

LOCAL EMERGENCY PLANNING COMMITTEE MEETING

May 4th, 2017 8:30am

LEC Training Room, 1500 Strongs Ave., Stevens Point, WI 54481

Attendance	Name	Representing
X	Neeb, Corinna	UWSP
	Dewitt, Mark	New Page
X	Garske, Gary (Vice Chair)	Portage County Health and Human Services
	VACANT	American Red Cross
X	Jankowski, Don	Portage County Board
X	Voss, Ken	Portage County HazMat Team
X	Deaver, Mark	Portage County HazMat Team
	Kontos, Dan (Chair)	Portage County Sheriff's Office
	Brandt, Joe	Portage County Emergency Management
X	Riegel, Paul	Portage County Emergency Management
	Krzmarzick, Pete	Del Monte Foods, Inc
	Finn, Bob	City of Stevens Point Fire Department
	Baganz, Jodi	City of Stevens Point Fire Department
	Gemza, Joe	City of Stevens Point Fire Department
	Lemke, Joel	City of Stevens Point Water & Sewer
X	Lepper, Brian	Sentry Insurance
X	Jason Draheim	City of Stevens Point Emergency Management
X	Nagel, Joe	Winfield Solutions
X	O'Kray, Dale	Portage County Sheriff's Office
	Polum, James	Flint Hills Resources
	McGinty, Sally	Sentry Insurance
	Ault, Dan	Village of Plover Police Department
	Clark, Walter	UWSP
X	Fox, Ryan	Plover Police Department
	Dreier, Patty	Portage County Executive
	Carlin, Andrew	Waupaca County HAZMAT
	Coleman, Debbie	Worth Company
	Kawlewski, Kevin	Worth Company
	Makuski, Brandi	Stevens Point Times
	Wiza, Mike	City of Stevens Point Mayor
	Daniels, Trina	Portage County EMS/St. Michaels Hospital
	Collins, Ken	CN Railroad
	Fox, Ron	Mccain Foods - Plover
	Polum, Susan	Mccain Foods - Plover

LEPC Meeting Thursday, May 4th, 2017**1. Call to Order, Attendance (Sign-in), and Quorum Call**

- Called to order at 0830 by Vice Chairman Garske

2. Previous Meeting Minutes; Review and Approval

- Motioned by Deaver and seconded to approve the February meeting minutes

3. Public Notice: Members of the public who wish to address the Committee on specific agenda items must register their requests at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

- No public comments

4. Portage County Hazardous Materials Team Update; Discussion Only

- Plover Chief Deaver advised no significant hazmat related call outs since last meeting.
- Chief Deaver advised they are continuing to work with Emergency Management on the EPCRA HazMat grant.
- Chief Deaver advised they still have one unpaid spiller bill that he will be forwarding to Emergency Management for follow-up.

5. Existing TIER III Plan Updates; Discussion and Possible Action

- Deputy Director Riegel advised they are continuing to work with facilities to update their existing plans.

6. New TIER III Plans; Discussion and Possible Action

- Deputy Director Riegel advised the only new planning facility is Great Lakes Coca-Cola, which he is working with to establish their plan.

7. Hazardous Materials Response Claims; Discussion and Possible Action

- No new response claims.

8. Hazard Mitigation Plan; Presentation and Discussion

- a) Deputy Director Riegel advised that the Hazard Mitigation Plan update will be postponed until the grant period opens, because no work done on the plan update prior to the grant period can be claimed on the grant.
- b) Deputy Director Riegel also advised the LEPC will be the work group used to discuss potential changes to the existing plan.

9. Unfinished Business; Discussion and Possible Action

- a) Portage County LEPC Website
 - Discussion held on the current website and if there is anything different the committee would like to change.
- b) Membership Recruitment
 - Continuous discussions on membership.
 - Deputy Director Riegel advised that Ken Collins from CN Railway and Lieutenant Ryan Fox from Plover PD have been appointed to the committee.
- c) Hazardous Materials response reimbursement rate revisions
 - Deputy Director Riegel advised they had looked at the surrounding area reimbursement rates and are looking for input on changing the current rates.
 - Deputy Director Riegel advised he reached out to the state to see if there is any guidance from the state on how much can be charged, and they said it is whatever your LEPC decides.
 - Chief Deaver will be putting together a proposal for reimbursement rates for the next meeting.

10. New Business; Discussion and Possible Action

- a) Countywide Hazardous Materials Strategic Plan Update
 - Deputy Director Riegel advised that the Countywide Hazardous Materials Strategic Plan Update has been completed and the plan was submitted to the state.
- b) EHS Facility Training Visits
 - Deputy Director Riegel advised that he will be contacting the area fire departments when he does EHS Planning Facility site visits to go along with him and see the facility and substances on-site.
- c) Discuss expediting the billing process for spillers between LEPC meetings
 - Deputy Director Riegel stated that they are looking for a way to expedite the billing process sent to spillers after a call. Currently they have to wait for an LEPC meeting to approve the bill.
 - Discussion held.
 - Motion made for Deputy Director Riegel to take the issue to Corporation Council to decide how this can be done made by Brian Lepper and seconded.
- d) Notifying Communications Center of large scale trainings
 - Deputy Director Riegel advised the Communications Center would like all agencies, public and private, to advise them anytime they are doing a training exercise so that there is not confusion if they get a call from someone reporting

an incident that is actually just a training exercise.

11. Open Forum Announcements for the Good of the Order; Discussion Only

- a) Chief Deaver advised that McCain Foods is putting in a new ammonia system. He also asked if the LEPC is notified of new systems.
- Discussion held on how the LEPC can be more aware of new chemicals.
 - Deputy Director Riegel will draft a letter to be sent to the county municipality building inspectors asking them to notify the LEPC should they become aware of new chemicals going in to facilities.

12. Next Meeting Date: Thursday, August 3rd, 2017 8:30 a.m.; Location LEC, Discussion and Possible Action

13. Adjournment, subject to the call of the Chair.

- Motioned made by Lepper and seconded to adjourn.