

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. July 25, 2018

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki
Member Daniel Martinson
Member Dale O'Brien
Member Don Jankowski

Members Excused:
Member James Zdroik

Others Present:
Al Haga, County Board
Sheriff Mike Lukas
Chief Deputy Daniel Kontos, Sheriffs' Office
Captain Dale Okray, Sheriff's Office
Captain Cory Nelson, Sheriff's Office
Rocky Bolder, Superintendent, Sheriff's Office
Katarzyna Norgaard, Administrative Services, Sheriff's Office
Clair Glisczynski, Recorder, Sheriff's Office
Josh Ostrowski, Lieutenant, Sheriff's Office
Amber Osowski, Emergency Management
David Ray, Corporation Council

The meeting was called to order by Chairman Potocki at 7:00 a.m.

Approval of Minutes:

Motion by Jankowski/O'Brien to approve the Public Safety/Emergency Management Committee Meeting minutes for June 27, 2018. Motion carried unanimously.

Correspondence: Member O'Brien received a request from the Town of Plover Town Chairman for extra patrol from the Sheriff's office near the Town Garage. Traffic seems to be going through too quickly.

Member Jankowski suggested a lower speed limit on Post Road through the construction area. Chief Deputy Kontos will follow up with the Department of Transportation.

Vendor Invoice List Reports:

No Questions

Sheriff's Office:

Emergency Management:

- Received approval letter for first half of grant payments
- 2017 Wisconsin Disaster fund applications were submitted and are being completed. The town of Stockton and Villages of Whiting and Park Ridge will be receiving reimbursement. The City of Stevens Point and Town of Plover have to make some minor corrections to their applications.
- A grant was approved through FEMA to have the Portage County Hazard Mitigation Plan completed by an outside source.
- Hazard mitigation grants are out and the Sheriff's Office will look into applying for them
- Interviews for the Emergency Management Coordinator and Deputy Coordinators are taking place and there will be continuous recruitment until the positions are filled

EMS

The following report was distributed as part of the meeting packet:

▶ *EMS Oversight Board Report to Committee*

- Summary of report provided
- Submitted application for EMS license and it should be received by the end of July 2018
- Helicopter landing zone training in June 2018 was very successful
- The town of Stockton has hired four new Emergency Medical Responders
- Working on new contract with council so that ambulance negotiations can move forward
- The ambulance that needed repairs is still being worked and should be in service soon

Jail Activities

The following reports were distributed as part of the meeting packet:

▶ *Monthly Jail Reports for June 2018*

▶ *Electronic Monitoring Program Statistics for June 2018*

- Summary of reports was provided
- \$37,800.00 in shipping costs to Waupaca County in June 2018
- Background is being completed to fill one vacancy for Corrections Officer and moving forward with the Corporal Promotion process

Operations Activities

- Cody Potocki is in his last week of training – patrol is back to full staff
- Vanessa Kluck has started training in the Communications Center
- There is one opening in the Communications Center and another position will need to be filled in September due to retirement

Administrative Activities

- Coffee with a Cop on August 13th at Chatter Box Café in Kellner
- August 3, 2018 Guns & Hoses Race

Public Notice: None

DISCUSSION only:

2019 Sheriff's Office Budget Update:

The following was distributed as part of the meeting packet:

▶ *2019 Budget Guidelines*

▶ *2019 Initial Budget Transfer*

- 0% increase – does not include wages and fringe benefits
- Emergency Management Budget is rolled into the Sheriff's Office Budget
- Jail assessment budget will be included - the money in the fund is used for jail projects every year
- Capital Improvements budget will be included
- A preliminary application to the County Executive will be provided at the August Public Safety Emergency Management Meeting
- A request for additional personal will be submitted during the budget process
- 2018 work in the jail – camera replacement, radio replacement, kitchen equipment replacement

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, August 22, 2018 at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Jankowski/Martinson to adjourn the meeting at 7:25 am Motion carried unanimously.

Respectfully submitted,

/s/

Clair Glisczynski