

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. May 23, 2018

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki
 Member Daniel Martinson
 Member Dale O'Brien
 Member Don Jankowski
 Member James Zdroik

Others Present:

Al Haga, County Board
Chief Deputy Dan Kontos
Captain Cory Nelson, Sheriff's Office
Rocky Bolder, Superintendent, Sheriff's Office
Katarzyna Norgaard, Administrative Services, Sheriff's Office
Denise Nash, Communications, Sheriff's Office
Clair Glisczynski, Recorder, Sheriff's Office
Josh Ostrowski, Lieutenant, Sheriff's Office
Jennifer Jossie, Finance
Paul Riegel, Emergency Management
Amber Osowski, Emergency Management
Cody Potocki, Sheriff's Office
Leon Dulak, Midwest Renewable Energy Association (MREA)
Shirley Simonis, County Clerk

The meeting was called to order by Chairman Potocki at 7:00 a.m.

Chairman Potocki welcomed new member, Daniel Martinson, to the Public Safety Emergency Management Committee.

Approval of Minutes:

Motion by O'Brien/Zdroik to approve the Public Safety/Emergency Management Committee Meeting minutes for March 28, 2018. Motion carried unanimously.

Correspondence: Chairman Potocki will be on the Risk Management Committee and Don Jankowski will be on the Local Emergency Planning Committee

Vendor Invoice List Reports:

Motion by Jankowski/Zdroik to place the February 2018 vendor invoice list reports for Ambulance, Emergency Management, Sheriff and Coroner on file. Motion carried unanimously.

Sheriff's Office:

Emergency Management– Monthly Activity Report & Correspondence:

- Paul Riegel submitted his resignation. His last day is June 8, 2018
- Chief Deputy Kontos thanked Paul Riegel for his service
 - Applications from the Emergency Management Coordinator position are being received
 - There is a candidate on the eligibility list for the Emergency Management Director that the Sheriff's Office is hoping to interview
- There was a spill on Hy 54 – substances were spilled and was very slippery

EMS – Monthly Activity Report & Correspondence:

- The week of May 23, 2018 is National EMS week
- Emergency Management Services Applied for Portage County EMS licenses to be issued
 - Having the license would allow EMS to be the service director for special events

Jail Activities

The following reports were distributed as part of the meeting packet:

▶ *Monthly Jail Reports for March and April 2018*

▶ *Electronic Monitoring Program Statistics for March and April 2018*

- Summary of reports was provided
- \$37,800 in April 2018 in shipping costs to Waupaca County
- Benjamin VanDreel was hired as a corrections officer
- Captain Nelson advised that most transports are handled by deputies due to limited staff in the jail
- Medical costs in Waupaca County outside of the jail are billed back to Portage County Sheriff's office. Medical Assistance (MA) rates is what's paid according to state statutes. Inmates are billed the costs.

Operations Activities

- Lt. Mike Morgan is retired after 24 years of service on April 30, 2018
 - Sergeant Wayne Kropidowski will replace Mike Morgan as Lieutenant
 - Detective Travis Morgan, will be replace Wayne Kropidowski as Road Sgt.
 - Deputy Dustin Kitzman was promoted to Detective
 - New Deputy, Cody Potocki was introduced the committee
- Simulcast is in the final stages with testing planned for June 2018
- The current Portage County 911 provider (Air Bus) will no longer be supported. A new system will have to be purchased to replace the system

Administrative Activities

- June 2, 2018 is the Cops and Bobbers event at Bukolt park
- June 30th – the K9 cookout at Copps Market in Park Ridge is taking place
- The Sheriff attended an award ceremony for firefighters, officers and civilians that assisted on a crash in the Town of Linwood
- The Safety Fair at Mark Motors on May 12, 2018 was successful

Coroner's Office Activity Report: The Coroner was excused from the meeting and will have a full report in the June 2018 meeting.

Public Notice: None

DISCUSSION only:

LEC Architectural Evaluation Contract Award to BKV Group of Chicago , Illinois

- Chief Deputy Kontos advised that BKV Group initially won the bid but the award was given to BWBR since this company is handling the work on the new Municipal building. The contract is being completed through the Purchasing Dept. The group will evaluate what needs to be done to maintain the Law Enforcement Center as is and make recommendations based on the evaluation.

DISCUSSION with Possible Action

Election of Vice Chair of Public Safety Emergency Management Committee

Motion by O'Brien/Zdroik to nominate Don Jankowski as Vice Chair of the Public Safety Emergency Management Committee. Motion carried unanimously.

Motion by Zdroik/O'Brien to close vote and cast a unanimous ballot for Don Jankowski as Vice Chair of the Public Safety, Emergency Management Committee. Motion carried unanimously.

Appointment of North Eastern Wisconsin Public Safety Communications Group (NEWCOM) Representative

- Chairman Potocki appointed Don Jankowski

Re: Approval of MREA (Midwest Renewable Energy Association) Large Assembly

The following was distributed as part of the meeting packet:

► *MREA Information Packet*

- Shirley Simonis advised that MREA has acquired all necessary approval and licenses except for the temporary campground permit and the Town of Stockton has to approve the liquor license. She recommended approval of the large assembly contingent on the campground and liquor license approval.

Motion by Potocki/Jankowski to approve Large Assembly permit for the Midwest Renewable Energy Association. Motion carried unanimously.

Confirmation of Paul Riegel as Head of Emergency Management

- Chairman Potocki removed item from agenda due to Paul Riegel's resignation.

Eliminating Section 3.1.36 of Portage County Code of Ordinances

The following was distributed as part of the meeting packet:

- ▶ *Resolution to eliminate section 3.1.36 and copy of the ordinance removed*

Motion by O'Brien/Martinson to eliminate section 3.1.36 of Portage County Code of Ordinances. Motion carried unanimously.

Reinstatement of Protective Status for Correction Officers

The following was distributed as part of the meeting packet:

- ▶ *WRS Employer Rates Form*
- ▶ *40.02 (48)(a), Wis. Stats*

- Chairman Potocki read through 40.02(48)(a), Wis Stats listing professions included under protective status
- Chairman Potocki strongly supports reinstating protective status for Corrections Officers
- Chief Deputy Kontos advised the Sheriff's Office strongly supports reinstatement of Corrections Officers to Protective Status

Motion by Potocki/Martinson to reinstate Protective Status for Corrections Officers. Motion carried unanimously.

- Chief Deputy Kontos advised a resolution packet will be presented at a future Public Safety/Emergency Management Meeting

Ratification of April 16, 2018 Emergency Proclamation by the County Executive

The following was distributed as part of the meeting packet:

- ▶ *Resolution Ratifying the Emergency Declaration by the County Executive on April 16, 2018*

Motion by Jankowski/Zdroik to deny the resolution ratifying the Emergency Declaration by the County Executive on April 16th 2018. Motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, June 27, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/Zdroik to adjourn the meeting at 8:00 am Motion carried unanimously.

Respectfully submitted,

/s/

Clair Gliszynski