

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. February 28, 2018

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
 Member Stan Potocki
 Member James Zdroik
 Member Dale O'Brien

Members Excused: Member Don Jankowski

Others Present:

Sheriff Mike Lukas
Chief Deputy Dan Kontos
Captain Dale Okray, Sheriff's Office
Captain Cory Nelson, Sheriff's Office
Rocky Bolder, Superintendent, Sheriff's Office
Katarzyna Norgaard, Administrative Services, Sheriff's Office
Denise Nash, Communications, Sheriff's Office
Clair Glisczynski, Recorder, Sheriff's Office
Josh Ostrowski, Lieutenant, Sheriff's Office
Jami Gebert, Executive Administrative Assistant
Paul Riegel, Emergency Management
Amber Osowski, Emergency Management
David Ray, Corporation Council
Robert Finn, Fire Chief, Stevens Point Fire Department

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes:

Motion by O'Brien/Potocki to approve the Public Safety/Emergency Management Committee Meeting minutes for January 24, 2018. Motion carried unanimously.

Correspondence: None

Vendor Invoice List Reports:

Motion by Zdroik/O'Brien to place the January 2018 vendor invoice list reports for Ambulance, Emergency Management, Sheriff and Coroner on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

The following report was distributed as part of the meeting packet:

▶ *Department of Emergency Management/Emergency Medical Services Report to Committee*

- Summary of report provided
- Plover Ambulance anticipated to be in service on April 2, 2018

Motion by Potocki/O'Brien to put Emergency Management Activity Report and Correspondence on file.
Motion carried unanimously.

Sheriff's Office:

Jail Activities

The following reports were distributed as part of the meeting packet:

▶ *Monthly Jail Report January 2018*

▶ *Electronic Monitoring Program Statistics for January 2018*

- Summary of reports was provided
- \$ 39,384 for shipping costs to Waupaca in January 2018
- A new eligibility list will be started soon for Corrections Officers

Operations Activities

- Adam Wriedt began employment in the Communications Division on February 26, 2018
- Applications for the Communications Technician eligibility list have been completed
- The Simulcast towers are ready for testing in the spring/summer, all of the radio equipment has been installed

Administrative Activities

- Capital Improvement Planning for the Law Enforcement Center – Request for Purchase Order was sent
 - The architects that plan to bid met with Chief Deputy Kontos to walk through the entire Law Enforcement Center and discuss desired changes
 - Bids are due March 16, 2018 for the remodel of the Law Enforcement Center
- Sheriff Lukas discussed the opportunity to build a Juvenile Detention center by using state funding and reimbursement. The State of Wisconsin is offering 95% reimbursement on remodeling or building of juvenile facilities
 - Sheriff Lukas recommends further investigation on the benefits to the entire Sheriff's Office and working with Portage County Space and Property Department
 - There is reimbursement for certain juveniles
 - There is a minimum of a 24 bed required
 - There is 100% reimbursement for a female facility

- Chairman Dobratz shared his hesitations in moving forward with such a large project noting that more costs could burden the county later, such as, the additional school district spending, and if there would be enough Juvenile inmates to fill a new facility
- Juvenile Super Intendent Bolder advised that the Juvenile facility would have to complete by July 2021
- On March 6, 2018 at 2:30 pm the Attorney General will be visiting for a round table discussion,
 - Topics include Opioid crisis and violent sex offender placement
 - Meeting is invitation only
- Cops Gone Wild, a fundraiser for Special Olympics, is at Buffalo Wild Wings on March 3, 2018
- A Violent sex offender is to be placed on the Town of Lanark on Boelter Lake Rd on or before March 16, 2018.
 - A town hall meeting will be held on March 7, 2018 at the Town of Lanark regarding the placement
 - Sheriff Lukas advised that the Portage County Sheriff's Office strongly opposes the placement of violent sex offenders in Portage County but they are still being placed by out of county judges
 - There are three additional offenders being investigated to be placed in Portage County
 - Portage County is housing an estimated 47% of released violent sex offenders in the state
 - Sheriff Lukas advised that Forest County was able to pass an ordinance prohibiting purchasing homes for leasing for profit to prevent a violent sex offender placement
 - Portage County is not reimbursed for any investigation or other costs associated with having registered sex offenders in Portage County

Motion by Zdroik/O'Brien to place the reports on file. Motion carried unanimously.

Public Notice: None

DISCUSSION only:

Resignation of Communications Technician Holly Kurszewski and Backfill Request

The following documents were distributed as part of the meeting packet:

► *Backfill request and position description for Commination's Technician*

- Holly Kurszerwski resigned and the position has been filled

April 25th Public Safety/Emergency Management Meeting

- Due to County Board restructuring, the county may not have any meetings between April 17, 2018 – April 24th
- Since the April meeting is on April 25, 2018 Chairman Dobratz requested the meeting be canceled unless there are items that cannot wait until May 2018, in which case a Public Safety/Emergency Management Meeting will be scheduled the week of April 16th – 20th.

DISCUSSION with Possible Action:

Reorganization of Emergency Management/Emergency Medical Services Department

The following documents were distributed as part of the meeting packet:

- ▶ *Resolution- Reorganization of Emergency Management/Emergency Medical Services Department*
- ▶ *Documented changes to effected ordinances*

- The resolution is the same as what was approved in the January 2018 meeting with more technical changes to the ordinance
- A one year revisit by the Public Safety/Emergency Management Committee and the Sheriff's Office to review how the program is working was added to the ordinance

Motion by Zdroik/Potocki to approve the Resolution for the Reorganization of Emergency Management/Emergency Medical Services Department. Motion carried unanimously.

Amending section 3.1.7 of the Code of Ordinances Regarding Membership of the Emergency Medical Services Oversight Board

The following document was distributed as part of the meeting packet:

- ▶ *Resolution amending section 3.1.7 of the Code of Ordinances Regarding Membership of the Emergency Medical Services Oversight Board*
- ▶ *Copy of the Ordinance 3.1.7 with changes indicated*

- Corporation Council, David Ray suggested additional technical changes made to the ordinance

Motion by Zdroik/O'Brien approving the suggested revisions ordinance 3.1.7. Motion carried unanimously.

Motion by Potocki/O'Brien approve the amendments to section 3.1.7 of the Code of Ordinances Regarding Membership of the Emergency Management Medical Services Oversight Board.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, May 23, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Zdroik/O'Brien to adjourn the meeting at 7:33 a.m. Motion carried unanimously.

Respectfully submitted,
/s/
Clair Glisczynski