

Project #	860-13-03	Project Title	ERP System Assessment & Planning
Department	Information Technology	Manager	Al Hawker
Phase	Implementation		
Budget Action	As Planned	Date	March 1, 2013

CAPITAL BUDGET SUMMARY						
Year	2013	2014	2019	2020	2021	Total
Project Phase	Planning/Design	Implementation				Project
Expenditure Budget	150,000	1,650,000				1,800,000
Revenue Budget						0
Net County Cost	150,000	1,650,000	0	0	0	1,800,000
COST DOCUMENTATION			REVENUE			
Architech/Engineering		150,000	No alternative funding sources			-
Land		-				-
Land Improvements		-				-
Building		-				-
Building Imprvements		-				-
Plans		-				-
Project Manager/Contractor		550,000				-
Site Preparation		-				-
Equipment		1,100,000				-
Furniture		-				-
Fixtures		-				-
Advertising/Legal Notices		-				-
Total Project Cost		1,800,000	Total Revenue			-
Expenditure Budget		1,800,000	Revenue Budget			-

Project Scope & Description:

This project includes all stages of an Enterprise Resource Planning System implementation. This includes the selection of a consultant to help with the assessment process and contract management of system implementation. This would include an assessment of the existing county systems, the need and requirements for a system design, the Request for Proposal (RFP) development, vendor demonstrations, and the selection of a new system. This also includes ongoing contract management of the implementation of the system. The implementation of the system would include initial design and set-up, data conversion, and training. This system will include financial management, payroll & human resources management, benefits management, workers compensation management, asset management, grants management, procurement management, self-service modules (employee, vendors, citizens), along with others. The estimates provided are based on other similar implementations, but more reliable cost estimates would be available during the assessment and design phase. This project would be phased in over time.

Location:

County-wide

Analysis of Need:

An ERP system will assist in providing the county with a solution to integrate technology into improved workflow processes for managing information. This will in turn help make staff more productive and efficient and allow for information and reporting from a fully integrated database. This solution will also allow users, such as employees, citizens, and vendors, the ability to access or provide information utilizing updated technology. This system will allow for better workflow management helping to automate approval processes, improve internal controls, and

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allow for information for enhanced decision making. The need for improved technology resources was highlighted in the Procurement Audit provided by Baker Tilly Virchow Krause LLP in 2012.

Alternatives:

Continue maintenance of existing AS400 system and re-program existing system. This process will be labor intensive and will take substantial staff resources to make timely improvements.

Ongoing Operation Costs:

There will be an ongoing maintenance cost to the system for updates and services. This would be allocated to departments through the budget process. The overall annual cost is estimated to be approximately \$70,000.

Previous Action:

- 2013-2018 Capital Plan: Approved as new project. Design funded in 2013 capital budget.
- 2014-2019 Capital Plan: As Planned.
- 2015-2020 Capital Plan: As Planned.
- 2016-2021 Capital Plan: As Planned.
- 2017-2022 Capital Plan: As Planned.
- 2018-2023 Capital Plan: As Planned.

Project #	860-16-01	Project Title	ERP Phase II Applications
Department	Information Technology	Manager	Al Hawker/Jennifer Jossie
Phase	Design		
Budget Action	As Planned	Date	June 4, 2014

Alternatives:

Continue maintenance of existing legacy AS400 system and maintenance along with significant reprogramming which would take substantial staff resources.

Ongoing Operation Costs:

There will be ongoing maintenance costs with any computer application that is chosen for updates and services. This would be allocated to departments through the budget process.

Previous Action:

2015-2020 Capital Plan: Approved as new project.

2016-2021 Capital Plan: As Planned.

2017-2022 Capital Plan: Delay.

2018-2023 Capital Plan: As Planned. Implementation of tax and land records software.

