fail to fulfill the duty or responsibility within such period, then the County shall have the right and power to enter onto the parcel and perform such duty or responsibility without any liability for damages for wrongful entry, trespass, or otherwise to any person. The owner for whom such work is performed shall promptly reimburse the County within thirty (30) days after receipt of a statement of such work.

B. Non-Exclusive Enforcement

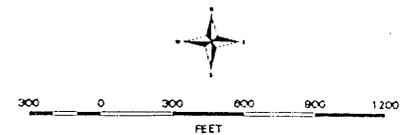
These protective covenants may be enforced by any parcel owned protected hereby, whether or not the County has sought to enforce or remedy the failure or breach of the protective covenant at issue within a reasonable time.

Nothing in subsection XXIV A shall be construed to abrogate or diminish any other legal right or remedy available to any person to enforce these protective covenants.

PORTAGE COUNTY BUSINESS PARK

SITE DEVELOPMENT PLAN

-  HIGHWAY COMMERCIAL
-  LARGE BUSINESS FACILITIES
-  HIGHWAY OFFICE
-  BUSINESS/PROFESSIONAL OFFICES
-  OFFICE/LIGHT INDUSTRIAL
-  MEDIUM/LARGE SCALE INDUSTRIAL
-  LARGE SCALE RAIL INDUSTRIAL
-  PARK/OPEN SPACE EASEMENTS
-  RELOCATED POWER LINES



1 inch = 800 feet

WISCONSIN CENTRAL LIMITED RAILROAD

MEDIAN STRIP

MEDIAN STRIP

BRILOWSKI ROAD

COUNTY TRUNK

HIGHWAY HH

INTERSTATE 39

15' PEDESTRIAN/BIKEWAY EASEMENT

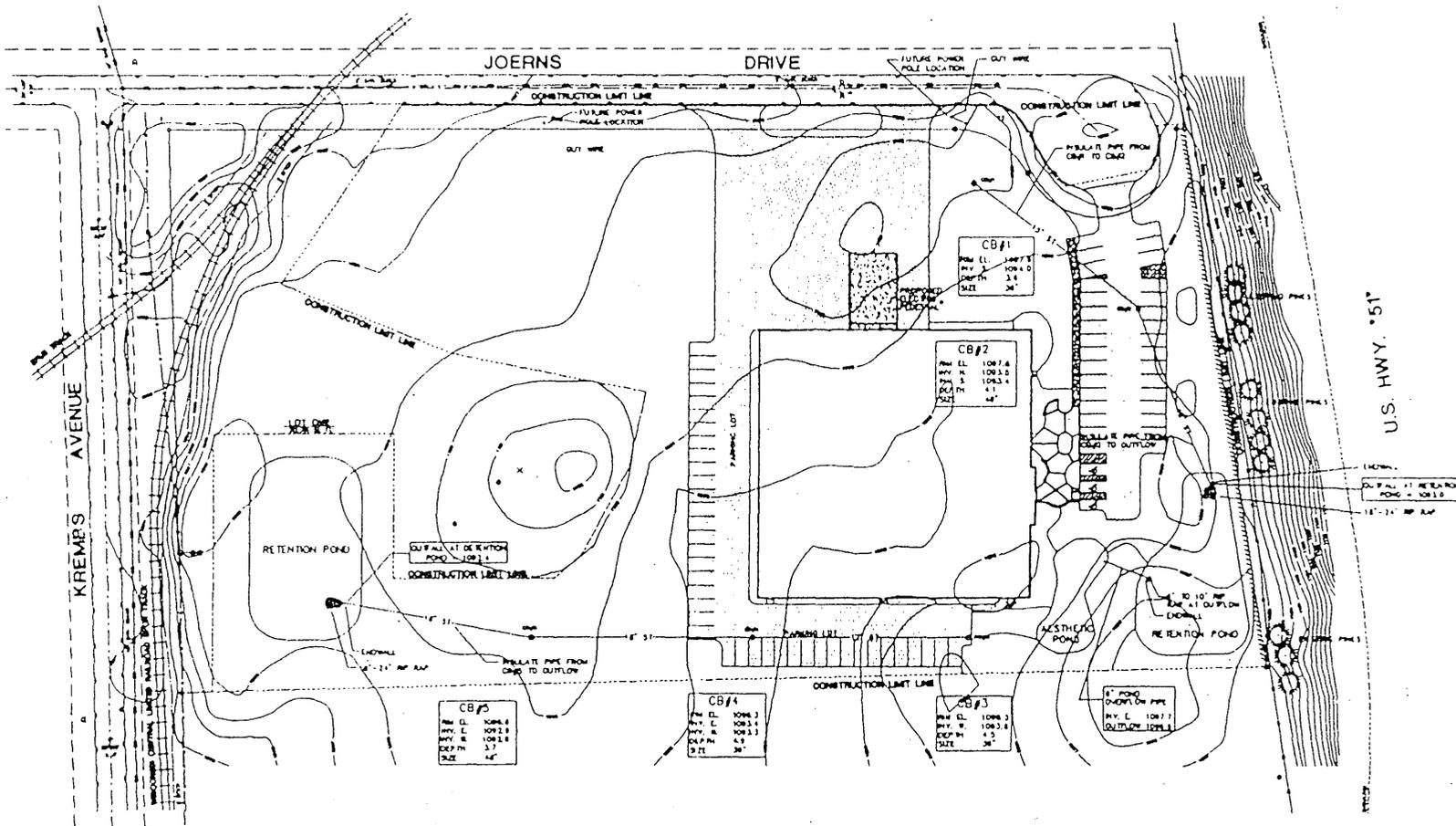
30' SEWER & WATER EASEMENT

PEDESTRIAN PATH

ATTACHMENT NO. 1

SITE PLAN EXAMPLE

FIGURE 1



GENERAL NOTES

1. ALL CATCH BASINS SHALL BE EQUIPPED WITH A MINIMUM OF 4" OF ADJUSTIVE RIMHOE
2. 36" FENCE SHALL BE PLACED AROUND ALL CATCH BASINS DURING CONSTRUCTION TO PREVENT INFILTRATION OF SOIL AND OTHER MATERIALS INTO THE STORM SEWER
3. SEE SHEET D-1 FOR CATCH BASIN, CIRCULAR PAV. LAMTS, AND RECTANG PAV. LAMTS DETAILS
4. STORM SEWER PIPE SHALL BE CONCRETE 4'-2000 OR EQUAL
5. 18"-24" RCP RAMP AND FILTER FABRIC SHALL BE PLACED FROM THE STORM SEWER OUTFLOW TO THE BOTTOM OF THE RETENTION POND
6. ALL OUTFLOWS SHALL HAVE ENHANCED STRUCTURES AND BE EQUIPPED WITH SAFETY GRATES
7. NORTH AMERICAN GREEN OS100 EROSION CONTROL BLANKETS SHALL BE PLACED ON THE SIDE SLOPES OF THE PROPOSED RETENTION PONDS. SEE SHEET D-1 FOR DETAIL
8. WHERE REQUIRED STORM SEWER PIPE SHALL HAVE 2' ROAD INFILTRATION SEE SHEET D-3 FOR DETAIL

(EMMONS - NAPP)

NOTE: This Site Plan example is shown only to illustrate a properly prepared plan, but does not represent a plan that will meet all the standards of the Portage County Business Park Covenants.

LEGEND

ALL FOR REFERENCE OF THE PERMITS REVIEWER

PROPOSED UTILITIES

SEE SHEET D-1 FOR CATCH BASIN, CIRCULAR PAV. LAMTS, AND RECTANG PAV. LAMTS DETAILS

SEE SHEET D-3 FOR DETAIL

CONCRETE TABLE

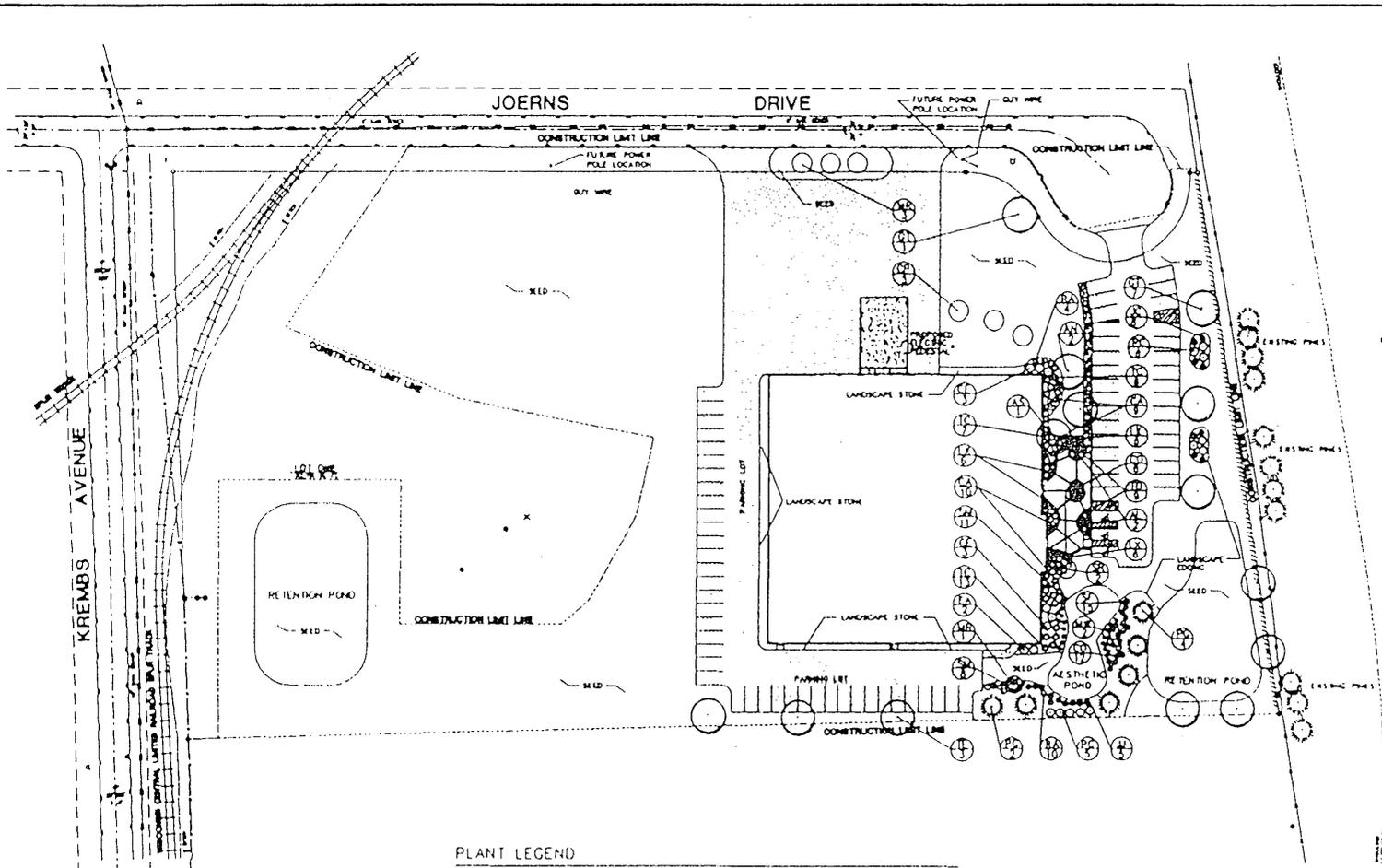
SECTION	DATE	REVISION	BY	CHKD	APPROVED
1	10/15/11	ISSUED FOR PERMITS	JMM	JMM	JMM
2	10/15/11	REVISED FOR COMMENTS	JMM	JMM	JMM
3	10/15/11	REVISED FOR COMMENTS	JMM	JMM	JMM

FIGURE 2

LANDSCAPING PLAN EXAMPLE

(EMMONS - NAPP)

15' . Y.M.H. S.T.



PLANT LEGEND

SYMBOL	LATIN NAME	COMMON NAME	QUANTITY	CONSTRUCTION	SIZE
(TREES)					
N	AMELIANER LAEVIS	ALLEGHANY SWEETGUM	2	BB	7'
AN	ACER RUBRUM	NORTHERN RED MAPLE	2	BB	7'
AS	ACER RUBRUM	HORNED LARK SWEET RED MAPLE	2	BB	7'
CP	CORNUS A. BERNICELLA	PANICIA DOGWOOD	3	BB	6'
CT	QUERCUS TRUNCATOCOCUS	WHITE OAK	7	BB	7'
W4	WALNUS TER. BARON	FLOWERING OAK	4	BB	7'
W4	WALNUS TER. CASCADE	BLACK HILL SPRUCE	4	BB	7'
PS	PRUNUS OBLONGA THENSATA	JAPANESE TREE LILAC	3	BB	6'
SE	SYRINGA MENTHOLATA	PLACIDUS LINDEN	3	BB	7'
TE	TILIA X EUCLORATA		3	BB	7'
(SHRUBS)					
CC	CORNUS GIGANTISIMA	VANICATED DOGWOOD	4	CC	36"
CC	COTONEASTER ACUTIFOLIUS	FLORING DOGWOOD	18	CC	18"
CC	COTONEASTER ANGULATUS	ORANGEBERRY COTONEASTER	20	CC	15"
EX	EUONYMUS ALATA	WAXED EUONYMUS	7	CC	36"
JC	JUNIPERUS CHINENSIS	PIZZA JUMPER	4	CC	24"
JC	JUNIPERUS CHINENSIS	WHT. JUMP JUMPER	5	CC	24"
LA	LONICERA SYLVESTRIS 'VARIA'	EMERALD WINDING HONEYSUCKLE	14	CC	15"
PK	PRUNUS S. COCCINEA	PURPLE LEAF SANDCHERRY	11	CC	36"
RA	RIBES ALPINUM	ALPINE CURRANT	18	CC	18"
SE	SPYREA X BUNALIDA	COUNTRY SPYREA	15	CC	15"
SM	SPYREA X BUNALIDA	GOLDMOUND SPYREA	15	CC	15"
TC	TAXUS CUSPIDATA	SPREADING YEW	27	CC	24"
TO	TAXUS DOCCOIDALES	TECHY SPACIOTATE	9	BB	24"
(ANNUALS)					
BY OWNER					

GENERAL NOTES

1. SITE CONSTRUCTION SHALL COMPLY WITH THE CITY OF PORTAGE BUSINESS PARK COVENANTS.
2. ALL PLANTS TO BE APPROVED BY LANDSCAPE ARCHITECT.
3. ALL PLANTINGS TO BE SIZED, PLACED AND SPACED AS SHOWN.
4. 6" OF TOPSOIL SHALL BE PLACED IN ALL LANDSCAPED AREAS.
5. LANDSCAPE EDGING TO BE 2" HIGH PLASTIC EDGING OR EQUIV.
6. 4" DEPTH OF IMPREGATED SAND SHALL BE PLACED IN ALL LANDSCAPE BEDS.
7. SEE SHEET D-3 FOR TREE AND SHRUB PLANTING DETAILS.
8. A 60% FILTER FABRIC SHALL BE PLACED IN ALL LANDSCAPE BEDS.
9. ALL AREAS WITH LANDSCAPE BEDS SHALL HAVE FILTER FABRIC AND 3" DEPTH OF 1/2" COARSE SAND.
10. ALL TREES IN LANDSCAPED AREAS SHALL HAVE 11.0" DIAMETER BARK MULCH ORCHIPS WITH LANDSCAPE EDGING.
11. UP LIGHTING ALONG BUILDING SHALL BE ADJUSTED TO ALSO ILLUMINATE PARKING AREA.
12. ALL LIGHTING SHALL BE PLACED IN LANDSCAPE BEDS.

LEGEND

SYMBOL	QUANTITY	NOTES
A	UP LIGHTING	3 SEE SHEET D-3 FOR DETAIL
B	PARK LIGHTING	4 SEE SHEET D-3 FOR DETAIL
C	(LIGHTING TRANSFORMER)	2 1200 WATT TRANSFORMER (120V) DUPLEX OUTLET BY OTHERS ELECTRICAL CONNECTION BY OTHERS
D	ADAPTER POWER CONTROL CENTER	1

BASES FOR PLANTING:
 ALL AREAS TO BE PLANTED SHALL BE FLOORED TO A MINIMUM OF 4" DEPTH OF 1/2" COARSE SAND.
 ALL AREAS TO BE PLANTED SHALL BE FLOORED TO A MINIMUM OF 4" DEPTH OF 1/2" COARSE SAND.

ENGINEERING UTILITIES:
 ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS OF THE UTILITIES SHOWN ON THIS PLAN AND HAS FOUND THEM TO BE IN ACCORDANCE WITH THE RECORD DRAWINGS AND FIELD SURVEY.

CUTS TABLE:

CUT	NO.	DATE	BY	REVISION
1	1	10/1/00	J.M.H.	ISSUED FOR PERMIT
1	2	10/1/00	J.M.H.	REVISED PER COMMENTS

NOTE: This Landscaping Plan example is shown only to illustrate a properly prepared plan, but does not represent a plan that will meet all the standards of the Portage County Business Park Covenants.

EXHIBIT B

1997 Business Park Lot Prices

LOT NUMBER	\$/ACRE	\$/SQUARE FOOT	TOTAL AREA	SALE VALUE ALL LOTS
1, 2, 7	\$174,240	\$4.00	12.4	\$2,160,576
5-6	130,680	3.00	6.1	797,148
8-9	108,900	2.50	9.8	1,067,220
10-12, 71-74	87,120	2.00	23.0	2,003,760
3, 13-14, 30-31, 75	65,340	1.50	19.1	1,247,994
4, 15-21, 43	43,560	1.00	16.5	718,740
22-29, 32-38	32,670	.75	25.4	829,818
39-42	21,780	.50	8.2	178,596
44-49, 65-70, 76-84	19,602	.45	69.8	1,368,220
103-106	17,424	.40	37.7	656,885
TOTALS			228.0	\$11,028,957
AVERAGE PRICE PER ACRE = \$48,373				

TO: Business Park Development Committee
FROM: ^{C.P.K.} Charles P. Kell, Director
DATE: March 3, 1997
RE: Land Prices, Mechanism for Handling Sales, and Broker Proposal for the Business Park

I have given a lot of thought and study to the issue of land prices over the winter and have discussed the issue several times with an outside development firm, local Realtors and Brian Doudna. I came to the conclusion that it is desirable for us to increase the prices of our land considerably for Park property, especially for those areas planned for commercial and office development. The reasons are complex, but basically it boils down to the following:

- The prices we discussed last fall had too great a variation in close proximity to each other (\$174,000/acre to \$17,000/acre).
- Higher values would appear very achievable based on what we see happening in the local marketplace.
- Assuming we can obtain these asking prices, the financial feasibility of the project is strengthened considerably. This also helps adjust for a projected reduction in tax revenue I anticipate because we are lowering the investment criteria to more accurately reflect development costs in our market.
- The higher values will help stimulate higher quality development by eliminating some of the projects that cannot meet our investment criteria, but want to build in the Park because the land was so reasonably priced compared to other development areas in the community.

Accordingly, I am recommending we adopt the attached price schedule. The comparison of this pricing scheme with our initial proposal is as follows on Page 2. I am also recommending the two formal sale agreements the County discussed with the Portage County Business Council and Rettler and Associates be honored at the original land price of \$17,000 per acre, but all other purchases will be established at the new price structure.

Proposed Mechanism for Handling Lot Sales

The County's approval team for selling property will consist of the County Board Chairman, Finance Committee Chairman and Director of Planning and Zoning. Land and project negotiations will be handled by the Director of Planning and Zoning until a solid agreement is structured, at which time the Director of Planning and Zoning will meet with the County Board and Finance Committee Chairmen to complete the County's acceptance of the proposed sale. Upon acceptance of the transaction by the County and the proposed buyer, the transaction will be turned over to the County's Corporation Counsel Office to complete necessary paperwork. Final signatures approving the County's sale of the property will be required by the County Board and Finance Committee Chairmen.

ORIGINAL LOT PRICING

LOT NUMBER	\$/ACRE	\$/SQUARE FOOT	TOTAL AREA	SALE VALUE ALL LOTS
1-7	\$175,000	\$4.02	23.2	\$4,060,000
8-9	35,000	.80	9.8	343,000
3, 10-14, 30-31	25,000	.57	24.9	622,500
71-75, 106	28,000	.64	29.4	823,200
65-70, 76-84, 44-49, 103-105	17,000	.39	140.7	2,391,900
TOTALS			228.0	\$8,240,600
AVERAGE PRICE PER ACRE = \$35,143				

REVISED LOT PRICING FOR 1997

LOT NUMBER	\$/ACRE	\$/SQUARE FOOT	TOTAL AREA	SALE VALUE ALL LOTS
1, 2, 7	\$174,240	\$4.00	12.4	\$2,160,576
5-6	130,680	3.00	6.1	797,148
8-9	108,900	2.50	9.8	1,067,220
10-12, 71-74	87,120	2.00	23.0	2,003,760
3, 13-14, 30-31, 75	65,340	1.50	19.1	1,247,994
4, 15-21, 43	43,560	1.00	16.5	718,740
22-29, 32-38	32,670	.75	25.4	829,818
39-42	21,780	.50	8.2	178,596
44-49, 65-70, 76-84	19,602	.45	69.8	1,368,220
103-106	17,424	.40	37.7	656,885
TOTALS			228.0	\$11,028,957
AVERAGE PRICE PER ACRE = \$48,373				

TOTAL SALES REVENUE DIFFERENCE BETWEEN ORIGINAL AND REVISED LOT PRICING =
 $\$11,208,955 - \$8,232,771 = +\$2,788,357$

The Director of Planning and Zoning will make monthly reports to the County Board on all lot sales.

NOTE: In the event of the need to complete a transaction when the County Board Chairman or Finance Committee Chairman are unavailable for an extended period of time, the Vice-Chairman of the Finance Committee will be authorized to approve the sales and provide the necessary signature for the Chairman of the County Board or Finance Committee Chairman.

Proposed Broker Fees

The County will offer a 3% commission to any licensed broker or realtor who brings a client to the Business Park, which results in a successful sale of a piece of property. This commission will be paid out of the proceeds of the sale. The commission will be based on the actual total sale price of the property. Any broker/realtor seeking a commission for a sale must be identified up front, in writing, by the perspective purchaser as a representative of the firm that has authority to negotiate the purchase of property on behalf of the business or industry. If negotiations between the County or Portage County Business Council and the perspective business were commenced prior to receiving the letter identifying the broker/realtor, no brokerage commission will be paid on the project.

The asking prices for land generally will not be negotiable, however, the County reserves the right to negotiate an incentive price for any project that it feels would be of extraordinary benefit to the County because of job creation, salaries, investment in the Park or a combination of these factors. In the event that a negotiated land price below the established selling price is desired, the sale agreement shall be considered and approved by the Business Park Development Committee after closed session consideration of the particulars of the sales.

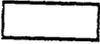
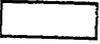
The total brokerage fees for the initial phase of the Park will be \$330,868, if a broker would be involved in every sale, based on the 1997 asking prices.

CPK:pac

attachment

PORTAGE COUNTY BUSINESS PARK

1997 Land Prices Cost per Square Foot

	\$4.00
	\$3.00
	\$2.50
	\$2.00
	\$1.50
	\$1.00
	\$0.75
	\$0.50
	\$0.45
	\$0.40

 RELOCATED POWER LINES

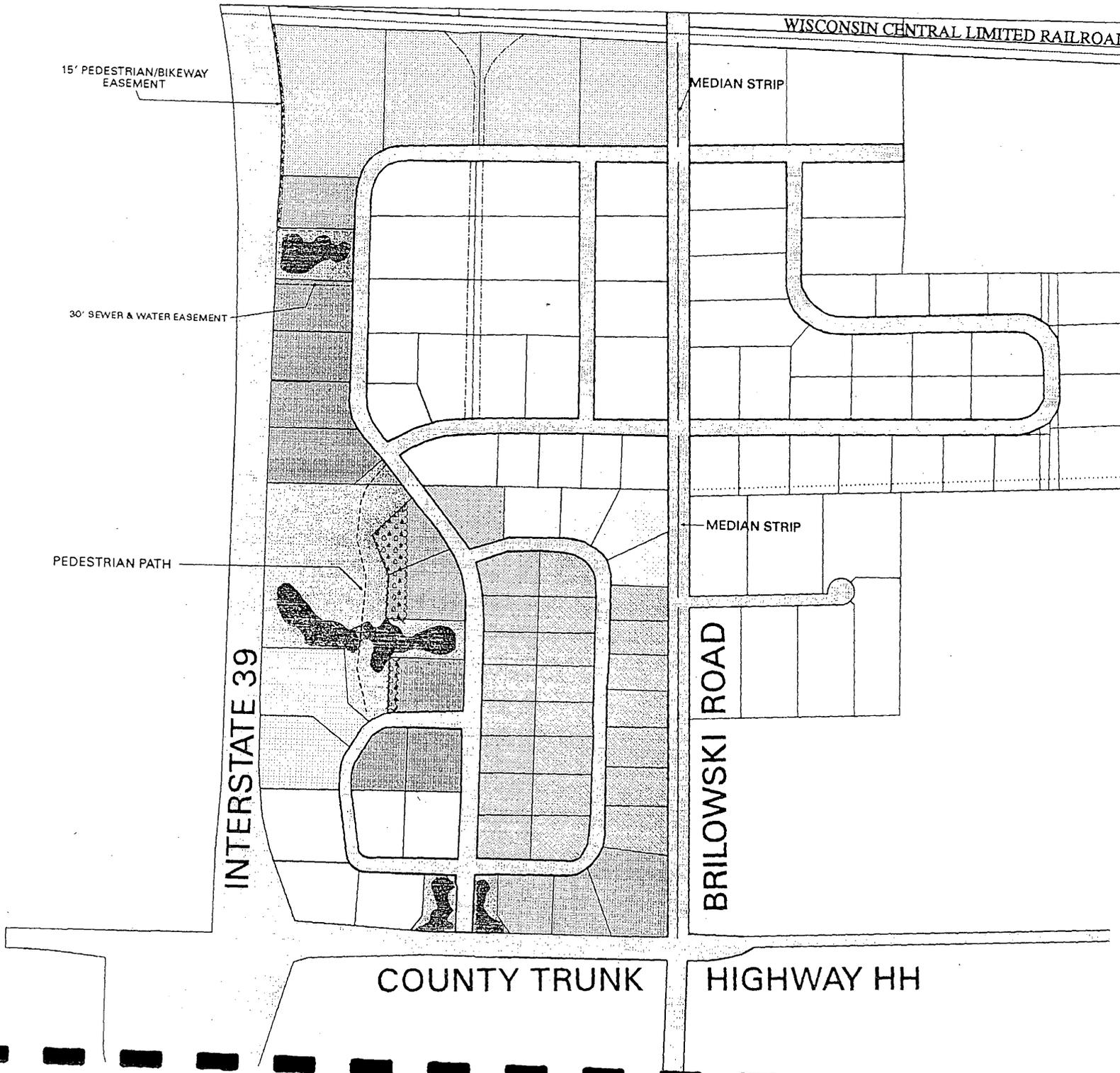


300 0 300 600 900 1200
FEET

1 inch = 800 feet

PORTAGE COUNTY PLANNING & ZONING DEPARTMENT

WI



15' PEDESTRIAN/BIKEWAY EASEMENT

30' SEWER & WATER EASEMENT

PEDESTRIAN PATH

INTERSTATE 39

MEDIAN STRIP

MEDIAN STRIP

BRIILOWSKI ROAD

COUNTY TRUNK

HIGHWAY HH

WISCONSIN CENTRAL LIMITED RAILROAD

RESOLUTION NO. 71-96-98
RE: APPROVAL OF PLOVER/STEVENS POINT METROPOLITAN
AREA BICYCLE/PEDESTRIAN PLAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Village of Plover received funding from the Wisconsin Department of Transportation through the Bicycle and Pedestrian Facilities Program for the preparation of a bicycle/pedestrian plan for the area; and

WHEREAS, the urban area communities and the Portage County Planning and Zoning Department agreed to cost share preparation of the Plan so that it would address the bicycle and pedestrian needs of the entire Stevens Point urban area; and

WHEREAS, the Bicycle/Pedestrian Steering Committee was created representing the urban area communities, citizens, law enforcement agencies and Portage County to guide preparation of the Plan and recommendations; and

WHEREAS, the Bicycle/Pedestrian Steering Committee has approved the Plan and has recommended that it be approved and utilized by the local units of government in the Stevens Point urban area, including Portage County, for the following purposes:

1. Provide guidance in the preparation of future long range community plans;
2. Recommend its use in the design of transportation construction projects;
3. Recommend strategies for bicycle/pedestrian access to existing and future industrial, commercial and recreational locations; and
4. Provide a plan document to aid in the application for bicycle/pedestrian construction funding programs.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves the Plover/Stevens Point Metropolitan Area Bicycle/Pedestrian Plan dated January 10, 1997 and directs its employees, staff and appropriate governing committees to give due consideration to the recommendations of the Plan when addressing development requests and transportation improvement and funding requests that seek the involvement or approval of Portage County.

Dated this 18th day of March, 1997.

Respectfully submitted,
PLANNING & ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
James Zdroik
Ronald Check
Leif Erickson

HIGHWAY COMMITTEE
Robert Steinke, Chair
Jerome Borski
Gordon Hanson
Douglas Warner
Robert Brilowski

Motion by Supervisor Robert Steinke, second by Supervisor Brilowski for the adoption.
Supervisor Peterson questioned the funding sources.

Chuck Kell stated that the funding sources are listed in the 100-page plan and are available to the County Board at their request.

Supervisor Niedbalski stated that his understanding was that the Board was only approving the plan at this time and no funding right now.

Kell stated that Niedbalski's interpretation is correct, it is a plan only.

Roll call vote revealed (25) ayes, (1) naye, Supervisor Krems, (3) excused, Supervisors Hoppen, Hanson, Kaczmarek. Resolution adopted.

RESOLUTION NO. 72-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Melvin Steinke

Motion by Supervisor Robert Steinke, second by Supervisor Borham for the adoption.
Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Robert Steinke, second by Supervisor Szymkowiak to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)
) SS
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

April 15, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (26) present, (3) excused, Supervisors Jakusz, Borham, Szymkowiak.

All present saluted the flag.

Supervisor Lewandowski delivered the invocation.

Motion by Supervisor Kaczmarek, second by Supervisor Jerry Borski to approve the minutes of the March County Board meeting. Motion carried by voice vote.

Correspondence

Committee appointment information sheets which were distributed with the agendas.

Memo from Corporation Counsel regarding parliamentary pointers.

Information from the Space and Properties Committee regarding the Joint Huber Facility.

Letter from the Leadership Institute thanking for the opportunity to address the County Board.

Airport information was distributed.

Letter from Supervisor Hoppen regarding county supervisor compensation was distributed.

Memo regarding Rails to Trails was distributed by Supervisor Ron Borski.

Committee Referrals

Motion by Supervisor Ron Check, second by Supervisor Brilowski to refer to the Corporation Counsel the Summons and complaint of Roxanne M. Johnson vs various defendants including Portage County. Portage County was named by virtue of being a subrogated plaintiff entitled to reimbursement for medical treatment afforded the plaintiff. Motion carried by voice vote.

Annual Report

Motion by Supervisor Gifford, second by Supervisor Peterson to approve the Parks Department annual report. Motion carried by voice vote.

Appointments

Motion by Supervisor Kaczmarek, second by Supervisor Gifford to approve the following appointments and re-appointments.

Adeline Tork appointed to the Commission on Aging Board for a three-year term expiring April 2000.

Lois Feldman reappointed to the Commission on Aging Board for a three-year term expiring April 2000.

E. Ann Buck reappointed to the Health and Human Services Board for a three-year term expiring April 2000.

Ralph Drake reappointed to the Central Wisconsin Airport Board for a two-year term expiring April 1999.

John Schlice appointed to the Solid Waste Management Board for a three-year term expiring April 2000.

Motion carried by voice vote. All appointments approved.

Appearances

Anne Epling provided the Board with information regarding the Portage County Leadership Institute.

ORDINANCE NO. 73-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
KIZEWSKI PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kizewski Farms, Inc. requests to amend the Portage County Zoning Ordinance so part of Section 17, T23N, R09E, Town of Stockton, an area of approximately 6.4 acres be changed from Rural and Urban Fringe Residence District to A3, Low Density Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on March 26, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony including the attached fact sheet at the March 26, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the northwest corner of Lot 11 of CSM 2382, Section 17, T23N, R09E, which is the point-of-beginning (POB); thence S32° 03'57"E 934.25'; thence S05° 59'05"E 364.55'; thence S03° 11'40"E 411.68'; thence N87° 39'50"W 25'; thence N01° 41'25"W 251.92'; thence N86° 58'25"W 203.21'; thence N00° 51'45"W 568.94'; thence N89° 01'35"W 288.89'; thence N01° 58'25"W 761.63' to the pob being parts of the NE 1/4 of the NW 1/4 and SE 1/4 of the NW 1/4 of Section 17, T23N, R09E, Town of Stockton, an area of approximately 6.4 acres is hereby changed from Rural and Urban Fringe Residence District to A3, Low Density Agricultural District.

Dated this 15th day of April, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Check for the adoption.
Roll call vote revealed (25) ayes, (1) abstained, Supervisor Ron Borski, (3) excused.
Supervisors Jakusz, Szymkowiak, Borham. Ordinance adopted.

RESOLUTION NO. 74-96-98
RE: EXCHANGE OF PROPERTY BETWEEN FIRST FINANCIAL
BANK & PORTAGE COUNTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS

WHEREAS, Portage County and First Financial Bank both own property along the north side of Arlington Street between Water Street and Strongs Avenue; and

WHEREAS, Portage County and First Financial Bank have determined it to be mutually advantageous to swap ownership of these properties to help facilitate construction projects that are planned by both parties;

WHEREAS, the County's Director of Planning and Zoning has negotiated an agreement for the swap of these properties that has been approved by the Portage County Space and Properties Committee and First Financial Bank, consisting of the following:

- *Portage County will deed the property formerly known as 1016 Arlington Street to First Financial Bank, consisting of 50 feet x 120 feet or 6,000 square feet.
- *First Financial Bank will deed a portion of the property formerly known as 1024 Arlington Street to Portage County, consisting of 30 feet x 135 feet, or 4,050 square feet.
- *First Financial Bank will give a permanent easement to Portage County for ingress and egress purposes over the existing driveway that lies immediately west of the land being acquired by Portage County from First Financial Bank.
- *First Financial Bank will pay the sum of \$7,725 to Portage County to compensate for the difference in value of the two properties being exchanged. This amount is based on a value of \$6 per square foot for the difference in land value (total of \$11,700) and \$3,975 for the difference in land preparation cost [\$13,000 spent by First Financial Bank for grading, base course and asphalt versus \$9,025 spent by Portage County for asbestos removal and demolition costs (\$11,700 - \$3,975 = \$7,725)].
- *Portage County and First Finance Bank will split the cost 50/50 to have the piece of land being deeded to Portae County surveyed as part of a certified survey map to establish its location and

property corners and for any other costs incurred that are necessary to transfer ownership of the land and to create the access easement.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves the exchange of land between Portage County and First Financial Bank conditioned upon the above noted terms and authorizes the County Corporation Counsel to prepare and complete all necessary documents to implement this exchange of land.

Dated this 15th day of April, 1997.

Respectfully submitted,
SPACE AND PROPERTIES COMMITTEE
Jerome Borski, Chair
Donald Jankowski
Eugene Szymkowiak

James Clark
Joe Niedbalski

Motion by Supervisor Clark, second by Supervisor Niedbalski for the adoption.
Roll call vote revealed (26) ayes, (3) excused, Supervisors Jakusz, Szymkowiak, Borham.
Resolution adopted.

RESOLUTION NO. 75-96-98
RE: RECREATION AIDS-LAKE EMILY PARK DEVELOPMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in park development at Lake Emily County Park for Public Outdoor Recreation purposes; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, (Park Development at Lake Emily County Park), and HEREBY AUTHORIZES, Gary Speckmann, Park Superintendent, Portage County Parks, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner, will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in

writing before any change is made in the use of the project site.

Dated this 15th day of April, 1997.

Respectfully submitted,
PORTAGE COUNTY PARKS COMMISSION
James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Peterson, second by Supervisor Zimdars for the adoption.
Roll call vote revealed (26) ayes, (3) excused, Supervisors Jakusz, Szymkowiak, Borham.
Resolution adopted.

RESOLUTION NO. 76-96-98
RE: RECREATION AIDS-RAIL TRAIL DEVELOPMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in trail development on the abandoned Fox Valley and Western rail line for Public Outdoor Recreation purposes; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, (Rail Trail Development), and HEREBY AUTHORIZES, Gary Speckmann, Park Superintendent, Portage County Parks, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Dated this 15th day of April, 1997.

Respectfully submitted,

PORTAGE COUNTY PARKS COMMISSION

James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Peterson, second by Supervisor Purcell for the adoption.

Supervisor Brilowski questioned what type of gates were going to be used with such an expensive price tag.

Gary Speckmann, Park Superintendent, stated that they are the same type of gates used in Marathon County with their trail system.

Supervisor Olson questioned the uses of the trail.

Speckmann outlined the many uses and stated that about the only use that will not be permitted is ATV because it was not requested.

Supervisor Jim Clark referred to a handout which was distributed by Ron Borski and stated that since it was not signed that he would not even consider it.

Supervisor Ron Borski stated that the handout was presented by some of the Town of Stockton residents who had concerns as outlined in the letter.

Supervisor Krogwold questioned the costs of the trail.

Speckmann stated that cost figures to Portage County would not be available until we see if the grants are available. Speckmann stated that the grant deadline is May 1 and that is why the resolution is before the Board at this time. Speckmann stated that the County is also going to try to secure an ISTEA grant to further defray trail costs. Speckmann reminded the Board that before any money could be spent by the County it would have to be approved through the Capital Improvements Committee.

Roll call vote revealed (25) ayes, (1) naye, Supervisor Ron Borski, (3) excused, Supervisors Borham, Jakusz, Szymkowiak. Resolution adopted.

RECREATION AIDS-RAIL TRAIL DEVELOPMENT

The purpose of this resolution is to apply for a National Recreation Trails Act grant with the DNR to develop the proposed rail trail. This grant would pay for 50% of the projects cost. In addition to this grant it is hoped that the federal Intermodal Surface Transportation Efficiency Act (ISTEA) grant will be funded in 1998 and 1999. If this happens the DNR grant will be matched against the ISTEA grant and if successful the county would have a minimal amount of money in the total project.

The original county board resolution supporting this project was passed two years ago. At that time the anticipated trail surfacing costs were estimated to be \$12,000/ mile. This was the figure Marathon County was using for their trail which was in the process of being bid out for construction at that time. The actual costs for surfacing, which includes grading and compacting the ballest material and hauling crushed rock and compacting the trail surface tread was approxiamtely \$14,000/mile. The Marathon County project was completed last year.

A local contractor who has constructed most of the recent state trails estimates the cost for surfacing this trail to be \$14,200/mile. Instead of the 15.7 miles proposed in the original resolution there now is 17.7 miles that will need to be surfaced. An additional two miles of easement is to be purchased by the DNR that will link the Royalwood Park in Plover with the abandoned rail line that starts at Kennedy Ave. This additional two miles will connect the village with the rail trail, connect the Green Circle Trail with the rail trail, and will be the west trail head. This trail head already has the parking lot and bathrooms constructed so there will be no costs to the county to develop a west trail head. An additional trail head will be purchased by the DNR in the Amherst Junction area. The county will need to construct the parking lot. Bathroom facilities being planned for the Lake Emily Park boat landing will serve as the trail bathroom too.

Additional costs besides the two mile easement and trail head parking lot that are now part of this project will be construction of 36 gates at each road crossing and fencing for livestock owners. The amount of fencing still needs to be determined but at this time we are aware of five livestock owners that may need 9850 feet of fence.

At this time the estimated costs of this project are as follows:

Trail surfacing 17.7 miles x \$14,200/mile	=	\$251,340
Trail parking lot surfacing	=	7,500
Fencing for livestock 9850 feet x \$.50/foot for materials	=	4,925
Gate construction at road crossings 36 x \$600	=	21,600
ESTIMATED TOTAL COSTS		<u>\$285,365</u>

ESTIMATED COUNTY COSTS @ 50% are \$285,365 x .50 = \$142,682.50

Other counties that have developed similar trails state that operational costs are minimal and additional manpower is not needed. They claim once a week a person drives the trail and picks up the few pieces of litter. This can be done in a couple hours. Also the development of a friends of the trail group is very beneficial. If additional manpower is needed counties have used the revenues generated by the trail pass to hire a seasonal employee.

The DNR has estimated a trail this length and in this area should generate around 42,000 visitors/year and approximately \$44,000/year in user fees. If the county elects to use the DNR user fee format, 70% of the annual revenues would be paid to the county. This would be approximately \$30,800/year of revenue for the county.

RESOLUTION NO. 77-96-98
RE: CWA TERMINAL CONCOURSE ADDITION AND
RUNWAY LENGTHENING PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Counties of Portage and Marathon, Wisconsin have constructed the Central Wisconsin Airport to meet the air transportation needs of the two counties; and

WHEREAS, it is recognized that air transportation activity has grown substantially since the original construction of the airport; and

WHEREAS, the terminal facility now houses four tenant airlines and will be required to handle more passengers than the present building can accommodate; and

WHEREAS, it is recognized that the adequacy of the Central Wisconsin Airport terminal and runways are of significant importance to the economic development of the two counties; and

WHEREAS, the changing nature of air transportation will require the Central Wisconsin Airport to meet the needs of the users of the terminal facility and runways for the foreseeable future; and

WHEREAS, the best method of meeting these needs is to add a concourse to the terminal facility and lengthen Runway 17 so that these facilities will safely and expeditiously handle both the flow of passengers and the needs of the providers of air transportation services; and

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Airport Board proceed with modifications to the Central Wisconsin Airport terminal and runway to insure that the facility is adequate for present and future needs.

BE IT FURTHER RESOLVED, that the modifications shall be funded by general obligation bonds, in the amount of not more than \$4,200,000 which Portage County's share shall be thirty-six percent (36%) of the total issue.

BE IT FURTHER RESOLVED, that it is the intent of the Airport Board to repay the bond debt to the counties with Passenger Facility Charge Funds received from PFC Application 97-02-U-00-CWA.

BE IT FURTHER RESOLVED, that it is the intent of this Resolution that these projects shall take place only if Marathon County agrees to fund its share of the project cost.

Dated this 15th day of April, 1997.

Respectfully submitted,

CENTRAL WI JOINT AIRPORT COMMITTEE

Gordon Hanson, Chair

James Krems

Ralph Drake

FINANCE COMMITTEE

O. Philip Idsvoog, Chair

Richard Purcell

James Gifford

Gordon Hanson

Lonnie Krogwold

Motion by Supervisor Hanson, second by Supervisor Krems for the adoption.
James Hansford, CWA Airport Manager, provided the Board with an overview of the project.

Supervisor Peterson expressed a concern of the shortage of parking.

Hansford stated that they realize the parking situation needs to be looked at and they are currently working on that issue.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Borham, Jakusz, Szymkowiak.
Resolution adopted.

RESOLUTION NO. 78-96-98
RE: SECTION 9.10 OF THE PORTAGE COUNTY
PERSONNEL POLICIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Section 9.10 of the Portage County Personnel Policies addresses fringe benefits for Administrative Protective Occupation Employees; and

WHEREAS, an on-going practice has been established of paying Administrative Protective Occupation Employees Incentive Pay for Education Programs the same as members of the Portage County Deputy Sheriff's Association receive as detailed in their labor agreement; and

WHEREAS, the Personnel Committee has reviewed the practice and recommends the Incentive pay for Education Program be incorporated in the Personnel Policy 9.10.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that Portage County Personnel Policy 9.10 be amended to include the Incentive Pay for Education Program for Administrative Protective Occupation employees with the exception of the elected Sheriff's position.

Dated this 15th day of April, 1997.

Respectfully submitted,

PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair

Robert Steinke

James Krems

Donald Jankowski

O. Philip Idsvoog

Motion by Supervisor Jankowski, second by Supervisor Krems for the adoption.

Supervisor Idsvoog stated that this resolution corrects a practice of paying the Sheriff for courses taken, now a Sheriff will not be paid because it is an elected position.

Supervisor Gifford questioned what type of courses are covered under the policy.

Gerry Lang, Personnel Director, stated that they would be associate degree courses.

Roll call vote revealed (24) ayes, (2) nays, Supervisors Clark and Gifford. Resolution adopted.

9.10 ADMINISTRATIVE PROTECTIVE OCCUPATION EMPLOYEES

Administrative protective occupation employees of the Sheriff's Department shall receive the following fringe benefits because of their hazardous occupation and the nature of their working conditions.

- A. Disability Insurance - In addition to the disability insurance coverage outlined in Section 9.09 above, the County shall provide a disability insurance plan for the administrative protective occupation employees which is consistent with that outlined in the labor agreement with the Deputy Sheriff's Association.

- B. Uniform Allowance -
 - (1) All new officers shall receive an initial clothing issue upon hire as is required for all uniforming unless the officer was promoted from within the department.
 - (2) Upon completion of one (1) year of service, each employee will receive a pro-rated clothing allowance for each month, thereafter for the remainder of the calendar year.
 - (3) Thereafter, each employee will receive the annual clothing allowance - which is up to \$475 maximum.
 - (4) Actual receipts shall be presented to the Law Enforcement Committee for final approval after certification by the Sheriff or designee, payable as submitted and approved for all of the above.

- C. Arrest Insurance - False arrest insurance shall be provided for all protective occupation employees with the National Sheriff's Association basic plan.

- D. Incentive Pay for Education Program-
 - (1) Purpose - This Incentive Pay for Education Program is designed to upgrade the level of professional training within the Sheriff's Department.
 - (2) Approval - Participation in this program is limited to attendance on a part-time basis for a maximum of sixty (60) credit hours. Written approval must be obtained from the Sheriff prior to the first day of the course. Approval for incentive pay is dependent upon successful completion of a course. If enrollment in the approved course(s) interferes in any manner with an employee's performance of professional duties, the Sheriff in his or her discretion may request that the employee drop any or all of his/her course(s). If the employee does not drop the interfering course(s), the employee shall not be eligible for incentive pay for those courses, among other possible consequences.
 - (3) Eligibility - Officers shall be considered eligible for this program after successful completion of one full year of continuous full-time service. The Sheriff is not eligible for incentive pay under this program.
 - (4) Incentive Pay - An employee shall be paid three dollars (\$3.00) per month added to his/her regular annual salary for each three (3) credit hours of approved courses successfully completed up to a maximum of sixty (60) credit hours.

RESOLUTION NO. 79-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Alfred Lewandowski

Motion by Supervisor Lewandowski, second by Supervisor Kaczmarek for the adoption.
Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Robert Steinke, second by Supervisor Kaczmarek to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)
)ss
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

June 17, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (27) present, (2) excused, Supervisors Szymkowiak and Kaczmarek.

All present saluted the flag.

Supervisor Purcell delivered the invocation.

Motion by Supervisor Peterson, second by Supervisor Purcell to approve the minutes of the May County Board meeting. Motion carried by voice vote.

Correspondence

Two Wellness newsletters were distributed.

The April 1997 Legislative Update was distributed.

Letter from WCA requesting nominations for membership on WCA Steering Committees.

Information regarding the July County Board meeting was distributed.

WCA Convention Registration forms for the week of September 14-17, 1997 are to be returned to the County Clerk's office.

Invitation from WCA for the annual summer picnic to be held on July 18, 1997 in Madison.

Committee Referrals

Motion by Supervisor Robert Steinke, second by Supervisor Borham to deny the claim of Antoni J. Lopatowski. Claimant alleges that Portage County incorrectly installed the Culverts located on County Roads "BB" and "W" which annually causes the claimants property to be flooded and causes damage to his septic system. Motion carried by voice vote.

Motion by Supervisor Idsvoog, second by Supervisor Jerry Borski to refer to the Corporation Counsel the summons and complaint of Betsy Jo Curwen and Douglas W. Curwen. Portage County was named by virtue of providing medical care to the plaintiff and may have a right of subrogation and/or reimbursement. Motion carried by voice vote.

Appearances

The Portage County EMS Update by Dr. Randy Wojciehoski was postponed to a later date due to a scheduling conflict with the doctor.

The Courthouse Annex Project Update will be later on the agenda.

Chuck Kell, County Planner, provided the Board with a Business Park update. Kell reported that overall construction costs should come in near budget amount even though grading costs have been over earlier estimates. Kell stated that the County has sold one parcel to the Portage County Business Council and added that he has had many inquiries about the Park considering that it is basically dirt out there.

Unlimited Topics

Supervisor Krogwold suggested having a County Board informational session when there is a shortage of agenda items rather than canceling the entire meeting for a month.

Chairman Hintz stated that questions can be discussed at every meeting held on any topic the Board wishes. Hintz stated that it would be costly to have a meeting for that purpose only since information can be obtained at any of the other meetings.

ORDINANCE NO. 80-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
PATOKA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Leonard and Jeanette Patoka, owners/Joe and Jodi Patoka, agents request to amend the Portage County Zoning Ordinance so part of Section 9, T22N, R9E, Town of Buena Vista, an area of approximately 15.15 acres be changed from A1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 28, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 28, 1997 meeting, has placed a recommendation with the County Board that the request be approved with modifications; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The east 500 feet of the west 850 feet of the NW 1/4 of the NE 1/4 of Section 9, T22N, R09E, Town of Buena Vista, an area of approximately 15.15 acres is hereby changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District.

Dated this 17th day of June, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption.

Supervisor Hoppen expressed concerns about the modification to only allow one building site and no other subdividing on the site area.

Kell stated that the modification has been included in the ordinance which will only allow one building site on the fifteen acre parcel. Kell added that without the modification, there was

the potential to further subdivide the parcel into more two-acre lots.

Supervisor Jakusz questioned the Planning & Zoning Department concerns that were addressed in the ordinance attachments.

Kell stated that his department still stands behind their recommendation for denial based on the concerns stated in the ordinance attachments, but the Planning & Zoning Committee recommended approval with the stated modification.

Supervisors Steinke and Krogwold stated that the land is definitely not prime ag land and supported the modified request.

Supervisor Idsvoog questioned if the Town Board supported the amendment.

Kell stated that the Town Board unanimously approved the zoning amendment.

Supervisor Hoppen suggested that the zoning maps be changed to correctly reflect what type of land is there if it is truly not prime ag land.

Roll call vote revealed (24) ayes, (2) nays, Supervisors Gifford and Jakusz, (2) excused, Supervisors Szymkowiak and Kaczmarek, and (1) abstained, Supervisor Hoppen. Ordinance adopted.

ORDINANCE NO. 81-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
JANICK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Doug and Marcie Janick request to amend the Portage County Zoning Ordinance so part of Section 35, T23N, R7E, Town of Plover, an area of approximately 1.0 acre be changed from Commercial District to Neighborhood Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 28, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 28, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Part of the NW 1/4 of the NW 1/4 of Section 35, T23N, R07E, Town of Plover, an area of 1 acre being described as parcel #030-23-0735-06.10 is hereby changed from

Commercial District to Neighborhood Commercial District.

Dated this 17th day of June, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair
Ronald Borski
Leif Erickson

James Zdroik
Ronald Check

Motion by Supervisor Erickson, second by Supervisor Ron Borski for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Szymkowiak and Kaczmarek.
Ordinance adopted.

ORDINANCE NO. 82-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
RUSIN PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Edward Rusin requests to amend the Portage County Zoning Ordinance so part of Section 8, T24N, R8E, Town of Hull, an area of approximately 0.7 acres be changed from Conservancy District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 28, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 28, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Part of the NE 1/4 of the SW 1/4 of Section 8, T24N, R08E, Town of Hull, an area of approximately 0.7 acres, being that portions of Lot 1 of CSM #5584 greater than 100 feet from the Ordinary High Water Mark of Hay Meadow Creek is hereby changed from Conservancy District to Agricultural District.

Dated this 17th day of June, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Ron Check for the adoption.
Roll call vote revealed (25) ayes, (2) nayses, Supervisors Gifford and Borham, (2) excused, Supervisors Szymkowiak and Kaczmarek. Ordinance adopted.

RESOLUTION NO. 83-96-98
RE: AMENDMENT TO RESOLUTION NO. 157-94-96
CONCERNING STRUCTURE AND RESPONSIBILITIES
OF THE STANDING COMMITTEE; CITIZEN MEMBER AS
CHAIR OF ETHICS COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors previously passed Resolution No. 157-94-96, as amended, concerning structures and responsibilities of the standing committees of the Portage County Board for the 1996-1998 term; and

WHEREAS, paragraph 7.d. of that Resolution concerning the Ethics Committee states that the Committee's chair is to be a county board supervisor; and

WHEREAS, the five member Ethics Committee is made up of three county board supervisors and two citizen members; and

WHEREAS, it is now deemed unnecessary that the chair of the Ethics Committee be a county board supervisor;

NOW, THEREFORE, BE IT RESOLVED, that paragraph 7.d of Resolution No. 157-94-96 be deleted in its entirety and that the present chair of the Ethics Committee be permitted to remain in that capacity, subject to law and other provisions of Resolution No. 157-94-96, as amended.

Dated this 17th day of June, 1997

Respectfully submitted,
PORTAGE COUNTY EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog, First Vice-Chair
Robert Steinke, Second Vice-Chair

Motion by Supervisor Idsvoog, second by Supervisor Steinke for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Szymkowiak and Kaczmarek.
Resolution adopted.

RESOLUTION NO. 84-96-98
RE: NEW STAFF REQUEST CHILD SUPPORT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, a request for additional staff has been submitted by the Child Support
Administrator with approval of the governing committee to provide essential services; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff request for
need and justification; and

WHEREAS, simple majority vote of the County Board members being present will be
required for final approval;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors
authorize the new staff request as outlined on the attached authorization form(s);

BE IT FURTHER RESOLVED, that this position is subject to continued funding from
outside sources (Child Support federal funding 66%, W-2 funding of 34%) and may be
eliminated by the Finance Committee during future budget hearings.

Dated this 17th day of June, 1997.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMM
Walter Jakusz, Chair
Donald Jankowski
Robert Steinke
James Krems
O. Philip Idsvoog

Respectfully submitted,
PORTAGE COUNTY FINANCE COMM
O. Philip Idsvoog, Chair
Richard Purcell
James Gifford
Gordon Hanson
Lonnie Krogwold

Motion by Supervisor Jakusz, second by Supervisor Idsvoog for the adoption.
Roll call vote revealed (26) ayes, (1) naye, Supervisor Ron Borski, (2) excused,
Supervisors Szymkowiak and Kaczmarek. Resolution adopted.

RESOLUTION NO. 85-96-98
RE: SUPPORT OF INCREASE OF STATE TOBACCO TAX

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, information provided in "The Burden of Tobacco in 1997 in Portage
County" describes in detail the economic and health costs of the use of tobacco products; and

WHEREAS, increasing tobacco taxes is widely recognized as the single most effective
way to reduce tobacco consumption, especially among youth, and increase tax revenues that can
be used to cover health expenses caused by tobacco; and

WHEREAS, cigarette smoking costs Portage County an estimated \$13 million per year in
direct medical costs, including more than \$113 million annually in Medicaid costs; and

WHEREAS, in Wisconsin smoking causes 8,700 premature deaths and the loss of 85,000
years of potential life per year; and

WHEREAS, the Wisconsin Legislature Council recommends a \$.28 per pack increase in
the next two state fiscal years.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Health and Human
Services Board encourages the Legislative Delegation to support an increase in the tobacco tax of
at least \$.28/per pack suggested in the Wisconsin Legislative Council; and

BE IT FURTHER RESOLVED, that the Portage County Health and Human Services
Board also supports the earmarking of a portion of the increased revenue to be returned to the
counties to help compensate for their tobacco related costs.

Dated this 17th day of June, 1997.

Respectfully submitted,
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

Ann Buck
Bill Zimdars
Walter Jakusz
Harvey Olson
Rev. Matt Mallek

Paul Borham
William Peterson
David Medin
Jackie Hoppen
Don Hermann

Jim Clark

Motion by Supervisor Borham, second by Supervisor Hoppen for the adoption.
Roll call vote revealed (26) ayes, (1) naye, Supervisor Borham, (2) excused, Supervisors Szymkowiak and Kaczmarek. Resolution adopted.

ORDINANCE NO. 86-96-98
RE: MAXIMUM ALLOWABLE AMOUNT FOR
DOG DAMAGE CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Section 174.11, Stats., permits persons who have claims for damages by dogs to certain domestic animals to bring such claims against the county dog license fund; and

WHEREAS, Section 174.11 (4), Stats., requires that the county board allow the fair market value of the domestic animal as the amount of the claim for a domestic animal killed by a dog; and

WHEREAS, Section 174.11(4), Stats., requires that the county board allow the costs of the injury to a domestic animal including any loss of fair market value, but not to exceed the fair market value of the domestic animal, as the amount of the claim for a domestic animal injured by a dog; and

WHEREAS, Section 174.11(5), Stats., permits the county board to establish the maximum amount that may be allowed for a claim under Sec. 174.11, Stats; and

WHEREAS, unlimited claims under Sec. 174.11, Stats., could exhaust the dog license fund, eliminate an important source of funds to the Humane Society.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the maximum allowable amount for damages by dogs to domestic animals under Sec. 174.11, Stats., shall be \$1,000 per claim.

EFFECTIVE DATE: This ordinance shall take effect upon publication.

Dated this 17th day of June, 1997.

Respectfully submitted,

AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

Paul Kaczmarek, Chair

Lonnie Krogwold

Ron Check

John Rendall

Bob Brilowski

Motion by Supervisor Krogwold, second by Supervisor Ron Borski for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Szymkowiak and Kaczmarek.
Ordinance adopted.

RESOLUTION NO. 87-96-98
RE: NAMING OF THE U.S. SUBMARINE TO HONOR THE WORLD
WAR II SERVICE OF THE CITIZENS OF MANITOWOC WISCONSIN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, twenty-eight submarines were built for the U.S. Navy for service in the Pacific theater during World War II by the Manitowoc Shipbuilding Company in Manitowoc, Wisconsin, the only freshwater submarine construction company in the history of the nation, and

WHEREAS, the last of the three new Seawolf class nuclear submarines, currently under construction at the General Dynamics Corporation, Electric Board Division hull plant in Rhode Island, is yet to be named, and

WHEREAS, in 1998 the State of Wisconsin will be proudly celebrating its 150th anniversary of statehood with events across the state and the nation.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors memorializes the United States Navy to honor the proud maritime heritage of Manitowoc and the State of Wisconsin as it celebrates its sesquicentennial by christening the last of the three new Seawolf class nuclear submarines the "U.S.S. Manitowoc".

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Wisconsin Counties Association, the members of Wisconsin's congressional delegation, the U.S. Navy and the Governor of the State of Wisconsin.

Dated this 17th day of June, 1997.

Respectfully submitted,
LEGISLATIVE COMMITTEE
Eugene Szymkowiak, Chair
Douglas Warner
Jerry Borski

Motion by Supervisor Warner, second by Supervisor Jerry Borski for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Szymkowiak and Kaczmarek.
Resolution adopted.

Norman Barrientos and Todd Grunwaldt provided the Board with an update on the proposed courthouse annex project.

Supervisor James Zdroik questioned how the Sentry Dorm is figured into the County's long range plans.

Supervisor Clark stated that it was discovered the codes have changed too much to make it cost effective to remodel the Sentry Dorm at this time.

Jerry Glad stated that the proposed remodeling costs have been transferred from the Sentry Dorm project to the courthouse annex project.

Supervisor Ron Borski questioned if the FSA was agreeable with the time frame of the construction deadlines.

Jake Bourget, FSA, stated that his agency is willing to wait for the new building since the County is moving ahead.

Supervisor Krogwold requested to see the proposed plans for the vacated space that will be made available when the departments move into the annex building. Krogwold expressed concerns that the departments would be given freedom for more space and personnel to fill the space. He suggested seeing the proposed plans at the July Board meeting before the Board has to vote on the annex in August.

Supervisor Niedbalski stated that before the layout of the annex was determined, each and every department was evaluated to determine space needs. He added that the preliminary courthouse plans could be presented at the July Board meeting.

Supervisor Ron Borski asked for a completion date providing the Board approves the project in August.

Chairman Hintz stated that completion is anticipated for March, 1998.

Supervisor Olson questioned the project costs for personal items such as desks and other office equipment.

Ken Tronnier, Purchasing Agent, stated that it is not anticipated that there would be much office equipment funding since the majority of the relocation is existing staff that already has office equipment.

Supervisor James Zdroik questioned the annex building structurally and how it fits into future expansion plans.

Barrientos stated that the building is designed to go up and the way supporting walls are designed, there are many options for remodeling within the facility for future changes.

RESOLUTION NO. 88-96-98

RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

July 15, 1997

Meeting was called to order by Chairman Clarence Hintz at Standing Rocks County Park.
Roll call taken by Clerk Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (29) present.
All present saluted the flag.

Supervisor Robert Steinke delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Idsvoog to approve the minutes of the June County Board meeting. Motion carried by voice vote.

Correspondence

Memo from Corporation Counsel regarding "abstention from voting" was distributed. Wellness newsletter was distributed.

WCA Convention Registration is due to the County Clerk's office this week.

The Courthouse Annex proposed plans were distributed.

The County Clerk announced the following changes in County Board meeting dates:

August 26, 1997

Cancel September

October 14, 1997

November 18, 1997

December 16, 1997

Committee Referrals

Clerk Wrycza stated that there would be a question and answer period regarding the Courthouse Annex and courthouse plans at the August meeting.

Supervisor Krogwold questioned the plans for the basement of the current courthouse.

Supervisor Jerry Borski stated that he recently received a memo from the City indicating that they are conducting a space use and needs study and will be keeping the County informed as to those results.

Supervisor Ron Borski stated that he would like to see the size of the areas indicated by square footage.

Supervisor Hoppen questioned if there would be space available for the possible "County Administrator" if that position was ever created.

Supervisor Purcell questioned if the County has a lease from the City on the space they occupy.

Supervisor Szymkowiak stated that the City owns the space in the County-City building that they currently occupy.

Supervisor Jerry Borski introduced Dennis Kolodziej as the new Superintendent of Facilities.

Chuck Kell, County Planner, provided the Board with an update on the development of the Portage County Business Park.

Appointment

Motion by Supervisor Idsvoog, second by Supervisor Jankowski to approve the re-appointment of Wayne Misener to the Board of Adjustment for a three-year term expiring July 2000. Motion carried by voice vote.

Appearances

Jeff Cohen presented the 1996 Portage County audit report.

Motion by Supervisor Idsvoog, second by Supervisor Jerry Borski to approve the report. Motion carried by voice vote.

Unlimited Topics

Supervisor Hoppen provided the Board with information requesting that a day-time maintenance staff person be provided at the Lincoln Center. Hoppen cited budget figures which indicated that funding was being provided for a person but the hours were not being allowed at the Lincoln Center.

Supervisor Jerry Borski stated that the item is on the next Space and Properties Committee agenda and they are looking into the issue.

ORDINANCE NO. 89-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
MAKUSKI PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Edward Makuski requests to amend the Portage County Zoning Ordinance so part of Section 21, T23N, R10E, Town of Amherst, an area of approximately 4.5 acres be changed from Agricultural and Commercial Districts to Highway Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on June 25, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the June 25, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #006-23-1021-10.01 which is Lot One of CSM#1181-4-239, commencing at the W 1/4 corner of Section 21, T23N, R10E, which is the point-of-beginning (pob); thence S88°38'00"E 541.33'; thence south 425.62'; thence N75°28'20"W 562.07'; thence N00°33'49"E 297.58' to the pob, being part of the NW 1/4 of the SW 1/4 of Section 21, T23N, R10E, Town of Amherst, an area of approximately 4.5 acres is hereby changed from Agricultural and Commerical Districts to Highway Commercial District.

Dated this 15th day of July, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Erickson, second by Robert Steinke for the adoption.
Roll call vote revealed (29) ayes. Ordinance adopted.

ORDINANCE NO. 90-96-98
RE: COUNTY CLERK RECORDS RETENTION SCHEDULE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, State Statutes govern the length of time county records must be retained;
and

WHEREAS, under S19.21(4)(a), counties must notify the State Historical Society of
Wisconsin (SHSW) 60 days prior to destroying records; and

WHEREAS, adoption of the records retention schedule would waive the 60 day
notification and would authorize destruction of county records pursuant to the schedule on an
annual basis.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors
that the attached records retention schedule is hereby adopted.

Dated this 15th day of July, 1997.

Respectfully submitted,
JUDICIAL/GENERAL GOVERNMENT COMMITTEE

Eugene Szymkowiak, Chair
Donald Jankowski
Jacqueline Hoppen

Leif Erickson
Alfred Lewandowski

Motion by Supervisor Szymkowiak, second by Supervisor Hoppen for the adoption.
Roll call vote revealed (29) ayes. Ordinance adopted.

I. Purpose

The purpose of this records retention schedule is to authorize destruction of county records pursuant to the schedule on an annual basis. Records custodians may destroy a record prior to the time set forth in the schedule only if such a record has been photographically reproduced as an original record or converted to optical disc format pursuant to s.16.61 (7) Wis. stats.

Any record not covered by this ordinance or any regulation or law shall be retained 7 years unless the record is added by amendment into the ordinance and the shorter time period approved by the state Public Records and Forms Board.

II. Definitions

"Legal Custodian" means the individual responsible for maintaining records pursuant to Section 19.33 Wis. Stats.

"Record" has the meaning defined in Section 19.32 (2), Wis. Stats.

III. General Provisions

A. Historical Records-Notification to State Historical Society of Wisconsin

Under s. 19.21 (4)(a) counties must notify the State Historical Society of Wisconsin (SHSW) 60 days prior to destroying records. The SHSW has waived the required 60 day notice for any record designated "Waived" (notification requirement waived) in the retention schedule. The SHSW must be notified 60 days prior to destruction of any record designated with "Notify" (notification required). "N/A" indicates not applicable and applies to any record designated for permanent retention with the original custodian.

Notice to SHSW is also required prior to the destruction of any record not listed in this schedule.

B. Microfilming or Optical Imaging of Records

Local units of government may keep and preserve public records through the use of microfilm or optical imaging providing the microfilm or optical imaging meets applicable standards in sections 16.61 (7) (microfilm) and 16.612 (optical imaging). Retention periods and estimated costs and benefits of converting records between different media should be considered in deciding which records to microfilm or store in optical disc format. After verification and notification to the State Historical Society,

records converted to microfilm or optical imaging should be destroyed. The retention periods identified in this schedule apply to records in any media.

C. Destruction After Request for Inspection

No records requested under 19.35 may be destroyed until after the request is granted or 60 days after the request is denied. If any action is commenced under Section 19.37 Wis. Stats., the requested record may not be destroyed until after a court order is issued and all appeals have been completed. See 19.35 (5), Wis. Stats.

D. Destruction Pending Litigation

No record subject to pending litigation shall be destroyed until the litigation is resolved.

E. Review and Approval by Public Records and Forms Board

This schedule and the retention periods of less than 7 years have been reviewed and approved by the Public Records and Forms Board.

Legend

Retention Period: refers to the minimum time that a particular records series must be kept prior to destruction.

- * CR stands for creation which usually refers to receipt or creation of the record.
- * FIS stands for current fiscal year and the additional amount of time as indicated.
- * EVT stands for event and refers to an occurrence that starts the retention "clock ticking." Close of contract, termination of employee, and disposition of a case are common events.
- * P stands for permanent retention.

Period of Time: The period of time a record must be kept is expressed in years unless specifically identified as months or days.

Authority: Refers to any specific statutory, administrative rule, or regulation that results in the retention of a record.

SHSW Notification: Refers to whether or not a county must notify the State Historical Society of Wisconsin of its intention to destroy records.

- * "Waived" means that the required notification has been waived.
- * "Notify" means that the notification by the local unit of government is required.
- * "N/A" means that the notification is not applicable because the records have been designated for permanent retention by the original custodian (in this case, the local unit of government).

Notice to the SHSW is required for any record not listed in this schedule.

RECORDS RETENTION SCHEDULES
County Clerk

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Administration		
Aid to immigration societies	CR + 7 years s. 59.85 (2)	Notify
County officers: appointment of	CR + 7 years s. 59.19 (1) 59.16 (1) 17.21 (6)	Waived
Apportionment maps	Until next apportionment s. 59.03	Waived
Audit reports	CR + 7 years	Notify
Bank statements	CR + 7 years s. 59.75 (2)	Waived
Copies of legislative documents	Retain until superseded by published statutes s. 35.85 (11)	Waived
County contribution to the mosquito control district	CR + 7 years s. 59.865	Waived
Court costs and fees	CR + 7 years s. 814.22 (2)	Waived
Officers: town, city and village certified to county clerk	After date of expiration of term listed s. 59.715	Notify
County orders uncalled for by the payee; list of	CR + 7 years s. 59.81 (5)	Waived
Farmland preservation agreements: application	CR + 7 years s. 91.13 (1)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Metropolitan Transit Authority annual report	CR + 7 years s. 66.94 (40)	Waived
Oaths of office: county officers	CR + 7 years s. 59.17 (14)(b) 59.715 (19)	Waived
Official bonds: county officers	CR + 6 years s. 59.17 (14)(b) 59.715 (8)	Waived
Town: order establishing a new town	CR + 7 years s. 60.05 (4)	Notify
Consolidation of counties: order for referendum or special election regarding	CR + 7 years s. 59.997 (7)	Waived
Equalization board proceedings or board of review	CR + 7 years	Notify
Claims or proceedings against the county: notification to District Attorney	CR + 7 years s. 59.17 (9)	Waived
Payment vouchers and disbursement made by county treasury	CR + 7 years or until audited, whichever is earlier s. 59.81 (2)	Waived
Publications fees	CR + 7 years s. 985.065 (2) (d)	Waived
Town: record of any alteration of boundaries or organization of town	CR + 7 years s. 59.07 (22)(b)	Notify
Removals from office; testimony and proceedings	CR + 7 years s. 17.16 (8)(c)	Notify
Resignation of public officers	CR + 7 years s. 17.01 (5) 17.01 (7)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Court commissioner: statement of all actions or proceedings	CR + 7 years s. 59.77 (3) 59.77 (4)(a)	Waived
Forfeiture: statements regarding the collection of and the payment to county treasurer	CR + 7 years s. 778.15	Waived
Writs of certiorari	CR + 7 years s. 753.04	Waived
Resolutions: agricultural use zoning ordinance	CR + 7 years s. 91.73 (3)	Waived
Claims paid by county and supporting papers	CR + 7 years or until audited: whichever is earlier s. 59.715 (9)	Waived
Detachment of farm land from cities, entry of judgement	CR + 7 years s. 62.075 (5)	Waived
Forest products: notice of cutting forest products	CR + 7 years s. 26.03 (1)(a)	Waived
County zoning ordinance: petition for amendment of	CR + 7 years s. 59.97 (5)(e) 1	Waived
Bounty claims forwarded to DNR	CR + 1 year s. 59.715 (3)	Waived
Crop reports by local assessors	CR + 3 years s. 59.715 (5)	Notify
School tuition claims for nonresidents	CR + 7 years s. 121.77 (2)(a)	Waived
County Board		
County board proceedings: original papers resolutions and reports concerning	6 years after date of publication s. 59.717 (1)	Notify

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
County board committee proceedings	CR + 7 years	Notify
Statistical report of county clerk to county board	CR + 2 years	Notify
County board: meeting notices	CR + 7 years s. 59.04	Waived
County board resolutions	CR + 7 years s. 59.02 (1)	Notify
County board ordinances	CR + 7 years	Notify
Elections		
Absentee certificate-affidavit envelopes	CR + 7 years s. 7.51 (3)(d)	Waived
All other election materials and supplies	90 days after election s. 7.23 (1)(k)	Waived
Ballots, non-Federal	30 days after election s. 7.23 (1)(h)	Waived
Ballots, Federal	22 months after election s. 7.23 (1)(f)	Waived
Cancelled voter registration cards	4 years after cancellation s. 7.23 (1)(c)	Waived
Certificate of election	CR + 7 years s. 10.64 (5)(c) 5. 7.60 (6) 10.74 (7)(e)	Waived
Certified lists of all candidates on file	CR + 7 years s. 7.08 (2)(a)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Detachable recording units	14 days for primary and 21 days after any other election-clear or erase after transfer to a disk or other recording medium s. 7.23 (1)(g)	Waived
Registration statements: duplicate copy of	CR + 7 years s. 11.09 (4)	Waived
Election returns including ballots, statements, tally sheets, lists and envelopes	CR + 7 years s. 7.23 (1) 7.51 (5)	Waived
Election notices (types A-E and special elections), proofs of publication and correspondence	1 year after date of election unless contested, then by court order s. 7.23 (1)(j)	Waived
Election supplies	CR + 7 years s. 7.10 (1)(a)	Waived
Electronic ballot tallies	22 months after day of election s. 7.23 (1) (g)	Waived
Federal elections records other than registration cards	22 months after day of election s. 7.23 (1)(g)	Waived
Financial registration statements and reports	6 years after date of receipt s. 7.23 (1)(d)	Waived
Nomination papers and declaration of candidacy	CR + 7 years s. 10.74 (3)(d)	Waived
Nomination papers--National and state offices	CR + 7 years s. 8.50 (1)(d)	Waived
Nomination papers--County offices, before 1940	n/a	Notify

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Nomination papers for political party committees	CR + 7 years s. 8.17 (2)	Waived
Official Canvasses	10 years after election s. 7.23 (1)(i)	Waived
Nomination papers--County offices, 1940 and after	CR + 7 years s. 8.10 (6)(b) 8.20 (7)	Waived
Official canvass record including statements and determinations	CR + 7 years s. 7.60 (3) 7.60 (4)(a) 7.60 (4)(b) 7.60 (7)	Waived
Recount fees	CR + 7 years s. 9.01 (1)(ag) 4	Waived
Registration and poll lists; partisan elections, before 1940	n/a	Notify
Registration and poll lists; partisan elections, 1940 and after	4 years after election s. 7.23 (1)(f)	Waived
Registration and poll lists; non-partisan elections, before 1940	n/a	Notify
Registration and poll lists; non-partisan elections, 1940 and after	2 years after election s. 7.23 (1)(f)	Waived
Registration and Voting statistics	CR + 7 years s. 6.275 (1)	Notify
Sample ballots	90 days after election s. 5.66 (2)	Waived
Statement of registration and voting information	CR + 7 years s. 10.66 (5)(g) 10.76 (5)(b) 1. 10.76 (7)(a) 2.	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Statements: votes cast for state and national offices; votes cast for state offices	CR + 7 years s. 10.64 (5)(d) 10.64 (3)(j) 10.74 (5)(h) 10.74 (7)(f)	Waived
Licenses		
Vehicles: applications for registration of	CR + 7 years s. 341.08 (5)	Waived
Automobile registration lists	CR + 7 years s. 341.17 (4) (a)	Waived
Livestock: claims for damage by dogs	CR + 7 years s. 174.11 (1)	Waived
Dog license fee records, reports	3 years provided the records have been audited s. 174.08	Waived
Dog licenses and tags: related records	CR + 2 years s. 174.07	Waived
Hunting, trapping, fishing licenses and other approvals	CR + 3 years s. 29.09 29.09 (6)	Waived
License fee records: hunting, trapping, fishing	3 years provided the records have been audited s. 29.09 (7)(a)	Waived
List of dogs kept in assessment district	CR + 2 years s. 174.06 (7)	Waived
Marriage license fees receipts and records	CR + 7 years s. 59.07 (90) (Milw. Co. only) s. 765.15	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Marriage license docket	CR+ 7 years s. 765.20	Waived
Marriage license applications and supporting papers	CR + 10 years s. 59.715 (22)	Waived
Notice of stray animals	CR + 2 years s. 170.02	Waived
Dog licenses: town and municipal treasurers' records of licenses sold and issued	CR + 3 years s. 59.715 (12)	Waived
Consent by guardian for marriage of underage persons	CR + 7 years s. 765.02 (2)	Waived
Public lands and roads		
Zoning ordinance: adoption of	CR + 7 years s. 59.97 (5)(e) 6	Waived
Airport land: acquisition of, order and maps	CR + 7 years s. 114.33 (6)	Notify
Streets and parkways: adoption of grades and alterations	CR + 7 years s. 27.065 (3)	Waived
County park commissioners: appointment of	CR + 7 years s. 27.02 (1)	Waived
Condemnation proceedings: assessments of benefits and damages made in	CR + 7 years s. 27.065 (2)(b)	Waived
Resolution redefining metro sewage district boundary	CR + 7 years s. 66.888 (1)(d)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Award of compensation pursuant to relocation orders	CR + 7 years s. 32.05 (7)(a)	Waived
Notices to town assessors regarding lands sold and owned by county: copies	CR + 3 years s. 59.715 (15)	Waived
County highways; finding, determination, and declaration regarding controlled access	CR + 7 years s. 83.027 (1)	Waived
County forest road aids; maps	CR + 7 years s. 86.315 (4)(a)	Waived
County highways; acquisition of land, order and map; construction, statements and payroll	CR + 7 years s. 83.08 (1) 83.04 (4)	Waived
County improvement notice	CR + 7 years s. 27.065 (9)(a)	Waived
District protection and rehabilitations, special assessments and changes	CR + 7 years s. 33.32 (1)(c)	Waived
County forest lands: easements; entry and withdrawal	CR + 7 years s. 28.11 (4)(f) 28.11 (4)(d)	Waived
County parks and parkways: final determination of damages and benefits; notice of appeal, liens against property, plans and specifications of contractors, special assessments	CR + 7 years s. 27.065 (5)(6)(8)(9) (10)	Waived
Highway jurisdiction maps	CR + 7 years s. 86.302 (1)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Leasing of land under the U.S. flood control act of 1954	CR + 7 years s. 24.39 (3)	Waived
Petitions and objections regarding establishment of public land inland lake protection and rehabilitation district	CR + 7 years s. 33.26 (1) 33.25 (1)	Waived
Municipal power and water districts: resolutions of organization, public service commission reports, petitions, referendum results	CR + 7 years s. 198.03 198.04 198.06	Waived
Flood works: petition for reports; notice of hearing	CR + 7 years s. 87.04 (1) 87.07 (1)	Waived
Protest of proposed zoning amendment in airport affected area	CR + 7 years s. 59.97 (5)(e)5m	Waived
Condemnation proceedings: publication of final determination as a class 2 notice	CR + 7 years s. 27.065 (6)(j)	Waived
Relocation orders	Retain latest revision for each project s. 32.05 (1)(a)	Waived
State trunk highways, county maps	CR + 7 years s. 84.02 (12)	Notify
Town highways, petitions for immediate repair to culvert or bridge	CR + 7 years s. 81.38 (3)	Waived
Town highways: appropriations; appeals to county board	CR + 7 years s. 81.38 (1) 88.83 (4)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Highway and road records, miscellaneous, before 1930	n/a	Notify
Drainage district: transfer to other jurisdiction, petition and resolution	CR + 7 years s. 88.83 (4)	Waived
Social Services		
Aid: administration of and record of disbursements	CR + 7 years s. 45.14 (2)	Waived
Aid: application for, hearing and review	CR + 7 years s. 49.50 (8)(b) 1 49.50 (9)(a)	Waived
Clerk of Court for juvenile matters: appointment of	CR + 7 years s. 48.04 (1)	Waived
Audits of claim against county	CR + 7 years s. 46.18	Waived
Bonds furnished by conservator of county hospital patient or county home resident or guardian for mentally ill patient	CR + 7 years s. 880.295 (1)	Waived
Cemetery care funds	CR + 7 years s. 157.11 (9g)(a) 2.	Waived
Audit by state Department of Health and Social Services and administrative review of general relief agency	CR + 7 years s. 46.206 (1)(c) 46.208 (2)(m)	Waived
Annual report: department of social services	CR + 7 years s. 46.18 (10)	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Veterans service commission: individual members' surety bond	CR + 7 years s. 45.12 (2)	Waived
Wills, living	CR + 7 years s. 154.03 (2)	Waived
Power of attorney for health care instrument	CR + 7 years s. 155.30 (3)	Waived
Soldiers graves: record for the care of	CR + 7 years s. 45.185 (2)	Waived
Veterans burials and record of financial assistance	CR + 7 years s. 45.17	Waived
Taxes		
Notice of application for tax deed: affidavits related to	CR + 7 years s. 75.12 (3)	Waived
Tax Appeals Commission: appeals to	CR + 7 years s. 70.64 (4)	Waived
Tax deeds: cancellation of	CR + 7 years s. 75.23	Waived
Receipts issued by treasurer: copies	CR + 4 years or until audited, whichever is earlier s. 59.20 (1) 59.715 (14)	Waived
Tax apportionment notices sent to local taxing districts: copies	CR + 3 years s. 59.715 (2)	Waived
Court certificates drawn on county treasurer	CR + 7 years s. 66.081	Waived

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
Receipts from every county officer, employee, board, commission or other body collecting or receiving money on behalf of the county	CR + 7 years or until audited, whichever is earlier s. 59.73 (1)	Waived
Woodland tax law: copy of DNR action - request to place under law	CR + 7 years s. 77.16 (9)	Waived
Illegal tax certificates charged back to local tax districts	3 years after charging back s. 59.715 (6)	Waived
Tax Appeals Commission: notice of hearing	CR + 7 years s. 70.64 (6)	Waived
Tax apportionment: notices from Secretary of State	CR + 3 years s. 59.715 (1)	Waived
Notices of application for taking of tax deeds and certification of non-occupancy, proofs of service and tax certificates filed	CR + 15 years s. 59.715 (7)	Waived
Apportionment of county taxes: record of	CR + 7 years s. 70.63 (1)	Waived
Local assessors: reports detailing the work of	CR+ 7 years s. 73.06 (5)	Waived
Service of notice on owner of record of original title	CR + 7 years s. 75.28 (2)	Waived
Taxes levied on taxable property: statement of	CR + 7 years s. 69.62	Waived
Tax receipts	CR + 15 years s. 59.715	Waived
Tax deeds	CR + 7 years s. 75.16	N/A

<u>Records Series</u>	<u>Retention and Authority</u>	<u>Notification</u>
General		
Correspondence	CR + 3 years	Waived
Any record subject to litigation, claim, audit or other action	until permission to destroy obtained from corporation counsel	Waived
Cancelled checks	CR + 7 years s. 59.715 (18)	Waived
Financial records		Notify

RESOLUTION NO. 91-96-98
RE: CANCELLATION OF OUTSTANDING CHECKS ISSUED
PRIOR TO DECEMBER 31, 1996

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the checks listed on the attached sheet were issued by the Portage County Treasurer prior to December 31, 1996; and

WHEREAS, the checks listed on the attached sheet have not been cashed by the payees; and

WHEREAS, the County Treasurer has made every effort to trace the checks listed on the attached sheet; and

WHEREAS, a list of the payees and check numbers will be published in compliance with Wisconsin Statutes 59.81(5) and payees will have an opportunity to have the canceled checks reissued.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the attached list of outstanding checks be canceled.

Dated this 15th day of July, 1997.

Respectfully submitted,
PORTAGE COUNTY FINANCE COMMITTEE
O. Philip Idsvoog, Chair
Gordon Hanson
James Gifford

Richard Purcell
Lonnie Krogwold

Motion by Supervisor Gifford, second by Supervisor Hanson for the adoption.
Roll call vote revealed (29) ayes. Resolution adopted.

1996 GENERAL CHECKS

Check Number	Payee	Amount	Date of Issue
10473	Jeffrey J. Mace	16.60	02/09/96
10620	Lawrence Steinke	35.50	02/16/96
12734	Hugh Hetchler	62.00	05/10/96
20327	Lawrence Steinke	27.50	03/08/96
21226	Brian S. Baldwin	6.98	03/22/96
24768	Victoria Kapke	5.47	05/17/96
24938	Sean C. Miller Mahin	1.03	05/17/96
27520	Richard D. Boldt	16.30	06/14/96
38971	WI Dept of Justice Time Crime Info Bureau	751.00	09/27/96

1996 PAYROLL CHECKS

24172	Violet Swiggum	14.23	05/10/96
29326	Stuart Clark	62.81	07/05/96
34119	Stuart Clark	31.40	08/16/96
36846	Stuart Clark	31.40	09/13/96
39768	Stuart Clark	62.81	10/11/96
40965	Stuart Clark	40.80	10/11/96
42606	Stuart Clark	31.40	11/08/96
45493	Stuart Clark	31.40	12/06/96

TOTAL \$1,228.63

RESOLUTION NO. 92-96-98
RE: CONTINUED SUPPORT OF THE WISCONSIN
COUNTIES ASSOCIATION'S LOBBYING EFFORTS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Boards of Supervisors of Wood, Portage and Marathon Counties, are members of good standing in the Wisconsin Counties Association; and

WHEREAS, the Wisconsin Counties Association has as its primary mission service to its member counties in developing and supporting legislation that assists counties to fulfill their missions; and

WHEREAS, the Boards of Supervisors of Wood, Portage and Marathon Counties are desirous of insuring that the Wisconsin Counties Association continue to provide a high level of effort in supporting the legislative needs of member counties; and

WHEREAS, Wisconsin Counties Association Services, Inc., associated with the Wisconsin Counties Association, has been formed to provide additional revenue to help defray membership costs; and

WHEREAS, the Counties of Wood, Portage and Marathon feel that the creation of this for-profit company may detract from the primary mission of the Wisconsin Counties Association.

NOW, THEREFORE, BE IT RESOLVED, that the Boards of Supervisors of the Counties of Wood, Portage and Marathon do hereby resolve that they strongly support the primary mission and related lobbying activities of the Wisconsin Counties Association, including the use of dues paid by member counties.

Dated this 15th day of July, 1997.

Respectfully submitted,
LEGISLATIVE COMMITTEE
Eugene Szymkowiak, Chair
Douglas Warner
Jerry Borski

Motion by Supervisor Szymkowiak, second by Supervisor Warner for the adoption.
Roll call vote revealed (29) ayes. Resolution adopted.

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

August 28, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Isoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (28) present, (1) absent, Supervisor Gifford.

All present saluted the flag.
Supervisor Szymkowiak delivered the invocation.
Motion by Supervisor Szymkowiak, second by Supervisor Jerry Borski to approve the minutes of the July County Board meeting. Motion carried by voice vote.

Correspondence

Department on Aging Annual Report distributed for next month's consideration.
Wellness newsletter for July/August was distributed.
Letter from Crandon Mining Company offering to answer any questions the Board might have regarding the proposed project near Crandon.
Letter from Connie DeCorte, UWEX, encouraging Board members to attend the "Wisconsin Promise" Summit which will take place October 6, 1997 in Madison.
Letter from Chairman Hintz regarding 1998 staff requests for the Sheriff's Department.
Appointment sheet for the Wisconsin Works (W2) Community Steering Committee was distributed.

(Enter Supervisor Gifford)

Affirmation

Motion by Supervisor Jakusz, second by Borham to approve the appointments as presented for the Wisconsin Works (W2) Community Steering Committee. Motion carried by voice vote.

Appearances

Chuck Kell, County Planner, presented the Board with a Business Park Update.
Todd Grunwaldt presented the Board with a County Space Needs Update.

Discussion

Supervisor Hoppen reported that Portage County is being considered for a Long Term Care Pilot Program.

RESOLUTION NO. 94-96-98
RE: DESIGNATING SEPTEMBER, 1997 AS CHILDREN'S
FOSTER FAMILY CARE MONTH

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, there are over 40 licensed foster parents and their families in Portage County who provide guidance, emotional support, shelter and safety to children who cannot remain in their own homes; and

WHEREAS, foster families unselfishly open their homes and lives to children in need of a secure setting; and

WHEREAS, foster families play a vital role in developing a permanent plan to protect the best interests of foster children; and

WHEREAS, foster families work cooperatively with human service agencies and birth families to strengthen family life; and

WHEREAS, foster families must have the recognition and support of their local communities to successfully foster these children; and

WHEREAS, there is an ever increasing need for quality foster families to serve these children and their families;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Health and Human Services Board acknowledges and gives special recognition to the over 40 Portage County foster families for their commitment to this challenging, essential service.

BE IT FURTHER RESOLVED, that the Portage County Health and Human Services Board requests that the Portage County Board of Supervisors designate September, 1997 as Foster Family Month in Portage County.

Dated this 28th day of August, 1997.

Respectfully submitted,

MEMBERS OF THE PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD

Walter Jakusz, Chair

Jim Clark

E. Ann Buck

Harvey Olson

Reverend Matt Mallek

William Zimdars

Paul Borham

William Peterson

David Medin

Jackie Hoppen

Don Herman

Motion by Supervisor Jakusz, second by Supervisor Hoppen for the adoption.
Roll call vote revealed (29) ayes. Resolution adopted.

ORDINANCE NO. 95-96-98

RE: ZONING ORDINANCE MAP AMENDMENT, HOFF PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Bernice Hoff, owner requests to amend the Portage County Zoning Ordinance so part of Section 25, T25N, R06E, Town of Eau Pleine, an area of 28 acres be changed from A1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 18, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee after carefully considering the testimony; including the attached fact sheet at the August 13, 1997 meeting, has placed a recommendation with the County Board that the request be approved with modification; and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The north 10 acres of parcel #016-25-0625-03.01 being part of the SW¼ of the NE¼ of Section 25, T25N, R06E, Town of Eau Pleine, an area of 10 acres is hereby changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Erickson for the adoption.
Roll call vote revealed (29) ayes. Ordinance adopted.

ORDINANCE NO. 96-96-98

RE: ZONING ORDINANCE MAP AMENDMENT, DUELL PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Richard Duell, owner requests to amend the Portage County Zoning Ordinance so part of Section 24, T25N, R10E, Town of Alban, an area of approximately 1.58 acres be changed from Commercial District to Neighborhood Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 13,

1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 13, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

Lot 1 of CSM#2441-8-299 being part of Government Lot 1 of Section 24, T25N, R10E, Town of Alban, an area of approximately 1.58 acres is hereby changed from Commercial District to Neighborhood Commercial District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Zdroik, second by Supervisor Ron Borski for the adoption. Supervisor Peterson questioned if the facility could be set back an additional 100 feet. Chuck Kell, County Planner, stated that we could ask the landowner to set the facility back but it cannot be required.

Richard Duell stated that he has already looked into the possibility but because of a wet area he cannot construct the facility any further back.

Supervisor Gifford asked if the landowner would consider screening between his facility and the county park.

Roll call vote revealed (29) ayes. Ordinance adopted.

ORDINANCE NO. 97-96-98
RE: ZONING ORDINANCE MAP AMENDMENT, SANKEY PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Robert and Patricia Sankey, owners request to amend the Portage County

Zoning Ordinance so part of Section 17, T23N, R09E, Town of Stockton, an area of approximately 19.9 acres be changed from A3, Low Density Agricultural District to R1, Rural and Urban Fringe Residence District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 13, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 13, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

Parcel #034-23-0917-13.01, being part of the NE¼ of the SE¼ of Section 17, T23N, R09E, Town of Stockton, an area of approximately 19.9 acres is hereby changed from A3, Low Density Agricultural to R1, Rural and Urban Fringe Residence District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Ron Borski, second by Supervisor Check for the adoption.
Roll call vote revealed (29) ayes. Ordinance adopted.

ORDINANCE NO. 98-96-98
RE: ZONING ORDINANCE MAP AMENDMENT, ALBERT PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Norman and Gladys Albert, owners/Allie Mallek, Town of Eau Pleine, agent request to amend the Portage County Zoning Ordinance so part of Section 30, T25N,

R07E, Town of Eau Pleine, an area of approximately 5 acres be changed from A1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 13, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 13, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

The north 450 feet of the west 525 feet, except parcel #016-25-0730-02.03, of the NW¼ of the NE¼ of Section 30, T25N, R07E, Town of Eau Pleine, an area of approximately 5 acres is hereby changed from A1, Exclusive Agricultural District to Agricultural District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Erickson, second by Supervisor Steinke for the adoption.
Supervisor Hoppen questioned the written agreement on the holding tank issue.
Kell stated that the agreement was to become a matter of public record to explain the rationale for giving approval of the request.
Roll call vote revealed (28) ayes, (1) naye, Supervisor Hoppen. Ordinance adopted.

ORDINANCE NO. 99-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
BRIAN CLANCEY PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Brian Clancey, owner requests to amend the Portage County Zoning Ordinance so part of Section 33, T24N, R09E, Town of Stockton, an area of 0.65 acres be changed from Commercial district to Neighborhood Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on July 23, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the July 23, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Lot 1 of CSM< #4146-14-201, being part of the SW¼ of the SW¼ of Section 33, T24N, R09E, an area of 0.65 acres, Town of Stockton, is hereby changed from Commercial District to Neighborhood Commercial District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Ron Borski for the adoption.
Roll call vote revealed (28) ayes, (1) naye, Supervisor Niedbalski. Ordinance adopted.

ORDINANCE NO. 100-96-98
RE: ZONING ORDINANCE MAP AMENDMENT, EUGENE
AND CINDY PIONEK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Eugene and Cindy Pionek, owners, request to amend the Portage County Zoning Ordinance so part of Section 29, T22N, R09E, Town of Buena Vista, an area of approximately 13 acres be changed from A-1, Exclusive Agricultural Zoning District to Single

Family Residence Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on July 23, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the July 23, 1997 meeting, has placed a recommendation with the County Board that the request be approved with a modification of only two acres being re-zoned to the Agricultural Zoning District; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the southwest corner of parcel #010-22-0929-14.01 which is the point-of-beginning (pob) thence northerly 200 feet along the centerline of County Road J, thence easterly parallel to the south property line 470 feet, thence southerly parallel to the centerline of County Road J 200 feet, thence westerly along the south property line 470 feet to the (pob) being part of the NW¼ of the SE¼ of Section 29, T22N, R09E, Town of Buena Vista, an area of approximately two acres is hereby changed from A1, Exclusive Agricultural District to Agricultural District.

Dated this 28th day of August, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Check for the adoption.
Roll call vote revealed (27) ayes, (2) nayses, Supervisors Hoppen and Zimdars.
Ordinance adopted.

ORDINANCE NO. 101-96-98
RE: TEXT AMENDMENT - TOWN OF GRANT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Town of Grant requests to amend the Town of Grant Zoning Text; and

WHEREAS, the Town of Grant Board held a public hearing on such amendments on May 8, 1997 and July 7, 1997, and approved the proposed text amendments; and

WHEREAS, the proposed text amendments were approved by the Portage County Planning and Zoning Committee on July 23, 1997; and

WHEREAS, Section 60.62(3) of the Wisconsin Statutes requires that the County Board approve all town zoning text and map amendments.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors hereby approves such text amendments as follows:

REPEAL AND RE-CREATION OF SECTION 13, TOWN OF GRANT ZONING ORDINANCE

The assembled Town Board for the Town of Grant does hereby repeal Section 13 entitled "Setbacks" of the existing Zoning Ordinance. The new ordinance shall read as follows:

"No part of a building, whether used for residential purposes, public garage, or for any other purpose, shall be built within sixty-eight (68) feet of the street centerline or 35 feet from the right-of-way line, whichever is greater. No building shall be erected upon a building lot less than 100 feet in width at the front building line, and shall have sufficient depth to provide a minimum lot size of 20,000 square feet in area. Such lot shall not have a greater width than depth, said depth to be computed from the center of a highway. There shall be a side yard on each side of the lot having a width of not less than fifteen (15) feet, and provided further than the lots on which multiple dwellings or apartment houses or more than two stories in height shall be built, the side yard on each side of such lot shall not be less than fifteen (15) feet. There shall be a rear yard of not less than twenty-five (25) feet in depth. Septic systems shall not be considered in the side or rear yard setbacks. Eaves or projections from all buildings shall be considered as part of the building when establishing yard setbacks. No building with its accessory buildings shall occupy in excess of fifty percent of the interior lot or sixty percent of a corner lot, and in no case shall a building permit be issued to construct a dwelling house covering less than six hundred (600) square feet of ground."

Before receiving a building permit, the owner or his agent shall pay to the zoning administrator the following fees:

New Home	\$100	Failure to purchase a permit prior to construction, moving, or demolition, shall result in twice the cost of such permits as required to be assessed on the real estate and/or personal property tax roll for the Town of Grant, Portage County.
Mobile Home	\$100	
Buildings over 200 sf	\$ 35	
Buildings under 200 sf	\$ 20	
Razing any building	\$ 10	
Additions to a home	\$ 50	
Moving homes into the town	\$120	
Outdoor signs and billboards	\$ 25	
Establishing an address	\$ 15	
Moving a building within the town	\$ 20	
Moving a house within the town	\$100	

Dated this 28th day of August, 1997.

Respectfully submitted,
 PLANNING AND ZONING COMMITTEE
 Robert Steinke, Chair
 Ronald Borski
 Ronald Check

James Zdroik
 Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Melvin Steinke for the adoption.

Roll call vote revealed (29) ayes. Ordinance adopted.

RESOLUTION NO. 102-96-98-AMENDED
 RE: COURTHOUSE ANNEX CONSTRUCTION AUTHORIZATION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Space and Properties Committee has studied various options to alleviate the space shortage facing various County-City Building departments; and

WHEREAS, the Space and Properties Committee has determined that the needs of Portage County would best be met if a Courthouse Annex building as described in the attached pages, which includes a full basement, was constructed; and

WHEREAS, the Space and Properties Committee determined that the best location for the proposed Courthouse annex building is the County owned property at Strong's Avenue and Arlington Place (former Northern Auto property).

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that construction of the attached described Courthouse Annex (47,702 S.F. including basement)

is hereby approved at a cost not to exceed \$4,119,349.00.

BE IT FURTHER RESOLVED, that the Finance Committee provide the necessary funds from an appropriate funding source.

Dated this 28th day of August, 1997.

Respectfully submitted,
SPACE AND PROPERTIES COMMITTEE
Jerry Borski, Chair
Don Jankowski
James Clark

Gene Szymkowiak
Joe Niedbalski

Motion by Supervisor Szymkowiak, second by Supervisor Jerry Borski for the adoption.
Motion by Supervisor James Clark, second by Supervisor Check to amend the resolution by inserting the fee of \$4,119,349.00 in the fourth paragraph. Motion carried by voice vote.

Supervisor Purcell questioned the square foot cost.

Todd Grunwaldt reported that costs should come in at \$90.11 per square foot for floors one through three and approximately \$42 per square foot for the basement.

Supervisor Szymkowiak stated that the project was put out for competitive bids and the Space and Properties Committee feels this is the best price available.

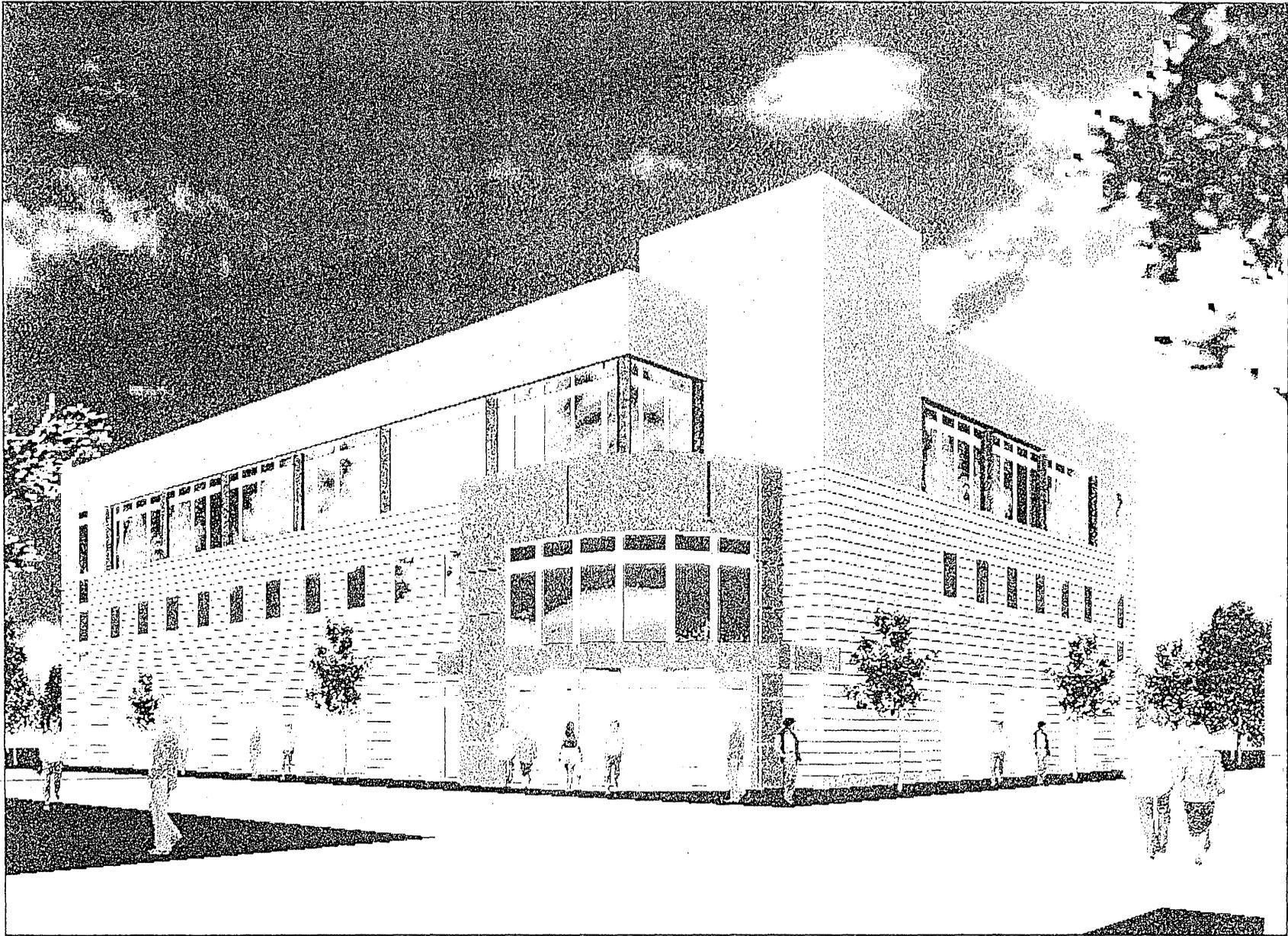
Supervisor Gifford questioned if this was the total cost.

Grunwaldt stated it is total cost except for the furniture and moving expenses.

Supervisor Ron Borski questioned why some square footage allowances were different for some departments compared to the original study.

Grunwaldt stated that the Planning & Zoning Department, for example, was originally going to remain at the Courthouse and just fit into the space vacated by CFSA even though it was not going to be sufficient. After the decision to move that department was made, the department was studied again and given the correct space allowance to fit their needs. Grunwaldt stated that other similar minor adjustments were also made with some of the other departments once it was determined who would be moved and who would stay at the Courthouse.

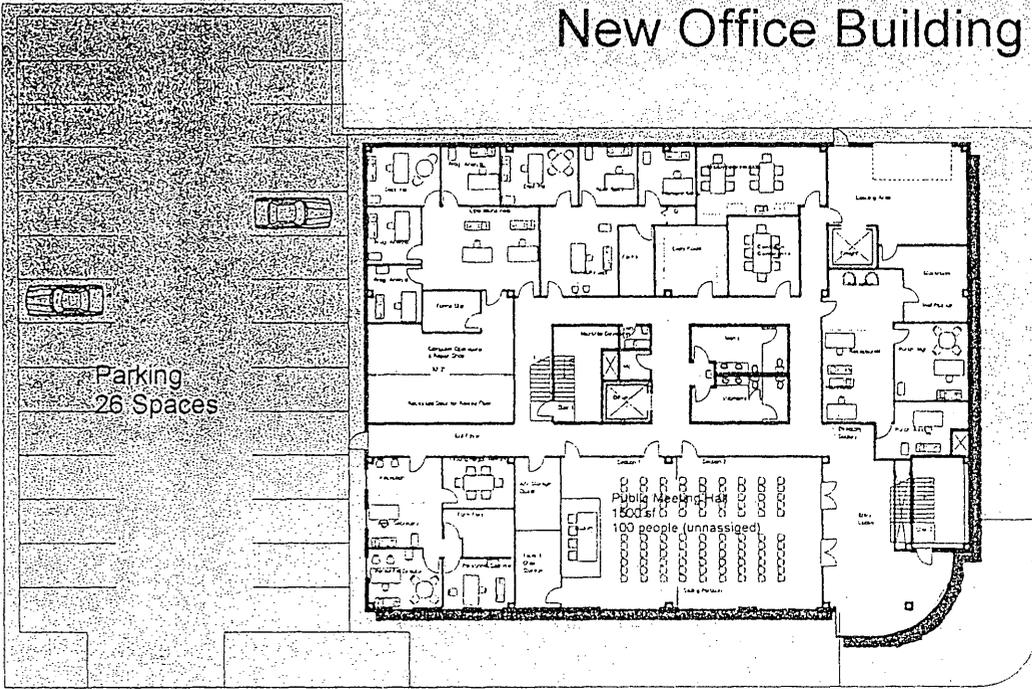
Roll call vote revealed (29) ayes. Amended resolution adopted.



Portage County Courthouse Annex

Barrientos & Associates, Inc.

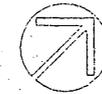
New Office Building



Parking
26 Spaces

Strong Ave.

Arlington St.



Portage Co. Annex

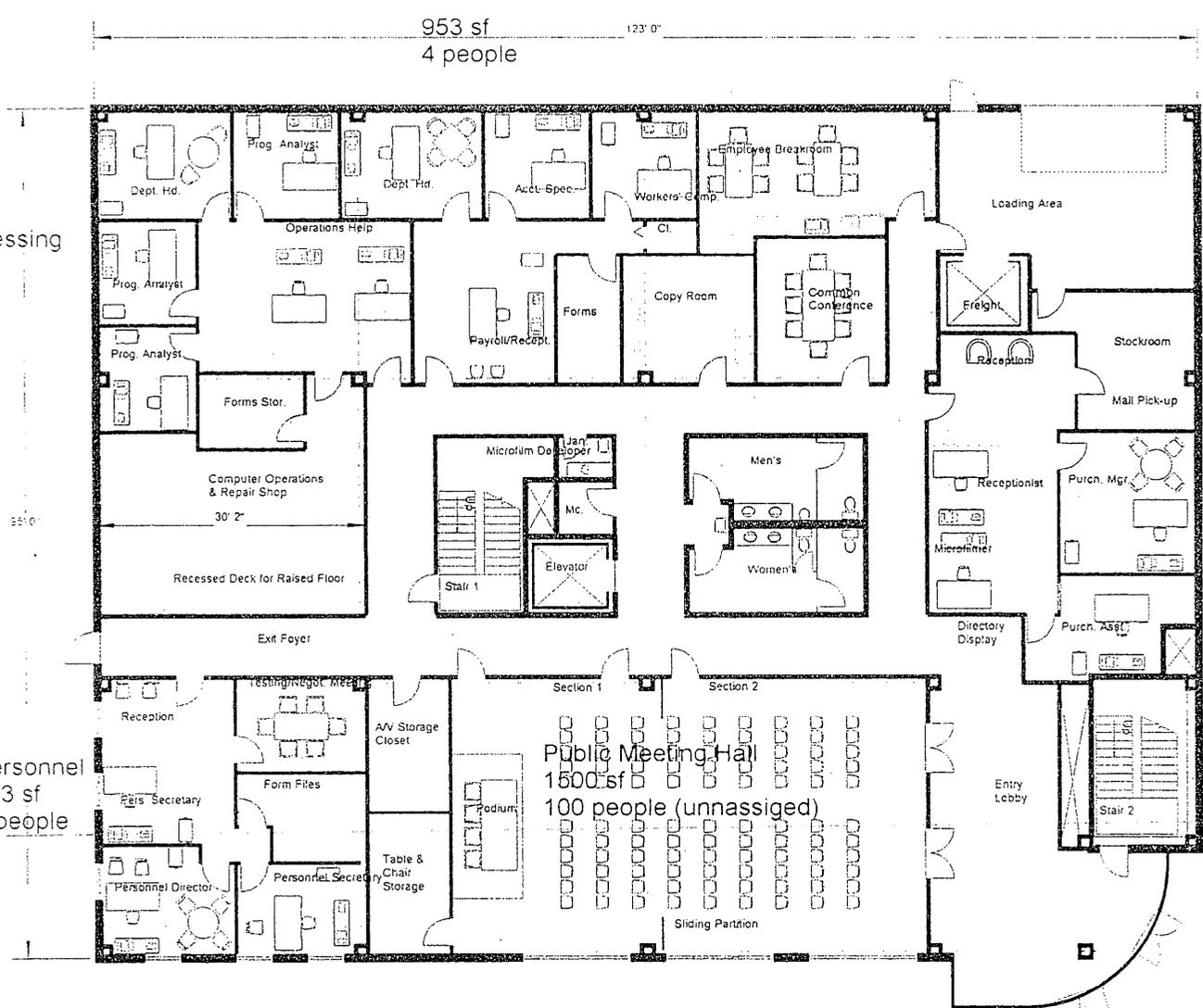
Site Plan

Scale 1/16" 6/17/97

Law Enforcement Center

Courthouse





953 sf
4 people

Data Processing
1778 sf
6 people

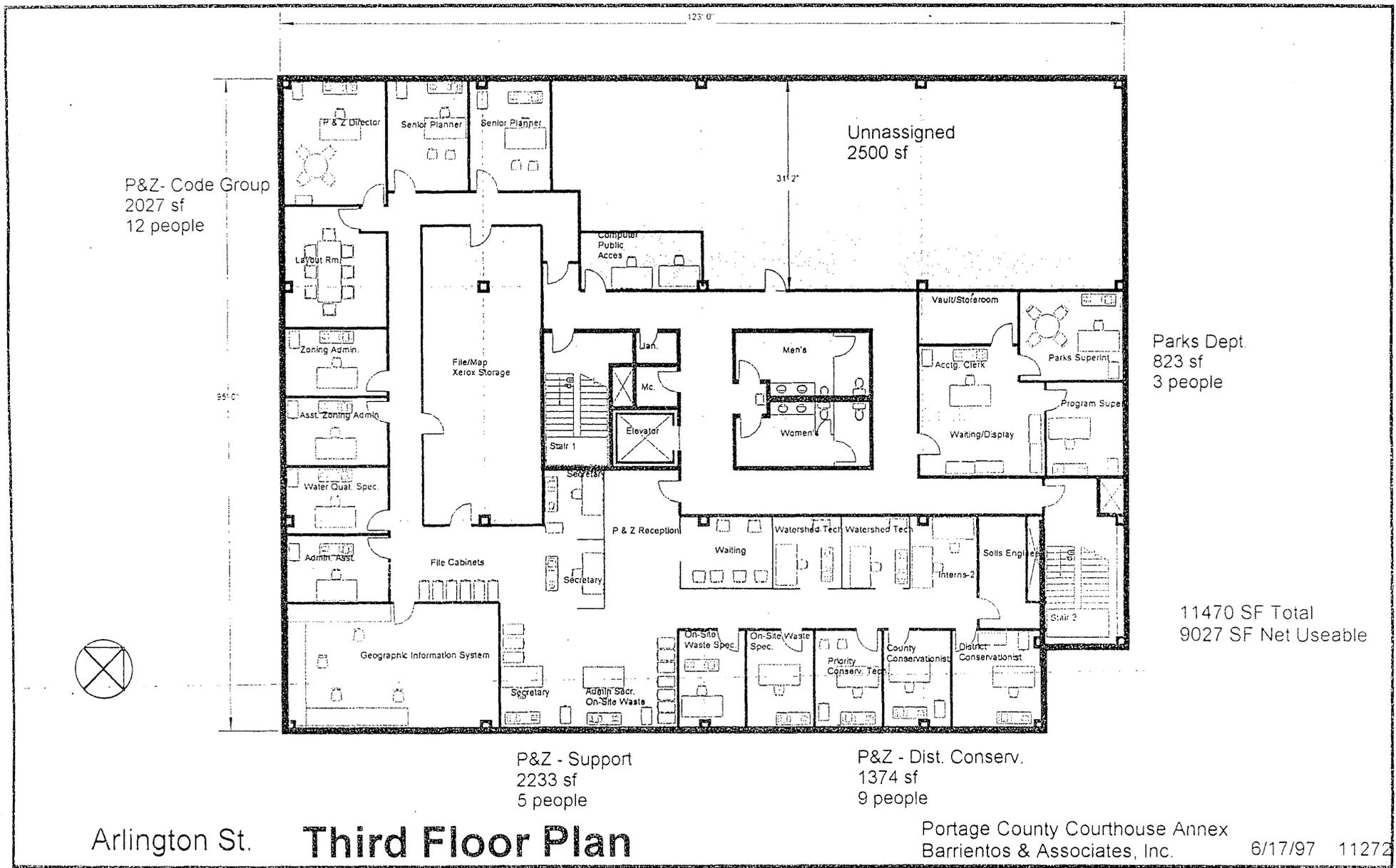
Purchasing
1017 sf
3 people

Personnel
913 sf
3 people

Public Meeting Hall
1500 sf
100 people (unassigned)

11470 SF Total
9027 SF Net Useable

Arlington St. **First Floor Plan**



P&Z - Code Group
2027 sf
12 people

Unassigned
2500 sf

Parks Dept.
823 sf
3 people

11470 SF Total
9027 SF Net Useable

P&Z - Support
2233 sf
5 people

P&Z - Dist. Conserv.
1374 sf
9 people

Arlington St.

Third Floor Plan

Portage County Courthouse Annex
Barrientos & Associates, Inc.

6/17/97 11272

RESOLUTION NO. 103-96-98
RE: ESTABLISHING A PRO-RATA SHARE OF CWA COSTS
(65% MARATHON COUNTY/35% PORTAGE COUNTY)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors on July 18, 1967, authorized the Joint Airport Board to carry on the operation of the airport facilities until an airport commission or airport authority could be formed; and

WHEREAS, the Marathon County Board of Supervisors adopted a similar resolution on July 18, 1967; and

WHEREAS, Portage County and Marathon County have created the Central Wisconsin Airport under the Laws of the State of Wisconsin and the United States of America; and

WHEREAS, Portage and Marathon Counties have provided funding for land purchase, runway and building construction as well as those funds necessary for operations and maintenance; and

WHEREAS, it is the intent of the parties to continue the operation of the Central Wisconsin Airport; and

WHEREAS, Portage and Marathon Counties entered into an agreement in April, 1976, which established the method of participating in the expense and revenue attributed to the operation and development of Central Wisconsin Airport; and

WHEREAS, the counties' level of participation is to be adjusted each five years and 1997 is a year of adjustment.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the counties pro rata share of the operation and development of Central Wisconsin Airport shall be adjusted according to Paragraph 6 of the "Agreement" to be 35% Portage County and 65% Marathon County.

Dated this 28th day of August, 1997.

Respectfully submitted,
CENTRAL WISCONSIN JOINT AIRPORT BOARD
Gordon Hanson, Chair
James Krems
Ralph Drake

Motion by Supervisor Hanson, second by Supervisor Krems for the adoption.
Roll call vote revealed (29) ayes. Resolution adopted.

RESOLUTION NO. 104-96-98
RE: FINANCING AGREEMENT FOR THE EXPANSION OF THE
TERMINAL, RUNWAY AND TAXIWAY AT THE CWA

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, this agreement made this 28th day of August, 1997 by and between Marathon County, a Wisconsin municipal body corporate, hereinafter referred to as "Marathon County", Portage County a Wisconsin municipal body corporate, herein after referred to as "Portage County" and the Central Wisconsin Airport Board, hereinafter referred to as "Airport Board"; and

WHEREAS, the Central Wisconsin Airport Board provides airport service to the people of central Wisconsin; and

WHEREAS, Marathon and Portage County and the Airport Board believe that the Central Wisconsin Airport facility is the foundation upon which economic development and growth is maintained; and

WHEREAS, Marathon and Portage County and the Airport Board have agreed upon terms for the expansion of the existing terminal, runway and taxiway, beginning in 1997; and

WHEREAS, Marathon and Portage County have an ongoing agreement with the airport board pertaining to the issuance of debt as it relates to capital projects when the need for borrowing occurs; and

WHEREAS, Marathon and Portage County have agreed to borrow up to \$4.2 million to finance to aforementioned project; and

WHEREAS, the Airport Board has shown their expectation that most funds needed to finance this project will be received through state and federal grants and passenger facility charges;

NOW, THEREFORE, BE IT RESOLVED, that the purpose of this document is to so bind these governmental entities to performance of those terms as follows:

1. That both counties pledge their full faith and credit towards to the repayment of said bonds if sufficient airport revenues are not available and accordingly this resolution must be approved by a three quarter vote of the members elected as defined in Wis Stats 59.001(2m) and specified in

Wis Stats 67.045(1)(f) for municipal borrowing; and

2. Future property tax levies for both Counties (if and when needed) shall be structured so that the amount required for debt service payments shall first be reduced by other available airport revenue (i.e. passenger facility charge preciously collected and available, state and federal project funds or other airport revenue) and the resulting payments shall be split in accordance with the than current formula split for equity interest in airport assets; and
3. If there is a need for tax levy support for the purpose of making bond payments, the airport board agrees to reimburse the Counties out of the revenues described in No. 2 above when sufficient funds are available; and
4. This agreement and all of its provisions shall be binding upon all parties and no party (no subsequent County Board or Airport Board) shall terminate this agreement or amend any of its provisions without the written consent of the other parties involved.

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above written.

Dated this 28th day of August, 1997.

Respectfully submitted,

PORTAGE COUNTY FINANCE COMMITTEE

O. Philip Idsvoog, Chair

James Gifford

Gordon Hanson

Lonnie Krogwold

Richard Purcell

MARATHON COUNTY

Mort McBain, County Administrator

Nan Kottke, County Clerk

CENTRAL WISCONSIN AIRPORT BRD

Gordon Hanson, Chair

James Hansford

PORTAGE COUNTY

Clarence Hintz, County Board Chair

Roger Wrycza, County Clerk

Motion by Supervisor Krems, second by Supervisor Hanson for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

RESOLUTION NO. 105-96-98

RE: E-911 EMERGENCY COMMUNICATION NETWORK FUNDING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, at the May 18, 1993 meeting, the County Board created an Enhanced 911 Committee to develop a comprehensive enhanced 911 plan that benefits all Portage County residents; and

WHEREAS, all the steps necessary for a comprehensive Enhanced 911 plan have been completed except for the purchase of the necessary equipment; and

WHEREAS, the Enhanced 911 Committee has visited various locations having operating Enhanced 911 Emergency Communication Network equipment will best benefit the residents of Portage County.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that \$100,000 be made available for the stated purchase from an appropriate funding source as determined by the Finance Committee.

Dated this 28th day of August, 1997.

Respectfully submitted,
FINANCE COMMITTEE
O. Philip Idsvoog, Chair
Richard Purcell
Gordon Hanson
Lonnie Krogwold
James Gifford

ENHANCED 911 COMMITTEE
Douglas Warner, Chair
Clarence Hintz, County Board Chair
Roger Wrycza, County Clerk
Stan Potocki, Sheriff
Lt. Brian Kudronowicz, St Point Police Dept
Chief Peter Ugorek, St Point Fire Dept
Chief Roger Zebro, Plover Police Dept
Sandra Curtis, Emergency Management Dir
Al Gavin, Towns Assoc Rep
Tom Hagen, Village Assoc Rep
Gene Szymkowiak, Deputy Chief, E.M.S.

Motion by Supervisor Warner, second by Supervisor Purcell for the adoption.
Roll call vote revealed (29) ayes. Resolution adopted.

E 9-1-1 EMERGENCY COMMUNICATION NETWORK

The main function of Enhanced 9-1-1 equipment is to provide the phone number (ANI) and the address (ALI) of a party dialing 9-1-1, to one or more specialized agents. An effective means of transferring the call to a specific emergency service agency is also required. The E 9-1-1 Emergency Communications Network will serve Portage County Public Safety Answering Points (PSAPs), including the Portage County Sheriff's Department and the Stevens Point Police Department.

Portage County offered Requests for proposals to five equipment vendors on June 18, 1997. Five responses were received by Portage County Purchasing upon the deadline of 2:00 PM, July 22, 1997, and bids were opened at that time. The responding vendors and their bids are listed below. Two of the vendors responded with multiple bids due to system options available.

Motorola Communications & Electronics Inc.....	\$ 89,200.00
Comdial Enterprise Systems.....	82,500.00
Ameritech Inc.....	\$ 76,425.00
GTE Telephone Operations.....	78,950.00
Nine One One, Inc.....	79,952.00

The E 9-1-1 Committee reviewed all proposals and requested an interview with Mr. Steve Frensz, Public Safety Specialist 911, Ameritech Inc. and Mr. Dennis Stillwagon, Regional Sales Manager, Positron Industries Inc. Ameritech is the lead telephone company in Portage County and also provides the database used for E 9-1-1. Ameritech's proposal offered equipment by Positron Industries Inc. which is one of the nation's leaders in the engineering and manufacturing of 9-1-1 emergency response systems. Mr. Stillwagon provided the committee with a demonstration of the proposed equipment. Concerns regarding the performance of the equipment operation in two PSAPs and the future expandability were addressed. The committee has reviewed all the information and due to the experience and expertise offered as well as the benefit of single vendor accountability and ease of transition, the committee would recommend acceptance of the bid from Ameritech Inc., including optional TDD display and remote data transfer software.

1-ANI/ALI system controller w/ software, cabinet & all modules.....	\$ 57,010.00
4-Intelligent Operator Terminals (IOT) w/ software & printers.....	36,450.00
1-UPS battery back-up, one hour.....	3,200.00
Installation/Shipping.....	9,800.00
SUBTOTAL.....	\$ 106,460.00
Less 20% existing 911 customer discount.....	- 21,290.00
SUBTOTAL.....	\$ 85,170.00
4-Express TDD, w/display, printer & battery.....	\$ 4,440.00
1-Remote data transfer software pkg.....	1,650.00
Project Contingency Fund.....	8,740.00
TOTAL.....	\$ 100,000.00

ORDINANCE NO. 106-96-98
RE: ESTABLISHMENT OF A SPEED ZONE ON COUNTY
TRUNK "W", TOWN OF PINE GROVE,
PORTAGE COUNTY, WISCONSIN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

The County Board, County of Portage, do ordain as follows:

Section 1. A traffic and engineering investigation having been made on the following described highway, the maximum permissible speed at which vehicles may be operated on said highway which speed is herewith established as reasonable and safe pursuant to Sections 346.57 and 349.11, Wisconsin Statutes, Laws of 1987, shall be as set forth herein, subject to the erection of standard signs giving notice thereof.

CTH "W", TOWN OF PINE GROVE

45 miles per hour for all vehicles from its intersection with Harding Road,
eastern to a point .25 miles east of First Street, a distance of 1.35 miles.

Section 2. Any person violating any provision of this ordinance may be required to
forfeit not less than \$30.00 nor more than \$300.00.

Dated this 28th day of August, 1997.

Respectfully submitted,
HIGHWAY COMMITTEE
Robert Steinke, Chair
Robert Brilowski
Douglas Warner

Gordon Hanson
Jerry Borski

Motion by Supervisor Robert Steinke, second by Supervisor Jerry Borski for the
adoption.

Roll call vote revealed (29) ayes. Ordinance adopted.

RESOLUTION NO. 107-96-98
RE: COUNTY BOARD SUPERVISOR PER DIEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors per diem has remained the same

the past several years (1990); and

WHEREAS, the Personnel Committee has studied state-wide survey data on County Board Supervisor compensation and now recommends that per diem pay be increased.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the per diem compensation for the next elected County Board of Supervisors shall be as follows:

County Board Meetings	\$50.00
WCA Annual Conference	\$50.00
Committee Meetings:	
Chair and Active Secretary	\$50.00
Other Committee Members	\$45.00

Dated this 28th day of August, 1997.

Respectfully submitted,
PERSONNEL COMMITTEE
Wally Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jakusz, second by Supervisor Jankowski for the adoption.
Roll call vote revealed (28) ayes, (1) naye, Ron Borski. Resolution adopted.

RESOLUTION NO. 108-96-98 - AMENDED
RE: COUNTY BOARD CHAIR COMPENSATION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board Chair's compensation has remained the same for the past several years (1990); and

WHEREAS, the duties of the County Board chair, which includes Administrative coordinator, have increased significantly in recent years due to expansion and growth within the County; and

WHEREAS, the Personnel Committee has reviewed state-wide survey data on County Board Chair compensation and now recommends the compensation for County Board Chair should be increased to include per diem for necessary meetings attended with the exception of meetings of the County Board and office hours; and

WHEREAS, the per diem pay shall be subject to the approval of the Executive Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the compensation for the next elected County Board Chair shall be \$7,500 annually, plus \$50 per diem for each necessary meeting attended with the exception of meetings of the County Board, Executive Committee, and office hours; and

BE IT FURTHER RESOLVED, that all per deim payments are subject to approval of the Executive Committee.

Dated this 28th day of August, 1997.

Respectfully submitted,
PERSONNEL COMMITTEE

Wally Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jakusz, second by Supervisor Krems for the adoption.

Supervisor James Clark stated that he felt the per diem should be paid to the Chairman when he is asked to attend a specific meeting by a governing committee.

Supervisor Krogwold stated that he supported the per diem payments and felt the County Board Chairman should attend as many meetings as possible to keep informed.

Supervisor Idsvoog stated that he felt the per diem was a n incentive for a Chairman to attend the meetings and stay informed.

Supervisor Jakusz stated that the Personnel Committee recognized that a change was needed and felt this was a good place to start.

Supervisor Hoppen stated that she felt it was a benefit to have the Chairman attend the governing committee meetings.

Supervisor Robert Steinke stated that just raising the salary was considered but it was felt that leaving the salary as it was and adding the per diem would be an incentive for a Chairman to attend the meetings just in case you had a Chairman that chose not to attend meetings and still collect the higher rate of pay.

Supervisor James Clark stated that he felt anyone elected as Chairman would attend the committee meetings anyway even without a per diem. Clark stated that if the Chairman attended three meetings in one day, he could collect \$150.

Chairman Hintz stated that the per diem rules for County Board Chairman would follow the same rules for County Board member per diem, that full payment for the first meeting, one-half payment for the second meeting, and no payment beyond that point.

Supervisor Gifford stated that although he supported the per diem payments he did not think the Chairman should get paid per diem when he meets in the capacity on the Executive Committee which approves the per diem payments.

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

October 14, 1997

Meeting was called to order by Chairman Hintz.
Roll call vote taken by Clerk Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (26) present, (3) excused, Supervisors Idsvoog, Erickson, Ron Check.

All present saluted the flag.

Supervisor Zdroik delivered the invocation.

Motion by Supervisor Ron Borski, second by Supervisor Jerry Borski to amend the August 28, 1997 County Board minutes by changing the vote on Resolution No. 107-96-98 to indicate that Supervisor Ron Borski vote "naye". Motion carried by voice vote.

Motion by Supervisor Szymkowiak, second by Supervisor Jerry Borski to approve the amended minutes. Motion carried by voice vote.

(Enter Supervisor Ron Check)

Correspondence

Certificates of commendation to the Portage County Board for their efforts in creating the Portage County Business Park.

The Wellness Newsletters were distributed.

Letter from the Corporation Counsel outlining the topic of citizen comments at governmental meetings and how it should affect County committee agendas.

Supervisor Gifford questioned the procedure to have an item put on the County Board agenda for discussion.

Clerk Wrycza stated that citizens or County Board members should present any items to be placed on the County Board agenda to the County Clerk's office at least ten days prior to the meeting to allow time to place it on the agenda.

Supervisor Hanson questioned why there needed to be a change in the old procedure.

Clerk Wrycza stated that the ruling comes after an Attorney General opinion.

Invitation to the County Board members for "Business After Hours" on October 20, 1997.

Department on Aging Annual Report had been distributed at the August meeting and representatives were available for any questions.

The County Clerk introduced Wood County Board Supervisor David Draves who was in appearance to address any questions on the Joint Huber Facility.

Letter from Corporation Counsel stated that he would not be available for the October and November County Board meetings but that he would be sending the Assistant Corporation Counsel.

Appearances

Dennis Kimme, Kimme and Associates, presented the Board with an update on the Joint Wood-Portage County Huber Facility Project. Kimme distributed a handout which outlined the facts and conclusions to date regarding a joint facility which included adult population and bed capacity, capacity projections and overcrowding, project scope, site search and criteria, project costs and next steps. Kimme entertained questions from the County Board members and concluded by saying that the two counties will continue to meet and the issue will be brought back to both County Boards for any further action.

RESOLUTION NO. 110-96-98
 RE: APPROVAL OF APPLICATIONS FOR FARMLAND
 PRESERVATION AGREEMENTS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
 BOARD OF SUPERVISORS:

WHEREAS, on April 16, 1985 the County Board approved Resolution No. 124 adopting the Portage County Farmland Preservation Plan as Section 6.6.8 of the County Development Guide, which allows landowners to apply for Farmland Preservation Agreement; and

WHEREAS, Section 91.13(4) Wisconsin Statutes requires that the County Board approve or reject all applications for Farmland Preservation Agreements; and

WHEREAS, on or before June 30, 1997 (annual deadline) the Portage County Clerk's Office received two (2) applications for Farmland Preservation Agreements as follows and as shown on the attached map; and

<u>Land Owner</u>	<u>Town</u>	<u>Total Acres Owned</u>	<u>Acres Excluded</u>	<u>Acres Approved</u>
Gene Peterson	Amherst	329.0	199.0 (included under prior agreement)	130.0
Douglas Hambach	Grant	961.0	0	961.0

WHEREAS, pursuant to Section 91.13(2) Wisconsin Statutes, all required agencies have received written notice and have been given an opportunity to comment on the aforementioned applications, with no comments being received; and

WHEREAS, on September 24, 1997, the Portage County Planning and Zoning Committee voted to recommend that the County Board approve the aforementioned applications, subject to certification by the Portage County Land Conservation Committee that the farming operation is conducted in substantial accordance with an approved soil and water conservation plan prepared under Section 92.104, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves the aforementioned applications for farmland preservation agreements, subject to the conditions specified herein.

Dated this 14th day of October, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Check
James Zdroik

Ronald Borski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Ron Borski for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.
Resolution adopted.

MEMORANDUM

TO: Portage County Planning and Zoning Committee

FROM: Todd A. Gates, Senior Planner

DATE: September 15, 1997

RE: Approval of Applications for Farmland Preservation Agreements

Chapter 91 of Wisconsin Statutes, together with the County's Farmland Preservation Plan, allows local landowners to apply for farmland preservation agreements in towns that do not have State certified exclusive agricultural zoning. As the designated reviewing agency for Portage County, the Planning and Zoning Committee must annually review new applications and submit its recommendations to the County Board for action. As of this year's June 30th deadline, the County has received a total of two applications for farmland preservation agreements.

The Planning and Zoning Department has reviewed all the applications according to criteria established by the State and County, and recommend that they be approved (see attached map), subject to certification by the County Land Conservation Committee that each farming operation is conducted in substantial accordance with an approved soil and water conservation plan prepared under Section 92.104, Wisconsin Statutes.

NOTE: Under a farmland preservation agreement, the landowner may use his land only for agricultural purposes and in return receives credits against his State income tax. The average farmland preservation credit being received by farmers in Portage County is \$1,424 per year. Credits are paid by the State Department of Revenue out of State sales and income taxes and do not affect local property tax revenues.

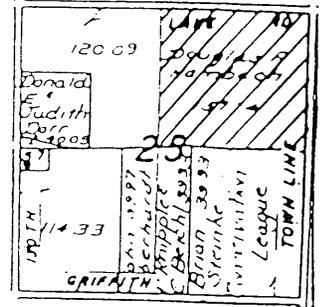
TAG/jjl

attachments

1997 APPLICATIONS FOR FARMLAND PRESERVATION AGREEMENTS PORTAGE COUNTY, WI

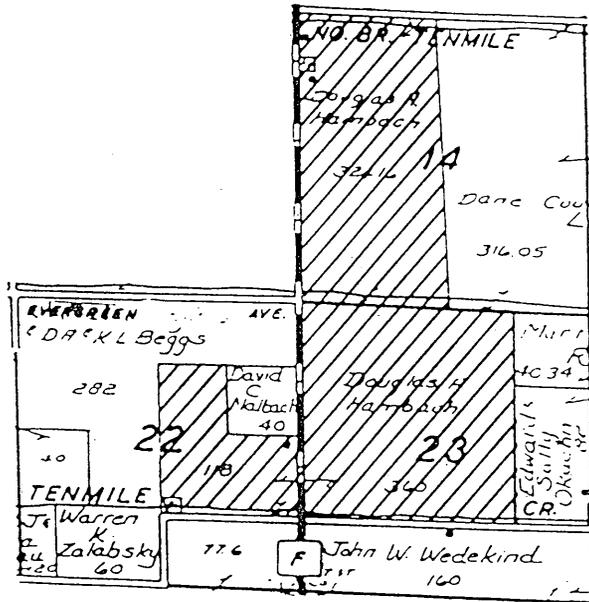


LANDS RECOMMENDED FOR APPROVAL



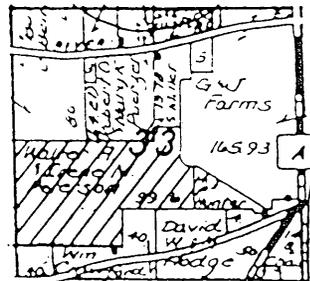
DOUGLAS HAMBACH, Town of Grant
T22N-R7E, Sec. 25
T21N-R7E, Secs. 14,22,23

Total Acres Owned=961.9
Acreage Approved=961.9
Acres Excluded= 0



GENE PETERSON, Town of Amherst
T23N-R10E, Sec. 33

Total Acres Owned=329.0
Acreage Approved=130.0
Acres Excluded= 199.0 (Included under prior, separate Agreement)



ORDINANCE NO. 111-96-98-AMENDED
RE: ZONING ORDINANCE MAP AMENDMENT DRAKE PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Bruce Drake requests to amend the Portage County Zoning Ordinance so part of Section 5, T25N, R7E, Town of Eau Pleine, an area of approximately two acres be changed from Commercial District to Waterfront Residence District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on September 24, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the September 24, 1997 and September 29, 1997 meetings, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the northwest corner of CSM #5702-21-18, which is the point-of beginning (pob); thence N84°36'28"E, 382.67 feet; thence S4°39'02"E, 254.21 feet; thence northeasterly along the north right-of-way of County Road E, 409.36 feet; thence N4°39'02"W, 107.81 feet which is the (pob), being part of the NW¼ of the SE¼ and SW¼ of the NE¼ of Section 5, T25N, R07E, Town of Eau Pleine, an area of 1.499 acres is hereby changed from Commercial District to Waterfront Residence District.

Dated this 14th day of October, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Ron Borski, second by Supervisor Check for the adoption.
Motion by Supervisor Robert Steinke, second by Supervisor Jerry Borski to amend the ordinance by substituting the hand-out ordinance with the copy that was originally distributed.

Motion carried by voice vote. Amendment adopted.

Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.
Amended ordinance adopted.

ORDINANCE NO. 112-96-98
RE: ZONING ORDINANCE MAP AMENDMENT, CORDY PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Thomas and Dorothy Cordy request to amend the Portage County Zoning Ordinance so part of Section 35, T23N, R8-5E, Town of Plover an area of approximately 5 acres be changed from Agricultural District to Highway Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on September 29, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the September 29, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the north line of Section 35 and the west right-of-way (ROW) of I-39/US 51, which is the point-of-beginning (pob); thence west along the centerline of Pleasant Drive, 393 feet; thence south parallel to the ROW of I-39/US51, 555 feet; thence east parallel to the north line of Section 35, 393 feet to the west ROW of I-39/US 51; thence north 555 feet to the pob, being part of the NE¼ of the NW¼ of Section 35, T23N, R08E, Town of Plover, an area of approximately 5 acres is hereby changed from Agricultural District to Highway Commercial District.

Dated this 14th day of October, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Ron Borski for the adoption. Roll call vote revealed (25) ayes, (1) naye, Supervisor Hoppen, (1) abstained, Supervisor Borham, (2) excused, Supervisors Idsvoog and Erickson. Ordinance adopted.

RESOLUTION NO. 113-96-98
RE: NEW STAFF FOR 1998

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, requests for additional staff has been submitted by the department heads and their governing committee to provide essential services for 1998; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff request for need and justification; and

WHEREAS, a simple majority vote of the County Board members being present will be required for final approval;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff request as outlined on the attached authorization form(s);

BE IT FURTHER RESOLVED, that these positions are subject to Portage County's ability to finance them and may be eliminated by the Finance Committee during future budget hearings.

Dated this 14th day of October, 1997.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMM
Walter Jakusz, Chair
Donald Jankowski
Robert Steinke
James Krems
O. Philip Idsvoog

Respectfully submitted,
PORTAGE COUNTY FINANCE COMM
O. Philip Idsvoog, Chair
Richard Purcell
James Gifford
Gordon Hanson
Lonnie Krogwold

Motion by Supervisor Purcell, second by Supervisor Jakusz for the adoption
Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.
Resolution adopted.

1998 NEW STAFF REQUESTS

APPROVED POSITIONS

DEPARTMENT	FTE	POSITION DESCRIPTION	SALARY FRINGES	EQUIPMENT	OTHER COSTS	LESS EXPENSE OFFSETS	NET INCREASED COSTS	----FUNDING SOURCE----	
								TAX LEVY	GRANTS
Business Administration	0.250	Worker's Compensation Specialist	7,981	0	0	7,981 (A)	0	0	0
Data Processing	1.000	PC Technician	37,059	3,100	0	0	40,159	40,159	
Department on Aging	0.500	Typist II	15,533	0	0	2,650 (B)	12,883	12,883	
Emergency Management	0.375	Information Systems Technician	10,014		1,590	0	11,604	11,604	
Health & Human Services	1.000	Social Worker-Long Term Care	47,377	7,500	1,122	0	55,999		55,999
	1.000	Social Worker-Youth	47,377	0	1,122	0	48,499		48,499
Maintenance	0.500	Custodian-Department on Aging	15,112	0	0	0	15,112	15,112	
	0.500	Custodian-Floater	15,112	0	0	0	15,112	15,112	
Planning & Zoning	1.000	GIS-Technician	41,042	811			41,853	20,927	20,927
Sheriff	2.000	Deputies	105,644	25,520 (C)	3,200	0 (D)	134,364	94,747	39,617 (E)
	1.000	Correction Officers	39,219	300	0	0 (D)	39,519	39,519	
	9.125		\$381,470	\$37,231	\$7,034	\$10,631	\$415,104	\$250,063	\$165,042

DENIED POSITIONS

DEPARTMENT	FTE	POSITION DESCRIPTION	SALARY FRINGES	EQUIPMENT	OTHER COSTS	LESS EXPENSE OFFSETS	NET INCREASED COSTS	----FUNDING SOURCE----	
								TAX LEVY	GRANTS
Corporation Counsel	0.250	Typist II	7,937	0	0		7,937	7,937	
District Attorney	0.250	Typist II	7,937	0	0		7,937	7,937	
Data Processing	1.000	Programmer Analyst	25,120	3,100	0	0	28,220 (F)	28,220	
Highway	1.000	Groundskeeper-ID Park	39,826	0	0	0	39,826	39,826	
Library	0.500	Librarian-Main Branch	20,168	0	0	0	20,168	20,168	
Maintenance	2.000	Custodian-Annex	60,448	0	0	0 (G)	60,448	60,448	
Planning & Zoning	1.000	Associate Planner	51,154	1,608	0	0	52,762	52,762	
Sheriff	1.000	Deputies	52,822	25,520 (C)	1,600	0	79,942	79,942	
	1.000	Correction Officers	39,219	300	0	0	39,519	39,519	
	8.000		\$304,631	\$30,528	\$1,600	\$0	\$336,759	\$336,759	\$0

WITHDRAWN

DEPARTMENT	FTE	POSITION DESCRIPTION	SALARY FRINGES	EQUIPMENT	OTHER COSTS	LESS EXPENSE OFFSETS	NET INCREASED COSTS	----FUNDING SOURCE----	
								TAX LEVY	GRANTS
Library	0.375	Aide	2,790 (H)	0	0	0	2,790	2,790	
	0.125	Aide	1,335 (H)	0	0	0	1,335	1,335	
	0.100	Asst Librarian	1,945 (H)	0	0	0	1,945	1,945	
	0.200	Circulation Aide	1,112 (H)	0	0	0	1,112	1,112	
Solid Waste	1.000	Equipment Operator	42,409	100,000 (I)	10,500 (J)	152,909 (K)	0	0	
	1.800		\$49,591	\$100,000	\$10,500	\$152,909	\$7,182	\$7,182	\$0

- (A) This offset represents the reduction in LTE costs for 1998 if the permanent 1/4 permanent status is approved.
- (B) This offset represents the reduction in LTE costs for 1998 if this permanent status is approved.
- (C) Represents costs for equipped patrol vehicle, operational costs not included.
- (D) A reduction in overtime costs can occur, amount undetermined.
- (E) COPS Grant for 75% of costs for one deputy may be available.
- (F) Start up date of July 1, 1998.
- (G) An undetermined portion of Custodian costs will be recovered from the Federal Farm Service Agency
- (H) Start up date of September 1, 1998 for Junction City Branch.
- (I) Compactor and loader lease costs.
- (J) Operating cost of leased equipment.
- (K) Contract cost of private operator would be eliminated.

RESOLUTION NO. 114-96-98
RE: CAPITAL IMPROVEMENT PROJECTS FOR 1998

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Capital Improvements Committee was charged with the responsibility of reviewing and recommending to the County Board capital improvement projects; and

WHEREAS, the Capital Improvements Committee has discussed and reviewed capital improvement projects submitted by various departments; and

WHEREAS, the Capital Improvements Committee has determined that the capital improvement projects should be classified into two categories, those being minor and major projects with minor projects being funded by the tax levy and major projects being funded through borrowing and/or a combination of tax levy and borrowing; and

WHEREAS, the Capital Improvements Committee has ranked the projects as follows:

MINOR PROJECTS

1. Optical Imaging Project	\$62,590
2. Gilfry Bldg. (Curb/gutter/sidewalk/storm sewer)	\$28,662
3. Jefferson Street House Renovations	\$25,000
4. Courthouse Annex Furniture/Equipment	\$38,835
5. County Parks Road Resurfacing	\$26,100
6. County Parks Rails to Trails	\$29,380
7. County-City Building Remodeling	\$100,000
8. County-City Building Renovation Study (1997 funding)	<u>(\$2,500)</u>
Total	\$310,567

MAJOR PROJECTS

1. CTH "HH"/Second Bridge	\$5,750,000
2. Business Park	\$ 870,000
3. Courthouse Annex	<u>\$4,119,349</u>
Total	\$10,739,349

NO DIRECT TAX LEVY (Tipping Fees)

1. Continued Landfill Development	\$ 168,500
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NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the above projects be funded in 1998 in the priority order listed, subject to funding limitations as determined by the Finance Committee and approved by the County Board.

Dated this 14th day of October, 1997.

Respectfully submitted,
CAPITAL IMPROVEMENTS COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog
Jerry Borski

Richard Purcell
Robert Steinke

Motion by Supervisor Robert Steinke, second by Supervisor Jerry Borski for the adoption.

Roll call vote revealed (25) ayes, (1) naye, Supervisor Ron Borski, (1) abstained, Chairman Hintz, (2) excused, Supervisors Idsvoog and Erickson. Resolution adopted.

RESOLUTION NO. 115-96-98
RE: RECREATION AIDS-CONSTRUCTION OF TOILET BUILDING
AT LAKE EMILY PARK BOAT LANDING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission hereby requests assistance for the purpose of constructing a toilet building at the Lake Emily Park boat landing;

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, and HEREBY AUTHORIZES, Gary Speckmann, Park Superintendent, Portage County Parks, to act on behalf of the Portage County Park Commission to:

Submit an application to the Wisconsin Waterways Commission for financial assistance; sign documents; and take action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Waterways Commission before any change is made in the use of the project site.

Dated this 14th day of October, 1997.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, Chair
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Estimated project cost \$11,000 (County costs will be 50%)

Motion by Supervisor Gifford, second by Supervisor Peterson for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.
Resolution adopted.

RESOLUTION NO. 116-96-98
RE: AUTHORIZING THE COUNTY BOARD CHAIR TO EXECUTE
DOCUMENTS RELATED TO THE NORTH CENTRAL SERVICE
DELIVERY AREA UNDER THE JOB TRAINING PARTNERSHIP ACT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Congress of the United States adopted Public Law 97-300, the Job Training Partnership Act, to replace the Comprehensive Employment and Training Act of 1973 (CETA), and

WHEREAS, the purpose of this Act is to establish programs to prepare youth and unskilled adults for entering into the labor force and to afford job training to those economically disadvantaged individuals and other individuals facing serious barriers to employment who are in special need of such training to obtain productive employment; and

WHEREAS, under s. 101(a)(1) of the Act, the Governor has designated 11 Service Delivery Areas within the state to administer the provisions of the Act therein; and

WHEREAS, the Act and state regulations adopted by the Governor under the Act require the counties within a Service Delivery area to enter into a "consortium agreement" to define their roles and relationships in administering their job training responsibilities under the Act; and

WHEREAS, the Act requires the Chief Elected Official (County Board Chair or County Executive) or his/her designee to perform several duties which assure local government control over the Job Training plan adopted in our Service Delivery Area; and

WHEREAS, the counties in this Service Delivery Area need to adopt a formal consortium agreement between them for filing with the Governor.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the County Board Chair is authorized to execute documents related to the North Central Service Delivery Area under the Job Training Partnership Act (P.L. 102-367).

Dated this 14th day of October, 1997.

Respectfully submitted,
EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog, 1st Vice-Chair
Robert Steinke, 2nd Vice-Chair

Motion by Supervisor Robert Steinke, second by Supervisor Jakusz for the adoption.
Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.
Resolution adopted.

RESOLUTION NO. 117-96-98
RE: EXPRESSING APPRECIATION FOR HOME
HEALTH CARE PROGRAM STAFF

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Portage County has operated an excellent home health care program since 1978; and

WHEREAS, staff working in the program have provided at least 130,000 visits to homebound Portage County residents; and

WHEREAS, the State of Wisconsin, Department of Health and Family Services, Division of Health, has continually licensed the program with compliments on its efficiency and effectiveness; and

WHEREAS, countless county residents have praised the services provided by program staff citing their ability to reside at home due to excellent care; and

WHEREAS, the Health and Human Services Department will cease providing this program effective October 1, 1997 as St. Michael's Hospital and St. Joseph's Hospitals will co-sponsor this service in Portage County.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors expresses its sincere appreciation to all the staff who have served the Home Health Program over the years and particularly, the first supervisor and program developer Maria Boario and the

current staff: Supervisor Jennifer Cummings; Nurses: Carolyn Bauer, Diane Beigel, Marilyn Dethlefsen, Cara Dowsett, Sarah Janz, Mary Resch, Ann Schlice; and Certified Nursing Assistants: Alison Gaskill, Marina Guthu, George Hollenbeck, and Jean Miller. Their dedication and skill has been exemplary.

Dated this 14th day of October, 1997.

Respectfully submitted,

PORTAGE COUNTY HEALTH & HUMAN SERVICES BOARD MEMBERS

Walter Jakusz, Chair

Jim Clark

William Peterson

Jackie Hoppen

Don Herrman

Rev. Matthew Mallek

David Medin

Harvey Olson

Bill Zimdars

Paul Borham

E. Ann Buck

Motion by Supervisor Hoppen, second by Supervisor Borham for the adoption.

Roll call vote revealed (27) ayes, (2) excused, Supervisors Idsvoog and Erickson.

Resolution adopted.

RESOLUTION NO. 118-96-98

RE: FUNDING FOR UNDERGROUND TANK REMOVAL

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, federal regulations mandate the removal of nonconforming buried tanks;
and

WHEREAS, three buried tank sites under County ownership were identified as requiring remediation during 1997; and

WHEREAS, \$5,400 was included in the 1997 budget to fund this project; and

WHEREAS, competitive bids have been received which identifies total project costs to be in the range of \$19,530.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize a \$14,130 Contingency Fund transfer to finance the excess costs of the project.

Dated this 14th day of October, 1997.

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

November 18, 1997

Meeting was called to order by Chairman Hintz.
Roll call taken by Clerk Roger Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call vote revealed (28) present, (1) excused, Supervisor Borham.
All present saluted the flag.

Supervisor Check delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Jerry Borski to approve the minutes of the October County Board meeting. Motion carried by voice vote.

Correspondence

The Clerk called attention to resolutions from area municipal fire agencies urging the County Board to support the paramedic system in Portage County.

Letter from Yacht Club Resorts offering a \$20.00 gift certificate for those that attended the WCA convention and were not satisfied with their accommodations.

The Wellness Newsletter for November was distributed.

Supervisor Szymkowiak presented Linda Check with a plaque from WCSEA for County of the Year for outstanding group efforts in furthering goals of Child Support Program in Portage County and the State of Wisconsin.

Gary Speckmann, Parks Superintendent, stated that the Tomorrow River State Trail Master Plan was distributed for the Board's review since it will be on the December agenda.

Clerk Wrycza reminded Board members that nomination papers for County Board Supervisor positions would be available December 1, 1997.

Appearances

Bob Wurtz, Wisconsin County Mutual Insurance Corporation, presented the County with \$64,025 as a deductible fund adjustment.

Elbert Rackow, Stevens Point Area Retired Teachers' Association (SPARTA) presented the Board with a facsimile check in the amount of \$38,883 which represents the money value of the volunteer hours that SPARTA members contributed to the community in public service activities from September 1997 through May 1997.

Chuck Kell presented the Board with updates on the Business Park and the second bridge.

1998 Budget Hearing

Motion by Supervisor Robert Steinke, second by Supervisor Jakusz to adjourn and convene as a Committee of the Whole for the purpose of a public hearing on the proposed budget for 1998. Motion carried by voice vote.

Supervisor Idsvoog, Finance Committee Chair, and Jerry Glad, Business Administrator, presented the proposed 1998 budget to the Board and answered general questions regarding specific budget items.

Motion by Supervisor Robert Steinke, second by Supervisor Hanson to close the public hearing. Motion carried by voice vote.

RESOLUTION NO. 120-96-98
RE: ADOPTION OF THE 1998 BUDGET AND AUTHORIZATION
FOR PROPERTY TAX LEVY APPORTIONMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Finance Committee has conducted numerous budget meetings formulating the 1998 budget, and;

WHEREAS, formal publication of the budget summary and announcement of public hearing was made on October 31, 1997 in the Stevens Point Journal in accordance with Section 65.90 of the Wisconsin State Statutes, and;

WHEREAS, a public hearing on the proposed 1998 Portage County budget was held at 7:00 p.m. on November 18, 1997.

WHEREAS, the 1998 budget as proposed by the Finance Committee has been presented and explained to the County Board at the annual fall meeting on November 18, 1997.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby adopts the budget of \$69,265,205 for the fiscal year beginning January 1, 1998.

BE IT FURTHER RESOLVED that the Portage County Board of Supervisors authorized a property tax levy in the amount of \$13,037,058 in support of the adopted budget and directs the County Clerk to apportion that amount to respective municipalities located within Portage County.

Dated this 18th day of November, 1997.

Respectfully submitted,
FINANCE COMMITTEE
O. Philip Idsvoog, Chair
Gordon Hanson
Richard Purcell

James Gifford
Lonnie Krogwold

Motion by Supervisor Idsvoog, second by Supervisor Purcell for the adoption.
Roll call vote revealed (28) ayes, (1) excused, Supervisor Borham. Resolution adopted.

RECALL-ORDINANCE NO. 100-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
EUGENE AND CINDY PIONEK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, Eugene and Cindy Pionek, owners, request to amend the Portage County Zoning Ordinance so part of Section 29, T22N, R09E, Town of Buena Vista, an area of approximately 13 acres be changed from A1, Exclusive Agricultural Zoning District to Single Family Residence Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on July 23, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the July 23, 1997 meeting, has placed a recommendation with the County Board that the request be approved with a modification of only two acres being re-zoned to the Agricultural Zoning District; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the southwest corner of parcel #010-22-0929-14.01 which is the point-of-beginning (pob); thence northerly along the centerline of County Road J, 396 feet; thence easterly parallel to the south lot line 253 feet; thence southerly 396 feet to the south lot line; thence westerly along the south lot line 253 feet to the (POB) being part of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 29, T22N, R09E, Town of Buena Vista, an area of approximately two acres is hereby changed from A1, Exclusive Agricultural District to Agricultural District.

Dated this 18th day of November, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Erickson, second by Supervisor Check for the adoption.
Roll call vote revealed (28) ayes, (1) excused, Supervisor Borham. Resolution adopted.

ORDINANCE NO. 121-96-98
RE: ZONING MAP AMENDMENT,
CHRISTIANSON/PLISKA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Doug and Jackie Christianson/Dale and Sandy Pliska request to amend the Portage County Zoning Ordinance so part of Section 16, T24N, R09E, Town of Sharon, an area of approximately 15.68 acres be changed from R1, Rural and Urban Fringe Residence Zoning

District to Agricultural Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on October 29, 1997 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the October 29, 1997 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #032-24-0916-06.04 also known as Lot 1 of CSM #2951-10-209 and parcel #032-24-0916-06.07 begin part of the NW¼ of the NW¼ of Section 16, T24N, R09E, Town of Sharon, an area of approximately 15.68 acres is hereby changed from R1, Rural and urban Fringe Residence District to Agricultural District.

Dated this 18th day of November, 1997.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

James Zdroik
Leif Erickson

Motion by Supervisor Check, second by Supervisor Robert Steinke for the adoption.
Roll call vote revealed (28) ayes, (1) excused, Supervisor Borham. Ordinance adopted.

RESOLUTION NO. 122-96-98
RE: RESOLUTION PETITIONING FOR AIRPORT IMPROVEMENT
AID AND DESIGNATING THE SECRETARY OF TRANSPORTATION
AS ITS AGENT BY PORTAGE COUNTY BOARD OF SUPERVISORS
PORTAGE COUNTY, WISCONSIN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the said Portage County, Hereinafter referred to as the Sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by law (Sec. 114.11, Wis.

Stats.) To acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and

WHEREAS, the Sponsor desires to continue to develop or improve the Central Wisconsin Airport;

THEREFORE, BE IT RESOLVED, by the Sponsor that a petition for federal and/or state aid in the following form is hereby approved, to wit:

"PETITION FOR AIRPORT PROJECT"

TO THE SECRETARY OF TRANSPORTATION:

The Petitioner, desiring to sponsor airport development projects with federal and/or state aid, in accordance with applicable State and Federal laws, respectfully represents and states:

- I. That the airport which it is desired to develop conforms to the requirements for a scheduled transport type airport as defined by the Federal Aviation Administration.
- II. That the airport project which your Petitioner desires to sponsor is necessary for the following reasons: To accommodate increased aeronautical activity and provide a safe airport environment for aircraft operations and the general public.
- III. The character, extent and kind of improvements desired under the projects as follows:
 1. Airport drainage plan development and revisions as required to provide a continuing on hand overall plan for handling surface and subsurface drainage on airport owned or affected property.
 2. Construct, expand or modify airport maintenance facilities to accommodate airport maintenance and snow removal equipment and maintenance functions.
 3. Construct, expand or modify airport rescue and fire fighting facility as needed to accommodate airport ARFF equipment and personnel.
 4. Drainage Improvement--Provide the systems needed to handle surface and subsurface drainage at CWA.
 5. Expand the airport terminal apron as needed to accommodate such future growth at CWA as may dictate the expansion to assure safe and economical ground operations at CWA. This element should include all items of earthwork drainage, lighting and paving as may be required to meet the needs of the airport.
 6. Land Acquisition--Purchase such land as may become available for purchase or as may be necessary to purchase to assure the orderly development of CWA including wetland banking, and to insure the protection of approaches to the airport's runways or as may be necessary to promote compatible land use near the airport.
 7. Runway Condition Sensor--This element involves the purchase and installation of a runway pavement condition sensing system for CWA and would include such incidental work items as may be necessary to accomplish this task.

8. Pavement Repairs--Because of non-uniform sub-grade and differential frost heave, it will be necessary to rehabilitate and repair pavements at CWA. This is an ongoing process that may require a continual program of testing evaluation and priority allocation of pavement repairs. This element is meant to include all items of work to accomplish the orderly and effective repair of pavements as such repairs become required.
9. Extend Runway 17--To adequately accommodate air carrier aircraft and provide threshold separation, it will be necessary to lengthen Runway 17/35 to the south. This element should include all items of work to accomplish this task.
10. Extend Runway 08--Should it become necessary to accommodate work that would change the grade of U.S. Highway 51 or provide a stop-way or clearway for jet aircraft, Runway 08/26 might best be extended to the east sufficiently to maintain a proper glide-slope when landing on 08. This element should include all items that may be required for the completion of such extension as may be required.
11. Remove rubber from runways.
12. Renew airfield markings.
13. Acquire and install safety and security equipment as may be necessary to meet the safety and security needs of the airport for both personnel and aircraft.
14. Modify and/or Expand the Terminal Building--This element includes all items that may be necessary (planning, architectural/engineering work, utilities, relocation, or installation, construction) to the orderly and effective development of the terminal facility at CWA.
15. Reconstruct and/or Expand Access Roads--element includes all items incidental to the reconstruction or modification to CWA access roads; i.e. planning, engineering, grading, clearing, utilities, signs, construction, etc.
16. Expand Parking Facilities--This element includes such items of work as may be necessary to insure adequate parking facilities at CWA.
17. Reseal Pavement Joints--This element includes all items as are necessary to effectively reseal and rehabilitate the pavement joints on airfield and roadway paving at CWA.
18. Clear and Grub Land and Fence to Enhance Security and Alter Wildlife Habitat-- This element includes all items of planning and work that may be required to alter wildlife habitat at CWA to discourage or preclude wildlife's use of the airport land as normal home range.
19. Improve Fuel Storage Facilities--This element includes all items necessary to effectively and orderly develop fuel storage facilities at CWA; i.e. planning, paving utilities, equipment, etc.
20. Ramp Lighting Modification--This element includes all items of work necessary to modify and/or improve the ramp lighting at CWA so as to improve or maintain secure and safe ramp operations at CWA.
21. Weather Reporting System--This element includes all items of planning, design purchase, and modifications as may be required to provide CWA staff and airport

Users with weather data needed for safe flights from and to CWA and to support winter maintenance operations.

22. Frost Action and Ground Water Monitoring--This element includes all items necessary to insure that CWA has a method of monitoring frost action on pavements and ground water movement under and near airfield pavements.
23. Extended Runway Safety Area for Runway 08--This element includes all items of work necessary to provide an extended runway safety area for Runway 08: i.e. planning, engineering, land acquisition, utilities relocation, earthwork, drainage, paving, etc.
24. Purchase such new, replacement and refurbish snow removal equipment as may be necessary to provide safe and expedient winter operations at CWA.
25. Acquire and install navigational aids, radio communication, computer, and flight safety equipment to improve the safety and efficiency of aircraft operating in the air and on the ground at CWA.
26. Recondition and/or improve an air Traffic Control Tower--This element should include all items of earthwork, drainage, utilities, electronics, paving and lighting as may be necessary.
27. Develop corporate and general aviation land and air operations area access system. This element should include all necessary electrical, earthwork, paving and drainage necessary.
28. Improve, upgrade, and/or install, new runway and airport airfield lighting and visual navigational aids--this element should include design, conduit, installation and other items as may be necessary to accomplish the task.
29. Engineering, construction and land purchase for wetland banking program for the airport.
30. Update Airport Master Plan and such other plans as may be requested or required by state and federal agencies.
31. Complete pavement surface treatment to include grooving, slurry, and/or fog seal.
32. Construct, add to or reconstruct airfield pavements to accommodate aircraft and equipment movement as necessary to allow safety, efficient and economical movement of aircraft and equipment.

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Chapter 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition; and

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by

the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; and

WHEREAS, the Sponsor is required by law (Sec 114.32(5), Wis. Stats.) To designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the federal Airport and airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

NOW, THEREFORE, BE IT RESOLVED by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in all matters having to do with accepting, receiving and disbursing of all monies that may become available for the Central Wisconsin Airport Project and in making all necessary arrangements for its execution, insofar as dealing with the Administrator of the Federal Aviation Administration, that may be involved with the submission of the project requests, the submission of the Project Applications, the acceptance of the Grant Agreements and the arranging for executing their terms, payments of the Federal share of the costs of the projects when due, and in the final acceptance of the completed projects, reserving, however, to the Sponsor the right to execute the Sponsor's Assurance Agreement, to prepare the Airport Layout Plan, Zoning Maps, Project Construction Plans and Specifications, Estimates of Cost, letting of contracts, supervision of work, of construction and development, the preparation of estimates for partial payments due during the course of the work and the preparation of estimates for final payments on completion of the project all subject to approval by the Secretary.

The Sponsor may employ and pay direct for all engineering services as are necessary in the performance of the function herein above enumerated. It is understood that any direct expenditures for engineering services and other incidental costs for purposes enumerated in this paragraph which are eligible under and allocable to these projects may be paid for in the first instance by the Sponsor and thereafter reported in the summary of project costs submitted by the Sponsor to the Secretary in order that reimbursement of monies so advanced.

It is further understood that all estimates for partial or final payments shall be reviewed by the Secretary upon estimates submitted and approved by the Sponsor's Airport Manager and upon approval by the Secretary shall thereafter be paid out of the funds deposited with the State Treasurer to the credit of said projects, including the reimbursement of monies due said Sponsor for monies advanced for payment of any portion of the United States of America's share of the projects' costs.

AND BE IT FURTHER RESOLVED that the Central Wisconsin Joint Airport Board Chairman be authorized to sign and execute the Agency Agreement authorized by this Resolution.

Resolution introduced by Central Wisconsin Joint Airport Board

Motion by Supervisor Hanson, second by Supervisor Krems for the adoption.
Roll call vote revealed (28) ayes, (1) excused, Supervisor Borham. Resolution adopted.

RESOLUTION NO. 123-96-98
RE: RESOLUTION FOR WISCONSIN CONSERVATION CORPS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

AUTHORIZING THE SPONSORSHIP OF A WISCONSIN CONSERVATION CORPS
PROGRAM FOR PORTAGE COUNTY; DIRECTING THE COUNTY PARKS
SUPERINTENDENT TO APPLY FOR PROGRAM PARTICIPATION IN THE WCC FOR A
FIFTY-TWO WEEK PERIOD; DIRECTING THAT SUFFICIENT FUNDS BE ALLOCATED
IN THE 1998-99 COUNTY PARKS ACCOUNT FOR THE COUNTY'S SPONSORSHIP
EXPENSES

WHEREAS, the WCC crew performs meaningful projects enhancing and protecting the
natural resources of Portage County; and

WHEREAS, through meaningful work experiences and training opportunities, the WCC
program will help local unemployed young adults develop work skills, discipline, and an
appreciation and better understanding of the natural resources of Portage County; and

WHEREAS, the County share for funding the WCC program has been partially included
in the 1998 department budget for the Parks Department and should also be included in the
department budget for 1999, such costs include transportation, equipment, and supplies for the
program;

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors
hereby authorizes the County Park Superintendent, Gary Speckmann, to apply for program
participation in WCC for a fifty-two week period including the projects indicated on the attached
work plan; and

BE IT FURTHER RESOLVED that the Park Superintendent is hereby directed to
implement this WCC project if approved by the WCC Board.

Dated this 18th day of November, 1997.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Peterson, second by Supervisor Purcell for the adoption.
Roll call vote revealed (28) ayes, (1) excused, Supervisor Borham. Resolution adopted.

RESOLUTION NO. 124-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Ronald Check

Motion by Supervisor Check, second by Supervisor Szymkowiak for the adoption.
Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Szymkowiak, second by Supervisor Jerry Borski to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)
)SS
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

December 16, 1997

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk Roger Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, James Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call vote revealed (26) present, (3) excused, Supervisors Kaczmarek, Peterson,
Check.

All present saluted the flag.
Supervisor James Clark delivered the invocation.
Motion by Supervisor Clark, second by Supervisor Szymkowiak to approve the November County Board minutes. Motion carried by voice vote.

Correspondence

Appointment information sheets were distributed for Ray Pliska, Mary Ellen Self, and Robert Nelson.

Nomination papers for County Board Supervisors are due back to the County Clerk's office no later than January 6, 1998.

Information on the 1998 mileage and meal reimbursement rates was distributed.

Portage/Wood County Joint Correctional project information was distributed.

Wellness newsletter for December 1997 was distributed.

Certificate of appreciation awarded to Bonita Stien for ten years of service to Portage County as a member of the Public Library Board.

Parking permits are now available through the County Clerk's office.

Appointments

Motion by Supervisor Jakusz, second by Supervisor Hanson to approve the following appointments:

Ray Pliska reappointed to the Veterans Service Commission for a three-year term expiring December 2000.

Mary Ellen Self reappointed to the Public Library Board for a three-year term expiring January 2001.

Robert S. Nelson appointed to the Public Library Board for a three-year term expiring January 2001 to replace Bonita Stien who is not eligible for reappointment.

Motion carried by voice vote. Appointments approved.

RESOLUTION NO. 125-96-98
RE: LONG TERM CARE REDESIGN
SINGLE ENTRY POINT/RESOURCE CENTER PILOT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State of Wisconsin, Department of Health and Family Services is attempting to develop a comprehensive long term care system that is better coordinated and individualized than the current system is for our aging and disabled populations; and

WHEREAS, the Commission on Aging and Health and Human Services Board members and staff have been actively participating in this project; and

WHEREAS, the State invited counties to apply to work with the state to pilot a Single Entry Point/Resource Center component of the long-term care redesign; and

WHEREAS, Portage County has first hand experience in providing various functions identified to be performed by Resource Centers such as the provision of prevention, outreach and information and assistance services; and in screening individuals for service needs and financial eligibility to participate in established long-term care programs; and recognizes the potential to improve the efficiency of service delivery and to assist individuals with identifying choices and planning for their future needs; and

WHEREAS, the State selected eight counties and one tribe from more than thirty applications to pilot Resource Centers; and

WHEREAS, Portage County was one of the pilot counties selected; and

WHEREAS, pilots will begin in 1998 and run for approximately eighteen months with the total cost being funded by state funds.

NOW, THEREFORE BE IT RESOLVED that we authorized Portage County Departments on Aging and Health and Human Services to accept the State's invitation to serve as a pilot to help the State DHFS redesign Wisconsin's long term care system.

Dated this 16th day of December, 1997.

Respectfully submitted,
HEALTH AND HUMAN SERVICES BRD
Walter Jakusz, Chair
James Clark
Paul Borham
Jacqueline Hoppen
Harvey Olson
William Peterson
W. William Zimdars
Donald Herman
David Medin
Matthew Mallek
E. Ann Buck

COMMISSION ON AGING
Paul Kaczmarek, Chair
Jacqueline Hoppen
John Rendall
Melvin Steinke
Mary Croft
Lois Feldman
John Regnier
Adeline Tork
Mary Jane Zdroik

Motion by Supervisor Jakusz, second by Supervisor Hoppen for the adoption.
Supervisor Krogwold asked what would happen to the program after the 18-month trial period.

Judy Bablitch, Health & Human Services, stated that it is unsure at this time as to what will happen until the program is in effect to determine the advantages as to whether or not the

funding will continue.

Janet Zander, Department on Aging, stated that if funding would cease after the 18 month period, the positions would also cease.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Kaczmarek, Peterson and Check. Resolution adopted.

RESOLUTION NO. 126-96-98-AMENDED
RE: JOINT PORTAGE COUNTY/WOOD COUNTY
CORRECTIONAL FACILITY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Portage County Space and Properties Committee and the Wood County Jail Feasibility Study Ad hoc Committee have worked together for over one (1) year studying the feasibility of a joint facility for convicted criminals (the "Project");

WHEREAS, the anticipated scope of the project has broadened from a work release ("Huber") facility to a locked facility;

WHEREAS, it is believed that a jointly operated locked correctional facility will provide maximum flexibility for sentencing options for Portage County now in the foreseeable future;

WHEREAS, building and operating a joint locked correctional facility would permit the present Portage County jail to convert bed space presently devoted to Huber prisoners to locked space for non-Huber prisoners, thereby extending the utility of the present jail for additional years;

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby endorses the continued study of a joint Portage County/Wood county correctional facility, and further authorizes the Portage County Space and Properties Committee to continue to work with the Wood County Jail Feasibility Study Ad hoc Committee on the Project.

BE IT FURTHER RESOLVED that within six (6) months the Space and Properties Committee shall submit a report to the County Board detailing all project costs and revenues associated with the Project, including acquisition, construction and ongoing operation costs, for further consideration by this County Board.

Dated this 16th day of December, 1997.

Respectfully submitted,
SPACE AND PROPERTIES COMMITTEE
Jerome Borski, Chair
Donald Jankowski
Eugene Szymkowiak

James Clark
Joe Niedbalski

Motion by Supervisor Jerry Borski, second by Supervisor Jankowski for the adoption.

Supervisor Jerry Borski stated that in addition to the resolution, the Committee will be going to the Finance Committee and asking for an additional \$10,000 to complete the study.

Supervisor Gifford stated that he did not oppose continuing the study but was not sure he could "endorse the concept" as stated in the fifth paragraph of the resolution.

Supervisor Hanson questioned if the transportation issue had been taken into consideration.

Chairman Hintz stated that it was his understanding that it was the huber prisoner's responsibility to provide their own transportation.

Supervisor Szymkowiak stated that in viewing other facilities outside of the City, transportation was not a problem. Szymkowiak stated that the largest cost savings would be the labor costs with a joint facility.

Supervisor Jakusz questioned if the Committee addressed the liability issues.

Supervisor Szymkowiak stated that the two county's attorneys are addressing those types of issues.

Supervisor Gifford questioned how this facility would prolong the life of the current jail.

Supervisor Niedbalski stated that it could prolong the life of the jail indefinitely because the design of the facility would allow for pods to be added on an as-needed basis.

Motion by Supervisor Purcell, second by Supervisor Gifford to amend the resolution in the fifth paragraph by deleting the work "concept" and inserting the words "continued support". Motion carried by voice vote. Amendment adopted.

Roll call vote on the amended resolution revealed (25) ayes, (1) naye, Supervisor Jakusz, (3) excused, Supervisors Kaczmarek, Peterson, Check. Resolution adopted.

RESOLUTION NO. 127-96-98
RE: COUNTY FISH AND GAME PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in the state on an acreage basis for county fish and game projects on the condition that the counties match the state allocation; and

WHEREAS, Portage County desires to participate in county fish and game projects pursuant to provisions of Section 23.09(12) of the Wisconsin Statutes; and

WHEREAS, matching funds have been budgeted in 1998 for the Lake DuBay Boat Landing;

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Lake DuBay boat landing project is approved and that the matching allocations shall be available for the project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission is hereby authorized to expend the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.

Dated this 16th day of December 1997.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Gifford, second by Supervisor Zimdars for the adoption.
Roll call vote revealed (26) ayes, (3) excused, Supervisors Kaczmarek, Peterson, Check.
Resolution adopted.

RESOLUTION NO. 128-96-98
RE: APPROVAL OF A MULTIPLE USE TRAIL
MASTER PLAN AND EASEMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has acquired the 13 mile railroad right of way between Kennedy Avenue and the Portage-Waupaca County line and acquired easements of two miles from Hoover Ave to Kennedy Ave and from Highway 161 eastward one-half mile for recreational trail use;

WHEREAS, pursuant to Resolution 97-94-96 adopted by the County Board of Supervisors of the County of Portage at its meeting of June 20, 1995, Portage County has entered into a Memorandum of Agreement (MOA) with the WDNR dated October 31, 1997 for the 15½ mile right of way in Portage County under which the DNR grants an easement to the County and the County develops, maintains, and operates the trail; and

WHEREAS, the Portage County Park Commission has completed, reviewed, and approved the Tomorrow River State Recreation Trail Master Plan;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the County of Portage does hereby adopt and approve the Tomorrow River State Recreation Trail Master Plan.

Dated this 16th day of December, 1997.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
William Peterson
W. William Zimdars
Jerry Corgiat

Mary Pat Linton
Richard Purcell
Dan Trainer

Motion by Supervisor Gifford, second by Supervisor Purcell for the adoption.
Supervisor Jakusz questioned if all of the people with concerns have been satisfied.
Supervisor Gifford stated that it is difficult to please every person but the Park Commission feels they have been very reasonable and most have been satisfied with livestock fencing and the gates for unauthorized traffic.

Supervisor Ron Borski stated that he was still uncomfortable with people using this trail parking on town roads.

Roll call vote revealed (25) ayes, (1) naye, Supervisor Ron Borski, (3) excused, Supervisors Kaczmarek, Peterson, Check. Resolution adopted.

RESOLUTION NO. 129-96-98
RE: RATIFICATION OF THE COLLECTIVE BARGAINING
AGREEMENT OF THE PORTAGE COUNTY CORRECTIONS
OFFICERS ASSOCIATION FOR THE PERIOD OF
JANUARY 1, 1998 THROUGH DECEMBER 31, 2000

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations between the Bargaining Unit and Portage County's bargaining team, a settlement has been reached; and

WHEREAS, the bargaining unit has ratified said agreement; and

WHEREAS, the Personnel Committee has reviewed and approved the agreement; and

WHEREAS, the tentative agreement provides for changes as outlined on the attached pages;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the labor agreement.

Dated this 16th day of December 1997.

Respectfully submitted,
PERSONNEL COMMITTEE

Walter Jakusz, Chair

Robert Steinke

James Krems

Donald Jankowski

O. Philip Idsvoog

Motion by Supervisor Robert Steinke, second by Supervisor Idsvoog for the adoption.

Roll call vote revealed (25) ayes, (3) excused, Supervisors Kaczmarek, Peterson, Check, (1) abstained, Supervisor Ron Borski. Resolution adopted.

LABOR AGREEMENT SUMMARY

UNIT: Wisconsin Professional Police Association
DESCRIPTION: Portage County Corrections Officers
NUMBER IN UNIT: 23
DURATION: Three Years - January 1, 1998 through December 31, 2000

Wages:

January 1, 1998

- 1) \$.13 adjustment for incorporation of three-year salary schedule.
- 2) \$.17 adjustment for deducting sick leave usage based on actual time used and deducting paid time off for serious illness of employee's immediate family to employees sick leave bank.
- 3) \$.19 per hour adjustment to Corrections Officer classification and \$.35 per hour adjustment to Corporal classification incorporating shift differential into hourly rate and eliminating shift differential.
- 4) 3% increase across the board.

January 1, 1999

3% increase across the board.

January 1, 2000

3% increase across the board.

Language Changes

Section VII - Sick Leave

- 1) Change "A" to read:

Employees will accrue eight hours sick leave per month with no limits on accumulation. When an employee is off sick, the time off will be deducted from the employee's accumulated total.

(Previously, shift employees earned one day of sick leave per month (8 hours) but were only charged one day or eight hours when they were sick on a shift day of 11 ½ hours. This change provides that sick leave will be deducted on an hour-for-hour basis.)

- 2) Change "G - Termination Bank Benefit" to read:

All employees covered by this Agreement who actually retire from County service at the normal retirement age as provided by the Wisconsin Retirement Fund or with at least twenty (20) years of continued service with the County, or who retire due to disability,

and who apply for a retirement annuity from the Wisconsin Retirement Fund within thirty (30) days of their last day of work shall have one hundred (100) days (800 hours) of their accumulated sick leave that may be converted to its monetary value which shall be available to the employee to be used as defined in Section XII - Insurance Subsection F. Should an employee die while still employed by the County, the above benefit shall apply to the employee's spouse. In the event the retired employee received the conversion into the Post Employment Health Plan (PEHP) at the time of retirement and precedes his/her spouse in death and there remains at that time a balance to his/her credit, such balance shall be used to the extent of benefit for the surviving spouse so long as the spouse is alive and there remains a balance in the fund.

The parties agree that this Section shall be consistent with Wisconsin Family and Medical Leave Act.

(This allows corrections officers to put non-taxed contributions into a trust fund that will earn interest and will be used on a tax exempt basis for qualified post employment medical expenses. The Post Employment Health Plan (PEHP) is administered by PEBSCO who also administers the County's Deferred Compensation program and is endorsed by the National Counties Organization (NacO).)

Section VIII - Serious Illness

Change "A - Leave" to read:

In the event of serious illness to the employee's immediate family, at the discretion of the department head, the employee may be on paid absence up to a maximum of twenty-four (24) hours and such paid absence will be deducted from the employee's sick leave bank.

(Previous language did not provide that paid time off for serious illness to an employee's immediate family be deducted from the employee's sick leave bank. Deductions will now be made on an hour-for-hour basis.)

Section XII - Insurance

Change Section "F" to incorporate participation in the Post Employment Health Plan (PEEP). The Employer will deduct \$20 per month from each employee and forward to the Plan Administrator - Public Employees Benefit Services Association (PEBSCO). Portage County will pay the annual administration fee up to \$25 per employee per year. (Specific language to be incorporated in the labor agreement has been requested from the PEBSCO Representative).

(Employees will be contributing \$20.00 each month into the PEEP Trust. The annual administration fee of \$25.00 will be paid by the County and will be offset by savings to the County by not paying Social Security on the contributions.)

Section XIX - Clothing Allowance

c) 1) Change to read:

Thereafter each employee will receive the annual clothing allowance which is up to \$325 effective January 1, 1998 and \$350 effective January 1, 1999.

(Increase of \$25.00 in 1998 and \$25.00 in 1999 in exchange for modification and savings in Clothing Schedule Appendix C.)

2) Add:

Employees shall be reimbursed from the uniform allowance upon submitting actual receipts for dry cleaning of uniform items.

APPENDIX A
SALARY SCHEDULE

<u>Corrections Officer</u>	<u>Start</u> 80%	<u>6 mos</u> 85%	<u>12 mos</u> 90%	<u>24 mos</u> 95%	<u>36mos</u> 100%
Effective 1/1/98	\$10.78	\$11.46	\$12.13	\$12.81	\$13.48
Effective 1/1/99	11.10	11.80	12.49	13.19	13.88
Effective 1/1/2000	11.44	12.16	12.87	13.59	14.30
 <u>Corporal</u>					
Effective 1/1/98	\$12.06	\$12.81	\$13.56	\$14.32	\$15.07
Effective 1/1/99	12.42	13.19	13.97	14.74	15.52
Effective 1/1/2000	12.78	13.58	14.38	15.18	15.98

The County and/or Sheriff may start an experienced recruit at the negotiated base salary level or advance a newly hired employee sooner than indicated.

Employees hired prior to January 1, 1998 are grandfathered at the top rate of their classification after one year of employment.

**APPENDIX C
CLOTHING SCHEDULE**

Initial Uniform Issue

- 4 long or short sleeve shirts (employee's choice)
- 3 trousers
- 1 all-season coat
- 1 baseball style cap
- 1 trouser belt
- 1 pair footwear (employee's choice; employer expense limited to \$100.00)

Initial Equipment Issue

- 1 cuff case/set of cuffs/set of cuff keys
- 2 badges
- 1 spray/spray case
- 1 glove pouch

Optional Items to be Purchased from Uniform Allowance

- v-neck t-shirts
- turtleneck shirts
- sweaters/pullovers
- tie
- gloves
- duty belt
- ID badge/wallet
- mini-mag flashlight/flashlight holder
- key holder
- radio holder
- duty bag

RESOLUTION NO. 130-96-98
RE: RATIFICATION OF THE COLLECTIVE BARGAINING
AGREEMENT OF THE PORTAGE COUNTY DEPUTY
SHERIFF'S ASSOCIATION FOR THE PERIOD OF
JANUARY 1, 1998 THROUGH DECEMBER 31, 2000

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations between the Bargaining Unit and Portage
County's bargaining team, a settlement has been reached; and

WHEREAS, the bargaining unit has ratified said agreement; and

WHEREAS, the Personnel Committee has reviewed and approved the agreement; and

WHEREAS, the tentative agreement provides for changes as outlined on the attached
pages;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors
does hereby approve and ratify the labor agreement.

Dated this 16th day of December, 1997.

Respectfully submitted,
PERSONNEL COMMITTEE

Walter Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jakusz, second by Supervisor Krems for the adoption.

Gerry Lang, Personnel Director, highlighted areas of the agreement as related to costing,
sick leave changes, and sergeant and lieutenant ranking. Lang also reported that with
comparables to seven other surrounding areas, Portage County ranks in the middle as regards
salary. He stated that it is a good position to be in if you ever go to arbitration.

Roll call vote revealed (26) ayes, (3) excused, Supervisors Kaczmarek, Peterson, Check.
Resolution adopted.

LABOR AGREEMENT SUMMARY

UNIT: Wisconsin Professional Police Association
DESCRIPTION: Portage County Deputies (Sworn Officers)
NUMBER IN UNIT: 39
DURATION: Three Years - January 1, 1998 through December 31, 2000

Wages:

January 1, 1998

- 1) Incorporate a 12-year salary schedule for Deputies with adjustment for incorporation of the 12-year schedule, a \$.17 adjustment for deducting sick leave usage based on actual time used and deducting paid time off for serious illness of employees immediate family to employees sick leave bank and a \$.23 adjustment incorporating shift differential into hourly rate and eliminating shift differential for officers on the 7-7 schedule.
- 2) Incorporate a three-year salary schedule for Shift Sergeants, Lieutenants and Detectives.
- 3) Incorporate salary schedules for Deputies, Sergeants and Detectives working days that do not incorporate the adjustment for incorporating the shift differential into the hourly rate. These employees will continue to receive a shift differential of \$.40 per hour when working between 6:00 p.m. and 6:00 a.m.
- 4) These salary schedules include a 3% increase.

January 1, 1999

3% increase across the board.

January 1, 2000

3% increase across the board.

Language Changes

Section VII - Sick Leave

- 1) Change "A" to read:

Employees will accrue eight hours sick leave per month with no limits on accumulation. When an employee is off sick, the time off will be deducted from the employee's accumulated total.

(Previously shift employees earned one day of sick leave per month (8 hours) but were only charged one day or eight hours when they were sick on a shift day of 11 ½ hours. This change provides that sick leave will be deducted on an hour-for-hour basis.)

2) Change "G - Termination Bank Benefit" to read:

All employees covered by this Agreement who actually retire from County service at the normal retirement age as provided by the Wisconsin Retirement Fund or with at least twenty (20) years of continued service with the County, or who retire due to disability, and who apply for a retirement annuity from the Wisconsin Retirement Fund within thirty (30) days of their last day of work shall have one hundred (100) days (800 hours) of their accumulated sick leave that may be converted to its monetary value which shall be available to the employee to be used as defined in Section XII - Insurance Subsection F. Should an employee die while still employed by the County, the above benefit shall apply to the employee's spouse. In the event the retired employee received the conversion into the Post Employment Health Plan PEHP at the time of retirement and precedes his/her spouse in death and there remains at that time a balance to his/her credit, such balance shall be used to the extent of benefit for the surviving spouse so long as the spouse is alive and there remains a balance in the fund.

The parties agree that this Section shall be consistent with Wisconsin Family and Medical Leave Act.

(This allows deputies to put non-taxed contributions into a trust fund that will earn interest and will be used on a tax exempt basis for qualified post employment medical expenses. The Post Employment Health Plan (PEHP) is administered by PEBSCO who also administers the County's Deferred Compensation program and is endorsed by the National Counties Organization (NaCo).)

Section VIII - Serious Illness

Change "A - Leave" to read:

In the event of serious illness to the employee's immediate family, at the discretion of the department head, the employee may be on paid absence up to a maximum of twenty-four (24) hours and such paid absence will be deducted from the employee's sick leave bank.

(Previous language did not provide that paid time off for serious illness to an employee's immediate family be deducted from the employee's sick leave bank. Deductions will now be made on an hour-for-hour basis.)

Section XII - Insurance

Change Section "F" to incorporate participation in the Post Employment Health Plan (PEHP). The Employer will deduct \$20 per month from each employee and forward to the Plan Administrator - Public Employees Benefit Services Association (PEBSCO). Portage County will pay the annual administration fee up to \$25 per employee per year. (Specific language to be incorporated in the labor agreement has been requested from the PEBSCO Representative).

(Employees will be contributing \$20.00 each month into the PEHP Trust. The annual

administration fee of \$25.00 will be paid by the County and will be offset by savings to the County by not paying Social Security on the contributions.)

Section XIX - Clothing Allowance

Add to "A": The clothing allowance shall be utilized by members for the purchase or maintenance of uniform items or equipment. Optional uniform items or equipment which shall be utilized during official business may be purchased with prior approval.

(This change provides that optional uniform items or equipment can be purchased only with prior approval of the Sheriff.)

**APPENDIX A
SALARY SCHEDULE
EFFECTIVE 1/1/98**

<u>Classification</u>			<u>Eff. 1/1/98</u>	<u>Eff. 1/1/99</u>	<u>Eff. 1/1/2000</u>
<u>Shift</u>					
Deputy I	Start	(90%)	\$14.32	\$14.75	\$15.19
Deputy I	12 months	(95%)	15.11	15.57	16.04
Deputy I	18 months	(100%)	15.91	16.39	16.88
Deputy II	36 months	(105%)	16.71	17.21	17.73
Deputy III	5 years	(110%)	17.50	18.03	18.57
Deputy IV	12 years	(115%)	18.30	18.85	19.41
<u>Road Sergeant</u>					
	Start	(94%)	\$18.86	\$19.37	\$19.96
	1 year	(97%)	19.43	19.99	20.59
	3 years	(100%)	20.01	20.61	21.23
<u>Lieutenant</u>					
	Start	(94%)	\$20.64	\$21.09	\$21.71
	1 year	(97%)	21.14	21.76	22.41
	3 years	(100%)	21.78	22.43	23.10
<u>Detective & Sergeant</u>					
(Day Shift)	Start	(94%)	\$18.63	\$19.15	\$19.72
	1 year	(97%)	19.20	19.76	20.35
	3 years	(100%)	19.78	20.37	20.98
<u>Deputy</u>					
<u>(Day Shift)</u>					
Deputy I	Start	(90%)	\$14.14	\$14.56	\$15.00
Deputy I	12 mos.	(95%)	14.92	15.37	15.84
Deputy I	18 mos.	(100%)	15.71	16.18	16.67
Deputy II	36 mos.	(105%)	\$16.50	\$16.99	\$17.50
Deputy III	5 years	(110%)	17.28	17.80	18.41
Deputy IV	12 years	(115%)	18.07	18.61	19.17

Shift Differential of \$.40 for every hour worked between the time of 6:00 p.m. and 6:00 a.m. will be paid to Day Shift Deputies, Day Shift Detectives and Day Shift Sergeants. Shift Deputies, Road Sergeants and First Sergeants do not receive Shift Differential pay.

The County and/or Sheriff may start an experienced recruit at the negotiated base salary level or advance a newly hired employee sooner than indicated above.

Shift Deputies with less than five years of employment will receive the \$.40 adjustment plus 3% on 1/1/98 and will advance to Deputy III rate upon five years of employment.

APPENDIX B
DEPUTY I, II, III, IV
QUALIFICATIONS/DUTIES

DEPUTY I

Satisfactory completion of twelve (12) months probationary period.

DEPUTY II

1. Two (2) years of satisfactory performance after the probationary period as a Deputy I, or equivalent full-time law enforcement experience following completion of the probationary period; and
2. Acquire and maintain:
 - A. CPR certification
 - B. Firearms qualification
 - C. Intoxilizer certification
 - D. Radar certification
 - E. DAAT certification
 - F. EVOC certification
 - G. PBT certification
3. Must meet or exceed department performance standards.
4. Officer has signed acknowledgment that she/he has read and agrees to abide by the Policy and Procedure manual.

DEPUTY III

1. Five (5) years full-time service as a Deputy Sheriff with the Portage County Sheriff's Department.
2. Meet/exceed all of the qualifications for Deputy I and Deputy II.
3. Demonstrate leadership skills, responsible work ethic, and willingness to follow overall management objectives.

DEPUTY IV

1. Twelve (12) years of full-time service as a Deputy Sheriff with the Portage County Sheriff's Department.
 2. Meet or exceed all of the qualifications for a Deputy I, Deputy II and Deputy III.
- A. Persons filling the Deputy II, III and IV positions may be reduced to a lower classification for a minimum of six (6) months under the following conditions:
1. Failure to maintain job qualifications, or failure to satisfactorily perform the duties of the classification as reasonably determined by the Sheriff based on the performance and conduct of the officer; and
 2. Sixty (60) days prior to demotion the officer shall be notified in writing, of the job performance problem(s) and given an opportunity to improve his/her job performance and avoid the pay reduction; and
 3. Deputy was afforded a reasonable opportunity to participate in regularly scheduled training programs to maintain required certifications; and
 4. Deputy fails to meet conditions set forth in written notice by the end of the sixty (60) day period.
- B. Deputies shall be reinstated to the classification and pay step if:
1. Deputy meets the conditions set forth in written notification.
 2. A minimum of six (6) months was spent at the reduced classification.
 3. Officer requests, in writing, return to the classification and the Sheriff determines that the officer has successfully demonstrated the necessary qualifications to return to the position.

SPECIAL ACTIVITY PAY

Deputies in each classification will receive a total payment of \$300.00 a year paid in February of following year if involved in a minimum of forty (40) hours per year, of one or more of authorized department's special activities (responsibilities assumed in addition to regularly assigned job duties):

Field Training Officer
Law Enforcement Trainer

DAAT Instructor
Dog Handler

SRT Member
Accident Reconstructionist
EVOG Instructor
Range Officer

Dive Team Member
Community Service Presentations
GREAT Officer
Counter Act Officer

Requests for special activity pay must be made to the Sheriff prior to December 31 of each year. Payment will be made on the first payday in February of the following year.

APPENDIX "C"
CLOTHING ISSUE

Deputies

3 long sleeve shirts

3 short sleeve shirts

3 pair trousers

1 Blauer car coat (or equivalent)

1 Blauer parka (or equivalent)

1 straw hat

1 knit winter cap

1 tie

1 baseball cap

footwear (employee choice - maximum employer expense \$100)

rain gear

RESOLUTION NO. 131-96-98
RE: FUNDING FOR REGISTER OF DEEDS LEGAL EXPENSES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, legal expenses were incurred by the Register of Deeds due to an ethics complaint regarding Register of Deeds duties;

WHEREAS, the Ethics Committee found the Register of Deeds unanimously innocent of these charges;

WHEREAS, Corporation Council had recommended that the Register of Deeds seek legal council;

WHEREAS, on October 9, 1997, the Judicial/General Government Committee approved payment of these legal expenses three to one.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize a \$4,657.50 contingency fund transfer to finance the payment of these legal expenses;

Dated this 16th day of December, 1997.

Respectfully submitted,
JUDICIAL/GENERAL GOVERNMENT COMMITTEE
Eugene Szymkowiak, Chair (excused) Leif Erickson
Jacqueline Hoppen (naye) Donald Jankowski
Alfred Lewandowski

Motion by Supervisor Erickson, second by Supervisor Szymkowiak for the adoption. Supervisor Hoppen stated that she voted against this funding because the governing committee did not approve the funding until after the fees already existed. Hoppen stated that at the time the Judicial/General Government Committee did approve the funding they did not indicate where the funds would come from so it was taken to the Finance Committee where it was unanimously denied. Hoppen stated that she had a concern that this would set a precedent of paying legal fees and paying those fees before governing committee approval. Hoppen also questioned the third paragraph which indicates that the Corporation Counsel had recommended that the Register of Deeds seek legal counsel.

Brian Formella, Corporation Counsel, stated that he and his office take no position as to how the County Board votes on this issue. Formella stated that his recollection is that he did not recommend that the Register of Deeds seek legal counsel, rather the discussion was that the Corporation Counsel office would have a conflict representing the Register of Deeds and it would have been up to that individual if she wanted to seek her own counsel.

Supervisor Gifford stated that since this is a budgetary item it would require a two-thirds majority vote to be passed.

Supervisor Krems stated that he felt the amount of the bill was excessive.

Supervisor Purcell questioned why some of the members of the governing committee voted for the resolution.

Supervisor Szymkowiak stated that he supported this resolution. He stated that he did not think it was real clear whether the Corporation Counsel had or had not recommended that the Register of Deeds seek her own counsel. Szymkowiak stated that the Corporation Counsel stated that he did have a conflict of interest and could not represent her. There was an investigation and an audit, and the Register of Deeds was found not liable or blamable for anything while serving in her capacity as an elected official. Szymkowiak stated that it could happen to any elected official where you would be accused of something, found not guilty, and end up paying the bill. Szymkowiak stated that he could not comment as to whether the bill was reasonable only to mention that he knows that lawyers traditionally charge large amounts. Szymkowiak stated that in absence of a clear cut policy, he recommended paying this bill without setting a precedent and in the future we need to come up with a concise way of paying legal fees when employees are involved with accusations of this type. Szymkowiak stated that lacking those provisions ahead of time, the County should pay this bill and come back with a clear-cut policy so that in the future it will be exact as to when legal fees will or will not be paid.

Supervisor Krogwold stated that he felt a policy put into effect now would be clouded by the decision on this claim if the Board approves it at this time.

Supervisor Ron Borski stated that he felt the Register of Deeds should have gotten governing committee approval before hiring the attorney to determine if the legal fees would have been paid.

Cindy Wisinski, Register of Deeds, briefly explained what the ethics complaint was about and stated that after seeing the evidence and hearing testimony the Ethics Committee voted unanimously in her favor. Wisinski stated that when she first received notice of the complaint, she contacted the Corporation Counsel because he is paid by Portage County to represent the County Board and department heads. Wisinski stated that although Mr. Formella denies it, he did in fact recommend that she seek legal counsel. Wisinski stated that he also gave this same advise to another department head that faced an ethics complaint. Wisinski stated that from the time she received the complaint to when it went to hearing, she approached her governing committee for advise on how to handle the matter and they were not able to discuss the issue with her pursuant to a conversation they had with Corporation Counsel. Wininski stated that she felt if due process been given this situation, it would not have lasted for five months and the attorney bills would not have escalated. Wisinski stated that the Personnel Director was made aware of the issue by Mr. Formella prior to being taken to the Ethics Committee and he informed the Corporation Counsel that it should be handled as a personnel matter. Wisinski stated that she was recently made aware of a letter that was distributed to the Ethics Committee and County Board Chairman stating that this issue should have been handled as a personnel matter and not an ethics matter. Wisinski added that if it would have been handled as a personnel matter, there would be no legal fees. Wisinski added that if it would have been handled as a personnel matter, there would be no legal fees. Wisinski stated that she understands the Board's concern over

setting a precedent by paying this bill but added that each situation is different and needs to be evaluated. Wisinski asked that if the Board would not pay for the entire bill if they would consider paying at least half of the expenses. Wisinski stated that even if the Board should vote to deny the request, she will continue to perform her duties at the high professional level that she has exhibited over the past twelve years.

Supervisor Hoppen stated that she was not suggesting that county employees should not have legal protection, but that they should receive prior approval from the governing committee for the funding for those fees.

Supervisor Hanson stated that he received many calls from taxpayers stating that the County should not pay for these legal fees. Hanson expressed concerns of setting precedent by paying this bill.

Roll call vote revealed (7) ayes, supervisors Jerry Borski, Erickson, Jankowski, Lewandowski, Niedbalski, Rendall, Szymkowiak; (17) naves, Supervisors Robert Steinke, Borham, Ron Borski, Brilowski, Clark, Gifford, Hanson, Hoppen, Jakusz, Krems, Krogwold, Olson, Purcell, Warner, Zdroik, Zimdars, Hintz; (3) excused; Supervisors Kaczmarek, Peterson, Check; (2) abstained, Supervisors Idsvoog, and Melvin Steinke. Resolution lost.

RESOLUTION NO. 132-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY
BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor James Clark

Motion by Supervisor Clark, second by Supervisor Borham for the adoption.
Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Jakusz, second by Supervisor Jerry Borski to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)
)SS
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

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