

OFFICIAL PROCEEDINGS
OF THE
MEETINGS
OF THE
BOARD OF SUPERVISORS
OF
PORTAGE COUNTY, WISCONSIN

January 16, 1996
March 14, 1996
April 16 & 18, 1996
May 21, 1996
June 18, 1996
July 16, 1996
September 19, 1996
October 15, 1996
November 12, 1996
December 17, 1996

CLARENCE HINTZ Chairman
O. PHILIP IDSVOOG 1st Vice-Chairman
ROBERT J. STEINKE 2nd Vice-Chairman
ROGER WRYCZA County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

January 16, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jeffrey K. Murphy
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	vacant
District 19,	Stuart Clark
District 20,	Carrol Winkler
District 21,	Richard E. Allen
District 22,	Jeanne Dodge
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	John W. Holdridge
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call vote revealed (25) present, (1) absent, Supervisor Check, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18.

All present saluted the flag.

(Enter Supervisor Check)

Supervisor Holdridge delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Kaczmarek to approve the minutes of the December Board meeting.
Motion carried by voice vote.

Correspondence

The following was distributed:

Memorandum from WCA regarding family and medical leave legislation.

January 1996 Wellness Newsletter.

Information from WCA regarding welfare reform legislation.

Information from Wisconsin Council on Children and Families, Inc. regarding W-2 Income Supports program.

Memo informing the Board that the next County Board meeting will be held on March 14, 1996 at 7:00 p.m.

Committee Referrals

Motion by Supervisor Steinke, second by Supervisor Check to deny the claim of Catherine M. and Charles J. Gurholt in the amount of \$100,000. The claimants allege that Portage County was negligent in leaving road materials in the roadway without proper barricades which caused claimants to run off roadway causing injury. Said accident occurred on August 17, 1995 on CTH "B" and Elkins Road, Town of Amherst. Motion carried by voice vote.

Motion by Supervisor Murphy, second by Supervisor Kaczmarek to refer to the Corporation Counsel the summons and complaint of Clark Neklewicz. The claimant alleges that he was wrongfully imprisoned in the Portage County Jail for 42 days causing him loss of wages and additional expenses for Huber Law fees. Motion carried by voice vote.

Motion by Supervisor Borski, second by Supervisor Warner to refer to the Corporation Counsel the summons and complaint of Jerome I. and Carrie Kowski. The claimants allege the defendants were negligent in the manner that they processed a tax-deeded lands sale which caused the plaintiffs emotional anguish, pain and suffering among other claims. Motion carried by voice vote.

Motion by Supervisor Peterson, second by Supervisor Kaczmarek to refer to the Corporation Counsel the notice of injury of Secura Insurance Company. The claimant has provided auto insurance to Catherine M. Gurhold and Charles Gurhold and will seek reimbursement from Portage County should they have to pay any compensation to them as a result of said accident. Motion carried by voice vote.

Appointments

Motion by Supervisor Stuart Clark, second by Supervisor Idsvoog to approve the following: Gilbert Halverson, Don Jankowski, and William Zimdars reappointed to the Portage County Public Library Board for three-year terms expiring January, 1999. (Supervisors term subject to re-election) Motion carried by voice vote.

RESOLUTION NO. 141-94-96-AMENDED
RE: APPROVAL TO PROCEED WITH ACQUISITION AND
DEVELOPMENT OF THE PORTAGE COUNTY BUSINESS
PARK PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County has been studying the need, marketability, feasibility and cost of developing a County Business Park; and

WHEREAS, Portage County has entered into options to purchase 420 acres of land along USH 51, north of CTH HH for purposes of developing the Business Park upon County Board approval to proceed with the project; and

WHEREAS, the Business Park Development and Finance Committees have jointly studied the feasibility and financial analysis of the Business Park Project and have determined that the project is financially well conceived and can be developed while maintaining a stable tax rate for Portage County and providing for the financial obligations of future capital projects and expenditures anticipated for the County.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors hereby approves the implementation of the Portage County Business Park Project in 1996, including the acquisition of the land at a cost of \$5,119,875 plus issuance costs, installation of Phase I improvements at a cost of approximately \$3,746,008 plus issuance costs, and funding of road improvements to be financed by the County Highway Department through grants and/or internal funds. Approval of this project is conditioned on the City of Stevens Point funding and installing utilities to the site.

BE IT FURTHER RESOLVED, that the Director of Planning and Zoning is authorized to complete the acquisition of property and to proceed with the hiring of engineering consultants to complete the final design of the utilities and infrastructure for the project to the point of obtaining bids for the construction of the proposed improvements, which will be presented to the Business Park Development Committee for review and action.

BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors by the year 2000, will reconstruct that portion of Brilowski Road lying south of USH 10 in the Town of Hull, to conform with planned improvements of Eisenhower Road resulting from the development of the Portage County Business Park.

BE IT FURTHER RESOLVED, that the Business Park Development Committee shall continue to work with the Director of Planning and Zoning to prepare covenants and development standards for the Business Park, develop land sale policies and work out the refinement of details relative to development and marketing of the Business Park.

Dated this 16th day of January, 1996.

Respectfully submitted,
BUSINESS PARK DEVELOPMENT COMM.
Clarence Hintz, Chair
O. Philip Idsvoog
Stuart Clark
Robert Steinke
Eugene Zdroik
Brian Doudna
Lief Erickson
Richard Purcell

FINANCE COMMITTEE
Richard Purcell, Chair
O. Philip Idsvoog
Stuart Clark
James Gifford
Gordon Hanson

Motion by Supervisor Steinke, second by Supervisor Holdridge for the adoption.

Motion by Supervisor Holdridge, second by Supervisor Brilowski to amend the resolution by adding the following paragraph after the fifth paragraph: "BE IT FURTHER RESOLVED, that the Portage County Board of Supervisors, by the year 2000, will reconstruct that portion of Brilowski Road lying south of Hwy. 10 in the Town of Hull to conform with planned improvements of Eisenhower Road resulting from the development of the Portage County Business Park.

Supervisor Jakusz questioned if the County would have the necessary funds to make this upgrade by the year 2000.

Chuck Kell, County Planner, stated that the County feels confident they will be able to get funding from the DOT and it should be available by 1998 which would allow for the improvements by 2000. Kell added that because the County will be working with railroad issues, they need to allow for extra processing time.

Motion carried by voice vote. Amendment carried.

Supervisor James Clark questioned if the County has received any type of commitment from the Mayor or the City of Stevens Point.

Kell stated that indications from Mayor Wescott are that he and the City are willing to work with the County on this project.

Supervisor Peterson questioned how extensive the soil testing was on the property in question.

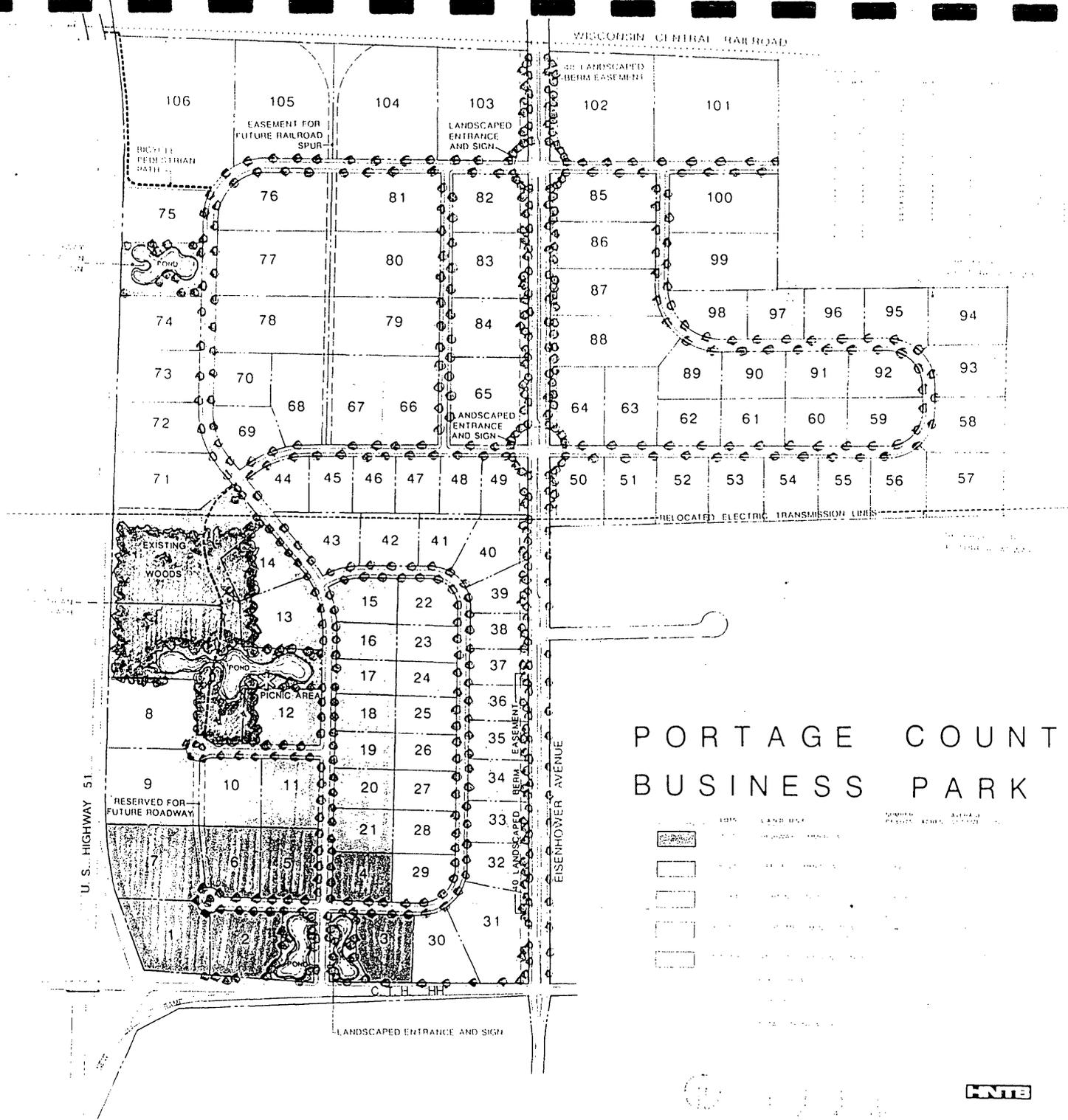
Kell stated that the preliminary environmental study did not indicate any problems and therefore the soil testing was minimal.

Kell provided an overview of the executive summary which was attached to the resolution.

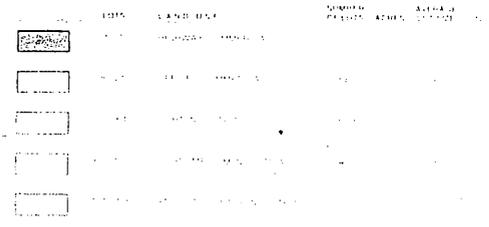
Brian Doudna and Al Noel from the Portage County Business Council provided the Board with some marketing information regarding the business park.

Jeff Bolognia, Banc One, provided the Board with financial information regarding the resolutions on purchase of the land and the development.

Roll call vote on the amended resolution revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Amended resolution adopted.



PORTAGE COUNTY BUSINESS PARK



PORTAGE COUNTY BUSINESS PARK

Executive Summary and Findings January 1996

Prepared for the Portage County Board of Supervisors

**Prepared by: Charles P. Kell, Director of Planning and Zoning
Jerry Glad, Business Administrator**

DEBT SERVICE REQUIREMENTS DETAILED BY ISSUE

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	TOTALS
ISSUES RETIRED BY SALES TAX																			
Highway-HH Interchange																			
Principal	250,000	250,000																	500,000
Interest	29,000	14,500																	43,500
1991 Capital Projects & Long Range Bridge Project																			
Principal	750,000	750,000	750,000	1,000,000	1,000,000														4,250,000
Interest	251,625	208,875	165,000	120,000	60,000														805,500
Unfunded Pension Liability																			
Principal	58,617	64,851	68,418	72,181	76,087	80,336	84,754	89,416	94,319										688,980
Interest	40,905	34,670	31,103	27,340	23,434	19,185	14,767	10,105	5,202										206,712
Airport Utilities																			
Principal	4,365	4,870	5,089	5,318	5,554	5,807	6,069	6,342	6,626										50,040
Interest	2,560	2,055	1,836	1,607	1,372	1,118	857	584	299										12,288
Airport Terminal (Portion)																			
Principal	64,993	60,547	80,953																206,493
Interest	0	0	0																0
SUBTOTAL SALES TAX ISSUES																			
PRINCIPAL	1,127,975	1,130,268	904,460	1,077,499	1,081,641	86,143	90,823	95,758	100,946										5,695,513
INTEREST	324,090	260,100	197,939	148,947	84,806	20,303	15,624	10,689	5,501										1,068,000
SELF SUSTAINING OPERATION ISSUES																			
Solid Waste #1																			
Principal	200,000																		200,000
Interest	3,700																		3,700
Solid Waste #2																			
Principal	85,000	80,000	75,000	75,000	70,000	95,000	95,000	90,000	90,000	110,000	110,000	110,000	130,000	125,000	125,000	165,000	160,000	160,000	1,950,000
Interest	97,794	93,586	89,634	85,809	82,111	77,892	73,023	68,283	63,670	58,545	52,908	47,270	41,120	34,586	28,179	20,748	12,420	4,160	1,031,737
Health Care Center #2																			
Principal	25,000	25,000	65,000																115,000
Interest	6,670	5,220	3,770																15,660
Health Care Center #3																			
Principal	40,000	45,000	50,000	50,000	55,000	55,000	55,000	60,000	60,000	65,000	65,000	65,000	70,000	75,000	75,000	85,000	90,000	90,000	1,150,000
Interest	57,925	55,758	53,335	50,785	48,108	45,296	42,477	39,530	36,455	33,252	29,921	26,589	23,130	19,414	15,571	11,471	6,986	2,340	598,341
Airport Terminal (Portion)																			
Principal	45,007	39,453	44,047																128,507
Interest	11,223	7,188	2,594																21,005
Airport Fixed Base Operator																			
Principal	13,294	13,910	14,536	15,190	15,863	16,588	17,334	18,114	18,927										143,756
Interest	6,487	5,871	5,245	4,591	3,918	3,193	2,447	1,667	854										34,273
SUBTOTAL SELF SUSTAINING ISSUES																			
PRINCIPAL	408,301	203,363	248,583	140,190	140,863	166,588	167,334	168,114	168,927	175,000	175,000	175,000	200,000	200,000	200,000	250,000	250,000	250,000	3,687,263

ATTACHMENT 1

TABLE D

HISTORY OF CAPITAL PROJECTS
FINANCED BY DIRECT PROPERTY TAX

BUDGET YEAR	PROJECT	COST	TOTAL
1996	Bridge	\$450,000	
	Sentry Apt Bldg-Purchase	296,000	
	Sentry Apt Bldg/Northern Auto- Remodeling	250,000	
	Jordan Park Workshop	96,285	
	All Other Minor Projects	150,791	
		-----	\$1,243,076
1995	Standing Rocks Park Land Purchase	136,500	
	Jordan Park Workshop	104,000	
	Northern Auto Property Purchase	180,000	
	All Other Minor Projects	142,146	
		-----	562,646
1994	Jordan Dam	75,000	
	GIS	64,000	
	All Other Minor Projects	98,790	
		-----	237,790
1993	Minor Projects		200,000
1992	Minor Projects		206,776
1991	Minor Projects		200,000

TABLE C

04 Jan-96

INDUSTRIAL PARK PROJECT - IMPACT ON PROPERTY TAX

	EXISTING DEBT SERVICE (A)	MINOR CAPITAL PROJECTS FINANCED BY PROPERTY TAX	CASHFLOW INDUSTRIAL PARK (C)	LESS: APPLICATION OF SURPLUS CAPITAL PROJECTS FUNDS	SUBTOTAL	FUNDS AVAILABLE FOR FUTURE MAJOR CAPITAL PROJECTS (D)	TOTAL PROPERTY TAX IMPACT
Base Line - 1996	1,452,065	1,243,076	n/a	n/a	2,695,141	n/a	2,695,141
1997	1,390,368	500,000 (B)	(660,501)	(400,000)	2,150,869	544,272	2,695,141
1998	1,102,399	500,000	(171,000)	0	1,773,399	921,742	2,695,141
1999	1,226,446	500,000	(127,492)	0	1,853,938	841,203	2,695,141
2000	1,166,447	500,000	169,980	0	1,496,467	1,198,674	2,695,141
2001	106,447	500,000	(327,723)	0	934,170	1,760,971	2,695,141
2002	106,447	500,000	(562,423)	0	1,168,870	1,526,271	2,695,141
2003	106,447	500,000	(606,710)	0	1,213,157	1,481,984	2,695,141
2004	106,447	500,000	(533,776)	0	1,140,223	1,554,918	2,695,141
2005	0	500,000	(497,561)	0	997,561	1,697,580	2,695,141
2006	0	500,000	(665,879)	0	1,165,879	1,529,262	2,695,141
2007	0	500,000	(504,496)	0	1,004,496	1,690,645	2,695,141
2008	0	500,000	(375,912)	0	875,912	1,819,229	2,695,141
2009	0	500,000	(384,595)	0	884,595	1,810,546	2,695,141
2010	0	500,000	(338,334)	0	838,334	1,856,807	2,695,141
2011	0	500,000	(281,874)	0	781,874	1,913,267	2,695,141
2012	0	500,000	147,741	0	352,259	2,342,882	2,695,141

- (A) Reflects amount that is retired by sales tax - refer to Attachment 1.
- (B) Assumes that minor capital projects are capped at this level.
- (C) Refer to Table A.
- (D) Remodeling Sentry Apartment Building and Northern Auto, balance of Bridge Project, Jail addition and other unidentified future projects.

The initial borrowing issues will consist of bond anticipatory notes (BANS) having an average life of four years. During this interim period, debt service expense will include only interest payments with principal being deferred. This concept of financing will provide the County with sufficient flexibility to tailor the permanent long term debt structure beginning in the year 2001 based on actual land sales and private development generated by this project during the 1997-2000 years period.

The Finance Committee's objective of maintaining long range tax rate stability is incorporated into the proposed financing plan and is illustrated in Table C. That report identifies three major financial resource areas that will be applied to provide required funding for the Business Park Project, as well as other future capital projects.

- A. **Debt Capacity:** Portage County's existing debt structure diminishes during the years 1997-2000 and significantly decreases in 2001. This overall debt service reduction of existing debt is an important element in the County's ability to finance the Business Park Project and maintain tax rate stability.
- B. **Future Minor Capital Projects:** A review of past years capital projects financed by direct property tax is provided in Table D. That report discloses that a cap of \$500,000 annually for future years projects should be sufficient to finance high priority minor projects. By establishing this limit for minor projects a significant amount of property tax levy monies could be diverted to finance future major capital projects.
- C. **Application of Surplus Funds:** The Capital Projects Fund has a projected unappropriated balance of \$650,000 at year end 1995. A \$400,000 application of surplus for the 1997 budget year is necessary to achieve the tax rate stability goal.

The combination of applying these three major financial resources will, in addition to providing the required funding for the Business Park Project, develop adequate funding capacity for other future capital projects as outlined in Table C.

It should be noted that this financing plan does not negatively impact the operating component of the County's budget. Future increased revenue from sales tax growth and increased property tax resulting from tax base growth (excluding new Business Park value) have been entirely reserved for operating budgets.

Conclusions

The Phase II planning report on the Business Park project prepared by Mooney LeSage Consulting determined the development of a Business Park at USH 51 and CTH HH is a feasible project from a needs analysis, financial, marketability and development standpoint. Further financial analysis prepared by the County Business Administrator, Bank One Financial consultants and Mooney LeSage also concludes that the Business Park project can be developed by Portage County under the following financial parameters:

1. The County has the financial capability to undertake and implement the project as proposed.
2. The County can implement the project without increasing the County tax rate or affecting the Finance Committee's and County Board's long range goal of tax rate stability for Portage County.
3. Future capital projects that are known to be imminent over the next five to seven years can be accommodated within the County's budget plan while maintaining the current tax rate and long range tax rate stability.
4. Implementation of the Business Park project will not negatively affect Portage County's operating budget or its ability to provide necessary and desired services to the citizens of Portage County.

Based on the total feasibility and financial analysis of this project, the Business Park Development Committee, Finance Committee, Chairman of the County Board, Business Administrator and Director of Planning and Zoning recommend that the County Board can move forward with the Portage County Business Park project as a positive and wise investment for the future of the citizens of Portage County.

TABLE B

**Portage County
Business Park Projections**

City Share

Year	Tax Base	Acres Developed	City Tax Rate	Revenues
1997				
1998	\$298,000	1	\$10.67	
1999	3,059,000	5	10.67	\$3,180
2000	6,288,000	7	10.67	32,640
2001	10,870,000	9	10.67	67,093
2002	13,169,000	7	10.67	115,983
2003	18,324,000	9	10.67	140,513
2004	22,147,000	7	10.67	195,517
2005	26,843,000	8	10.67	236,308
2006	31,812,000	9	10.67	286,415
2007	36,798,000	8	10.67	339,434
2008	40,665,000	6	10.67	392,635
2009	47,349,000	9	10.67	433,896
2010	53,187,000	9	10.67	505,214
2011	59,435,000	8	10.67	567,505
2012	64,248,000	6	10.67	634,171
2013	71,985,000	9	10.67	685,526
2014	78,110,000	8	10.67	768,080
2015	86,748,000	9	10.67	833,434
2016	92,911,000	7	10.67	925,601
2017	100,698,000	7	10.67	991,360
2018	108,100,000	6	10.67	1,074,448
2019	115,173,000	5	10.67	1,153,427
2020	129,134,000	3	10.67	1,228,896
2021	136,033,000	4	10.67	1,377,860
2022	143,227,000	4	10.67	1,451,472
2023	150,727,000	4	10.67	1,528,232
2024	161,107,000	5	10.67	1,608,257
2025	169,308,000	4	10.67	1,719,012
				19,296,109

TABLE A
PORTAGE COUNTY
Business Park Projections

Year	Tax Base	Acres Developed	Land Sale	County Tax Rate	Revenues	\$5.1M Debt Service (Land) ^A	\$3.75M Debt Service (Imp.) ^A	Cash Flow
1997			\$ 28,000	\$5.06	\$ 28,000	\$ 449,438	\$ 239,063	(\$660,501)
1998	\$ 298,000	1	\$ 288,000	\$5.06	\$ 288,000	\$ 299,625	\$ 159,375	(\$171,000)
1999	\$ 3,059,000	5	\$ 330,000	\$5.06	\$ 331,508	\$ 299,625	\$ 159,375	(\$127,492)
2000	\$ 6,288,000	7	\$ 384,000	\$5.06	\$ 399,479	\$ 149,812	\$ 79,687	\$169,980
2001	\$ 10,870,000	9	\$ 165,000	\$5.06	\$ 196,817	\$ 240,000	\$ 284,540	(\$327,723)
2002	\$ 13,169,000	7	\$ 409,000	\$5.06	\$ 464,002	\$ 540,000	\$ 486,425	(\$562,423)
2003	\$ 18,324,000	9	\$ 349,000	\$5.06	\$ 415,635	\$ 540,000	\$ 482,345	(\$606,710)
2004	\$ 22,147,000	7	\$ 396,000	\$5.06	\$ 488,719	\$ 540,000	\$ 482,495	(\$533,776)
2005	\$ 26,843,000	8	\$ 412,000	\$5.06	\$ 524,064	\$ 540,000	\$ 481,625	(\$497,561)
2006	\$ 31,812,000	9	\$ 223,000	\$5.06	\$ 358,826	\$ 540,000	\$ 484,705	(\$665,879)
2007	\$ 36,798,000	8	\$ 356,000	\$5.06	\$ 516,969	\$ 540,000	\$ 481,465	(\$504,496)
2008	\$ 40,665,000	6	\$ 460,000	\$5.06	\$ 646,198	\$ 540,000	\$ 482,110	(\$375,912)
2009	\$ 47,349,000	9	\$ 436,000	\$5.06	\$ 641,765	\$ 540,000	\$ 486,360	(\$384,595)
2010	\$ 53,187,000	9	\$ 446,000	\$5.06	\$ 685,586	\$ 540,000	\$ 483,920	(\$338,334)
2011	\$ 59,435,000	8	\$ 189,000	\$5.06	\$ 458,126	\$ 540,000	\$ 200,000	(\$281,874)
2012	\$ 64,248,000	6	\$ 487,000	\$5.06	\$ 787,741	\$ 640,000		\$ 147,741
2013	\$ 71,985,000	9	\$ 448,000	\$5.06	\$ 773,095	\$ 640,000		\$ 133,095
2014	\$ 78,110,000	8	\$ 518,000	\$5.06	\$ 882,244	\$ 640,000		\$ 242,244
2015	\$ 86,748,000	9	\$ 217,000	\$5.06	\$ 612,237			\$ 612,237
2016	\$ 92,911,000	7	\$ 478,000	\$5.06	\$ 916,945			\$ 916,945
2017	\$100,698,000	7	\$ 447,000	\$5.06	\$ 917,130			\$ 917,130
2018	\$108,100,000	6	\$ 418,000	\$5.06	\$ 927,532			\$ 927,532
2019	\$115,173,000	5	\$ 82,000	\$5.06	\$ 628,986			\$ 628,986
2020	\$129,134,000	3	\$ 254,000	\$5.06	\$ 836,775			\$ 836,775
2021	\$136,033,000	4	\$ 425,000	\$5.06	\$ 1,078,418			\$1,078,418
2022	\$143,227,000	4	\$ 254,000	\$5.06	\$ 942,327			\$ 942,327
2023	\$150,727,000	4	\$ 514,000	\$5.06	\$ 1,238,729			\$1,238,729
2024	\$161,107,000	5	\$ 254,000	\$5.06	\$ 1,016,679			\$1,016,679
2025	\$169,308,000	4	\$ 149,000	\$5.06	\$ 964,201			\$ 964,201
29 YEARS	\$169,308,000	183	\$9,816,000		\$18,966,733	\$8,758,500	\$5,473,490	

() Represents Negative Cash Flow

^A Initial borrowing using 4-year bond anticipatory notes (BANS) with final debt restructuring to occur thereafter.

Cost for Land Improvements:

	Land	On-Site	Off-Site	Total
Phase I	\$ 5,119,875	\$ 3,746,008 ^A	\$ 1,146,480	\$10,012,363
Phase II	\$ ----	\$ 1,347,248 ^A	\$ ----	\$ 1,347,248
Phase III	\$ ----	\$ 1,533,728 ^A	\$ ----	\$ 1,533,728
TOTAL	\$ 5,119,875 \$12,132 per gross acre)	\$ 6,626,984	\$ 1,146,480	\$12,893,339

^A Represents maximum costs based on the adopted design plan. May actually be less based on ultimate development pattern.

County Tax Rate (1997 through 2025) = \$5.06 per \$1,000

8. Sales and Development begin in 1997

9. Property Tax Collections begin in 1998

10. County Highway Department finances all off-site (road improvement) costs using State and Federal aid and internal funding.

Projections

The financial projections for the Business Park development rely heavily on the assumptions previously presented. The projections indicate the project break even point is in year 25 (2021) at which point in time all land sales, improvement costs and interest costs on borrowed funds have been recouped and from this date forward, all land sales and tax revenues collected by the County are positive increments into the County's budget.

The projections indicate that after 25 years, a tax base of \$136,033,000 will have developed in the park on 166 acres of the available 331 developable acres, leaving 165 acres for future development and tax base growth. Also, from year 2021 and beyond, the estimated revenue from land sales and tax base to the County will be a minimum of \$900,000 to \$1,000,000 per year. Table A represents the projections for the Business Park for years 1997 through 2025.

Table B shows the expected tax base growth and revenues that would be collected by the City of Stevens Point as a result of development of the Business Park. In year 2025, the City will have realized a cumulative total of approximately \$19,000,000 in tax revenues from the park development.

Financing Plan

A unique feature of the financing plan is the requirement of two separate note issues. The 5.1 million note issue needed to finance the land purchase will be designated as taxable under Internal Revenue Service interpretation because the ultimate end user of the land will be private investors. The 3.75 million note issue needed to finance development costs will be designated exempt from taxation since the infrastructure will be publicly owned. As expected, the taxable issue rate exceeds the exempt issue rate by approximately 1.75%.

This executive summary presents the important details of all studies and analyses that have been conducted on the issue of Portage County purchasing and developing a Business Park along USH 51 north of CTH HH.

These studies are the culmination of four years of analysis regarding the feasibility, location, marketability and design of a proposed Portage County Business Park. These studies were conducted by the County Planning and Zoning Director, marketing and economic development consultants and professional engineers hired by the County, City Engineering staff, the County Business Administrator and the County's financial consultants.

The County's Business Park Development Committee and County Board have been presented with all of the analysis in order to make an educated and informed decision on the project.

Project Assumptions on Which the Business Park Plan is Structured

The following ten project assumptions serve as the basis for the financial feasibility of the Business Park Plan. County staff and the various consulting professionals believe that these are conservative assumptions that will be very achievable. However, it is important to recognize that to the extent that any one of these assumptions (factors) changes, the financial performance of the Business Park could change significantly in either a positive or negative direction.

ASSUMPTIONS

1. Average Absorption Rates/Construction Density/Construction Value/Developed Land Value:

Use	Net Acreage	Land	Buildings	Initial Construction Density	Initial Construction Value (1995 Dollars)		Anticipated Sale Price of Land
Commercial	23 Ac	0.8 ac/yr	10,000 sq ft/yr	13,000 sq ft/ac	\$50/sq ft	\$650,000/ac	\$175,000/ac
Highway Office	10 Ac	0.5 ac/yr	7,000 sq ft/yr	13,000 sq ft/ac	\$75/sq ft	\$975,000/ac	\$ 35,000/ac
Office 2	9 Ac	0.3 ac/yr	4,000 sq ft/yr	13,000 sq ft/ac	\$60/sq ft	\$780,000/ac	\$ 25,000/ac
Office 3	18 Ac	0.2 ac/yr	3,000 sq ft/yr	13,000 sq ft/ac	\$50/sq ft	\$650,000/ac	\$ 17,000/ac
Industrial	216 Ac	2.9 ac/yr	19,000 sq ft/yr	6,500 sq ft/ac	\$40/sq ft	\$260,000/ac	\$ 28,000/ac
Railroad/Heavy Ind	55 Ac	2.6 ac/yr	17,000 sq ft/yr	6,500 sq ft/ac	\$30/sq ft	\$195,000/ac	\$17,000/ac
TOTAL	331 Ac	7.3 ac/yr					

2. Inflation Factor on Land and Development = 2.0% per year
3. Interest Rate for Land Purchase = 6.5%
4. Interest Rate for Improvements = 4.7%
5. Manufacturing Plant Additions = 1.5% per year

RESOLUTION NO. 142-94-96
RE: INITIAL RESOLUTION AUTHORIZING \$5,100,000
GENERAL OBLIGATION BONDS FOR LAND ACQUISITION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RESOLVED that Portage County, Wisconsin, borrow an amount not to exceed \$5,100,000 by issuing its general obligation bonds to finance the acquisition of land for the public purpose of promoting industrial development in the County. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds.

Dated this 16th day of January, 1996.

Respectfully submitted,
Clarence Hintz, Chair
Roger Wrycza, County Clerk

Motion by Supervisor Idsvoog, second by Supervisor Stuart Clark for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 143-94-96
RE: RESOLUTION PROVIDING FOR THE SALE OF \$5,100,000
TAXABLE BOND ANTICIPATION NOTES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County, Wisconsin, (the "County") is in need of \$5,100,000 to finance the acquisition of land for the public purpose of promoting industrial development in the County (the "Project"); and

WHEREAS, the County Board of Supervisors has adopted an initial resolution authorizing not to exceed \$5,100,000 general obligation bonds for that purpose; and

WHEREAS, it is desirable to authorize the issuance of bond anticipation notes pursuant to Section 67.12(1)(b), Wis. Stats., in order to provide interim financing for the Project; and

WHEREAS, the Project will be used by private parties, and therefore must be financed on a taxable basis;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, that:

1. This County Board hereby authorizes the issuance of taxable bond anticipation notes of the County in the amount of \$5,100,000 (the "Notes") for the purpose set forth above.

2. The County Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board shall consider such bids for the Notes as may have been received and take action thereon.

3. The County Clerk be and hereby is directed to publish a Notice of Note Sale in such newspapers and at such times as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

4. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Banc One Capital Corporation. The appropriate county officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded this 16th day of January, 1996.

Respectfully submitted,
Clarence Hintz, Chair
Roger Wrycza, County Clerk

Motion by Supervisor Stuart Clark, second by Supervisor Purcell for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 144-94-96

RE: INITIAL RESOLUTION AUTHORIZING \$3,750,000 GENERAL
OBLIGATION BONDS FOR PUBLIC IMPROVEMENTS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

RESOLVED, that Portage County, Wisconsin, borrow an amount not to exceed \$3,750,000 by issuing its general obligation bonds for the public purpose of financing the construction of roads, water and sewer improvements and other public improvements on County land. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds.

Dated this 16th day of January, 1996.

Respectfully submitted,
Clarence Hintz, Chair
Roger Wrycza, County Clerk

Motion by Supervisor Stuart Clark, second by Supervisor Purcell for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 145-94-96
RE: RESOLUTION PROVIDING FOR THE SALE OF \$3,750,000
BOND ANTICIPATION NOTES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County, Wisconsin (the "County") is in need of \$3,750,000 for the public purpose of financing the construction of roads, water and sewer improvements and other public improvements on County land; and

WHEREAS, the County Board of Supervisors has adopted an initial resolution authorizing not to exceed \$3,750,000 general obligation bonds for that purpose; and

WHEREAS, it is desirable to authorize the issuance of bond anticipation notes for such purpose pursuant to Section 67.12(1)(b), Wis. Stats.;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Portage County, Wisconsin, that:

1. This County Board hereby authorizes the issuance of bond anticipation notes of the County in the amount of \$3,750,000 (the "Notes") for the purpose set forth above.

2. The County Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board shall consider such bids for the Notes as may have been received and take action thereon.

3. The County Clerk be and hereby is directed to publish a Notice of Note Sale in such newspapers and at such times as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

4. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Banc One Capital Corporation. The appropriate County officials shall determine when

the Official Statement is final for purposed of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Dated this 16th day of January, 1996.

Respectfully submitted,
Clarence Hintz, Chair
Roger Wrycza, County Clerk

Motion by Supervisor Zdroik, second by Supervisor Idsvoog for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

ORDINANCE NO. 146-94-96
RE: ZONING ORDINANCE MAP AMENDMENT
CURLESS, ET AL, PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Garry Curless et al requests to amend the Portage County Zoning Ordinance so part of Section 02, T24N, R09E, Town of Sharon, an area of two acres be changed from A2, Agricultural Transition District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on December 13, 1995 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the December 13, 1995 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the W¼ corner of Section 02, T24N, R09E, thence S03°27'45"E 166.57 feet; thence N86°32'15"E 33 feet to the point-of-beginning (pob), continuing N86°32'15"E 370.73 feet; thence N03°27'45"W 235 feet; thence S86°32'15"W 370.73 feet; thence S03°27'45"E 235 feet to the pob, being part of the SE¼ of the NW¼ and NW¼ of the SW¼ of Section

02, T24N, R09E, Town of Sharon, an area of two acres, is hereby changed from A-2, Agricultural Transition District to the Agricultural District.

Dated this 16th day of January, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Idsvoog, second by Supervisor Check for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Ordinance adopted.

ORDINANCE NO. 147-94-96
RE: ZONING ORDINANCE MAP AMENDMENT
HOTVEDT PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Lillian Hotvedt requests to amend the Portage County Zoning Ordinance so part of Section 27, T24N, R10E, Town of New Hope, an area of 40 acres be changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on January 3, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the January 3, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: All of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 27, T24N, R10E, Town of New Hope, an area of 40 acres being parcel number 026-24-1027-07 is hereby changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District.

Dated this 16th day of January, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE

O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Idsvoog, second by Supervisor Purcell for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Ordinance adopted.

RESOLUTION NO. 148-94-96

RE: ADOPTION OF THE TOWN OF AMHERST LAND USE PLAN,
1995 SECTION 6.7(B) OF THE PORTAGE COUNTY
DEVELOPMENT GUIDE AND AMENDING THE
PORTAGE COUNTY FARMLAND PRESERVATION PLAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Amherst Town Board requested the assistance of the County Planning and Zoning Department in preparing a Land Use Plan for the Town; and

WHEREAS, the Plan sets forth development goals and policies for the Town and is intended to be used by County and Town officials as a comprehensive framework for making zoning and land use decisions; and

WHEREAS, the Amherst Town Board officially adopted the Plan on September 7, 1995; and

WHEREAS, the Plan has been prepared in accordance with Section 59.97 of Wisconsin State Statutes and shall be a component of Section 6.7(B) of the County Development Guide and will serve to amend the Portage County Farmland Preservation Plan in accordance with Chapter 91, Wisconsin Statutes; and

WHEREAS, after holding a formal public hearing on January 3, 1996, the Portage County Planning and Zoning Committee voted to recommend the Plan to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopts the document entitled Land Use Plan, Town of Amherst, Portage County, WI 1995.

Dated this 16th day of January, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Check for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 149-94-96
RE: AUTHORIZING COMPENSATION FOR COMMITTEE MEETINGS
IN EXCESS OF THIRTY AND SPECIAL MEETINGS IN 1996

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wisconsin State Statutes provide a limit of 30 days in the aggregate for which members of the Portage County Board may be paid for all committee meetings during the year of 1996, and

WHEREAS, past experience has shown that a limit of 30 days is not practical for the reason that it is necessary for many Board Members to meet on committees in excess of the aforesaid limit, and

WHEREAS, Section 59.06(2)(b), Wisconsin State Statutes, provides that the Board may by a two-thirds vote of its members present, increase the number of days for which compensation and mileage may be paid in any year and fix the compensation for each additional day.

NOW, THEREFORE, BE IT RESOLVED, that the number of days in 1996 for committee meetings of any member of the Portage County Board of Supervisors be extended to cover such time in excess of 30 days as may be required to complete and carry out the work of committees, and

BE IT FURTHER RESOLVED, that per diem, mileage and other expenses for committee meetings authorized by this resolution shall be for meetings of committees attended by at least a majority of any committee wherein the secretary thereof makes a written record of said meeting which shall be filed with the County Clerk, and

BE IT FURTHER RESOLVED, that per diem, mileage and other expenses for those meetings designated as special meetings other than committee meetings must be approved by the supervising committee and the Committee on Committees prior to payment, and

BE IT FURTHER RESOLVED, that the compensation for over thirty and special meetings shall be the same as authorized for other meetings.

Dated this 16th day of January, 1996.

Respectfully submitted,
COMMITTEE ON COMMITTEES
Clarence Hintz, Chair
O. Philip Idsvoog, 1st Vice-Chair
Stuart Clark, 2nd Vice-Chair

Motion by Supervisor Idsvoog, second by Stuart Clark for the adoption.

Roll call vote revealed (26) ayes, (2) excused, Supervisors Allen and Hanson, (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 150-94-96
RE: INMATE MEDICAL CO-PAY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 302.38 of the Wisconsin State Statutes, provides that the county shall be responsible for the costs of all medical care provided to prisoners who are indigent; and

WHEREAS, it is presently necessary to establish a policy within Portage County for determining the indigency of prisoners within the County Jail; limiting the liability of Portage County for the medial services provided to prisoners to that rate set by medical assistance regulations; and to determine a subsequent collection policy of Portage County with regard to medical services provided to prisoners.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors of the County of Portage adopts the Portage County Jail Inmate Medial Co-pay plan as follows:

Medical Care to Prisoners

1. INDIGENCY STANDARD FOR MEDICAL TREATMENT WITHIN THE COUNTY JAIL. This Resolution is adopted pursuant to the authority under Sections 59.025 and 302.38, Wisconsin State Statutes.

2. LIMITATION ON LIABILITY. The maximum amount that Portage County shall pay for the cost of medical or hospital care provided to any prisoner housed at the Portage County Jail whom it is financially responsible for, shall be limited to the amount payable by medical assistance under Sections 49.43 and 49.47, Wisconsin State Statutes, except Section 49.468, Wisconsin State Statutes for care which a Medical Assistance rate exists.

3. INABILITY OF PRISONER TO PAY FOR COST OF CARE. It shall be presumed that a prisoner is able to pay for the costs of medical care. Portage County shall not pay any of the medical and hospital

care provided to a prisoner outside of the jail. If a prisoner lacks the financial ability to pay for the cost of any medical care, the Portage County Sheriff, or an employee of Portage County may require a prisoner to complete an AFDC application form. In the absence of such a completed form, Portage County may rely on any other information which is available as to the prisoner's present income and assets, including but not limited to the prisoner's application for representation through the Wisconsin Public Defender's Office. This ordinance shall not diminish the rights of Portage County to collect any amount paid on behalf of the prisoner for medical or hospital care from the prisoner or their estate in the future.

4. COLLECTION. Portage County shall make a diligent effort to collect the value of any medical or hospital care provided to a prisoner, both inside and outside the County Jail, or from the prisoner's estate as provided for in Section 49.08, Wisconsin State Statutes. The Portage County Sheriff, in conjunction with the Portage County Finance Department, shall formulate a policy with regard to the collection of said monies. Bad debts may be written off the Inmate Welfare Fund annually.

5. SERVICE FEE. Any prisoner requesting to see the nurse, shall be charged a set fee against their inmate account. Such charge is to be determined by the Law Enforcement Committee, but shall not exceed \$25.00. For a single Call. Inmates will also be responsible for all costs incurred to see a Medical Doctor or Dentist outside of the jail, including any prescription drugs.

Dated this 16th day of January, 1996.

Respectfully submitted,

PORTAGE COUNTY LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE

Jeffrey Murphy, Chair

Stuart Clark

Richard Purcell

James Clark

Douglas Warner

Motion by Supervisor Murphy, second by Supervisor James Clark to refer the resolution back to the Law Enforcement/Emergency Government Committee. Motion carried by voice vote.

RESOLUTION NO. 151-94-96

RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

March 14, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by the Clerk as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Walter Jakusz
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jeffrey K. Murphy
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, vacant
District 19, Stuart Clark
District 20, Carrol Winkler
District 21, Richard E. Allen
District 22, Jeanne Dodge
District 23, Eugene Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, John W. Holdridge
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call vote revealed (21) present; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18.

All present saluted the flag.

Supervisor Jakusz delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Stuart Clark to approve the minutes of the January Board meeting. Motion carried by voice vote.

Correspondence

Certificates of appreciation awarded to the following:

Supervisor Allen for 6 years of service
Supervisor Holdridge for 18 years of service
Supervisor Murphy for 10 years of service
Supervisor Stuart Clerk for 14 years of service

The following correspondence was distributed:

CICC survey results
W-2 Watch updates for January and February
County Wellness Newsletter for February and March
WCA Legislative Update for January
Parks Department Annual Report
Child Support Report and Update

Committee Referrals

Motion by Supervisor Steinke, second by Supervisor Erickson to refer to the Corporation Council the summons and complaint of Plaintiff-Renewable Oxygenates Industries, LLC. The complaint alleges that Portage County continues to maintain that Board of Adjustment variance is needed for them to operate an alcohol manufacturing plant, when in fact, they purchased a continuing manufacturing plant that has "grandfathered" status. Motion carried by voice vote.

Motion by Supervisor Borski, second by Supervisor Warner to deny the claim of Roberta Wroblewski in the amount of \$50,000. The claim alleges that Portage County improperly handled her child support case which caused her to lose child support payments equal to the amount claimed. Motion carried by voice vote.

Unlimited Topics

Supervisor James Clark asked for the clarification on the procedures for requesting surplus budget funds and if it was available to all departments.

Jerry Glad, Business Administrator, stated that any departments that have 1995 surplus funds may come before the Finance Committee after approval by the Governing Committee.

Supervisor Purcell questioned why the drawers in the County Board room were locked during County Board meetings.

Supervisor Warner stated that they are locked for safety reasons and it was requested by the Courts.

Supervisor Szymkowiak stated that the drawers should be unlocked before the Board meetings for County Board use.

Sheriff Thrun informed the Board that currently Portage County is involved with the Mutual Aid with the Northeast Region. Thrun stated that Portage County does currently have three squads and three men at the Weyauwega site.

ORDINANCE NO. 153-94-96
RE: ZONING ORDINANCE MAP AMENDMENT,
JOCHMAN PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Donald and Cheryl Jochman request to amend the Portage County Zoning Ordinance so part of Section 30, T23N, R08E, Town of Plover, an area of approximately 0.373 acres be changed from Agricultural District to Highway Commercial District, and

WHEREAS, Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on February 14, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the February 14, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the NE corner of Lot 1 of CSM#5660-20-231 which is the point-of-beginning (pob) thence N 18° 28' 03" W 25 feet; thence S 71° 31' 57" W 650 feet; thence S 18° 28' 03" E 25 feet; thence N 71° 31' 57" E 650 feet to the (pob) being part of the S½ of the NW¼ of Section 30, T23N, R08E, Town of Plover, an area of approximately 0.373 acres is hereby changed from Agricultural District to Highway Commercial District.

Dated this 14th day of March, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Erickson for the adoption.

Roll call vote revealed (20) ayes; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) abstained, Supervisor Szymkowiak; (1) vacant, District 18. Ordinance adopted.

RESOLUTION NO. 154-94-96
RE: APPROVING THE 1995-2000 UPDATE TO THE PORTAGE
COUNTY COMPREHENSIVE OUTDOOR RECREATION PLAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, in 1971 the Portage County Park Commission and Portage County Board of Supervisors adopted a Comprehensive Outdoor Recreation Plan for the purpose of guiding recreational development and to qualify the County for federal and State grants-in-aid; and

WHEREAS, it is necessary to update this Plan, which expired December 31, 1995, in order to maintain its usefulness as an up-to-date working tool and to maintain local eligibility for federal and State recreation grant programs; and

WHEREAS, the Portage County Park Commission voted to approve the plan after conducting a public hearing on February 22, 1996 and considering all comments; and

WHEREAS, the Portage County Planning and Zoning Committee voted to approve the Plan on February 28, 1996 after considering its consistency with the County's adopted Development Guide.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopts the Portage County Comprehensive Outdoor Recreation Plan, 1995-2000 Update.

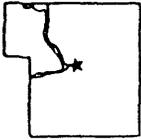
Adopted this 14th day of March, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
Robert J. Steinke
Leif Erickson
John Holdridge
Ronald Check

COUNTY PARK COMMISSION
James Gifford, President
William Peterson
Richard Purcell
W. William Zimdars
Jerry Corgait
Mary Pat Linton
James Krems

Motion by Supervisor Peterson, second by Supervisor Zimdars for the adoption.

Roll call vote revealed (21) ayes; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Resolution adopted.



PORTAGE COUNTY

PARKS DEPARTMENT

1516 CHURCH STREET ■ STEVENS POINT, WI 54481 ■ 715-346-1433
FAX 715-346-1486

MEMO

TO: Portage County Board of Supervisors

FROM: Gary Speckmann, Park Superintendent
Todd Gates, Senior Planner

DATE: February 29, 1996

RE: Adoption of 1995-2000 Update to County Outdoor Recreation Plan

The March 14, 1996 County Board agenda includes adoption of the Portage County Comprehensive Outdoor Recreation Plan, 1995-2000 Update. The Plan has been prepared in a cooperative effort between the Parks Department and the Planning and Zoning Department. The Outdoor Recreation Plan must be updated every 5 years to maintain the County's eligibility for State/federal recreation grants.

The Plan also includes park improvement programs for the Villages of Almond, Amherst, Junction City, Nelsonville and Rosholt, as well as the Towns of Dewey and Hull. The County assumes no responsibility for these village and town projects, but allows them to achieve grant eligibility by piggybacking their projects in our Plan, thereby saving these communities the cost of developing individual Recreation Plans. This has been very well received by local municipalities over the years and is an excellent example of intergovernmental cooperation.

The Plan has been approved by the County Park Commission, after conducting a public hearing, and has also been approved by the County Planning and Zoning Committee. County Board members are being provided with an executive summary of the Plan, however, copies of the full (100 page) document are available at your request.

Note: Proposed regulations regarding the prohibition of alcohol at Sunset Lake Park are not part of this Plan.

MEMO

TO: Portage County Park Commission and
Portage County Planning and Zoning Department

FROM: *T.G.*
Todd Gates, Senior Planner

DATE: February 12, 1996

RE: 1995-2000 Update to County Outdoor Recreation Plan

The February 22, 1996 Park Commission agenda includes a public hearing and possible adoption of the Portage County Comprehensive Outdoor Recreation Plan, 1995-2000 Update. Approval of the Plan is also anticipated as an agenda item for the Planning and Zoning Committee's February 28, 1996 meeting. The document has been prepared in a cooperative effort between the Parks and Planning Departments.

The parent document must be updated every 5 years to maintain the County's eligibility for various State/federal recreation grants, particularly Stewardship Program funds. In addition to the County Parks Department's 5 year improvement program, the Plan also includes park improvement programs for the 5 villages and 2 towns that have elected to participate in the County's Plan. The County assumes no responsibility for these village or town projects, however, by including them in our Plan, these communities avoid the cost of developing individual Plan documents while achieving grant eligibility.

Park Commission members will receive copies of the full (100 page) Plan, since you are the lead group and will be conducting the public hearing. Planning and Zoning Committee members will receive an executive summary only, unless you request a copy of the complete document.

Please contact Gary Speckmann or myself if you have any questions.

EXECUTIVE SUMMARY
PORTAGE COUNTY
COMPREHENSIVE OUTDOOR
RECREATION PLAN



1995-2000 UPDATE

Prepared Under the Direction of:

Portage County Park Commission

James Gifford, President
Jerome J. Corgiat
Mary Pat Linton
William Peterson
Richard Purcell
W. William Zimdars
James F. Krems

Portage County Parks Department

Gary L. Speckmann, Park Superintendent

Prepared with the Assistance of:

Portage County Planning and Zoning Department

INTRODUCTION

This document provides a database and recommendations which may be utilized by community officials, staff, and residents of Portage County to understand and promote comprehensive outdoor recreation planning. It is intended to serve as a policy document of the County Park Commission, the County Planning and Zoning Committee and the County Board of Supervisors. Included in this document is a detailed inventory of existing facilities and an analysis of how local conditions affect recreational needs throughout the County. This Outdoor Recreation Plan is short-range in scope, addressing a 5 year planning period from 1995-2000. It is the fourth in a series of updates to the County's original outdoor recreation plan, which was developed in 1971. The primary impetus for this Plan Update is to maintain the County's eligibility for various State and federal outdoor recreation grant programs.

COUNTY PARK SYSTEM IMPROVEMENT PROGRAM, 1995-2000

This five year program of acquisition and development of parklands is based, in part, upon the user trends and needs identified in this Plan. Phasing of the major projects, especially acquisition, will depend upon many factors, some of which are not controlled by the Park Commission. Project priorities will be dependent on the availability of funds, as well as the availability of lands which have been identified as being desirable for park expansion.

Existing facilities will be upgraded on a regular, yearly schedule. These projects include improvement of swimming beaches, water quality improvement projects, additional picnic facilities and minor expansion of active play facilities.

Acquisition Projects

The goals of the acquisition projects outlined below are to: 1) provide more development space to relieve crowding of existing facilities, 2) provide development space for facilities for which demand is projected to increase, 3) buffer existing park facilities from adjacent properties, 4) secure expansion room for park needs beyond the five year planning period of this report, 5) protect the quality of parks by controlling land use within the immediate area of these facilities, and 6) preserve remaining environmental areas in a natural or wild state.

In accordance with the stated goals of acquisition, most projects identified are contiguous to existing parks. Logically, the projects listed involve the most popular parks in the County. No estimated prices or timetable have been included due to variables beyond the control of the Park Commission. However, the lack of a timetable should not imply a lack of urgency. Exploration of the feasibility of all of the projects identified should proceed. In a market where land prices are continually rising, early acquisition will save public funds. Phasing of the projects will be determined by availability of the land.

1. Collins Park

- a. Purpose: Protect and improve quality by purchasing additional lands to reduce nutrient enrichment, expand existing facilities and preserve open space for future needs.

b. Location: Land contiguous to existing park.

2. Jordan Park

a. Purpose: Expand existing facilities and preserve open space for future needs.

b. Location: Land contiguous to existing park.

3. Lake Emily Park

a. Purpose; Expand existing facilities and preserve open space for future need.

b. Location: Land contiguous to existing park.

4. Plover River Greenbelt

a. Purpose: To preserve the Plover River basin in a natural or wild state. This may involve the acquisition of such lands or the use of scenic easements. In addition to the information contained in this report, a more detailed study of the Plover River basin should be prepared, to allow for case-by-case consideration of acquisition/easement options.

b. Location: Land contiguous to Plover River.

5. Standing Rocks Park

a. Purpose: Expand existing facilities for cross-country skiing and preserve open space for future needs.

b. Location: Land contiguous to existing park.

6. Wolf Lake Park

a. Purpose: Expand existing facilities, preserve open space for future needs and protect the shoreline from future development.

b. Location: Land contiguous to existing park.

7. Green Circle Trail

a. Purpose: Expand existing facilities for hiking, biking and cross-country skiing.

b. Location: Land that provides for expansion of existing trail system, as well as acquisition of private lands, where existing trail segments may be threatened.

8. Unique Natural Resource Areas

a. Purpose: To protect or preserve unique natural resource areas.

b. Location: Land where unique natural resources occur or that need protection.

9. Unique Recreation Areas

- a. Purpose: To acquire private property where existing public recreation occurs or to acquire private property that may lead to the development of a public recreation facility.

Development Improvement Projects

The purpose of the following development/improvement projects is to: 1) respond to overcrowding or other problems with existing facilities, 2) provide new or expanded facilities where needed and 3) improve the overall quality of the County park and recreation system.

Long Term Projects

1. Collins Park - Construct trailer dumping station in campground, construct a new pit toilet building for beach/picnic area and expand campground if additional land is acquired.
2. Dewey Marsh Recreation Area/Shooting Range - Develop a trapshooting area.
3. Galecke Park - Control streambank erosion.
4. Jordan Park - Repair Jordan Dam structure and expand campground to the west.
5. Lake Emily Park - Construct a fishing pier accessible to the elderly and handicapped, construct pit toilets for the boat landing area and expand the campground along the south shore of the lake.
6. Lake Helen Park - Plant vegetative barrier along west boundary of park.
7. Wisconsin River Recreation Area - Develop the area as a campground, picnic area and for fishing access, if DuBay Park becomes too congested.
8. Ice Age Trail - Continue trail development in Portage County.
9. Snowmobiling - Add existing club trails to the funded system, as monies become available.
10. Green Circle Trail - Continue trail development.

Short Term Projects

These projects correspond to the County Parks Department's six year Capital Improvement Program:

1. Railroad Trail - If the DNR purchases the abandoned Fox Valley and Western rail line from Plover to Scandinavia, Portage County is responsible for constructing the trail. State and federal grants will be applied for in the spring of 1997. It is anticipated that at least 50% of the development costs will be funded by grants. This proposed trail, which is intended for hiking, biking, cross-country skiing and possibly other approved activities, is important to Portage County residents and has statewide significance. If the grants are not approved in 1997, they will be resubmitted in 1998.
2. Playground Equipment - The existing playgrounds in all county parks are old and outdated. Most of the equipment does not meet the Consumer Products Safety Commission and American Society for Testing Materials guidelines. None of the equipment is ADA accessible. In 1996, the playground

at the Jordan campground will be replaced using park funds and funding from the Community Parks Improvement Committee. It is also possible that the playground at the Lake Emily campground will be replaced using money from the lot sale.

The playgrounds at DuBay and Collins need to be replaced in 1996. We have already begun removing existing equipment to avoid any further injuries and possible lawsuits. Replacing this equipment with safe and accessible equipment will give children a place to recreate while in the park.

3. Lake Emily Upper Lodge - The existing lodge is too small to accommodate groups larger than 25-30 people and is in a heavily used area. The lodge is also old and not handicapped accessible. A new lodge is needed to accommodate larger groups, relieve congestion by tearing down the old lodge and relocating the new one, and make it accessible to the handicapped.
4. Standing Rocks Sledding Area - The Schroeder acquisition is completed and provides an excellent location for a sledding/tubing hill that has been identified in the last couple Portage County Comprehensive Outdoor Recreation Plan Updates. Some earthmoving would need to be done along with construction of a warming house and tow rope operation.
5. Road Resurfacing - All the paved roads in the parks need to be resurfaced before they deteriorate beyond the state of repair. The Jordan and Lake Emily roads will be reaching this point in the near future with Standing Rocks and Collins not far behind.

Six Year Capital Improvement Program Budget

Adoption of this Plan by the County Board does not commit the County to the program funds herein listed. Capital improvement projects are subject to annual review and approval by the County Board.

1996

- | | | |
|----|----------------------|----------|
| 1. | Playground equipment | \$25,000 |
|----|----------------------|----------|

1997

- | | | |
|----|------------------|-----------|
| 1. | Railroad Trail | \$112,500 |
| 2. | Lake Emily Lodge | \$40,000 |

1998

- | | | |
|----|------------------------------------|----------|
| 1. | Standing Rocks Sledding Hill/Lodge | \$60,000 |
|----|------------------------------------|----------|

1999

- | | | |
|----|---|----------|
| 1. | Road resurfacing at Collins, Emily, Jordan and Standing Rocks | \$25,000 |
|----|---|----------|

2000

- | | | |
|----|----------------------------------|----------|
| 1. | Land Acquisition Reserve Account | \$50,000 |
|----|----------------------------------|----------|

2001

- | | | |
|----|----------------------------------|----------|
| 1. | Land Acquisition Reserve Account | \$50,000 |
|----|----------------------------------|----------|

1995 Assembly Bill 145

the manner provided under section 13.172 (2) of the statutes, on the impact that this act has on local units of government, local emergency response committees and emergency response teams.

SECTION 11. Initial applicability.

(1) The treatment of section 895.483 (title), (1), (2) and (3) of the statutes first applies to acts or omissions committed on the effective date of this subsection.

ORDINANCE NO. 155-94-96
RE: UPDATING AND REVISION OF THE PORTAGE
COUNTY GREEN CIRCLE ORDINANCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, the Portage County Green Circle Ordinance adopted on
September 19, 1991, is in need of revision, and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board
of Supervisors adopt the proposed changes and revise the Portage
County Ordinance (Section V of County Ordinance) as follows:

Section 5.3.2(B)

Add "the Town of Plover, Village of Plover, and Village of
Park Ridge" after "the Town of Hull" and before..."posted with
trail heads signs..."

Section 5.3.2(B)

Add "Hoover Road Trail" after "McDill Trail" and before
"Whiting Park Trail."

Section 5.3.2(B)

Add "/or after..."where Portage County and..." and before "...
the City of Stevens Point..."

Section 5.3.2(B)

Delete "... an easement ..." and change to "the right of
public use" after "... Stevens Point has been granted ..." and
before "... for the Green Circle Trail."

Section 5.3.4

Change to read

The use of the Green Circle Trail and its corridor by the
public is limited to pedestrian activities such as walking, hiking,
running, jogging, cross-country skiing and bicycling. Bicycling is
not allowed where alternate bicycle routes are posted.

Section 5.3.9

Change to read

No person may conduct or participate in an assembly or public
demonstration, except with written permission of the Portage County
Park Superintendent or his/her designee. This includes such
organized events as walks and runs for various non-commercial and
civic purposes. Approval is based upon a finding that such
activity would not substantially interfere with the use of the
Green Circle trail corridor by the general public and is not for
commercial purposes and participants are not charged user fees.

Section 5.3.10

Add, "excluding wheel chairs," after "Motorized vehicles" and before "... of any kind..."

Section 5.3.13

Add "unloaded and..." after "unless the same is..." and before... "enclosed in a carrying case."

Section 5.3.14

Change to read

- A. Ride only on trails designated for bicyclists' use.
- B. Yield to all other trail users. Slow down and pass with care.
- C. When encountering walkers on narrow trails, stop and wait for them to pass or signal you through.
- D. Use your bell or horn to announce your presence to walkers well in advance, particularly when approaching from behind.
- E. Never exceed the 15 m.p.h. speed limit. Slowly approach blind turns in anticipation of other trail users and obstacles that are beyond your view.
- F. Yield to other bicyclists traveling uphill.
- G. Racing or reckless riding is prohibited.
- H. Walk bicycles on boardwalks, steep hills, and narrow bridges.

The ordinance is enacted pursuant to Section 30.77(2), Wis. Stats.

Dated this 14th day of March, 1996.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
William Peterson
James Krems
Mary Pat Linton

Richard Purcell
W. William Zimdars
Jerry Corgiat

Motion by Supervisor Peterson, second by Supervisor Purcell for the adoption.

Roll call vote revealed (21) ayes, (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Resolution adopted.

ORDINANCE NO. 156-94-96-AMENDED
RE: UPDATING AND REVISION OF THE
COUNTY PARK ORDINANCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Ordinance adopted on February 19, 1970, and amended several times since that date, once again is in need of revision, and

WHEREAS, the proposed changes have been reviewed by the Portage County Corporation Counsel and conform to resolution #149 dated March 20, 1979 dealing with codification of ordinances.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopt the proposed changes and revise the Portage County Ordinance "Section V of County Ordinance) as follows:

Section 5.1.1(A)

Change (2) Becker Lake Park to read Becker Lake Recreation Area
Dewey Marsh to Dewey Recreation Area/Shooting Range
Wisconsin River Park to Wisconsin River Recreation Area
Delete Dewey Shooting Range

Section 5.1.3(B)

Change to read

Unnecessary Noises. No person or persons shall engage in any boisterous or unreasonably loud activity, including the playing of audio or visual equipment that tends to unreasonably disturb or impede:

- a. The quiet enjoyment of county parks; or
- b. The quiet enjoyment by neighboring tenants or persons legally entitled to possession of surrounding real property.

Section 5.1.8(A)

Delete..."Pets shall be effectively restrained at all times in campgrounds and in those areas where pets are permitted" and Add "All pets must be restrained on a leash at all times except in designated Pet Exercise Areas" ...after "...on county park grounds." and before "Leashes or ties used..."

Section 5.1.8(B)

Add "except as otherwise indicated" after ..."on any county park roads or designated trails."

Section 5.1.8(C)

Add 4. Standing Rocks Park (only land south of Standing Rocks Road)

Add Section 5.1.10(J)

No person shall consume or be in possession of any alcoholic beverages while at Sunset Park.

This ordinance is enacted pursuant to Section 30.77(2), Wis. Stats.

Dated this 14th day of March, 1996.

Respectfully submitted,
PORTAGE COUNTY PARK COMMISSION
James Gifford, President
James Krems
Mary Pat Linton
W. William Zimdars

William Peterson
Jerry Corgiat
Richard Purcell

Motion by Supervisor Peterson, second by Supervisor Borski for the adoption.

Motion by Supervisor Peterson, second by Supervisor Kaczmarek to amend the ordinance by deleting Section 5.1.1.(D)(1)(a). Motion carried by voice vote. Amendment adopted.

Supervisor James Clark questioned if there were any drastic changes in the ordinance that were not obvious.

Gary Speckmann, Parks Superintendent, stated that the major change is not allowing alcoholic beverages at Sunset Park.

Supervisor Peterson stated that he opposed this change but added that the North New Hope Lutheran Church Council, who leases the beachfront park area to Portage County, pushed to adopt this change. The Council threatened not to renew the lease if such changes were not made after some problems occurred in 1995.

Supervisor Dodge questioned if the County has a means of enforcing these stronger revisions.

Supervisor Kaczmarek stated that although he had no problem with banning alcohol at Sunset Park, he questioned whether this might not just displace the problem to another park. He suggested looking at increased enforcement to aid in solving these problems.

Motion by Supervisor Steinke, second by Supervisor Zimdars to amend the ordinance by changing Section 5.1.10(J) to use the wording "alcoholic beverages" instead of "alcohol". Motion carried by voice vote. Amendment adopted.

Roll call vote on the amended ordinance revealed (20) ayes; (1) naye, Supervisor Peterson; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Ordinance adopted.

RESOLUTION NO. 157-94-96-AMENDED
RE: STRUCTURES AND RESPONSIBILITIES OF THE STANDING
COMMITTEES OF THE PORTAGE COUNTY BOARD
FOR THE 1996-1998 TERM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Structures and Responsibilities of the Standing Committees of the Portage County Board have not been up-dated since March of 1994, and

WHEREAS, changes are necessary for the Committees to be more effective.

NOW, THEREFORE, BE IT RESOLVED, that the following Structures and Responsibilities of Standing Committees of the Portage County Board shall supersede those listed in Resolution Number 189(92-94), dated March 15, 1994.

1. AGRICULTURE AND EXTENSION EDUCATION COMMITTEE (Statutory)

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To comply with all appropriate statutory duties as described in Chapter 59.87 and other sections of the Wisconsin State Statutes.
- f. Supervise the activities of the Portage County University Extension Office and determine educational program needs in cooperation with U.W. Extension.
- g. Audit claims under dog license law and make recommendations to the County Board.

2. AMERICANS WITH DISABILITIES ACT COMPLIANCE COMMITTEE (ADA)

- a. Five members as follows:
 1. Chair/Designee - Personnel Committee
 2. Chair/Designee - Finance Committee
 3. Chair/Designee - Space and Properties Committee
 4. Two citizen members - (Must be designated as disabled as defined in the ADA). Two-year term, expiring April in odd-numbered years.
- b. Supervisors term is for two years coinciding with term of office.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. To ensure compliance with Title II, IV and V of the Americans With Disabilities Act (ADA).
- e. To appoint an Americans with Disabilities Act Coordinator.

3. BOARD OF ADJUSTMENT (Statutory)

- a. Three members and a first and second alternate member.
- b. Alternate members to act only as provided for in Section 59.99(2)(bm), Wisconsin State Statutes.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. Members must reside outside the limits of incorporated cities and villages, provided however that no two members shall reside in the same town.
- e. Term of three years, expiring in the month of July.
- f. To carry out the duties in accordance with Section 59.99 of the Wisconsin State Statutes.

4. CAPITAL IMPROVEMENT COMMITTEE

- a. Five members as follows:
 - 1. County Board Chairman
 - 2. Planning & Zoning Committee Chair/Designee
 - 3. Finance Committee Chair/Designee
 - 4. Space & Properties Committee Chair/Designee
 - 5. Additional Finance Committee Member selected by the Executive Committee, County Clerk, Executive Secretary
- b. Members to be County Board Supervisors.
- c. Term of two years.
- d. To determine a realistic schedule of capital improvements that can be implemented with the limits of the County's financial resources as provided for in the Capital Improvements Program Handbook adopted by the Portage County Board on July 16, 1985.

5. CENTRAL WISCONSIN JOINT AIRPORT BOARD

- a. Three members. Two County Board Supervisors and one Citizen member. Citizen member's term expires April of odd-numbered years.
- b. Term of two years.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. To supervise the activities of the Central Wisconsin Airport as defined in the Joint Agreement.

6. COMMISSION ON AGING BOARD

- a. Nine members. Four county board supervisors and five citizen members. Five members to be 60 years of age or older. Membership should have gender balance and urban/rural residency balance.
- b. Term of two years for county board supervisors and a three year term for citizen members. No member may serve more than six consecutive years.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. Chairman to be a county board supervisor.
- e. The county Commission on Aging shall be responsible for the programs and services of the department on aging with respect to the powers and duties listed under section 3 of the Wisconsin Elders Act. Department must be in compliance with federal Older Americans Act and Wisconsin Elders Act as administered by the Department of Health and Social Services.

7. ETHICS COMMITTEE

- a. Five members. Three county board supervisors and two citizen members.
- b. Term of two years.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. Chair to be a county board supervisor.
- e. Corporation Counsel is ex-officio, non-voting member.
- f. To carry out the provisions of Section 2.5 of the Portage County Codified Ordinance entitled "Code of Ethics for Portage County Public Officials".

8. EXECUTIVE COMMITTEE

- a. Three members consisting of the County Board Chair, First Vice-Chair and the Second Vice-Chair.
- b. Term of two years.
- c. To recommend for appointment by the County Board the Supervisors and/or citizen members to staff the Committees, Boards and Commissions as required by this resolution.
- d. To recommend to the County Board the creation and membership or the dissolution of any Committee/Board Commission or Task Force.
- e. To act as a rules Committee for defining the areas of jurisdiction for each Committee, for referral of matters to the proper Committees and for recommending changes of Board Procedure.
- f. To approve payment for all special meetings attended by County Board Committee members.
- g. To appoint a Supervisor to serve as Safety Officer for all safety matters in the County.
- h. To address County related issues not falling within the area of jurisdiction of another County Board Committee/Board/Commission or Task Force.

9. FINANCE COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To supervise the activities of the County Business Administration Department, County Treasurer, Purchasing Agent and Microfilm Department and Data Processing Department.
- f. To monitor all financial matters of the County for the purpose of keeping expenditures under control and within the budget adopted by the County Board. To invest County monies, and to have responsibility for financial

audits by outside auditors. To provide the following lines of insurance coverage: General Liability, Automobile Liability and Collision, Workers' Compensation, Umbrella, Fire and Extended, Boiler, Faithful Performance, False Arrest, Money and Securities, Burglary and Theft.

- g. All matters pertaining to taking of tax deeds and cancelling tax deeds as provided for in Ordinance #146, dated June 18, 1985.
- h. To report to the annual meeting of the County Board and as often as the Board may request the financial condition of the County and to recommend the sums of money for the several purposes which will be necessary to bear the expense of County Government for the ensuing year.
- i. To develop and recommend to the County Board an annual budget.
- j. To develop financing plans for capital projects.

10. HEALTH AND HUMAN SERVICES BOARD

- a. Eleven members. Seven members to be County Board Supervisors and four citizen members, one of whom is the Chair of the Human Services Board Advisory Committee and one citizen member to be a Health Care Provider, i.e., doctor, nurse.
- b. Term of two years for County Board Supervisors and a three year term for citizen members.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. Chair to be County Board Supervisor.
- e. To supervise to activities of the consolidated departments of Health, Social Services and the 51.42 Board in accordance with Wisconsin State Statutes 46.23.

11. HEALTH CARE CENTER COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To supervise the activities of the Portage County Health Care Center.

12. HIGHWAY COMMITTEE (Statutory)

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.

- e. To supervise the activities of the Highway Department and comply with all appropriate statutes as pertains to roads and bridges.

13. HOUSING AUTHORITY

- a. Five members. Two members to be County Board Supervisors.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of five years, expiring in the month of September. County Board Supervisor's term subject to re-election.
- d. To supervise the activities of the Housing Authority and to perform all duties as required by Wisconsin State Statutes 59.07(56), 59.075 and 66.40 through 66.404.

(The Housing Authority is an independent entity separate and distinct from the County Board)

14. JUDICIAL/GENERAL GOVERNMENT COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To supervise the activities of the offices of Clerk of Court, District Attorney, County Clerk, Register of Deeds, Family Court Commissioner, Veterans Service, Corporation Counsel, Portage County Circuit Court Offices and Child Support Office.

15. LAND CONSERVATION COMMITTEE (Statutory)

- a. Six members, Five County Board Supervisors and the Chair of the County Agriculture Stabilization and Conservation Committee created under 16 USC 590h(b) or their designee.
 - 1. One County Board Supervisor from each of the following:
 - Planning and Zoning Committee
 - Solid Waste Management Board
 - Park Commission
 - 2. Two County Board Supervisors from the Agriculture and Extension Education Committee.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Chair to be County Board Supervisor.
- d. Term of two years.
- e. To supervise the activities of the Land Conservation Office and carry out such duties as provided in Chapter 92 of the Wisconsin State Statutes.

- f. Deal with all matters relating to wind and water erosion and the prevention of water and air pollution including provisions of Chapter 33, Wisconsin State Statutes.

16. LEGISLATIVE COMMITTEE

- a. Three members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. Represent Portage County to the Wisconsin Counties Association. Review proposed state and local legislation concerning county government and make recommendations thereon. Act as liaison between the County Board and area Legislators.

17. PARK COMMISSION (Statutory)

- a. Seven members. Four County Board Supervisors and three citizen members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of seven years, expiring in the month of June. County Board Supervisors' term subject to re-election.
- d. President to be County Board Supervisor.
- e. Citizen members limited to no more than two consecutive seven year terms.
- f. To supervise the activities of the County Parks Department. Operate, maintain and improve the County Park System in accordance with Wisconsin State Statutes 27.02 through 27.06.
- g. Deal with matters pertaining to restoration of forests and encouragement of programs to assist in the restoration of wild life, game and fish within Portage County.

18. PERSONNEL COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To supervise the activities of the Personnel Department.
- f. To have responsibilities for all matters pertaining to salaries, working conditions, employee benefits, including health and life insurance and job descriptions of all County employees. To negotiate with Union and other representatives of employees in all departments and units of the County with the advise and cooperation of Committees having jurisdiction over the various departments and units. To recommend approval of

negotiated contracts to the County Board. To submit recommendations to the County Board of salaries of all elected officials, prior to the election of such officials.

- g. With County Board approval, establish Personnel Policies and oversee conformance with such established policies.
- h. Conduct third-step grievance hearings.
- i. Act as a Grievance Committee for all matters under Section 59.21(a)&(b), Wisconsin State Statutes.
- j. Ensure compliance with Title I of the Americans with Disabilities Act (ADA).

19. PLANNING AND ZONING COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. To supervise the activities of the Planning and Zoning Department and the County Surveyor's Office.
- f. To concern itself with short and long range County planning. To maintain an up-to-date comprehensive zoning ordinance for the County and to handle its application and implementation in the County as provided by Wisconsin State Statutes 59.97.
- g. To concern itself with all groundwater matters.

20. PROPERTY DISPOSAL COMMITTEE

- a. Three members consisting of the Chair or Designee of the Space and Properties Committee, County Clerk and the Purchasing Manager.
- b. Determine an equitable sale price and the most advantageous method of disposal of all surplus/obsolete County property.
- c. Dispose of all such surplus/obsolete property with the funds being deposited into the Common Use equipment Account.

21. PUBLIC LIBRARY BOARD

- a. Seven members. Two members to be County Board Supervisors and one member to be a School District Administrator or their designee.
- b. Term of three years, expiring in the month of January. County Board Supervisor's term subject to re-election.
- c. Selected by the Executive Committee for appointment by the County Board.
- d. To supervise the activities of the Portage County Public Library System in accordance with Wisconsin State Statutes 43.58.

22. PUBLIC SAFETY/EMERGENCY GOVERNMENT COMMITTEE

- a. Five members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. Members to be County Board Supervisors.
- e. Chair of Committee to be designated by the County Board Chair.
- f. To supervise the activities of the Portage County Sheriff's Department and all areas related to protection of persons, property, public safety, emergency planning and law enforcement.
- g. Deal with all matters relating to forest fire prevention.
- h. To supervise the Office of Emergency Government and assure compliance with Emergency Government programs as provided by Chapter 166, Wisconsin State Statutes.
- i. To deal with all matters concerning the Portage County Ambulance Service.

23. RISK MANAGEMENT COMMITTEE

- a. Nine members consisting of:
 - Highway Committee Chair/Designee
 - Finance Committee Chair/Designee
 - Park Commission President/Designee
 - Public Safety/Emer. Gov't. Committee Chair/Designee
 - Health and Human Services Board Chair/Designee
 - Health Care Center Chair/Designee
 - Space and Properties Committee Chair/Designee
 - County Board Chair
 - Portage County Safety Officer
- b. Term of two years.
- c. Meet on a quarterly basis with representatives of all County Departments to review losses and make recommendation on prevention.
- d. Actively pursue a loss control/risk management program for Portage County.

24. SOLID WASTE MANAGEMENT BOARD

- a. Nine members, five County Board Supervisors and four non-County Board members.
 1. One County Board member and one non-County Board member must be from the District where major landfill is located.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of three years, expiring in April, except that should any member of the Solid Waste Management Board cease to be a member of his/her respective County Board Committee, or cease to be an Elected Official from their respective

municipality or cease to be a resident of the municipality in which the landfill is proposed or located, then such member shall immediately resign his/her seat on the Solid Waste Management Board. Any member may be removed by a two-thirds vote of the County Board.

- d. Chair to be a County Board Supervisor.
- e. The jurisdiction of the Solid Waste Management Board including the selection of site for, and the operation of sanitary landfills, shall extend throughout Portage County.
- f. The powers and duties of said Board shall be specifically limited to:
 - 1. Develop plans for a solid waste management system.
 - 2. Collect, transport, dispose of, destroy or transform wastes, including without restriction because of enumeration, garbage, ashes, or incinerator residue, municipal, domestic, agricultural, industrial and commercial wastes, chemical wastes, herbicide and pesticide wastes.
 - 3. Authorize employees or agents to enter upon lands to conduct reasonable and necessary investigations and tests to determine the suitability of sites for solid waste management activities. Permission should be obtained whenever possible from the property owner, and if permission is denied, to use any other investigative powers authorized by law necessary to complete such investigations.
 - 4. Establish operations and methods of waste management as deemed appropriate. Waste burial operations shall be in accordance with sanitary landfill methods and the sites shall, insofar as practicable, be restored and made suitable for attractive recreational or productive use upon completion of waste disposal operations.
 - 5. Acquire necessary equipment, use available equipment and facilities of the County Highway Department and construct, equip and operate incinerators or other structures to be used in the Solid Waste Management System.
 - 6. Adopt and enforce ordinances necessary for the conduct of the solid waste management system and provide forfeitures for violations.
 - 7. Contract with private collectors, transporters or municipalities to receive and dispose of wastes.
 - 8. Engage in, sponsor or co-sponsor research and demonstration projects intended to improve the techniques of solid waste management, reduce wastes, or to increase the extent of reuse or recycling of materials and resources included within the wastes.
 - 9. Make payments to any municipality in which county disposal sites or facilities are located to cover the reasonable costs of services rendered to such sites

- or facilities.
10. Recommend to the County Board reasonable fees, approximately commensurate with the costs of services rendered to persons using the services of the county solid waste management system. Fees may include a reasonable charge for depreciation which shall create a reserve for future capital outlays for waste disposal facilities and equipment.
 11. Districts may be created and different types of solid waste collection or disposal services provided within them and different regulations and cost allocations may be applied to each service district. Cost allocated to such service districts may be provided by allocation of charges to the cities, villages or towns whose territory is included within such districts.
 12. Utilize or dispose of by sale or otherwise any and all products or by-products of the solid waste management system.
 13. No recycling or processing plan for solid wastes may be constructed, altered or re-constructed in a recycling region established by the Wisconsin Solid Waste Recycling Authority without prior consultation with the Authority.
- g. Deal with all matters relating to the Nuclear Waste Repository Project. (All County Departments shall provide assistance with this project, when requested.)

25. SPACE AND PROPERTIES COMMITTEE

- a. Six members. Five County Board Supervisors and the City of Stevens Point Mayor/Designee.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of two years.
- d. City of Stevens Point position to vote only on matters contained in the Joint County-City Building Agreement.
- e. To allocate or lease space in all County properties and report same to the County Board.
- f. To secure options and with County Board approval purchase or sell County Property as deemed necessary.
- g. To authorize improvements and alterations in all County properties.
- h. To recommend future County construction projects.
- i. To supervise the activities of the Maintenance Department and maintain custodial services and property repair of the County-City Building, Law Enforcement Center, Gilfry Center, Lincoln Center, Portage County Public Library and all County rental properties.
- j. Manage all tax deeded lands and appraise and sell any excess lands as provided in Chapter 75, Wisconsin State Statutes.

26. VETERANS SERVICE COMMISSION (Statutory)

- a. Three members.
- b. Selected by the Executive Committee for appointment by the County Board.
- c. Term of three years, expiring in the month of December.
- d. Members must be Veterans.
- e. To carry out such duties as provided in Chapter 45, Wisconsin State Statutes.

BE IT FURTHER RESOLVED, by the Portage County Board of Supervisors that retroactive to April 17, 1994, all Chairs/Presidents of any Standing Committee/Board/Commission of the County Board who are currently serving in that capacity or who will serve in that capacity in the future are limited to no more than two consecutive two year terms as such Chair/President.

BE IT FURTHER RESOLVED, by the Portage County Board of Supervisors that the County Board and all Standing Committees of the County Board shall be governed by Robert's Rules of Order, except that the presiding chair shall not be required to relinquish the chair before debating any issue.

BE IT FURTHER RESOLVED, by the Portage County Board of Supervisors that retroactive to April 15, 1979, unless subject to more term restrictive regulations, no citizen member of any standing committee of the Portage County Board of Supervisors shall be reappointed, if such member has reached ten years longevity on that committee prior to the start of the proposed term, excluding any "title or position" specific appointments.

Dated this 14th day of March, 1996.

Respectfully submitted,
EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog, 1st Vice-Chair
Stuart Clark, 2nd Vice-Chair

Motion by Supervisor Stuart Clark, second by Supervisor Borski for the adoption.

Supervisor Kaczmarek referred to the Personnel Committee action where they took away benefits on protective status at the Sheriff's department and he felt it was the responsibility of the entire County Board since they originally voted on it. Kaczmarek asked if there were any changes in this resolution that reflected that power within the Personnel Committee.

Clerk Wrycza stated that no changes were made to the Personnel Committee duties.

Supervisor Dodge questioned the changes to the resolution.

Clerk Wrycza stated that the only change was with the Solid Waste Board which changed the membership which will not require

representation from specific committees and the citizen membership other than the citizen member from the landfill location, will be generic from any other municipality.

Supervisor Kaczmarek suggested changing the titles of Committee on Committees to the Executive Committee and the Law Enforcement/Emergency Government Committee to better describe their title. Kaczmarek also questioned the possibility of changing the Committee on Committees membership from three to five.

Chairman Hintz agreed with the name changes, but stated that the change on membership on Committee on Committees was never addressed because there have been no problems with the present membership.

Motion by Supervisor Kaczmarek, second by Supervisor James Clark to amend the resolution by changing the title "Committee on Committees" to "Executive Committee" and also changing the title "Law Enforcement/Emergency Government Committee" to "Public Safety/Emergency Government Committee". Motion carried by voice vote. Amendment adopted.

Roll call vote on the amended resolution revealed (21) ayes; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Amended resolution adopted.

RESOLUTION NO. 158-94-96
RE: ASSEMBLY BILL 200

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County has the mandate to provide leaves of absence for employees under both the Wisconsin and Federal Family and Medical Leave Act; and

WHEREAS, Assembly Bill 200 seeks to Federalize substantive portions of the current Wisconsin Law to allow for less confusion and conflict in the administration of the Acts; and

WHEREAS, Assembly Bill 200 seeks to eliminate confusing and costly rules and regulations in the Wisconsin Family and Medical Leave Act streamlining compliance for employers;

WHEREAS, the Wisconsin Family Medical Leave Law was originally intended as an employment protection benefit, not a salary protection program;

WHEREAS, Assembly Bill 200 seeks to end the fraud and abuse which currently occurs under the Wisconsin Law due to the broad interpretations of the substitution provisions of the statute,

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby expresses its support for the passage of Assembly Bill 200.

Dated this 14th day of March, 1996.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE
Robert Steinke, Chair
Walter Jakusz
Eugene Zdroik

Jeffrey Murphy
Donald Jankowski

Motion by Supervisor Zdroik, second by Supervisor Murphy for the adoption.

Supervisor Purcell asked for an explanation of Assembly Bill 200 and how it affects Portage County.

Brian Formella, Corporation Counsel, stated there are differences between the federal and state family leave acts. Formella stated that he thought there was a question on what type of time should be allowed for the family leave as to whether the employee be allowed to use sick, comp, vacation or possibly unpaid leave.

Supervisor Purcell questioned if this involved child birth and not being allowed to use sick leave.

Supervisors James Clark questioned why management would not want the employee to use their sick or comp time for such instances.

Formella stated that he felt it was a policy issue and that you will find arguments either way. Formella stated that there is a concern that there is abuse by people who are using the law to take a large amount of leave and get paid for it. Formella stated that some feel that was not the intent of the law.

Supervisor James Clark questioned if it was solely for the birth of a child.

Formella stated that it is for anything covered under the family leave act.

Supervisor Szymkowiak questioned how AB 200 would affect a mother with a problem pregnancy and then possibly requiring extra time to take care of a sick child.

Formella stated that he could not answer how it affects the care of herself vs the care of the child.

Supervisor Jakusz stated that some people have tried to obtain leave both under the state and federal acts and there has been some abuse.

Clerk Wrycza stated that he felt it might deal with a spouse taking leave when his wife has a baby.

Supervisor Murphy stated that AB 200 is not intended to cheat a pregnant woman out of using her sick leave but it is intended to stop you from using sick leave to merely bond with your child because it is intended to be used when you are sick. Murphy suggested tabling the resolution since there are so many unanswered questions.

Motion by Supervisor Steinke, second by Supervisor Murphy to table the resolution.

Motion carried by voice vote. Tabling motion carried.

Supervisor Dodge suggested sending out AB 200 with the resolution.

RESOLUTION NO. 159-94-96
RE: INMATE MEDICAL CO-PAY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 302.38 of the Wisconsin State Statutes, provides that the County shall be responsible for the costs of all medical care provided to prisoners who are indigent; and

WHEREAS, it is presently necessary to establish a policy within Portage County for determining the indigency of prisoners within the County Jail; limiting the liability of Portage County for the medical services provided to prisoners to that rate set by medical assistance regulations; and to determine a subsequent collection policy of Portage County with regard to medical services provided to prisoners.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors of the County of Portage adopts the Portage County Jail Inmate Medical Co-pay plan as follows:

MEDICAL CARE TO PRISONERS

1. INDIGENCY STANDARD FOR MEDICAL TREATMENT WITHIN THE COUNTY JAIL. This Resolution is adopted pursuant to the authority under Sections 59.025 and 302.38, Wisconsin State Statutes.

2. LIMITATION ON LIABILITY. The Maximum amount that Portage County shall pay for the cost of medical or hospital care provided to any prisoner housed at the Portage County Jail whom it is financially responsible for, shall be limited to the amount payable by medical assistance under Sections 49.43 and 49.47, Wisconsin State Statutes, except Section 49.468, Wisconsin State Statutes for care which a Medical Assistance rate exists.

3. INABILITY OF PRISONER TO PAY FOR COST OF CARE. It shall be presumed that a prisoner is able to pay for the costs of medical care. Portage County shall not pay any of the medical and hospital care provided to a prisoner outside of the jail, unless the inmate lacks the ability to pay. If a prisoner lacks the financial ability to pay for the cost of any medical care, the Portage County Sheriff, or an employee of Portage County may require a prisoner to complete an AFDC application form. In the absence of such a completed form, Portage County may rely on any other information which is available as to the prisoner's present income and assets,

AMENDMENT TO AGREEMENT
FOR HAZ-MAT SERVICES

This Amendment to Agreement for Haz-Mat Services is entered into by and between Portage County, a quasi-municipal corporation (the "County") and the Village of Plover (the "Village").

RECITALS

A. The County and the Village entered into an Agreement for Haz-Mat Services dated November 1, 1994 (the "Agreement").

B. The parties desire to modify the terms of the Agreement to the extent set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

AGREEMENT

1. Paragraph 2 of the Agreement is amended to read:
 2. Designation and Membership. The Village of Plover Fire Department Haz-Mat Team, identified on Exhibit A to the Agreement, shall be deemed members of the Team. Team membership shall be open to any active member of any Portage County Fire Department who has met the criteria described in the County Strategic Plan for Emergency Response and who has been approved for membership by the Team coordinator. Team membership shall also be open to any Portage County resident who meets such criteria and who is approved for membership by the Team Coordinator. The maximum membership of the Team at any one time shall be limited to forty (40) active members plus associate members as approved by the Team Coordinator.

2. Paragraph 7 of the Agreement is amended to read:
 7. Training and Physical Exams; In-Kind Contributions. The Team Coordinator shall be responsible for assuring that all Team members are in compliance with state and federal regulations regarding training and compliance for level B incidents. Parties acknowledge that the State of Wisconsin, pursuant to 1995 Wis. Act 13, has temporarily modified the amount of matching funds available through the State of

Wisconsin for computers and emergency response equipment to 80% of the total cost of same. Further, the parties acknowledge that the twenty (20%) percent match required of the County may be satisfied by either the County or the Village providing training exercises, physical exams or any other in-kind contribution. The parties acknowledge that the percentage of reimbursement and nature of matching contributions shall be controlled by state law, as that law exists from time to time.

3. Entire Agreement. The Agreement and this Amendment set forth the entire agreement between the parties. Except as modified herein, all terms and conditions of the Agreement shall remain in full force and effect.

Dated this 15th day of ~~October~~, 1995.

November

PORTAGE COUNTY BOARD OF SUPERVISORS

By: *Clarence Hintz*
Clarence Hintz, Chair *3*

ATTESTED:
By: *Roger Wrycza*
Roger Wrycza
County Clerk

VILLAGE OF PLOVER BOARD OF TRUSTEES

By: *Margaret Ejler*
Margaret Ejler

ATTEST:
By: *Emerose Lee*
Village Clerk



1995 Assembly Bill 145

Date of enactment: May 16, 1995
Date of publication*: May 30, 1995

1995 WISCONSIN ACT 13

AN ACT to amend 20.465 (3) (rp), 166.21 (2) (bm), 166.215 (1), 166.215 (2), 895.483 (title), 895.483 (1) and 895.483 (2); and to create 20.465 (3) (rt), 166.20 (2) (bg), 166.20 (2) (bm), 166.21 (2) (br), 166.22 (3m) and 895.483 (3) of the statutes; relating to: grants to emergency response teams, creating immunity from civil liability for local agencies that sponsor regional or county emergency response teams, providing an exemption from emergency rule procedures, granting rule-making authority and making an appropriation.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 20.465 (3) (rp) of the statutes is amended to read:

20.465 (3) (rp) *Emergency response equipment.* From the transportation fund, the amounts in the schedule for grants for the costs of computers and emergency response equipment under s. 166.21 (2) (bm). Notwithstanding s. 20.001 (3) (a), the unencumbered balance of this appropriation on June 30 of each year shall be transferred to the appropriation account under par. (rt), except that transfers to the appropriation account under par. (rt) shall cease whenever the balance in the appropriation account under par. (rt) exceeds \$500,000 and shall not recommence until the balance in the appropriation account under par. (rt) is less than \$400,000. No moneys may be transferred from this appropriation account to the appropriation account under par. (rt) after June 30, 1998.

SECTION 2. 20.465 (3) (rt) of the statutes is created to read:

20.465 (3) (rt) *Emergency response supplement.* All moneys transferred from the appropriation under par. (rp), to be used for response costs of a regional emergency response team that are not reimbursed under s.

166.215 (2) or (3) and for response costs of a local agency that are not reimbursed under s. 166.22 (4). No moneys may be encumbered from the appropriation under this paragraph after June 30, 1999.

SECTION 2g. 166.20 (2) (bg) of the statutes is created to read:

166.20 (2) (bg) Promulgate rules establishing an amount not to exceed \$6,000 that may be an eligible cost for computers in an emergency planning grant under s. 166.21 (2) (bm).

SECTION 2m. 166.20 (2) (bm) of the statutes is created to read:

166.20 (2) (bm) Promulgate rules establishing standards to determine all of the following:

1. If a regional or local emergency response team has made a good faith effort to identify a person responsible for a release of a hazardous substance under s. 166.215 (3) or 166.22 (4).

2. If a person responsible for a release of a hazardous substance under s. 166.215 (3) or 166.22 (4) is financially able or has the money or resources necessary to reimburse a regional or local emergency response team for the expenses incurred by the regional or local emergency response team in responding to the release.

* Section 991.11, WISCONSIN STATUTES 1993-94: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication as designated" by the secretary of state [the date of publication may not be more than 10 working days after the date of enactment].

SECTION 3. 166.21 (2) (bm) of the statutes is amended to read:

166.21 (2) (bm) Subject to sub. (2m), and except as provided under par. (br), 50% of the costs of computers and emergency response equipment, but not to exceed \$10,000, of which not more than \$6,000 may be for computers. In-kind contributions may be used to meet the committee's contribution under this paragraph.

SECTION 3m. 166.21 (2) (br) of the statutes is created to read:

166.21 (2) (br) Subject to sub. (2m), for grant applications submitted during the period after the effective date of this paragraph [revisor inserts date], and before September 1, 1997, 80% of the costs of computers and emergency response equipment, but not to exceed \$10,000. In-kind contributions may be used to meet the committee's contribution under this paragraph.

SECTION 4. 166.215 (1) of the statutes is amended to read:

166.215 (1) The board shall contract with no fewer than 7 and no more than ~~4~~ 2 regional emergency response teams, each of which will assist in the emergency response to level A releases in a region of this state designated by the board. The board shall contract with at least one regional emergency response team in each area designated under s. 166.03 (2) (b) 1. The board may only contract with ~~public organizations~~ a local agency, as defined in s. 166.22 (1) (c), under this subsection. A member of a regional emergency response team shall meet the standards for a hazardous materials specialist in 29 CFR 1910.120 (q) (6) (iv) and national fire protection association standards NFPA 471 and 472. A contract under this subsection may provide for payments to the regional emergency response team in addition to the reimbursement provided in sub. (2).

SECTION 5. 166.215 (2) of the statutes is amended to read:

166.215 (2) The board shall reimburse a regional emergency response team for costs incurred by the team in responding to a level A release under sub. (1). Reimbursement under this subsection is limited to amounts collected under sub. (3) and the amount ~~amounts~~ appropriated under s. 20.465 (3) (rg) ~~and (rt)~~. Reimbursement is available under s. 20.465 (3) (rt) only if the regional emergency response team has made a good faith effort to identify the person responsible under sub. (3) and that person cannot be identified, or, if that person is identified, the team has received reimbursement from that person to the extent that the person is financially able or has determined that the person does not have adequate money or other resources to reimburse the regional emergency response team.

SECTION 6. 166.22 (3m) of the statutes is created to read:

166.22 (3m) The board shall reimburse a local emergency response team for costs incurred by the team in re-

sponding to a hazardous substance discharge under sub. (3). Reimbursement under this subsection is limited to the amount appropriated under s. 20.465 (3) (rt). Reimbursement is available under s. 20.465 (3) (rt) only if the local emergency response team has made a good faith effort to identify the person responsible under sub. (4) and that person cannot be identified, or, if that person is identified, the team has received reimbursement from that person to the extent that the person is financially able or has determined that the person does not have adequate money or other resources to reimburse the local emergency response team.

SECTION 7. 895.483 (title) of the statutes is amended to read:

895.483 (title) Civil liability exemption; regional and county emergency response team teams and their sponsoring agencies.

SECTION 8. 895.483 (1) of the statutes is amended to read:

895.483 (1) A regional emergency response team ~~and, a member of such a team, and a local agency, as defined in s. 166.22 (1) (c), that contracts with the state emergency response board for the provision of a regional emergency response team,~~ are immune from civil liability for acts or omissions related to carrying out responsibilities under a contract under s. 166.215 (1).

SECTION 9. 895.483 (2) of the statutes is amended to read:

895.483 (2) A county emergency response team ~~and, a member of such a team and the county, city, village or town that contracts to provide the emergency response team to the county~~ are immune from civil liability for acts or omissions related to carrying out responsibilities pursuant to a designation under s. 166.21 (2m) (e).

SECTION 10. 895.483 (3) of the statutes is created to read:

895.483 (3) A local emergency planning committee created under s. 59.07 (146) (a) 1: that receives a grant under s. 166.21 is immune from civil liability for acts or omissions related to carrying out responsibilities under s. 166.21.

SECTION 10m. Nonstatutory provisions.

(1) Using the procedure under section 227.24 of the statutes, the state emergency response board shall promulgate rules required under section 166.20 (2) (bg) of the statutes, as created by this act, for the period before the effective date of the permanent rules promulgated under section 166.20 (2) (bg) of the statutes, as created by this act, but not to exceed the period authorized under section 227.24 (1) (c) and (2) of the statutes. Notwithstanding section 227.24 (1) and (3) of the statutes, the board need not provide evidence of the necessity of preservation of the public peace, health, safety or welfare in promulgating the rules under this subsection.

(2) By December 31, 1996, the state emergency response board shall submit a report to the legislature, in

RESOLUTION NO. 161-94-96
RE: CANCELLATION OF OUTSTANDING CHECKS ISSUED
PRIOR TO DECEMBER 31, 1994

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, the checks listed on the attached sheet were issued
by the Portage County Treasurer prior to December 31, 1994; and

WHEREAS, the checks listed on the attached sheet have not been
cashed by the payees; and

WHEREAS, the County Treasurer has made every effort to trace
the checks listed on the attached sheet; and

WHEREAS, a list of the payees and check numbers will be
published in compliance with Wisconsin Statutes 59.81(5) and payees
will have an opportunity to have the cancelled checks reissued.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of
Supervisors that the attached list of outstanding checks be
cancelled.

Dated this 14th day of March, 1996.

Respectfully submitted,
PORTAGE COUNTY FINANCE COMMITTEE
Richard Purcell, Chair
Gordon Hanson
Phil Idsvoog

Stuart Clark
James Gifford

Motion by Supervisor Purcell, second by Supervisor Stuart
Clark for the adoption.

Roll call vote revealed (21) ayes; (7) excused, Supervisors
Idsvoog, Allen Borham, Check, Gifford, Hanson, Holdridge; (1)
vacant, District 18. Resolution adopted.

OUTSTANDING CHECK LIST

1991-1994 GENERAL CHECKS

<u>Check Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Date of Issue</u>
282018	MSTC	248.95	03/22/91
292260	Clark Oil & Refining Corp	149.00	10/18/91
295520	Modern Talking Picture Service	76.95	12/20/91
297019	Charles E Gutkowski	59.38	01/17/92
301431	The Clothes Connection	58.28	04/10/92
305507	Kathryn Weems	83.85	07/01/92
307237	Mather Mitchell	83.85	08/01/92
307275	John McClendon	78.39	08/01/92
312787	Central Point Software Inc	77.45	11/13/92
316959	Danielle L Scott	81.20	01/22/93
320576	Dana E Rohmeyer	67.00	04/01/93
324996	Gundersen Clinic Ltd	168.30	06/18/93
326685	Ryan Beckland	102.40	07/16/93
337728	Gary Bula	100.00	02/04/94
352534	Wander Guard Inc	218.30	10/28/94
354752	PRSSA of UWSP	50.00	12/09/94

1991-1994 PAYROLL CHECKS

676890	Ethel Hanson	57.68	03/08/91
759642	Rebecca S Libby	60.02	10/07/94

TOTAL **\$1,821.00**

SUMMARY OF 1995 DOG LICENSE FUND

BALANCE 01-01-95	\$17,389.41
RECEIPTS - NET COLLECTIONS	\$17,991.97

	\$35,381.38

DISBURSEMENTS:

CLAIMS PAID	\$830.27
SUPPLIES	\$513.45
ADVERTISING	\$133.32
DOG LIC DELIVERY	\$106.14
1994 EXCESS AMOUNT REFUNDED TO MUNICIPALITIES	\$16,389.41

TOTAL DISBURSEMENTS	-----	\$17,972.59
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BALANCE 12-31-95	\$17,408.79
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TOWNS:	NET COLLECTIONS	RATIO OF NET COLLECTIONS	AMOUNT TO BE REFUNDED
ALBAN	330.95	1.839%	301.83
ALMOND	533.10	2.963%	486.19
AMHERST	421.60	2.343%	384.50
BELMONT	374.20	2.080%	341.27
BUENA VISTA	366.25	2.036%	334.02
CARSON	604.20	3.358%	551.03
DEWEY	409.85	2.278%	373.79
EAU PLEINE	317.40	1.764%	289.47
GRANT	303.90	1.689%	277.16
HULL	1,014.30	5.638%	925.05
LANARK	1,316.77	7.319%	1200.90
LINWOOD	103.30	0.574%	94.21
NEW HOPE	176.95	0.983%	161.38
PINE GROVE	641.00	3.563%	584.60
PLOVER	637.00	3.540%	580.95
SHARON	575.75	3.200%	525.09
STOCKTON	1,224.00	6.803%	1116.30

SUMMARY OF 1995 DOG FUND REVENUES

	COLLECTIONS JAN-DEC	PAYMENTS & COMMISSIONS JAN-DEC	NET COLLECTIONS	CLAIMS PAID JAN-DEC
TOWNS :				
ALBAN	466.45	135.50	330.95	
ALMOND	644.10	111.00	533.10	
AMHERST	610.85	189.25	421.60	470.00
BELMONT	395.20	21.00	374.20	
BUENA VISTA	703.00	336.75	366.25	
CARSON	637.45	33.25	604.20	
DEWEY	696.35	286.50	409.85	
EAU PLEINE	505.40	188.00	317.40	
GRANT	320.15	16.25	303.90	
HULL	1,072.55	58.25	1,014.30	
LANARK	1,571.77	255.00	1,316.77	
LINWOOD	436.05	332.75	103.30	
NEW HOPE	404.70	227.75	176.95	
PINE GROVE	665.00	24.00	641.00	
PLOVER	1,154.25	517.25	637.00	
SHARON	950.00	374.25	575.75	
STOCKTON	1,292.00	68.00	1,224.00	
VILLAGES :				
ALMOND	216.60	10.25	206.35	
AMHERST	309.70	16.25	293.45	
AMH JUNCTION	139.65	43.00	96.65	
JUNCTION CITY	267.90	10.00	257.90	
NELSONVILLE	102.60	4.00	98.60	
PARK RIDGE	307.80	17.00	290.80	
PLOVER	2,471.90	150.50	2,321.40	
ROSHOLT	82.65	4.50	78.15	
WHITING	520.60	22.00	498.60	
CITY OF ST PT	4,829.80	330.25	4,499.55	240.00
TOTALS	21,774.47	3,782.50	17,991.97	710.00

VILLAGES:

ALMOND	206.35	1.147%	188.19
AMHERST	293.45	1.631%	267.63
AMH JUNCTION	96.65	0.537%	88.15
JUNCTION CITY	257.90	1.433%	235.21
NELSONVILLE	98.60	0.548%	89.92
PARK RIDGE	290.80	1.616%	265.21
PLOVER	2,321.40	12.902%	2117.13
ROSHOLT	78.15	0.434%	71.27
WHITING	498.60	2.771%	454.73

CITY OF ST PT	4,499.55	25.009%	4103.62
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NET COLLECTING	\$17,991.97	100.00%	16408.79
Less Expenses	\$1,583.18		

ADJUSTED NET COLLECTION	\$16,408.79		
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RESOLUTION NO. 163-94-96
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Asked</u>	<u>Allowed</u>
01/02/96	Laura Delaney 10584 Cty Rd S Almond, WI 54909 T21N-R10E Town of Belmont	52 Chickens Mixed Roosters/Hens @\$5.00 each Killed by stray dogs	\$260	\$260

THEREFORE, BE IT RESOLVED that the above claims be paid.

Dated this 14th day of March, 1996.

Respectfully submitted,
AGRICULTURE AND EXTENSION COMMITTEE
Richard Allen, Chair
Carrol Winkler
Ronald Check

Robert Brilowski
Paul Kaczmarek

Motion by Supervisor Kaczmarek, second by Supervisor Winkler for the adoption.

Roll call vote revealed (21) ayes; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 164-94-96
RE: HOSTING THE 1999 WINTER HIGHWAY CONFERENCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, great interest has been shown for Portage County to host the 1999 Winter Highway Conference; and

WHEREAS, hosting the Winter Highway Conference would bring untold economic benefits to Portage County; and

WHEREAS, a resolution must be approved by the County Board prior to being considered to host this conference.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors goes on record in support of hosting the 1999 Winter Highway Conference.

Dated this 14th day of March, 1996.

Respectfully submitted,

HIGHWAY COMMITTEE

Robert Steinke, Chair

Gordon Hanson

Carrol Winkler

Eugene Zdroik

Ronald Check

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (21) ayes; (7) excused, Supervisors Idsvog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Resolution adopted.

RESOLUTION NO. 165-94-96

RE: TECHNICAL AMENDMENTS TO RESOLUTION NO. 141-94-96
AND 118-94-96, AS AMENDED REGARDING BUSINESS PARK
DEVELOPMENT COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors on January 16, 1996 formally approved Resolution No. 141-94-96 concerning approval to proceed with acquisition and development of the Portage County Business Park project; and

WHEREAS, the Portage County Board of Supervisors on September 5, 1995 formally approved Resolution No. 118-94-96 regarding creation of a Business Park Development Committee;

WHEREAS, it is now necessary to make technical amendments to each of the cited resolutions;

NOW, THEREFORE, BE IT RESOLVED that the first "BE IT FURTHER RESOLVED" paragraph of Resolution No. 141-94-96 be amended as follows:

BE IT FURTHER RESOLVED that the authority to complete acquisition of the property is hereby granted and exercise of such authority shall be exercised by the Business Park Development Committee upon the recommendation of the Director of Planning & Zoning, and that the Business Park Development Committee shall hire the engineering consultants to complete the final design of the utilities and infrastructure for the project after recommendation by the Director of Planning & Zoning.

BE IT FURTHER RESOLVED that the first "BE IT RESOLVED" paragraph of Resolution No. 118-94-96 be amended as follows:

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that a Business Park Development Committee is hereby created consisting of the following members:

1. Chairman of the County Board, who shall serve as the Committee Chair
2. Chair/Designee of the Planning and Zoning Committee
3. Vice-Chair/Designee of the Planning and Zoning Committee
4. Chair/Designee of the Finance Committee
5. Vice-Chair/Designee of the Finance Committee
6. Chair/Designee of the Highway Committee
7. Vice-Chair/Designee of the Highway Committee

Dated this 14th day of March, 1996.

Respectfully submitted,
BUSINESS PARK DEVELOPMENT COMMITTEE
Clarence Hintz, Chair
Stuart Clark
Eugene Zdroik
Leif Erickson

O. Philip Idsvoog
Robert Steinke
Brian Doudna
Richard Purcell

Motion by Supervisor Stuart Clark, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (21) ayes; (7) excused, Supervisors Idsvoog, Allen, Borham, Check, Gifford, Hanson, Holdridge; (1) vacant, District 18. Resolution adopted.

Supervisor Purcell requested that Department Heads or a designee be present to answer any questions when they have a resolution on the County Board agenda.

RESOLUTION NO. 166-94-96
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Wally Jakusz

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

April 16, 1996

Meeting was called to order by Clerk Roger Wrycza.
Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call vote revealed (29) present.

All present saluted the flag.

The invocation was delivered by Supervisor Hintz.

The Certificate of Election and the Oaths of Office were administered to the County Board Supervisors.

The County Clerk called for the election of County Board Chairman.

Motion by Supervisor Gifford to nominate Supervisor Hintz as County Board Chairman.

There being no other motions the nominations were closed.

Motion by Supervisor Jakusz, second by Supervisor Szymkowiak to cast a unanimous ballot for Supervisor Hintz as County Board Chairman. Motion carried by voice vote.

Motion by Supervisor Jerry Borski, second by Supervisor Check to seat Supervisor Hintz as County Board Chairman. Motion carried by voice vote.

The County Clerk called for the election of First Vice-Chairman.

Motion by Supervisor Clark to nominate Supervisor Idsvoog for First Vice-Chairman.

There being no other motions the nominations were closed.

Motion by Supervisor Kaczmarek, second by Supervisor Clark to cast a unanimous ballot for Supervisor Idsvoog as First Vice-Chairman. Motion carried by voice vote.

Motion by Supervisor Zdroik, second by Supervisor Check to seat Supervisor Idsvoog as First Vice-Chairman. Motion carried by voice vote.

The County Clerk called for the election of Second Vice-Chairman.

Motion by Supervisor Jakusz to nominate Supervisor Robert Steinke as Second Vice-Chairman.

Motion by Supervisor Warner to nominate Supervisor Szymkowiak for Second Vice-Chairman.

There being no other motions the nominations were closed.

Votes were cast and tallied. Supervisor Robert Steinke received (18) votes and Supervisor Szymkowiak received (11) votes.

Motion by Supervisor Warner, second by Supervisor Peterson to seat Supervisor Robert Steinke as Second Vice-Chairman. Motion carried by voice vote.

RESOLUTION NO. 1-96-98
RE: RATIFICATION OF THE COLLECTIVE BARGAINING
AGREEMENT OF AFSCME, LOCAL 348, REPRESENTING
COUNTY CLERICAL AND NON-PROFESSIONALS FOR
THE PERIOD OF JANUARY 1, 1996 THROUGH
DECEMBER 31, 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations between the Union and Portage County's bargaining team, a mediated settlement has been reached; and

WHEREAS, the union has ratified said agreement; and

WHEREAS, the Personnel Committee has reviewed and approved the agreement; and

WHEREAS, the tentative agreement provides for changes as outlined on the attached pages;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the labor agreement.

Dated this 16th day of April, 1996.

Respectfully submitted,
PERSONNEL COMMITTEE
Robert Steinke, Chair
Walter Jakusz
Donald Jankowski

Jeffrey Murphy
Eugene Zdroik

Motion by Supervisor Robert Steinke, second by Supervisor Jankowski for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

LABOR AGREEMENT SUMMARY

Unit: AFSCME Local 348

Description: Portage County Courthouse, Health Care Center, Department of Health and Human Services, and Library System Employees

Number in Unit: 304 Employees (175 Full-time and 129 Part-time Employees)

Duration: Two Years - January 1, 1996 through December 31, 1997

Wages: January 1, 1996 - 3% across the board
January 1, 1997 - 3% across the board

Language Changes:

1. Article 4 - Fair Share Agreement

Delete: "C) Present Employees: The employees to which this clause shall apply are those employees who are Union members on March 1, 1974, and employees who join the Union during the term of the Agreement, and all employees hired after March 1, 1974." (Obsolete language)

2. Article 8 - Grievance Procedure

a) Add: "D) Discharge Grievance: Any grievance relative to a discharge shall commence at Step 3 of the Grievance Procedure and must be appealed to the Personnel Committee within fifteen (15) days of the date of discharge."
(Eliminates first two steps of grievance procedure in cases of discharge grievances)

b) Add a side letter regarding our panel of arbitrators

3. Article 12 - Vacation

a) Add to E) Accumulation: "Carry-over vacation will be paid at the employee's current year's wage rate." (Spelling out current practice)

b) Change F) Posting Schedule

" . . . The County shall post . . ." to ". . . The County Departments shall post . . ." (language clarification)

4. Article 13 - Sick Leave

a) E) Notice to County:

Change first sentence to read: "Any employee absent because of sickness or injury shall notify the department head at least one-half (1/2) hour before the start of work whenever possible, except communications control technicians in the Sheriff's Department and Department on Aging bus drivers, receptionist, Adult Day Care Coordinator, Adult Day Care Aide, Mealsite Managers and employees of the Health Care Center who shall notify the department head or designee at least one (1) hour before the start of work whenever possible."

(Add certain Department on Aging positions to one-hour advance notice)

5. Sick Leave Conversion to Insurance Premium

Change first paragraph to read:

"G) Sick Leave Conversion to Insurance Premium: All employees covered by this Agreement, who actually retire from County service at the age of fifty-five or over with at least twenty (20) years of continued service with the County, or who retire due to disability, and who apply for a retirement annuity from the Wisconsin Retirement Fund within thirty (30) days of their last day of work, shall have up to one hundred (100) days of their unused sick leave converted to its monetary value (the normal daily rate of pay, exclusive of longevity and shift differential, received immediately prior to retirement), which total shall be available to the employee to pay the hospital and surgical insurance cost (full premium) as may be charged such employee and dependents by the company carrying the County's group hospital and surgical insurance. The employee may elect to receive cash and will have up to sixty (60) days paid as the cash option."

(Increases maximum amount available to pay the hospital and surgical insurance cost from up to 90 days to up to 100 days.)

6. Article 18 - Retirement

Change to read:

"The Employer agrees to pay the employee's share of the retirement contribution up to six point five percent (6.5%) of the employee's gross earnings to the State retirement fund in addition to the Employer's share of the contribution.

(Increases the maximum the Employer may pay the employee's share from 6.2 to 6.5 percent)

7. Article 19 - Hours of Work and Overtime

- a) 3. Courthouse Maintenance Employees
Change Maintenance Worker I to Custodian in two places.
(Title Changes)
- b) 4. Gilfry Center and Department on Aging
 - a) Work Schedules
Add: "Department on Aging bus drivers may work straight through their shift without an unpaid lunch break at the direction of Management."
- c) 7. Lead Cook (Jail)
Incorporate previously agreed to work schedule as follows:

Part-time cooks, rotating equally through the following shifts each week:
Tuesday - Thursday, 3:30 pm. - 7:30 p.m., Friday, 9:30 a.m. - 5:30 p.m.
Saturday - Sunday, 9:30 a.m. - 5:30 p.m.
Friday - Monday, 3:30 p.m. - 7:30 p.m.
Saturday - Sunday, 5:00 a.m. - 1:00 p.m.

All part-time cooks will be scheduled for additional hours as needed by the lead cook on seniority basis, up to 8 hours per day and 40 hours per week.
Call-in pay will apply to all hours of the employee's normal rotating schedule.

8. Article 20 - Shift Differential/Mileage

- B) Mileage
Change to read: "Employees who are required to use their personal automobile on County business shall receive the same mileage rate as provided to County Board Supervisors by County policy."
(Clarification Language)

9. Article 29 - Duration

- B) Bargaining Period
Change to read: "B) Bargaining Procedure: Except as otherwise mutually agreed upon, the parties shall meet to exchange initial proposals within thirty (30) calendar days of the party's receipt of the written notice to reopen the contract."

10. Article 31 - Labor Management Committee

Delete article (not utilized)

11. Rules for Administration of the Pay Plan

- a) Line 9
Change "ate" to "rate"
(Correct typographical error)
- b) D) Promotions
Delete lines 32 through 34 (obsolete language)

12. Appendix A - Wage Scale

Update classifications and increase wages by 3% on 1/1/96 and 3% on 1/1/97

13. Appendix B - Health Care Center

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Move Notes A and B to Memorandum of Understanding

Delete Note C regarding Mary Manns (retired)

14. Memorandum of Understanding

- a) Add Grandfathering of Custodian employees at 1996 rate of \$10.95 per hour and will receive labor agreement increases as long as they remain in position of Custodian
- b) Add Grandfathering of Patti Smith in position of Financial Planner and Resource Specialist at 1996 rate of \$12.13 and will receive labor agreement increases as long as she remains in the position of Financial Planner and Resource Specialist
- c) Add: "Barbara Marsicek will receive a \$.97 hourly differential when performing dietary office duties. Calculation of payment for her off-duty hours will include the differential paid for hours scheduled in the dietary office."
- d) Prescription drug employee co-pay increased from \$2 to \$5 per prescription
- e) Maintaining Memorandum of Understanding on Supported Work Program
- f) Delete Memorandum of Understanding on Ambulance Billing

RESOLUTION NO. 2-96-98
RE: POLITICAL ACTIVITY POLICY AMENDMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors has adopted a Political Activity Policy as part of the Portage County Personnel Policies; and

WHEREAS, the Personnel Committee has approved an amendment to enhance the language in the Policy;

THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Portage County Personnel Policies include the attached amendment to the Political Activity Policy.

Dated this 16th day of April, 1996.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE
Robert Steinke, Chair
Walter Jakusz
Donald Jankowski

Jeffrey Murphy
Eugene Zdroik

Motion by Supervisor Jakusz, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

POLITICAL ACTIVITY

Policy: The laws pertaining to political activity on the part of local government employees are codified in Sections 1501-1508 of Title 5 of the United States Code. These provisions are commonly referred to as the Hatch Act. County employees shall be made aware of both permissible and prohibited activities of the Hatch Act.

A. Permissible Activities. In general, the following political activities are permissible:

1. Making voluntary contributions for political purposes.
2. Participating as a candidate for non-partisan part-time office in accordance with State Statutes 59.03(4).
3. Expressing opinions as an individual privately and publicly on all political subjects and candidates.
4. Being a member of a political party and participating in party affairs. The following are some of the political activities that an employee may participate in providing he/she is off duty and not on County property:
 - a. Soliciting votes in support of or in opposition of a partisan candidate for public office or political party office.
 - b. Serving as an officer of a political party, a member of a national, state or local committee of a political party, an officer or member of a committee of a partisan political club, or being a candidate for any of these positions.
 - c. Directly or indirectly soliciting, receiving, collecting, handling, disbursing, or accounting for assessments, contributions, or other funds for a partisan political purpose.
 - d. Taking an active part in managing the political campaign of a partisan candidate for public office or political party office.
 - e. Acting as recorder, watcher, challenger, or similar officer at the polls on behalf of a political party or partisan candidate.
 - f. Organizing, selling tickets to, promoting or actively participating in a fund-raising activity of a partisan candidate, political party or political club.
 - g. Driving voters to polls on behalf of a political party or partisan candidate.
 - h. Serving as a delegate, alternate, or proxy to a political convention.
 - i. Addressing a convention, caucus, rally, or similar gathering of a political party in support of or in opposition to a partisan candidate for public office or political party office.

- j. Initiating or circulating a partisan nominating petition.
- k. Endorsing or opposing a partisan candidate for public office or political party office in a political advertisement, a broadcast, campaign literature or similar material.
- l. Organizing or reorganizing a partisan political party organization or political club.

B. Prohibited Activities: In general, the following political activities are prohibited:

1. Participating as a candidate for a partisan political office when an employee is principally employed in an activity which is financed in whole or in part by loans or grants made by the United States or a federal agency.
2. Using governmental authority to interfere or affect nomination or election for any public office or position within any political party.
3. Using governmental authority or influence to intimidate, threaten or coerce any person to vote contrary to his/her own voluntary choosing.
4. Using governmental authority to directly or indirectly intimidate or coerce any person to pay, lend or contribute anything of value, including services, to any party, organization, group or individual for political purposes.
5. Using any official authority or influence to coerce any individual or group for political action, or to confer benefits or affect reprisals to secure desired political action or inaction.
6. Offering to pay or accept benefits in return for desired political action or inaction.
7. Requesting or receiving anything of value for influence or help in securing appointive office.
8. Paying or offering payment for securing appointive office.
9. Engaging in any political activity when not on duty to such an extent that efficiency during working hours is impaired or that the employee is tardy or absent from work.
10. Directly or indirectly soliciting or receiving subscriptions or contributions for any partisan political party or any political purpose while in a building, office or room occupied for any purpose by the County.
11. Either orally soliciting or by letter transmitting any solicitation to County office or be in any manner concerned in soliciting any assistance, subscription or support for any partisan political party or purpose from any person holding any position while on County time or engaged in official duties.
12. During the hours when on official duty engaging in any form of political activity calculated to favor or improve the chances of political party or person seeking or attempting to hold elective office.
13. At any time using any resource of Portage County, including the employee's on-duty time or any other County resource, to aid, assist, or benefit any political party or candidate for elective office.

RESOLUTION NO. 3-96-98
RE: ESTABLISHMENT OF CONDEMNATION COMMISSIONERS
HOURLY RATE AND MILEAGE IN ACCORDANCE WITH
CHAPTER 32.08(4) WISCONSIN STATUTES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, Chapter 32.08(4) Wisconsin Statutes requires that the
County establish an hourly rate and mileage reimbursement rate for
County Condemnation Commissioners, and

WHEREAS, such hourly rate was last established in 1982,
setting the hourly rate at \$12.00 hour and the mileage at \$.20 per
mile, and

WHEREAS, the above-mentioned rates are outdated and
unrealistic,

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board
of Supervisors establish the hourly rate of \$15.00 per hour for
Committee Members and \$20.00 per hour for the Chairman and the
prevailing IRS mileage rate as used for other County employees.

Dated this 16th day of April, 1996.

Respectfully submitted,
PERSONNEL COMMITTEE
Robert Steinke, Chair
Walter Jakusz
Donald Jankowski

Jeffrey Murphy
Eugene Zdroik

Motion by Supervisor Jerry Borski, second by Supervisor Hanson
for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

RESOLUTION NO. 158-94-96 RECALL-AMENDED
RE: ASSEMBLY BILL 200

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, Portage County has the mandate to provide leaves of
absence for employees under both the Wisconsin and Federal Family
and Medical Leave Act; and

WHEREAS, Assembly Bill 200 seeks to Federalize substantive
portions of the current Wisconsin Law to allow for less confusion
and conflict in the administration of the Acts; and

WHEREAS, Assembly Bill 200 seeks to eliminate confusing and costly rules and regulations in the Wisconsin Family and Medical Leave Act streamlining compliance for employers;

WHEREAS, the Wisconsin Family Medical Leave Law was originally intended as an employment protection benefit, not a salary protection program;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby expresses its support for the passage of Assembly Bill 200.

Dated this 16th day of April, 1996.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMMITTEE
Robert Steinke, Chair
Walter Jakusz
Eugene Zdroik

Jeffrey Murphy
Donald Jankowski

Motion by Supervisor Robert Steinke, second by Supervisor Zdroik for the adoption.

Motion by Supervisor Hoppen, second by Supervisor Brilowski to amend the resolution in the third paragraph by changing the word "eliminated" to "eliminate". Motion carried by voice vote. Amendment adopted.

Motion by Supervisor Gifford, second by Supervisor Szymkowiak to amend the resolution by deleting the fifth paragraph. Motion carried by voice vote. Amendment adopted.

Supervisor Hanson questioned why the current policy needs to be revised.

Gerry Lang, Personnel Director, stated that there was confusion on whether to follow the federal or state family leave guidelines as relates to the substitution of sick leave where it was not intended to be used.

Brian Formella, Corporation Counsel, stated that he contacted Representative Murat's office and he indicated that the bill would not be considered during this session but that it might be brought back for action in January, 1997.

Roll call vote revealed (24) ayes, (5) nays, Supervisors Gifford, Clark, Erickson, Peterson, Ron Borski. Resolution adopted.

WISCONSIN ACT	FEDERAL ACT	1995 ASSEMBLY BILL 200
<i>1. Applicability</i>		
Public and private employers with 50 or more permanent employees during at least six of the preceding 12 months, including businesses with at least 50 employees overall, but with one or more employees in Wisconsin.	<p>a. Private employers with 50 or more employees for each work day in 20 or more work weeks in the current or preceding calendar year.</p> <p>b. All schools and public employers are covered without regard to the number of persons employed.</p>	Same as the Federal Act. [SECTION 4.]
<i>2. Eligibility</i>		
A person employed by the employer at least 52 consecutive weeks who has worked at least 1,000 hours during the preceding 52 weeks.	<p>a. A person employed by the employer for 12 months or more (not necessarily consecutive) who has worked at least 1,250 hours during the previous 12 months.</p> <p>b. Excludes persons employed at a worksite with less than 50 employees if the employer has fewer than 50 total employees within a 75-mile radius of that worksite.</p>	<p>a. Same as Federal Act. [SECTION 10.]</p> <p>b. Same as Federal Act. [SECTION 10.]</p>
<i>3. Reasons for Leave</i>		
Birth of a child or the placement of a child for adoption; to care for a child, spouse or parent (including a spouse's parent) with a serious health condition; or because an employee's own serious health condition renders the employee unable to perform the duties of the job.	Same as the Wisconsin Act but also <i>includes</i> the placement of a child for foster care. The Federal Act <i>excludes</i> leave to care for a spouse's parent with a serious health condition.	Same as the Federal Act. [SECTIONS 6 and 17.]

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
4. Length of Leave		
<p>Within a 12-month period, no employe may take more than six weeks of family leave for the birth or placement for adoption of a child; two weeks to care for a seriously ill child, spouse or parent; or two weeks for the employe's own serious health condition.</p>	<p>a. Within a 12-month period, no employe may take more than 12 weeks for the birth or placement of a child for adoption or foster care; care for a child, parent or spouse with a serious health condition; or an employe's own serious health condition.</p> <p>b. Spouses employed by the same employer are limited to a total of 12 weeks of leave for the birth of a child (or placement for adoption or foster care) or for the care of a sick parent within a 12-month period.</p>	<p>a. Same as the Federal Act. [SECTIONS 12 and 23.]</p> <p>b. Same as the Federal Act. [SECTION 21.]</p>
5. Definition of Parent		
<p>Natural parent, foster parent, adoptive parent, stepparent or legal guardian of the employe or the employe's spouse.</p>	<p>Biological parent or individual who stood in loco parentis to the employe when he or she was a child. Specifically excludes parents of a spouse.</p>	<p>Same as the Federal Act. [SECTION 6.]</p>
6. Definition of Child		
<p>Natural, adopted or foster child, stepchild or legal ward under age 18. Also, a person 18 or over who cannot care for self due to a serious health condition.</p>	<p>Biological, adopted or foster child, stepchild, legal ward, or child of a person standing in loco parentis who is under 18. Also, a person 18 or over who is incapable of self-care due to a physical or mental disability.</p>	<p>Same as the Federal Act. [SECTIONS 1 and 2.]</p>

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
7. Intermittent and Reduced Scheduled Leave		
An employe may take family leave as a partial absence from employment, but must schedule the leave so as not to unduly interrupt the employer's operations.	<p>a. An employe may, with the employer's approval, take intermittent or reduced leave (reduced hours per day or per week) in connection with the birth of a child or placement of a child for adoption or foster care. Also, when medically necessary, an employe may take intermittent or reduced leave for the employe's own serious health condition or that of the employe's child, parent or spouse.</p> <p>b. The employer may require an employe requesting foreseeable medical leave to transfer temporarily to another position with equal pay and benefits that better accommodates the employe's intermittent or reduced leave schedule.</p>	<p>a. Same as the Federal Act. [SECTIONS 7 and 26.]</p> <p>b. Same as the Federal Act. [SECTION 26.]</p>
8. Commencement of Family Leave		
Family leave must commence within 16 weeks of the birth of a child or placement of a child for adoption.	Family leave may commence before birth of a child or placement of a child for adoption or foster care, but must conclude within one year after the birth or placement.	Family leave shall commence within 12 months after the birth or placement of a child for adoption or foster care. [SECTIONS 16 and 17.]
9. Notice to Employer		
If an employe intends to take statutory family or medical leave, the employe must give notice to the employer in a manner that is reasonable and practicable.	If the need for family or medical leave is foreseeable, the employe should notify the employer at least 30 days in advance of such leave. If the leave is not foreseeable, the employe shall provide reasonable and practicable notice.	Same as the Federal Act. [SECTIONS 29 and 32.]

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
<i>10. Certification of Illness</i>		
<p>If an employe requests statutory medical leave, the employer may require certification by a health care provider setting forth all appropriate medical facts regarding the illness or condition, the date the illness commenced and the probable duration of the illness. If the illness is that of the employe, the certification must also indicate that the employe cannot perform his or her job duties.</p>	<p>a. Same as the Wisconsin Act. Also, if the illness involves a parent, spouse or the employe's child, the certification must state that the employe is needed to care for the ill relative and shall estimate the time needed for such care.</p> <p>b. If intermittent or reduced schedule leave is requested, the certification must indicate the dates and duration of medical treatment and a statement that such leave is medically necessary.</p> <p>c. The employer may require the employe to obtain in a recertification on a reasonable basis.</p>	<p>a. Same as the Federal Act. [SECTIONS 33 to 35.]</p> <p>b. Same as the Federal Act. [SECTIONS 36 to 38.]</p> <p>c. Same as the Federal Act. [SECTIONS 42 and 50.]</p>
<i>11. Second and Third Medical Opinions</i>		
<p>The employer may require the employe to obtain a second medical opinion, chosen and paid for by the employer. If the two opinions conflict, the Department of Industry, Labor and Human Relations (DILHR), in an administrative proceeding, may appoint a health care provider to render a third opinion, the costs of which are shared equally by the employer and the employe.</p>	<p>The employer may require a second opinion from a health care provider chosen and paid for by the employer. The second health care provider cannot be employed by the employer on a regular basis. If the two opinions conflict, the employer may require a third opinion, paid for by the employer, before any administrative proceeding is commenced. The employer and employe must agree on the third health care provider, whose opinion shall be binding.</p>	<p>Same as the Federal Act. [SECTIONS 39 to 41 and 55.]</p>

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
<i>12. Substitution of Paid Leave</i>		
<p>Employees may elect to substitute any type of paid leave for unpaid statutory family or medical leave. Employers may not require such substituted leave.</p>	<p>An employe may elect, or the employer may require an employe, to substitute paid vacation leave, personal leave or other paid leave the employe has accrued in place of family leave under the Act. An employe may also elect, or the employer may require an employe, to substitute paid sick leave, vacation leave or personal leave in place of medical leave under the Act. However, an employer is not required to provide paid sick leave when the employer does not normally provide such leave as a fringe benefit.</p>	<p>Same as the Federal Act. [SECTIONS 27 and 28.]</p>
<i>13. Maintenance of Benefits While on Leave</i>		
<p>a. The employer must maintain health insurance coverage for an employe on leave under the same conditions that applied immediately prior to the leave.</p> <p>b. The employer may require an employe on leave to place up to eight weeks of group health insurance premiums in escrow in case the employe does not return to work.</p>	<p>a. Same as the Wisconsin Act.</p> <p>b. No similar provision.</p>	<p>a. Same, but requires an employer to maintain coverage at the same level and conditions that would have existed if the employe had continued in employment. [SECTION 48.]</p> <p>b. Eliminates the escrow requirement, but allows the employer to recover health insurance premiums if the employe fails to return to work for reasons other than the recurrence, onset or continuation of the illness or circumstances beyond the employe's control. [SECTION 49.]</p>

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
<i>14. Restoration of Position Upon Return to Work</i>		
<p>Upon return from family or medical leave, the employer must place the employe in the same position the employe held immediately prior to such leave if the position is vacant. If the position is not vacant, the employe shall be given a position with equivalent benefits, pay and other terms and conditions of employment.</p>	<p>a. Essentially the same as the Wisconsin Act, but the employer may restore the employe to the same or an equivalent position at the employer's discretion. Also, the employer may deny restoration to certain highly compensated employes if necessary to prevent substantial and grievous economic injury.</p> <p>b. Prior to reinstatement, the employer may require additional certifications on the ability to resume work and periodic reports on the employe's status and intention to return to work.</p>	<p>a. Same as the Federal Act. [SECTIONS 43 and 47.]</p> <p>b. Same as the Federal Act. [SECTIONS 45 and 46.]</p>
<i>15. Enforcement</i>		
<p>a. If employer violates state law, employe may file a complaint with DILHR within 30 days after employe knew or should have known of the violation.</p> <p>b. The employe or DILHR may commence a civil action in circuit court for a violation of the Act.</p>	<p>An employe may bring a civil action in state or federal court, or may file a claim with the Secretary of Labor, within two years of the alleged violation or up to three years if the violation is wilful.</p>	<p>a. Extends the time for filing a complaint to 300 days after the date of the last event constituting a violation of the Act. [SECTION 54.]</p> <p>b. Eliminates the employe's right to bring a civil court action for violations of the Act. [SECTION 60.]</p>

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
<i>16. Additional Provisions</i>		
	<u>Instructional Employees.</u> If a teacher begins leave within five weeks of the end of the semester and leave is of a certain duration, if the teacher proposes to return to work near the end of the semester, the employer may require the teacher to take leave until the end of the semester. Also, teachers requesting a certain level of intermittent or reduced schedule leave may be required to take certain periods of leave or temporarily transfer to an alternate position.	<u>Instructional Employees.</u> Same as the Federal Act. [SECTION 51.]
<i>17. Same</i>		
		a. <u>Local Ordinances.</u> Counties and municipalities may adopt ordinances providing more generous rights to employes than those provided by state law. [SECTION 63.] b. <u>Rules.</u> DILHR is required to promulgate rules to implement the Wisconsin Act which shall conform to federal rules adopted under the Federal Act to the extent that those rules are consistent with state law. [SECTION 64.]

<i>WISCONSIN ACT</i>	<i>FEDERAL ACT</i>	<i>1995 ASSEMBLY BILL 200</i>
103.10(12)(d) last clause in P		c. <u>Remedies</u> . Repeals the complainant's right to recover reasonable attorney's fees. [SECTION 56.] d. <u>Effective Date</u> . Revisions to the Act take effect on the first day of the sixth month beginning after publication. [SECTION 73.]

Wisconsin Legislative Council Staff
 Dan Fernbach, Senior Staff Attorney
 March 13, 1995
 DF:lah;kjf

Appearances

Jennifer Heaton, Portage County UWEX Community Resource Development Agent, presented the Board with results of a Community Issue Survey conducted by the Council for Intergovernmental Communication and Cooperation.

Motion by Supervisor Borham, second by Supervisor Hanson to adjourn the meeting until Thursday, April 18, 1996, subject to the call of the Chair. Motion carried by voice vote.

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

April 18, 1996

Meeting was called to order by Chairman Hintz.
Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call vote revealed (28) ayes, (1) absent, Supervisor Szymkowiak.

All present saluted the flag.

Supervisor Idsvoog delivered the invocation.

Motion by Supervisor Jakusz, second by Supervisor Borham to approve the March County Board minutes. Motion carried by voice vote.

County Clerk Roger Wrycza explained the electronic voting system to the entire County Board.

Correspondence

Letter from WCA soliciting nominations for WCA Second Vice-President.

UW-Extension Office Annual Report for 1995 was distributed.

Thank you note from Carrol Winkler for the fruit basket sent to him during his illness.

Letter from UWSP regarding the Schmeckle Reserve-Moses Creek Corridor Project.

Memo from the Corporation Counsel regarding the powers of County Board.

Wellness Newsletter for April, 1996 was distributed.

Certificates of Appreciation awarded to Jeanne Dodge for six years of service to Portage County as 22nd District Supervisor and to Carrol Winkler for ten years of service to Portage County as 20th District Supervisor.

(Enter Supervisor Szymkowiak)

Appointments

The County Clerk outlined the new citizen appointments.

Motion by Supervisor Clark, second by Supervisor Jerry Borski to approve the committee appointments as recommended by the Executive Committee. Motion carried by voice vote.

Annual Report

Motion by Supervisor Peterson, second by Supervisor Zdroik to approve the Parks Department Annual Report. Motion carried by voice vote.

Appearances

Jerry Glad, Business Administrator, presented the 1995 budget report.

Motion by Supervisor Idsvoog, second by Supervisor Check to approve the report. Motion carried by voice vote.

ORDINANCE NO. 4-96-98

RE: ZONING ORDINANCE MAP AMENDMENT, ZINDA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Clarence and Marge Zinda request to amend the Portage County Zoning Ordinance so part of Section 33, T25N, R09E, Town of Sharon, an area of 47.21 acres be changed from A1, Exclusive Agricultural and Agricultural Districts to A2, Agricultural Transition District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on March 27, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts

constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 27, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #032-25-0933-13, part of the NE¼ of the SE¼ of Section 33, T25N, R09E, Town of Sharon, an area of 6.12 acres zoned Agricultural and parcel #032-25-0933-16.04, part of the SE¼ of the SE¼ and NE¼ of the SE¼ of Section 33, T25N, R09E, Town of Sharon, an area of 41.09 acres zoned A1, Exclusive Agricultural are hereby changed to A2, Agricultural Transition District. A total of 47.21 acres is changed to A2, Agricultural Transition District.

Dated this 18th day of April, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Erickson for the adoption.

Roll call vote revealed (29) ayes. Ordinance adopted.

ORDINANCE NO. 5-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
STEVENSON PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Samual B. & Gayle Stevenson request to amend the Portage County Zoning Ordinance so part of Section 36, T25N, R07E, Town of Dewey, an area of approximately 17.89 acres be changed from Commercial District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on March 13, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 13, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #014-25-0736.15.01, which is part of the SW¼ of the SE¼ of Section 36, T25N, R07E, Town of Dewey, an area of approximately 17.89 acres is hereby changed from Commercial District to Agricultural District.

Dated this 18th day of April, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
O. Philip Idsvoog, Chair
John Holdridge
Ronald Check

Robert Steinke
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Check for the adoption.

Roll call vote revealed (29) ayes. Ordinance adopted.

RESOLUTION NO. 6-96-98
RE: RECREATION AIDS-MOSES CREEK/GREEN
CIRCLE TRAIL ACQUISITION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in acquiring land for public outdoor recreation purposes; and

WHEREAS, the University of Wisconsin Foundation, Inc., will provide land to be used as the county's required 50% grant match; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, (Moses Creek/Green Circle Trail acquisition), and HEREBY AUTHORIZES, Gary Speckmann, Park Superintendent, Portage County Parks, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take action to undertake, direct, and complete the

approved project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Dated this 18th day of April, 1996.

Respectfully submitted,
PORTAGE COUNTY PARKS COMMISSION
James Gifford, President
William Peterson
James Krems
Jerry Corgiat

Mary Pat Linton
Richard Purcell
W. William Zimdars

* Contingent upon state approval of land appraisal and University of Wisconsin Foundation, Inc., Land Donation.

Motion by Supervisor Peterson, second by Supervisor Kaczmarek for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

RESOLUTION NO. 7-96-98
RE: RECREATION AIDS-TRAIL REHABILITATION
AT STANDING ROCKS COUNTY PARK

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in trail rehabilitation at Standing Rocks County Park for Public Outdoor Recreation purposes; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the project, (Trail Rehabilitation at Standing Rocks County Park), and HEREBY AUTHORIZES, Gary Speckmann, Park Superintendent, Portage County Parks, to act on behalf of the Portage County Park Commission to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED, that the Portage County Park

Commission will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Dated this 18th day of April, 1996.

Respectfully submitted,
PORTAGE COUNTY PARKS COMMISSION
James Gifford, President
William Peterson
James Krems
Jerry Corgiat

Mary Pat Linton
Richard Purcell
W. William Zimdars

* Contingent upon state funding.

Motion by Supervisor Purcell, second by Supervisor Krems for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

RESOLUTION NO. 8-96-98
RE: RESOLUTION FOR SNOWMOBILE TRAIL
AIDS 1996-97 SEASON

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in maintaining snowmobile trails in Portage County; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the snowmobile maintenance projects submitted to the Department of Natural Resources; and

HEREBY AUTHORIZES Martin Wacker, Portage County Parks Supervisor, to act on behalf of the Portage County Park Commission to: submit an application to the State of Wisconsin, Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED THAT, the Portage County Park Commission will comply with Title VI of the Civil Rights Act of 1964 (PL 83-352); will comply with State and Federal rules for the program; may perform force account work; will maintain the

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

May 21, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call taken by Clerk Wrycza revealed (26) present; (2) excused, Supervisors Borham, Kaczmarek; (1) absent, Supervisor Check.

All present saluted the flag.

Supervisor Jerry Borski delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Jakusz to approve the April County Board minutes. Motion carried by voice vote.

Correspondence

The Wellness newsletter for May 1996 was distributed.

Announcement of the Green Circle grand opening inviting Board members to be in attendance. Clerk Wrycza stated that Board members are welcome to attend but added that there would be no per diem or mileage and expenses paid.

Memo outlining the meeting date and time changes for the June and July County Board meetings.

Informational memo from Sheriff Thrun concerning the abandoned vehicle ordinance.

Supervisor Szymkowiak introduced four SPASH students attending the Board meeting as part of an assignment from an Advanced Placement class.

Appointments

Motion by Supervisor Idsvoog, second by Supervisor Steinke to approve the appointments to the Health and Human Services Advisory Committee (as per list provided). Motion carried by voice vote.

(Enter Supervisor Check)

Appearances

Marjorie Bunce, Senator Herb Kohl's representative, encouraged local officials and constituents to contact his offices for any input dealing with federal programs.

Tim Victor, County Conservationist, provided the Board with an update on the Central Wisconsin Windshed Partnership Project.

Annual Reports

Motion by Supervisor Check, second by Supervisor Brilowski to approve the UW-Extension Annual Report. Motion carried by voice vote.

Unlimited Topics

Chuck Kell, County Planner, updated the County Board on the Portage County Business Park and the Second Bridge Project.

Resolution No. (96-98)

RESOLUTION AUTHORIZING THE SALE OF
\$3,750,000 BOND ANTICIPATION NOTES

WHEREAS Portage County, Wisconsin (the "County") pursuant to a resolution adopted on January 16, 1996, has authorized the issuance of bond anticipation notes pursuant to Section 67.12(1)(b), Wis. Stats., in an amount not to exceed \$3,750,000 for the public purpose of financing the construction of roads, water and sewer improvements and other public improvements on County land (the "Project"); and

WHEREAS pursuant to an initial resolution adopted on January 16, 1996, the County authorized the issuance of general obligation bonds (the "Securities") for such purpose under Chapter 67 of the Wisconsin Statutes; and

WHEREAS the Securities have not yet been issued and sold; and

WHEREAS it is now necessary and desirable to anticipate the issuance of the Securities and to provide interim financing for the Project by the issuance and sale of bond anticipation notes in the principal amount of \$3,750,000 pursuant to Section 67.12(1)(b), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Portage County, Wisconsin, that:

Section 1. Sale of Notes. Portage County, Wisconsin, shall sell and deliver its \$3,750,000 Bond Anticipation Notes (the "Notes"), issued for the purpose above stated, to William R. Hough & Co., for the purchase price of \$3,725,025. The good faith deposit of the successful bidder shall be retained by the County Treasurer until the closing of the note issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned.

Section 2. The Notes. The Chairperson and County Clerk shall make, execute and deliver the Notes to said purchaser, for and on behalf of the County. The Notes shall be registered as to both principal and interest, in the denomination of Five Thousand Dollars (\$5,000) each, or whole multiples thereof, numbered from R-1 upward and dated June 1, 1996. The Notes shall mature on June 1, 2000 and shall bear interest at the rate of 4.50% per annum. Said interest shall be payable on June 1 and December 1 of each year, commencing June 1, 1997.

The Notes shall be subject to call and prior payment at the option of the County in whole or from time to time in part by lot

on June 1, 1999 or on any interest payment date thereafter at the price of par plus accrued interest.

Section 3. Form of Notes. The Notes shall be in substantially the form set forth on Exhibit A attached hereto.

Section 4. Security. The Notes shall in no event be a general obligation of the County and no lien shall be created upon any property of the County as a result of the issuance of the Notes. The County hereby pledges to the payment of the Notes (a) proceeds of the Notes or other funds appropriated by the County for payment of interest on the Notes, and (b) the proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund to be held by the County Treasurer and expended solely for the payment of the principal of and interest on the Notes until paid. The County agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Notes when due, the County will pay such deficiency out of the tax levy or other available funds of the County; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and applicable levy limitations, if any; and, provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the County to make any such appropriation or any further payment.

Section 5. Debt Service Fund.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County a separate and distinct fund designated as the "Debt Service Fund for \$3,750,000 Bond Anticipation Notes dated June 1, 1996" ("Debt Service Fund"), and said Fund shall be maintained until the obligation evidenced by the Notes is fully paid or otherwise extinguished. The County Treasurer shall deposit in the Debt Service Fund (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any proceeds of the Notes representing capitalized interest on the Notes or other funds appropriated by the County for payment of interest on the Notes, as needed to pay the interest on the Notes when due; (iii) proceeds of the Securities, to the extent necessary to pay principal of or interest on the Notes; (iv) such other sums, including tax monies, as may be necessary at any time to pay principal of and interest on the Notes when due and which are appropriated by the County Board of Supervisors for that purpose; and (v) surplus monies in the Borrowed Money Fund as specified in Section 7 hereof.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund and appropriated for any purposes other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided that such monies may be invested in

permissible municipal investments under Section 66.04(2), Wis. Stats., which investments shall continue as a part of the Debt Service Fund.

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Fund shall be deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 6. Covenants of County. The County hereby covenants with the owners of the Notes that:

(a) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Notes.

(b) It shall segregate the proceeds derived from the sale of the Securities into the trust fund herein created and shall permit the trust fund to be used for no purpose other than the payment of the principal of and interest on the Notes, until paid. After the payment of principal of and interest on the Notes in full, said trust fund may be used for such other purposes as the County Board of Supervisors may direct in accordance with law and the resolution authorizing the Securities.

(c) It has and will maintain sufficient debt issuance capacity to permit the issuance of the Securities in an amount sufficient to pay the Notes.

Section 7. Proceeds of the Notes. All monies received by the County upon the delivery of the Notes to the purchaser thereof, except for accrued interest, if any, shall be deposited by the County Treasurer into a special fund (the "Borrowed Money Fund") which shall be maintained separate and distinct from all other funds of the County and shall be used for no purpose other than the purpose for which the Notes are issued. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the County. Monies in the Borrowed Money Fund may be temporarily invested as provided in Section 66.04(2), Wis. Stats. Any monies, including any income from permitted investments, remaining in the Borrowed Money Fund after the purpose for which the Notes have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose, shall be deposited in the Debt Service Fund.

Section 8. No Arbitrage. All investments permitted by this Resolution shall be legal investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or the Regulations of the Commissioner of Internal Revenue thereunder

(the "Regulations"); and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of closing which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of said Code or Regulations.

Section 9. Persons Treated as Owners; Transfer of Notes.

The County Clerk shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the County Clerk, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity, and the County Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The County Clerk shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the corresponding record date.

Section 10. Compliance with Federal Tax Laws. (a) The

County represents and covenants that the projects financed by the Notes and their ownership, management and use will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code and that the County shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes, including, if applicable, the rebate requirements of the Code. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of Wisconsin, and to the extent that there is a reasonable period of time in which to comply.

Section 11. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes, and future issues of obligations issued by the County, eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations attached hereto as Exhibit B. The appropriate officers of the County are authorized and directed to execute such Blanket Issuer Letter of Representations, in substantially the form attached hereto as Exhibit B, and deliver it to DTC on behalf of the County.

Section 13. Undertaking to Provide Continuing Disclosure. The County covenants and agrees, for the benefit of the holders of the Notes, to enter into a written undertaking (the "Undertaking") required by SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the holders of the Notes or by the original purchaser(s) of the Notes on behalf of such holders (provided that the rights of the holders and the purchaser(s) to enforce the Undertaking shall be limited to a right to obtain specific enforcement of the obligations hereunder and any failure by the County to comply with the provision of the Undertaking shall not be an event of default with respect to the Notes).

The County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 14. Records. The County Clerk shall provide and keep a separate record book and shall record a full and correct

statement of every step or proceeding had or taken in the course of authorizing and issuing these Notes.

Section 15. Closing; Manner of Executing Notes. The Chairperson and County Clerk of the County are hereby authorized and directed to execute and deliver the Notes to the purchaser thereof upon receipt of the borrowed funds, and accrued interest to date of delivery, if any. The Chairperson and County Clerk may execute the Notes by manual or facsimile signature, but at least one of said officers shall sign the Notes manually.

The officers of the County hereby are directed and authorized to take all steps necessary or convenient to close this issue as soon as practicable hereafter, in accordance with the terms of sale thereof; and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Adopted, approved and recorded May 21, 1996.

Chairperson

County Clerk

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF PORTAGE

BOND ANTICIPATION NOTE

<u>Number</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>Amount</u>	<u>CUSIP</u>
R-	%	June 1, 2000	June 1, 1996	\$	

FOR VALUE RECEIVED, Portage County, Wisconsin, promises to pay to _____, or registered assigns, solely from the source hereinafter provided, the principal sum of

_____ DOLLARS (\$ _____)
on the maturity date specified above, together with interest thereon from June 1, 1996 or the most recent payment date to which interest has been paid, unless the date of registration of this Note is after the 15th day of the calendar month immediately preceding an interest payment date, in which case interest will be paid from such interest payment date, at the rate per annum specified above, such interest being payable on the first days of June and December of each year, with the first interest on this issue being payable on June 1, 1997.

The Notes of this issue shall be subject to call and prior payment at the option of the County in whole or from time to time in part by lot on June 1, 1999 or on any interest payment date thereafter at the price of par plus accrued interest to the date of redemption. Notice of such call shall be given by mailing a notice thereof by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Note to be redeemed at the address shown on the registration books.

Both principal hereof and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. The principal of this Note shall be payable only upon presentation and surrender of this Note at the office of the County Treasurer. Interest hereon shall be payable by check or draft dated as of the applicable interest payment date and mailed from the office of the County Treasurer to the person in whose name this Note is registered at the close of business on the fifteenth day of the calendar month next preceding each interest payment date.

This Note is transferable only upon the books of the County kept for that purpose at the office of the County Clerk by the registered owner in person or his duly authorized attorney, upon

surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the County Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Note or Notes of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The County may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in denominations of \$5,000 or any authorized whole multiple thereof.

This Note is one of an issue aggregating \$3,750,000, issued for the public purpose of financing the construction of roads, water and sewer improvements and other public improvements on County land, pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, and resolutions adopted on January 16, 1996 and May 21, 1996 by the County Board of Supervisors, and is issued to anticipate the issuance and sale of general obligation bonds which the County has authorized and has covenanted to issue. This Note is payable only from the funds to be received from the issuance and sale of said bonds, which have been set aside as a trust fund for that purpose, and does not constitute an indebtedness of the County within the meaning of any constitutional or statutory limitation or provision.

This Note has been designated by the County as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; and that the County has covenanted to issue and sell the bonds, the sale of which this Note anticipates, as soon as practicable, and to set aside the funds received from such sale into a special trust fund for the payment of the principal of and interest on this Note.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the County Board of Supervisors of Portage County, Wisconsin, has caused this Note to be signed on behalf of said County by its duly qualified and acting Chairperson and County Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

(SEAL)

PORTAGE COUNTY, WISCONSIN

By _____
County Clerk

By _____
Chairperson

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Note and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Note on the books kept for the registration thereof with full power of substitution in the premises.

Dated:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by



Blanket Issuer Letter of Representations

[To be Completed by Issuer]

PORTAGE COUNTY, WISCONSIN

[Name of Issuer]

June 1, 1996

[Date]

Attention: Underwriting Department — Eligibility
The Depository Trust Company
55 Water Street; 50th Floor
New York, NY 10041-0099

Ladies and Gentlemen:

This letter sets forth our understanding with respect to all issues (the "Securities") that Issuer shall request be made eligible for deposit by The Depository Trust Company ("DTC").

To induce DTC to accept the Securities as eligible for deposit at DTC, and to act in accordance with DTC's Rules with respect to the Securities, Issuer represents to DTC that Issuer will comply with the requirements stated in DTC's Operational Arrangements, as they may be amended from time to time.

Note:

Schedule A contains statements that DTC believes accurately describe DTC, the method of effecting book-entry transfers of securities distributed through DTC, and certain related matters.

Very truly yours,

PORTAGE COUNTY, WISCONSIN

(Issuer)

By: _____

(Authorized Officer's Signature)

Roger Wrycza, County Clerk

(Typewrite Name & Title)

Portage County Courthouse
1516 Church Street

(Street Address)

Stevens Point WI 54481

(City) (State) (Zip)

(715) 346-1351

(Phone Number)

Received and Accepted:

THE DEPOSITORY TRUST COMPANY

By: _____

Base CUSIP No. :

**SAMPLE OFFERING DOCUMENT LANGUAGE
DESCRIBING BOOK-ENTRY-ONLY ISSUANCE**

(Prepared by DTC—bracketed material may be applicable only to certain issues)

1. The Depository Trust Company ("DTC"), New York, NY, will act as securities depository for the securities (the "Securities"). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee). One fully-registered Security certificate will be issued for [each issue of] the Securities, [each] in the aggregate principal amount of such issue, and will be deposited with DTC. [If, however, the aggregate principal amount of [any] issue exceeds \$200 million, one certificate will be issued with respect to each \$200 million of principal amount and an additional certificate will be issued with respect to any remaining principal amount of such issue.]

2. DTC is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds securities that its participants ("Participants") deposit with DTC. DTC also facilitates the settlement among Participants of securities transactions, such as transfers and pledges, in deposited securities through electronic computerized book-entry changes in Participants' accounts, thereby eliminating the need for physical movement of securities certificates. Direct Participants include securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is owned by a number of its Direct Participants and by the New York Stock Exchange, Inc., the American Stock Exchange, Inc., and the National Association of Securities Dealers, Inc. Access to the DTC system is also available to others such as securities brokers and dealers, banks, and trust companies that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). The Rules applicable to DTC and its Participants are on file with the Securities and Exchange Commission.

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC's records. The ownership interest of each actual purchaser of each Security ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase, but Beneficial Owners are expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co. The deposit of Securities with DTC and their registration in the name of Cede & Co. effect no change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

[6. Redemption notices shall be sent to Cede & Co. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.]

7. Neither DTC nor Cede & Co. will consent or vote with respect to Securities. Under its usual procedures, DTC mails an Omnibus Proxy to the Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Principal and interest payments on the Securities will be made to DTC. DTC's practice is to credit Direct Participants' accounts on payable date in accordance with their respective holdings shown on DTC's records unless DTC has reason to believe that it will not receive payment on payable date. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Agent, or the Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal and interest to DTC is the responsibility of the Issuer or the Agent, disbursement of such payments to Direct Participants shall be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners shall be the responsibility of Direct and Indirect Participants.

[9. A Beneficial Owner shall give notice to elect to have its Securities purchased or tendered, through its Participant, to the [Tender/Remarketing] Agent, and shall effect delivery of such Securities by causing the Direct Participant to transfer the Participant's interest in the Securities, on DTC's records, to the [Tender/Remarketing] Agent. The requirement for physical delivery of Securities in connection with a demand for purchase or a mandatory purchase will be deemed satisfied when the ownership rights in the Securities are transferred by Direct Participants on DTC's records.]

10. DTC may discontinue providing its services as securities depository with respect to the Securities at any time by giving reasonable notice to the Issuer or the Agent. Under such circumstances, in the event that a successor securities depository is not obtained, Security certificates are required to be printed and delivered.

11. The Issuer may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered.

12. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the Issuer believes to be reliable, but the Issuer takes no responsibility for the accuracy thereof.

Motion by Supervisor Check, second by Supervisor Zdroik for the adoption.

Jeff Belongia, financial advisor, updated the Board on the process for obtaining the notes and the ratings the County received as pertains to the notes.

Motion by Supervisor Purcell, second by Supervisor Gifford to amend the resolution by including the following sales results; Sold to William R. Hough & Co., for the purchase price of \$3,725,025 at the interest rate of 4.50% per annum. Motion carried by voice vote. Amendment adopted.

Roll call vote on the amended resolution revealed (26) ayes; (3) excused, Supervisors Borham, Szymkowiak, Idsvoog. Resolution adopted.

Resolution No. (96-98)

RESOLUTION AUTHORIZING THE SALE OF
\$5,100,000 TAXABLE BOND ANTICIPATION NOTES

WHEREAS Portage County, Wisconsin (the "County") pursuant to a resolution adopted on January 16, 1996, has authorized the issuance of bond anticipation notes pursuant to Section 67.12(1)(b), Wis. Stats., in an amount not to exceed \$5,100,000 to finance the acquisition of land for the public purpose of promoting industrial development in the County (the "Project"); and

WHEREAS pursuant to an initial resolution adopted on January 16, 1996, the County authorized the issuance of general obligation bonds (the "Securities") for such purpose under Chapter 67 of the Wisconsin Statutes; and

WHEREAS the Securities have not yet been issued and sold; and

WHEREAS it is now necessary and desirable to anticipate the issuance of the Securities and to provide interim financing for the Project by the issuance and sale of bond anticipation notes in the principal amount of \$5,100,000 pursuant to Section 67.12(1)(b), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Portage County, Wisconsin, that:

Section 1. Sale of Notes. Portage County, Wisconsin, shall sell and deliver its \$5,100,000 Taxable Bond Anticipation Notes (the "Notes"), issued for the purpose above stated, to Nike Securities L.P., for the purchase price of \$5,071,625. The good faith deposit of the successful bidder shall be retained by the County Treasurer until the closing of the note issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned.

Section 2. The Notes. The Chairperson and County Clerk shall make, execute and deliver the Notes to said purchaser, for and on behalf of the County. The Notes shall be registered as to both principal and interest, in the denomination of Five Thousand Dollars (\$5,000) each, or whole multiples thereof, numbered from R-1 upward and dated June 1, 1996. The Notes shall mature on June 1, 2000 and shall bear interest at the rate of 6.60% per annum. Said interest shall be payable on June 1 and December 1 of each year, commencing June 1, 1997.

The Notes shall be subject to call and prior payment at the option of the County in whole or from time to time in part by lot

on June 1, 1999 or on any interest payment date thereafter at the price of par plus accrued interest.

Section 3. Form of Notes. The Notes shall be in substantially the form set forth on Exhibit A attached hereto.

Section 4. Security. The Notes shall in no event be a general obligation of the County and no lien shall be created upon any property of the County as a result of the issuance of the Notes. The County hereby pledges to the payment of the Notes (a) proceeds of the Notes or other funds appropriated by the County for payment of interest on the Notes, and (b) the proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund to be held by the County Treasurer and expended solely for the payment of the principal of and interest on the Notes until paid. The County agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Notes when due, the County will pay such deficiency out of the tax levy or other available funds of the County; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and applicable levy limitations, if any; and, provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the County to make any such appropriation or any further payment.

Section 5. Debt Service Fund.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County a separate and distinct fund designated as the "Debt Service Fund for \$5,100,000 Taxable Bond Anticipation Notes dated June 1, 1996" ("Debt Service Fund"), and said Fund shall be maintained until the obligation evidenced by the Notes is fully paid or otherwise extinguished. The County Treasurer shall deposit in the Debt Service Fund (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any proceeds of the Notes representing capitalized interest on the Notes or other funds appropriated by the County for payment of interest on the Notes, as needed to pay the interest on the Notes when due; (iii) proceeds of the Securities, to the extent necessary to pay principal of or interest on the Notes; (iv) such other sums, including tax monies, as may be necessary at any time to pay principal of and interest on the Notes when due and which are appropriated by the County Board of Supervisors for that purpose; and (v) surplus monies in the Borrowed Money Fund as specified in Section 7 hereof.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund and appropriated for any purposes other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided that such monies may be invested in

permissible municipal investments under Section 66.04(2), Wis. Stats., which investments shall continue as a part of the Debt Service Fund.

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Fund shall be deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 6. Covenants of County. The County hereby covenants with the owners of the Notes that:

(a) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Notes.

(b) It shall segregate the proceeds derived from the sale of the Securities into the trust fund herein created and shall permit the trust fund to be used for no purpose other than the payment of the principal of and interest on the Notes, until paid. After the payment of principal of and interest on the Notes in full, said trust fund may be used for such other purposes as the County Board of Supervisors may direct in accordance with law and the resolution authorizing the Securities.

(c) It has and will maintain sufficient debt issuance capacity to permit the issuance of the Securities in an amount sufficient to pay the Notes.

Section 7. Proceeds of the Notes. All monies received by the County upon the delivery of the Notes to the purchaser thereof, except for accrued interest, if any, shall be deposited by the County Treasurer into a special fund (the "Borrowed Money Fund") which shall be maintained separate and distinct from all other funds of the County and shall be used for no purpose other than the purpose for which the Notes are issued. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the County. Monies in the Borrowed Money Fund may be temporarily invested as provided in Section 66.04(2), Wis. Stats. Any monies, including any income from permitted investments, remaining in the Borrowed Money Fund after the purpose for which the Notes have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose, shall be deposited in the Debt Service Fund.

Section 8. Persons Treated as Owners; Transfer of Notes. The County Clerk shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal of or interest on any Note shall be made only to the registered

owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the County Clerk, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity, and the County Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The County Clerk shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the corresponding record date.

Section 9. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes, and future issues of obligations issued by the County, eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"); the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations attached hereto as Exhibit B. The appropriate officers of the County are authorized and directed to execute such Blanket Issuer Letter of Representations, in substantially the form attached hereto as Exhibit B, and deliver it to DTC on behalf of the County.

Section 10. Undertaking to Provide Continuing Disclosure. The County covenants and agrees, for the benefit of the holders of the Notes, to enter into a written undertaking (the "Undertaking") required by SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the holders of the Notes or by the original purchaser(s) of the Notes on behalf of such holders (provided that the rights of the holders and the purchaser(s) to enforce the Undertaking shall be limited to a right to obtain specific enforcement of the obligations hereunder and any failure by the County to comply

with the provision of the Undertaking shall not be an event of default with respect to the Notes).

The County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 11. Records. The County Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing these Notes.

Section 12. Closing; Manner of Executing Notes. The Chairperson and County Clerk of the County are hereby authorized and directed to execute and deliver the Notes to the purchaser thereof upon receipt of the borrowed funds, and accrued interest to date of delivery, if any. The Chairperson and County Clerk may execute the Notes by manual or facsimile signature, but at least one of said officers shall sign the Notes manually.

The officers of the County hereby are directed and authorized to take all steps necessary or convenient to close this issue as soon as practicable hereafter, in accordance with the terms of sale thereof; and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Adopted, approved and recorded May 21, 1996.

Chairperson

County Clerk

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF WISCONSIN
COUNTY OF PORTAGE

TAXABLE BOND ANTICIPATION NOTE

<u>Number</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>Amount</u>	<u>CUSIP</u>
R-	%	June 1, 2000	June 1, 1996	\$	

FOR VALUE RECEIVED, Portage County, Wisconsin, promises to pay to _____, or registered assigns, solely from the source hereinafter provided, the principal sum of

_____ DOLLARS (\$ _____)
on the maturity date specified above, together with interest thereon from June 1, 1996 or the most recent payment date to which interest has been paid, unless the date of registration of this Note is after the 15th day of the calendar month immediately preceding an interest payment date, in which case interest will be paid from such interest payment date, at the rate per annum specified above, such interest being payable on the first days of June and December of each year, with the first interest on this issue being payable on June 1, 1997.

The Notes of this issue shall be subject to call and prior payment at the option of the County in whole or from time to time in part by lot on June 1, 1999 or on any interest payment date thereafter at the price of par plus accrued interest to the date of redemption. Notice of such call shall be given by mailing a notice thereof by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Note to be redeemed at the address shown on the registration books.

Both principal hereof and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. The principal of this Note shall be payable only upon presentation and surrender of this Note at the office of the County Treasurer. Interest hereon shall be payable by check or draft dated as of the applicable interest payment date and mailed from the office of the County Treasurer to the person in whose name this Note is registered at the close of business on the fifteenth day of the calendar month next preceding each interest payment date.

This Note is transferable only upon the books of the County kept for that purpose at the office of the County Clerk by the registered owner in person or his duly authorized attorney, upon

surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the County Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Note or Notes of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The County may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in denominations of \$5,000 or any authorized whole multiple thereof.

This Note is one of an issue aggregating \$5,100,000, issued to finance the acquisition of land for the public purpose of promoting industrial development in the County, pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, and resolutions adopted on January 16, 1996 and May 21, 1996 by the County Board of Supervisors, and is issued to anticipate the issuance and sale of general obligation bonds which the County has authorized and has covenanted to issue. This Note is payable only from the funds to be received from the issuance and sale of said bonds, which have been set aside as a trust fund for that purpose, and does not constitute an indebtedness of the County within the meaning of any constitutional or statutory limitation or provision.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; and that the County has covenanted to issue and sell the bonds, the sale of which this Note anticipates, as soon as practicable, and to set aside the funds received from such sale into a special trust fund for the payment of the principal of and interest on this Note.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the County Board of Supervisors of Portage County, Wisconsin, has caused this Note to be signed on behalf of said County by its duly qualified and acting Chairperson and County Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

(SEAL)

PORTAGE COUNTY, WISCONSIN

By _____
County Clerk

By _____
Chairperson

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Note and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Note on the books kept for the registration thereof with full power of substitution in the premises.

Dated:

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by



Blanket Issuer Letter of Representations
(To be Completed by Issuer)

PORTAGE COUNTY, WISCONSIN

(Name of Issuer)

June 1, 1996

(Date)

Attention: Underwriting Department — Eligibility
The Depository Trust Company
55 Water Street; 50th Floor
New York, NY 10041-0099

Ladies and Gentlemen:

This letter sets forth our understanding with respect to all issues (the "Securities") that Issuer shall request be made eligible for deposit by The Depository Trust Company ("DTC").

To induce DTC to accept the Securities as eligible for deposit at DTC, and to act in accordance with DTC's Rules with respect to the Securities, Issuer represents to DTC that Issuer will comply with the requirements stated in DTC's Operational Arrangements, as they may be amended from time to time.

Note:

Schedule A contains statements that DTC believes accurately describe DTC, the method of effecting book-entry transfers of securities distributed through DTC, and certain related matters.

Very truly yours,

PORTAGE COUNTY, WISCONSIN

(Issuer)

By: _____

(Authorized Officer's Signature)

Roger Wrycza, County Clerk

(Typewrite Name & Title)

Portage County Courthouse
1516 Church Street

(Street Address)

Stevens Point WI 54481

(City) (State) (Zip)

(715) 346-1351

(Phone Number)

Received and Accepted:

THE DEPOSITORY TRUST COMPANY

By: _____

Base CUSIP No.:

**SAMPLE OFFERING DOCUMENT LANGUAGE
DESCRIBING BOOK-ENTRY-ONLY ISSUANCE**

(Prepared by DTC—bracketed material may be applicable only to certain issues)

1. The Depository Trust Company ("DTC"), New York, NY, will act as securities depository for the securities (the "Securities"). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee). One fully-registered Security certificate will be issued for [each issue of] the Securities, [each] in the aggregate principal amount of such issue, and will be deposited with DTC. [If, however, the aggregate principal amount of {any} issue exceeds \$200 million, one certificate will be issued with respect to each \$200 million of principal amount and an additional certificate will be issued with respect to any remaining principal amount of such issue.]

2. DTC is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds securities that its participants ("Participants") deposit with DTC. DTC also facilitates the settlement among Participants of securities transactions, such as transfers and pledges, in deposited securities through electronic computerized book-entry changes in Participants' accounts, thereby eliminating the need for physical movement of securities certificates. Direct Participants include securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is owned by a number of its Direct Participants and by the New York Stock Exchange, Inc., the American Stock Exchange, Inc., and the National Association of Securities Dealers, Inc. Access to the DTC system is also available to others such as securities brokers and dealers, banks, and trust companies that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). The Rules applicable to DTC and its Participants are on file with the Securities and Exchange Commission.

3. Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC's records. The ownership interest of each actual purchaser of each Security ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase, but Beneficial Owners are expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Securities are to be accomplished by entries made on the books of Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

4. To facilitate subsequent transfers, all Securities deposited by Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co. The deposit of Securities with DTC and their registration in the name of Cede & Co. effect no change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

[6. Redemption notices shall be sent to Cede & Co. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.]

7. Neither DTC nor Cede & Co. will consent or vote with respect to Securities. Under its usual procedures, DTC mails an Omnibus Proxy to the Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Principal and interest payments on the Securities will be made to DTC. DTC's practice is to credit Direct Participants' accounts on payable date in accordance with their respective holdings shown on DTC's records unless DTC has reason to believe that it will not receive payment on payable date. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Agent, or the Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal and interest to DTC is the responsibility of the Issuer or the Agent, disbursement of such payments to Direct Participants shall be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners shall be the responsibility of Direct and Indirect Participants.

[9. A Beneficial Owner shall give notice to elect to have its Securities purchased or tendered, through its Participant, to the [Tender/Remarketing] Agent, and shall effect delivery of such Securities by causing the Direct Participant to transfer the Participant's interest in the Securities, on DTC's records, to the [Tender/Remarketing] Agent. The requirement for physical delivery of Securities in connection with a demand for purchase or a mandatory purchase will be deemed satisfied when the ownership rights in the Securities are transferred by Direct Participants on DTC's records.]

10. DTC may discontinue providing its services as securities depository with respect to the Securities at any time by giving reasonable notice to the Issuer or the Agent. Under such circumstances, in the event that a successor securities depository is not obtained, Security certificates are required to be printed and delivered.

11. The Issuer may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered.

12. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the Issuer believes to be reliable, but the Issuer takes no responsibility for the accuracy thereof.

PORTAGE COUNTY ABANDONED VEHICLE ORDINANCE

1.14.

1.14.1 **DEFINITIONS:** Unless specifically set forth otherwise in a section or subsection, the definitions of terms for purposes of this Chapter shall be the same as those set forth in Chapter 340 of the Wisconsin Statutes. The word "person" as used throughout the ordinance shall be deemed to include any individual, partnership, firm, or corporation. "Vehicle" shall include automobile, bicycle, all-terrain vehicle, moped, motor bicycle, motor bus, motor vehicle, recreational vehicle, road machinery, road tractor, semitrailer, truck tractor, or trailer. A snowmobile shall not be considered a vehicle except for purposes made specifically applicable by Statute.

1.14.2 **ABANDONED VEHICLES PROHIBITED:** No person shall leave unattended any vehicle on any public highway, private or public property or in or on any waters within the County of Portage, for more than forty-eight (48) hours, unless that person has obtained the permission of the landowner or the Portage County Sheriff or his designee. A vehicle is presumed to be abandoned if it has been left unattended without the permission of the property owner or the Portage County Sheriff, or representative for more than forty-eight (48) hours or if other indicia of abandonment is apparent.

1.14.3 **IMPOUNDMENT:** Any vehicle in violation of this Chapter shall be impounded by the Portage County Sheriff or a representative at a suitable place of impoundment. The Sheriff of Portage County shall establish and maintain such a suitable place of impoundment. To remove any vehicle from private property, the consent of the property owner or an order of the Court must be obtained.

1.14.4 **DISPOSAL:** (A) If it is deemed by the Sheriff that the cost of towing and storage charges for the impoundment would exceed the value of the vehicle, the vehicle may be junked or sold by the County prior to the expiration of the impoundment period in subparagraph (B) after it is determined by the Sheriff that the vehicle is not stolen or otherwise needed for evidence or other reason, and after reasonable efforts are made to locate and notify the owner and any lienholders.

(B)(1) Any vehicle which has been impounded under this ordinance and not disposed of under subparagraph (A) shall be retained in storage for a minimum of ten (10) days after certified mail notice has been sent to the owner and lienholder. Such notice shall set forth the year, make, model, and serial number of the abandoned vehicle, the place where the vehicle is being held, shall inform the owner and any lienholder of their right to retain the vehicle and the process by which recovery can be made. The notice shall state that the failure of the owner or lienholder to exercise their rights to reclaim the vehicle under this section shall be deemed a waiver of all rights, title, and interest in the vehicle and a consent to the sale of the vehicle.

(2) Any abandoned vehicle retained past the required ten (10) day period of subparagraph (B) and not claimed by its owner or a lienholder may be sold by sealed bids submitted to the Sheriff. Prior to the sale of any vehicle under the provisions of this ordinance the Sheriff or representative shall obtain from any individual knowledgeable about the value of vehicles, an estimate of the value of the vehicle in question. At such sale the highest bid for any such vehicle shall be accepted unless the Sheriff or representative deems the bid inadequate, in which event all bids will be rejected. Public notice of the sale of an abandoned vehicle shall be posted on the public notice boards of the Portage County Courthouse and shall be in the same forms the certified mail notice sent to the owner or lienholder of record. Any interested person may offer bids on each abandoned vehicle to be sold. If all bids are rejected or no bids are received, the Sheriff may either repost to another date and seek additional bids, sell the vehicle through a direct private sale for an adequate amount of money or junk the vehicle.

(3) Upon sale of the abandoned vehicle, the proceeds obtained from the disposal of said vehicle shall be distributed by the Sheriff as follows:

- a. Reimbursement of all charges accrued by the County, including but not limited to estimated fees, if any, towing and storage fees.
- b. Payment to lienholder of record, in accordance with priority and extent of lien.
- c. Payment of any forfeiture or costs.
- d. Payment to the owner of said vehicle of any proceeds remaining after the distribution of proceeds in accordance with a, b or above.

(4) On the date of the sale of the abandoned vehicle the Sheriff shall supply the purchaser with a completed form designed by the Wisconsin Department of Transportation, Division of Motor Vehicles, which enables the purchaser to obtain regular Certificate of title for the vehicle. The purchaser shall have ten (10) days from the date of sale to remove the vehicle from the storage area but shall pay a reasonable storage fee determined by the Sheriff for each day the vehicle remains in storage after the second business day subsequent to the sale date. The owner may reclaim the vehicle up to the date of the sale of the vehicle by paying all accrued costs. After the date of the sale, the owner shall forfeit all interest in the vehicle and the vehicle shall be considered the property of the purchaser.

1.14.5

NOTICE TO STATE: Within five (5) days after the sale or disposal of a vehicle, the Sheriff shall advise the Wisconsin Department of Transportation, Division of Motor Vehicles of the sale or disposition on a form supplied by the Department.

- 1.14.6 **PENALTY:** Any person who violates this ordinance shall upon conviction thereof forfeit not less than \$20.00 nor more than \$200.00 plus the cost of prosecution as provided by 814.63 (4) Wisconsin Statutes, the penalty assessment allowed for by 165.87 Wisconsin Statutes and the jail assessment imposed by 302.46 Wisconsin Statutes.
- 1.14.7 **ENFORCEMENT:** It is the duty of the Portage County Sheriff's Department to enforce the provisions of this Chapter. The Sheriff and Deputy Sheriffs are authorized to enforce this Chapter using accepted, appropriate, and legal Police methods. This Chapter shall be enforced in the same manner as prescribed by the provisions of 345.20 through 345.53 Wisconsin Statutes.
- 1.14.8 **REPEAL OF CONFLICTING ORDINANCES:** All ordinances regulating abandoned vehicles in Portage County, Wisconsin all ordinances or parts of ordinances heretofore enacted by the County Board of Portage County, Wisconsin in conflict herewith are hereby repealed.
- 1.14.9 **SEVERABILITY:** If any section, clause, or division of this ordinance be declared by the court to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.
- 1.14.10 **EFFECTIVE DATE:** (1) This ordinance shall take effect and be enforced upon passage and filing in the Portage County Clerk's Office as provided by 66.035 Wisconsin Statutes. (2) Printed copies of this ordinance in pamphlet or book form on file in the Portage County Clerk's Office purporting to be published by authority of the Portage County Board shall be prima facie evidence of its passage and publication.

ANIMAL CONTROL ORDINANCE

Portage County, Wisconsin

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3.11.01 **PURPOSE AND INTENT**

The purpose of this Ordinance is to promote health, safety and general welfare of animals and the people around them. Requiring dogs and animals be cared for in such a manner that they will not become a public nuisance, requiring animals be properly fed, sheltered and cared for, requiring the removal of animal defecation from public property and to ensure licensing and rabies vaccination of all dogs in Portage County.

3.11.02 **SEVERABILITY**

If any section, provision or portion of this Ordinance is adjudged invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

3.11.03 **STATE LAWS ADOPTED**

The provisions of Section 95.21 and Chapter 174, Wisconsin Statutes, exclusive of penalties, are adopted by reference and are made part of this Code, so far as applicable.

3.11.04 **DEFINITIONS**

As used in this Ordinance, the following terms mean:

- (a) Animal includes every:
 - (1) warm blooded creature, except a human being.
 - (2) reptile
 - (3) amphibian

- (b) Animal At-Large: An animal shall be deemed to be at large when off the property of the owner and not under restraint or control.

- (c) Animal Exhibition: Any spectacle, display, act or event, other than circuses and county fairs, in which animals are used.

- (d) Animal Shelter: Any facility operated by a humane society or Portage County or its authorized agents, for the purpose of impounding and caring for animals held under the authority of this Ordinance or State Law.

- (e) Commercial Animal Establishment: means any pet shop, grooming shop, kennel, cattery, riding stable or animal exhibition, and shall exclude any city, county or village pound, humane society animal shelter or veterinary facility. Notwithstanding the foregoing, the provisions of this ordinance shall be applicable to a veterinary facility if the same is engaged in any activities associated with a pet shop, grooming shop, kennel or cattery

- (f) Cruel: means causing unnecessary or excessive pain or suffering or unjustifiable injury or death.

- (g) Confined: Restriction of an animal at all times by the owner, or his agent, to an escape-proof building or other enclosure.

- (h) Domestic Animal: Any animal which normally can be considered tame and converted to home life.

- (i) Dwelling Unit: A building, or portion thereof, designed or used exclusively for residential purposes.

- (j) Exotic Domestic Animal: Any wild animal which is not native to Wisconsin and may have been domesticated.

- (k) Farm Animal: means any warm-blooded animal normally raised on farms in the United States and used or intended for use as food or fiber.

- (l) Grooming Shop: A commercial establishment where animals are bathed, clipped, plucked, or other wise groomed.

(m) Health Officer: Portage County Health Nurse or a duly designated representative.

(n) Isolation Facility: Shall mean the municipal animal shelter or veterinarian clinic as approved by the Portage County Department of Health. Such isolation facility shall be equipped with a cage or pen which isolates the animal from other animals.

(o) Kennel or Cattery: Any premises wherein any person engages in the business of boarding, breeding (more than one (1) litter per year), buying, letting for hire, or selling dogs / cats, (buying or selling more than three (3) adult dogs/cats per year).

(p) Law Enforcement Officer: has the meaning assigned under section 967.02(5) of Wisconsin Statutes and includes a humane officer under section 58.07 but does not include a conservation warden appointed under section 23.10.

(q) Licensing Authority: The licensing authority shall be the municipality, Town or County Treasurer or its delegated collecting agent.

(r) Pet Shop: Any person, partnership, or corporation, whether operated separately or in connection with another business enterprise (except for a licensed kennel), that buys, sells, or boards any species of animal, but does not include an animal shelter or veterinarian hospital (clinic).

(s) Owner: includes any person who owns, harbors, or keeps, or controls an animal. Any animal shall be deemed harbored if it is fed or sheltered and if it is not a wild animal.

(t) Render sterile: Refers to a surgical procedure that has been performed on an animal by a veterinarian that renders it incapable of siring or bearing offspring, includes spaying and neutering.

(u) Restraint: Any animal secured by a leash, lead, or under the control of a responsible person and obedient to that person's command, or within the real property limits of its owner.

(v) Riding Stable: Any place that has available for hire, or riding, any horse, pony, donkey, mule, or burro.

(w) Veterinarian: Has the meaning designated under s.453.02(7).

3.11.05 Dog License Tax.

(1) **Requirement.** The owner of a dog more than 5 months of age on January 1 of any year, or 5 months of age within the license year, shall annually, or on or before the date the dog becomes 5 months of age, pay the dog license tax and obtain a license.

(2) **Tax.** The dog license tax shall be the state required minimum for a neutered male dog or spayed female dog, upon presentation of evidence that the dog is neutered or spayed, and the state required minimum for an unneutered male dog or unspayed female dog. The county may by a majority vote of the members present at any regular meeting raise the minimum dog license tax to cover the cost of animal control in the County. The licensing agent shall issue the dog license upon payment of the license tax and presentation of a rabies certificate issued by a licensed veterinarian.

(5) **License Year.** The license year commences on January 1 and ends on the following December 31.

(6) **Late Fees.** The collecting official shall assess and collect a late fee of \$5.00 from every owner of a dog 5 months of age or over, if the owner failed to obtain a license prior to April 1 of each year, or within 30 days of acquiring ownership of a licensable dog or if the owner failed to obtain a license on or before the dog reached licensable age. All late fees received or collected shall be paid into the local treasury as revenue of the town, village or city in which the license was issued.

(7) **Kennel License Option:** Any person who keeps or operates a kennel may, instead of the license tax for each dog required by this chapter, apply to the collecting official for a kennel license for the keeping or operating of the kennel. Such person shall pay for the license year a license tax of \$ 35.00 for a kennel of 12 or fewer dogs and an additional \$3.00 for each dog in excess of 12. Upon payment of the required kennel license tax and upon presentation evidence that all dogs over 5 months of age are currently immunized against rabies, the collecting official shall issue the kennel license and a number of tags equal to the number of dogs authorized to be kept in the kennel. Late fees under 3.11.05(6) are applicable to this section.

(This does not exempt the owner of any kennel fees and inspection under the Portage County Commercial Animal Establishment Section 3.11.15.

3.11.06 Rabies Control Program.

(1) 95.21 Wisconsin Statutes is incorporated as though it were restated in its entirety.

(2) **Failure to deliver animal to quarantine.** Failure of the owner to deliver an animal to a veterinarian or place of quarantine, as ordered, within 24 hours, shall be grounds for a judge to issue an order authorizing the officer or responsible agency to seize said animal and make such delivery as intended at the owner's expense.

3.11.07 **Mistreating Animals** No person may treat any animal, whether belonging to himself or another, in a cruel manner. This section does not prohibit bona fide experiments carried on for scientific research pursuant to section 174.13 Wisconsin Statutes or normal and accepted veterinary practices.

3.11.08 **Taking without owner's consent.** No person may take a domestic animal from one place to another without the owner's consent or cause such a dog or cat to be confined or carried out of this state or held for any purpose without the owner's consent, except when such animal is taken by a law enforcement officer.

3.11.09 **Use of poisonous and controlled substances.** No person may expose any domestic animal owned by another to any known poisonous substance or controlled substance listed in section 161.14 of the Wisconsin Statutes, whether mixed with meat or other food or not, so that the substance is liable to be eaten by the animal and for the purpose of harming the animal. This section shall not apply to poison used on one's own premises and designed for the purpose of rodent or pest extermination nor to the use of controlled substance in bona fide experiments carried on for scientific research in accepted veterinary practices.

3.11.10 **Providing proper food and drink to confined animals.** No person owning or responsible for confining or impounding any animal may refuse or neglect to supply the animal with sufficient supply of food and water as prescribed in this section.

(1) Food. The food shall be of sufficient quantity and nutritive value to maintain the animals in good health.

(2) Water. If potable water is not accessible to the animals at all times, it shall be provided daily and in sufficient quantity for the good health and well being of the animal.

3.11.11 **Providing proper shelter.** No person owning or responsible for confining or impounding any animal may fail to provide the animal with proper shelter as prescribed in this section. In the case of farm animals, nothing in this section shall be construed as imposing shelter requirements or standards more stringent than normally accepted husbandry practices.

(1) Indoor Standards. Minimum indoor standards of shelter shall include:

(a) Ambient temperatures which shall be compatible with the health of the animal.

(b) Ventilation for indoor housing facilities shall be adequately ventilated by natural or mechanical means to provide for the health of the animals at all times.

(2) Outdoor Standards. Minimum outdoor standards of shelter shall include:

(a) Shelter from sunlight. When sunlight is likely to cause heat exhaustion of an animal tied or confined, sufficient shade by natural or artificial means shall be provided to protect the animal from direct sunlight.

(b) Shelter from inclement weather.

1. Animals generally. Natural or artificial shelter appropriate to the local climatic conditions for the species concerned shall be provided as necessary for the good health and well being of the animal.

2. Dogs. If a dog is tied or confined unattended outdoors, a moisture-proof and wind-proof shelter of suitable size to accommodate the dog shall be provided.

(3) Space requirements. Minimum space requirements for both indoor and outdoor enclosures shall include:

(a) Structural strength. The housing facilities shall be structurally sound and maintained in good repair to protect the animals from injury and to contain the animals.

(b) Space requirements. Enclosures shall be constructed and maintained so as to provide sufficient space to allow each animal adequate freedom of movement. Inadequate space may be indicated by evidence of debility, stress or abnormal behavior patterns.

(4) Sanitation standards. Minimum standards of sanitation for both indoor and outdoor enclosures shall include periodic cleaning to remove excreta and other waste materials, dirt, and trash so as to minimize health hazards and odors.

3.11.12 Abandonment. No person may abandon any animal.

(1) Any law enforcement officer may remove, shelter, and care for any animal found to be cruelly exposed to the weather, starved, or denied adequate water, neglected, abandoned, or otherwise treated in a cruel manner and may deliver such animal to another person to be sheltered, cared for, and given medical attention, if necessary. In all cases the owner, if known, shall be immediately notified and such officer or other person, having possession of the animal shall have a lien thereon for its care, keeping, and medical attention and the expense of notice.

(2) If the owner or custodian is unknown and cannot with reasonable effort be ascertained or does not within five (5) days after notice redeem the animal by paying the expenses incurred, it may be treated as a stray and dealt with as such.

3.11.13 **Animals and poultry not to run at large.** No person owning any animal or fowl shall allow the same to run at large within the County.

(1) The owner or keeper shall be liable for all damages done by such animal while so at large, although he escapes without the fault of such owner or keeper; and the construction of any fence shall not relieve such owner or keeper from liability.

3.11.14 **Impoundment.** Animals running at large may be taken by any law enforcement officer and impounded in a temporary or permanent animal shelter and confined in a humane manner.

(1) An owner reclaiming an impounded animal shall :

(a) Pay the accrued impoundment fee, veterinary fees and any fees associated with the impoundment of the animal.

(b) Provide his or her name or address.

(c) Present evidence that the animal, if applicable, is licensed and if applicable, is vaccinated against rabies or provides a receipt from a licensed veterinarian for prepayment of a rabies inoculation.

3.11.15 **Commercial animal establishment.**

(a) Any person who keeps or operates a commercial animal establishment shall annually, apply to the County Clerk for a permit for the keeping or operating of such commercial animal establishment, and shall pay a permit fee equal to the amount of a kennel license for the permit year as specified in 3.11.05(5). This section shall not apply in municipalities having their own commercial animal establishment licensing.

(b) A permit may be issued upon the successful inspection by the County zoning department and a humane officer. Before any permit may be issued the applicant must comply with any state and federal requirements. No person who has been convicted of cruelty to animals within 20 years from date of application, shall be issued a commercial animal establishment permit. If the applicant has withheld or falsified any information on the application the County shall refuse to issue a permit.

(c) The County may revoke any permit, after conducting a hearing, if the person holding the permit refuses or fails to comply with this ordinance, or any law governing the protection and keeping of animals.

(d) Any person whose permit is revoked, shall within ten (10) days thereafter, humanely dispose of all animals owned, kept, or harbored, under this permit and no part of the license or permit fee shall be refunded. A receipt from an animal shelter, veterinarian or other individual must be obtained as proof of proper disposal.

(e) It shall be a condition of the issuance of any permit, that the Humane Officer or responsible agency shall be permitted to inspect all animals and the premises where the animals are kept at any time, and shall, if permission for such inspection is refused, cause the permit of the refusing owner to be revoked.

(f) Each holder of a commercial animal establishment permit shall take reasonable care to release for sale, trade or adoption only animals, which are free of disease, injuries, or abnormalities. Any law enforcement officer may request an examination by a veterinarian. The following shall deem an animal unfit for sale or release:

(1) Obvious signs of infectious diseases, to include distemper, hepatitis, leptospirosis, rabies or other similar diseases.

(2) Obvious signs of parasitism including but not limited to: mange, fleas, lice, ticks, ringworm.

(3) Obvious fractures or congenital abnormalities affecting general health of the animal.

(g) All Commercial Animal Establishments shall comply with the following standards:

(1) All animals, birds, or fish shall be displayed in a healthy condition, or if ill, removed from display and shall be given appropriate treatment immediately.

(2) All animals shall be quartered and the quarters in which the animals are kept shall be maintained in a clean condition and in a good state of repair.

(3) There shall be sufficient clean, dry bedding to meet the needs of each individual animal. Litter and/or bedding material shall be changed as often as necessary for the health and well being of the animal. There shall be adequate ventilation to prevent an odor nuisance.

(4) Feces shall be removed from pens, perches, enclosures and cages as often as necessary to prevent unsanitary conditions and odor nuisance.

(5) All cages and enclosures are to be of a nonporous material for easy cleaning and disinfecting and shall have secure latches in good repair. Each cage must be of sufficient size that the animal will have room to stand, turn and stretch out to its full length without touching the sides, or top of the enclosure or cage. Wire or wire mesh is an unacceptable surface for dogs or cats to be confined on.

(6) The floors and walls of any room in which animals are kept shall be covered with impervious, smooth, surfaces and shall be kept in a clean and sanitary condition.

(7) The premises shall be kept free of insect and rodent infestations. Food supplies shall be stored in rodent-proof containers.

(8) Water. There shall be available hot water for cleaning purposes. Fresh drinking water shall be available to all species at all times. All water containers shall be mounted so the animal cannot easily turn them over and all water containers shall be removable for cleaning.

(9) Feeding. Food for all animals and birds shall be served in a clean dish so mounted that the animal cannot readily tip it over or defecate or urinate in same and shall be removable for cleaning.

(10) Fish. The water temperature shall be maintained at a temperature that is healthful to the species.

(11) Shade. Shade from the direct rays of the sun shall be provided for all animals.

(12) Birds. Each bird must have sufficient room to sit on a perch. Perches shall be placed horizontal to each other in the same cage. Cages must be cleaned every day and cages must be disinfected when birds are sold. Parrots and other large birds shall have separate cages from smaller birds.

(13) Record Keeping. Every permit holder shall make, keep and maintain systems of records or forms on animals acquired and disposed of as prescribed in this section. These records or forms shall be made available for inspection by any law enforcement officer or humane officer or any representative of the Portage County Health Department.

These records or forms must be maintained on the premises of such commercial animal establishment for immediate inspection.

(a) Acquisition and disposition of animal. Each permit holder shall maintain records which fully and correctly disclose a description of the animal, the name and address of the buyer or seller, whether paid for or not, date of acquisition and disposition.

3.11.16 Animal control agency.

(1) Portage County may, if it deems advisable, contract with or enter into an agreement with such person, persons, organization, or corporation to provide for the operation of a county animal shelter, impoundment of stray animals, confinement of certain animals, disposition of impounded animals, and for assisting in the administration of rabies vaccination programs.

(2) Dogs and cats adopted from the county designated pound or animal shelter shall be spayed or neutered in accordance with the facilities policies.

3.11.17 Enforcement. The Portage County Sheriff's Department personnel and other persons authorized by the Portage County Sheriff's Department are authorized to catch and impound animals at large with such authorization to include the pursuit of the animals upon non animal owner private property. It shall be a violation of this Ordinance to interfere with a law enforcement officer or Health officer in the performance of their duties.

3.11.18 Penalties. Any person violating any provisions of this Ordinance, shall be punished by the following forfeiture. If any violation be continuing, each day's violation shall be deemed a separate violation.

	<u>CASH</u> <u>DEPOSIT</u>	<u>PENALTY</u> <u>ASSESS.</u>	<u>JAIL</u> <u>ASSESS.</u>	<u>JUSTICE</u> <u>INFO FEE</u>	<u>COURT</u> <u>RELATED</u> <u>COSTS</u>	<u>TOTAL</u> <u>DEPOSIT</u>
3.11 <u>ANIMAL CONTROL ORDINANCE</u>						
3.11.18 Violation of Animal Control Ordinance						
1st Violation	\$25.00	\$5.75	\$10.00	\$5.00	\$65.00	\$110.75
2nd Violation	\$50.00	\$11.50	\$10.00	\$5.00	\$65.00	\$141.50
3rd Violation	\$75.00	\$17.25	\$10.00	\$5.00	\$65.00	\$172.25
4th or Subsequent Violation	\$100.00	\$23.00	\$10.00	\$5.00	\$65.00	\$203.00

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

June 18, 1996

Meeting was called to order at the Central Wisconsin Airport in Mosinee by Chairman Clarence Hintz.

Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call taken by Clerk Wrycza revealed (28) present; (1) excused, Supervisor W. William Zimdars.

All present saluted the flag.

Supervisor Ronald Borski delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Jakusz to approve the May County Board minutes. Motion carried by voice vote.

Correspondence

A reminder of the cook-out that will be held after the July County Board meeting.

A letter from the Department of Urban and Regional Planning commending our Portage County Planning and Zoning Department. They are a recipient of a 1996 award for outstanding effort in furthering intergovernmental planning and cooperation.

Thank you from Senator Kohl's office for permitting them to appear before last month's County Board meeting.

Information regarding Portage County hosting the 1996 Wisconsin Counties Association Convention and the deadline for registration.

Chairman Hintz thanked the Planning and Zoning Department for their work well done in receiving the award given from the Department of Urban and Regional Planning.

Committee Referrals

Motion by Supervisor Kaczmarek, second by Supervisor Idsvoog to refer the summons and complaint of Valerie, Donald and Patricia Tindal vs various defendants including Portage County to the Corporation Counsel. Motion carried by voice vote.

Appearances

Jeff Cohen presented the 1995 Portage County audit report.

Motion by Supervisor Zdroik, second by Purcell to approve the report. Motion carried by voice vote.

Unlimited Topics

Supervisor Hanson presented a brief history of CWA.

James Hansford, CWA Director, updated the County Board regarding the proposed projects and the future plans pertaining to CWA.

Supervisor Erickson addressed the County Board regarding upcoming money Portage County is going to receive pertaining to Wind Erosion and how the Committee intends to spend it.

Supervisor Peterson questioned the cost of the salt shed for the Highway Department.

Jerry Glad explained that this is in an early stage and information is still being obtained regarding these figures.

Supervisor Robert Steinke explained the need for a salt shed locally and explained that we can get salt at a better price. He also added that all of these issues are being investigated at this time and after everything has been gathered it will be presented to the Finance Committee.

ORDINANCE NO. 15-96-98

RE: ZONING ORDINANCE MAP AMENDMENT
WIZA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Leroy Wiza requests to amend the Portage County Zoning Ordinance so part of Section 4, T24N, R09E, Town of Sharon, an area of approximately 16.34 acres be changed from A1, Exclusive Agricultural Zoning District to Agricultural Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference room "B" of the County-City Building on March 27, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 27, and May 22, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #032-24-0904-01.05 being part of the NE¼ of the NE¼ of Section 04, T24N, R09E, Town of Sharon; an area of approximately 16.34 acres is hereby changed from A1, Exclusive Agricultural District to Agricultural District.

Dated this 18th day of June, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair
Robert Brilowski
Ronald Check

Ronald Borski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Check for the adoption.

Supervisor Jakusz questioned if Portage County is going away from the town use plan.

Chuck Kell explained that he had concerns regarding going away from these plans.

Supervisor Hoppen stated that she had concerns also and asked if the Chairman of that Committee could explain why they approved this.

Supervisor Robert Steinke stated that the town board was in favor of this, we discussed this at the Committee level and took into consideration that the Town was in favor of this ordinance.

Supervisor Ronald Borski stated that he would like to make a correction in the resolution that his name should be Ronald and not Robert.

Supervisor Brilowski questioned if this is suitable to be agricultural zoned.

Chuck Kell stated that the Planning and Zoning Department did not have a problem pulling the land out of A1 Exclusive Agricultural Zoning District. Their disagreement was the number of parcels that were being created here. In this case it is a personal issue, a matter of a family wanting to split the parcel for their sons. He also added that we see more zoning in the Township of pulling land out of A1 Exclusive Agricultural than any other township.

Supervisor Purcell asked for a brief update on the major differences in agricultural zoning.

Supervisor Robert Steinke added that it is not really A1 to start with and that is partly why they want to get out of it.

Supervisor Ronald Borski stated that there are houses in that same area which shows it is not suitable for agricultural.

Roll call vote on the ordinance revealed (26) ayes, (2) nays, Supervisors Hoppen and Gifford, (1) excused, Supervisor Zimdars. Ordinance adopted.

ORDINANCE NO. 16-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
GAGAS PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Dale and Trudy Gagas, Owners/Brian Wolff, Agent request to amend the Portage County Zoning Ordinance so part of Section 16, T24N, R09E, Town of Sharon, an area of approximately 10 acres be changed from A1, Exclusive Agricultural Zoning District to A2, Agricultural Transition Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 22, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 22, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the south ¼ corner of said Section 16, T24N, R09E; thence N00°00'00"E along the

north-south center of section line of said Section 16, 1317.81 feet to the SW corner of the NW¼ of the SE¼ of said Section 16, thence S82°21'11"E along the south line of the said NW¼ of the SE¼ of Section 16, 48.34 feet to the easterly line of CTH K, said point also being the point of beginning of the parcel to be described; thence northerly along the said easterly line of CTH K, along the arc of a curve, concave southeasterly, having a radius of 365.00 feet and whose chord bears N20°14'03"E, 98.09 feet; thence continuing along the said easterly line of CTH K N27°57'22"E, 131.47 feet; thence continuing along the said easterly line of CTH K, along the arc of a curve, concave northwesterly, having a radius of 445.00 feet and whose long chord bears N09°04'54"E, 287.91 feet to a point of compound curvature; thence continuing along the said easterly line of CTH K, along the arc of a curve, concave southwesterly, having a radius of 1073.00 feet and whose long chord bears N15°50'17"W, 226.01 feet; thence S69°29'34"E, 351.07 feet, thence S00°00'00"E, 46.00 feet; thence S76°15'10"E, 407.83 feet; thence S03°21'40"W, 364.50 feet; thence S22°14'04"E, 211.74 feet to the south line of the NW¼ of the SE¼ of said Section 16; thence N82°21'11"W along the said south line of the NW¼ of the SE¼ of Section 16, 870.79 feet to the point of beginning, an area of approximately 10 acres be changed from A1, Exclusive Agricultural Zoning District to A2, Agricultural Transition Zoning District.

Dated this 18th day of June, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Robert Brilowski
Ronald Check

Robert Borski
Leif Erickson

Motion by Supervisor Ronald Borski, second by Supervisor Robert Steinke for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Supervisor Zimdars. Ordinance adopted.

ORDINANCE NO. 17-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
NAPIWOCKI PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Stanley Napiwocki, Owner/Duane and Diane Shulfer, Agents request to amend the Portage County Zoning Ordinance so part of Section 5, T25N, R08E, Town of Dewey, an area of approximately 1.50 acres be changed from Conservancy Zoning District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 22, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 22, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the NE corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 5, T25N, R08E, Town of Dewey, which is the point-of-beginning(pob); thence westerly along the 40 line 250 feet; thence southerly 250 feet parallel with west 40 line of said 40; thence easterly 250 feet parallel with the north 40 line; thence northerly to the pob, an area of approximately 1.5 acres is hereby changed from Conservancy District to Agricultural District.

Dated this 18th day of June, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Robert Brilowski
Ronald Check

Ronald Borski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Erickson for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Supervisor Zimdars. Ordinance adopted.

ORDINANCE NO. 18-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
ORE-IDA FOODS, INC. PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Ore-Ida Foods, Inc., Owner/Tim Kelley, Agent request to amend the Portage County Zoning Ordinance so part of Section 34, T23N, R07E, Town of Plover, an area of approximately 3.307 acres be changed from A-1 Exclusive Agricultural Zoning District to Industrial Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 22, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 22, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: A parcel of land containing 144,059 square feet (3.307) acres) being a part of CSM #1643 located in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$, Section 34, T23N, R07E; Town of Plover, Portage County, Wisconsin. That the exterior boundary of said parcel of land is described as follows: Commencing at the SW corner of Section 34 and the point of beginning (pob); thence N00°13'28"E along the west line of the said $\frac{1}{4}$ - $\frac{1}{4}$ Section 1,028.73 feet; thence N89°26'23"E 400.04 feet; thence S00°13'28"W parallel to the west line of Said $\frac{1}{4}$ - $\frac{1}{4}$ Section 300.03 feet; thence S89°26'23"W 367.04 feet; thence S00°13'28"W parallel to the west line of said $\frac{1}{4}$ - $\frac{1}{4}$ Section 728.70 feet to a point on the south line of said $\frac{1}{4}$ - $\frac{1}{4}$ Section; thence S89°32'01"W along said south line 33.00 feet to the pob, an area of approximately 3.307 acres be changed from A1, Exclusive Agricultural Zoning District to Industrial Zoning District.

Dated this 18th day of June, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair

Robert Brilowski

Ronald Check

Ronald Borski

Leif Erickson

Motion by Supervisor Brilowski, second by Supervisor Jerry Borski for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Supervisor Zimdars. Ordinance adopted.

ORDINANCE NO. 19-96-98
RE: ZONING ORDINANCE MAP AMENDMENT
O'KEEFE PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Josh O'Keefe, Owner requests to amend the Portage County Zoning Ordinance so part of Section 17, T23N, R09E, Town of Stockton, an area of approximately 31.48 acres be changed from A1, Exclusive Agricultural Zoning District to R1, Rural and Urban Fringe Residence and A3, Low Density Agricultural Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in conference room "B" of the County-City Building on May 22, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 22, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel #034-23-0917-05 and parcel #034-23-0927-08 being part of the E½ of the NE¼ of Section 17, T23N, R09E, Town of Stockton, an area of 31.48 acres is hereby changed as follows: 14.48 acres from A1, Exclusive Agricultural District to R1, Rural and Urban Fringe Residence District and 17 acres from A1, Exclusive Agricultural District to A3, Low Density Agricultural District.

Dated this 18th day of June, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Robert Brilowski
Ronald Check

Ronald Borski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Brilowski for the adoption.

Supervisor Hoppen asked that if we have town use plans, why don't we abide by them.

Supervisor Steinke stated that the land in this area is more suitable for homes than agricultural purposes.

Supervisor Ronald Borski stated that on the town level with this they tried to straighten out the lines in this section.

Chuck Kell stated that there have been other requests in the town but to his knowledge not this particular parcel. He felt that the town did a good job when they looked at this request in the first place.

Supervisor Idsvoog asked Chuck Kell what were the potential concerns.

Chuck Kell explained that by changing it, this will move the development closer. His department is concerned of the changes that are taking place in Portage County. They are working on this.

Supervisor Borski stated that on a town level, this sight will eventually be R-1.

Supervisor Krogwold stated that adjustments can be made in future times and that is what we are doing now.

Supervisor Niedbalski stated that the use guide is only a guide.

Roll call vote revealed (17) ayes, (11) naves, Supervisors Szymkowiak, Idsvoog, Hoppen, Gifford, Peterson, Erickson, Purcell, Krems, Hanson, Kaczmarek, Clark, (1) excused, Supervisor Zimdars. Ordinance adopted.

RESOLUTION NO. 20-96-98
RE: CREATION OF A SOLID WASTE
PLANNING TASK FORCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Solid Waste Management Board has reached a critical point relative to decisions about County Involvement in providing future solid waste programs; and

WHEREAS, these decisions will have dramatic impact on the type and cost of waste management services available to County residents and businesses; and

WHEREAS, soliciting input from users of the solid waste program is one of the most important steps in developing an effective solid waste plan; and

WHEREAS, the authority of the Task Force would be limited to reviewing the solid waste plan as it is being developed and making recommendations to potential changes to the plan; and

WHEREAS, no per diem, mileage or other expenses are authorized for members of the Task Force and the Task Force shall be disbanded no later than December 31, 1996.

NOW, THEREFORE, BE IT RESOLVED, that there is hereby created a Solid Waste Management Task Force with membership as proposed in attachment "A".

Dated this 18th day of June, 1996.

Respectfully submitted,
EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog, 1st Vice-Chair
Robert Steinke, 2nd Vice-Chair

Motion by Supervisor Idsvoog, second by Supervisor Robert Steinke for the adoption.

Motion by Supervisor Niedbalski, second by Supervisor Erickson to amend the fifth paragraph to add per diem for citizen members. He explained that these meetings will be very lengthy and these members should be compensated.

Supervisor Hoppen expressed her concerns due to the number of large task forces that have gone on as long as two years and people volunteer their time and enjoy it. She felt that this would set precedence.

Supervisor Idsvoog stated that when this was brought to the Executive Committee, it was brought under the condition that there would be no per diem.

Supervisor Niedbalski expressed his concerns that other committees have been created and those citizen members were paid per diem.

Roger Wrycza stated that per diem has never been paid in the past to citizen members serving on advisory committees/task forces. He also stated that our budget does not have funds to cover this per diem.

Supervisor Niedbalski stated that there would be approximately four meetings.

Supervisor Krogwold commented that these citizen members will most likely be from a township level and township would be paying them.

Roll call vote on the amendment revealed (4) ayes, Supervisors Ronald Borski, Krems, Niedbalski, Rendall, (24) naves, Supervisors Borham, Jerry Borski, Brilowski, Check, Clark, Erickson, Gifford, Hanson, Hintz, Hoppen, Idsvoog, Jakusz, Jankowski, Kaczmarek, Krogwold, Lewandowski, Olson, Peterson, Purcell, Mel Steinke, Robert Steinke, Szymkowiak, Warner, Zdroik, (1) excused, Supervisor Zimdars. Amendment lost.

Roll call vote on the resolution revealed (28) ayes, (1) excused, Supervisor Zimdars. Resolution adopted.

RESOLUTION NO. 21-96-98
RE: RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT
FOR CWA LOCAL 4642 REPRESENTING PORTAGE COUNTY LICENSED
PRACTICAL NURSES FOR THE PERIOD OF
JANUARY 1, 1996 THROUGH DECEMBER 31, 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, through extensive negotiations between CWA Local 4642 and Portage County's bargaining team, a tentative two-year agreement has been arrived at; and

WHEREAS, the union has ratified said agreement; and

WHEREAS, the Portage County Personnel Committee has reviewed and approved said agreement; and

WHEREAS, the tentative agreement provides for changes as outlined on the attached pages;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the labor agreement.

Dated this 18th day of June, 1996.

Respectfully submitted,
PERSONNEL COMMITTEE
Wally Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jankowski, second by Supervisor Kaczmarek for the adoption.

Supervisor Gifford questioned what the overall cost was.

Jerry Lang stated that the overall package was under 3% and also explained some of the language changes.

Roll call vote revealed (28) ayes, (1) excused, Supervisor Zimdars. Resolution adopted.

LABOR AGREEMENT SUMMARY

UNIT: Portage County Licensed Practical Nurses - Local 4642
Communication Workers of America

NUMBER
IN UNIT: 10

DURATION: Two years - January 1, 1996 through December 31, 1997

WAGE: January 1, 1996 - 3% across the board
January 1, 1997 - 3% across the board

Language Changes:

1. Article V Grievance Procedure

Add: "Discharge Grievance - Any grievance relative to a discharge shall commence at Step 3 of the grievance procedure and must be appealed to the Personnel Committee within fifteen (15) work days of the date of discharge."

2. Article VII - Hours of Work, Overtime, and Job Descriptions

Section 10 - Include: "Employees who are required to use their personal automobile on County business shall receive the same mileage rate as provided to County Board Supervisors by County Board Resolution 80-92-94."

3. Article XIV - Retirement

Change to read: "The County agrees to pay the employee's share of the retirement contributions equal to up to six point five percent (6.5%) of the Employee's earnings to the State Retirement Fund in addition to the County's share of the contribution" (effective the beginning of the month following ratification by the County Board).

(Previous agreement was . . . equal to 6.2%.)

4. Article XV - Sick Leave

Section 9 - Sick Leave Conversion to Insurance Premium

Change to read: "All Employees covered by the Agreement who actually retire from County services at the age of 55 or over, or are forced to retire due to a medical disability and apply for a retirement annuity from the Wisconsin Retirement Fund within Thirty (30) days of the last day of work shall have up to One Hundred (100) days of their unused sick leave converted to its monetary value (The Employee's hourly rate exclusive of longevity and shift differential at the time of retirement) and shall be

eligible to use such money to pay premiums towards the hospital and surgical insurance plans then in effect for the Employee, until such time as the monies are depleted, the Employee dies, or the Employee becomes employed and/or eligible for another comparable hospital and surgical insurance from another source including Medicare."

(Changed 90 days to 100 days.)

5. Article XVI - Vacations

Section 2 - No Accumulation

Change last sentence to read: "Carryover vacation must be taken by July 1 and shall be paid at the Employee's current year's wage rate."

(Changed from "previous year's rate".)

6. Article XVII - Holidays

Change "Afternoon of Good Friday" to "Afternoon of Friday before Easter"

7. Article XXIV - Labor-Management Committee

Delete Article (never used)

8. Appendix A - Wages

Change to read:

	<u>Min.</u>	<u>6 Mos.</u>	<u>1 Yr.</u>	<u>2 Yr.</u>	<u>3 Yr.</u>	<u>5 Yr.</u>	<u>7 Yr.</u>
1/1/96	\$11.00	\$11.50	\$11.65	\$11.80	\$12.00	\$12.22	\$12.45
1/1/97	\$11.33	\$11.85	\$12.00	\$12.15	\$12.36	\$12.59	\$12.82

9. Memorandum of Understanding

- a) During negotiations for the 1996-1997 labor agreement, the parties agreed that prescription drugs employee co-pay increase from \$2 to \$5 per prescription (effective the beginning of the month following ratification by the County Board).
- b) During negotiations for the 1996-1997 labor agreement, the parties agreed that in the event Portage County receives notice that the IRS rule interpretation that a cash option for sick leave conversion would not make the existing sick leave conversion to insurance premium in Article XV taxable, the parties agree to meet and discuss including a cash option within Article XV.

May 24, 1996

Gerald E. Lang
Personnel Director Portage Co.
1516 Church Street
Stevens Point, Wi. 54481

RE: Portage County LPN Negotiations

Dear Mr. Lang:

The Bargaining Committee met with the LPN'S on May 23rd to discuss the proposals that we had agreed to bring before them for ratification. The LPN'S have voted YES to the proposals! The LPN'S agreed to not go with the retro-active Wis. Retirement Fund as long as the prescription co-payment is also not retro-active to Jan. 1, 1996. We had talked about this at our last meeting, if you have any questions please call Cindy on this.

Let me know at your earilest convenience when we may get together to sign the contract, if approved by the board.

Thank You,



Gary R. Grassel
President Local 4642 CWA
4210 Hwy. F
Auburndale, Wi. 54412

RESOLUTION NO. 22-96-98
RE: NEW STAFF REQUEST-PUBLIC HEALTH NURSE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a request for an additional part-time public Health Nurse position of 819 hours per year has been submitted by the Human Services Department and its governing committee to provide essential services; and

WHEREAS, the Personnel and Finance Committees have evaluated and recommend the staff request on the basis of need and justification; and

WHEREAS, a simple majority vote of the County Board members being present will be required for final approval;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff request to begin mid-August as outlined on the attached authorization form(s).

BE IT FURTHER RESOLVED, that this position is subject to continued contractual agreement with the Stevens Point School District and may be eliminated by the Finance Committee during future budget hearings.

Dated this 18th day of June, 1996.

Respectfully submitted,
PERSONNEL COMMITTEE
Robert Steinke, Chair
Jeffrey Murphy
Donald Jankowski
Walter Jakusz
Eugene Zdroik

Respectfully submitted,
FINANCE COMMITTEE
O. Philip Idsvoog, Chair
Richard Purcell
Lonnie Krogwold
Eugene Zdroik
James Gifford

Motion by Supervisor Peterson, second by Supervisor Robert Steinke for the adoption.

Supervisor Krogwold stated that he voted against it because he felt it should have been brought in at budget time.

Judy Bablitch explained that they are bringing this in out of sequence because they want it to start with the beginning of the school year. For budgeting purposes, this position is completely paid for by the schools. There is no impact on County dollars.

Roll call vote revealed (26) ayes, (2) naves, Supervisors Purcell and Krogwold, (1) excused, Supervisor Zimdars. Resolution adopted.

MEMO

TO: Judy Bablitch, Director
FROM: Cindy Schmitz, Community Health Nursing Supervisor
DATE: February 5, 1996
RE: New Position Request -- 819 Hours - HSSI-Community
Health/School Health Nurse

Please consider approval of a permanent HSSI Community Health Nurse/School nurse position to provide total of 819 hours of school nursing services beginning with the 1996-1997 school year. The hours will be added to school contracts already in place with the Stevens Point Area School District and the Stevens Point Area Catholic Schools. The hours are expected to be assumed by multiple current part-time community health nursing staff. In order to meet our contract obligations, and be ready to provide services to children in the Stevens Point Public and Parochial Schools, the position will need to begin August 12, 1996.

NEED FOR POSITION

Community Health Section staff and supervisors have been providing school nursing services to school districts in Portage County for over 20 years and under fee for contract since 1980. According to the National Association of School Nursing Standards, all of our local school districts contract for nursing time far below the recommended FTE of one nurse for every 750 regular education students. Consequently, as school district budgets permit, additional contracted time is requested.

In July, 1995, the Stevens Point Area School District and the Stevens Point Catholic Schools requested school contract increases totalling 819 hours over the school year. We honored their contract request because current part-time Community Health Nurses were able to add temporary hours to their permanent hours for the 1995-96 school year. The five Community Health Nurses currently working additional hours will discontinue the temporary hours at the end of this school year.

Over the past 20 years, the Community Health Nurses have delivered traditional school nursing services; including screening and referral for treatment of hearing, vision and scoliosis problems, as well as, hygiene and communicable disease prevention education to students and staff, assessment of student health concerns and consultation with staff and medical providers regarding student health issues.

Over the past five years, the role of the school nurse has changed dramatically increasing in both complexity and diversity. School nursing service needs are being driven by the expanding numbers of children attending school with chronic diseases and complex medical conditions. The school nurse assists students diagnosed with a wide variety of chronic illnesses including: asthma, diabetes, seizure disorder, Attention Deficit Disorder, Leukemia, Rheumatoid arthritis and brain tumors. In the Stevens Point Area School District alone, the number of children attending school with chronic illness increased in 1992-1993 from 756 to 1,428, in the 1994-1995 school year.

Children also attend school with highly specialized health care needs requiring staff training, delegation and supervision of procedures including: gastrostomy tube feedings, tracheo-suctioning, urinary catheterization and administration of oxygen. The nurse develops an individual emergency plan for each child identified with a special health care need and provides staff training on the plan implementation. The school nurse is the only health professional with the education and licensure to serve as a health consultant and liaison between the child, their parent(s), medical providers and school staff so that the safety and care of these children in the school setting is assured.

Other important school nurse responsibilities include training, supervision, and evaluation of school staff relating to safe medication administration, how to give emergency injections for hypoglycemia and bee sting allergies. The nurse also provides staff inservices on first aid, bloodborne pathogens, management of the first aid room and emergency response procedures.

During the past two decades, school nursing services have been an important part of our Public Health programming. The school site has allowed us to provide population-based prevention services consisting of immunization clinics, communicable disease surveillance, injury surveillance, health education and screening. Consistent with public health mission, the program has also provided a site for assessing the health status of our community's children.

FISCAL RESOURCES

The full cost of this position will be covered by School Health Contract fees. Please see the fiscal data sheet for information about costs.

ALTERNATIVES

Current section programming does not allow us to absorb these additional FTE within current staffing patterns without seriously affecting the quality of services and grant funded obligations.

Over the past five years, the largest school district has openly discussed the option of hiring their own nursing staff. As recent as two weeks ago, however, the superintendent from this district reiterated that they are very pleased with the services they receive from Community Health staff and are not interested at this time or in the near future in discontinuing the service contract. As in the past, all other school districts have expressed a desire to continue with the school nursing services we provide. If we are no longer able to continue with the school health program, at least 1½ to 2 years of transitional planning would be needed for school districts and our section to integrate the change.

COMPARATIVE DATA

Our neighboring counties of Marathon and Wood do not provide the comprehensive school nursing services that we provide. In both counties, most of their school districts have hired their own nurses when a fee for service was instituted. In both of these counties, the community health nurses and school nurses compliment, and sometimes overlap in the type of services they provide to children residing in their county.

If this position(s) is not approved, we will be unable to fulfill our school contract obligations and children in Portage County will not receive the necessary school nursing services.

Please see the position description and the data sheet for additional information.

cc: Allen Berrett

Attachments

NEWRNPST.MAY

PORTAGE COUNTY
AUTHORIZATION FOR ADDITIONAL STAFF¹

DEPARTMENT	CLASSIFICATION (TITLE) OF NEW POSITION	BEGINNING EMPLOYMENT DATE (If LTE, specify term)
H&HS	HSS1-Nurse (School)	8/12/96

HOURLY RATE RECOMMENDED BY GOVERNING COMMITTEE	X # HOURS PER YEAR	= ANTICIPATED ANNUAL SALARY
\$ 14.98	819 (780 over 42.6 wks and 39 hrs. over 39 wks)	12,269

ANNUALIZED FRINGE BENEFITS:

Retirement 12.9%		\$ 1,583
Social Security (7.65 %)		\$ 939
Health Insurance \$515.69 x 39%		\$ 2,413
Life Insurance .38 x 13		\$ 59
D.I. .0067		82
Other (Specify) W.C. \$3.74/C		\$ 459
No U.C.		
TOTAL COST OF FRINGE BENEFITS		\$ 5,535

COST OF OPERATING SUPPLIES (Specify) Mileage-\$120; staff develop-\$20; licensure-\$10

\$ 150

COST OF EQUIPMENT FOR NEW POSITION (Specify)

\$ 0

SPACE REQUIREMENTS (If ample, identify location of office space) in Health

17,954

TOTAL COST FOR ADDITIONAL STAFF

\$

Provide the following information on attached sheets:

- A. A brief narrative justifying the request for the additional position (i.e., if a new program is involved, briefly describe the new program).
- B. A detail job description of the new position.

(Continued on reverse side)

¹In compliance with County Board Resolution No. 174--4/19/77.

NOTE: THESE HOURS MAY BE ASSUMED BY MULTIPLE STAFF PERSONS. ALL SCHOOL POSITIONS ASSUME A 42.6 WEEK SCHEDULE WITH NO UNEMPLOYMENT COMPENSATION.

1. DEPARTMENT HEAD Jay A. Balcer DATE 2/13/96

2. GOVERNING COMMITTEE RECOMMENDATION Approve [] Disapprove []
Governing Committee Chair Signature Paul Borhan DATE 2/13/96

3. PERSONNEL COMMITTEE RECOMMENDATION Approve [] Disapprove []
Personnel Committee Chair Signature _____ DATE _____

4. FINANCE COMMITTEE RECOMMENDATION Approve [] Disapprove []
Finance Committee Chair Signature _____ DATE _____

5. COUNTY BOARD Approve [] Disapprove []
Resolution No. _____ DATE _____

RESOLUTION NO. 23-96-98
RE: ADMINISTRATIVE COORDINATOR DUTIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Resolution Number 57, dated November 19, 1986 appointed the County Board Chairman as the Administrative Coordinator as required by Section 59.034, Wisconsin State Statutes; and

WHEREAS, Resolution Number 97, dated April 21, 1987 assigned certain duties to the Administrative Coordinator that terminated upon the expiration of the term of the County Board Chairman and must be re-authorized following the election of each new County Board Chairman.

NOW, THEREFORE, BE IT RESOLVED, that the attached Administrative Coordinator's duties are hereby adopted.

BE IT FURTHER RESOLVED, that the attached Administrative Coordinator's duties shall terminate upon the expiration of the term of the County Board Chairman and must be re-authorized following the election of each new County Board Chairman.

Dated this 18th day of June, 1996.

Respectfully submitted,
EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog, 1st Vice-Chair
Robert Steinke, 2nd Vice-Chair

Motion by Supervisor Robert Steinke, second by Supervisor Idsvoog for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Supervisor Zimdars. Resolution adopted.

ADMINISTRATIVE COORDINATOR

GENERAL STATEMENT OF DUTIES:

The Administrative Coordinator shall be responsible for coordinating all administrative and management function of County government not otherwise vested by law in boards, committees or other elected officials. This individual shall at all times be fully accountable to the County Board of Supervisors in the fulfillment of these duties.

DESCRIPTION:

Subject to general supervision of the County Board, the Administrative Coordinator shall:

1. Present advise and recommendations to the County Board on all matters within the purview of that office.
2. Assist in selection and appointment of department heads, with the respective governing committees retaining final hiring authority.
3. Assist governing committees with the supervision of department heads as requested by committees. Any governing committee may also delegate certain of its supervisory responsibilities to the Administrative Coordinator as needed.
4. Make recommendations to the County Board, based on input from staff and governing committees, for re-organization of county departments, re-assignment of responsibilities, consolidation or abolition of county agencies, positions or programs.
5. Recommend resolutions, ordinances, policies or regulations to the County Board which promote the public interest and provide appropriate documentation in support of those recommendations.
6. Close County buildings, facilities and operations in the event of an emergency by consulting relevant staff and notifying appropriate news agencies.
7. Represent and act on behalf of the County in all matters not currently assigned to staff, boards, committees or other elected officials, including serving as liaison to the Governor's office.

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

July 16, 1996

Meeting was called to order by First Vice-Chair Idsvoog at Standing Rocks Park.

Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call taken by Clerk Wrycza revealed (28) present, (1) excused, Chairman Hintz.

All present saluted the flag.

Supervisor Hoppen delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Borski to approve the June County Board minutes. Motion carried by voice vote.

Correspondence

Clerk Wrycza reminded Board members to submit their registration forms for the WCA Convention.

Clerk Wrycza informed Board members that they may request Committee meeting minutes by filling out the provided form.

Supervisor Peterson welcomed everyone to Standing Rocks Park. Peterson also presented an appreciation plaque to James Krems for his eleven years of service as a member of the Park Commission.

Clerk Wrycza distributed the 1996 County Directories.

Committee Referrals

Motion by Supervisor Robert Steinke, second by Supervisor Check to refer to the Corporation Counsel the summons and complaint of Carol Jane Pliska and Lee Val Pliska. Complaint alleges that the Register of Deeds office filed notices of federal tax liens against them despite the lack of certification as required by state law which deprived the plaintiffs of due process. Motion carried by voice vote.

Appointments

Motion by Supervisor Hanson, second by Supervisor Jakusz to approve the re-appointment of Pat T. Casey to the Board of Adjustment for a three-year term expiring July, 1999. Motion carried by voice vote.

Unlimited Topics

Supervisor Gifford commended Gary Speckmann, Parks Superintendent for his efforts in obtaining grants and also his handling of the Jordan spill which saved the County money.

Supervisor Krogwold invited Board members to attend the Amherst Fair in July.

Supervisor Jerry Borski stated that the Space and Properties Committee hopes to be able to present a report on the space needs analysis at the August Board meeting.

ORDINANCE NO. 25-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
TOWN OF AMHERST

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Amherst Town Board requests to amend the zoning map for the Town of Amherst, which proposes extensive, townwide changes involving numerous zoning districts; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on June 26, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those

who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee after carefully considering the testimony at the June 26, 1996 meeting has placed a recommendation with the County Board that the request be approved.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the current zoning map for the Town of Amherst is hereby amended by adoption of the updated zoning map for the Town of Amherst; said map shall be filed in the office of the Portage County Zoning Administrator; and said map, together with all boundary lines and designations therein, is made part of the Portage County Zoning Ordinance.

Dated this 16th day of July, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Robert Brilowski
Leif Erickson

Ronald Borski
Ronald Check

Motion by Supervisor Robert Steinke, second by Supervisor Gifford for the adoption.

Supervisor Krogwold expressed concerns over the amount of land that was zoned A-1 Agriculture and felt the Planning & Zoning Committee and County Board better be prepared for many requests for variances and zoning changes.

Chuck Kell, County Planner, stated that the Town of Amherst Board was in favor of the map amendments and the Planning & Zoning Committee felt comfortable with it.

Don Shulfer, Town of Amherst Chairman, stated that the Amherst Town Board is satisfied with the zoning.

Supervisor Niedbalski reminded Board members that these maps are plans only and they are always subject to change.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Ordinance adopted.

ORDINANCE NO. 26-96-98
RE: ZONING ORDINANCE MAP AMENDMENT, FIRSTAR
BANK AND POLCIN PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Firstar Bank and Janis Polcin request to amend the Portage County Zoning Ordinance so part of Section 4, T24N, R7E, Town of Carson, an area of two acres be changed from Commercial Zoning District to Agricultural Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on May 22, 1996 and June 26, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 22, 1996 and June 26, 1996 meetings, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Parcel numbers 012-24-0704-07.02 and 012-24-0704-07.03, being part of the SW¼ of the NW¼ of Section 4, T24, R7E, Town of Carson, an area of two acres is hereby changed from Commercial Zoning District to Agricultural Zoning District.

Dated this 16th day of July, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

Robert Brilowski
Leif Erickson

Motion by Supervisor Erickson, second by Supervisor Brilowski for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Ordinance adopted.

ORDINANCE NO. 27-96-98
RE: RESOLUTION ADOPTING AN ORDINANCE TO PROHIBIT
FRAUD IN PUBLIC ASSISTANCE AND HOUSING
ASSISTANCE CASES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the establishment of a Welfare Fraud Investigator through the auspices of the Portage County Health and Human Services Department has resulted in the identification of numerous cases of possible public assistance fraud; and

WHEREAS, the adoption of a county ordinance prohibiting fraud in public assistance cases would allow the county to recover some

of its costs in the form of forfeitures; and

WHEREAS, the adoption of a county ordinance will provide an additional cost effective prosecutorial option; and

WHEREAS, section 59.07(109), Wis. Stats.(1993-1994) authorizes a county board to enact and enforce an ordinance to prohibit public assistance fraud that is the same as or similar to conduct that is prohibited by section 49.95, Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the Portage County Fraud Ordinance, copy attached in its entirety.

BE IT FURTHER RESOLVED that the Portage County Clerk shall immediately publish the ordinance as a Class 1 notice under Chapter 985, Wis. Stats.

BE IT FURTHER RESOLVED, that this ordinance shall take effect on the first day of the month following publication.

BE IT FURTHER RESOLVED that the cash deposit amount collected hereunder, after deducting statutory fees, be allocated to a new revenue fund known as the Public Assistance Fraud Account, which fund shall be used to offset the normal and customary expenses associated with operating the Portage County Welfare Fraud program.

Dated this 16th day of July, 1996.

Respectfully submitted,
JUDICIAL/GENERAL GOV'T. COMMITTEE
Eugene Szymkowiak, Chair
Leif Erickson
Jacqueline Hoppen

Donald Jankowski
Alfred Lewandowski

Motion by Supervisor Jankowski, second by Supervisor Hoppen for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Ordinance adopted.

RESOLUTION NO. 28-96-98
RE: RATIFICATION OF THE COLLECTIVE BARGAINING
AGREEMENT OF OPEIU, LOCAL 95, REPRESENTING
COUNTY PROFESSIONAL EMPLOYEES FOR THE PERIOD
OF JANUARY 1, 1996 THROUGH DECEMBER 31, 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, through extensive negotiations between the Union and Portage County's bargaining team, a mediated settlement has been reached; and

WHEREAS, the union has ratified said agreement; and

WHEREAS, the Personnel Committee has reviewed and approved the agreement; and

WHEREAS, the tentative agreement provides for changes as outlined on the attached pages;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby approve and ratify the labor agreement.

Dated this 16th day of July, 1996.

Respectfully submitted,

PERSONNEL COMMITTEE

Walter Jakusz, Chair

Robert Steinke

James Krems

Donald Jankowski

O. Philip Idsvoog

Motion by Supervisor Jankowski, second by Supervisor Robert Steinke for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Resolution adopted.

RESOLUTION NO. 29-96-98

RE: DISPOSITION OF JUVENILES ADJUDGED DELINQUENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Wisconsin Legislature has recently enacted 1995 Assembly Bill 130 into law as Wisconsin Act 77; and

WHEREAS, Wisconsin Act 77 represents a significant reworking of the juvenile delinquency statute and provides greater disposition options to Juvenile Court; and

WHEREAS, one of the additional disposition options includes placing a juvenile at a secure detention facility for a combination of single or consecutive days totalling not more than 30, subject to the adoption of a resolution by the County Board of Supervisors pursuant to Section 938.06(5) as created by Wisconsin Act 77;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Portage County Circuit Court, in the exercise of its juvenile jurisdiction to use placement in a secure detention facility or juvenile portion of the county jail as a disposition under Section 938.34(3)(f), Wisconsin Statutes.

BE IT FURTHER RESOLVED THAT, the Portage County Circuit Court in the exercise of its juvenile jurisdiction may use commitment to a county department under Section 51.42 or 51.43(7) for special

treatment or care in an inpatient facility, as defined in Section 51.01(10), Wisconsin Statutes, as a disposition under Section 938.34(6)(am), Wisconsin Statutes, so long as the Portage County Health and Human Services Department first determines that the juvenile is a proper subject for such treatment.

Dated this 16th day of July, 1996.

Respectfully submitted,
PORTAGE COUNTY HEALTH AND HUMAN SERVICES BOARD
Walter Jakusz
Paul Borham
William Peterson
Jackie Hoppen
Harvey Olson
Don Herrman
Ann Buck
Bill Zimdars
David Medin
Rev. Matthew Mallek
Jim Clark

Motion by Supervisor Hoppen, second by Supervisor Olson for the adoption.

Supervisor Krems expressed concerns over the cost of treatment being required for someone who is not receptive to treatment and cited the low percentages of those who actually benefit from the program.

Bill McCulley, Health & Human Services Department, stated that judges would not choose that option unless recommended by his department after careful scrutiny on each individual case. McCulley also cited other advantages to the new disposition laws and other options offered to the Courts in dealing with these juveniles.

Supervisor Krems stated that he would trust that Health & Human Services would only refer those cases that could actually benefit from the treatment due to the high costs involved.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Resolution adopted.

RESOLUTION NO. 30-96-98

RE: PURCHASE OF PROPERTY AT 1108 ARLINGTON PLACE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the property located at 1108 Arlington Place has been offered for sale to Portage County, and

WHEREAS, the appraised value of the property is \$75,000, based on a March 29, 1996 appraisal, and

WHEREAS, the offered purchase price of \$75,000 is the total compensation for the purchase with no relocation/moving expenses being offered or authorized, and

WHEREAS, the grantor shall pay the statutorily required real estate transfer fee; and

WHEREAS, Portage County would pay the cost required under Wisconsin Eminent Domain Law, such as recording fees, abstract update and closing documents.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the purchase of the property at 1108 Arlington Place is hereby approved providing:

1. That there is no cost to Portage County for relocation/moving expenses as might be due under Wisconsin Eminent Domain Law, except those related to the actual closing costs.
2. The Grantor shall pay the statutorily required real estate transfer fee.
3. That the Grantor provide written assurance that they have no notice or knowledge that the property in question is not environmentally in compliance with DNR Regulations.

BE IT FURTHER RESOLVED, that an amount not to exceed \$20,000 is made available for the demolition of the 1016 and 1108 Arlington Place properties.

BE IT FURTHER RESOLVED, that the Finance Committee provide the necessary financing for the purchase and demolition from an appropriate source as determined by the Committee.

Dated this 16th day of July, 1996.

Respectfully submitted,
SPACE AND PROPERTIES COMMITTEE
Jerry Borski, Chair
Joe Niedbalski
James Clark

Gene Szymkowiak
Donald Jankowski

Motion by Supervisor Jerry Borski, second by Supervisor Niedbalski for the adoption.

Supervisor Peterson questioned why the County is purchasing this property.

Supervisor Jerry Borski stated that this property fits into the County's long range planning.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Resolution adopted.

RESOLUTION NO. 31-96-98
RE: CLEAN SWEEP PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the SWMB recognizes the need for and benefit of a program to provide for the proper management and/or disposal of potentially hazardous household wastes; and

WHEREAS, by authorizing application for this grant the SWMB agrees to carry out all activities described in the grant application and grants DNR staff access to inspect the proposed Clean Sweep collection site; and

WHEREAS, Portage County's Land Conservation Committee, Agricultural and Extension Education Committee, SWP Wellhead Protection Project, and Emergency Government coordinator have all expressed support for a clean Sweep Program; and

WHEREAS, Portage County has not provided HHW disposal opportunities to residents since 1992 and feels these services are necessary for 1997; and

WHEREAS, this Clean Sweep Program is intended to offer education and assistance to County residents in the identification, proper handling and disposal of HHW and is a continuation of previous efforts to address HHW management within the County; and

WHEREAS, the SWMB will maintain records documenting all expenditures made during the Clean Sweep Program and will submit a final report to DNR documenting Program activities as required by DNR.

NOW, THEREFORE, BE IT RESOLVED, that the SWMB hereby authorizes application for a state grant to conduct a HHW Clean Sweep Program with the intent of conducting a Clean Sweep Program in Portage County in 1997.

Dated this 16th day of July, 1996.

Respectfully submitted,
SOLID WASTE MANAGEMENT BOARD
Joe Niedbalski
Ronald Check
James Gifford
Sandra Lepak
Stuart Clark

James Krems
Robert Gary
Ron Borski
Daniel Schlutter

Motion by Supervisor Erickson, second by Supervisor Peterson for the adoption.

Supervisor Jakusz questioned if there would be a limitation on the amount of product a party could bring to the program.

Gene Edwards, Solid Waste Manager, stated that we are unsure of the amount of the grant money at this time, but if we receive more product than expected we might look at a user fee charge.

Supervisor Niedbalski stated that the County is investigating the possibility of creating a permanent household hazardous waste disposal site to be located here or a joint disposal operation with Marathon County.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Resolution adopted.

RESOLUTION NO. 32-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

Supervisor Jacqueline Hoppen

Motion by Supervisor Zdroik, second by Supervisor Purcell for the adoption.

Roll call vote revealed (28) ayes, (1) excused, Chairman Hintz. Resolution adopted.

Motion by Supervisor Szymkowiak, second by Supervisor Zdroik to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)
)SS
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

September 19, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by the Clerk as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (24) present,
(5) excused, Supervisors Idsvoog, Krogwold, Niedbalski, Kaczmarek,
Erickson.

All present saluted the flag.

Supervisor Jankowski delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Steinke
to approve the July County Board meeting minutes. Motion carried
by voice vote.

Correspondence

Thank you card from the McNiff family for flowers sent in memory of Kathleen McNiff.

The Clerk called attention to the Gale Kidder appointment information sheet.

The County Board thanked the sponsors for various donations and activities at the recent WCA Convention.

Appointments

Motion by Supervisor James Clark, second by Supervisor Zimdars to approve the following appointments:

Gale Kidder appointed to the Portage County Public Library Board to fill the un-expired term of James Schurter, who resigned, which expires January, 1997.

Joe Morton re-appointed to the Housing Authority Board for a five-year term expiring September 2001.

Motion carried by voice vote.

Supervisor Hoppen requested that in the future committee appointment information sheets be made available on re-appointments.

Clerk Wrycza stated that the request would be honored for any future re-appointments.

Annual Report

Motion by Supervisor Jakusz, second by Supervisor Borham to approve the Health and Human Services Department Annual Report. Motion carried by voice vote.

Unlimited Topics

Chairman Hintz stated that Chuck Kell would provide an update on the Industrial Park at the October meeting.

Supervisor Borski, Space & Properties Committee Chairman, commended the maintenance staff for their outstanding job in completing the carpeting project at the Ruth Gilfry Center.

Chairman Hintz stated that Jake Bourget, CFSA, was coming to the County Board for consideration to remodel the Sentry Dorm, which is now owned by the County, to house his department. CFSA would be leasing the square footage required which would create revenues to offset some of the remodeling costs.

Supervisor Borski, stated that the item is on the September 23, 1996 Space & Properties Committee agenda and it looks like the Committee will be going in the direction to come back to the County Board in October for funds to remodel the building to house CFSA.

ORDINANCE NO. 33-96-98

RE: ZONING ORDINANCE MAP AMENDMENT GREELY PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Jeffrey D. Greely requests to amend the Portage County Zoning Ordinance so part of Section 12, T22N, R09E, Town of Buena Vista, an area of 19 acres be changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 28, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 28, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The south 19 acres of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 12, T22N, R09E, Town of Buena Vista, being part of parcel #010-22-0912-07 is hereby changed from A1, Exclusive Agricultural District to A2, Agricultural Transition District.

Dated this 19th day of September, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

Robert Brilowski
Leif Erickson

Motion by Supervisor Steinke, second by Supervisor Brilowski for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Ordinance adopted.

ORDINANCE NO. 34-96-98

RE: ZONING ORDINANCE MAP AMENDMENT-GROSHEK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Glenn Groshek, Owner/Michael Groshek, Agent request to amend the Portage County Zoning Ordinance so part of Section 10, T24N, R07E, Town of Carson, an area of approximately 2.82 acres be

changed from Commercial District to Single Family Residential and Highway Commercial Districts; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 28, 1996 after due notices were published in the Steven Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 28, 1996 meeting, has placed a recommendation with the County Board that the request be approved with modifications; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The east 100 feet of the west 300 feet of parcel #012-24-0710:01.07 being part of Government Lot 1 of Section 10, T24N, R07E, Town of Carson an area of .96 acres is hereby changed from Commercial District to Single Family Residential District.

Dated this 19th day of September, 1996.

Respectfully submitted,
PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Leif Erickson
Ronald Borski

Robert Brilowski
Ronald Check

Motion by Supervisor Ron Borski, second by Supervisor Check for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Ordinance adopted.

ORDINANCE NO. 35-96-98

RE: ZONING ORDINANCE MAP AMENDMENT, BERRIG PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Chris and Phylis Berrig request to amend the Portage County Zoning Ordinance so part of Section 27, T22N, R10E, Town of Lanark, an area of approximately 1.37 acres be changed from Commercial District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on August 28, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 28, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The south 300 feet of parcel #022-22-1027-08.03, which is part of the SE¼ of the NW¼ of Section 27, T22N, R10E, Town of Lanark, an area of approximately 1.37 acres is hereby changed from Commercial District to Agricultural District.

Dated this 19th day of September, 1996.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE
Robert Steinke, Chair
Ronald Borski
Ronald Check

Robert Brilowski
Leif Erickson

Motion by Supervisor Brilowski, second by Supervisor Jerry Borski for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Ordinance adopted.

ORDINANCE NO. 36-96-98

RE: ZONING ORDINANCE MAP AMENDMENT, PLISKA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBER OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Leonard and Ruth Pliska request to amend the Portage County Zoning Ordinance so part of Section 33, T24N, R09E, Town of Stockton, an area of 5 acres be changed from A3, Low Density Agricultural District to Conservancy District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on September 11, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the September 11, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the SE corner of Section 33, T24N, R09E; thence N89°36'54"W, 508.41 feet to the point-of-beginning (pob); thence continue N89°36'54"W, 66.03 feet; thence N02°09'46"E, 571.16 feet, thence N00°48'00"E, 342.25 feet; thence S89°25'06"E, 501.02 feet, thence S02°57'27"E, 361.81 feet, thence N87°19'21"W, 459.00 feet, thence S02°09'46"W, 568.84 feet to the pob, being part of the SE¼ of the SE¼ of Section 33, T24N, R09E, Town of Stockton, an area of 5 acres is hereby changed from A3, Low Density Agricultural District to Conservancy District.

Dated this 19th day of September, 1996.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Robert Steinke
Ronald Borski
Ronald Check

Robert Brilowski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Hanson for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Ordinance adopted.

RESOLUTION NO. 37-96-98
RE: DEPARTMENT HEAD PERFORMANCE EVALUATION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors has adopted a policy for the Administration of the non-union pay plan which

includes verbiage for the frequency of adjustments as part of the Portage County Personnel Policies; and

WHEREAS, the Personnel Committee has approved an amendment to enhance the language in the policy providing annual Department Head evaluations in March of each year to assure evaluations are conducted by a committee familiar with department functions;

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Portage County Personnel Policies be amended as outlined on the attached pages, effective January 1, 1997.

Dated this 19th day of September, 1996.

Respectfully submitted,

PORTAGE COUNTY PERSONNEL COMMITTEE

Walter Jakusz, Chair

Robert Steinke

James Krems

Donald Jankowski

O. Philip Idsvoog

Motion by Supervisor Jakusz, second by Supervisor Jankowski for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Resolution adopted.

ORDINANCE NO. 38-96-98

RE: DRUG PARAPHERNALIA ORDINANCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the adoption of a county ordinance prohibiting the possession of drug paraphernalia would allow the county to recover some costs of controlled substances enforcement through retention of a greater percentage of forfeiture revenue; and

WHEREAS, the adoption of a county ordinance will provide an additional cost effective prosecutorial option concerning controlled substances enforcement; and

WHEREAS, Section 59.07(64), Wis. Stats., authorizes a county board to enact and enforce an ordinance to keep the public peace in good order; and

WHEREAS, Section 961.53, Wis. Stats., states that violation of the statute on which this ordinance is modeled constitutes a public nuisance;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby adopts the Portage County Drug Paraphernalia Ordinance, copy attached, in its entirety.

BE IT FURTHER RESOLVED, that the Portage County Clerk shall immediately publish the ordinance as a Class 1 notice under chapter 985, Wis. stats.

BE IT FURTHER RESOLVED, that this ordinance shall take effect on the first day of the month following publication.

Dated this 19th day of September, 1996.

Respectfully submitted,
PUBLIC SAFETY/EMERGENCY GOVERNMENT COMMITTEE
Douglas Warner, Chair James Clark
Harvey Olson Richard Purcell
Melvin Steinke

Motion by Supervisor Warner, second by Supervisor Clark for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Ordinance adopted.

PORTAGE COUNTY DRUG PARAPHERNALIA ORDINANCE

3.12.

- 3.12.1 Definitions. In this ordinance the definition of "drug paraphernalia" includes and incorporates by reference the definition as stated in section 961.571, Wis. Stats.
- 3.12.2 Determination. In determining whether an object is drug paraphernalia, a court or other authority shall consider the factors stated in section 961.572, Wis. Stats.
- 3.12.3 Use or Possession of Drug Paraphernalia. No person may use, or possess with the primary intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body, a controlled substance or controlled substance analog in violation of Chapter 961, Wis. Stats.
- 3.12.4 Penalty. Any person who violates any provision of this ordinance shall, upon conviction, be subject to a forfeiture of not less than \$25 nor more than \$200.

3.12.5

PORTAGE COUNTY DRUG PARAPHERNALIA ORDINANCE

CASH DEPOSIT SCHEDULE
PER SECTION IV PORTAGE COUNTY ORDINANCES

Section 3.12.3

	Cash Deposit	Penalty Assessment	Jail Assessment	Justice Info. Fee	Court Related Costs	Total Deposit
1st Violation	\$25.00	\$ 5.75	\$10.00	\$5.00	\$65.00	\$110.75
2nd Violation	\$50.00	\$11.50	\$10.00	\$5.00	\$65.00	\$141.50
3rd Violation	\$75.00	\$17.25	\$10.00	\$5.00	\$65.00	\$172.25
4th or Subsequent Violation	\$100.00	\$23.00	\$10.00	\$5.00	\$65.00	\$203.00

RESOLUTION NO. 39-96-98

RE: REQUEST TO TRANSFER EXCESS REVENUES FROM PORTAGE
COUNTY TO WAUSHARA COUNTY FOR THE CENTRAL
WISCONSIN WINDSHED PARTNERSHIP.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, Portage County is ending its supervisory role of the
Central Wisconsin Windshed Partnership (formerly known as the
Central Sands Wind Erosion Control Pilot Project), and the
supervisory role is being transferred to Waushara County; and

WHEREAS, monies from the Department of Agriculture, Trade and
Consumer Protection were initially administered by Portage County
for the six county area of the Project for simplicity in
administration; and

WHEREAS, Waushara County has now agreed to assume
administration duties;

WHEREAS, all monies to be transferred to Waushara County
consist of interest money from the original grants and unexpended
grant monies from DATCP, and

WHEREAS, Waushara County has stated it will accept the monies
from Portage County and will place them into the Central Wisconsin
Windshed Partnership revenue accounts and will administer same;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board
of Supervisors authorizes the transfer of \$17,101.65, representing
interest and principal, to Waushara County for Central Wisconsin
Windshed Partnership revenues upon condition that at termination of
said Central Wisconsin Windshed Partnership, all assets be
disseminated to the member counties in the same proportion as
member counties provided assets to the Partnership.

Dated this 19th day of September, 1996.

Respectfully submitted,

PORTAGE COUNTY LAND CONSERVATION COMMITTEE

Leif Erickson, Chair

Lonnie Krogwold

Ronald Borski

William Peterson

Robert Brilowski

Douglas Rendall

Motion by Supervisor Peterson, second by Supervisor Rendall
for the adoption.

Roll call vote revealed (24) ayes, (5) excused, Supervisors
Idsvoog, Niedbalski, Kaczmarek, Krogwold, Erickson. Resolution
adopted.

RESOLUTION NO. 41-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolution, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Don Jankowski

Motion by Supervisor Jankowski, second by Supervisor Hanson for the adoption.

Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Jankowski, second by Supervisor Ron Borski to adjourn the meeting subject to the call of the Chair.

STATE OF WISCONSIN)
)SS
COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

October 15, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call was taken by Clerk Wrycza as follows:

District 1,	Alfred A. Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	Eugene Zdroik
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call taken by Clerk Roger Wrycza revealed (25) present,
(4) excused, Supervisors Check, Ron Borski, Niedbalski, Melvin
Steinke.

All present saluted the flag.

Supervisor Krems delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor
Kaczmarek to amend the September minutes on page 3, Resolution No.
40-96-98, by changing the vote to reflect that Supervisor
Szymkowiak abstained from voting on that resolution. Motion
carried by voice vote.

Motion by Supervisor Szymkowiak, second by Supervisor Kaczmarek to approve the amended minutes. Motion carried by voice vote.

Correspondence

Clerk Wrycza informed Board members that there would be a special County Board meeting on October 29, 1996 to consider a resolution regarding an application to the Wisconsin Community Block Grant Program-Economic Development.

Clerk Wrycza also informed Board members that the annual meeting and budget hearing and adoption will be held on November 12, 1996.

Appearances

Charles Kell, County Planner, provided the Board with a Business Park update.

Unlimited Topics

A Wisconsin County Mutual Insurance Corporation representative presented Portage County with a dividend check for \$54,987.00.

Dave Ankley, Ag Agent, provided the Board with a farewell update since he is retiring November 3, 1996.

ORDINANCE NO. 42-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
ORE-IDA PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Ore-Ida Foods, Inc., Owner/JMB Pallet, Agent request to amend the Portage County Zoning Ordinance so part of Section 34, T23N, R07E, Town of Plover, an area of approximately 20 acres be changed from A1, Exclusive Agricultural District to Industrial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on September 25, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the September 25, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: The N½ of parcel #030-23-0734-09 being part of the NE¼ of the SW¼ of Section 34, T23N, R07E, Town of Plover an area of approximately 20 acres is hereby changed from A1, Exclusive Agricultural District to Industrial District.

Dated this 15th day of October, 1996.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair
Ronald Borski
Ronald Check

Robert Brilowski
Leif Erickson

Motion by Supervisor Robert Steinke, second by Supervisor Brilowski for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Ordinance adopted.

ORDINANCE NO. 43-96-98
RE: ZONING ORDINANCE MAP AMENDMENT,
BRITZ PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, John and Ann Britz request to amend the Portage County Zoning Ordinance so part of Section 31, T24N, R09E, Town of Stockton, an area of approximately five acres be changed from A3, Low Density Agricultural District to Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on October 9, 1996 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the October 9, 1996 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Commencing at the northeast corner of parcel #034-24-0931-04.03; thence westerly along the

north line of said parcel to the intersection of County Road J right-of-way (ROW) and north line of parcel which is the point-of-beginning (pob); thence continuing westerly on said line 467 feet; thence southerly 467 feet parallel to County Road J ROW; thence easterly 467 feet to ROW of County Road J; thence northerly 467 feet along the west ROW of County Road J to the pob being part of the SE¼ of the NE¼ of Section 31, T24N, R09E, Town of Stockton, an area of approximately five acres is hereby changed from A3, Low Density Agricultural District to Commercial District.

Dated this 15th day of October, 1996.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Robert Steinke, Chair

Ronald Borski

Ronald Check

Robert Brilowski

Leif Erickson

Motion by Supervisor Erickson, second by Supervisor Robert Steinke for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Ordinance adopted.

RESOLUTION NO. 44-96-98

RE: SENTRY DORM REMODELING PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Sentry Dorm property was purchased to alleviate the space shortage in the County-City Building; and

WHEREAS, the Farm Service Agency, which currently leases 1,100 S.F. in the County-City Building, has a need for 6,500 S.F. due to consolidation, which must be available by October 1, 1997; and

WHEREAS, the Space and Properties Committee has determined that the most cost effective use for the Sentry dorm would be to remodel and lease the facility to the Farm Service Agency; and

WHEREAS, the preliminary remodeling costs have been determined to be approximately \$638,000; and

WHEREAS, based on tentative lease revenues, the remodeling cost pay-back would be approximately 10 years.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the Space and Properties Committee to proceed with plans to design, finance and construct, subject to County Board approval at each phase, the renovation of the Sentry Dorm.

Dated this 15th day of October, 1996.

Respectfully submitted,

SPACE AND PROPERTIES COMMITTEE

Jerry Borski, Chair

Eugene Szymkowiak

Joe Niedbalski

James Clark

Donald Jankowski

Motion by Supervisor Jerry Borski, second by Supervisor Clark for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

RESOLUTION NO. 45-96-98

RE: CONSTRUCTION OF 35,000 S.F. ADDITION
COUNTY-CITY BUILDING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a space needs analysis study has determined that 35,000 S.F. is needed to meet the space needs of County departments in the County-City Building; and

WHEREAS, the Space and Properties Committee had determined that the additional space required should be in the immediate area of the County-City Building; and

WHEREAS, the preliminary costs of such additional space is estimated to be \$4 million.

NOW, THEREFORE, BE IT RESOLVED; that the Portage County Board of Supervisors authorize the Space and Properties Committee to proceed with plans to design, finance and construct, subject to County Board approval at each phase, the 35,000 S.F. addition.

Dated this 15th day of October, 1996.

Respectfully submitted,

SPACE AND PROPERTIES COMMITTEE

Jerry Borski, Chair

Donald Jankowski

Joe Niedbalski

James Clark

Eugene Szymkowiak

Motion by Supervisor Jerry Borski, second by Supervisor Clark to table the resolution.

Supervisor Jerry Borski explained that the Space and Properties Committee wants to evaluate how the moving of CFSA into the Sentry Dorm and possibly moving other offices to the Northern Auto building might affect the space needs at the County-City Building.

Chairman Hintz stated that the Baord also needs more information from the City of Stevens Point and how they feel about their space needs and recommendations.

Supervisor Krogwold pointed out that there should be no discussion with a tabling motion on the floor.

Motion to table the resolution carried by voice vote.

RESOLUTION NO. 46-96-98

RE: CAPITAL IMPROVEMENTS PROJECTS FOR 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Capital Improvements Committee was charged with the responsibility of reviewing and recommending to the County Board capital improvement projects; and

WHEREAS, the Capital Improvements Committee has discussed and reviewed capital improvement projects submitted by various departments; and

WHEREAS, the Capital Improvements Committee has determined that the capital improvement projects should be classified into two categories, those being minor and major projects with minor projects being funded by the tax levy and major projects being funded through borrowing and/or a combination of tax levy and borrowing; and

WHEREAS, the Capital Improvements Committee has ranked the projects as follows:

MINOR PROJECTS

1. Library Furniture/Equipment	\$ 23,888
2. Optical Imaging Project	\$210,000
3. Lodge - Lake Emily Park	\$ <u>75,000</u>
Total	\$308,888

MAJOR PROJECTS

1. CTH HH/Second Bridge Project \$750,000

NO DIRECT TAX LEVY (Tipping Fees)

1. Continued Landfill Development \$670,000

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the above projects be funded in 1997 in the priority order listed, subject to funding limitations as determined by the Finance Committee and approved by the County Board.

Dated this 15th day of October, 1996.

Respectfully submitted,
CAPITAL IMPROVEMENTS COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvoog
Jerry Borski

Richard Purcell
Robert Steinke

Motion by Supervisor Idsvoog, second by Supervisor Jerry Borski for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

RESOLUTION NO. 47-96-98
RE: AFFIRMATIVE ACTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, it is the policy of Portage County to provide equal employment opportunity to all qualified persons and to prohibit discrimination in employment because of race, color, religion, sex, age, national origin, marital status, sexual preference, or disability; and

WHEREAS, equal employment opportunities for all segments of the labor force enables maximum utilization of human resources available for employment in the County; and

WHEREAS, legislation has necessitated revising and updating the Affirmative Action Plan adopted by Resolution No. 113, dated July 21, 1987; and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby adopt the revised and updated Affirmative Action Plan as attached.

Dated this 15th day of October, 1996.

Respectfully submitted,
PERSONNEL COMMITTEE
Walter Jakusz, Chair
Robert Steinke
James Krems

Donald Jankowski
O. Philip Idsvoog

Motion by Supervisor Jakusz, second by Supervisor Jankowski for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

**PORTAGE COUNTY
AFFIRMATIVE ACTION
COMPLIANCE PLAN**

July, 1996

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INTRODUCTION

This Affirmative Action Plan is designed to satisfy the Equal Opportunity/Affirmative Action service delivery responsibilities under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Educational Amendments of 1972, the Age Discrimination Act of 1975, and Title II of the Americans with Disabilities Act of 1990. Basically these laws require taking affirmative action to ensure equal opportunity in service delivery. The Plan is also designed to satisfy the Equal Opportunity/Affirmative Action responsibilities under Federal Executive Order 11246, Title VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991, the Rehabilitation Act of 1973, the Age Discrimination and Employment Act of 1963, Title IX of the Educational Amendments of 1972, the Equal Pay Act of 1963, and the Americans with Disabilities Act of 1990. In this Plan, Portage County undertakes to analyze its policies and practices with a view toward enhancing equal opportunity in service delivery without regard to race, color, national origin, religion, sex, age, or disability; or equal employment opportunity in employment without regard to age, race, religion, sex, color, disability, or association with a person with a disability, national origin or ancestry, arrest or conviction record, sexual orientation, marital status, political affiliation, or military participation.

This Plan is adopted in compliance with the Equal Employment Opportunity Commission's Affirmative Action guidelines, as well as those of the Office of Federal Contract Compliance Programs, and in consideration of the guidelines established by the Wisconsin Department of Health and Social Services. This policy covers eligibility for, and access to, service delivery and treatment in all of our programs and activities.

The County has at all times been an equal opportunity employer and provider of services, and it has complied with all applicable non-discrimination laws. The County has not and does not engage in any unlawful practices in employment or services.

Strict rules of confidentiality will apply in administration of the County's Affirmative Action Plan, and those rules of confidentiality will comply with all applicable Federal and State laws, statutes, rules and regulations.

Certain terms used in defining this Plan may be used because they are required by government regulation, or because they serve to define criteria specified by government. Although we will use certain terms in good faith in connection with the Affirmative Action Program, such usage does not signify that the County agrees that these terms are properly applied to any particular factual situation.

Finally, in establishing its Plan goals, the County is merely responding to its Affirmative Action mission as it sees that mission based on available information and statistics, and does not intend to (nor will it) engage in any unlawful discrimination or practices as a result of its effort to achieve those goals.

I. EQUAL OPPORTUNITY POLICY

PORTAGE COUNTY is in compliance with Civil Rights Policy and Standards of the Wisconsin Department of Social Services and all applicable state and federal statutes relating to non-discrimination. No otherwise qualified person shall be excluded from employment or services, or otherwise be subjected to discrimination in employment because of their age, race, religion, sex, color, disability, or association with a person with a disability, national origin or ancestry, arrest or conviction record, sexual orientation, marital status, political affiliation, or military participation; or in services based on race, color, national origin, religion, sex, age, or disability. All employees are expected to support our goals in programmatic activities relating to non-discrimination.

To assist us in complying with all applicable civil rights rules, regulations and guidelines, the Personnel Director has been appointed as the Equal Opportunity Coordinator. You are encouraged to discuss any problems that you may experience of a civil rights nature with the Equal Opportunity Coordinator. The Personnel Director may be reached during Courthouse hours, Monday through Friday at (715) 346-1327. Information on how to file a complaint relating to discrimination in employment or services is available upon request.

We are committed to ensuring equal opportunity in employment to all applicants, employees, and clients, and to take affirmative action to attain a balance work force.

Dated this 20th day of August, 1996.

PORTAGE COUNTY BOARD OF SUPERVISORS

II. DISSEMINATION OF THE EQUAL OPPORTUNITY POLICY

Portage County disseminates its Equal Opportunity Policy by the following means:

A. Internal

1. The policy is printed and permanently posted on major bulletin boards where it may be viewed by both employees and applicants.
2. Periodically, the policy is reviewed with executive, managerial and supervisory personnel along with instruction on the laws and regulations concerning equal opportunity and affirmative action.
3. New employees are provided with the policy as part of our orientation program.
4. The "Equal Opportunity Is The Law" poster, the "Wisconsin Fair Employment Act" poster and other relevant posters and materials are permanently and prominently displayed.
5. The Affirmative Action Program is communicated to all employees in policy statements which are posted and annually in employee communications.

B. External

1. Annually, all recruiting sources are informed in writing of our request they actively recruit and refer individuals in protected groups for all positions listed.
2. Other potential recruiting sources such as minority and women's organizations, community agencies, community leaders, secondary schools and colleges are, or will be notified in writing of our policy when these are used.
3. Prospective employees are made aware of the existence of our Affirmative Action Program and Policy on visual displays located near the Personnel Department entrance.
4. All help-wanted advertising contains the phrase, "Affirmative Action/Equal Opportunity Employer".

C. General

1. Our Equal Opportunity Policy is publicized in English, Spanish and Hmong (based on our County population ethnic makeup) and is also available on tape and in large print for persons who are visually impaired.

III. IDENTIFICATION OF AFFIRMATIVE ACTION PROGRAM RESPONSIBILITIES

The Personnel Director has overall responsibility for implementation of the Affirmative Action/Equal Opportunity Program.

A. Equal Opportunity Coordinator's Responsibilities

The Personnel Director serves as Equal Opportunity Coordinator with responsibility for the following:

1. Preparation and presentation of the Affirmative Action/Equal Opportunity Program;
2. Developing policy statements and recommending policies and plans to execute the program;
3. Resolving complaints of discrimination in employment or services;
4. Identifying problems and assisting management in problem resolution;
5. Implementing all audit and reporting systems designed to measure the effectiveness of the program and reviewing program results with management;
6. Serving as liaison between the organization and compliance agencies and other relevant community organizations as necessary;
7. Keeping management informed of the latest developments in equal opportunity;
8. Ensuring that all technical phases of compliance are met.

B. Management Responsibilities

The responsibilities of management include assisting in the development and implementation of the Affirmative Action/Equal Opportunity Program in order to meet the program's goals and objectives. Managers are responsible for ensuring that all selection decisions, the application of the personnel policies and practices and the policies and practices governing the services provided, are consistent with the equal opportunity policy.

Supervisors understand that they are to implement the objectives of the Affirmative Action/Equal Opportunity Program and prohibit the harassment of any employee or client placed or serviced through affirmative action and equal opportunity efforts.

C. Personnel Department Responsibilities

1. The Personnel Department will work with recruiting contacts which include minority and female organizations in an attempt to identify and secure a representative mix of applicants for all positions. Assistance will also be sought from organizations which serve persons with disabilities.
2. Further, the Personnel Department will maintain sufficient staff necessary to monitor the Affirmative Action Program including but not limited to promotions, transfers, demotions, training program participation, terminations, layoffs, and recalls.
3. The Personnel Department will periodically review existing job descriptions and specifications for job-relatedness and consistency with the applicable Equal Opportunity regulations.
4. The Personnel Department will also review compensation and benefit policies and practices for consistency with the equal opportunity policy and all applicable regulations.

IV. EQUAL OPPORTUNITY COMPLAINT PROCESS

Any employee, applicant, or client may file a complaint if the person feels that he or she was discriminated against in employment or services on the basis of age, race, religion, color, handicap, disability, sex, national origin, ancestry, sexual orientation, arrest or conviction record, or marital status.

A. Internal Complaint Process

When to File a Complaint for Internal Investigation

It is preferable that the complaint be filed as soon as possible after the incident and no later than thirty (30) days after the incident. The prompt filing of a complaint will result in a more accurate and effective investigation and resolution when required. (Please note the time requirements for filing complaints with state and federal agencies may differ.)

How to File

A "Complaint on Equal Opportunity in Employment and Services" form is available upon request to the Equal Opportunity Coordinator during regular Courthouse hours. If a complainant is in need of assistance in completing the form, he/she may arrange for help through the Equal Opportunity Coordinator. Complaints may be delivered or mailed to:

Portage County Personnel Director
1516 Church Street
Stevens Point, WI 54481

Investigation Process

The Equal Opportunity Coordinator will make an investigation and prepare a full written report regarding the basis of the complaint. That investigation may involve a meeting with the complainant and/or the department or agency and/or department head or supervisor most directly involved in the complaint. The findings and resolution of the complaint made by the Equal Opportunity Coordinator will be sent to the complainant in writing in a language understandable to the complainant. For visually impaired persons, the resolution of the complaint will be transmitted by a method which will be understood by the complainant.

The report will include a summary of the complaint, the scope of the investigation, facts which support or refute the complaint, the decision and reasons for the decision. The report will be rendered within thirty (30) days of the date of receipt of the complaint.

Right of Appeal

If the complainant is not satisfied with the resolution of the complaint, appeal may be made to an ad hoc panel established for that purpose upon request to the Equal Opportunity Coordinator. An appropriate hearing date will be established and the facts of the case heard by the ad hoc panel, which will render its written decision within ten (10) days following the hearing.

If the findings of the ad hoc panel are unsatisfactory, the complainant may advance his/her complaint to any of the agencies listed below.

B. External Complaint Process Process for Filing An Employment Complaint

A complaint may be filed directly with the most appropriate of the following agencies:

1. EQUAL RIGHTS DIVISION, DEPARTMENT OF WORKFORCE DEVELOPMENT, 201 East Washington Avenue, Room 403, PO Box 8928, Madison, Wisconsin 53715. Telephone: (608) 266-6860 or TDD (800) 947-3529.
NOTE: File within 300 days of the last alleged discrimination.
2. U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION, 310 West Wisconsin Avenue, Suite 800, Milwaukee, Wisconsin 53203. Telephone: (414) 297-1111 or TDD (414) 297-1115.
NOTE: File within 300 days of the last alleged discrimination.
3. U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES, OFFICE FOR CIVIL RIGHTS, 105 West Adams Street, Chicago, Illinois 60603. Telephone: (312) 886-2359 or TDD (312) 353-5693.

NOTE: File complaints within 180 days of the last alleged violation.

4. OFFICE OF FEDERAL CONTRACT COMPLIANCES, U.S. DEPARTMENT OF LABOR, 230 South Dearborn Street, Chicago, Illinois 60603. Telephone: (312) 353-2158 OR TDD (312) 353-2158.

NOTE: File within 180 days of the last alleged violation.

Process for Filing a Service Complaint

A complaint may be filed directly with the most appropriate of the following agencies:

1. WISCONSIN DHSS, DIVISION OF COMMUNITY SERVICES, ATTN: AA/CRC Officer, PO Box 7851, Madison, Wisconsin 53707. Telephone: (V/TDD) (608) 266-6838. [Community Services Programs]
2. WISCONSIN DHSS, DIVISION OF HEALTH, Attn: AA/CRC Officer, PO Box 309, Madison, Wisconsin 53701. Telephone: (V/TDD) (608) 266-1511. [Health Programs]
3. WISCONSIN DHSS, DIVISION OF ECONOMIC SUPPORT, Attn: AA/CRC Officer, PO Box 7935, Madison, Wisconsin 53707. Telephone: (V/TDD) (608) 267-0927. [AFDC, Medical Assistance, Food Stamps, Energy Assistance, or Child Support]
4. US DEPARTMENT OF HEALTH & HUMAN SERVICES, OFFICE FOR CIVIL RIGHTS, 105 West Adams Street, Chicago, Illinois 60603. Telephone: (312) 886-2359. TDD: (312) 353-5693. [You may file a formal discrimination complaint about any of the above services]
5. US DEPARTMENT OF JUSTICE, CIVIL RIGHTS DIVISION, 10th and Pennsylvania Avenue, NW, Washington, DC 20530. ADA Public Access Information recorded messages: (202) 514-0301 or TDD: (800) 800-3302. [Complaints about any program's discrimination based on a disability or their belief that you have a disability]
6. US DEPARTMENT OF AGRICULTURE, CIVIL RIGHTS PROGRAM, FOOD & NUTRITION SERVICES, 50 East Washington, Chicago, Illinois 60602. Telephone: (312) 353-1457. [Food Stamps]

Retention of Records

The records and reports relating to the complaint will be retained for two (2) years, from the date of final disposition of the complaint, by the County.

Publication of Complaint Procedure

This complaint procedure is posted in all service delivery and employment areas. Complaint forms are available in the Portage County Personnel Department. We will provide assistance to persons who are visually impaired or have other impairments which prevent them from reading the procedure.

Process for Filing a Service Complaint

A complaint may be filed directly with the most appropriate of the following agencies:

1. WISCONSIN DHSS, DIVISION OF COMMUNITY SERVICES, Attn: AA/CRC Officer, PO Box 7851, Madison, Wisconsin 53707. Telephone: (V/TDD) (608) 266-6836.

[Community Service Programs]

2. WISCONSIN DHSS, DIVISION OF HEALTH, Attn: AA/CRC Officer, PO Box 309, Madison, Wisconsin 53701. Telephone: (V/TDD) (608) 266-1511. [Health Programs]
3. WISCONSIN DHSS, DIVISION OF ECONOMIC SUPPORT, Attn: AA/CRC Officer, PO Box 7935, Madison, Wisconsin 53707. Telephone: (V/TDD) (608) 267-0927. [AFDC, Medical Assistance, Food Stamps, Energy Assistance, or Child Support]
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Publication of Complaint Procedure

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Non-Retaliation

No complainant will be intimidated, harassed or subjected to any form of adverse action because of the filing of a complaint of discrimination. Staff members who are witnesses or knowledgeable parties are urged to cooperate fully in the complaint investigation process without fear of adverse action or retaliation.

Grievances

This complaint process does not prevent an employee who feels that he/she has not been afforded equal opportunity for promotion, transfer, or other term or condition of employment, because of illegal discrimination, from submitting a grievance, if he/she believes that a violation of the collective bargaining agreement or personnel policy has occurred. Grievances which are covered under the provisions of a valid collective bargaining agreement or personnel policy will be processed as provided therein. Grievants are assured protection from harassment or retaliation.

**COMPLAINT ON EQUAL OPPORTUNITY
IN EMPLOYMENT SERVICES**

Instructions: Please fill out this form as completely as possible. The more specific you are in dates, times, and names of persons involved in your Complaint, the easier it will be to resolve your problem. You may use additional pages if necessary.

Name _____

Address _____

Telephone Number _____ Complaint Basis _____

(Protected Status)

Complaint Against (Agency or Person)

A. Description of action(s) which is alleged as being discriminatory. (Please provide dates, names or titles whenever possible).

B. What action do you want the county to take in response to your complaint?

Signature of Complainant Date

Note: You may obtain assistance in the preparation of this complaint if required, by contacting our Equal Opportunity Officer in the Portage County Personnel Department.

V. **EQUAL OPPORTUNITY TRAINING TO STAFF**

In order to provide insight into equal opportunity and service delivery laws and their implementation, we periodically offer training to supervisory and management staff through seminars, lectures, video tapes and other means. Some attend sessions conducted by the Wisconsin Department of Health and Social Services.

VI. **RECRUITING**

1. Communications have been or will be established with referral organizations to increase the flow of applicants who are minority, female or have disabilities. The referral sources periodically used are:

Job Service

2. All referral sources used will receive the Equal Opportunity Policy and a letter encouraging their adherence to this policy in their referrals.
3. All advertisements will contain the phrase, "Equal Opportunity Employer". Media targeted to minorities, females and persons with disabilities will be evaluated and used whenever it may productively assist us in increasing our applicant flow.
4. We plan to evaluate and participate in special recruitment programs and related activities during the coming year to increase our exposure to applicants who are minority female or who have disabilities who may qualify for available positions.

VII. **PROMOTIONS**

In order to increase the opportunities of minorities and females for promotion and transfer, we will encourage qualified minorities and women within our workforce to apply for promotions and transfers.

VII. WORKFORCE ANALYSIS

Job Category	Total No.	Minority		Females	
		No.	%	No.	%
Officials & Mgrs.	17	0		3	17.6
Professionals	103	2	.02	60	58.3
Technician	65	0		41	63
Protective Service	53	0		18	34.0
Paraprofessional	116	4	3.4	98	84.5
Clerical	116	1	.86	115	99.1
Skilled Craft	30	0		0	
Service & Maintenance	75	0		36	48.0

The above is an analysis of our workforce as of June 24, 1996.

Portage County's total workforce population is 37,000 of which non-minorities represent 36,279 and minorities represent 721 or 1.9% of the population. Handicapped population in the workforce per the 1990 census is 1,183.

Since minorities in total are less than 2% of the population of the relevant geographic area, an evaluation of minority under-representative is excluded.

IX. POLICY/PROCEDURE ON INTERPRETERS OR TRANSLATORS

It is the policy of Portage County to provide services and information on services to the public in a medium which assists individuals in accessing, participating in, and benefiting from the services.

This policy means:

- a. Information on each Health & Human Services program shall be available in writing including large print, or brailled copies, or on audiotape. Information shall also be available in languages other than English. In our services area, we will translate program information such as program brochures or flyers into Spanish and Hmong. These are the major non-English languages spoken in the service area. Periodically, we will assess the need for materials in other languages.
- b. An individual is entitled to a qualified interpreter or qualified translator at the time of applying for service, in the receipt of the service, or in processing a complaint or appeal.

Interpreters or translators used by a client in applying for services, in the receipt of the service or in the processing of a complaint or appeal can be qualified staff, qualified adult volunteers, or qualified contracted personnel.

Translators used in the actual provision of services or in client complaint conference or hearings must be staff, volunteers, or contracted personnel who are qualified and sensitive to the linguistic and cultural perspectives of the client; interpreters for the hearing impaired must be OMI or RID certified sign language interpreters.

In order to implement this policy, our organization will take the following steps:

1. Annually, survey employees and develop a list of employees with sign language or foreign language skills.
2. Maintain and distribute to employees who provide services, a list of qualified staff, qualified volunteers, and outside consultants (contracted personnel) who are able to provide interpreter or translator services which meet the client's needs.
3. When program telephone numbers are published, list TDD access number to program information. Provide answering machines for TDD numbers which are listed as 24-hour numbers when this is done for voice numbers.
4. Advise people in program brochures, flyers, and signs at receptionist desk of the availability of materials in other media or in languages other than English. Advise new program applicants or participants of the availability of translators or interpreters.
5. Check the reading level of all program brochures, flyers, posters, and other materials describing programs. Whenever possible, develop descriptions using 5th to 6th grade reading level.

X. RESULTS OF COUNTY PROGRAM EVALUATION AND PLAN OF ACTION

Portage County shall, on a continuing basis:

- a. evaluate its current policies and practices and their effects for present discrimination or the present effects of past discrimination;
- b. modify any policies and practices which do not meet the standards for equal opportunity in service delivery and employment;
- c. take appropriate remedial steps to eliminate the effects of any discriminatory policies or practices; and
- d. maintain records of the evaluation process including interested persons consulted, a description of areas examined and any problems identified, and a description of any modifications made and of any remedial steps taken.

Portage County reviews data on clients served within its programs, services, or activities. The Department or service provider shall assess whether the number of racial/ethnic minorities, females/males, and persons with disabilities served is in proportion to their representation in the general population of the service area.

Portage County receives funds from the Department of Health and Social Services and assures programs or activities will be operated in compliance with equal opportunity

standards for service delivery and employment.

A. Results of Evaluation of Employment Policies and Practices

We have examined the areas listed below and have not identified any problems in the area listed below.

1. SELECTION PROCEDURES

Problem(s):

Plan of action:

2. COMPENSATION/BENEFITS

Problem(s):

Plan of action:

3. PROMOTIONS/DEVELOPMENT

Problem(s):

Plan of action:

4. DISCIPLINE/TERMINATIONS

Problem(s):

Plan of action:

5. WORK FORCE ANALYSIS

Problem(s):

Plan of action:

6. SPECIAL ISSUES-PERSONS WITH DISABILITIES

Problem(s):

Plan of action:

7. AUDIT SYSTEMS

Problem(s):

Plan of action:

B. Results of Evaluation of Program Accessibility

We have examined the areas listed below and have not identified any problems in the areas listed below.

1. OUTREACH EFFORTS

Problem(s):

Plan of action:

2. CLIENT INTAKE PROCEDURES

Problem(s):

Corrective action:

3. SERVICE DELIVERY

- a. Assignment to Service Staff
Problem(s):
Corrective action:
- b. Analysis of Scope of Services Provided
Problem(s):
Corrective action:
- c. Analysis Referral Policies and Practices
Problem(s):
Corrective action:
- d. Analysis of "Success" Ratios
Problem(s):
Corrective action:
- e. Analysis of Use of Interpreters
Problem(s):
Plan of action:
- f. Analysis of complaints
Problem(s):
Plan of action:

C. Results of Evaluation of Physical Accessibility

When we conducted an analysis of physical accessibility in accordance with the guidelines of DHSS, we did not find any problems in the areas unless noted below.

- 1. PARKING
Problem(s):
Plan of action:
- 2. ENTRANCE
Problem(s):
Plan of action:
- 3. ACCESSIBLE WASHROOM
Problem(s):
Plan of action:
- 4. CONFERENCE ROOMS
Problem(s):
Plan of action:
- 5. FLOOR SURFACES

Problem(s):
Plan of action:

6. ELEVATORS
Problem(s):
Plan of action:

7. EXITS
Problem(s):
Plan of action:

8. INTERIOR DOORS
Problem(s):
Plan of action:

9. ACCESSIBLE FLOORS
Problem(s):
Plan of action:

10. MAIN INSIDE CORRIDORS
Problem(s):
Plan of action:

XI. **Monitoring Systems and Procedures**
A. Internal Recordkeeping

In order to meet all analytical requirements, we will maintain the following records:

1. Applicant Status File
2. Internal Applicant File
3. Transfer, Demotion and Promotion file
4. Layoff and Recall File
5. Termination File

All of these records are confidential and maintained solely for the purpose of meeting the reporting and analytical standards set forth in the standards issued by the Wisconsin Department of Health and Social Services.

B. Internal Reporting

The following Affirmative Action Reports will be generated by the Equal Opportunity Coordinator and submitted to management for review, progress evaluation and correction of any apparent problems:

1. Affirmative Action Goal Progress Report
2. Applicant Flow Report
3. Hire Report
4. Promotion Report
5. Terminating Report
6. Training Report Participation Summary

C. Monitoring of Subcontractors, Subgrantees and Vendors

We have a two-tier monitoring program for subcontractors, subgrantees and vendors.

1. Once each year we send an Equal Opportunity Certification to the companies or organizations in which we deal. This certification requires them to sign as being in compliance with the non-discrimination laws and regulations of the State of Wisconsin. These certifications are to be returned to us within thirty (30) days of receipt.
2. Major subcontractors and subgrantees defined as those with contracts or purchase orders of ten thousand dollars (\$10,000) or more and ten (10) employees who provide good or services directly related to or used as a part of our contract fulfillment, are required to complete an Affirmative Action - Civil Rights Compliance Plan which is consistent with that required of this organization by the Wisconsin Department of Health and Social Services.

XII. SELF-EVALUATION

Portage County annually evaluates and revises its service delivery and employment practices according to the following procedures:

1. Conducts a self-evaluation with consultation from interested persons, including persons or organizations representing minorities, females, and persons with disabilities.
2. Modify any policies and practices that do not meet the standards for equal opportunity in employment or service delivery.
3. Take appropriate remedial steps to eliminate the effects of any discrimination or adverse impact that resulted from past policies and practices.
4. Maintain records of the evaluation process, including the names of interested persons who are consulted, a description of the areas examined, and any problems identified, and a description of remedial steps taken and/or modifications made.
5. Review data on clients served within our programs, services, or activities, comparing the number of racial/ethnic minorities, females, and persons with disabilities served, in proportion to their representation in the eligible service area population, and determining that no person is excluded from participation, denied any benefits, or subjected to discrimination.
6. Compare racial/ethnic gender and disability workforce statistics, in proportion to their presentation in the local labor market.
7. Monitor our reasonable accommodation procedures for employees with disabilities.
8. Make improvements to our facilities as reasonable and necessary, providing physical accessibility to persons with disabilities.

XIII. **PRIOR YEAR PROGRAM EVALUATION**

Women made up 64.5% of the workforce in 1995. Minorities comprised 1.2% of the workforce in 1995. Based on existing records, no handicapped employees were hired into the workforce in 1992.

In 1995, 89 employees were hired. Of that number 61.7% were female.

PORTAGE COUNTY
POPULATION AND LABOR FORCE DATA

	<u>Total</u>	White-Non <u>Minority</u>	Total <u>Minority</u>	<u>Black</u>	<u>Hispanic</u>	American <u>Indian</u>	Other <u>Minority</u>
POPULATION	63,478 100.0%	61,530 96.9%	1,948 3.1%	163 0.3%	626 1.0%	267 0.4%	892 1.4%
WOMEN'S POP.	32,152 50.7%	31,166 49.1%	986 1.6%	83 0.1%	318 0.5%	135 0.2%	450 0.7%
LABOR FORCE	37,000 100.0%	36,279 98.1%	721 1.9%	61 0.2%	266 0.7%	140 0.4%	254 0.7%
WOMEN'S LABOR FORCE	17,259 46.6%	16,987 45.9%	272 0.7%	14 0.0%	103 0.3%	32 0.1%	123 0.3%
UNEMPLOYMENT	2,220 100.0%	2,008 90.5%	212 9.5%	15 0.7%	96 4.3%	28 1.3%	73 3.3%
WOMEN'S UNEMPLOYMENT	961 43.3%	863 38.9%	98 4.4%	0 0.0%	50 2.3%	8 0.4%	40 1.8%
UNEMPLOYMENT RATE	6.0%	5.5%	29.4%	24.6%	36.1%	20.0%	28.7%
WOMEN'S UNEMPLOYMENT RATE	5.6%	5.1%	36.0%	0.0%	48.5%	25.0%	32.5%
HANDICAPPED IN THE LABOR FORCE, 1990 CENSUS	1,183						

RESOLUTION NO. 48-96-98
RE: AMENDMENT TO PORTAGE COUNTY
PURCHASING ORDINANCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, the Portage County Data Processing Department wants to insure the compatibility and standardization of all computer related hardware; and

WHEREAS, the Portage County Purchasing Department would benefit from having Data Processing provide ordering specifications to their department; and

WHEREAS, the Portage County Data Processing and Purchasing Departments request to amend the procedures outlined in Section 9 of the Purchasing Ordinance as a clarification of procedures; and

WHEREAS, the Portage County Finance Committee approved the request as presented on July 15, 1996; and

WHEREAS, the proposed amendment, with the information furnished in the attached report, has been given due consideration by the Portage County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the amendment to Section 9 of the Portage County Purchasing Ordinance.

Dated this 15th day of October, 1996.

Respectfully submitted,
FINANCE COMMITTEE

O. Philip Idsvoog, Chair
Lonnie Krogwold
James Gifford

Richard Purcell
Eugene Zdroik

Motion by Supervisor Idsvoog, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Ordinance adopted.

PERSONAL COMPUTER HARDWARE ACQUISITION POLICY

Portage County has established the following policy and procedure in regard to the acquisition of personal computers and related hardware. The county intends to honor the policy set forth below, but must reserve the right to change them at any time as may be required under the circumstances.

Hardware Acquisition:

1. All requests for new personal computer hardware and components will be submitted to the Data Processing Department on the form entitled "Computer Equipment Request Form". Any software and specific hardware requirements should be attached if known.
2. The Data Processing manager shall develop specifications for the request, sign, and assign a request number to the form. This will be forwarded to the Purchasing Department.
- 3.) The Purchasing Department will assign costs to the specifications, sign, and return the form to the originating department.
- 4.) -By signing the form Data Processing nor Purchasing is approving or disapproving the request, only defining and costing the specs. The equipment will still have to go through the normal approval procedures which may include the department's governing committee..
- 5.) All orders will be entered into the county wide purchasing control system. The request number assigned by Data Processing must be included in the narrative of the order. Orders without the request number will not be processed.
- 6.) All hardware will be delivered to the Purchasing Department who in turn will notify Data Processing. Data Processing will log the hardware into their inventory control system and distribute the equipment to the proper location.

RESOLUTION NO. 49-96-98
RE: DATA PROCESSING POLICIES GOVERNING COMPUTER
SOFTWARE USE AND ACQUISITION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, the number of personal computers and personal
computer software in use by the County is increasing and will
continue to increase; and

WHEREAS, it is a violation of Federal copyright law to copy
any software for use on another computer system; and

WHEREAS, it is a violation of the County Personnel Policy
Section 15.03(e) to use county equipment for personal use; and

WHEREAS, the Portage County Data Processing Department wants
to insure compatibility and standardization of software purchased;
and

WHEREAS, the Portage County Data Processing Department
requests to have separate policies in place to govern computer use;
and

WHEREAS, the Portage County Finance Committee approved the
request as presented on July 15, 1996 and the Personnel Committee
approved the request on September 9, 1996; and

WHEREAS, the proposed policies, with the information furnished
in the attached report, has been given due consideration by the
Portage County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board
of Supervisors authorize the Data Processing policies as set forth
on the attached.

Dated this 15th day of October, 1996.

Respectfully submitted,
FINANCE COMMITTEE
O. Philip Idsvoog, Chair
Richard Purcell
Lonnie Krogwold
Eugene Zdroik
James Gifford

PERSONNEL COMMITTEE
Walter Jakusz, Chair
O. Philip Idsvoog
Robert Steinke
Donald Jankowski
James Krems

Motion by Supervisor Purcell, second by Supervisor Krems for
the adoption.

Roll call vote revealed (25) ayes, (4) excused, Supervisors
Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

E-MAIL POLICY

Portage County has established a policy with regard to access and disclosure of electronic mail messages created, sent, or received by County employees using the County's electronic mail system.

The County intends to honor the policies set forth below, but must reserve the right to change them at any time as may required under the circumstances.

- 1.) The electronic mail system hardware is County property. Additionally, all messages composed, sent, or received on the electronic mail system are and remain the property of the County. They are not the private property of any employee.
- 2.) The use of the electronic mail system is reserved solely for the conduct of business at the county. It may not be used for personal business.
- 3.) The electronic mail system may not be used to solicit or proselytize the commercial ventures, religious or political causes, outside organization, or non-job-related solicitation.
- 4.) The electronic mail system is not to be used to create any offensive or disruptive messages. Among those which are considered offensive are any messages which contain sexual implications, racial slurs, gender specific comments, profanity or any other comment that offensively addresses someone's age, sexual orientation, religious or political beliefs, national origin, or disability.
- 5.) The County reserves the right and intends to exercise the right to review, audit, intercept, access, and disclose all messages created, received, or sent over the electronic mail system for any purpose. The contents of electronic mail properly obtained for legitimate business purposes, may be disclosed within the County without the permission of the employee.
- 6.) The confidentiality of any message should not be assumed. Even when a message is erased, it is still possible to retrieve and read that message. Further, the use of passwords for security does not guarantee confidentiality.
- 7.) Notwithstanding the County's right to retrieve and read any electronic mail messages, such messages should be treated as confidential by other employees and accessed only by the intended recipient. Employees are not authorized to retrieve or read any e-mail messages that are not sent to them. Any exception to the policy must receive prior approval by the department head.
- 8.) Any employee who discovers a violation of this policy shall notify the Data Processing Department who in turn will notify the Department Head or the Personnel Department or both.
- 9.) Any employee who violates this policy or uses the electronic mail system for improper purposes shall be subject to discipline, up to and including discharge.

PERSONAL COMPUTER SOFTWARE USE AND ACQUISITION POLICY

Portage County has established the following policy and procedures in regard to the acquisition and use of personal computer software. The county intends to honor the policies set forth below, but must reserve the right to change them at any time as may be required under the circumstances.

Software Acquisition and Use:

1. All Personal Computer software will be requisitioned through the Portage County Purchasing Department who in turn will determine if the software is in the list of approved software as determined by the Data Processing Department. If the software is not on the list the department will submit in writing their justification for this software to the Data Processing Manager.
2. The exception to #1 is the acquisition of software from a state, county, or federal agency for use in a special task for the department. In this case Data Processing shall be notified and will determine the software licensing required to run the software (if any) or what run time versions of software the program requires (if any).
3. Once acquired, all software shall be delivered to the Data Processing Department where it will be registered and logged in the records kept of licensing for Portage County. The media will also be scanned for viruses and write protected.
4. Data Processing or it's designee will install the software. The media for the software will be retained by Data Processing.
5. Any software that is mailed to any department that was not ordered (i.e America Online, Compuserve, Prodigy, Internet Access diskets) be sent to Data Processing for disposal. Software of this nature shall not be placed into a personal computer owned by Portage County.
6. Installed software shall not be copied or moved to another computer, county owned or non-county owned, without approval of the Data Processing Department. In the event the computer the software resides on is being disposed of, Data Processing will erase the software and transfer the license to another computer.
7. All new diskettes that will be used to store data will be formatted by the user prior to use regardless if they are delivered pre-formatted or not.
8. Any media (diskettes, Tape, or CD's) received from another department or agency shall be scanned for viruses before the diskette is put into use.
9. The use of the personal computer is reserved solely for the conduct of business of Portage

County. Any personal use is strictly forbidden.

10. The County reserves and intends to exercise the right to review, audit, access, and disclose all files created on the personal computer. Random audits of personal computers will be performed by the Data Processing Department. An audit can also be performed if Data Processing suspects that violations have occurred. Violations will be turned over to the Department Head or Personnel Department or both.

11. The confidentiality of any file should not be assumed. Even though by law some files cannot be viewed or disclosed to the general public, Data Processing reserves the right to audit these files.

12. Any employee who discovers a violation of this policy shall notify the Data Processing Manager who in turn will conduct an audit and turn over the results to the Department Head or Personnel Department.

13. Any employee violating this policy shall be subject to discipline up to and including discharge.

C:\WPDOCS\DATAPROC\POLICY1.WPD

PERSONAL COMPUTER HARDWARE ACQUISITION POLICY

Portage County has established the following policy and procedure in regard to the acquisition of personal computers and related hardware. The county intends to honor the policy set forth below, but must reserve the right to change them at any time as may be required under the circumstances.

Hardware Acquisition:

1. All requests for new personal computer hardware and components will be submitted to the Data Processing Department on the form entitled "Computer Equipment Request Form". Any software and specific hardware requirements should be attached if known.
2. The Data Processing manager shall develop specifications for the request, sign, and assign a request number to the form. This will be forwarded to the Purchasing Department.
- 3.) The Purchasing Department will assign costs to the specifications, sign, and return the form to the originating department.
- 4.) By signing the form Data Processing nor Purchasing is approving or disapproving the request, only defining and costing the specs. The equipment will still have to go through the normal approval procedures which may include the department's governing committee..
- 5.) All orders will be entered into the county wide purchasing control system. The request number assigned by Data Processing must be included in the narrative of the order. Orders without the request number will not be processed.
- 6.) All hardware will be delivered to the Purchasing Department who in turn will notify Data Processing. Data Processing will log the hardware into their inventory control system and distribute the equipment to the proper location.

RESOLUTION NO. 50-96-98
RE: PORTAGE COUNTY WELFARE REFORM (W2) PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County has successfully operated Welfare Employment and Training Programs since 1988; and

WHEREAS, Portage County has reduced its AFDC caseload by approximately 66% from 1988; and

WHEREAS, Portage County, through exemplary performance, has qualified to administer the W2 Program; and

WHEREAS, the Portage County Health and Human Services Department is the only organization submitting a letter of intent to be the W2 agency; and

WHEREAS, since July, 1995, 125 members of the community have committed over 1,750 hours to plan a comprehensive, community-based, effective W2 program; and

WHEREAS, for the length of the contract (September 1997-December 1999) this program will be no cost to Portage County taxpayers and as well, provide a profit and incentive to the administering agency projected at 1997 - \$65,182, 1998 - \$189,990, 1999 - \$149,072 = \$404,244, and county General Fund projected at 1997 - \$21,500, 1998 - \$25,000, 1999 - \$25,000 = \$71,500; and

WHEREAS, the Portage County program will have extensive monitoring of costs and family progress; and

WHEREAS, in response to the reduced caseloads and need to reorganize to operate the W2 program, Portage County has been proactive in already eliminating two full-time equivalent positions and estimates decreasing another three positions by the time W2 begins in September of 1997; and

WHEREAS, Portage County Board of Supervisors has always been concerned with protecting low income families; and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves the reorganization of the Financial Service Section passed by the Health and Human Services Board that allows for the efficient delivery of the Wisconsin Works (W2) Program.

Dated this 15th day of October, 1996.

Respectfully submitted,
MEMBERS OF THE HEALTH AND HUMAN SERVICES BOARD
Walter Jakusz, Chair
Jim Clark
Ann Buck
Jackie Hoppen
Harvey Olson
Bill Zimdars
Paul Borham
William Peterson
Dave Medin
Rev. Matthew Mallek
Don Herrmann

Motion by Supervisor Jakusz, second by Supervisor Hoppen for the adoption.

Roll call vote revealed (24) ayes, (1) naye, Supervisor Purcell, (4) excused, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

RESOLUTION NO. 51-96-98
RE: NEW STAFF REQUEST FOR 1997

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, requests for additional staff have been submitted by department heads and their governing committees to provide essential services for 1997; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff request for need justification; and

WHEREAS, a simple majority vote of the County Board members being present will be required for final approval;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff requests for 1997 as outlined on the attached authorization form(s) with the following conditions:

- a) Planning & Zoning - Groundwater Research Planning Assistance is approved for one-year period, 1/1/97-12/31/97;
- b) Sheriff's Department - Deputy position to be reviewed by County Board October of 1999;
- c) Solid Waste - Scale Attendant position to be reviewed by County Board October of 1997;

BE IT FURTHER RESOLVED, that these positions are subject to Portage County's ability to finance them and may be eliminated by the Finance Committee during future budget hearings.

Dated this 15th day of October, 1996.

Respectfully submitted,
PORTAGE COUNTY PERSONNEL COMM
Walter Jakusz, Chair
Donald Jankowski
Robert Steinke
James Krems
O. Philip Idsvoog

PORTAGE COUNTY FINANCE COMM
O. Philip Idsvoog, Chair
Richard Purcell
James Gifford
Eugene Zdroik
Lonnie Krogwold

Motion by Supervisor Idsvoog, second by Supervisor Purcell for the adoption.

Roll call vote revealed (25) ayes, (4) naves, Supervisors Ron Borski, Niedbalski, Melvin Steinke, Check. Resolution adopted.

Supervisor Peterson expressed concerns over an article in the Stevens Point Journal regarding the need for the second bridge and the HH bridge funding. He questioned why the legislators representing Portage County have not been more active in seeking funding.

Chairman Hintz stated that he and Chuck Kell have traveled to Madison on several occasions concerning the matter and he felt it was a political battle.

Chuck Kell, County Planner, stated that is up to the legislators to put that money in the budget.

Supervisors Hanson stated that he too is disenchanted with the area legislators and requested that they be invited to a County Board meeting to explain what they have done to promote the funding for the bridge project.

Chairman Hintz stated that the County would invite the legislators to appear before the Board after the November elections and budget hearings.

Supervisor Purcell questioned when Hoover Avenue would be opened.

Kell stated that they hoped that it would be blacktopped and open before the snow flies.

1997 NEW POSITION REQUESTS

<u>FTE</u>	<u>POSITION</u>		<u>1996</u>	<u>FUNDING MECHANISM</u>
	<u>Courts</u>			
.50	Deputy Clerk I	1,044 Hours	\$16,397	Partial outside funding
	<u>Corporation Counsel/District Attorney</u>			
1.00	Typist II	2,088	\$31,996	County Levy
	<u>Department on Aging</u>			
.68	Adult Day Care Aide	1,430	\$17,325	100% outside funding
	<u>Health Care Center</u>			
1.00	Medicare Coord.	2,088	\$46,439	Anticipated Revenues
.40	RN	835	\$18,424	"
2.80	Medication Tech(s)	5,824	\$84,980	"
	<u>Health & Human Services</u>			
.73	HSS-I Nurse	1,530	\$45,646	Outside funding
1.00	Social Worker	2,088	\$53,307	Outside funding
	<u>Personnel Department</u>			
.50	Secretary	1,044	\$17,695	County Levy
	<u>Planning & Zoning</u>			
1.00	Groundwater Research Planning Assistant	2,088	\$35,970	County Levy
	<u>Sheriff's Department</u>			
1.00	Deputy	2,088	\$51,117	Partial outside funding
	<u>Solid Waste</u>			
.50	Scale Attendant	1,044	\$19,783	Outside funding
	<u>Treasurer's Office</u>			
.25	Account Clerk II	522	\$ 8,159	County Levy
	<u>University Extension</u>			
.50	Typist II	1,044	\$18,838	County Levy
11.86 FTE's			\$466,076	

APPROVED 1997 NEW POSITION REQUESTS

<u>FTE</u>	<u>POSITION</u>		<u>1996 LEVY</u>	<u>FUNDING MECHANISM</u>	
	<u>Courts</u>				
.50	Deputy Clerk I	1,044 Hours	\$8,280	Partial outside funding	\$8,117
	<u>Corporation Counsel/District Attorney</u>				
.50	Typist II	1,044	\$16,248	County Levy	
	<u>Department on Aging</u>				
.68	Adult Day Care Aide	1,430		100% outside funding	\$17,325
	<u>Health Care Center</u>				
1.00	Medicare Coord.	2,088		Anticipated Revenues	\$46,439
.40	RN	835		"	\$18,424
2.80	Medication Tech(s)	5,824		"	\$84,980
	<u>Health & Human Services</u>				
.73	HSS-I Nurse	1,530		Outside funding	\$45,646
	<u>Personnel Department</u>				
.50	Secretary	1,044	\$17,695	County Levy	
	<u>Planning & Zoning</u>				
1.00	Groundwater Research Planning Assistant	2,088	\$35,970	County Levy	
	<u>Sheriff's Department</u>				
1.00	Deputy	2,088	\$12,779	Partial outside funding	\$38,338
	<u>Solid Waste</u>				
.50	Scale Attendant	1,044		Outside funding	\$19,783
11.86 FTE's			\$90,972		\$279,052

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

November 12, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call was taken by Clerk Wrycza as follows:

District 1, Alfred A. Lewandowski
District 2, Paul F. Kaczmarek
District 3, W. William Zimdars
District 4, Paul A. Borham
District 5, Paul A. Borham
District 6, Richard M. Purcell
District 7, James E. Clark
District 8, Jacqueline Hoppen
District 9, Eugene G. Szymkowiak
District 10, Gordon M. Hanson
District 11, Joe Niedbalski
District 12, William H. Peterson
District 13, Donald Jankowski
District 14, James Gifford
District 15, Douglas Warner
District 16, O. Philip Idsvoog
District 17, Robert J. Steinke
District 18, Melvin Steinke
District 19, John O. Rendall
District 20, Lonnie Krogwold
District 21, Harvey Olson
District 22, Ronald J. Borski
District 23, Eugene Zdroik
District 24, Ronald J. Check
District 25, Jerome J. Borski
District 26, Robert Brilowski
District 27, James F. Krems
District 28, Leif E. Erickson
District 29, Clarence S. Hintz

Roll call taken by Clerk Wrycza revealed (29) present.

All present saluted the flag.

Supervisor Krogwold delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Krogwold
to approve the October County Board minutes. Motion carried by
voice vote.

Correspondence

The Portage County 1997 pocket calendars are available from
the County Clerk.

Memo regarding the Christmas gathering following the December

Board meeting.

Memo regarding the 1997 allowable meal and mileage reimbursement rates.

Letter from Senator Shibilski regarding the HH issues that concerned the County Board.

Family Preservation & Support Services Initiative handout was distributed.

Unlimited Topics

Clerk Wrycza asked Board members if they preferred Senator Shibilski and Representative Murat to be invited to the December or January Board meeting to discuss the HH issue.

The consensus of the Board was to invite them to the January Board meeting.

Brian Formella introduced Dan Olson as Portage County's new Assistant Corporation Counsel.

Chairman Hintz introduced Stan Potocki as the newly elected Sheriff and Cindy Wisinski as the newly elected Register of Deeds.

Supervisor Hoppen provided the Board with some background information regarding the Family Preservation & Support Services Initiative handout.

Motion by Supervisor Kaczmarek, second by Supervisor Jerry Borski to adjourn and convene as a Committee of the Whole for the purpose of a public hearing on the proposed budget from 1997. Motion carried by voice vote.

Supervisor Idsvoog, Finance Committee Chair, and Jerry Glad, Business Administrator, presented the proposed 1997 budget to the Board and answered general questions regarding specific budget items.

Motion by Supervisor Robert Steinke, second by Supervisor Hanson to close the public hearing. Motion carried by voice vote.

RESOLUTION NO. '53-96-98

RE: ADOPTION OF THE 1997 BUDGET AND AUTHORIZATION
FOR PROPERTY TAX LEVY APPORTIONMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD
OF SUPERVISORS:

WHEREAS, the Finance Committee has conducted numerous budget meetings formulating the 1997 budget; and

WHEREAS, formal publication of the budget summary and announcement of public hearing was made on October 26, 1996 in the Stevens Point Journal in accordance with Section 65.90 of the Wisconsin State Statutes; and

WHEREAS, a public hearing on the proposed 1997 Portage County budget was held at 7:00 p.m. on November 12, 1996.

WHEREAS, the 1997 budget as proposed by the Finance Committee has been presented and explained to the County Board at the annual fall meeting on November 12, 1996.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby adopts the budget of \$63,384,711 for the fiscal year beginning January 1, 1997.

BE IT FURTHER RESOLVED that the Portage County Board of Supervisors authorized a property tax levy in the amount of \$12,160,714 in support of the adopted budget and directs the county Clerk to apportion that amount to respective municipalities located within Portage County.

Dated this 12th day of November, 1996.

Respectfully submitted,
FINANCE COMMITTEE

O. Philip Idsvoog, Chair
Lonnie Krogwold
Eugene Zdroik

James Gifford
Richard Purcell

Motion by Supervisor Purcell, second by Supervisor Paul Kaczmarek for the adoption.

Roll call vote revealed (29) ayes. Resolution adopted.

Motion by Supervisor Jerry Borski, second by Supervisor Robert Steinke to enter into executive session for competitive reasons pursuant to Section 19.85(1)(e), Wisconsin Statutes, to consider option(s) for public purchase of land for landfill purposes. Roll call vote revealed (29) ayes. Motion carried.

Motion by Supervisor Idsvoog, second by Supervisor Jerry Borski to return to open session. Roll call vote revealed (29) ayes. Motion carried.

RESOLUTION NO. 54-96-98

RE: OPTION TO PURCHASE PROPERTY-LANDFILL DEVELOPMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

RESOLUTION WHEREIN THE SOLID WASTE MANAGEMENT BOARD RECOMMENDS SECURING AN OPTION TO PURCHASE PROPERTY FOR POTENTIAL DEVELOPMENT OF A NEW PORTAGE COUNTY LANDFILL.

WHEREAS, the existing Portage County Landfill has approximately five to six years of remaining capacity and

development of a new landfill may take five or more years; and

WHEREAS, the Portage County Solid Waste Management Board and department have thoroughly investigated potential landfill sites throughout the County and have identified areas of the County with the best potential for landfill development; and

WHEREAS, the Solid Waste Management Board, through an independent appraiser, has determined the approximate market value of property located in the target area and has negotiated a mutually acceptable price per acre on the top site identified for possible landfill development (fully described in the attached Exhibit "A");

NOW, THEREFORE, BE IT RESOLVED that the Portage County enter into an option to purchase agreement for the property described in Exhibit "A", in accordance with the terms and conditions described in Exhibit "A".

BE IT FURTHER RESOLVED that the actual exercise of the Option to purchase the property as well as potential landfill development shall be contingent upon: County Board approval; identification of new landfill development as the primary future waste disposal option in the Solid Waste Management Plan currently being prepared; and approval of the property for landfill development by the Wisconsin Department of Natural Resources.

Dated this 12th day of November, 1996.

Respectfully submitted,
SOLID WASTE MANAGEMENT BOARD

Joseph Niedbalski, Chair
Stuart Clark
James Krems
Robert Gary
Daniel Schlutter

Ronald Borski
James Gifford
Ronald Check
Sandra Lepak

Motion by Supervisor Niedbalski, second by Supervisor Krems for the adoption.

Brian Formella, Corporation Counsel, explained some of the details of the option which include a 153-acre parcel located in the Town of Stockton at an asking price of \$2,607 per acre, with \$8000 to be paid up front to secure the option for two years.

Roll call vote revealed (28) ayes, (1) naye, Supervisor Ron Borski. Resolution adopted.

RESOLUTION NO. 55-96-98
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Lonnie Krogwold

Motion by Supervisor Krogwold, second by Supervisor Hanson for the adoption.

Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Krogwold, second by Supervisor Idsvoog to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)

) ss

COUNTY OF PORTAGE)

I, Roger Wrycza, County Clerk of said County do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County, Wisconsin.

ROGER WRYCZA
Portage County Clerk

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS
of
PORTAGE COUNTY, WISCONSIN

December 17, 1996

Meeting was called to order by Chairman Clarence Hintz.
Roll call taken by Clerk as follows:

District 1,	Alfred Lewandowski
District 2,	Paul F. Kaczmarek
District 3,	W. William Zimdars
District 4,	Walter Jakusz
District 5,	Paul A. Borham
District 6,	Richard M. Purcell
District 7,	James E. Clark
District 8,	Jacqueline Hoppen
District 9,	Eugene G. Szymkowiak
District 10,	Gordon M. Hanson
District 11,	Joe Niedbalski
District 12,	William H. Peterson
District 13,	Donald Jankowski
District 14,	James Gifford
District 15,	Douglas Warner
District 16,	O. Philip Idsvoog
District 17,	Robert J. Steinke
District 18,	Melvin Steinke
District 19,	John O. Rendall
District 20,	Lonnie Krogwold
District 21,	Harvey Olson
District 22,	Ronald J. Borski
District 23,	vacant
District 24,	Ronald J. Check
District 25,	Jerome J. Borski
District 26,	Robert Brilowski
District 27,	James F. Krems
District 28,	Leif E. Erickson
District 29,	Clarence S. Hintz

Roll call vote revealed (26) present, (1) excused, Supervisor Lewandowski, (1) absent,
Supervisor Ron Borski, (1) vacant, District 23 Supervisor.

All present saluted the flag.

Supervisor Olson delivered the invocation.

Motion by Supervisor Robert Steinke, second by Supervisor Szymkowiak to approve the November County Board minutes. Motion carried by voice vote.

Correspondence

Clerk Wrycza informed the Board that the next County Board meeting will be held on January 28, 1997 and the February County Board meeting will be canceled.

Committee appointment information forms for Gale Kidder, Ed Pooock, and Norman Myhra.

Survival of the County Elected official information sheet was distributed.

Report regarding the Health and Human Services agency descriptions was distributed.

Certificate of Appreciation awarded to Eugene Zdroik for over thirty years of service to Portage County as a County Board Supervisor.

(Enter Supervisor Ron Borski)

Committee Referrals

Motion by Supervisor Robert Steinke, second by Supervisor Idsvoog to refer to the Corporation Counsel the summons and complaint of Grace Romo and Joetta Carrizosa vs various defendants including Portage County. Portage County was named by virtue of being a subrogated plaintiff which may be entitled to part of any successful settlement for reimbursement of paid medical expenses. Motion carried by voice vote.

Appointments

Motion by Supervisor Hanson, second by Check to approve the following appointments:

Gail L. Kidder reappointed to the Portage County Public Library Board for a three-year term expiring January 2000.

Ed Pooock reappointed to the Portage County Public Library Board for a three-year term expiring January 2000.

Norman Myhra reappointed to the Veterans Service Commission for a three-year term expiring December 1999.

Brian Formella appointed to the Risk Management Committee as an additional member.

RESOLUTION NO. 56-96-98
RE: RESOLUTION FOR WISCONSIN CONSERVATION CORPS

AUTHORIZING THE SPONSORSHIP OF A WISCONSIN CONSERVATION CORPS PROGRAM FOR PORTAGE COUNTY; DIRECTING THE COUNTY PARKS SUPERINTENDENT TO APPLY FOR PROGRAM PARTICIPATION IN THE WCC FOR A FIFTY-TWO WEEK PERIOD; DIRECTING THAT SUFFICIENT FUNDS BE ALLOCATED IN THE 1997-98 COUNTY PARKS ACCOUNT FOR THE COUNTY'S SPONSORSHIP EXPENSES.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the WCC crew performs meaningful projects enhancing and protecting the natural resources of Portage County; and

WHEREAS, through meaningful work experiences and training opportunities, the WCC program will help local unemployed young adults develop work skills, discipline, and an appreciation and better understanding of the natural resources of Portage County; and

WHEREAS, the County share for funding the WCC program has been partially included in the 1997 department budget for the Parks Department and should also be included in the department budget for 1998, such costs include transportation, equipment, and supplies for the program;

NOW, THEREFORE BE IT RESOLVED that the Portage County Board of Supervisors hereby authorizes the County Park Superintendent, Gary Speckmann, to apply for program participation in WCC for a fifty-two week period including the projects indicated on the attached work plan, and

BE IT FURTHER RESOLVED that the Park Superintendent is hereby directed to implement this WCC project if approved by the WCC Board.

Dated this 17th day of December, 1996.

Respectfully submitted,

PORTAGE COUNTY PARK COMMISSION

James Gifford, President

Mary Pat Linton

William Peterson

Richard Purcell

W William Zimdars

Dan Trainer

Jerry Corgiat

Motion by Supervisor Peterson, second by Supervisor Gifford for the adoption.

Roll call vote revealed (27) ayes, (1) excused, Supervisor Lewandowski, (1) vacant, District 23 Supervisor. Resolution adopted.

WHEREAS, Wisconsin State Statutes provide a limit of 30 days in the aggregate for which members of the Portage County Board may be paid for all committee meetings during the year of 1997, and

WHEREAS, past experience has shown that a limit of 30 days is not practical for the reason that it is necessary for many Board Members to meet on committees in excess of the aforesaid limit; and

WHEREAS, Section 59.06(2)(b), Wisconsin State Statutes, provides that the Board may by a two-thirds vote of its members present, increase the number of days for which compensation and mileage may be paid in any year and fix the compensation for each additional day.

NOW, THEREFORE, BE IT RESOLVED, that the number of days in 1997 for committee meetings of any member of the Portage County Board of Supervisors be extended to cover such time in excess of 30 days as may be required to complete and carry out the work of committees, and

BE IT FURTHER RESOLVED, that per diem, mileage and other expenses for committee meetings authorized by this resolution shall be for meetings of committees attended by at least a majority of any committee wherein the secretary thereof makes a written record of said meeting which shall be filed with the County Clerk, and

BE IT FURTHER RESOLVED, that per diem, mileage and other expenses for those meetings designated as special meetings other than committee meetings must be approved by the supervising committee and the Executive Committee prior to payment, and

BE IT FURTHER RESOLVED, that the compensation for over thirty and special meetings shall be the same as authorized for other meetings.

Dated this 17th day of December, 1996.

Respectfully submitted,
EXECUTIVE COMMITTEE
Clarence Hintz, Chair
O. Philip Idsvog
Robert Steinke

Motion by Supervisor Robert Steinke, second by Supervisor Idsvog for the adoption. Supervisor Hoppen questioned if the County Board has looked into which committees actually go over the thirty meeting limit. Hoppen suggested staggering the committee assignments so that members would not go over the thirty meeting limit.

Supervisor Gifford stated that any member that would simply sit on three committees and

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