

OFFICIAL PROCEEDINGS  
OF THE  
MEETINGS  
OF THE  
BOARD OF SUPERVISORS  
OF  
PORTAGE COUNTY, WISCONSIN

January 17, 1989  
February 21, 1989  
March 21, 1989  
April 18, 1989  
May 16, 1989  
June 20, 1989  
July 18, 1989  
August 15, 1989  
September 12, 1989  
October 17, 1989  
November 13 & 14, 1989  
December 19, 1989

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O. PHILIP IDSVOOG.....Chairman  
DAVID A. MEDIN.....1st Vice-Chairman  
CLARENCE S. HINTZ.....2nd Vice-Chairman  
ROGER WRYCZA.....County Clerk

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

January 17, 1989

The meeting was called to order by Chairman Robert J. Steinke.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Vacant
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Vacant
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (29) present, (2) excused, Supervisors Berg and Erickson, (2) vacant, District 17 and 5 Supervisors.

All present saluted the flag.

Supervisor Eckholm delivered the invocation.

Supervisor Murphy, Portage County Health Care Center Committee Chairman, introduced William Van Offeren, Administrator, and Susan Scheerenberger, Director of Nursing.

Motion by Supervisor Bembenek, second by Supervisor Steinke to seat Claude A. Ross as District 17 County Board Supervisor to fill the unexpired term of Kevin Shibilski. Motion carried by voice vote.

Clerk Wrycza administered the Oath of Office to Supervisor Ross.

Motion by Supervisor Szymkowiak, second by Supervisor Murphy to approve the minutes of the December Board meeting. Motion carried by voice vote.

#### Correspondence

Certificate of appreciation awarded to Frank Barbers, Sr. for eleven years of service to Portage County as a County Board Supervisor.

Motion by Supervisor Bruski Mallek, second by Supervisor Purcell to approve the certificate. Motion carried by voice vote.

Thank you note from Ben Turzinski, Board of Adjustment member, for the flowers sent to him during his stay at the hospital.

Chairman Idsvoog stated that the Governor met with Supervisor Kiedrowski, Mrs. Isherwood, Drainage District representative, Hugh Nigh, Town of Pine Grove Chairman, and himself regarding the prairie chicken issue and that it would be studied further.

#### Committee Referrals

Motion by Supervisor Borski, second by Supervisor Bembenek to refer the summons and complaint of Sharon Klein, f/k/a Sharon Higgins vs Russell Zick, American Family Insurance and Portage County to the District Attorney. Portage County is named by virtue of providing plaintiff with medical assistance payments as a result of the accident. Motion carried by voice vote.

Motion by Supervisor Steinke, second by Supervisor Bembenek to refer the summons and complaint from Ann Danczyk, Julia Danczyk and Rebecca Danczyk vs Portage County to the District Attorney. Summons and complaint alleges that Portage County had knowledge and belief that a dangerous condition existed on CTH "C" and took no action to correct the said dangerous condition. Motion carried by voice vote.

Motion by Supervisor Kidder, second by Supervisor Winkler to deny the claim of an unspecified amount of Robby J., William, and Diane Dombrowski vs Portage County. The claim alleges that Portage County was negligent in allowing the shoulder of CTH "SS" to be five to seven inches lower than the traveled portion of the road causing the plaintiff's accident. Motion carried by voice vote.

Motion by Supervisor Borski, second by Supervisor Steinke to refer the summons and complaint of Sheila J. Jerzak and her parents, David and Rita Jerzak vs various other defendants including Portage County to the District Attorney. Complaint alleges that Portage County permitted and condoned the improper placement of a private driveway access upon the crest of a hill on CTH "EE", Town of Buena Vista, which contributed to an accident that injured the plaintiff. Motion carried by voice vote.

#### Appointments

Motion by Supervisor Szymkowiak, second by Supervisor Hanson to approve the appointment of Claude A. Ross to the Judicial/General Government Committee, Legislative Committee, and the Liaison to the CAP Agency Board. Motion carried by voice vote.

#### Annual Report

Motion by Supervisor Bruski Mallek, second by Supervisor Purcell to accept the Business and Resource Agent Annual Report. Motion carried by voice vote.

#### Unlimited Topics

Chairman Idsvoog asked District Attorney Bill Murat to provide information to the County Board regarding the Open Meeting Law.

Bill Murat, District Attorney, referred Board members to a handout outlining the Open Meeting Law. Murat explained that all meetings are presumed to be open unless there might be a topic discussed that would fall under the exemptions as listed in the handout. Murat stated that the public must be given at least 24 hours prior notice of the meeting, but in no case may the notice be provided less than two hours in advance of the meeting. Murat stated that it would have to be something very time pressing to be covered with the two-hour notice, not just simply because an item was omitted from an agenda by mistake. Murat stated that if there is a closed session it has to be noticed in such a manner to notify the public of what will be discussed in that closed session, the approximate time of the closed session and return to open session, and the type of action to be taken after the closed session. Murat briefly discussed the different types of exemptions and examples of possible closed session items. Murat informed Board members of the penalties of violations of the open meeting law, but stated that if a Board member objects to go into closed session because he or she knows it is not a closed session exemption, that person would not be subject to penalty.

Chairman Idsvoog asked that all departments be sent copies of the open meeting law information.

Supervisor Purcell asked for a legal definition of a public meeting.

Murat stated that a public meeting would be a meeting of any governmental body, and for purposes of the County Board it would include all the committees of the Board that are legally constituted by the Board. Murat quoted a Supreme Court decision that was written by Justice Bablitch "the open meetings law applies if the number of members present are sufficient to determine the parent bodies course of action regarding the proposal discussed at the meeting". Murat added that if a vote required a 2/3 majority vote and 1/3 of the members of the committee could override the passage of that proposal, then anything in excess of 1/3 of the members of that body present at that meeting would be in violation of the law. Murat stated that it would not simply be the majority, but rather the impact this gathering would have on the parent body.

Chairman Idsvoog pointed out that Board members are allowed to gather socially as long as they don't discuss such proposals.

Attorney Murat introduced the new Assistant District Attorney, Brian Formella.

Chairman Idsvoog asked for an update of the County Health Care Center fine issue. Idsvoog stated that he has asked Supervisor Murphy to place the item of legal services on the next Health Care Center Committee agenda and invite District Attorney Murat to attend the meeting. Idsvoog stated that it is his feeling that the District Attorney's Office should represent the County Home as well as all other County Departments.

Supervisor Murphy stated that the Committee chose outside counsel because it was brought to the Committee's attention by Mr. Samardich, previous Home Administrator, that he would like private legal counsel vs using the District Attorney's office for legal matters. Murphy stated that the Committee questioned why Samardich wanted private counsel and received the response that with the workload in the DA's office being as heavy as it was and the constant turnover of attorneys, he was having difficulty having letters written and obtaining information from that office in a timely fashion. Murphy stated that the legal fees are reimbursable and the Committee granted outside counsel approval.

Supervisor James Clark questioned the reimbursement for legal services and whether the District Attorney could receive the same reimbursement.

Supervisor Murphy stated that there was a formula provided by the state which could include legal services and Murphy thought that possibly the DA could get reimbursed for services also.

Attorney Murat expressed his opinion that the District Attorney also serves as corporation counsel and that reimbursement was probably not possible.

Chairman Idsvoog questioned if any other department was using outside counsel and if so the Board should be made aware of that.

Supervisor Holdridge questioned if departments are using other outside agencies for services offered within the County.

Chairman Idsvoog questioned the amount of the fine.

Supervisor Murphy stated that the County Home Committee has instructed the Home Administrator, Director of Nursing, and Attorney Molepske to pursue the issue with the State. Murphy stated that the initial fine was \$16,000 but that amount has been brought down to \$13,090. Murphy stated that Samardich instructed the attorney to offer the State \$3500 to \$4500 and when the State refused that amount, the Committee was notified.

Supervisor Holdridge expressed his concern of the changeover in the District Attorney's office and how it might affect the services provided and the whole administration of justice. Holdridge suggested that possibly the Personnel Committee could look into the matter.

Supervisor Medin stated that it would be on the next Personnel Committee agenda.

Chairman Idsvoog asked that the County Home Committee place the subject of legal services on their next agenda and invite the District Attorney to that meeting. Idsvoog stated that he felt all County departments should be using the District Attorney for legal counsel and if there is an exception it should be brought to the County Board for approval and explain the circumstances. Idsvoog asked for a report back to the Board on the issue.

Supervisor Szymkowiak stated that after reviewing the Jail Building Committee and Law Enforcement/Emergency Government Committee minutes he was disappointed to see that there was a decision made to take the vehicle maintenance to the highway building and not build a maintenance facility with the Law Enforcement Center. Szymkowiak stated that the sub-committee that studied the vehicle maintenance issue felt it would be cost-efficient and questioned the results of a computer program that was currently being conducted to study the issue. Szymkowiak stated that he felt the job would have been efficient with the Sheriff's Department and questioned if there is an alternate plan if the vehicle maintenance does not work out at the highway. Szymkowiak also stated that he wished the Space and Properties Committee and the Jail Building Committee could have taken into consideration the county services as a whole and the entire space needs. Szymkowiak added that he was not satisfied that the best possible approach was taken with regard to these issues but that he would go along with the trial period at the highway, but hoped it would not cost more in the end if it would not work out at highway.

Supervisor Bembenek stated that the current computer program did show that it would be more cost effective at the highway building and that it was good timing to try this plan since the County was going to lose a mechanic at this time. Bembenek stated that if it turns out that it will not work at the highway building, there will still be time during the proposed 18 months of construction of the jail to have an alternative.

Supervisor James Clark stated that the Space and Properties Committee was not asked to study the vehicle maintenance facility.

Chairman Idsvoog stated that he felt it was clear that the Jail Building Committee was to look for plans for a jail and Sheriff office areas and that the vehicle maintenance facility was to be studied and referenced at a later date. Idsvoog stated that there are differences of opinions of what should have been included in the Law Enforcement Center between Board members.

Supervisor Szymkowiak stated that the vehicle maintenance facility was the decision of the Law Enforcement and Jail Building Committee and it was never discussed in detail by the entire Board. Szymkowiak stated that he was

expressing his opinions during the unlimited topic section at the Board meeting because he felt the Committee members discuss the issues at the Committee meetings and outside members tend to remain quiet at those meetings since they are not part of the Committee.

Supervisor Holdridge stated that the Finance Committee will be meeting with the consultant regarding the bonding issue at the next Finance Committee meeting. Holdridge also informed the Board that the balance of the contingency fund at the end of 1988 was \$22,867 and reviewed the 1989 contingency fund for the Board.

Supervisor Purcell stated that the City is looking at a new building to house the library and since the County provides staffing questioned if there is County representation with regard to that decision.

Supervisor Kidder stated that as a member of the Library Board she is the liaison member on the library site selection committee, and that she is also a member of the Personnel Committee expressing the County's view on staffing. Kidder stated that during the whole process one of the main concerns has been staffing. Kidder added that she has pushed the City to define the County's role as to what the County will be fiscally responsible for as concerns the library.

Chairman Idsvoog questioned if the City was looking at just a library or to include City office space.

Supervisor Kidder stated that it started out with just a library and during the interviews they did discuss the possibility of including City offices, although they have not approved any funds for a study concerning that issue.

Chairman Idsvoog stated that if the City chooses to build new office space it will affect the fiscal impact on the County and that it is something that needs to be seriously looked into.

Supervisor Kidder stated that they are also considering moving Mailbox Library out of the Gilfry which will create some space.

Supervisor Holdridge stated that Larry Sipiorski, Library Board representative, will be meeting with the Finance Committee to discuss the library project.

Supervisor James Clark, Space and Properties Committee Chairman, stated that the Mayor did offer some information regarding the matter at the last meeting. Supervisor James Clark informed Board members that the Space and Properties Committee is recommending the building of a basement under the jail and if the storage from the Gilfry would be transferred there over half of the basement would already be utilized. In addition, a survey from department heads shows that the remainder of the space would be used up very quickly. Clark stated that if all of the square footage would be granted to departments requesting space we would surely use all of the space in this building as well as the City space. Clark also pointed out that the Space and Properties Committee has jurisdiction of allocating the basement space under the jail.

Supervisor Purcell questioned how much time the City has to vacate the office space if they decide to move out of the County-City building.

Clerk Wrycza stated that the City owns 27% of this building and would continue to pay for 27% of the maintenance services, the City does not lease the space.

RESOLUTION NO. 61-88-90  
RE: COUNTY FISH AND GAME PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in the state on an acreage

basis for county fish and game projects on the condition that the counties match the state allocation; and

WHEREAS, Portage County desires to participate in county fish and game projects pursuant to provisions of Section 23.09 (12) of the Wisconsin Statutes; and

WHEREAS, matching funds have been budgeted in 1989 for the attached project. (Collins Lake Boat Landing)

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached project is approved and that the matching allocations shall be available for the project.

BE IT FURTHER RESOLVED, that the Portage County Park Commission is hereby authorized to expend the funds hereby appropriated and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.

Dated this 17th day of January, 1989.

Respectfully submitted,  
PORTAGE COUNTY PARK COMMISSION  
William Peterson, President  
David Galecke, Vice-President  
Jerry Corgiat, Secretary  
Gale Kidder

Frank Barbers Sr.  
James Krems  
Eugene Szymkowiak

Motion by Supervisor Kidder, second by Supervisor Peterson for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 62-88-90 AMENDED  
RE: AUTHORIZING THE CONSTRUCTION OF A 11,880 SQ. FT.  
BASEMENT AS PART OF THE LAW ENFORCEMENT CENTER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Space and Properties Committee has studied the need for a basement under the proposed Law Enforcement Center, and

WHEREAS, the Space and Properties Committee has determined that the needs of Portage County would best be met if an 11,880 sq. ft. basement, serviced by a freight and passenger elevator, was constructed under the proposed Law Enforcement Center.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that an 11,880 sq. ft. basement, serviced by a freight and passenger elevator, be constructed under the proposed Law Enforcement Center at a cost not to exceed \$275,000.

BE IT FURTHER RESOLVED, that the Space and Properties Committee has the authority to allocate or lease the space in the Law Enforcement Center basement.

Dated this 17th day of January, 1989.

Respectfully submitted,  
SPACE AND PROPERTIES COMMITTEE  
James Clark, Chairman  
Wayne Cummings  
Donald Mansavage

Ronald Check  
Jerome Borski

Motion by Supervisor James Clark, second by Supervisor Borski for the adoption.

Motion by Supervisor James Clark, second by Supervisor Holdridge to amend the resolution by adding another paragraph to read "BE IT FURTHER RESOLVED, that the Space and Properties Committee has the authority to allocate or lease the space in the Law Enforcement Center basement."

Supervisor Peterson questioned if the Sheriff can use the space in the basement.

Supervisor James Clark stated that the Sheriff would submit a request to the Space and Properties Committee just as any other department.

Supervisor Murphy stated that the jail plan allows storage space for the Sheriff on the upper level.

Motion on the amendment carried by voice vote.

Supervisor Murphy questioned if the County really needed an elevator for the basement.

Supervisor James Clark stated that if there is not an elevator, a ramp would have to be constructed to allow for the transport of heavy boxes and Clark was not sure there was enough room to construct a ramp in that area.

Supervisor Kalpinski questioned why more records are not microfilmed to cut down on storage space requirements.

County Clerk Roger Wrycza stated that although some records are microfilmed, State and Federal law still requires that those records be kept for specific periods of time.

Supervisor Hanson stated that he was concerned about the cost of an elevator and suggested contacting the architect to study the possibility of a ramp.

Supervisor Holdridge stated that although he favored a basement he questioned the costs of the elevator.

Supervisor Borski stated that he felt the County should go with an elevator because if we ever expand the building we would need an elevator to get to that top floor.

Supervisor Bembenek stated that he thought the basement might come within the estimated cost of the jail project and thought the project should be bid with the elevator as an option.

Supervisor Lewandowski stated that the County has problems with the current ramp because delivery trucks have difficulty getting to the drop-off area and felt the elevator was a good idea.

Roll call vote on adoption of the amended resolution revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 63-88-90  
RE: 1989 SALARY ADMINISTRATION PLAN  
NON-UNION EMPLOYEES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Personnel Committee has been delegated the responsibility of determining salaries and submitting its recommendation to the Portage County Board of Supervisors; and

WHEREAS, the Personnel Committee has reviewed the 1988 Salary Administration Plan for non-union employees and has determined that adjustments are necessary; and

WHEREAS, the Personnel Committee's proposal has a fiscal impact which falls within the Finance Committee's 1989 budget constraints;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the attached 1989 Salary Administration Plan for Non-Union Employees of Portage County.

Dated this 17th day of January, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Gale Kidder  
Wayne Cummings

Clarence Hintz  
Gordon Hanson

Motion by Supervisor Medin, second by Supervisor Murphy for the adoption.  
Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

(see attachment)

1989 PROPOSED (3% INCREASE IN SCHEDULE)  
HIRE ONE YEAR

JAN. 1 AFTER  
TWO YEARS

JAN. 1 AFTER  
SIX YEARS

JAN. 1 AFTER  
TEN YEARS

JAN. 1 AFTER  
FIFTEEN YEARS

JAN. 1 AFTER  
TWENTY YEARS

GRADE	A			B			C			D			E			F			G		
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
36	38,984	-	41,036	41,857	42,267	42,677	43,498	43,909	44,319	45,140	45,550	45,960	45,591	46,005	46,420	46,042	46,461	46,880	46,494	46,916	47,339
35	37,485	-	39,458	40,247	40,641	41,036	41,825	42,220	42,614	43,403	43,798	44,193	43,837	44,236	44,635	44,272	44,674	45,076	44,706	45,112	45,518
34	36,043	-	37,940	38,699	39,078	39,458	40,216	40,596	40,975	41,734	42,113	42,493	42,151	42,535	42,918	42,569	42,956	43,343	42,986	43,377	43,768
33	34,657	-	36,481	37,210	37,575	37,940	38,670	39,035	39,399	40,129	40,494	40,859	40,530	40,899	41,267	40,932	41,304	41,676	41,333	41,709	42,084
32	33,324	-	35,078	35,779	36,130	36,481	37,182	37,533	37,884	38,586	38,936	39,287	38,971	39,326	39,680	39,357	39,715	40,073	39,743	40,104	40,466
31	32,042	-	33,729	34,403	34,740	35,078	35,752	36,090	36,427	37,101	37,439	37,776	37,472	37,813	38,154	37,843	38,188	38,532	38,215	38,562	38,909
30	30,810	-	32,431	33,080	33,404	33,729	34,377	34,702	35,026	35,674	35,999	36,323	36,031	36,359	36,686	36,388	36,719	37,050	36,745	37,079	37,413
29	29,625	-	31,184	31,808	32,120	32,431	33,055	33,367	33,679	34,302	34,614	34,926	34,645	34,960	35,275	34,988	35,307	35,625	35,331	35,653	35,974
28	28,485	-	29,985	30,584	30,884	31,184	31,784	32,084	32,383	32,983	33,283	33,583	33,313	33,616	33,919	33,643	33,949	34,254	33,973	34,281	34,590
27	27,390	-	28,831	29,408	29,696	29,985	30,561	30,850	31,138	31,714	32,003	32,291	32,032	32,323	32,614	32,349	32,643	32,937	32,666	32,963	33,260
26	26,336	-	27,722	28,277	28,554	28,831	29,386	29,663	29,940	30,495	30,772	31,049	30,800	31,080	31,360	31,105	31,387	31,670	31,410	31,695	31,981
25	25,313	-	27,066	27,607	27,878	28,148	28,690	28,960	29,231	29,772	30,043	30,314	30,070	30,344	30,617	30,368	30,644	30,920	30,666	30,944	31,223
24	24,964	-	26,278	26,803	27,066	27,329	27,854	28,117	28,380	28,905	29,168	29,431	29,194	29,460	29,725	29,483	29,751	30,019	29,772	30,043	30,314
23	24,237	-	25,512	26,022	26,278	26,533	27,043	27,298	27,553	28,063	28,318	28,574	28,344	28,602	28,859	28,625	28,885	29,145	28,905	29,168	29,431
22	23,531	-	24,769	25,264	25,512	25,760	26,255	26,503	26,751	27,246	27,494	27,741	27,518	27,769	28,019	27,791	28,044	28,296	28,063	28,318	28,574
21	22,845	-	24,048	24,529	24,769	25,010	25,491	25,731	25,971	26,452	26,693	26,933	26,717	26,960	27,203	26,981	27,227	27,472	27,246	27,494	27,741
20	22,180	-	23,347	23,814	24,048	24,281	24,748	24,982	25,215	25,682	25,915	26,149	25,939	26,175	26,410	26,196	26,434	26,672	26,452	26,693	26,933
19	21,534	-	22,667	23,121	23,347	23,574	24,027	24,254	24,481	24,934	25,161	25,387	25,182	25,412	25,641	25,433	25,664	25,895	25,682	25,915	26,149
18	20,814	-	21,909	22,347	22,566	22,786	23,224	23,443	23,662	24,100	24,319	24,538	24,341	24,562	24,784	24,582	24,806	25,029	24,823	25,049	25,274
17	20,013	-	21,067	21,488	21,699	21,909	22,331	22,541	22,752	23,173	23,384	23,595	23,405	23,618	23,830	23,637	23,852	24,066	23,868	24,085	24,302
16	19,243	-	20,256	20,661	20,864	21,067	21,472	21,674	21,877	22,282	22,484	22,687	22,505	22,709	22,914	22,728	22,934	23,141	22,950	23,159	23,368
15	18,501	-	19,477	19,867	20,062	20,256	20,646	20,841	21,035	21,425	21,620	21,814	21,639	21,836	22,033	21,853	22,052	22,251	22,068	22,268	22,469
14	17,792	-	18,728	19,103	19,290	19,477	19,852	20,039	20,226	20,601	20,788	20,975	20,807	20,996	21,185	21,013	21,204	21,395	21,219	21,412	21,605
13	17,107	-	18,008	18,368	18,548	18,728	19,098	19,268	19,448	19,809	19,989	20,169	20,007	20,189	20,370	20,205	20,388	20,572	20,403	20,588	20,774
12	16,449	-	17,315	17,661	17,835	18,008	18,354	18,527	18,700	19,047	19,220	19,393	19,237	19,412	19,587	19,428	19,604	19,781	19,618	19,796	19,975
11	15,817	-	16,649	16,982	17,149	17,315	17,648	17,815	17,981	18,314	18,481	18,647	18,497	18,665	18,834	18,680	18,850	19,020	18,864	19,035	19,207
10	15,208	-	16,009	16,329	16,489	16,649	16,969	17,129	17,290	17,610	17,770	17,930	17,786	17,948	18,109	17,962	18,125	18,289	18,138	18,303	18,468
9	14,623	-	15,393	15,701	15,855	16,009	16,317	16,471	16,625	16,932	17,086	17,240	17,102	17,257	17,413	17,271	17,428	17,585	17,440	17,599	17,758
8	14,061	-	14,801	15,097	15,245	15,393	15,689	15,837	15,985	16,281	16,429	16,577	16,444	16,593	16,743	16,607	16,758	16,909	16,770	16,922	17,075
7	13,520	-	14,232	14,516	14,659	14,801	15,086	15,228	15,370	15,655	15,797	15,940	15,812	15,955	16,099	15,968	16,113	16,258	16,125	16,271	16,418
6	13,000	-	13,684	13,958	14,095	14,232	14,505	14,642	14,779	15,053	15,190	15,327	15,203	15,342	15,480	15,354	15,494	15,633	15,504	15,645	15,786
5	12,500	-	13,158	13,421	13,553	13,684	13,948	14,079	14,211	14,474	14,605	14,737	14,619	14,752	14,884	14,763	14,898	15,032	14,908	15,044	15,179
4	12,019	-	12,652	12,905	13,032	13,158	13,411	13,538	13,664	13,917	14,044	14,170	14,056	14,184	14,312	14,196	14,325	14,454	14,335	14,465	14,595
3	11,557	-	12,165	12,409	12,530	12,652	12,895	13,017	13,139	13,382	13,504	13,625	13,516	13,639	13,762	13,650	13,774	13,898	13,783	13,909	14,034
2	11,113	-	11,698	11,931	12,048	12,165	12,399	12,516	12,633	12,867	12,984	13,101	12,996	13,114	13,232	13,125	13,244	13,363	13,253	13,374	13,494
1	10,685	-	11,248	11,473	11,585	11,698	11,922	12,035	12,147	12,372	12,485	12,597	12,496	12,610	12,723	12,620	12,735	12,849	12,744	12,859	12,975

RESOLUTION NO. 64-88-90  
RE: NEW STAFF REQUEST (ADDITIONAL HOURS)  
PORTAGE COUNTY HEALTH CARE CENTER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a request for additional hours for existing staff has been submitted by the Portage County Health Care Center Committee to provide essential, mandated services, and

WHEREAS, the Personnel and Finance Committees have evaluated the staff request (additional hours) for need justification, and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval, and

WHEREAS, this request has no impact on the County tax levy, as the Portage County Health Care Center is operated on a self-sustaining basis and funds for this request are available within the current operating budget.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the within stated request for additional staff hours as outlined in the attached information is hereby approved.

Dated this 17th day of January, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Clarence Hintz  
Gale Kidder  
Wayne Cummings  
Gordon Hanson

FINANCE COMMITTEE  
John Holdridge, Chairman  
Stuart Clark  
Robert Steinke  
Richard Purcell  
Gordon Hanson

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Portage County Home
Classification	8 hrs/wk of present Social Worker
Beginning Employment Date	January 1, 1989
Hourly Rate recommended by Comm.	\$9.83
No. of Hours Per Year	416
Anticipated Annual Salary	\$4,089.00
Annualized Fringe Benefits:	
Retirement	\$ 491.00
Social Security (7.51%)	\$ 307.00
Health Insurance	\$ 513.00
Life Insurance	\$ 48.00
Other - Disability	\$ 100.00
Total Cost of Fringe Benefits	\$1,459.00
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	-0-
Total Cost for Additional Staff	\$5,548.00

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Portage County Home
Classification	Change from 32 hrs/wk to Full Time (40 hrs) Head Nurse
Beginning Employment Date	January 1, 1989
Hourly Rate Recommended by Comm.	\$12.00
No. Of Hours Per Year	416
Anticipated Annual Salary	\$4,992.00
Annualized Fringe Benefits:	
Retirement	\$ 599.00
Social Security (7.51%)	\$ 375.00
Health Insurance	-0-
Life Insurance	\$ 46.00
Other	\$ 150.00
Total Cost of Fringe Benefits	\$1,170.00
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	Space Requirement met
Total Cost for Additional Staff	\$6,162.00

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Portage County Home
Classification	Change from 16 hrs/wk to Full Time Staff Development Coordinator
Beginning Employment Date	January 1, 1989
Hourly Rate Recommended by Comm.	\$12.00
No. of Hours Per Year	1248
Anticipated Annual Salary	\$14,976.00
Annualized Fringe Benefits:	
Retirement	\$1,797.00
Social Security (7.51%)	\$1,125.00
Health Insurance	\$1,080.00
Life Insurance	\$ 46.00
Other	\$ 150.00
Total Cost of Fringe Benefits	\$4,198.00
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	space requirement met
Total Cost for Additional Staff	\$19,174.00

Motion by Supervisor Hanson, second by Supervisor Murphy for the adoption.  
Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and  
Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 65-88-90  
RE: NEW STAFF REQUEST - HUMAN SERVICES  
SPECIALIST 1 - SOCIAL WORKER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Community Human Services Department has received an 18-month grant from the Department of Health and Social Services under 1987 Wisconsin Act 339 for the "Juvenile Court Alcohol and Other Drug Abuse Pilot Program" for \$206,205 to fund various programs and services, and

WHEREAS, the 1989 budget cost to implement the grant is \$137,470, and

WHEREAS, the grant includes an additional position of Human Services Specialist 1 (Social Worker), and

WHEREAS, the Community Human Services Board, Personnel and Finance Committees have evaluated the request for need justification, and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval, and

WHEREAS, the costs indicated on the attached form are tentative and subject to revision by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize the staff request as outlined on the attached authorization form.

BE IT FURTHER RESOLVED that the position be abolished when funding from the state Department of Health and Social Services is exhausted.

Dated this 17th day of January, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairperson  
Wayne Cummings  
Gordon Hanson  
Clarence Hintz  
Gale Kidder

FINANCE COMMITTEE  
John Holdridge, Chairperson  
Gordon Hanson  
Stuart Clark  
Richard Purcell  
Robert Steinke

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Community Human Services
Classification	HSS1-Social Worker
Beginning Employment Date	1-16-89/6-30-90
Hourly Rate Recommended by Comm.	\$10.18/11.30
No. of Hours Per Year	1,040/2,088
Anticipated Annual Salary	\$34,181.60
Annualized Fringe Benefits:	
Retirement (11.9%)	\$ 4,067.61
Social Security (7.51/7.65%)	\$ 1,804.97
Health Insurance	\$ 4,455.00
Life Insurance	\$ 164.16
Other - Disability Insurance	\$ 237.60
Total Cost of Fringe Benefits	\$10,729.34

Cost of Operating Supplies	\$ 1,185.00
Mileage & Staff Development	
Cost of Equipment for New Position	\$ 2,560.00
desk, partitions, credenza, wastepaper basket, chair w/arms, lamp, mat, phone & side chair	
Space Requirements	In Counseling Section
Total Cost for Additional Staff	\$48,655.94

Motion by Supervisor Bembenek, second by Supervisor Zdroik for the adoption.

Supervisor Kalpinski stated that he would be curious to know how many state and federally funded positions that were approved in the last three to four years have become county-funded employees at Community Human Services.

Judy Bablitch, Human Services Director, stated that although she did not have that information with her it is available and would provide it at a later date. Bablitch stated that she did not think that any of the positions have become county-funded employees except for the groundwater specialist position which was part of the Community Human Service budget but has now been brought over to the Planning, Land and Water Resources Management Department.

Chairman Idsvoog asked for a report on that information for the next County Board meeting.

Supervisor Holdridge stated that this was a significant grant and questioned how it would directly affect the students, parents, and families that use the programs.

William McCulley, Division of Restorative Care Services Coordinator, stated that the grant will allow the county to hire another caseworker in the area of juvenile court referrals. McCulley stated that over the last two years two employees have been handling 220 cases, and this past year there was close to 330 cases. As a result of that overload the court reports are probably not getting there on time and much of the follow-up activity is not being taken care of. With this extra position more time can be given not only to the juvenile but also to the family. McCulley stated that the program will set up a screening process to determine those that have alcohol and drug problems and also a suicide screening process. McCulley added that the County would like to make this screening tool available to social workers, psychologists, and people within the school system as they come into contact with youngsters with these problems. McCulley stated that right now they only have time to deal with the individual, but with the grant they hope to be able to have an in-home program where people will go right to the home and work with the family and the juvenile. There will also be alternative programs such as foster care and group care that can be provided with additional funds. The grant will also provide some training and evaluation to determine if the programs are working. McCulley stated that they have not yet put the impact of the family in the program as a basic assessment but it could be added.

Supervisor Holdridge stated that he would like to hear the reaction from the parent and family.

McCulley stated that they do conduct pre and post testing of program users.

Supervisor Hanson informed the Board that the grant will cover any unemployment compensation claims after the end of the program.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 66-88-90 AMENDED  
RE: ABOLISHING THE GROUNDWATER COUNCIL AND CITIZEN ADVISORY  
COMMITTEE AND TRANSFERRING THE FUNCTIONS AND RESPONSIBILITIES  
TO THE PLANNING AND ZONING COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
SUPERVISORS:

WHEREAS, Resolution #54, dated September 18, 1984, created a Groundwater Council, Technical Advisory Committee and a Citizen Advisory Committee to develop a groundwater management plan for Portage County, and

WHEREAS, the Portage County Board of Supervisors adopted the Groundwater Management Plan for Portage County on October 18, 1988, and

WHEREAS, the Groundwater Council has accomplished their goal as set forth in Resolution #54, dated September 18, 1984 and can be abolished, and

WHEREAS, it has been determined that the Technical Advisory Committee should be continued.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that:

1. The Groundwater Council created by Resolution #54, dated September 18, 1984 is hereby abolished.
2. The Technical Advisory Committee also created by Resolution #54, dated September 18, 1984 is hereby continued.
3. The Groundwater Council functions and responsibilities are hereby transferred to the Planning and Zoning Committee.
4. The Citizen Advisory Committee also created by Resolution #54, dated September 18, 1984 is hereby continued and will fall under the jurisdiction of the Planning and Zoning Committee.

Dated this 17th day of January, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Hintz, second by Supervisor Murphy for the adoption. Supervisor Anstett stated that although she had no problem with the abolishment of the Groundwater Council she did feel it was important to retain the Citizen Advisory Committee to assure continued citizen input into the implementation of the plan. Anstett stated that she did not recall discussing the issue at any Groundwater Council meeting and urged the Board to retain the Citizen Advisory Committee.

Chairman Idsvoog stated that he thought that the original plan called for the abolishment of the Groundwater Council and Citizens Advisory Committee when the plan was adopted and that most of the members knew that the group would be abolished but that they were not specifically spoken to regarding this issue.

Supervisor Hintz stated that he did not think it would be a problem to retain the Citizen Advisory Committee.

County Clerk Roger Wrycza stated that the original resolution creating the Groundwater Council and Committees stated that when the groundwater management plan was adopted the committees would be reviewed for termination.

Supervisor Anstett questioned the reasoning for abolishing the Citizen Advisory Committee.

Chairman Idsvoog stated that abolishment was recommended because they fulfilled the function to create a groundwater management plan.

Supervisor Hanson questioned why the Technical Advisory Committee would be retained.

Chairman Idsvoog stated that the Technical Advisory Committee consists of County employees and possibly their assistance might be needed in the implementation of the plan and could be called upon by the Planning and Zoning Committee.

Supervisor Anstett stated that she felt that keeping the Citizen Advisory Committee was of vital concern and that the County should be looking for their input in every way they can.

Motion by Supervisor Steinke, second by Supervisor Anstett to amend the resolution in Paragraph 3 and No. 1 by striking "Citizen Advisory Committee", and add "No. 4 The Citizen Advisory Committee also created by Resolution #54, dated September 18, 1984 is hereby continued and will fall under the jurisdiction of the Planning and Zoning Committee."

Motion carried by voice vote. Amendment adopted.

Supervisor Holdridge stated that he would like to see some type of quarterly report from Planning and Zoning regarding the groundwater implementation.

Chairman Idsvoog stated that a report of that type is provided for in the Groundwater Plan.

Supervisor Purcell, Planning and Zoning Committee, assured the Board that the implementation of the Groundwater Management Plan will not get lost in the shuffle, and that there was no intention of not getting citizen input on the plan.

Roll call vote on the amended resolution revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 67-88-90  
RE: SUPERVISORY DISTRICT STUDY COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, after the 1990 federal census, Portage County will be required to re-district its supervisory districts which will be effective with the April 1992 election, and

WHEREAS, the County Board elected at the April 1990 election will be charged with determining those district boundaries, and

WHEREAS, it would be in the best interest of Portage County if the current elected County Board would study and determine the most efficient number of supervisory districts effective with the April 1992 election.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Committee on Committees should study and determine the most efficient number of supervisory districts, effective with the April 1992 election and report their recommendations to the County Board by February 20, 1990.

Dated this 17th day of January, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Murphy, second by Supervisor Borski for the adoption.

Chairman Idsvoog stated that the Committee on Committees would act as this committee and would come up with a recommendation on whether or not the size of the County Board would be increased or decreased. This Committee would come back to this Board with a recommendation on the number of County Board Districts and if this Board agrees with that number, the next Board would determine the district boundaries.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

RESOLUTION NO. 68-88-90  
RE: CONTINGENCY FUND TRANSFER FOR  
COUNTY CONFERENCE ROOM REMODELING

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, as a result of the groundwater reorganization plan approved by the County Board, Conference Room "B" will be used as office space, and

WHEREAS, the loss of Conference Room "B" puts an additional burden on an already limited number of meeting rooms, and

WHEREAS, it has been determined that by dividing the County Conference Room with a collapsible curtain, the room could be used for two meetings at one time and still be available for a large meeting should the need arise.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that an amount not to exceed \$4,000 be made available from the contingency fund for the within stated purpose.

Dated this 17th day of January, 1989.

Respectfully submitted,  
SPACE AND PROPERTIES COMMITTEE  
James Clark, Chairman  
Ronald Check  
Wayne Cummings  
Jerome Borski  
Donald Mansavage

FINANCE COMMITTEE  
John Holdridge, Chairman  
Robert Steinke  
Richard Purcell  
Stuart Clark  
Gordon Hanson

Motion by Supervisor Borski, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Erickson and Berg, (1) vacant, District 5 Supervisor. Resolution adopted.

Chairman Idsvoog stated that with the death of Supervisor Frank Barbers there are two ad-hoc committee positions that need to be filled. Idsvoog stated that the Safety Officer position should be filled as soon as possible and there will be a Committee on Committees meeting on Friday, January 20, 1989 at 4:30 p.m. to make a temporary appointment to that position. That appointment will be confirmed at the next County Board meeting. Any board member interested in that position should contact the County Clerk before



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

February 21, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Vacant
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (22) present, (2) absent, Supervisors Erickson and Kalpinski, (8) excused, Supervisors Zdroik, Szymkowiak, Hanson, Hintz, Kidder, Borski, Winkler, Borham, (1) vacant, District 5 Supervisor.

Supervisor Cummings delivered the invocation.

(Enter Supervisor Erickson)

Motion by Supervisor Medin, second by Supervisor Stuart Clark to seat Allan D. Brekke as District 5 County Board Supervisor to fill the unexpired term of Frank Barbers, Sr. Motion carried by voice vote.

Clerk Wrycza administered the Oath of Office to Supervisor Brekke.

Motion by Supervisor Bruski Mallek, second by Supervisor Purcell to approve the minutes of the January County Board meeting. Motion carried by voice vote.

#### Correspondence

Letter from Community Human Services Department with information on the status of federal and state grant funded positions in that Department.

Thank you letter from Supervisor Anstett for flowers sent to her during her stay in the hospital.

The Clerk distributed an updated County Board Supervisor list with correct addresses and phone numbers.

The Clerk informed the Board that the March County Board meeting will begin at 5:30 p.m. with a tour and meal at the Portage County Health Care Center, followed by the regular meeting at 7:00 p.m. in the County Board Room.

#### Committee Referrals

Motion by Supervisor Purcell, second by Supervisor Bembenek to deny the rezoning petition of Lloyd and Norma Fletcher, Town of Buena Vista.

Attorney Dan Golden, representing the F.F. Mengel Company, referred Board members to correspondence from the Mengel Company and Central Wisconsin Landfill, Inc. expressing their concerns regarding the rezoning denial. Both businesses stated that they felt locating land for new sand and gravel pits is becoming very difficult. Golden added that Portage County is the only central Wisconsin County with healthy gravel pits and the need will be increasing with the future major road construction plans in the area. If the County had to go to another area for their road materials it would prove to be very costly. Golden stated that the two gravel companies felt it would be in the County's best interest if the matter of long range gravel needs and areas to provide the material was studied. Golden stated that the Planning & Zoning Committee felt the Fletcher property was good farmland but pointed out that the Fetters indicated that it was very rocky and not the best land for farming purposes. Golden added that since the owner is presently involved in the Farmland Preservation program there would be some tax credits that would have to be paid back. Golden urged the Board to reconsider the proposal and also to study the issue of gravel needs for the future.

Supervisor Purcell stated that the Committee received a petition from area landowners opposing the rezoning stating that it would decrease their land value and that there are enough gravel pits in the area. Purcell stated that the Committee indicated that they might be willing to look at a scaled down version of the request. Purcell stated that the County is not sure if there is becoming a shortage of gravel but felt the County should not be looking for the gravel areas for these companies. Purcell stated that he would not be opposed to referring it back to Committee.

Attorney Golden stated that the companies do not feel the County should do the work for them but rather consider their concerns for this request as well as for the future.

Supervisor Kiedrowski stated that as a surveyor he does know that the area in question is very highly concentrated with sand and gravel and suggested that the issue should be looked at before voting on it.

Motion by Supervisor Kiedrowski, second by Supervisor Bruski Mallek to table the request until the next meeting until more information can be obtained.

Roll call vote revealed (17) ayes, Supervisors Cummings, Check, Leppen, Murphy, Mansavage, Kiedrowski, Peterson, Medin, Anstett, Ross, Kirschling, Bembenek, Berg, Bruski Mallek, Brekke, Idsvoog, Lewandowski; (6) naves, Supervisors Purcell, Stuart Clark, Erickson, Holdridge, Eckholm, James Clark; (9) excused, Supervisors Borham, Kalpinski, Zdroik, Winkler, Borski, Hintz, Szymkowiak, Kidder, Hanson; (1) abstained, Supervisor Steinke. Tabling motion carried.

Supervisor Steinke stated that he did not vote on the issue because he was related to the party involved and felt there might be a conflict of interest.

Chairman Idsvoog stated that the request has been tabled and that he hoped it would come back to the March Board meeting with some type of recommendation.

Supervisor Cummings stated that he felt the Committee should get further input from the Town of Buena Vista regarding the request and that if the Town Board does not support the request he would move to deny the request when it does come back to the Board.

Supervisor Eckholm stated that he was against tabling the request because he would like to see the issue referred back to Committee.

Supervisor Murphy stated that he recalled information in past Highway Committee minutes where the issue of it becoming harder and harder to find sand and gravel in the area was discussed, and questioned if the Highway Commissioner could address the County's long range needs.

Chairman Idsvoog stated that the Planning & Zoning Committee could contact Mr. Buss if they desire his opinion when the Committee looks at the issue.

Supervisor Purcell stated that he would have rather seen a referral motion and questioned what the Board wants the Planning & Zoning Committee to do with the request at this time.

Chairman Idsvoog stated that it was his feeling that since the Committee indicated that they might consider a scaled down version of the request, that possibly they could look at the request again and if they still feel denial is recommended then present it to the Board for a vote.

Supervisor Holdridge stated that he felt a motion to table was premature because it limits discussion on issues.

Chairman Idsvoog stated that he has no choice but to accept a motion once it has been placed and seconded and that discussion will have to take place if and when it comes back to the County Board.

Motion by Supervisor Murphy, second by Supervisor Leppen to refer the summons and complaint of William Jahn, Robert Jahn and Sarah Jahn vs Portage County to the District Attorney. The complaint alleges that Portage County knew and allowed a dangerous condition to exist on CTH "C" leading to a bus accident that caused injury to the plaintiffs. The said accident occurred on September 2, 1988. Motion carried by voice vote.

Motion by Supervisor Berg, second by Supervisor Bruski Mallek to deny the claim of Michael Neumann. The claim alleges that the plaintiff was involved in an accident on US Hwy 10 in the Town of Amherst and that the accident was caused by the negligent design, construction, repair and maintenance of the roadway. The accident occurred on October 17, 1988. Motion carried by voice vote.

Motion by Supervisor Peterson, second by Supervisor Murphy to deny the claim of Lisa R. Schroedl. The claim alleges that the plaintiff was a passenger in an auto driven by Michael Neumann that was involved in an accident in the Town of Amherst on US Hwy 10 on October 17, 1988 and that the accident was caused by the negligent design, construction, repair and maintenance of the roadway. Motion carried by voice vote.

### Appointments

Motion by Supervisor Medin, second by Supervisor Purcell to approve the appointment of Allan D. Brekke to the Commission on Aging Board and the Park Commission. Motion carried by voice vote.

Motion by Supervisor Bembenek, second by Supervisor Murphy to approve the appointment of Ronald J. Check to the Jail Building Committee. Motion carried by voice vote.

Motion by Supervisor Bembenek, second by Supervisor Peterson to approve the appointment of Robert J. Steinke as County Safety Officer. Motion carried by voice vote.

### Exchange of Committee Assignments

Motion by Supervisor Steinke, second by Supervisor Check to approve the exchange of Eugene Zdroik from the Community Human Services Board to the Planning and Zoning Committee. Motion carried by voice vote.

Motion by Supervisor Purcell, second by Supervisor Kiedrowski to approve the exchange of David Medin from the Planning and Zoning Committee to the Community Human Services Board. Motion carried by voice vote.

### Unlimited Topics

Supervisor Murphy, County Health Care Center Committee Chairman, stated that it was brought to his attention that several County Board Supervisors were concerned that the Health Care Center is considering changing pharmaceutical suppliers and informed the Board that the Health Care Center Committee will have a special meeting concerning this issue the second week in March. Murphy stated that all area pharmacists will be invited to this meeting and be informed what the Health Care Center would like from their supplier. Murphy stated that he has already instructed the Home Administrator to contact area pharmacists and ask them if they are interested in providing the service to Portage County and the answer has been that they are not interested, but rather than one-on-one contact, we will invite the pharmacists to this meeting. Murphy added that if any pharmacy is interested in offering a proposal the Committee will consider it.

Chairman Idsvoog stated that the decision to move the service to Look Pharmacy in Little Chute, Wisconsin, is not a final decision.

Supervisor James Clark questioned if the Health Care Center was dissatisfied with the current supplier.

Supervisor Murphy stated that the Committee received numerous complaints at Family Night and after a survey it showed that most people had complaints against the pharmacy services as concerns providing information relating to specific costs. Murphy stated that it was at that point that the nursing staff instituted a search and screen procedure to see if there might be a better way to provide information regarding the pharmacy services. Murphy stated that it seems that there are two pharmacies that would provide delivered medications and documentation which is required by the State which frees up the nursing staff hours to do this type of documentation. Murphy stated that Look Pharmacy was willing to provide the documentation as well as better prices.

Supervisor James Clark questioned if the present Health Care Administrator and the Director of Nursing are from that area and if they have dealt with this company in the past.

Supervisor Murphy stated that the Director of Nursing is from Stevens Point and the Administrator presently lives in Kaukauna.

Supervisor Berg stated that he has a problem with going outside of Portage County for doing business in areas where taxpayers are supporting the uses and suggested trying to work out the problems with the present supplier or find another one in the area.

Chairman Idsvoog also expressed his concerns of going outside Portage County for this service and stated that he would be surprised if none of the pharmacies in the area would want this account and would provide the information requested.

Supervisor Holdridge suggested written specs on what the Health Care Center is requesting from these pharmacies.

Supervisor Murphy stated that the Nursing staff has prepared such documentation and provided it to the present supplier as well as area pharmacists.

Supervisor Steinke stated he also would like to see the service kept in the County and added that during his eight years of service as County Board Chairman he received different complaints regarding the County Home but never had any regarding the pharmacy services.

Supervisor James Clark thanked Supervisor Murphy for sharing the pharmacy information with the Board because he had concerns regarding that issue. Clark stated that he felt the Unlimited Topic segment of the Board meeting was the time for the Board to discuss things. Clark stated that he was upset with some comments made at the meeting last month and he does realize everyone has the right to say what they want to say and he defends that right but felt with good boardmanship this information should be brought before the Board and hash out any concerns. Clark added that he did not think it would be good boardmanship to have a vendetta with your own agenda to try to promote something that has gone by in the past. Clark stated that he felt although there might be disagreements the issues should be discussed openly.

Supervisor Stuart Clark, Airport Board Chairman, updated the Board regarding the Airport Capital Reserve Fund. Clark stated that in December the Marathon and Portage County Finance Committees met jointly to discuss the issue and that one of the main questions addressed is whether the cost of the Airport would be borne by the user or by the taxpayer. If the cost of the Airport operations and capital improvements will be borne by the users the Airport Committee does need a certain amount of funds to maintain the investment at the Airport. The Airport Board needs money available to complete projects on a timely fashion and this is what the capital replacement fund was set up to accomplish. Clark stated that there has been two years where there has been no tax levy for the day to day operations of the Airport. Clark added that this is the first year that the Airport did not require any tax levy for current year capital projects. Clark stated that there is still some tax levy required for the air freight building that was constructed ten to twelve years ago and there is one more year left on that debt service, and there is still the debt service for the terminal remodeling project. Clark stated that it was the recommendation of the joint finance committees to cap the capital replacement fund at \$450,000 and any monies over that amount would be returned to the two counties at the ratio of their investment, and this money would only be used to retire debt services of the Airport. Clark outlined the controls placed on the capital replacement fund, being that any money to be taken from that account would have to be approved by the joint finance committees and also any amount in excess of 10 % of the operation budget would have to be approved by those committees.

Supervisor Holdridge stated that he felt uncomfortable with the size of the surplus fund at the Airport. Holdridge also reported that if the resolutions are adopted tonight the balance of the contingency fund will be approximately \$60,000. Holdridge stated that currently the Finance Committee is reviewing approximately fifteen fiscal policies and they will probably be brought to the County Board in April.

James Hansford, Airport Manager, stated that the capital replacement fund began to accrue in 1982 and from 1982 to 1986 the fund grew to \$430,000. Hansford stated that after some new leases with the airlines the fund grew during 1986 and 1987 so that we should be able to maintain \$450,000 in 1989 and be able to pay back to the County approximately \$180,000. Hansford cited examples of uses of the fund and stated that if the airport would have a lean year they would not have to come back to the County and ask for monies.

Supervisor Murphy voiced his concern of the substantial amount of the surplus and added that he knows what it is like to come back to the Finance Committee to ask for funds but felt the Airport should be like any other department.

Hansford stated that when the Joint Airport Board was created they were entrusted with this procedure and Hansford gave examples of other airports that have surpluses as compares to CWA which is not on the tax roll.

Supervisor Holdridge stated that it is not entirely correct to say that the Airport is not on the tax roll because there is \$30,000 on the tax roll for this year as well as the indebtedness to be paid. Holdridge stated that every County department is struggling to make it through the budget year and when we see such a substantial fund we are concerned.

Supervisor Eckholm reminded the Board that this was an issue during budget time in November and at that time it was to be reported back to the Board in January.

Hansford stated that there was a joint meeting of Portage and Marathon County Finance Committees with the Airport Board and out of that meeting there was a recommendation that the capital replacement fund be kept at \$450,000 and that it be put in resolution form to be brought to both County Boards. Hansford stated that Marathon County approved the resolution and it was prepared to go to the January County Board but it was not passed in Portage County.

Supervisor Holdridge stated that the Finance Committee did not approve the resolution because there was a provision that said that they had to have a ceiling of \$350,000 and if they did not have a surplus of \$350,000, then we would have to levy taxes to support the \$350,000. Holdridge stated that this clause was not addressed at the joint meeting.

Hansford stated that the Marathon County Finance Committee included that clause because they felt if the \$350,000 was not maintained the amount paid in debt service would be reduced, it was not intended to be a tax levy.

Supervisor Murphy stated that he felt it was nice to have a surplus because then the issues do not have to come back to the County Board for approval. Murphy stated that in the past he remembered that during the airport remodeling there was a request for a large office and the Portage County Board cut those costs down.

Chairman Idsvoog suggested that any supervisor that has any interest regarding this matter forward their concerns to the Finance Committee since the issue will be coming to the County Board at a later date.

ORDINANCE NO. 70-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, STATE BANK OF ROSHOLT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State Bank of Rosholt requests to amend the Portage County Zoning Ordinance so part of Section 2, T24N, R9E, Town of Sharon, an area of 119 acres be changed from A-1 Exclusive Agricultural to A-2 Agricultural Transition Zoning District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on February 8, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the February 8, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$ ; NW $\frac{1}{4}$  of the SW $\frac{1}{4}$ , and the SW $\frac{1}{4}$  of the NW $\frac{1}{4}$ , all located in Section 2, T24N, R9E, Town of Sharon, an area of approximately 119 acres is hereby changed from A-1 Exclusive Agricultural District to A-2 Agricultural Transition District.

Dated this 21st day of February, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairperson  
Leif E. Erickson  
David A. Medin

Robert J. Steinke  
Carrol Winkler

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Roll call vote revealed (22) ayes, (1) naye, Supervisor Erickson, (10) excused, Supervisors Kidder, Zdroik, Anstett, Borham, Borski, Winkler, Szymkowiak, Hanson, Kalpinski, Hintz. Ordinance adopted.

ORDINANCE NO 71-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, MANCL PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Joyce Mancl requests to amend the Portage County Zoning Ordinance so part of Section 18, T25N, R6E, Town of Eau Pleine, an area of approximately 5 acres is changed from A-1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on January 25, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the January 25, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: commencing at the SW corner of the N $\frac{1}{2}$  of the NW $\frac{1}{4}$  of Section 18, T25N, R6E, thence easterly along the quarter line approximately 510 feet which is the point-of-beginning (pob), thence continue along the quarter line approximately 200 feet, thence northerly approximately 380 feet, thence westerly approximately 200 feet, thence southerly approximately 380 feet to the pob, and also commencing at the NW corner of Section 18, T25N, R6E, thence easterly along the north section line of Section 18 approximately 510 feet which is the pob, thence continuing easterly along north section line 324 feet, thence southerly 333 feet, thence westerly 324 feet parallel to the section line, thence northerly 333 feet to the pob, an area of approximately 5 acres, being part of the N $\frac{1}{2}$  of the NW $\frac{1}{4}$  of Section 18, T25N, R6E, Town of Eau Pleine, is hereby changed from A-1, Exclusive Agricultural District to Agricultural District.

Dated this 21st day of February, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairperson  
Leif E. Erickson  
David A. Medin

Robert J. Steinke  
Carrol Winkler

Motion by Supervisor Erickson, second by Supervisor Purcell for the adoption.

Roll call vote revealed (22) ayes, (11) excused, Supervisors Szymkowiak, James Clark, Hintz, Winkler, Kalpinski, Kidder, Zdroik, Hanson, Borski, Anstett, Borham. Ordinance adopted.

ORDINANCE NO. 72-88-90 - TABLED  
RE: ZONING ORDINANCE TEXT AMENDMENT, WATERFRONT  
RESIDENCE DISTRICT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Zoning Ordinance to create a Waterfront Residence District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on January 25, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the January 25, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain that the Portage County Zoning Ordinance shall be amended as follows: Addition of Section 6.2.5 "Waterfront Residence District" as described below.

6.2.5 Waterfront Residence District

- (A) Intent. It is the intent of this district to allow single family residences and customary accessory uses, at an intermediate density, on suitable sites in waterfront areas. It is further intended that this district be applied in such locations and in such manner as to ensure a proper balance between residential development needs, aesthetic values and visual qualities of the natural environment, and the carrying capacity of the waterbody. This district is to be applied only in waterfront areas or in areas in immediate proximity to a waterbody and in conformance with adopted town and County Land Use Plans.
- (B) Uses. The following uses are permitted:
- (1) Any use permitted in the Single Family Residence District except 6.2.1(A)(5).
  - (2) Customary accessory uses and buildings, including private garages, boathouses, and buildings clearly incidental to the residential use of the property, provided however, that no accessory building may be used as a separate dwelling unit. The total maximum square footage of accessory building(s) shall not exceed 1,500 square feet and shall match the design of the residence as determined by the Zoning Administrator. Boathouses shall be designed and constructed solely for the storage of boats and related equipment, shall not be used for human habitation, and shall not exceed one story. One boathouse shall be permitted on a lot as an accessory structure.
- (C) Special Exception Uses. The following uses are permitted upon proper application as provided in this ordinance only after such use shall have been approved in writing by the Board of Adjustment, after public hearing. Such approval shall be consistent with the general purpose and intent of this ordinance and shall be based upon evidence as may be presented at such public hearing, tending to show the desirability of specific uses from the standpoint of the public interest because of such factors as (without limitation because of enumeration) smoke, dust, noxious or toxic gases and odors, noise, glare, vibration, operation of heavy machinery, heavy vehicular traffic, increased traffic on the streets and other safety and health factors; such uses shall be required to conform with the plan approved by the Board of Adjustment and shall meet the specific conditions attached below and such other conditions as the Board of Adjustment deems necessary in furthering the purpose of this ordinance.
- (1) Any use listed as a Special Exception Use in the Single Family Residence District.
  - (2) Mobile Homes.
- (D) Height, Yards, Area and Other Requirements
- (1) Height. Except as otherwise provided in this ordinance, no building shall exceed a height of 35 feet. See paragraph 6.6.1(C).
  - (2) Floor Area. Buildings used in whole or in part for residential purposes which are hereafter erected, moved, or structurally altered shall have a floor area of not less than 720 square feet. See Subsection 6.6.10, "Floor Area".

- (3) Lot Area. Minimum lot area in this district shall be one (1) acre, exclusive of required road right-of-way.
- (4) Lot Width. Minimum lot width shall not be less than 150 feet at the building setback line and not less than 100 feet at the ordinary high water mark.
- (5) Side Yards. There shall be a side yard on each side of a building of not less than 15 feet.
- (6) Rear Yard. There shall be a rear yard of not less than 25 feet in depth.
- (7) Setbacks from the Water.
  - (a) Lots that abut on navigable waters. All buildings and structures, except piers, boat hoists and boathouses which may require a lesser setback, shall be set back at least 100 feet from the ordinary high water mark of navigable waters.
  - (b) Boathouses. Boathouses shall be set back a minimum of ten feet from the ordinary high water mark.
- (8) Setback Lines. See Subsection 6.6.6.
- (9) Off-Street Parking. See Subsection 6.6.1(E)

Dated this 21st day of February, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
 Richard M. Purcell, Chairperson  
 Leif E. Erickson  
 David A. Medin

Robert J. Steinke  
 Carrol Winkler

Motion by Supervisor Purcell, second by Supervisor Steinke for the adoption.

Motion by Supervisor Kiedrowski, second by Supervisor Mansavage to amend the resolution in Section D (4) to read as follows: "Average minimum lot width shall be 100 feet as defined in Wisconsin Administrative Code ILHR 85 and shall not be less than 100 feet at the ordinary high water mark." Kiedrowski gave some examples of the formulas that the State has worked out for determining average width. Kiedrowski stated that the reason he is requesting the amendment is because he, as a surveyor, many times has difficulty complying with each little parameter that the zoning laws present, and this would provide more flexibility. Kiedrowski pointed out in a handout that there are many different sizes and shapes of lots and this amendment would aid in these problems.

Supervisor Peterson asked for a better explanation on the amendment.

Charles Kell, County Planner, stated that he would like to see the examples in the handout as he has not yet seen the recommended amendment.

Motion by Supervisor Holdridge, second by Supervisor Berg to table the ordinance.

Roll call vote revealed (23) ayes, (10) excused, Supervisors Borham, Zdroik, Borski, Szymkowiak, Kalpinski, James Clark, Kidder, Winkler, Hanson, Hintz. Ordinance tabled.

RESOLUTION NO. 73-88-90

RE: ADOPTION OF THE FUNCTIONAL CLASSIFICATION PLAN FOR  
 HIGHWAYS, STREETS, AND ROADS IN PORTAGE COUNTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
 SUPERVISORS:

WHEREAS, the Wisconsin Department of Transportation has recommended and requested Wisconsin Counties to study the jurisdictional ownership of highways, roads, and streets; and

WHEREAS, the Portage County Board of Supervisors recognized this need and passed a resolution dated the 17th day of June 1986 requesting a functional classification/jurisdictional ownership study with assistance from the Portage County Planning Department; and

WHEREAS, the Functional Classification of Highways, Streets, and Roads in Portage County, Wisconsin, hereinafter referred to as the Functional Classification Plan, is the first of two phases of the functional classification/jurisdictional ownership study; and

WHEREAS, the Functional Classification Plan is separated into urban and rural designations; and

WHEREAS, a forty-five day review period was provided to give town, city, and village units of government an opportunity to review and comment on the Plan and nine informational meetings were held throughout the County concerning the Functional Classification Plan; and

WHEREAS, after the review period and informational meetings were held, the Portage County Highway Jurisdictional Transfer Study Committee voted, on February 9, 1989, to recommend the Plan to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopts the Functional Classification Plan as recommended by the Portage County Highway Jurisdictional Transfer Study Committee.

BE IT FURTHER RESOLVED, that the Functional Classification Plan be used by the Highway Jurisdictional Transfer Study Committee as a guideline for determining a jurisdictional ownership/transfer plan for highways, streets, and roads in Portage County.

BE IT FURTHER RESOLVED, that recommended ownership transfers in the Jurisdictional Transfer Plan shall be implemented in accordance with Wisconsin Statute 83.025 which requires agreement between the units of government transferring roadway jurisdictions.

Dated this 21st day of February, 1989.

Respectfully submitted,  
HIGHWAY JURISDICTIONAL TRANSFER STUDY COMMITTEE

Carrol Winkler, Chairman

O. Philip Idsvoog

Clarence Hintz

David J. Eckholm

Edward Losinski

Richard M. Purcell

Jerome J. Borski

Motion by Supervisor Steinke, second by Supervisor Murphy for the adoption.

Chairman Idsvoog informed the Board that Supervisor Winkler, Chairman of the Committee, supported the resolution. Idsvoog stated that the document represents a guideline and there is nothing that can be done unless there is an agreement between the local units of government and the County.

Roll call vote revealed (23) ayes, (10) excused, Supervisors Hintz, Kidder, James Clark, Kalpinski, Szymkowiak, Borski, Zdroik, Hanson, Winkler, Borham. Resolution adopted.

RESOLUTION NO. 74-88-90

RE: DESIGNATING THE SECRETARY OF TRANSPORTATION AS  
PORTAGE COUNTY'S AGENT FOR AIP 3-55-0052-09  
CENTRAL WISCONSIN AIRPORT, MOSINEE, WISCONSIN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the said County of Portage, hereinafter referred to as the Sponsor, being a municipal Body Corporate of the State of Wisconsin, authorized by law (Sec. 114.11, Wis. Stats.) to acquire, establish, construct, own, control, lease, equip. improve, maintain, and operate an airport, and

WHEREAS, the Sponsor desired to continue to develop the Central Wisconsin Airport, and

WHEREAS, the Sponsor is required by law (Sec. 114.32 (5), Wis. Stats.) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the federal Airport and Airway Development Act, and is authorized by law to designate the Secretary as its agent for other purposes, and

WHEREAS, it is recognized that the items listed in the accompanying Agency Agreement will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described which are to be paid to the Secretary of the Wisconsin Department of Transportation, hereinafter referred to as the Secretary, to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the secretary, to complete the project as described; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same.

NOW, THEREFORE, BE IT RESOLVED by the Sponsor on this 21st day of February, 1989, that the Secretary is hereby designated as its agent and is requested to agree to accept, receive, receipt for and disburse any funds granted by the United States under the federal Airport Improvement Program as required by Wisconsin Statute (Sec. 114.32 (5), and

BE IT FURTHER RESOLVED, that the Central Wisconsin Airport Board Chairman and Vice-Chairman are authorized to sign and execute the Agency Agreement authorized by this Resolution.

Dated this 21st day of February, 1989.

Respectfully submitted,  
AIRPORT BOARD  
Stuart Clark, Chairman  
Gordon Hanson  
Ralph W. Drake

Motion by Supervisor Stuart Clark, second by Supervisor Cummings for the adoption.

Roll call vote revealed (23) ayes, (10) excused, Supervisors Zdroik, Borham, Borski, Hintz, Kalpinski, Kidder, Szymkowiak, Hanson, Winkler, James Clark. Resolution adopted.

RESOLUTION NO. 75-88-90  
RE: ADOPTION OF 1989 GROUNDWATER PROGRAM OPERATING BUDGET  
AND MODIFICATION OF 1989 COMMUNITY HUMAN SERVICES BUDGET

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors adopted Resolution No. 55-88-90 on December 20, 1988 directing a groundwater reorganization of County departments involving the Planning, Zoning, and Land Conservation Departments, and Environmental Health staff; and

WHEREAS, \$30,800 of property tax funds were segregated and placed in the 1989 contingency fund pending disposition of a study to determine specific budget requirements; and

WHEREAS, Resolution No. 55-88-90 directed the County Planning Director to work with the Planning and Zoning Committee and Business Administrator to finalize a 1989 operating budget for the Groundwater Program.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors approves the attached 1989 budget modification plan as recommended by the Finance Committee to fund the Groundwater Program and modify the Community Human Services 1989 Budget in accordance with the groundwater reorganization.

BE IT FURTHER RESOLVED, that this budget modification plan will transfer \$90,970 of anticipated expenditures and \$46,906 of projected revenues from the 1989 Community Human Services Budget to the 1989 Groundwater Program Budget.

BE IT FURTHER RESOLVED, that \$51,919 of the County's 1989 contingency fund shall be allocated to the 1989 Groundwater Program Budget and \$2,534 shall be allocated to the 1989 Community Human Services Budget.

Dated this 21st day of February, 1989.

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John W. Holdridge, Chairman  
Gordon M. Hanson  
Richard M. Purcell

Stuart Clark  
Robert J. Steinke

Motion by Supervisor Stuart Clark, second by Supervisor Cummings for the adoption.

Roll call vote revealed (21) ayes, (2) nays, Supervisors Bruski Mallek and Erickson, (10) excused, Supervisors Hintz, Zdroik, Winkler, Hanson, James Clark, Kidder, Szymkowiak, Borski, Kalpinski, Borham. Resolution adopted.

DEPARTMENT REORGANIZATION

EXHIBIT A-1

EXPENDITURES

EXHIBIT A-1

WAGES	Position	Employee	Original	Revised	Funding Source		Ground- Water Budget	Funding Source		
			CHS Budget	CHS Budget	Contingency	Grant		CHS	Transfer Contingency	
	Supervisor	Carder	27,553	24,281 (a)	(3,272)					
	Sanitarian	Schmidt	23,275	0			23,275	23,275		
	Sanitarian	Vacant	23,275	0			18,595 (b)	23,275	(4,680)	
	Water Specialist	Seiser	8,145	0			23,275		23,275	
	Clerical Support	O'Keefe	15,828	0			15,828	15,828		
	Intern		1,000	0			5,000	1,000	4,000	
	Sanitarian (PT 24 hrs)		13,963	11,805 (c)	(2,158)					
	Replace Clerical Support (PT 10 hrs)			4,098	4,098					
	Sanitarian Aide (PT 8 hrs)			2,856	2,856					
	Prevention Grant Staffer (LTE PT)			8,145			8,145			
Subtotal - wages			113,039	51,185	1,524	8,145	85,973	63,378	22,595	
FRINGES			35,619	15,079	1,010	2,923	27,336	21,550	5,786	
TOTAL WAGES AND BENEFITS			148,658	66,264	2,534	11,068	113,309	84,928	28,381	
OTHER EXPENDITURES										
Contracted Services:										
	Work Study		1,083	1,083						
	Professional Svcs-Central Sands		0	0			10,000		10,000	
	Telephone		1,350	450			2,568	900	1,668	
	Computer Service		1,362	300			1,062	1,062		
	Office Supplies		540	180			500	360	140	
	Photocopy		645	215			700	430	270	
	Publications		0	0			600		600	
	Travel/Meals		5,740	2,450			3,450	3,290	160	
	Conference-In State		0	0			1,200		1,200	
	Program Supplies		350	350			1,000		1,000	
Outlay:										
	Furniture/Equipment		0	0			8,500		8,500	
GRAND TOTAL EXPENDITURES			159,728	71,292	2,534	11,068	142,889	90,970	51,919	

(a) Salary reduced through recent reclassification

(b) 23,275 Annual Salary - Hire date of 3-1-89

(c) 23,275 Annual Salary - Hire date of 2-15-89

EXHIBIT A-2

CHS ENVIRONMENT HEALTH PROGRAM  
1989 BUDGET

REVENUES	Original CHS Budget	CHS Health	Ground- Water
Prevention Grant	11,068	11,068	
Hotel & Restaurant Licenses	26,196	26,196	
Eat & Drink - Taverns Licences	1,540	1,540	
Swimming Pool Licences	1,653	1,653	
Park Licences	3,154	3,154	
Vending Machine	586	586	
Sanitary Permit Licenses	36,886		36,886
On Site Inspection	6,600		6,600
WI Fund Fees	3,120		3,120
Holding Tank Fees	300		300
<b>TOTAL REVENUES</b>	<b>91,103</b>	<b>44,197</b>	<b>46,906</b>
=====			
SUMMARY FUNDING SOURCE			
Property Tax	68,625		
Contingency Fund			
CHS	2,534		
Groundwater	51,919		
User Fees			
CHS	44,197		
Groundwater	46,906		
	<b>214,181</b>		
=====			
Expenditures			
CHS	71,292		
Groundwater	142,889		
	<b>214,181</b>		
=====			

Note: 1988 Groundwater Budget has approximately \$3,200 of unexpended funds.

RESOLUTION NO. 76-88-90  
RE: ADOPTION OF 1989 BUDGET - EMERGENCY GOVERNMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors on November 16, 1988 re-established the Emergency Government Program as a separate department and authorized the hiring of a one-half time director for budget year 1989; and

WHEREAS, \$20,945 of property tax funds were segregated and placed in the 1989 Contingency Fund pending disposition of a study to determine specific budget requirements.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors approves the attached 1989 budget for Emergency Government as recommended by the Finance Committee.

BE IT FURTHER RESOLVED, that \$16,975 be transferred from the Contingency Fund as the net property tax supplement.

Dated this 21st day of February, 1989.

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Richard Purcell

Stuart Clark  
Robert Steinke

Emergency Government 1989 Operating Budget

<u>Personal Services</u>	
Salaries	\$10,847
Social Security	815
Retirement	1,291
Health Insurance	1,440
Disability Insurance	72
Life Insurance	50
<u>Contractual Services</u>	
Telephone	1,200
Service/Repairs of Equipment	2,000
<u>Supplies/Expenses</u>	
Office Supplies	500
Photocopying	250
Publications/Dues/Fees	210
Travel Expenses	600
Training Expenses	200
Conferences in State	600
Meals Non Overnight	100
Operating Materials	1,800
Small Equipment	500
Outlay	500
Total Expenditures:	\$22,975
Revenues: Federal/State Grants	\$ 6,000
Property Tax Supplement	\$16,975

Motion by Supervisor Berg, second by Supervisor Purcell for the adoption.  
Roll call vote revealed (23) ayes, (10) excused, Supervisors Zdroik, Kalpinski, James Clark, Szymkowiak, Hanson, Hintz, Kidder, Borski, Winkler, Borham. Resolution adopted.

RESOLUTION NO. 77-88-90  
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

Date	Name	Description	Asked	Allowed
12/14/88	Diane Milanowski 9067 Cty. Z Amherst Jct., WI 54407 T24N-R10E Town of New Hope	8 rabbits killed, 3 months old, weighing 3 lbs. each	\$24.00	\$24.00

THEREFORE, BE IT RESOLVED that the above claims be paid.

Dated this 21st day of February, 1989.

Respectfully submitted,  
AGRICULTURE AND EXTENSION EDUCATION COMMITTEE  
Betty Bruski Mallek, Chairperson  
Ernest Leppen  
Stanley Kirschling

Carrol Winkler  
Deborah C. Anstett

Motion by Supervisor Leppen, second by Supervisor Bembenek for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 78-88-90  
RE: FUNDING PURCHASE AND TRAINING FOR AMBULANCE EQUIPMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State of Wisconsin has introduced legislation to allow Ambulance Services to operate portable fibrillators, and;

WHEREAS, the professional medical community has determined that early defibrillation in combination with CPR is essential to reduce fatalities from sudden cardiac arrest, and;

WHEREAS, the Laerdal Medical Heartstart system will allow ambulance EMT's to administer early life-saving defibrillation before the patient's arrival to emergency medical Centers, and;

WHEREAS, the cost to purchase three (3) units to equip all ambulances is \$21,465, and;

WHEREAS, training costs for EMT's to operate the defibrillators has been identified as \$988, and;

WHEREAS, the Lutheran Brotherhood agency has committed \$5,410 to cost-share this project, and;

WHEREAS, a standard billing charge will be established and assessed to patients to continue the user fee concept currently used for ambulance service.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize the purchase of the equipment and training costs and transfer \$17,043 from the Contingency Fund to finance the County's portion.

Dated this 21st day of February, 1989.

Respectfully submitted,

LAW ENFORCEMENT/EMERGENCY GOV'T. COMM.

Clifford Bembenek, Chairman

James Berg

Jerome Borski

James Kalpinski

Jeffrey Murphy

FINANCE COMM.

John Holdridge, Chairman

Stuart Clark

Gordon Hanson

Richard Purcell

Robert Steinke

Motion by Supervisor Bembenek, second by Supervisor Peterson for the adoption.

Roll call vote revealed (23) ayes, (10) excused, Supervisors Kidder, Zdroik, James Clark, Borham, Borski, Winkler, Szymkowiak, Hanson, Kalpinski, Hintz. Resolution adopted.

Supervisor Purcell, Planning and Zoning Committee Chairman, requested that if there are any technical amendments or corrections to any resolutions the Committee would appreciate receiving them at least a week before the meeting to allow ample time to study the corrections.

Chairman Idsvoog stated that unless the issue is a real emergency or is brand new information, it should be brought up at the Committee level or during the public hearing.

Supervisor Steinke stated that although he knows the Chairman has to accept the tabling motion he wanted to point out to the Board that a tabling motion gives no direction to the Committee. Steinke stated that the County Board is the only group that can bring it off the tabling stage and in all reality the issue could sit for months since this Board has to bring it back to refer it to the proper Committee.

RESOLUTION NO. 79-88-90

RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

Supervisor Wayne Cummings

Motion by Supervisor Berg, second by Supervisor Steinke for the adoption. Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Murphy, second by Supervisor Bembenek to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.  
STATE OF WISCONSIN)

) SS  
COUNTY OF PORTAGE )

I, Roger Wrycza, County Clerk of said County, do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County.

ROGER WRYCZA  
Portage County Clerk

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

March 21, 1989

Meeting was called to order by Chairman O. Philip Idsvoog following a tour and dinner at the Portage County Health Care Center.

Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll taken by Clerk Roger Wrycza revealed (28) present (5) excused, Supervisors Anstett, Eckholm, Kidder, Hanson, Bembenek.

All present saluted the flag.

Supervisor Borski delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor James Clark to approve the February County Board meeting minutes. Motion carried by voice vote.

### Correspondence

Clerk Wrycza informed Board members that Congressman David Obey will be speaking to Department Heads and other interested individuals about the federal budget and its impact on counties on Monday, March 27, 1989 at 2:30 p.m. and Board members are welcome to attend.

Clerk Wrycza informed Board members of several educational programs scheduled throughout 1989 by the University Extension Office. Wrycza stated that the Committee on Committees has authorized the payment of mileage only for such attendance.

### Committee Referrals

Motion by Supervisor Lewandowski, second by Supervisor Murphy to remove the Rezoning Petition Denial of Lloyd & Norman Fletcher, Town of Buena Vista from the table. Motion carried by voice vote.

Motion by Supervisor Bruski Mallek, second by Supervisor Kiedrowski to refer the Fletcher Rezoning Petition back to the Planning and Zoning Committee. Motion carried by voice vote.

Motion by Supervisor Steinke, second by Supervisor Borski to refer the summons and complaint of Josephine Lamphear vs various defendants including Portage County to the District Attorney. Portage County was named by virtue of providing medical assistance payments to plaintiff as a result of the accident. Motion carried by voice vote.

Motion by Supervisor Check, second by Supervisor Murphy to refer the summons and complaint of Joey Crivello, Christine Crivello and Eric Schaller vs various defendants including Portage County to the District Attorney. Complaint alleges that failure of the Portage County Sheriff's Department to either escort a certain convoy to their final destination within Wood County or alternatively to advise the Wood County Sheriff's Department of the presence of such convoy entering Wood County was a substantial factor in causing an accident that injured the plaintiffs on April 4, 1986. Motion carried by voice vote.

Motion by Supervisor Steinke, second by Supervisor Bruski Mallek to refer the summons and complaint of Mildred Bronson and Mary Bronson vs various other defendants including Portage County to the District Attorney. Complaint alleges that Portage County allowed a dangerous condition to exist on CTH "C" in the Town of Linwood that was the direct cause of an accident on September 2, 1988 which caused injury to the plaintiffs. Motion carried by voice vote.

### Appointments

Motion by Supervisor James Clark, second by Supervisor Berg to approve the appointment of Leon E. Lewis to the Wisconsin Valley Library Service Board to fill the unexpired term of Joy Hoogesteger which expires December, 1991. Motion carried by voice vote.

### Reports

Motion by Supervisor Murphy, second by Supervisor Bruski Mallek to approve the Ambulance Service Annual Report.

Supervisor Holdridge questioned the County's annual contribution to the ambulance service.

Jerry Glad, Business Administrator, stated that the gross expenditures are approximately \$503,000 which includes the County's contract with the City for \$450,000 and we expect revenues of approximately \$225,000.

Motion carried by voice vote. Report approved.

Motion by Supervisor Murphy, second by Supervisor Holdridge to approve the Waste to Energy Report.

Mike Stemple, Solid Waste Manager, provided the Board with an overview and background information of the project. Stemple stated that the study is trying to determine if the project would be technically and economically feasible for Portage County to pursue. Stemple stated that the University of Wisconsin, Stevens Point had expressed an interest in the project and therefore a grant was applied for and granted to study the issue. Stemple stated that one major component to make the project work would be to have the tipping fee comparable to the fee at the landfill. Stemple stated that Portage County's waste was not sufficient and therefore Waupaca County's waste volume was considered for the project. Stemple added that with the two Counties' waste, the system could produce 80% to 90% of the steam demand at the UWSP and 40% to 50% of the electrical demand.

Supervisor Peterson stated that he read in the paper that Waupaca County is working on their own landfill and is no longer interested in this project.

Stemple stated that Waupaca County has started looking into the landfill issue because they do not know how definite this project is and they need to have a place to deposit their waste in the future. Stemple stated that this project would not work without Waupaca County waste and we would have to work out a contract with them.

Supervisor Murphy questioned what would happen to the waste when the UWSP is not in operation in the summer and their demands are not as great.

Stemple stated that there is a large electric demand in the summer because of the air conditioning units.

Supervisor Holdridge questioned where the garbage would be stored until it is ready to be used.

Stemple stated that the UWSP does not want the waste on the campus and therefore a separate facility would have to be constructed to have an area to separate the burnable and non-burnable items.

Supervisor Holdridge questioned if the Solid Waste Board has the authority to sign any contracts concerning the issue.

Stemple stated that the entire County Board would have to vote on the project and sign the contracts.

Supervisor Purcell pointed out that if Portage County contracts to take Waupaca County wastes to burn they would also have to take the non-burnable items and deposit them in the Portage County landfill.

Supervisor Berg questioned how the State possibly mandating recycling would effect a project of this type.

Stemple stated that the recycling issue has been included in the study because this type of recycling mandate is anticipated.

Supervisor Holdridge questioned how long it would be before a project of this type would be workable.

Stemple stated that if everything goes really well, it could possibly be three years.

Supervisor Purcell stated that the County also has to consider the air pollution aspect of this type of project.

Stemple stated that he has ordered a literature search concerning the air pollution and ash disposal for consideration for the project.

Motion carried by voice vote. Report approved.

#### Unlimited Topic

Supervisor Murphy stated that the County Health Care Center Committee will be addressing the pharmacy services at the Center at their meeting on March 31, 1989. Murphy stated that all criteria will be submitted to every pharmacy in the County and they will be asked to submit a proposal and their interest in providing that service to Portage County.

Chairman Idsvoog stated that then every pharmacy in Portage County will be given the opportunity to provide the service to the Health Care Center.

Supervisor Berg stated that he wished the Health Care Administrator would have come to the Board meeting. Berg stated that his main concern is that the service remain in Portage County and that although the Administrator put the issue on the nursing staff, he felt that as the Administrator, VanOfferen is the person responsible for the issue. Berg stated that he was unsatisfied with the way the whole issue was handled and that it was not conducted properly.

Chairman Idsvoog stated that he has had conversations with Supervisor Murphy and Mr. VanOfferen and has expressed his feeling that he feels there is a qualified pharmacy in Portage County to provide this service.

Supervisor Murphy stated that the Health Care Center Committee did not have the issue presented to them in a factual manner, it was discussed briefly and the Committee felt that all of the steps had been taken and as it turns out they were not and that is why the Committee is reconsidering the issue.

Chairman Idsvoog stated that he also informed Supervisor Murphy and Mr. VanOfferen that any contractual relationships that Portage County engages in should have Committee approval.

Supervisor Peterson stated that it was brought to his attention that Portage County spent \$4700 to move the current Health Care Center Administrator to his new position in the County and wondered if it was a common policy to pay for moving expenses for someone moving into the County for employment.

Chairman Idsvoog stated that he looked in the County's policies and there is no written policy on moving people and his understanding is that there is an unwritten policy that has existed that Portage County does not pay moving expenses.

Supervisor Szymkowiak questioned if the Administrator is living in Portage County.

Supervisor Murphy stated that the Administrator lives in Kaukauna.

Supervisor Szymkowiak questioned why the taxpayers paid to move someone to another County when he works for Portage County.

Phil Deger, Personnel Manager, stated that the County has no written policy on moving allowances unlike other private and public employers. Deger stated that he is painfully aware of that policy since he was denied moving allowances when he took his position in Portage County. Deger stated that Portage County does have an unwritten past practice of not granting moving allowances. Deger stated that when the County was interviewing candidates for the Center Administrator position, most of the candidates stated that they were looking for a competitive wage and benefit package which would include moving allowances as a condition for them accepting the job offer. Deger added that there were ten people interviewed. During his interview, VanOfferen pointed out that the State will reimburse the Nursing Home for moving expenses. Deger stated that this is therefore not \$4600 on the County tax levy but rather Wisconsin reimbursing the County Home for an expense.

Chairman Idsvoog stated that the County Clerk brought this issue to his attention while in his office just before a Committee on Committees meeting that a check was being processed for \$4600 for moving expenses for the new Administrator. Idsvoog stated that the minutes were reviewed and no Committee approval was indicated on the issue. Idsvoog stated that there was an arrangement in contract that was sent to VanOfferen with this moving allowance. Idsvoog stated that he directed that the check should be held and not paid until the Personnel Committee and Health Care Center Committee met jointly and made a decision on the matter.

Deger stated that last September the Health Care Center Committee authorized the Personnel Manager to make an offer of employment first to another candidate who then declined and secondly to VanOfferen who accepted the offer which included a wage package approved by the Personnel Committee and a

benefit package with a unique state reimbursement for the moving allowance. There was no discussion or agreement by the Health Care Center Committee to VanOfferen as to any limits or caps on these moving expenses. Deger added that in effect, the County Home Committee authorized the Personnel Manager to authorize a blank check to move him as long as the State of Wisconsin paid dollar for dollar reimbursement. VanOfferen accepted the position and moved but there was no question or written employment contract that stated that he had to live in Stevens Point or Portage County. Deger stated that there is a new personnel policy being drafted and he guaranteed that even if it states that there is no moving allowance there would still be caps and limits on the distance and all other conditions indicated.

Chairman Idsvog stated that he attended a Personnel Committee meeting and asked them to draft a moving expense policy.

Supervisor Szymkowiak stated that he finds it strange that Portage County would pay for moving expenses regardless of where the money is coming from. Szymkowiak stated that if those are the conditions of hiring someone then the next person on the list should be chosen or re-advertise. Szymkowiak stated that he felt it is ludicrous to hire a person and move him to Kaukauna which is one or two hours from his place of employment. Szymkowiak questioned his legitimate concerns for Portage County if he is living in another County.

Deger stated that he understood that the County did not have a residency requirement and that the County Health Care Center Committee felt that if a qualified candidate would get to his job on time and do his job it did not matter where he lived.

Supervisor Szymkowiak stated that he felt the County Health Care Center Committee made a mistake on the issue.

Supervisor Murphy stated that the Committee directed the Personnel Manager to take care of the matter and the Committee assumed that VanOfferen was coming to Portage County. Murphy stated that he assumed that once the Committee had decided on a candidate and directed the Personnel Manager to hire the person, Deger would have followed the proper procedures. Murphy stated that the Committee assumed the Administrator was moving to this area and did not find out that he moved to Kaukauna until it was all over.

Supervisor Szymkowiak stated that he felt someone should have looked into the matter more responsibly since \$4600 was being spent.

Supervisor Steinke stated that he agreed that it did not matter if it was state or county money being spent for these moving expenses because it was taxpayer money no matter how you look at it and it should have not been allowed. Steinke questioned how and when the money would be reimbursed to Portage County.

Jerry Glad, Business Administrator, stated that the money will not come in the form of a single check from the State to Portage County to cover these moving expenses. Glad stated that the process is that moving expenses are eligible costs which are included in the development of medical assistance rates and they then hopefully will, over a number of years, produce the reimbursement that is being referred to. Glad added that it is not a direct reimbursement.

Supervisor Cummings questioned if the money could come from the Nursing Home funds.

Glad stated that the money did come from the County Home funds which are included in the expenditures from the Home, it is not from the general fund.

Supervisor Murphy stated that he still believed that it would all be reimbursed eventually in time.

Glad stated that the question then is if the Nursing Home does not go above a certain standard set by the State of Wisconsin because there are situations that even if you do have excess spending obviously you will not get the money back.

Supervisor Berg questioned that because of the circumstances why is there not something in the system to prevent this type of thing happening. Berg stated that Committees should not be acting by assumptions.

Chairman Idsvoog stated that he was sure that in the future any employment offers will include a question as to where that employee will live.

Glad stated that we do have a check-and-balance system and the system did pick out the issue and brought it back to the joint Personnel and County Health Care Center Committee but staff cannot override decisions by the Committees.

Supervisor Holdridge stated that Portage County needs to educate the Committees of the rules and regulations and policies that govern County government and suggested the Board members attend some of the sessions being offered by the University Extension. Holdridge stated that the County also needs a good strong policy for the Committees to follow.

Chairman Idsvoog stated that he feels the unwritten policy the County has is a no policy.

Supervisor Purcell, Planning and Zoning Committee Chairman, read correspondence to the Board members from F.F. Mengel Company regarding the 1989 gravel needs. The correspondence stated that the Company would be unable to submit a competitive bid to Portage County for their requirements of gravel for 1989 because the P & Z Committee has rejected a request for rezoning of property which would have provided the supply. Mengel stated that there are indications of a shortage of gravel supplies and it must be reserved for their concrete operations. Mengel added that unless the P & Z Committee reverses their decision or the County aids them to obtain land with gravel deposits they will be forced to move out of the area and suspend operations. Mengel thanked the County for doing business with them in the past and asked for any help the County could provide to obtain land with gravel deposits. Purcell stated that the Committee made their recommendation of denial and did consult with area landowners who encouraged denial. Purcell added that if an economic decision is going to be made, it will have to be made by this County Board to rezone this property because the Planning and Zoning Committee feels the appropriate decision of denial has been made. Purcell stated that some of the independent gravel suppliers were going to conduct a study to locate new gravel pits and he did not know if this has been done yet. Purcell added that unless some new information arises he felt the Committee's recommendation of denial will not change.

Supervisor Holdridge spoke in regard to economic development and the importance of intergovernmental cooperation in the community. Holdridge questioned the recent annexation issue with the City and the Town of Hull and asked for an explanation of the annexation and possible alternatives.

Chuck Kell, County Planner, stated that the annexation process is governed by statutes and that there are several issues that enter into this particular case. This statutory process allows property owners to petition for annexation of land to a community. In this case the City is using land that the City owns and is currently not within the City limits, but which lies in the Town of Hull, as a base for their annexation petition and a base for including additional lands that are being proposed for annexation. Kell stated that it is a mechanism in which a community strategically, as they obtain ownership, can work on expanding their boundaries. Kell added that this is normally the case with private property owners but the question that will have to be addressed is whether a municipality in annexing their land can take additional land with it. Kell stated that the City's legal review of that question says yes but others might have a different opinion. Kell stated that the County

does have a sewer service policy plan for our particular urban area which was created by his department in cooperation with the DNR. Kell added that there is a statewide policy in effect that dictates non-proliferation of new sewage treatment plants and through the preparation of that plan and state relations the County was required to dictate to our urban area that there would be no more than three sewage treatment plants to serve our area. Kell stated that those three plants are already in existence in the City of Stevens Point, Village of Whiting, and Village of Plover and any sewer service that is going to be provided would have to come from one of those areas. Kell added that there was also a boundary created which is analyzed on a five-year basis within which sewer service can be provided and that particular boundary currently does include the area east of Hwy 51 which is proposed for annexation but it does not include the area north and northeast of the airport. Kell stated that as of this point in time, if the City wished to extend sewer to those areas in the Town of Hull or to those areas even if they are annexed to the City, either the Planning Department or DNR would not be able to approve that extension. Kell pointed out that this is a significant policy that would have to come about before any service could be provided. Kell stated that based on the groundwater plan and common sense urban expansion his department feels that some of these areas need to be serviced but we have not taken a position on whether they should be annexed or done under town jurisdiction. Kell stated that it was his hope that there could be some cooperation between the Town of Hull and the City and negotiate some sanitary district whereby the Town could get service for a price from the City of Stevens Point.

Supervisor Holdridge then stated that it really is not necessary for the City to annex to provide the sewer and water service.

Kell stated that it is not necessary but it has been a policy that the City Council has had since the 1960's and they have been absolutely opposed to changing that policy. Kell stated that his department has encouraged the City to change that policy on several occasions but they do not want to change the policy.

Supervisor Borski, Town of Hull Chairman, stated that the City found out that the Town of Hull had future plans for incorporation which included the part that they are trying to annex and they are doing this to try to deter that process.

Supervisor Kirschling stated that in regard to the Fletcher property, he felt that if they pay back the money they received through Farmland Preservation, they should be allowed to sell the property to Mengel for gravel pit usage.

RECALL - ORDINANCE NO. 72-88-90 - AMENDED

RE: ZONING ORDINANCE TEXT AMENDMENT, WATERFRONT RESIDENCE DISTRICT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Zoning Ordinance to create a Waterfront Residence District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on January 25, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the January 25, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain that the Portage County Zoning Ordinance shall be amended as follows: Addition of Section 6.2.5 "Waterfront Residence District" as described below.

6.2.5 Waterfront Residence District

(A) Intent. It is the intent of this district to allow single family residences and customary accessory uses, at an intermediate density, on suitable sites in waterfront areas. It is further intended that this district be applied in such locations and in such manner as to ensure a proper balance between residential development needs, aesthetic values and visual qualities of the natural environment, and the carrying capacity of the waterbody. This district is to be applied only in waterfront areas or in areas in immediate proximity to a waterbody and in conformance with adopted town and County Land Use Plans.

(B) Uses. The following uses are permitted:

(1) Any use permitted in the Single Family Residence District except 6.2.1(A)(5).

(2) Customary accessory uses and buildings, including private garages, boathouses, and buildings clearly incidental to the residential use of the property, provided however, that no accessory building may be used as a separate dwelling unit. The total maximum square footage of accessory building(s) shall not exceed 1,500 square feet and shall match the design of the residence as determined by the Zoning Administrator. Boathouses shall be designed and constructed solely for the storage of boats and related equipment, shall not be used for human habitation, and shall not exceed one story. One boathouse shall be permitted on a lot as an accessory structure.

(C) Special Exception Uses. The following uses are permitted upon proper application as provided in this ordinance only after such use shall have been approved in writing by the Board of Adjustment, after public hearing. Such approval shall be consistent with the general purpose and intent of this ordinance and shall be based upon evidence as may be presented at such public hearing, tending to show the desirability of specific uses from the standpoint of the public interest because of such factors as (without limitation because of enumeration) smoke, dust, noxious or toxic gases and odors, noise, glare, vibration, operation of heavy machinery, heavy vehicular traffic, increased traffic on the streets and other safety and health factors; such uses shall be required to conform with the plan approved by the Board of Adjustment and shall meet the specific conditions attached below and such other conditions as the Board of Adjustment deems necessary in furthering the purpose of this ordinance.

(1) Any use listed as a Special Exception Use in the Single Family Residence District.

(2) Mobile Homes.

(D) Height, Yards, Area and Other Requirements

- (1) Height. Except as otherwise provided in this ordinance, no building shall exceed a height of 35 feet. See paragraph 6.6.1(C).
- (2) Floor Area. Buildings used in whole or in part for residential purposes which are hereafter erected, moved, or structurally altered shall have a floor area of not less than 720 square feet. See Subsection 6.6.10, "Floor Area".
- (3) Lot Area. Minimum lot area in this district shall be one (1) acre, exclusive of required road right-of-way.
- (4) Lot Width. Minimum lot width shall not be less than 150 feet at the building line and not less than 100 feet at the ordinary high water mark.
- (5) Side Yards. There shall be a side yard on each side of a building of not less than 15 feet.
- (6) Rear Yard. There shall be a rear yard of not less than 25 feet in depth.
- (7) Setbacks from the Water.
  - (a) Lots that abut on navigable waters. All buildings and structures, except piers, boat hoists and boathouses which may require a lesser setback, shall be set back at least 100 feet from the ordinary high water mark of navigable waters.
  - (b) Boathouses. Boathouses shall be set back a minimum of ten feet from the ordinary high water mark.
- (8) Setback Lines. See Subsection 6.6.6.
- (9) Off-Street Parking. See Subsection 6.6.1(E)

Dated this 21st day of March, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Richard M. Purcell, Chairperson  
Leif E. Erickson  
David A. Medin

Robert J. Steinke  
Carrol Winkler

Motion by Supervisor Kiedrowski, second by Supervisor Murphy to remove the ordinance from the tabling. Motion carried by voice vote.

Motion by Supervisor Purcell, second by Supervisor Bruski Mallek for the adoption.

Motion by Supervisor Kiedrowski, second by Supervisor Purcell to amend the ordinance in section 6.2.5 (d) (4) by striking the word "setback". Motion carried by voice vote.

Roll call vote on the adoption of the amended ordinance revealed (28) ayes, (5) excused, Supervisors Eckholm, Anstett, Kidder, Hanson, and Bembenek. Ordinance adopted.

ORDINANCE NO. 80-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, LOSINSKI PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Edward and Theresa Losinski request to amend the Portage County Zoning Ordinance so part of Section 4, T24N, R8E, Town of Hull, an area of 5 acres be changed from Conservancy District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on March 8, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 8, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the north 520 feet of the east 419 feet of the NW $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 4, T24N, R8E, Town of Hull, an area of approximately 5 acres is hereby changed from Conservancy District to Agricultural District.

Dated this 21st day of March, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Borski, second by Supervisor Steinke for the adoption.

Supervisor Cummings questioned the approval of the request because he felt the information provided indicated that it was a swamp area.

Chuck Kell, County Planner, stated that the request is marginal but acceptable and there is a knoll in the area that would be suitable to build on and it was approved as long as a sanitary system could be installed.

Roll call vote revealed (27) ayes, (1) naye, Supervisor Cummings, (5) excused, Supervisors Hanson, Eckholm, Kidder, Anstett, Bembenek. Ordinance adopted.

ORDINANCE NO. 81-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, KOLODZIEJ PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Richard and Darlene Kolodziej request to amend the Portage County Zoning Ordinance so part of Section 36, T25N, R6E, Town of Eau Pleine, an area of 60 acres be changed from A-1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on March 8, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 8, 1989 meeting, has placed a recommendation with the County Board that the request be approved with modifications; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the south one-half of the NE $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 36, T25N, R6E and the NW $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 36, T25N, R6E, all in the Town of Eau Pleine, an area of 60 acres is hereby changed from A-1, Exclusive Agricultural District to A-2, Agricultural Transition District.

Dated this 21st day of March, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Erickson, second by Supervisor Winkler for the adoption.  
Roll call vote revealed (28) ayes, (5) excused, Supervisors Anstett, Bembenek, Eckholm, Kidder, Hanson. Ordinance adopted.

ORDINANCE 82-88-90  
RE: ZONING ORDINANCE TEXT AMENDMENTS,  
MISCELLANEOUS UPDATES AND CLARIFICATIONS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Zoning Ordinance text to update, clarify, and amend portions thereof; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendments in the County Conference Room of the County-City Building on March 8, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached clarification at the March 8, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendments, with the attached clarification, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

Section 1 - Add "Plover" to the list of towns under County Zoning

Section 1 - Add "Section 6.2.5 Waterfront Residence District" and "Section 6.3.5 A-2, Agricultural Transition District"

6.2.1 (A) (1) - Change "house trailer" to "mobile home"

6.2.1 (A) (11) (d) - Change "50 feet" to "20 feet"

Add 6.2.1 (B) (2) - "Accessory building(s) greater than 1200 square feet in floor area."

6.2.3 (D) (5) Add "except for existing lots of record, on which structures shall as nearly as possible meet side yard setbacks, but not less than the side yard setbacks prior to an approved rezoning"

6.2.4 (D) (3) and (4) - Change the word "Single" to "One"

6.3.1 (C) (13) - Delete "In addition to requiring Board of Adjustment approval, such use must also comply with the requirements of Subparagraph 6.5.1 (B) (4)."

6.3.1 (D) (2) - Delete "except no lot or parcel shall be divided by the owner thereof or his agent or by the owner's immediate grantee or his agent for the purpose of conveyance of title where the act of division or successive division creates 5 or more lots or outlots of 1½ acres each or less in area within a period of 5 years."

6.3.1 (D) (3) - Delete "or to permitted trailers on farms"

Add 6.3.2 (B) (15) "Timber harvesting, including pulpwood, selective cutting, cutting of firewood, tree plantations, Christmas tree farms and removal of dead, dying and diseased trees."

6.3.2 (D) (3) - Add "Floor Area" after 6.6.10

6.3.4 (C) (12) - Add "and for personal use"

Add 6.3.5 (C) (15) "Aircraft landing fields, basins and hangers."

Add 6.3.5 (C) (16) " Salvage yards, automobile wrecking yards, recycling yards and buildings associated with those uses."

6.5.1 (B) (1) Delete and replace with "All main or principle uses in this district not listed in (A) above shall be a special exception, except for accessory uses and buildings, signs, etc."

6.6.1 (D) (6) (f) Delete "platforms"

6.6.5 (B) (1) Delete and replace with "The Board of Adjustment will review monthly at a public hearing each petition under paragraphs (D) and (E), 'Powers and Duties' of the Board of Adjustment. Such petition must be accompanied by a fee set by the Portage County Planning and Zoning Committee. If the petitioner desires an earlier review than would be accorded by the above schedule, he may obtain such by paying a special fee also determined by the Planning and Zoning Committee. The special fee shall also be required for filing of a similar appeal that was denied by the Board of Adjustment within the past 12 months."

Add 6.6.5 (D) (2) (a) (13) "Permit the location of certain uses in the A-1, Exclusive Agricultural District as specified in Paragraph 6.3.4 (C)."

Add 6.6.5 (D) (2) (a) (14) "Permit the location of certain uses in the A-2, Agricultural Transition District as specified in Paragraph 6.3.5 (C)."

Add 6.6.5 (D) (2) (a) (15) "Permit the location of certain uses in the Conservancy District as specified in Paragraph 6.3.2 (C)."

Add 6.6.5 (D) (2) (a) (16) "Permit the location of certain uses in the Neighborhood Commercial District as specified in Paragraph 6.4.4 (C)."

6.6.7 (A) (2) Delete and replace with "The County Clerk shall refer such petition to the County Planning and Zoning Committee for its consideration, recommendation and report. Such consideration will be given the petition by the County Planning and Zoning Committee if the petition was accompanied by a fee as determined by the County Planning and Zoning Committee."

6.6.10 Add "decks, platforms, porches, balconies and/or satellite dishes" to the definition of structures

Change any citation of "Division of Health", "State Board of Health" or "H65" within the Portage County Zoning Ordinance to "Department of Industry, Labor and Human Relations, ILHR 85"

Dated this 21st day of March, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Richard M. Purcell, Chairman

Robert J. Steinke

Carrol Winkler

Eugene Zdroik

Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Supervisor Kiedrowski expressed concerns regarding the fees in the ordinance being set by the Planning and Zoning Committee. Kiedrowski stated that he would like to see the entire County Board set the fees and review all fees for all ordinances on an annual basis. Kiedrowski stated that in many instances the fees keep increasing and possibly they should be kept at lower rates.

Supervisor Szymkowiak stated that during the budget sessions, the Finance Committee asked governing committees to look at their revenues and possibly adjust fees accordingly therefore increasing some of the fees for services provided.

Supervisor Purcell stated that he also felt that possibly the entire County Board could review all of the fees on an annual basis.

County Clerk Roger Wrycza stated that years ago the fees were included in each ordinance for the entire Board to decide but it was then recommended that the Committee should decide on the fee amount since they would be more informed on the issue and what costs should be charged.

Chairman Idsvoog stated that the fees could be put on paper and Board members could be made aware of the amounts.

Clerk Wrycza suggested that the information might be able to be provided on an annual basis with the budget book.

Roll call vote revealed (28) ayes, (5) excused, Supervisors Kidder,

Bembenek, Anstett, Eckholm, Hanson. Ordinance adopted.

RESOLUTION NO. 83-88-90  
RE: RESOLUTION FOR SNOWMOBILE TRAIL AIDS 1989-90 SEASON

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Park Commission is interested in maintaining snowmobile trails in Portage County, and

WHEREAS, financial aid is required to carry out the project,

THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors has budgeted a sum sufficient to complete the snowmobile maintenance projects submitted to the Department of Natural Resources, and

HEREBY AUTHORIZES Gerald J. Ernest, Portage County Park Superintendent, to act on behalf of the Portage County Park Commission to: submit an application to the State of Wisconsin, Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED THAT, the Portage County Park Commission will comply with Title VI of the Civil Rights Act of 1964 (PL 83-352); will comply with State and Federal rules for the program; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the state of Wisconsin, Department of Natural Resources, approval in writing before any change is made in use of the project site.

Dated this 21st day of March, 1989.

Respectfully submitted,

PORTAGE COUNTY PARK COMMISSION  
William Peterson, President  
David Galecke  
Jerry Corgiat  
Allan Brekke

Gale Kidder  
James Krems  
Eugene Szymkowiak

Motion by Supervisor Szymkowiak, second by Supervisor Stuart Clark for the adoption.

Roll call vote revealed (28) ayes, (5) excused, Supervisors Kidder, Hanson, Bembenek, Eckholm, Anstett. Resolution adopted.

RESOLUTION NO. 84-88-90  
RE: SUPPORT FOR 7% INCREASE IN COMMUNITY AND YOUTH AIDS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Community Aids and Youth Aids funding to Social Services Departments, Unified Boards, and Human Service Departments enable thousands of Wisconsin's children and families, the elderly, and people with disabilities to receive the services and supports that they need to live productive lives in our communities, and

WHEREAS, during the 1980's Community Aids funds needed to maintain these essential mandated services have failed to keep up with inflation, and

WHEREAS, the impact of this erosion is felt by communities through higher property taxes, waiting lists, and inadequate services.

NOW, THEREFORE, BE IT RESOLVED that Portage County joins the Wisconsin Difference Coalition in requesting a 7% increase in Community Aids and Youth Aids funding in the 1989-90 state budget.

BE IT FURTHER RESOLVED that copies of this resolution be sent to the Governor, state Legislature, Secretary of Health and Social Services Department, Administrator of the Division of Community Services, Wisconsin Counties Association, and the Wisconsin Difference Coalition.

Dated this 21st day of March, 1989.

Respectfully submitted,

PORTAGE COUNTY COMMUNITY HUMAN SERVICES BOARD

Paul Borham, Chairperson

Deborah Anstett

Fran Eskritt

Marge Lundquist

Anthony Kiedrowski

Dennis Tierney

Gene Szymkowiak

Dave Medin

John Holdridge

David Eckholm

Dave Varney

Motion by Supervisor Borski, second by Supervisor Winkler for the adoption. Roll call vote revealed (28) ayes, (5) excused, Supervisors Anstett, Eckholm, Kidder, Hanson, Bembek. Resolution adopted.

RESOLUTION NO. 85-88-90

RE: REORGANIZATION OF THE GROUNDWATER CITIZENS ADVISORY COMMITTEE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board, at their January 17, 1989 meeting, voted to retain the Groundwater Citizens Advisory Committee, and

WHEREAS, revisions are necessary to make the committee more representative of all areas of Portage County.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Groundwater Citizens Advisory Committee is hereby reorganized as follows:

1. Membership may include one citizen representative from each village, town and city within Portage County.
2. Each member shall be appointed by the unit of government (town and village board, city council) that they will represent and such member cannot be an elected official or staff person of the municipality they represent.
3. The Groundwater Citizens Advisory Committee shall update the Planning and Zoning Committee on a semi-annual basis

relative to programs, issues and concerns associated with the approved Groundwater Management Plan.

BE IT FURTHER RESOLVED, that the members of the Groundwater Citizens Advisory Committee shall not be entitled to per diem, mileage or other incidental expenses.

Dated this 21st day of March, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Peterson, second by Supervisor Bruski Mallek for the adoption.

Roll call vote revealed (28) ayes, (5) excused, Supervisors Bembenek, Kidder, Eckholm, Hanson, Anstett. Resolution adopted.

RESOLUTION NO. 86-88-90  
RE: WAIVING THE PROVISION OF ORDINANCE NUMBER 146  
DATED JUNE 18, 1985 AND PERMITTING THE FORMER OWNER,  
FELTZ LUMBER COMPANY, INC., TO RE-PURCHASE CERTAIN  
TAX DEEDED LANDS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Ordinance Number 146, dated June 18, 1985, established procedures for former owners to re-purchase tax-deeded lands, and

WHEREAS, extraordinary circumstances played a role in the established procedures not being followed, and

WHEREAS, adoption of this resolution would prevent a financial burden from being placed on the former owner in question, and

WHEREAS, the former owner has deposited the sum of \$2,285.70 with Portage County to cover all delinquent taxes, accumulated interest and all other costs associated with the tax deeds.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the waiver is hereby approved and the former owner may re-purchase the properties in question for the deposited sum of \$2,285.70.

Dated this 21st day of March, 1989.

Respectfully submitted,  
SPACE AND PROPERTIES COMMITTEE  
James Clark, Chairman  
Jerome Borski  
Donald Mansavage

Ronald J. Check  
Wayne Cummings

Motion by Supervisor Mansavage, second by Supervisor Cummings for the adoption.

County Clerk Wrycza stated that the owner's attorney informed the County that the owner had an agreement with a third party where he sent the tax bills and assumed that they were paid, but when he was informed that the County was taking a deed on the property he contacted the County to make arrangements to re-purchase the land and pay all past taxes and expenses incurred by the County.

Roll call vote revealed (28) ayes, (5) excused, Supervisors Eckholm, Anstett, Hanson, Kidder, Bembenek. Resolution adopted.

RESOLUTION NO. 87-88-90  
RE: CONTINGENCY FUND TRANSFER FOR ASBESTOS REMOVAL AND  
BUILDING DEMOLITION - 2164 WATER STREET

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County acquired the property in question by virtue of a tax deed, and

WHEREAS, the Space and Properties Committee held a public auction to sell various parcels of tax deeded lands, including the parcel in question, without results, and

WHEREAS, the City of Stevens Point issued an order to raze the building due to its deteriorated condition, and

WHEREAS, the Space and Properties Committee let bids and awarded contracts for removal of asbestos and building demolition in the amount of \$6,807.00.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that \$6,807.00 be made available from the contingency fund for the within stated purpose.

Dated this 21st day of March, 1989.

Respectfully submitted,  
SPACE AND PROPERTIES COMMITTEE  
James Clark, Chairman  
Jerome Borski  
Ronald Check  
Donald Mansavage  
Wayne Cummings

FINANCE COMMITTEE  
John Holdridge, Chairman  
Robert Steinke  
Stuart Clark  
Gordon Hanson  
Richard Purcell

Motion by Supervisor Steinke, second by Supervisor Berg for the adoption.

Supervisor Purcell expressed his concerns that someone could abandon property and the county would have to take it over and be responsible for whatever remains on the property.

Wm. Murat, District Attorney, stated that he would investigate the matter and pursue legal action against the former owner to recover these costs.

Supervisor Purcell questioned the possibility of a chemical plant abandoning property, and if the county would be responsible for any clean-up.

Murat stated that the County could seek a court judgment against the previous owner but may not seek the monies if that owner has no funds available.

County Clerk Roger Wrycza stated that the County has developed a new policy which will prevent incidents such as this from occurring in the future. The Clerk will conduct an inspection of all properties with unpaid taxes before the County takes a tax deed. Wrycza added that the County would have to keep

incurring unpaid taxes on the properties and will have to pay those taxes to the respective jurisdictions as enforced by State Statutes until it assumes ownership.

Roll call vote revealed (28) ayes, (5) excused, Supervisors Bembenek, Anstett, Hanson, Kidder, Eckholm. Resolution adopted.

RESOLUTION NO. 88-88-90  
RE: \$5,560.00 CONTINGENCY FUND TRANSFER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the City of Stevens Point Police Department has requested to purchase computer service for the Law Enforcement System from Portage County Data Processing; and

WHEREAS, Portage County Data Processing has agreed to supply the service and to convert past history data onto the County computer system; and

WHEREAS, the County Computer system requires additional data storage to accommodate the data from the City; and

WHEREAS, Portage County Data processing is developing a comprehensive courts package which will also require additional data storage.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that a contingency fund transfer of \$5,560.00 be approved to purchase a disk storage unit to be attached to the County's IBM System 38.

Dated this 21st day of March, 1989.

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chairperson  
Gordon Hanson  
Robert Steinke

Stuart Clark  
Richard Purcell

Motion by Supervisor Borski, second by Supervisor Purcell for the adoption.  
Roll call vote revealed (28) ayes, (5) excused, Supervisors Bembenek, Anstett, Hanson, Kidder, Eckholm. Resolution adopted.

RESOLUTION NO. 89-88-90  
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Borski

Motion by Supervisor Berg, second by Supervisor Bruski Mallek for the adoption.

Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Borski, second by Supervisor Winkler to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)  
  ) SS  
COUNTY OF PORTAGE )

I, Roger Wrycza, County Clerk of said County, do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County.

ROGER WRYCZA  
Portage County Clerk

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

April 18, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (31) present, (1) absent,  
Supervisor James Clark, (1) excused, Supervisor Eckholm.

All present saluted the flag.

Supervisor Zdroik delivered the invocation.

RESOLUTION NO. 90-88-90 - AMENDED  
RE: APPROVAL OF REVISED PLANS FOR  
PROPOSED LAW ENFORCEMENT CENTER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board at its December 20, 1988 meeting approved the construction of a 69-bed jail facility for an estimated cost of 3.96 million, excluding architectural fees, and

WHEREAS, the County Board at its January 17, 1989 meeting authorized the construction of a 11,880 sq. ft. basement with freight/passenger elevator, as part of the Law Enforcement Center for a cost not to exceed \$275,000, and

WHEREAS, the approved jail facility has limited up-ward expansion capabilities which would require additional staff, and

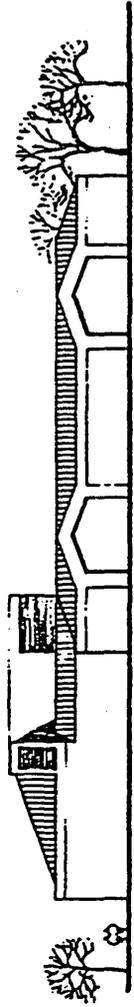
WHEREAS, the attached revised plans would increase the proposed 69-bed capacity to 80 beds for an additional cost of \$20,000 to \$30,000, as well as provide for future expansion of 28-beds.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached revised plans for the proposed Law Enforcement Center are hereby approved.

Dated this 18th day of April, 1989.

Respectfully submitted,  
JAIL BUILDING COMMITTEE  
Clifford Bembenek, Chairman  
Ronald Check  
Deborah Anstett

Jeffrey Murphy  
James Clark



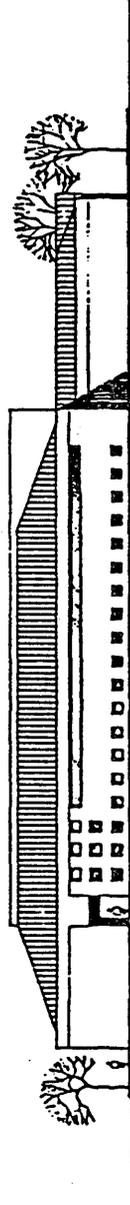
WEST ELEVATION



SOUTH ELEVATION



EAST ELEVATION

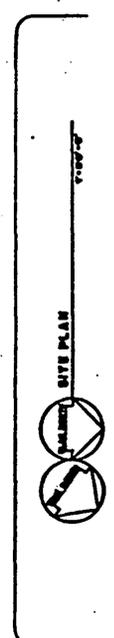
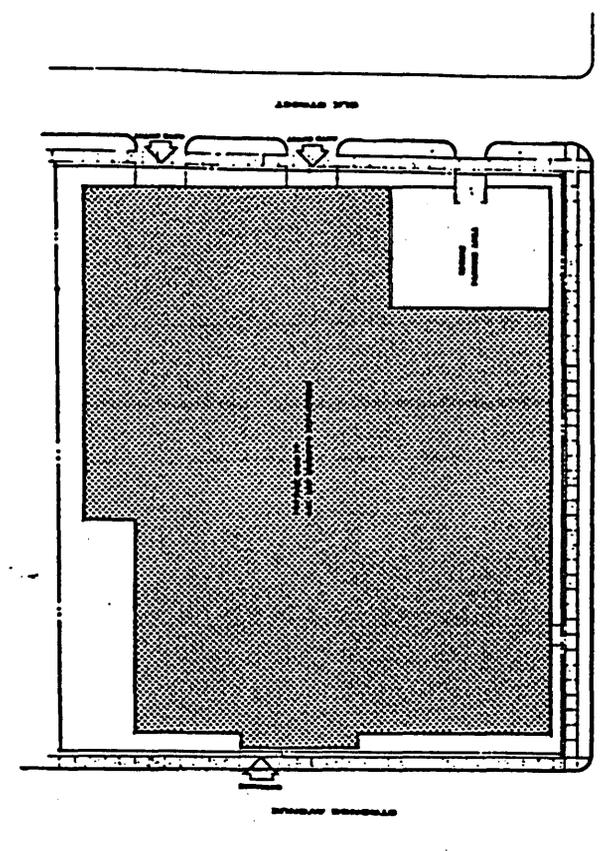


NORTH ELEVATION

BUILDING ELEVATIONS 4/18/70

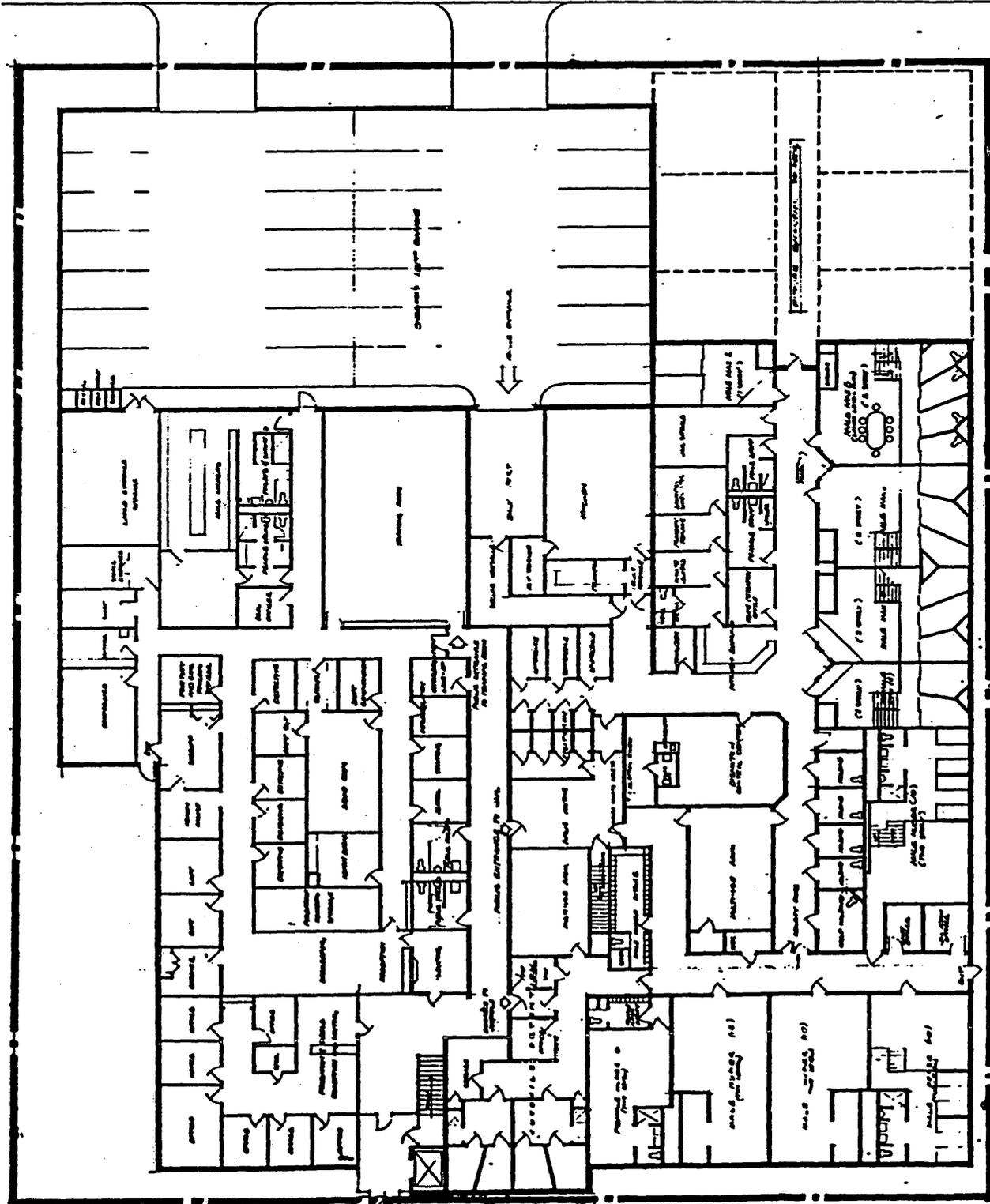
BUILDING ELEVATIONS 4/18/70  
**PORTAGE COUNTY JAIL**  
KENTON PETERS & ASSOC MADISON, WISCONSIN





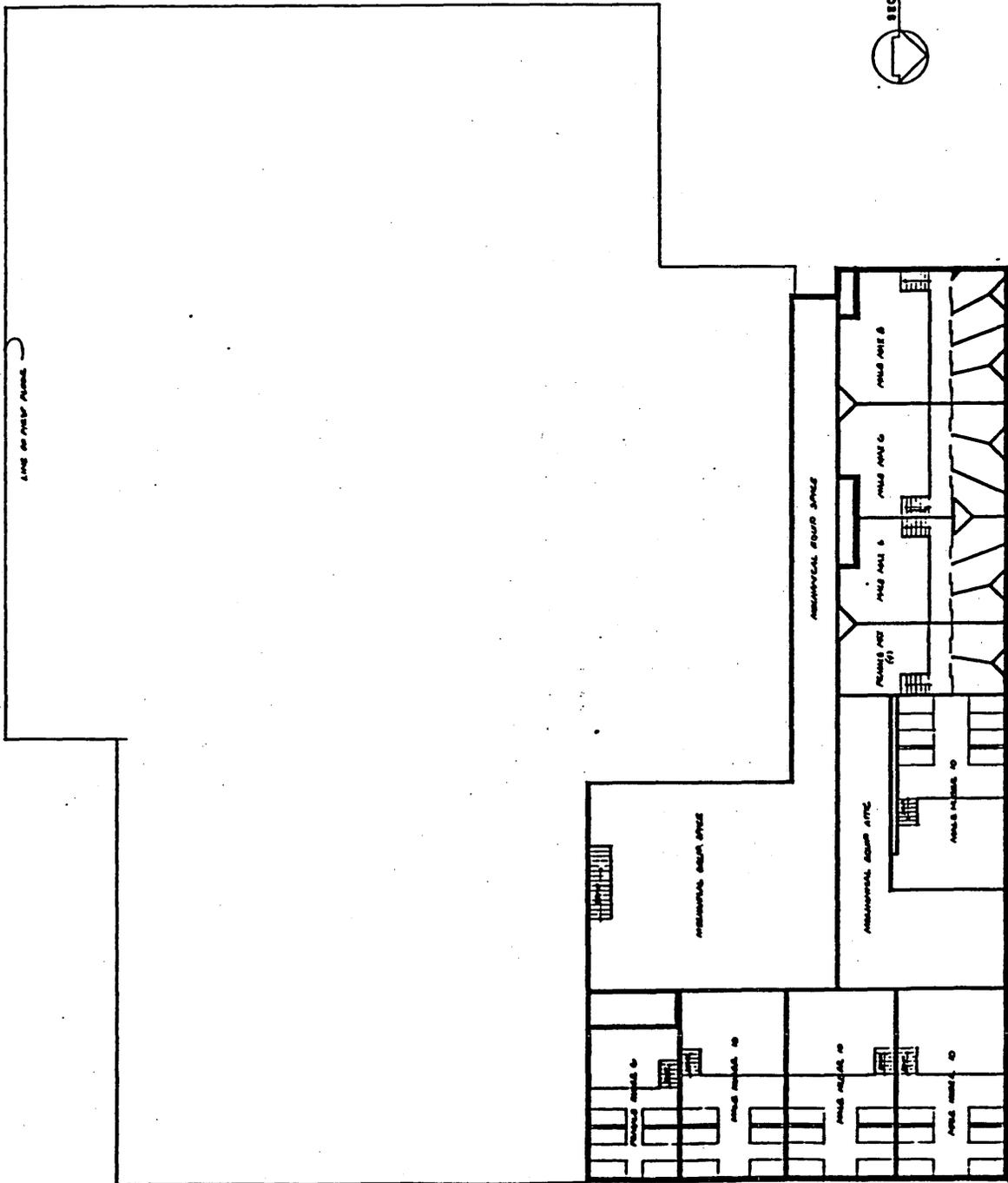
SITE PLAN  
**PORTAGE COUNTY JAIL**  
 KENYON/STUBBS & ASSOC. MADISON, WISCONSIN





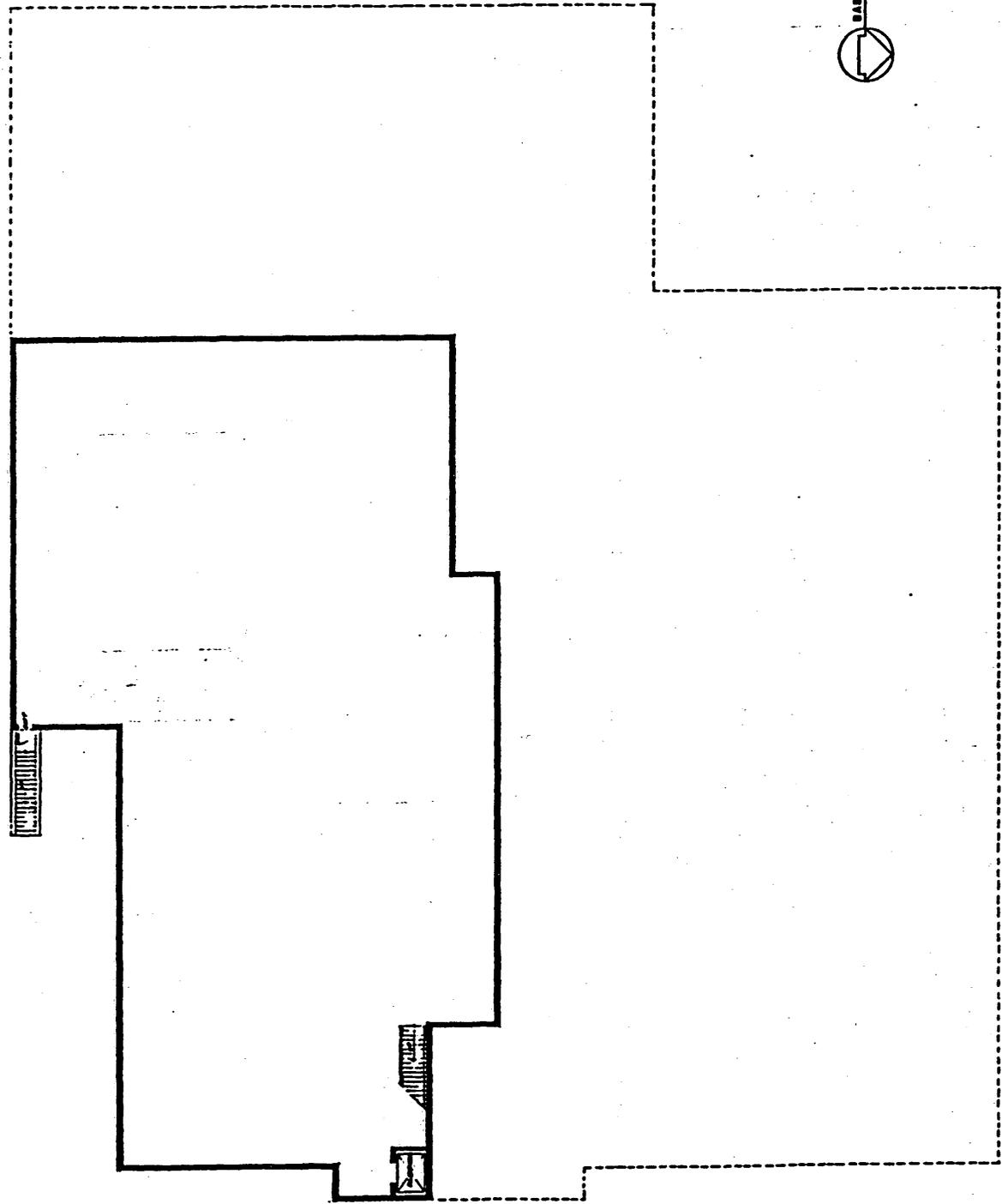
FIRST FLOOR PLAN

FIRST FLOOR PLAN  
**PORTAGE COUNTY JAIL**  
 KENTON, BETTIE & ASSOC. MADISON, WISCONSIN.



SECOND FLOOR PLAN  
N 0° 00' 00"

SECOND FLOOR PLAN  
4/10/88  
**PORTAGE COUNTY JAIL**  
KENTON, PETERS & ASSO. MADISON, WISCONSIN.



BASEMENT FLOOR PLAN

BASEMENT FLOOR PLAN  
PORTAGE COUNTY JAIL  
KENTON, BUTTS & ARBEE, MADISON, WISCONSIN.

Motion by Supervisor Bembenek, second by Supervisor Murphy for the adoption.

Motion by Supervisor Bembenek, second by Supervisor Murphy to amend the resolution in the fourth paragraph to change "82-beds" to "80-beds" and "36-beds" to "28-beds." Motion carried by voice.

Supervisor Bembenek presented the revised Law Enforcement Plans to the Board which includes two-tier cell blocks in which some inmate beds would be on a second level and a raised corridor which would allow jail personnel to view inmates on both levels. Bembenek stated that when the last plan was presented, there was concern expressed regarding the expansion concept of another floor and the amount of beds provided in the previous plan. Bembenek stated that the Committee instructed the architect to try to develop a revised plan that would address those concerns and felt the new plan would satisfy those concerns. Bembenek stated that bids would probably go out in mid-June and possibly start construction in mid-July.

Supervisor Purcell questioned expansion with the revised plan.

Supervisor Bembenek stated that expansion would go out to the west of the facility and not up as previously planned.

Supervisor Steinke, Safety Officer, questioned the liability of the two floors.

Clint Hand, State Division of Corrections Inspector, stated that this type of design has no greater liability than any other design. Hand added that he felt this design was a good concept.

Supervisor Holdridge questioned the proposed shooting range.

Supervisor Bembenek stated that the shooting range will be acted upon by the Space and Properties Committee because they have jurisdiction to allocate the basement space.

Supervisor Hanson questioned if there would be enough storage space if the shooting range is accepted.

Chairman Idsvoog stated that even with the shooting range, there would be approximately 10,000 square feet for storage area.

Supervisor Purcell questioned if the roof construction was specifically addressed since Portage County has had such bad luck with past roof construction.

Kenton Peters, Architect, stated that the Jail Building Committee made it very clear to his firm to consider the roof and the roof line was carefully designed. He added that during the bid process the roof materials and guarantees will also be looked at very carefully.

Supervisor Holdridge questioned the total cost of the project and what that amount included.

Peters stated that the estimated cost of the entire project which would include the construction, basement, contingencies, furnishings, and communications is \$4,274,200.00.

Supervisor Borski questioned if that amount included the architect fees.

Supervisor Bembenek stated that it does not include the architect fees.

Supervisor Purcell questioned if it is possible that the bids might come in lower.

Supervisor Bembenek stated that they may come in lower or higher than that amount.

Supervisor Berg questioned if the cost includes the demolition of the annex and construction of a parking lot.

Supervisor Bembenek stated that it is not included.

Supervisor Peterson questioned if the landscaping is included.

Supervisor Bembenek stated that it is included.

Supervisor Mansavage questioned if it included the renovation of the old jail.

Supervisor Bembenek stated that it does not include the old jail renovation.

Supervisor Kidder questioned the handicapped accessibility.

Peters stated that the ground floor is all handicapped accessible and there is a jail cell handicapped accessible.

Supervisor Purcell questioned if an exercise yard is mandatory.

Peters stated that the multi-purpose room will provide that usage.

Roll call vote on the amended resolution revealed (31) ayes, (2) excused, Supervisors James Clark and Eckholm. Resolution adopted.

Motion by Supervisor Check, second by Supervisor Mansavage to approve the minutes of the March County Board meeting. Motion carried by voice vote.

#### Correspondence

Clerk Wrycza asked Board members to review correspondence from Supervisor Eckholm regarding issues related to Portage County Health Care Center.

Clerk Wrycza asked Board members to review correspondence from the Personnel Manager regarding the release of employee personnel information.

Clerk Wrycza asked Board members to review the Parks Department and Community Human Services Annual Reports which will be presented to the May County Board meeting.

#### Committee Referrals

Motion by Supervisor Cummings, second by Supervisor Leppen to approve the rezoning petition denial of Lloyd and Norma Fletcher, Town of Buena Vista.

Supervisor Purcell, Planning and Zoning Committee Chairman, stated that the Committee went on an on-site inspection of the land and the Committee has not changed their decision to deny the rezoning petition.

Supervisor Hintz, Highway Committee Chairman, informed the Board that with the 20/20 highway corridor project coming up in years to come the County is going to need a large supply of gravel and felt the County should be looking at alternate plans for gravel pits.

Supervisor Murphy stated that he felt the County Board should go along with the Planning and Zoning Committee and the wishes of the area residents who are opposing the rezoning.

Chairman Idsvoog asked Board members to read the new correspondence from Mengel regarding the issue.

Supervisor Hanson stated that he felt the County should not stop a company from expanding since these objecting property owners probably built their homes since the company's start.

Supervisor Kiedrowski questioned the objections and suggested putting restrictions on the business to alleviate the objections.

Supervisor Winkler questioned if the land might not be traded in the area to satisfy the company as well as area residents.

Charles Kell, County Planner, stated that he met with Mengel and they have looked at other sites in the area for possible land swaps and it might be coming back to the Committee and County Board with different requests. Kell stated that the Company has been in existence in Portage County for a long time but not in this particular area and some of the homes were built prior to the company moving to this area. Kell stated that it would be difficult to put restrictions on the company because of the changing Wisconsin seasons the Mengels need to run their company 24 hours a day. Kell added that in order to provide the gravel needs for Portage County there will eventually need to be some changes in land use and there will most likely be some disapproval in any area chosen.

Supervisor Zdroik stated that the gravel demand in Portage County is a true situation and the County Board will have to address the issue in the near future.

Supervisor Cummings stated that he is representing the constituents that are objecting to the rezoning and since they do not want it rezoned he has to vote on their behalf.

Supervisor Check suggested that the gravel company try to work out a deal with the objecting land owners and possibly even move them out of the area.

Supervisor Murphy called for the question.

Roll call vote revealed (26) ayes, (4) naves, Supervisors Hanson, Check, Kiedrowski, Kirschling, (2) excused, Supervisors James Clark and Eckholm, (1) abstained, Supervisor Steinke. Rezoning petition denied.

Motion by Supervisor Bruski Mallek, second by Supervisor Berg to refer to the District Attorney the following: Circuit Court Summons and Complaint-Mildred Bronson and Mary Bronson vs Various Defendants including Portage County; Circuit Court Summons and Complaint-William Jahn, Diane Jahn, Robert Jahn and Sarah Jahn vs various defendants including Portage County; U.S. District Court and Circuit Court Summons and Complaint-Jeffrey Worzalla, Margaret Worzalla, Christen C. Worzalla and Jamie Worzalla vs various defendants including Portage County. All Summons and Complaints allege that Portage County knew that a dangerous condition existed due to substantial truck traffic on CTH "C" and failed to correct such condition which led directly to a school bus accident causing injury to the plaintiffs. Said accident occurred in the Town of Linwood on September 2, 1988. Motion carried by voice vote.

#### Appointments

Motion by Supervisor Bruski Mallek, second by Supervisor Purcell to approve the appointment of Jacqueline Hoppen to the Community Human Services Board for a three-year term expiring April 1992 to replace David Varney.

Supervisor Holdridge suggested that the County Board approve a policy on citizen appointments on committees.

Chairman Idsvoog stated that the Committee on Committees would discuss the matter at a future meeting.

Roger Wrycza, County Clerk, stated that there are provisions for citizen appointments in the resolution regarding structures and responsibilities which is amended and adopted by the entire County Board every two years.

Motion carried by voice vote.

Motion by Supervisor Medin, second by Supervisor Zdroik to approve the re-appointment of Fran Eskritt to the Community Human Services Board for a three-year term expiring April 1992 filling the Advisory Committee Chair position to that Board. Motion carried by voice vote.

Motion by Supervisor Hanson, second by Supervisor Purcell to approve the re-appointment of Ralph Drake to the Airport Board for a two-year term expiring April 1991. Motion carried by voice vote.

Motion by Supervisor Borski, second by Supervisor Murphy to approve the following re-appointments to the Solid Waste Management Board, subject to re-election, for a three-year term expiring April 1992: Richard Purcell, Finance Committee Member, Wayne Cummings, Space and Properties Committee Member, Stanley Kirschling, Supervisor Member from Township of Landfill Location. Motion carried by voice vote.

#### Unlimited Topics

Chairman Idsvoog stated that he has reviewed the library 25-year lease agreement between the County and the City and it states that it is the City's responsibility to provide the building to house the Library. Board members interested in reviewing the lease agreement may obtain copies at the County Clerk's office.

Supervisor Holdridge stated that the current balance of the Contingency Fund is approximately \$42,000.

Supervisor Purcell requested that the Committee on Committees address the indian spearing season and the possible adverse effects it might have on the tourist season in Portage County. Purcell suggested that a resolution be sent to our legislators to inform them of Portage County's opinion on the issue.

Chairman Idsvoog stated that the Committee on Committees would address the issue.

Supervisor Kiedrowski questioned the status of the opening of the Golden Sands Speedway and whether the County was being unreasonable with some of their requirements.

Chairman Idsvoog stated that the owners were made aware of the conditions to be met in 1988 and those requirements and conditions have not been met, therefore a permit has not been issued.

William Murat, District Attorney, stated that there has been nothing new in 1989, and that the conditions that were not met in 1987 had not yet been met in 1989 and therefore were not allowed to operate the racetrack. Murat stated that he understood that they were getting very close to meeting the requirements and that the track should be opened soon.

Supervisor Peterson reminded Board members to review the Parks Department annual report that will be presented at the May Board meeting.

Supervisor Holdridge questioned the legal aspects of requiring Portage County employees to reside within Portage County.

William Murat, District Attorney, stated that he just recently received a rough draft of the proposed residency policy and will be sending a response to the Personnel Committee and hoped that it might be forwarded to the entire County Board.

ORDINANCE NO. 91-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, KAWLESKI AND ENGUM PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Lucy Kawleski and Robin and Jackie Engum request to amend the Portage County Zoning Ordinance so part of Section 26, T25N, R7E, an area of approximately 19 acres lying west of U.S. 51 and south of Maple Road be changed from Single Family Residence District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on March 22, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the March 22, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: parts of parcels numbers 014-25-0726-03, 014-25-0726-04.01, 014-25-0726-04.09 and 014-25-0726-04.10 which are currently zoned Single Family Residential, being part of the S $\frac{1}{2}$  of the NE $\frac{1}{4}$  of Section 26, T25N, R7E, Town of Dewey, an area of approximately 19 acres is hereby changed from Single Family Residence District to Agricultural District.

Dated this 18th day of April, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Eckholm and James Clark. Ordinance adopted.

RESOLUTION NO. 92-88-90 - AMENDED  
RE: NEW STAFF REQUEST FOR 1989

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a request for additional staff has been submitted by a department head and governing committee to provide essential services for 1989; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff requests for need justification; and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval; and

WHEREAS, the classifications and salaries indicated on the attached summary are tentative and subject to revision by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff request for 1989 as outlined on the attached summary.

BE IT FURTHER RESOLVED, that these positions shall be terminated when outside funding expires.

Dated this 18th day of April, 1989.

Respectfully submitted,  
PORTAGE COUNTY PERSONNEL COMMITTEE  
David Medin, Chair  
Clarence Hintz  
Gale Kidder  
Wayne Cummings  
Gordon Hanson

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chair  
Stuart Clark  
Robert Steinke  
Richard Purcell  
Gordon Hanson

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Community Human Services
Classification	Fin. Services Spec. 1
Beginning Employment Date	May 11, 1989
Hourly Rate Recommended by Comm.	\$8.02
No. of Hours Per Year	1,336
Anticipated Annual Salary	\$10,714.72
Annualized Fringe Benefits:	
Retirement	\$ 1,275.05
Social Security	\$ 804.68
Health Insurance	\$ 1,980.00
Life Insurance	\$ 30.64
Other (Disability Insurance)	\$ 72.60
Total Cost of Fringe Benefits	\$ 4,162.97
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	In Fin. Services Section
Total Cost for Additional Staff	\$14,877.69

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Community Human Services
Classification	Fin. Serv. Spec. 2
Beginning Employment Date	May 2, 1989
Hourly Rate Recommended by Comm.	\$8.46
No. of Hours Per Year	1,384
Anticipated Annual Salary	\$11,708.64
Annualized Fringe Benefits:	
Retirement	\$ 1,393.33
Social Security	\$ 879.33
Health Insurance	\$ 1,980.00
Life Insurance	\$ 30.64
Other (Disability Insurance)	\$ 79.20
Total Cost of Fringe Benefits	\$ 4,362.49
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	In Fin. Services Section
Total Cost for Additional Staff	\$16,071.13

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Community Human Services
Classification	Proj. Opport. Program Manager
Beginning Employment Date	May 2, 1989
Hourly Rate Recommended by Comm.	\$9.36 (Grade 14 B3 level)
No. of Hours Per Year	1,384
Anticipated Annual Salary	\$12,954.24
Annualized Fringe Benefits:	
Retirement	\$ 1,541.55
Social Security	\$ 972.86
Health Insurance	\$ 1,980.00
Life Insurance	\$ 39.52
Other (Disability Insurance)	\$ 85.80
Total Cost of Fringe Benefits	\$ 4,619.73
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	In Fin. Services Section
Total Cost for Additional Staff	\$17,573.97

Motion by Supervisor Kidder, second by Supervisor Anstett for the adoption. Chairman Idsvoog reminded the Board that the new positions required a 2/3 majority vote for adoption.

Supervisor Kiedrowski questioned if the positions will be cut when funds are no longer available.

Judy Bablitch, Community Human Services Director, stated that the positions would be terminated if funds would no longer be available and added that unemployment compensation funds are also available through the grant. Bablitch stated that the state and federal government is making efforts to enable welfare recipients to become employed in meaningful jobs and also these positions would be helpful in lowering the error rate.

Motion by Supervisor Kiedrowski, second by Supervisor Szymkowiak to amend the resolution in the last paragraph by changing the words "may be" to "shall be" cut by the Finance Committee during future budget hearings.

Supervisor Purcell stated that he did not feel comfortable with the amended paragraph because of the wording "County's ability to finance them" because the County will always have the ability because of an unlimited tax base. Purcell stated that he would like a statement that would say "when the funding expires".

Supervisors Kiedrowski and Szymkowiak withdrew their amendment motion.

Motion by Supervisor Purcell, second by Supervisor Kiedrowski to amend the resolution in the last paragraph to read "BE IT FURTHER RESOLVED, that these positions shall be terminated when outside funding expires." Motion carried by voice vote. Amendment carried.

Supervisor Kalpinski stated that just because there is state or federal money available the County seems to be creating new positions and that he could not support any new positions.

Supervisor Szymkowiak pointed out that one of these positions will be able to help the County cut down on their errors which the County is liable for and should save money if those errors are caught.

Supervisor Murphy questioned if there will be requests for office space for these new positions.

Bablitch stated that there will be a need for some office space but that the grant fund will pay for any office space needs.

Roll call vote on the amended resolution revealed (27) ayes, (2) nays, Supervisors Erickson and Kalpinski, (2) excused, Supervisors Eckholm and James Clark. Amended resolution adopted.

RESOLUTION NO. 93-88-90  
RE: SUPPORT FOR CIRCUIT COURT AUTOMATION PROJECT  
AS PROPOSED IN THE SUPREME COURT'S 1989-91  
BIENNIAL BUDGET SUBMISSION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County recognized the need for automation within the circuit court, including the circuit judge's office, clerk of circuit court's office, register in probate and juvenile court clerk, and

WHEREAS, the State of Wisconsin, through various state agencies has proposed, and the Wisconsin Legislature has financed, various state-wide computer based systems for county applications; and

WHEREAS, a majority of these systems was financed under the premise that they would provide for state-wide and uniform operational information systems among the several counties; and

WHEREAS, a number of these systems/applications have either replaced one another or, have never attained their comprehensive state-wide implementation objectives, and further, that the course of development for the systems has advanced at the considerable cost to both the state and counties in financial and human resources, and

WHEREAS, the Wisconsin Supreme Court has initiated the Circuit Court Automation Project, the primary focus of which is to provide local automated systems to support and facilitate the day-to-day functions of the circuit courts, and

WHEREAS, the Circuit Court Automation Project plan proposes that the circuit courts in each county be encouraged to participate in the project but not be mandated to do so, and

WHEREAS, the Circuit Court Automation Project plan proposes that the project provide reimbursement to counties for existing automated systems which qualify, and

WHEREAS, this project is designed to provide full automation of trial courts at state expense and is a positive first step by the State of Wisconsin to fund local trial court operations,

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors:

1. Recommends that the State of Wisconsin seek a comprehensive evaluation or audit by the Department of Administration and/or the legislative Audit Bureau of current and planned statewide computer based systems.
2. Recommends that the State of Wisconsin seek introduction and passage of legislation centralizing State's systems development in the Wisconsin Department of Administration or other appropriate governmental agency.
3. In conjunction with numbers 1 and 2 above, express support for the Circuit Court Automation Project and for the project plan as proposed in the Supreme Court's 1989-91 Biennial Budget submission.

4. Informs its State Representatives of its support for the project and encourages its State Representatives to support the Circuit Court Automation Project Budget Proposal.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Tommy Thompson, State Senator David Helbach, State Representatives Donald Hasenohrl, Stan Gruszynski, and Marlin Schneider.

Dated this 18th day of April, 1989.

Respectfully submitted,  
JUDICIAL/GENERAL GOVERNMENT COMMITTEE  
Alfred Lewandowski, Chairman  
Claude A. Ross  
Ernest Leppen

Anthony B. Kiedrowski  
James E. Clark

Motion by Supervisor Kiedrowski, second by Supervisor Murphy for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 94-88-90  
RE: OPPOSING REPEAL OF WISCONSIN STATUTE 53.46  
JAIL ASSESSMENT SURCHARGE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State Legislative Council Special Committee on Surcharges on Fines has been studying the provisions of Wisconsin Statute 53.46 Jail Assessment; and

WHEREAS, the Special Committee is considering a recommendation which if adopted by the State Legislature, would abolish the Jail Assessment Surcharge; and

WHEREAS, the Jail Assessment Surcharge was created in the 1987-88 State Budget and provides that proceeds from the assessment are to be used for construction, remodeling, repair, or improvement of county jails; and

WHEREAS, Portage County has accumulated proceeds from the Jail Assessment Surcharge to be used in conjunction with sales tax to finance the jail construction project; and

WHEREAS, repeal of the jail assessment surcharge would result in an additional \$60,000 annual burden on the Portage County taxpayers and if the surcharge were abolished effective during 1989, the County would be left without revenue already budgeted; and

WHEREAS, repeal of the surcharge would result in a property tax increase of 9/10 of 1% to the property taxpayers of the County; and

WHEREAS, the Jail Assessment Surcharge is a prudent law enabling counties to shift a portion of the cost of constructing and repairing jails from property taxpayers to those who break the law.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County of Portage, that it supports retaining Wisconsin Statute 53.46, the Jail Assessment Surcharge, and calls on the elected State Representatives of this County to oppose legislation repealing the statute; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to all members of the Wisconsin Legislature, to the Wisconsin Counties Association, to all Sheriffs and to the Governor of the State of Wisconsin.

Dated this 18th day of April, 1989.

Respectfully submitted,

LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE

Clifford Bembenek, Chairman

Jeffrey Murphy

James Berg

Jerome Borski

James Kalpinski

Motion by Supervisor Berg, second by Supervisor Borski for the adoption.

Supervisor Bembenek stated that all of the Counties are adopting a similar resolution which would indicate to the legislators that the Counties are opposed to the State taking this assessment surcharge away from the Counties.

Sheriff Tom Wanta stated that the County needs the surcharge for future jail remodeling or expansion so we do not have to use tax money.

Supervisor Lewandowski stated that out of the eight surcharges that the State has placed on the cases, this is the only one where the County gets to keep the money.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 95-88-90

RE: ENDORSEMENT OF THE CENTRAL SANDS WIND EROSION CONTROL PILOT PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wind erosion remains a persistent problem in Portage County, robbing topsoil from cropland, destroying crops, creating highway hazards and lowering the quality of life for rural residents; and

WHEREAS, the Ad Hoc Wind Erosion Committee of the Golden Sands Resource Conservation and Development Area is a dedicated group of growers, industry representatives and soil conservation technicians who are uniquely qualified to seek out solutions to Central Sands wind erosion; and

WHEREAS, the Central Sands Wind Erosion Control Pilot Project is the result of the Ad Hoc Wind Erosion Committee's labors, a project that over five years will test the effectiveness of tax credit incentives and conservation tillage demonstrations in controlling cropland wind erosion; and

WHEREAS, the Town of Stockton, the township in Portage County slated for Pilot Project involvement, has endorsed the Pilot Project involvement, along with the Portage County Land Conservation Committee, Portage County Farm Bureau and the Izaak Walton League, Bill Cook Chapter;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors go on record with their endorsement of the Central Sands Wind Erosion Control Pilot Project.

Dated this 18th day of April, 1989.

Respectfully submitted,  
PORTAGE COUNTY LAND CONSERVATION COMMITTEE  
Stanley Kirschling  
Leif Erickson  
Betty Bruski Mallek

Ernest Leppen  
Steven Mehne  
William Peterson

Motion by Supervisor Bruski Mallek, second by Supervisor Borski for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 96-88-90  
RE: PORTAGE COUNTY EXTENSION 75TH ANNIVERSARY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Act of May, 1914 (38 Stat. 372), as amended, commonly known as the Smith Lever Act, fostered the development of the federal, state, and county partnership known as the Cooperative Extension Service; and

WHEREAS, the Smith-Lever Act has contributed greatly in assisting American farm families with the efficient production of a reliable supply of food and fiber for consumers in this country and worldwide; and

WHEREAS, the Cooperative Extension Service has done much to help rural and urban adults and youth help themselves as they have steadily improved their quality of life and leadership ability; and

WHEREAS, the Extension partnership embodies the true meaning of the "Wisconsin Idea" -- extending the resources and knowledge of the University to the people of the state wherever they live and work; and

WHEREAS, the 75th anniversary of the passage of the Smith-Lever Act recognizes the contributions of all Cooperative Extension county and campus faculty to the growth and development of Wisconsin; and

WHEREAS, Portage County and its Agriculture and Extension Committee have for decades contributed human and financial resources to the Cooperative Extension Service partnership; and

WHEREAS, the Portage County Extension office will sponsor an open house from 10:00 a.m. to 9:00 p.m. on May 8th, 1989 in the County Conference Room and Portage County Extension office and hereby extends an invitation to all government officials, department heads, employees, and the public to attend;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Portage County Board hereby commend the Portage County Extension Office, UWEX Cooperative Extension, and the federal government for their cooperation and partnership which has enabled county residents to apply the research and knowledge of the UW System in their homes, farms, families, businesses, and communities.

Dated this 18th day of April, 1989.

Respectfully submitted,  
AGRICULTURE AND EXTENSION EDUCATION COMMITTEE  
Betty Bruski Mallek  
Stanley Kirschling  
Deborah Anstett

Ernest Leppen  
Carrol Winkler

Motion by Supervisor Bruski Mallek, second by Supervisor Berg for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 97-88-90  
RE: REFUND OF EXCESS DOG LICENSE FUNDS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 174.09(2) of the Wisconsin Statutes provides that any surplus in the dog license fund in excess of \$1,000 shall be refunded to municipalities in the proportion in which said local units of government have contributed to said fund; and

WHEREAS, the Portage County dog license fund has accumulated a balance of \$13,412.20 which is \$12,412.20 in excess of \$1,000 at the end of the current payment year; and

WHEREAS, the following municipalities have contributed to the dog license fund in the amounts listed on the attached sheets totaling \$13,283.75.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors do hereby establish the reserve fund in the dog license claim account as being \$1,000 and directs the refund of excess funds in proportion to contribution.

Dated this 18th day of April, 1989.

Respectfully submitted,

AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

Betty Bruski Mallek, Chair

Carrol Winkler

Deborah Anstett

Ernest Leppen

Stanley Kirschling

DOG LICENSE FUND  
 REFUNDS TO MUNICIPALITIES IN 1989  
 FOR ACTIVITY OF 1988

TOWNS:	NET COLLECTIONS	PERCENTAGE OF NET COLLECTIONS	AMOUNT TO BE REFUNDED
ALBAN	244.80	1.843%	228.74
ALMOND	298.30	2.246%	278.73
AMHERST	442.15	3.329%	413.14
BELMONT	374.60	2.820%	350.02
BUENA VISTA	336.75	2.535%	314.66
CARSON	499.80	3.762%	467.01
DEWEY	517.85	3.898%	483.87
EAU PLEINE	376.15	2.832%	351.47
GRANT	453.90	3.417%	424.12
HULL	1,601.60	12.057%	1,496.52
LANARK	284.15	2.139%	265.51
LINWOOD	377.95	2.845%	353.15
NEW HOPE	232.90	1.753%	217.62
PINE GROVE	223.95	1.686%	209.26
PLOVER	617.10	4.646%	576.61
SHARON	547.05	4.118%	511.16
STOCKTON	676.95	5.096%	632.54
VILLAGES:			
ALMOND	204.10	1.536%	190.71
AMHERST	196.50	1.479%	183.61
AMH JUNCTION	95.10	0.716%	88.86
JUNCTION CITY	202.30	1.523%	189.03
NELSONVILLE	67.90	0.511%	63.45
PARK RIDGE	150.05	1.130%	140.21
PLOVER	1,283.65	9.663%	1,199.43
ROSHOLT	52.65	0.396%	49.20
WHITING	299.80	2.257%	280.13
CITY OF ST PT	2,625.75	19.767%	2,453.44
TOTALS	13,283.75	100.000%	12,412.20

DOG LICENSE FUND/ACTIVITY FOR 1988

TOWNS:	JAN-JUNE COLLECTIONS	JULY-DEC COLLECTIONS	ASSESSOR	ASSESSOR	NET COLLECTIONS	CLAIMS	CLAIMS
			PAYMTS & COMMISSIONS JAN-JUNE	PAYMTS & COMMISSIONS JULY-DEC		PAID JAN-JUNE	PAID JULY-DEC
ALBAN	4.75	308.30	69.25		244.80		
ALMOND	304.00	76.80	82.50		298.30		
AMHERST	608.95	38.95	49.75	156.00	442.15		
BELMONT	437.95	57.90	31.75	89.50	374.60		
BUENA VISTA	513.00		176.25		336.75	84.00	
CARSON	494.95	40.85	33.25	2.75	499.80		
DEVET	654.55	12.30	149.00		517.85		
EAU CLAIRE	406.60	88.80	26.75	92.50	376.15	50.00	
GRANT	424.65	69.50	32.25	8.00	453.90		
HULL	1661.25	33.60	120.50	22.75	1601.60		
LAKARX	424.65	166.25	150.50	156.25	284.15		
LINWOOD	579.95		202.00		377.95		
NEW HOPZ	306.40		73.50		232.90		
PINE GROVE	223.95		0.00		223.95		
FLOWER	791.80	51.30	226.00		617.10		
SHARON	583.80	30.75	67.50		547.05		
STOCKTON	684.95	47.50	51.50	4.00	576.95	50.00	
VILLAGES:							
ALMOND	97.15	106.95			204.10		
AMHERST	170.79	25.90			196.50		
ANN JUNCTION	102.60	19.00	25.50		95.10		
JUNCTION CITY	146.20	56.10			202.30		
NELSONVILLS	94.15		26.25		67.90		
PARK RIDGE	173.75	29.55	44.25		150.05		
FLOWER	1264.45	133.70	105.00	9.50	1263.65	30.75	
ROSHOLT	53.90	4.50	5.75		52.65		
WHITING	192.55	125.25	17.25	9.75	299.80		
CITY OF ST PT	2213.50	612.75	152.50	48.00	2625.75		

EXPENSES UNALLOCATED TO TOWNS & VILLAGES;

SUPPLIES	404.80
ADVERTISING	100.80
VETERINARY CLAIMS	75.00
DOG LIC DELIVERY	76.20
TOTAL;	656.80

SUMMARY OF THE DOG LICENSE FUND

BALANCE 1/1/88	11493.52
NET COLLECTIONS	13283.75
CLAIMS PAID	214.75
SUPPLIES	404.80
ADVERTISING	100.80
DOG LIC DELIVERY	76.20
VETERINARY CLAIMS	75.00
REFUNDED EXCESS 3/88	10,493.52
BALANCE ON HAND	13412.20

Motion by Supervisor Leppen, second by Supervisor Bruski Mallek for the adoption.

Supervisor Hanson questioned why the County does not give this money to the Humane Society for new equipment and a facility.

Roger Wrycza, County Clerk, stated that the County would then have to adopt an ordinance making the Humane Society the official Portage County Humane organization for the entire County and that most of the towns contract with the Humane Society themselves.

Supervisor Peterson stated that most of the towns and villages contract with the Humane Society and that they use this money to pay that contract.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 98-88-90  
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolution, Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Eugene Zdroik

Motion by Supervisor Borski, second by Supervisor Zdroik for the adoption. Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Berg, second by Supervisor Bruski Mallek to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)  
                                  ) SS  
COUNTY OF PORTAGE )

I, Roger Wrycza, County Clerk of said County, do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County.

ROGER WRYCZA  
Portage County Clerk

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

May 16, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Deputy Clerk Shirley Simonis revealed (30) present, (3) excused, Supervisors Murphy, Bruski Mallek, Stuart Clark.

All present saluted the flag.

Supervisor Mansavage delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Leppen to approve the minutes of the April Board meeting. Motion carried by voice vote.

### Correspondence

Deputy Clerk Simonis referred Board members to the Commission on Aging Annual Report that was distributed on their desks to be considered at the June Board meeting.

Chairman Idsvoog referred Board members to the Finance Committee Policy Statements that were mailed in the Board packet. Idsvoog added that it is not an agenda item and will be on the June agenda at which time the Finance Committee will have a formal presentation relative to the content of the policy statements. Idsvoog suggested that Board members review the policy statements and stated that it would be appropriate to bring any questions to the June Board meeting and hopefully the statements will be acted on at the July or August Board meeting.

Supervisor Holdridge encouraged governing committees to review the policies with their department heads and their staff. Holdridge stated that any suggestions could be directed to the Business Administrator and will then be forwarded to the Finance Committee.

### Committee Referrals

Motion by Supervisor Berg, second by Supervisor Steinke to refer the summons and complaint of American Savings and Loan Association vs various defendants including Portage County to the District Attorney. Portage County is named by virtue of a small claims judgement docketed on June 5, 1979. Motion carried by voice vote.

### Appointments

Motion by Supervisor Medin, second by Supervisor Kidder to approve the appointment of Sue Stremkowski to the Commission on Aging Board for a three-year term expiring April 1992 to replace Ed Stratton. Motion carried by voice vote.

Motion by Supervisor Hanson, second by Supervisor Mansavage to approve the appointment of Alderman Carl Ferrer to the Space and Properties Committee as the City representative to replace Mayor Scott Schultz. The city representative votes only on matters contained in the joint County-City Building Agreement. Motion carried by voice vote.

### Annual Reports

Motion by Supervisor Bembenek, second by Supervisor Peterson to approve the Parks Department annual report. Motion carried by voice vote.

Motion by Supervisor Szymkowiak, second by Supervisor Borham to approve the Community Human Services annual report. Motion carried by voice vote.

### Unlimited Topics

Supervisor Szymkowiak congratulated Coach Marcy Mirman and the SPASH team for their valley conference championship and wished them luck at the regional and sectional games.

Supervisor Medin, Personnel Committee Chairman, stated that it is performance evaluation time and they are due to the Personnel Office by the end of June. Medin stated that this is the annual review.

Phil Deger, Personnel Director, stated that the timetable that is being followed is that the evaluation be conducted in June. Deger stated that the personnel evaluation is to be a feedback session with communications of the employee's job performance between the committee and the department heads.

Supervisor Holdridge stated that he felt that the performance evaluations should be closer to time when the employee would receive the salary increase.

Chairman Idsvoog stated that if any Board members had concerns with the timetable, they should contact the Personnel Committee.

Supervisor Peterson questioned if the County Board has a representative on the Library selection committee since the County contributes a large amount of money to the library system. Peterson also questioned why there was no representation at the City Council meeting the previous night when they discussed the issue.

Supervisor Kidder stated that she is a member of the site selection committee as a County representative and does not have voting power on the Common Council and therefore did not attend the Council meeting. Kidder stated that the site selection committee has analyzed the various sites and made their recommendation to the Common Council and the Committee was very surprised that the Council rejected that recommendation.

Chairman Idsvoog stated that the County funds are appropriated for the operation of the library, the site and building structure are provided by the City under a twenty-five year lease agreement.

Supervisor Peterson questioned if the County should have more input on the location of the library since it serves the entire County.

Chairman Idsvoog stated that the lease has to be honored and he felt that since it is the City's responsibility they should be making the site selection.

ORDINANCE NO. 99-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, MOCADLO PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Carl Sr. and Elizabeth Mocadlo request to amend the Portage County Zoning Ordinance so part of Section 36, T24N, R8E, Town of Hull, an area of approximately 3.2 acres be changed from Industrial District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on April 12, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the April 12, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: that part of parcel number 020-24-0836-11 lying on the north side of Old Highway 18, being part of the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 36, T24N, R8E, Town of Hull, an area of approximately 3.2 acres is hereby changed from Industrial District to Agricultural District.

Dated this 16th day of May, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Borski, second by Supervisor Erickson for the adoption.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Ordinance adopted.

ORDINANCE NO. 100-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, HOFFMAN PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Donald C. Hoffman requests to amend the Portage County Zoning Ordinance so part of Section 17, T22N, R10E, Town of Lanark, an area of 2.286 acres be changed from Industrial District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on April 12, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the April 12, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: commencing at the  $S\frac{1}{4}$  corner of Section 17, T22N, R10E, S89°05'52"W 610.49 feet, thence N04°22'22"E 129.46 feet to the point-of-beginning (pob), thence continuing N04°22'22"E 322.13 feet to the south right-of-way (row) of C.T.H. "A", thence S81°57'04"E 367.83 feet, which is along the row of C.T.H. "A", thence S19°44'52"W 294.29 feet, thence N88°33'26"W 289.42 feet which is the pob, being part of the  $SE\frac{1}{4}$  of the  $SW\frac{1}{4}$  of Section 17, T22N, R10E, Town of Lanark, an area of 2.286 acres is hereby changed from Industrial District to Agricultural District.

Dated this 16th day of May, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Winkler, second by Supervisor Bembenek for the adoption.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Ordinance adopted.

ORDINANCE NO. 101-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, FELTZ PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Cecelia Feltz requests to amend the Portage County Zoning Ordinance so part of Section 17, T22N, R9E, Town of Buena Vista, an area of approximately 0.7 acres is changed from A-1, Exclusive Agricultural District to Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on April 12, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the April 12, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: that the east 300 feet of parcel number 010-22-0917-07.02, being part of the SW $\frac{1}{4}$  of the NW $\frac{1}{4}$  of Section 17, T22N, R9E, Town of Buena Vista, an area of 0.7 acres is hereby changed from A-1, Exclusive Agricultural District to Commercial District.

Dated this 16th day of May, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Richard M. Purcell, Chairman

Eugene Zdroik

Carrol Winkler

Robert J. Steinke

Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Ordinance adopted.

RESOLUTION NO. 102-88-90

RE: WASTE-TO-ENERGY STUDY GRANT PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the disposal of solid waste is becoming a problem locally as well as nationally, and

WHEREAS, alternate methods of disposal must be implemented to alleviate this growing disposal problem, and

WHEREAS, the waste-to-energy concept is of growing importance with great potential for many municipalities and counties, and

WHEREAS, the State of Wisconsin has established a waste-to-energy grant program which will provide grants to local governments, and

WHEREAS, the Portage County Solid Waste Management Board desires to continue to participate in the waste-to-energy grant program, and

WHEREAS, Waupaca County will also be participating in this grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the Solid Waste Management Board to participate in the Waste-to-Energy Grant Program.

Dated this 16th day of May, 1989.

Respectfully submitted,

SOLID WASTE MANAGEMENT BOARD  
Eugene Zdroik, Chairman  
Stanley Kirschling  
Richard Purcell  
David Medin  
Melvin Bembenek  
Daniel Schlutter  
Jeanne Dodge

FINANCE COMMITTEE  
John Holdridge, Chairman  
Stuart Clark  
Richard Purcell  
Gordon Hanson  
Robert Steinke

Motion by Supervisor Zdroik, second by Supervisor Borski for the adoption. Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Resolution adopted.

ORDINANCE NO. 103-88-90  
RE: ORDINANCE RESTRICTING THE DISPOSAL OF CERTAIN  
MATERIALS AT THE PORTAGE COUNTY LANDFILL

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the disposal of solid waste is becoming a problem both on the local and national level, and

WHEREAS, it would be in the best interest of Portage County to restrict the disposal of yard waste and certain other recycables in the Portage County Landfill.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached ordinance is hereby adopted with section 3.4.6 being effective June 1, 1989 and section 3.4.7 being effective July 1, 1989.

Dated this 16th day of May, 1989.

Respectfully submitted,  
SOLID WASTE MANAGEMENT BOARD  
Eugene Zdroik, Chairman  
Richard Purcell  
Melvin Bembenek  
Jeanne Dodge

Stanley Kirschling  
David Medin  
Daniel Schlutter

3.4.6 YARD WASTE DISPOSAL

- A. No person shall dispose of yard waste at the sanitary landfill. "Yard Waste" means leaves, grass, garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact rootballs.
- B. PENALTIES  
Any person violating this section by disposing of yard waste shall be subject to a not less than \$100 nor greater than \$1000 forfeiture together with the costs of prosecution.
- C. AUTHORITY TO SUMMONS  
The Portage County Sheriff and all Portage County Sheriff's Deputies have full authority to issue summons to alleged violators or to arrest alleged violators.
- D. AUTHORITY TO PROSECUTE  
The Portage County District Attorney shall prosecute all violations of this ordinance.

3.4.7 NEWSPRINT, ALUMINUM CANS, WASTE OIL, CAR OR TRUCK BATTERIES

- A. No person shall dispose of newsprint, aluminum cans, waste oil and car or truck batteries at the sanitary landfill.

"Newsprint" means that portion of newspapers or periodicals which remain substantially in their original condition at the time of recycling. Newsprint does not include the paper commonly used in the production of magazines, books, and other physical media for written material, or paper which is not suitable for recycling purposes or is in a state which makes separation unreasonable or unduly expensive, for reasons which include, but are not limited to, the following:

1. The paper has been put to another use, such as wrappings for other wastes, and is thus rendered unfit for commercial recycling.
2. The paper is no longer flat and folded to the approximate dimensions of its original condition.
3. The paper is mixed in with commercial or municipal litter or refuse as a result of failure of a citizen or business to separate newspapers from other discarded materials outdoors or in publicly accessible areas of buildings.
4. The paper has been damaged or altered by any other means so as to make recycling impossible or unduly difficult.

"Aluminum Cans" means beverage containers which are made of 100% aluminum.

"Waste Oil" means oil which has been drained from cars or trucks and has not been contaminated with other materials to render it non-recyclable.

"Batteries" means car, truck or motorcycle batteries used in the electrical system of these vehicles.

B. PENALTIES

Any person violating this section by disposing of yard waste shall be subject to a not less than \$100 nor greater than \$1000 forfeiture together with the costs of prosecution.

C. AUTHORITY TO SUMMONS

The Portage County Sheriff and all Portage County Sheriff's Deputies have full authority to issue summons to alleged violators or to arrest alleged violators.

D. AUTHORITY TO PROSECUTE

The Portage County District Attorney shall prosecute all violations of this ordinance.

Motion by Supervisor Borski, second by Supervisor Bembenek for the adoption.

Supervisor Szymkowiak stated that although he is in favor of recycling he could not support an ordinance that would mandate people to recycle. Szymkowiak stated that he felt people should be recycling on a voluntary basis. Szymkowiak added that he felt government should be allowing people to make these decisions on their own and not always passing new regulations.

Supervisor Kiedrowski questioned what provisions are being made to have people comply with the ordinance and what are their alternatives for the materials that will not be accepted by the landfill.

Supervisor Medin stated that this ordinance indicates that the County has to guarantee a place for recyclables and that is being done through Intra-State Recycling Corp. Medin stated that the Solid Waste Board and the Recycling Board has been meeting with municipalities and the cooperation has been very good. Medin stated that many of the outlying areas are already involved in recycling and have been very supportive of the concept.

Supervisor Hanson questioned if the landfill will accept tires.

Supervisor Medin stated that the landfill will take tires for a \$1.50 fee.

Supervisor Zdroik stated that recycling needs to be mandated on the County level because the State is considering this type of mandate in the future anyway.

Supervisor Szymkowiak stated that he was also concerned about the enforcement of this ordinance because the County could not have the law enforcement personnel checking garbage cans to ensure compliance of the ordinance.

Supervisor Holdridge questioned how the ordinance would be enforced.

Supervisor Medin stated that the ultimate policing of the garbage would be at the landfill site, and if there is a company coming in with a large amount of recyclables there is a possibility that the landfill might reject it. Medin added that the haulers will have to work with their customers to assure that the materials are being separated before it is picked up by their company.

Supervisor Holdridge questioned the penalty for non-compliance of the ordinance.

Bill Murat, District Attorney, stated that a fine of \$146 could be charged against a violator.

Supervisor Zdroik asked if the Town of Hull has had any problems with this type of mandate since that township has been following this type of ordinance for a year already.

Supervisor Borski, Town of Hull Chairman, stated that there have been no problems and that the people have been very cooperative in complying with the recycling procedures.

Supervisor Eckholm questioned if the effective date of the ordinance was too soon and if it allowed enough time to educate people of the new law.

Supervisor Medin stated that the County realizes that there will be a transitional period to allow for full compliance with the ordinance.

Supervisor Kiedrowski questioned where all of the yard waste and brush was going to go since it can no longer be taken to the landfill.

Supervisor Medin stated that it is a difficult issue for the City and not so for the rural areas, but it is the highest volume of waste at the landfill which is a tremendous waste of a landfill.

Supervisor Idsvoog questioned just exactly where the bagged lawn waste would be taken.

Supervisor Medin stated that it was his understanding that the City of Stevens Point will have a truck at the City garage and that residents can take their bagged lawn waste there once a week and that the City of Stevens Point has found farmers that are willing to take this waste.

Supervisor Cummings stated that he is on the Solid Waste Board and that this issue has been studied by the Solid Waste Board for a number of months and that they have considered all of the issues being discussed this evening and have answered as many questions as possible. Cummings stated that the County is in the process of assuring all of the townships in the outlying area that the County is going to have a place for the recyclables if they comply with the ordinance. Cummings stated that the County would not attempt to adopt an ordinance without having alternatives for the residents of the County.

Mike Stemple, Solid Waste Manager, stated that he would like to see an amendment to the resolution which stated that if there would be no market for the recyclables, the landfill could be used.

Motion by Supervisor Zdroik, second by Supervisor Kiedrowski to amend the resolution to allow the landfill to be used if there is no market for the recyclables.

Supervisor Idsvoog questioned if the amendment was adopted, who would make the determination of enforcement on this issue.

Bill Murat, District Attorney, stated that he discouraged the amendment because it would be very difficult to enforce the entire ordinance. Murat added that it would be very easy for the Board to address this issue at the time a problem would arise, or the District Attorney could use his discretion in regard to a particular problem. Murat stated that the County Board adopts ordinances and expects them to be enforced with a degree of reasonableness under the circumstances that may exist at the time. Murat stated that he did not think the County should have anything in the ordinance dealing with the market because it would be very difficult for the residents of Portage County to determine if there is a market for the material.

Supervisors Zdroik and Kiedrowski withdrew their amendment motion.

Roll call vote on the ordinance revealed (29) ayes, (1) naye, Supervisor Szymkowiak, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Ordinance adopted.

RESOLUTION NO. 104-88-90  
RE: LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, on April 21, 1988, the State of Wisconsin passed Act. 342 entitled "Hazardous Substance Information and Emergency Planning Act"; and

WHEREAS, Section 5 of said Act is adopted in the codified Wisconsin Statutes and is known as Wisconsin Statute 59.07 (146); and

WHEREAS, Wisconsin Statute 59.07 (146) gives the County Board authority to create a committee known as "Local Emergency Planning Committee" heretofore known as the LEPC; and

WHEREAS, the LEPC is responsible for establishing a plan to comply with the federal law regarding hazardous materials, said federal law commonly known as "Superfund Amendment Reauthorization Act" (SARA).

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that there is hereby created a Local Emergency Planning Committee, pursuant to the authority authorized by Wisconsin Statutes 59.07 (146).

BE IT FURTHER RESOLVED that the following individuals hereby are appointed to serve on said committee:

Ms. Jennifer Wanke, Director, American Red Cross  
Dr. James Butler, St. Michael's Hospital  
Mr. Al Pennebecker, St. Michael's Hospital  
Mr. Peter Ugorek, Stevens Point Fire Department  
Mr. Joe Radomski, Plover Fire Department  
Mr. Terry L. Weir, So-White Chemical Company  
Ms. Sandra Smolen, Director, Portage County Emergency Government  
Mr. Thomas Wanta, Portage County Sheriff  
Mr. Dave Jensen, Ore-Ida Foods, Inc.  
Mr. Peter Krzmarzick, Del Monte Corp.  
Mr. Steve Wright, UWSP Chemistry Department  
Ms. Kathy Simonis, Portage County Humane Society  
Mr. Paul Gover, Basic American Foods  
Mr. Eugene Szymkowiak, Portage County Board of Supervisors  
Ms. Barbara Kranig, City Clerk, City of Stevens Point  
Mr. Dick Knapinski, News Director, WMGU 105 Radio Station

Dated this 16th day of May 1989.

Respectfully submitted,

LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE

Clifford Bembenek, Chairman

Jeffrey Murphy

Jerome Borski

James Kalpinski

James Berg

Motion by Supervisor Borski, second by Supervisor Berg for the adoption.  
Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Resolution adopted.

RESOLUTION NO. 105-88-90

RE: AUTHORIZATION TO HOST THE 1991 WINTER HIGHWAY CONFERENCE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, great interest has been shown for Portage County to host the 1991 Winter Highway Conference, and

WHEREAS, hosting the Winter Highway Conference would bring untold economic benefits to Portage County, and

WHEREAS, a resolution must be approved by the County Board prior to being considered to host this Conference.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors goes on record in support of hosting the 1991 Winter Highway Conference.

BE IT FURTHER RESOLVED, that if the 1991 Winter Highway Conference is awarded to Portage County, an amount not to exceed \$5,000 will be made available for incidental expenses in hosting this Conference.

Dated this 16th day of May, 1989.

Respectfully submitted,  
HIGHWAY COMMITTEE  
Clarence Hintz, Chairman  
Ronald Check  
David Eckholm

Clifford Bembenek  
Eugene Zdroik

Motion by Supervisor Hintz, second by Supervisor Zdroik for the adoption.  
Roll call vote revealed (30) ayes, (3) excused, Supervisors Stuart Clark, Bruski Mallek, Murphy. Resolution adopted.

RESOLUTION NO. 106-88-90  
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Asked</u>	<u>Allowed</u>
4/3/89	Eugene Pionek 7205 Hwy J Bancroft, WI 54921 T22N-R9E Town of Buena Vista	Eleven Cornish cross chickens killed, weighing 12 lbs. each @ \$1.00 per pound	\$132.00	\$132.00

THEREFORE, BE IT RESOLVED that the above claims be paid.

Dated this 16th day of May, 1989.

Respectfully submitted,  
AGRICULTURE AND EXTENSION EDUCATION COMMITTEE  
Betty Bruski Mallek, Chairperson  
Stanley Kirschling  
Ernest Leppen

Carrol Winkler  
Deborah Anstett

Motion by Supervisor Leppen, second by Supervisor Cummings for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 107-88-90  
RE: FINAL RESOLUTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, now in Adjourned Session assembled that the Resolutions,

Ordinances, and motions adopted and carried at this meeting and all appropriations made and claims allowed at this meeting be and they are hereby ratified and confirmed in all respects by the Board.

(s) Supervisor Donald Mansavage

Motion by Supervisor Berg, second by Supervisor Steinke for the adoption.  
Motion carried by voice vote. Resolution adopted.

Motion by Supervisor Steinke, second by Supervisor Bembenek to adjourn the meeting subject to the call of the Chair. Motion carried by voice vote.

STATE OF WISCONSIN)  
                          ) SS  
COUNTY OF PORTAGE )

I, Roger Wrycza, County Clerk of said County, do hereby certify that the above is a true and correct record of the Adjourned Session of the Portage County Board of Supervisors of Portage County.

ROGER WRYCZA  
Portage County Clerk

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

June 20, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (30) present, (3) excused,  
Supervisors Kidder, Szymkowiak, Erickson.

All present saluted the flag.

Supervisor Kiedrowski delivered the invocation.

Motion by Supervisor Mansavage, second by Supervisor Purcell to approve the  
minutes of the May County Board meeting.

### Correspondence

Letter from Governor Tommy Thompson thanking the Board for forwarding resolutions regarding the court system.

Motion by Supervisor Bruski Mallek, second by Supervisor Steinke to place the correspondence on file. Motion carried by voice vote.

Certificates of appreciation issued to the following:

Ben Turzinski-Board of Adjustment-9 years  
James Brikowski-Sheriff's Department-17 years  
James Selby-Highway Department-31 years  
David Varney-Community Human Services Board-16 years  
Dennis Tierney-Community Human Services Board-16 years

Motion by Supervisor Borski, second by Supervisor Bembenek to approve the Certificates. Motion carried by voice vote.

Clerk Wrycza reminded Board members of the County Board meeting date changes as follows: August 15 will be held at Standing Rocks Park at 5:00 p.m. and September's meeting will be held on the 12th at 7:00 p.m. due to a conflict with the WCA Convention.

Clerk Wrycza reminded Board members to respond to the memo regarding their attendance at the WCA Convention by July 18, 1989.

Clerk Wrycza asked Board members to respond to the memo regarding the number of supervisory districts in Portage County as soon as possible.

Clerk Wrycza informed Board members that the 1989 Portage County Directory is available.

### Committee Referrals

Motion by Supervisor Steinke, second by Supervisor Borham to refer to the District Attorney the summons and complaint of Germaine Krieski and Bobbie Jo Soik vs various defendants including Portage County. The complaint alleges that Portage County was aware that a dangerous condition existed on CTH "C" in the Town of Linwood due to substantial truck traffic, but failed to take preventive measures which resulted in a truck-school bus accident on September 2, 1988 causing injury to the plaintiffs. Motion carried by voice vote.

Motion by Supervisor Berg, second by Supervisor Brekke to refer to the District Attorney the amended summons and amended complaint of Anna, Julia and Rebecca Danczyk vs various defendants including Portage County. The complaint alleges that Portage County was aware that a dangerous condition existed on CTH "C" in the Town of Linwood due to substantial truck traffic, but failed to take preventive measures which resulted in a truck-school bus accident on September 2, 1988 causing injury to the plaintiffs. Motion carried by voice vote.

Motion by Supervisor Hanson, second by Supervisor Check to refer to the District Attorney the summons and complaint of New London Savings and Loan vs various defendants including Portage County. Portage County is named by virtue of tax certificates issued in the County's name for the years of 1987 and 1988. Motion carried by voice vote.

### Appointments

Motion by Supervisor Borham, second by Supervisor Bembenek to approve the appointment of Carole Holmes to the Community Human Services Board to fill the unexpired term of Dennis Tierney, who resigned, which expires April 1991. Motion carried by voice vote.

Motion by Supervisor Murphy, second by Supervisor Purcell to approve the appointment of H. James Kollock to the Portage County Board of Adjustment for a three-year term expiring July 1992 to replace Ben Turzinski who declined reappointment. Motion carried by voice vote.

### Annual Report

Motion by Supervisor Bembenek, second by Supervisor Murphy to approve the Department on Aging annual report. Motion carried by voice vote.

Unlimited Topics

Fiscal Policies-Chairman Idsvoog asked Board members to further review the fiscal policies and informed them that the policies will be discussed at the July meeting with adoption in August or September.

Supervisor Bembenek, Jail Building Committee Chairman, informed the Board that the Law Enforcement Center bids will be going out on July 20 and that construction is expected to begin in early August.

Supervisor James Clark, Space and Properties Committee Chairman, stated that the Committee has decided to rent parking spaces for County and City employees during the construction period at the Weber site. Clark thanked employees for their cooperation in this regard.

ORDINANCE NO. 108-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, OLSON PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wayne and Audrey Olson request to amend the Portage County Zoning Ordinance so part of Section 33, T24N, R9E, Town of Stockton, an area of approximately 4.88 acres be changed from Single Family Residence District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on May 10, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 10, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: all of Lot 1 of CSM 4134-14-189, except the east 260 feet, being part of the NW $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 33, T24N, R9E, Town of Stockton, an area of approximately 4.88 acres is hereby changed from Single Family Residence District to Agricultural District.

Dated this 20th day of June, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Borski, second by Supervisor Zdroik for the adoption.  
Roll call vote revealed (30) ayes, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Ordinance adopted.

ORDINANCE NO. 109-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, COHEN/STEWART PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Jeffrey Cohen and David Stewart request to amend the Portage County Zoning Ordinance so part of Section 35, T23N, R8E, Town of Plover, an area of approximately 1 acre be changed from Single Family Residence District to Highway Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on May 30, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the May 30, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Lot 2 of CSM 2352-8-210 and 210A, being part of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$  and part of the SW $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Section 35, T23N, R8E, an area of 1 acre is hereby changed from Single Family Residence District to Highway Commercial District.

Dated this 20th day of June, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Murphy for the adoption. Roll call vote revealed (30) ayes, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Ordinance adopted.

RESOLUTION NO. 110-88-90  
RE: RATIFYING ACTION OF THE SECRETARY OF TRANSPORTATION,  
WI DEPARTMENT OF TRANSPORTATION IN EXECUTING GRANT AMENDMENT NO. 1  
TO GRANT AGREEMENT FOR PROJECT NO. 88-1-3-55-0052-08-88  
CENTRAL WISCONSIN AIRPORT, MOSINEE, WISCONSIN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

BE IT RESOLVED by the Board of Supervisors of the County of Portage, Wisconsin, as follows:

SECTION I. That the County of Portage, as Sponsor, ratifies the action of the Secretary of Transportation in executing Grant Amendment No. 1 to AIP 3-55-0052-08 for the purpose of obtaining federal aid in the development of the Central Wisconsin Airport, Mosinee, Wisconsin.

SECTION II. That a copy of the Grant Amendments are attached hereto and made a part hereof.

SECTION III. That the County of Portage does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in the "Application for Federal Assistance" related to Grant Amendment No. 88-1-3-55-0052-08-88, the assurance made as required by Title 49 CFR, DOT Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in the Federally Assisted Programs of the Department of Transportation, Subsection 21.7(a)(1) and the Assurance required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 on behalf of the County of Portage, Wisconsin, and does hereby ratify the action of the Secretary of Transportation in Executing said Amendments on April 12, 1989, and by such acceptance, the County of Portage agrees to all terms and conditions thereof.

Dated this 20th day of June, 1989.

Respectfully submitted,  
AIRPORT BOARD  
Stuart Clark, Chairman  
Edward Fenhaus, Vice-Chairman

Motion by Supervisor Stuart Clark, second by Supervisor Murphy for the adoption.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Resolution adopted.

RESOLUTION NO. 111-88-90

RE: PORTAGE-WAUPACA COUNTY SOLID WASTE DISPOSAL AGREEMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the disposal of solid waste is of vital concern to the citizens of Portage and Waupaca Counties, and

WHEREAS, there is currently, in the investigation phase, a waste-to-energy project in Portage County which is being carried out by Portage County in conjunction with the University of Wisconsin-Stevens Point which would have the goal of providing the participants in the study with an environmentally sound and efficient means of disposing of solid waste, and

WHEREAS, it is going to be necessary for the participating counties to have a place to dispose of their solid waste pending the outcome of the study, should they choose not to pursue other alternative methods of disposing of the waste until they determine whether they wish to further participate in the project, and

WHEREAS, on February 13, 1989, the Waupaca County Solid Waste Board voted to further investigate and work with Portage County in developing such a project.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached Portage-Waupaca County Solid Waste Disposal Agreement is hereby approved.

Dated this 20th day of June, 1989.

Respectfully submitted,  
SOLID WASTE MANAGEMENT BOARD  
Eugene Zdroik, Chairman  
Richard M. Purcell  
David A. Medin  
W. Scott Schultz  
Melvin Bembenek

Wayne A. Cummings  
Stanley Kirschling  
Daniel Schlutter  
Jeanne Dodge

PORTAGE - WAUPACA COUNTY  
SOLID WASTE DISPOSAL AGREEMENT

WHEREAS, the disposal of solid waste is of vital concern to the citizens of Portage and Waupaca Counties; and

WHEREAS, there is currently, in the investigation phase, a waste-to-energy project in Portage County which is being carried out by Portage County in conjunction with the University of Wisconsin-Stevens Point which would have the goal of providing the participants in the study with an environmentally sound and efficient means of disposing of solid waste; and

WHEREAS, it is going to be necessary for the participating counties to have a place to dispose of their solid waste pending the outcome of the study, should they choose not to pursue other alternative methods of disposing of the waste until they determine whether they wish to further participate in the project; and

WHEREAS, on February 13, 1989, the Waupaca County Solid Waste Board voted to further investigate and work with Portage County in developing such a project.

THEREFORE, the parties to this agreement hereby agree as follows:

1. Waupaca County agrees to make all of it's solid waste over which it has legal Control, less recycled materials available to be used in this project so long as it continues to be a viable, cost effective and environmentally sound means of disposing of the solid waste. Flow control legislation will be enacted by each county if necessary to provide the waste for this project.
2. Pending the development of this project and it's initial study, Portage County agrees to accept up to the total volume of solid waste generated in Waupaca County, including all waste generated within the city limits of New London, commencing on July 1, 1989. Portage County shall continue to accept said waste until November 1, 1990.
3. In January of 1990, the parties shall examine the project to determine whether it remains a viable alternative for the disposal of solid waste. In the event that either party no longer wishes to continue participation in the project, Portage County shall continue to accept Waupaca County's solid waste until November 1, 1990. If the parties wish to continue the project, they may renew it for an additional term commencing July 1, 1990 and continuing to November 1, 1991. In the

event that the parties wish to extend the agreement, they may do so on an annual basis, with the agreement to be reviewed each January under the stated conditions.

4. Portage County shall only be responsible for accepting and landfilling waste which it is currently licensed to accept by the Wisconsin Department of Natural Resources and as allowed by policies established by the Portage County Solid Waste Management Board. Portage County reserves the right to not accept any large volume industrial waste or other industrial waste it deems would be detrimental to its landfill operation. Any waste not so acceptable shall remain the responsibility of Waupaca County. In the event that the landfill is closed as a result of a government or court decision, this agreement shall be terminated.
5. The parties shall bear liability costs for the Portage County landfill on a pro-rated basis, based on the percentage of solid waste placed in the landfill by that County.
6. The tipping fee for disposal of Waupaca County waste in the Portage County landfill shall be the public tipping rate, established by the Portage County Solid Waste Board, of \$27.00 per ton, plus a \$5 dollar per ton surcharge. It is understood and agreed by the parties that the Portage County Solid Waste Board may increase the public tipping fee during the term of this contract. In such event an addendum to this contract will be executed by the parties to adjust the Waupaca County tipping fee accordingly, to maintain an actual \$5 dollar per ton surcharge for such out of County waste.

Dated this 20th day of June, 1989.

Respectfully submitted,

Portage Co. Board Chairman  
Portage Co. Solid Waste Brd Chairman

Waupaca Co. Board Chairman  
Waupaca Co. Solid Waste Brd Chairman

Motion by Supervisor Murphy, second by Supervisor Zdroik for the adoption.

Supervisor Kiedrowski questioned the definition of "solid waste" and questioned why New London was specifically named in the agreement.

Mike Stemple, Solid Waste Manager, stated that the solid waste is as described in the ordinances and is the same as the solid waste that Portage County residents normally deposit in the landfill. Stemple stated that New London was specifically named because the City is divided in both Outagamie and Waupaca counties and Waupaca wanted to be sure that New London was included in this plan.

Supervisor Peterson questioned how this agreement would affect the lifespan of the landfill.

Stemple stated that since Waupaca County towns are still allowing dumping at the local level he did not expect to have much activity in the next two years and the waste-to-energy plan should increase the life of the landfill.

Supervisor Zdroik informed the Board that Portage County does not generate enough solid waste to warrant a waste-to-energy plan and this is why Waupaca County is being included.

Supervisor James Clark questioned if there could be another date set for a waste-to-energy tour.

Stemple stated that he would consider another tour if there was enough interest and added that he was going to video the plants and would bring that information to the Board for review for those that cannot attend the tour.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Resolution adopted.

RESOLUTION NO. 112-88-90  
RE: PURCHASE OF COMPUTER MAINFRAME

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the existing computer mainframe (IBM System 38) in its present configuration will experience capacity problems by mid-1990, and

WHEREAS, the Finance Committee studied an option to upgrade the System 38 for a cost of \$85,000 but rejected that plan as only providing a short-term solution, and

WHEREAS, the Finance Committee has determined that the most cost effective long-range solution for data processing needs is the replacement of the existing mainframe with an IBM System AS/400, and

WHEREAS, the cost of the AS/400 system totalling \$262,938 consists of the following components, and

Hardware Cost	\$204,682
Operating System Software	\$ 41,956
Extended Maintenance Contract (5 year period)	\$ 16,300

WHEREAS, the purchase of the AS/400 will be financed by loan proceeds which will be repaid during the five year budget period 1990 through 1994, and

WHEREAS, the specific borrowing mechanism will be submitted to the County Board for consideration at a later date, in conjunction with other capital projects' financing plans.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize the purchase of an IBM AS/400 Computer System at a cost of \$262,938 with borrowed funds.

Dated this 20th day of June, 1989.

Respectfully submitted,  
FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Robert Steinke

Stuart Clark  
Richard Purcell

Motion by Supervisor Purcell, second by Supervisor Steinke for the adoption.

Supervisor James Clark questioned why the County is purchasing a new computer at this time since the resolution states that the current system is good until mid 1990.

Craig Flagel, Data Processing Manager, stated that the County would not have to start paying for the new system until 1990 and from now until then the County could save approximately \$10,000 in maintenance on the old system.

Supervisor James Clark questioned how much the County would get for the old system.

Flagel stated that the County will receive virtually nothing for the old system because technology has advanced so much since its purchase it is no longer marketable.

Supervisor Anstett questioned if the County has considered having the larger departments such as Community Human Services use their own system.

Flagel stated that that avenue was studied but it was proven that one large system was more feasible for Portage County since we have one centralized department. Flagel stated that additional systems might possibly require additional staff to provide the services necessary with computer systems.

Chairman Idsvoog questioned the maintenance costs of the old system.

Flagel stated that over the next five years the maintenance costs on the old system would be approximately \$96,000 and the new system would be \$17,000. Flagel added that there would also be an energy savings which would be approximately \$15,000 over the next five years.

Supervisor Holdridge stated that the old system was projected to last eight years which means that Portage County still has four years to pay for the old system in the amount of \$187,000.

Flagel stated that of the \$187,000 we would owe approximately \$96,000 on the equipment that we are going to get rid of, and the remainder is on equipment that we will continue to use on the new system. Flagel stated that he felt the eight-year financing was a mistake but it was not a mistake to have purchased the System 38 because the County has utilized it so much the last four years.

Supervisor Holdridge questioned how long the new system is estimated to last.

Flagel stated that financing is recommended for five years and he could not guarantee anything after that length of time. Flagel pointed out that the County purchased the System 38 in the sixth year of its life and the new system would be purchased when it is only ten months old which means we would buy it in the front end of its life cycle.

Supervisor Anstett stated that she felt this computer purchase is being brought up very suddenly and wondered how extensive of a study was conducted and added that she would like to see some written documentation of the study results and department needs and usage.

Flagel stated that the purchase surfaced seven months ago when the Courts indicated that they had to go on the County's system in 1989. At that time the County studied what would be needed on the System 38 to allow the Courts addition but the dollar amount showed that replacement of the old system would be more economical.

Supervisor Kiedrowski stated that the County needs the new system to continue its work on the groundwater project as well as on the GIS system.

Supervisor Eckholm questioned the total cost with financing for the new system over the five-year period.

Flagel stated that the Finance Committee is looking at four different options and those figures would not be available until that financing decision is made.

Supervisor Murphy stated that he had concerns of purchasing a new system for this large amount of money and then only being guaranteed five years usage.

Supervisor Medin questioned where other counties with similar size are going with their computer systems.

Flagel stated that most of these counties will be going in the same direction as we are recommending for Portage County in the next five years.

Supervisor Kalpinski questioned if we are purchasing a new system based only on maintenance cost savings.

Flagel stated that not only will the County save on maintenance and energy, we should also have better productivity since the response time will be so much faster.

Supervisor Berg questioned if the County would have to hire more staff to transfer the programs to a new system.

Flagel stated that he could do the transfers with existing staff over a weekend.

Supervisor Purcell encouraged passage of the resolution since there is a good price advantage at this time and the County will not have to pay any interest until 1990. Purcell added that computer equipment will not be getting any cheaper as time goes on and this equipment is the state of the art.

Flagel informed the Board that the budget impact over the next five years would be \$33,000 at 7% interest.

Supervisor Bruski Mallek stated that she could not support the resolution since it is not a budgeted item and recommended waiting until 1990.

Supervisor Peterson stated that he had problems supporting the purchase since the information was just supplied to the Board with such short notice.

Chairman Idsvoog stated the he had no problems supporting the purchase of the new computer if the County is going to include the Courts, Sheriff's Department and try to move ahead with the groundwater issue. Idsvoog added that he felt the County would probably be making this purchase in the future anyway and the price is right at the present time.

Supervisor Mansavage stated that he was bothered with the idea that the new system could only be guaranteed for five years.

Supervisor Bembenek called for the question.

Roll call vote revealed (20) ayes, Supervisors Steinke, Borham, Berg, Cummings, Borski, Lewandowski, Eckholm, Leppen, Purcell, Idsvoog, Winkler, Hanson, Brekke, Stuart Clark, Ross, Bembenek, Holdridge, Kiedrowski, Kirschling, Hintz; (10) naves, Supervisors Zdroik, Anstett, Mansavage, Kalpinski, Murphy, Peterson, James Clark, Bruski Mallek, Check, Medin; (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Resolution adopted.

RESOLUTION NO. 113-88-90

RE: SUPPORT FOR 100% STATE FUNDING OF RELIEF PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, General Relief provides funding for the basic human needs of the poorest of our citizens, and

WHEREAS, General Relief is a state mandated program with minimum benefit levels and eligibility standards, and

WHEREAS, medical costs must be paid for indigent people in emergency situations, and

WHEREAS, the State of Wisconsin currently reimburses counties up to 37 1/2% for non-medical costs and up to 40% of medical costs, and

WHEREAS, the impact of this mandate is on increased property taxes.

NOW, THEREFORE, BE IT RESOLVED that Portage County requests the State of Wisconsin to increase funding of the General Relief Program to 100%.

BE IT FURTHER RESOLVED that copies of this resolution be sent to the Governor, State Legislature, Secretary of Health and Social Services, Administrator of the Division of Community Services, and the Wisconsin Counties Association.

Dated this 20th Day of June, 1989.

Respectfully submitted,  
PORTAGE COUNTY COMMUNITY HUMAN SERVICES BOARD

Paul Borham, Chairperson  
Deborah Anstett  
Fran Eskritt  
Marge Lundquist  
Anthony Kiedrowski

Gene Szymkowiak  
David Medin  
John Holdridge  
David Eckholm  
Jacqueline Hoppen

Motion by Supervisor Bembenek, second by Supervisor Zdroik for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 114-88-90  
RE: CARE GRANT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State of Wisconsin has implemented the Crash-Accident Reduction Effort (CARE) program to increase enforcement of speeding and alcohol related driving regulations; and

WHEREAS, the CARE program will be operated primarily during the early summer and fall holiday and vacation season to cope with increased traffic and violations; and

WHEREAS, statistical traffic data has been compiled within Portage County which identifies high risk traffic locations, critical days of the week and time of day to effectively utilize grant funds; and

WHEREAS, the CARE grant will fully reimburse deputy wages and fringe benefits to a maximum of \$10,770 and will also reimburse other direct costs at ten cents per mile to a maximum of \$915.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby accept the CARE grant totalling \$11,685 and authorize the implementation of the CARE program.

Dated this 20th day of June, 1989.

Respectfully submitted,  
LAW ENF./EMERGENCY GOV'T. COMM  
Clifford Bembenek, Chairman  
James Berg  
Jerome Borski  
James Kalpinski  
Jeffrey Murphy

FINANCE COMMITTEE  
John Holdridge, Chairman  
Stuart Clark  
Gordon Hanson  
Richard Purcell  
Robert Steinke

Motion by Supervisor Borski, second by Supervisor Bembenek for the adoption.

Roll call vote revealed (30) ayes, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Resolution adopted.

RESOLUTION NO. 115-88-90 - AMENDED  
RE: PERSONNEL POLICIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, efficient administration of County programs requires clear written guidelines, policies, and procedures for personnel management so that all employees and management will be clearly informed of County policies and procedures.

THEREFORE, BE IT RESOLVED, that the attached Personnel Policies (A. Interview and Moving Expenses (new), B. Residency (new), are hereby adopted and are effective upon passage.

Dated this 20th day of June, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David A. Medin, Chairman  
Clarence Hintz  
Wayne Cummings

Gordon Hanson  
Gale Kidder

#### PORTAGE COUNTY PERSONNEL POLICY

(Approved by Personnel Committee, 4/27/89)

Subject: Interview and Moving Expenses (New)

1. The County shall not normally reimburse job applicants for interviewing expenses, nor reimburse newly-hired employees for moving expenses.
2. Exception to this policy shall be considered on a case-by-case basis by the Personnel and Finance Committees.  
Approval of any such exception shall be limited to reasonable costs, in whole or in part, of interview expenses (limited to mileage, meals, and/or lodging) and moving of household goods and personal effects, not to exceed \$1,500.  
Any reimbursement in excess of \$1,500 shall require County Board approval.

#### PORTAGE COUNTY PERSONNEL POLICY

(Approved by Personnel Committee, 5/10/89)

Subject: Residency (New)

1. Purpose: To provide for efficiency of operations, effective recall in emergency situations, and promote a community of interest between the public and County government leadership.
2. All County non-union employees are required to establish and maintain their actual bona fide residence within the boundaries of Portage County and/or within 30 miles travel to their place of work as a condition of employment no later than the completion of their probationary period.
3. "Residency" Defined: The term "residency" shall be construed to be the most restrictive definition given in Wisconsin Statutes.
4. Waivers/Extensions/Exemptions  
The Personnel Committee, based on valid evidence of need or hardship, may grant waivers, extensions, or exceptions to this policy.

Unless a specific extension is granted by the Personnel Committee, any violations of this policy may result in appropriate discipline, up to and including discharge.

Motion by Supervisor Hanson, second by Supervisor Cummings for the adoption.

Motion by Supervisor James Clark, second by Supervisor Mansavage to amend the resolution under Residency-No. 2 to delete "non-union employees" and insert "department heads" and delete "and/or within 30 miles travel to their place of work" to just have the policy read "Portage County".

Supervisor Purcell questioned why the policy is being amended.

Supervisor James Clark stated that he felt it was only necessary for department heads to be required to be Portage County residents and available to be called on for unusual circumstances at unusual hours of the day although he did not feel the other non-union employees would have to fall under such strict restrictions.

Supervisor Eckholm stated that he could support the amendment and indicated that he would like to vote on the two policies separately as he had concerns with the moving policy.

Chairman Idsvoog stated that the Board needs to discuss and vote on the amendment presented on the floor and then he could accept a motion to vote on the two items separately.

Supervisor Holdridge questioned if there is a grandfather clause where current employees would not be affected by this resolution.

Supervisor Medin stated that of the date the Personnel Committee discussed the policy there were no management employees living beyond the 30 mile limit.

Supervisor Holdridge questioned if all non-union employees are management employees.

Supervisor Medin stated that the Personnel Committee treated them as management.

Wm. Murat, District Attorney, stated that all department heads are non-union employees but not all non-union employees are department heads.

Supervisor Holdridge questioned if the policy is being amended because of accessibility or does it have something to do with paying property taxes in Portage County.

Supervisor James Clark stated that the intent is for accessibility.

Supervisor Eckholm stated that he felt the department heads should have a public profile in the community but did not think it was necessary for non-department heads. Eckholm stated that in this day in age an employee may have a spouse working in an adjacent County and they should not be restricted on where to live.

Supervisor Hanson stated that the Personnel Committee started out with just Department Heads but some committee members felt that there were some non-union employees that had a lot of responsibility in their departments and might very well be needed in an emergency and therefore the wording was changed to include all non-union employees. Hanson stated that the 30 mile travel was added to allow employees to live at DuBay or a similar area to allow some flexibility to the employees.

Supervisor Peterson stated that the policy should be more specific and state whether it is a 30-mile radius or just 30 miles travel. Peterson stated that the State experienced difficulty with a similar policy and felt the County should be more specific to prevent problems and questions in the future.

Supervisor Cummings stated that the Personnel Committee felt that there are some non-union employees who are not department heads that are more involved in the day-to-day operation of a department and should be readily available for emergencies.

Supervisor Anstett stated that if the County is not experiencing any problems at the present time she did not feel the Board should be placing any restrictions on the employees.

Supervisor Bruski Mallek stated that she also felt that if there is no problem there should be no policy, although she may vote in favor of department heads only.

Supervisor Kiedrowski also stated that as long as there is no problem in the County there does not need to be a policy placing restrictions on the employees.

Supervisor Hanson questioned the District Attorney if an emergency would arise at the County Home, and the Director lives 75 miles away and he cannot get back to handle the emergency, could the County be held liable.

Murat stated that the County cannot be held liable because the same person could be vacationing in another country and not able to return for an emergency.

Phil Deger, Personnel Manager, informed the Board that the County has 96 non-union employees with the following breakdown: 24 department heads of which there are 18 appointed positions and 6 elected officials, and the remaining 72 are non-union but below the level of department head.

Supervisor Anstett questioned if Waupaca County has a resolution regarding residency and if they are experiencing any problems.

Deger stated that with results from a survey conducted, 38 counties responded and 22 do have some sort of a residency requirement. Deger stated that Waupaca County has a policy that they are starting to enforce and they are having some difficulty and cited some problem areas.

Supervisor Anstett stated she could not see why Portage County would even want to get involved in those types of problems of residency enforcement when there is no problem at the present time and has not been a problem in the past. Anstett stated that the County should be more concerned with whether the employees are doing their job rather than where they live.

Supervisor Hanson stated that as an elected County Board Supervisor he must live in a certain district and questioned if county employees that are being paid by the County tax dollar should have some sort of responsibility to live in the County.

Chairman Idsvoog stated that he could support the residency policy for department heads only and added that some Portage County department heads have expressed their support for the policy. Idsvoog stated that going beyond department heads would only bring about administrative problems.

Roll call vote on the amendment revealed (19) ayes, Supervisors Kalpinski, Murphy, Mansavage, Zdroik, Kiedrowski, Borski, Stuart Clark, Ross, Holdridge, Kirschling, Bembenek, Hintz, Berg, Eckholm, Steinke, Brekke, James Clark, Idsvoog, Lewandowski; (11) naves, Supervisors Borham, Cummings, Purcell, Check, Leppen, Winkler, Peterson, Medin, Anstett, Bruski Mallek, Hanson; (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Amendment carried.

Motion by Supervisor Eckholm, second by Supervisor Bruski Mallek to vote on the two personnel policies separately. Motion carried by voice vote.

Motion by Supervisor Holdridge, second by Supervisor Bembenek to approve the residency policy as amended.

Supervisor Kiedrowski stated that he would not support the residency policy and added that he felt there was another problem with the policy because it states that the employee must be in their new place of residency no later than the completion of their probationary period. Kiedrowski stated that it was not fair for Portage County to ask an employee to move if he is not certain that he will be retained for employment.

Supervisor Hanson stated that the policy does allow reasonable time and if an employee is going to be released he will be notified before his probation period is up.

Supervisor Purcell stated that he could not support the amended policy because he felt that employees that work for Portage County should live in Portage County and share the tax burden, and he felt the amended policy is too watered down.

Roll call vote revealed (19) ayes, Supervisors Medin, Brekke, Bembenek, Ross, James Clark, Kirschling, Stuart Clark, Eckholm, Berg, Borski, Murphy, Mansavage, Hanson, Idsvoog, Steinke, Lewandowski, Holdridge, Kalpinski, Hintz; (11) naves, Supervisors Leppen, Kiedrowski, Zdroik, Anstett, Bruski Mallek, Borham, Cummings, Peterson, Winkler, Purcell, Check; (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Amended residency policy adopted.

Motion by Supervisor Medin, second by Supervisor Bembenek to approve the interview and moving expenses policy.

Supervisor Holdridge questioned why both the Personnel and Finance Committee need to approve the case-by-case exceptions.

Chairman Idsvoog stated that if Personnel Committee approves the request the Finance Committee would have to approve the funds.

Supervisor Holdridge questioned if the money would come from the contingency fund.

Supervisor Hanson stated that the current department budget would be looked at before coming for a contingency fund request.

Supervisor Murphy stated that he felt it was important for the County to have a written policy although he felt the figures designated were low.

Supervisor Peterson stated that he could not accept a case-by-case exception policy and felt that there might be favoritism. Peterson stated that anyone wishing to work for Portage County should pay their own expense to get here.

Supervisor Eckholm stated that he felt the policy was too restrictive with the \$1500 figure and felt that the County might lose some good candidates. Eckholm stated that the Health Care Committee recently was involved in a search and screen for an Administrator and many good candidates were lost because the salary is too low and also because the County does not allow moving expenses. Eckholm stated that he would be in favor of a policy with more flexibility in the amount on a case-by-case basis that would allow the governing committee and the Personnel Department to make the position more inviting.

Supervisor Holdridge suggested that the Personnel and Finance Committee judge the amount on a case-by-case basis and not bring it back to County Board to save some time.

Motion by Supervisor Holdridge, second by Supervisor Murphy to amend the interview and moving expenses policy in No. 2 by striking "not to exceed \$1,500. Any reimbursement in excess of \$1,500 shall require County Board approval". Holdridge stated that this would give the Personnel and Finance Committees flexibility in setting the amount of reimbursement with no cap on the amount.

Supervisor Steinke stated that he did not feel that the two committees have the authority to take any amount of money desired from the contingency fund for moving expenses. Steinke stated that he could not agree with the policy at all and felt that the County should have the policy not to allow interview and moving expenses. Steinke stated that just because there was one mistake and the moving expenses were allowed, the County does not have to adopt a new policy.

Chairman Idsvoog stated that he would not support an amendment that would leave the amount wide open.

Supervisor Hanson stated that he felt the \$1500 figure is important so the committee has a definite figure to work with during negotiations with a new candidate for some guideline.

Supervisor Peterson called for the question.

Roll call vote on the amendment revealed (3) ayes, Supervisors Murphy, Holdridge, Eckholm, (27) naves, Supervisors James Clark, Hintz, Bruski Mallek, Check, Winkler, Idsvoog, Medin, Kalpinski, Kiedrowski, Peterson, Purcell, Lewandowski, Kirschling, Leppen, Zdroik, Hanson, Steinke, Cummings, Ross, Mansavage, Borski, Stuart Clark, Bembenek, Anstett, Berg, Brekke, Borham, (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Amendment lost.

Chairman Idsvoog stated that he did not like the last sentence of the policy because it could be interpreted that the \$1500 is automatic. Idsvoog stated that if a governing committee feels that a position does not have the right salary, the issue should be addressed with the Personnel and Finance Committees as opposed to the thinking that the problem will be solved by paying moving expenses.

Supervisor Berg stated that he felt the County does need to review some of the salaries and felt that he would rather see a percentage figure rather than \$1500 to allow cost of living increases in the future.

Supervisor Mansavage questioned if the Board is trying to change an existing policy.

Chairman Idsvoog stated that the County has never had a written policy and we have had an unwritten policy to not pay moving expenses.

Supervisor Hanson stated that the Personnel and Finance Committees set a salary structure and it is impossible to accommodate every employee. Hanson stated that the County needs to follow the schedule but this moving expense would provide a bit of encouragement to a candidate considering employment with the County.

Motion by Supervisor Holdridge, second by Supervisor Peterson to have a written policy that the County does not pay any moving expenses, and delete the policy as presented.

Supervisor Eckholm stated that he felt the amendment philosophy is outdated and that the governing committees need this during recruitments. Eckholm used the Health Care Center Administrator position as an example where the Committee went to the Personnel and Finance Committee to get a higher salary and the salary was raised to the State average and the State average was not sufficient and some good candidates were lost in the process. Eckholm added that salaries are low and it is difficult to get higher salaries out of the Personnel and Finance Committees and it would certainly be difficult to get moving expenses from them as well.

Chairman Idsvoog agreed that it would be difficult this year.

Supervisor Kalpinski stated that the moving expense would be a one-time expense, although an increase in salary would be an ongoing annual expense.

Supervisor Steinke stated that allowing one moving expense sets precedent.

Supervisor Eckholm reminded the Board that as concerns the Health Care Center the moving expense would be reimbursable.

Supervisor Steinke called for the question.

Roll call vote on the amendment revealed (15) ayes, Supervisors Leppen, Peterson, Zdroik, Bembenek, Ross, Holdridge, Anstett, Steinke, Winkler, Idsvoog, Check, Kirschling, Brekke, Borski, Mansavage; (15) naves, Supervisors Hintz, Medin, Berg, Hanson, James Clark, Purcell, Bruski Mallek, Stuart Clark, Lewandowski, Kalpinski, Cummings, Eckholm, Murphy, Borham, Kiedrowski; (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Amendment lost for lack of a majority vote.

Supervisor Hanson called for the question on the original policy.

Supervisor Purcell asked to offer an amendment.

Chairman Idsvoog stated that he could not accept an amendment since the question was called.

Roll call vote revealed (14) ayes, Supervisors Borham, Berg, Cummings, Anstett, Lewandowski, Kalpinski, Murphy, James Clark, Hanson, Stuart Clark, Holdridge, Kiedrowski, Medin, Hintz; (15) naves, Supervisors Steinke, Zdroik, Borski, Mansavage, Eckholm, Leppen, Peterson, Bruski Mallek, Idsvoog, Winkler,

Brekke, Check, Ross, Bembenek, Kirschling; (3) excused, Supervisors Szymkowiak, Kidder, Erickson; (1) abstained, Supervisor Purcell. Motion lost.

Supervisor Purcell indicated that he abstained from voting because he was not allowed to offer an amendment.

Chairman Idsvog suggested that the Personnel Committee consider the information and concerns addressed at the meeting and look at the policy again.

RESOLUTION NO. 116-88-90  
RE: OPPOSING THE ENACTMENT OF AB-279-DEALING  
WITH LIABILITY OF OWNERS OF RECREATIONAL LAND

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, under present law, private and public owners of property are immune from civil liability from a person using that property for recreational purposes under certain situations, and

WHEREAS, AB-279 would remove buildings, structures and improvements thereon from this limited immunity from civil liability.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors goes on record opposing the enactment of AB-279, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all area legislators and the Wisconsin Counties Association.

Dated this 20th day of June, 1989.

Respectfully submitted,  
LEGISLATIVE COMMITTEE  
Eugene Szymkowiak, Chairman  
William Peterson  
Claude Ross

Motion by Supervisor Borski, second by Supervisor Bembenek for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 117-88-90  
RE: SUPPORTING THE ENACTMENT OF AB-269-DEALING  
WITH THE CREATION OF A LAND INFORMATION BOARD

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, AB-269 would create a land information board, increase the real estate transfer fee, grant rule-making authority and make appropriations, and

WHEREAS, AB-269 would permit counties to establish land information offices that would be eligible to apply for grants, not to exceed \$100,000, to be used to modernize land information systems or for the preparation of maps for use by local governmental units with land record responsibilities, and

WHEREAS, AB-269 would increase the real estate transfer fee by \$1.00 for each \$1000 of value conveyed with 50% of the increase going to the State and the other 50% of the increase being retained by the county to fund land records modernization and administration of the land information office.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors goes on record in support of the enactment of AB-269, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all area legislators and the Wisconsin Counties Association.

Dated this 20th day of June, 1989.

Respectfully submitted,  
LEGISLATIVE COMMITTEE  
Eugene Szymkowiak, Chairman  
William Peterson  
Claude Ross

Motion by Supervisor Holdridge, second by Supervisor Kiedrowski for the adoption.

Supervisor Kiedrowski informed the Board that the bill is co-sponsored by Stan Gruszynski and David Helbach and it is long overdue.

Supervisor Holdridge questioned if the bill was worth creating another body to levy another tax.

Supervisor Kiedrowski stated that different agencies are compiling information and putting them on different computer systems but they are not compatible or general enough for everyone to use them so we need some control to put everything in one format. Kiedrowski added that the purpose of this Board is to get some direction and encouragement through a grant process to put some unity to the entire land information system.

Roll call vote revealed (16) ayes, Supervisors Borham, Check, Leppen, Murphy, Kiedrowski, Winkler, Peterson, Borski, Anstett, Ross, Kirschling, Bruski Mallek, Eckholm, Brekke, Idsvoog, Hanson; (14) naves, Supervisors Cummings, Purcell, Kalpinski, Mansavage, Zdroik, Medin, Stuart Clark, Holdridge, Bembenek, Hintz, Berg, Steinke, James Clark, Lewandowski; (3) excused, Supervisors Szymkowiak, Kidder, Erickson. Resolution adopted.

RESOLUTION NO. 118-88-90  
RE: AMENDMENT TO RESOLUTION NO. 172, DATED MARCH 15, 1988,  
DEALING WITH STRUCTURES AND RESPONSIBILITIES OF THE  
STANDING COMMITTEES OF THE PORTAGE COUNTY BOARD

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, changes in the terms of citizen members serving on standing committees are necessary for the committees to be more effective, and

WHEREAS, a uniform policy dealing with the terms of citizen members on standing committees should be established.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that Resolution No. 172, dated March 15, 1988, is hereby amended to include the following paragraph on page 8 of said resolution:

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that retroactive to April 15, 1979, unless subject to more term restrictive regulations, no citizen member of any standing committee of the Portage County Board of Supervisors shall be reappointed, if such member has reached ten years longevity on that committee prior to the start of the proposed term, excluding any "title or position specific" appointments."



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

July 18, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (31) present, (2) excused, Supervisors Cummings and Anstett.

All present saluted the flag.

Supervisor Hanson delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Bruski Mallek to approve the minutes of the June County Board meeting. Motion carried by voice vote.

### Correspondence

Letter from Wisconsin Air National Guard inviting two Board members to attend their annual training session and any Board member interested should contact the County Clerk's office.

Letter from State of Wisconsin, Department of Health and Social Services, Bureau on Aging, informing Portage County that the Commission on Aging Board and the Department of Aging has received a Community Achievement Award from the federal Administration on Aging. Chairman Idsvoog congratulated the Commission on Aging and Pat Stade for a job well done.

Clerk Wrycza asked Board members to review the Convention agenda that was distributed on their desks.

Clerk Wrycza asked Board members to review the Overall Economic Development Program for adoption by resolution at the August Board meeting.

Clerk Wrycza informed Board members of information regarding Barron County breaking from the WCA.

Clerk Wrycza reminded Board members that July 18 is the last day to submit confirmation of attendance at the 1989 WCA Convention.

Clerk Wrycza reminded Board members that the August Board meeting will be held on August 15, 1989 at 5:00 p.m. with a cook-out immediately following the meeting.

### Committee Referrals

Motion by Supervisor Purcell, second by Supervisor Bruski Mallek to deny the claim for \$50,000 of Edward Kaehn. Claimant alleges that Portage County was negligent in not warning motorists of loose gravel on CTH "D" in the Town of Pine Grove which contributed to an accident on June 9, 1989 causing claimant personal injury. Motion carried by voice vote.

Motion by Supervisor Murphy, second by Supervisor Borski to refer to the District Attorney the Notice of Injury of Theodore & Helen Frostman and Continental Casualty Company. Notice alleges that a Portage County Highway Department employee was negligent in the operation of a snow plow on March 17, 1989 in the Town of Amherst which contributed to an accident that caused injury to the claimants. Motion carried by voice vote.

### Reports

Jeff Cohen, Stewart & Cohen-Certified Public Accountants, presented the 1988 County Financial Report. Motion by Supervisor Murphy, second by Supervisor Bembenek to accept the report. Motion carried by voice vote.

### Unlimited Topics

Chairman Idsvoog stated that he would be out of town the last week in July and that he would be available the following week.

Chairman Idsvoog informed the Board that the Health Care Center Committee will interview two final candidates for Administrator on Wednesday, at 3:30 p.m., which he will attend. Idsvoog stated that all five committee members will conduct the interview and if they are not satisfied that the best candidate can be chosen, then he hoped that they would decide to look further.

Supervisor Murphy added that the Health Care Department Heads will also interview the two finalists and the Committee and Department Heads will meet with the interview results and a final decision will hopefully be made on Friday.

Supervisor James Clark questioned who conducted the record checks on the candidates.

Supervisor Murphy stated that the Sheriff's Department conducted a criminal search and the Personnel Department conducted personal checks.

Supervisor Holdridge questioned if the final candidate will be living in Portage County.

Supervisor Murphy stated that residency was one of the first stipulations.

Supervisor Hintz informed the Board that Portage County was awarded the bid to host the 1991 Winter Highway Conference, which means the County will host the conference two years in a row. Hintz stated that the conference should be very good for the economy of Portage County.

Supervisor Hintz also informed the Board that the Highway Committee will be meeting on August 1 to consider a recommendation for the second bridge. Hintz stated that the Highway Committee has gone on record to proceed with the HH Interchange, and added that the County has until 1995 to finish it and if it is not completed we would have to refund \$421,000 to the State which is their share of what they contribute to purchase the land.

Supervisor Kiedrowski informed the Board that the Wisconsin Coalition on Aging holds their convention in Stevens Point and part of the activities includes Charles Kuralt speaking at Sentry World on Thursday. Kiedrowski stated that Governor Thompson will also be at the presentation.

Supervisor Holdridge, Finance Committee Chairman, and Jerry Glad, Business Administrator, presented ten of the recommended Finance Committee policy statements to the Board as follows:

- 1-89 Budget Hearing Schedule Policy
- 2-89 Capital Improvements Program
- 3-89 Working Capital
- 4-89 Contingency Fund Budget
- 5-89 Contingency Fund Transfers
- 6-89 Intra-Department Budget Transfers
- 7-89 Budget Surplus Policy
- 8-89 Budget Deficit
- 9-89 Central Wisconsin Airport Budget & Personal Management
- 10-89 Airport Capital Reserve

Chairman Idsvoog informed the Board that the other ten policy statements will be presented in August and adoption will probably be at the September Board meeting.

ORDINANCE NO. 120-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, JOHNSON PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Robert and Joan Johnson request to amend the Portage County Zoning Ordinance so part of Section 21, T23N, R10E, Town of Amherst, an area of 4.54 acres is requested to be changed from Commercial District to Highway Commercial District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the Conference Room "B" of the County-City Building on June 28, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the June 28, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: part of the NE $\frac{1}{4}$  of the SW $\frac{1}{2}$  of Section 21, T23N, R10E, an area of 4.54 acres lying on the east side of Fairgrounds Roads, west of U.S. "10" and south of C.T.H. "B", being parcel number 006-23-1021-09.01 is hereby changed from Commercial District to Highway Commercial District.

Dated this 18th day of July, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Purcell, second by Supervisor Steinke for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and Anstett. Ordinance adopted.

ORDINANCE NO. 121-88-90  
RE: ZONING ORDINANCE MAP AMENDMENTS, TOWN OF CARSON

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the zoning map for the Town of Carson, which involves extensive, Townwide changes to and/or from the Conservancy, A-1 Exclusive Agricultural, Agricultural, Low Density Residence, Single Family Residence, Waterfront Residence, Commercial, Highway Commercial and Industrial Zoning Districts; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed map amendments in County Conference Room B of the County-City Building on June 28, 1989 after due notices were published in the Stevens Point Journal. At said hearing, all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the June 28, 1989 public hearing, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendments, with the information furnished in the attached report and fact sheet, have been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the current zoning map for the Town of Carson is hereby amended by adoption of the updated zoning map for the Town of Carson to be dated July 18, 1989 and filed in the office of the Portage County Zoning Administrator. Said map, together with all boundary lines and designations therein, is made part of the Portage County Zoning Ordinance.

Dated this 18th day of July, 1989

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Erickson, second by Supervisor Borski for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and Anstett. Ordinance adopted.

ORDINANCE NO. 122-88-90  
RE: CHARGES AND LANDING FEES FOR CERTIFIED, SCHEDULED  
OR COMMERCIAL AIR CARRIERS DOING BUSINESS AT  
CENTRAL WISCONSIN AIRPORT, MOSINEE, WI

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, it is appropriate that charges and landing fees for certified, scheduled and commercial air carriers are in serious need of updating, and

WHEREAS, it is desirable to insure a fair return to county taxpayers for the commercial use of any property or space on the premises of Central Wisconsin Airport, and

WHEREAS, it is also recognized that a reasonable financial return is desirable for those persons, companies and corporations who have written agreements to engage in said commercial activity on the Airport, and

WHEREAS, airline passengers and other users of the Airport are entitled to such reasonable regulation in order to promote their peace, safety, convenience and tranquility, and

WHEREAS, it is desirable to establish rates and charges at periodic intervals whereby the Airport will be a self-sufficient entity, and

WHEREAS, such rates and charges are designed to recover from each commercial user its proportionate share of the cost of providing, maintaining, operating and administering Airport facilities,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the County of Portage does ordain as follows, creating the following ordinance:  
AIRPORT ORDINANCE REGARDING CHARGES AND LANDING FEES FOR CERTIFIED,  
SCHEDULED OR COMMERCIAL AIR CARRIERS, DOING BUSINESS AT CENTRAL  
WISCONSIN AIRPORT.

I. SCHEDULE

Each certified, scheduled or commercial air carrier shall pay for designated space in the terminal building that is occupied exclusively by said carrier at the following rates per square foot per annum which rental shall be paid monthly in advance;

January 1, 1990 to December 31, 1990	\$18.84
January 1, 1991 to December 31, 1991	\$18.84
January 1, 1992 to December 31, 1992	\$18.84

A. Each said carrier shall pay in monthly installments its pro rata

share of any joint use area it utilizes in the terminal building of the Airport, computed at the rate set forth above in Section I.

B. The total amount each such carrier shall pay shall be computed according to the following formula: a sum equal to 20% of such total annual rental divided by the number of said carriers using such joint use area plus a share of the remaining 80% of such total annual rental allocated among such air carriers so that each shall pay monthly the proportion thereof which the total number of its enplaning passengers during each monthly period bears to the total number of enplaning passengers of all such airline lessees during the monthly period.

C. Each such air carrier shall pay the following landing fees, per thousand pounds of certified maximum gross landing weight, of each aircraft weighing over 30,001 pounds:

January 1, 1990 to December 31, 1990	\$ .95
January 1, 1991 to December 31, 1991	\$ .95
January 1, 1992 to December 31, 1992	\$ .95

D. Each such air carrier shall pay the following landing fee for each aircraft weighing 30,000 pounds or less:

Under 14,500	\$17.00
14,501 to 30,000	\$25.00

E. In tabulating weights, the weights of each aircraft shall not be less than the certified maximum gross landing weight as computed by the manufacturer and the Federal Aviation Administration.

## II. AUTHORITY OF AIRPORT MANAGER

As a condition precedent to the right of all such air carriers to use the Airport, they and each of them shall comply with all rules and regulations promulgated by the Airport Board and all applicable county ordinances. The Airport Manager or his designee shall be given access by them at all reasonable times, in person or by agent, to examine and check the records of such air carriers, disclosing the information required hereunder to be reported by them to said Airport Manager.

## III. MONTHLY FLIGHT REPORTS OF COMPANIES

As a condition precedent to the right to use and occupy the Airport, each such air carrier shall furnish to the Airport Manager on or before the 10th day of each month hereafter, duly certified as true and correct by the person delegated by said air carrier as its office representative having custody of the records of same, the number of its flights which have landed at the Airport during the preceding month, together with the manufacturer, type and official landing weight, as aforesaid.

## IV. REMITTANCE OF FEES

The said monthly report above referred to shall be accompanied by the remittance of said air carrier, calculated at the schedule hereinbefore set forth, for the purpose of checking and auditing by the Airport Manager. If any deficiency in said remittance shall be determined, billing therefore shall be sent to the said air carrier and if any overage, the same shall be refunded or credited. If remittance at the rate hereinbefore provided shall not accompany said monthly report, send statements to the air carrier so reporting, calculated at said rate, which statement shall be due and payable not later than the 25th of each month.

## V. PASSENGER AND CARGO REPORTS

Each such air carrier using the Airport shall, in addition to the monthly report hereinbefore provided, at the same time report to the Airport Manager the quantity of cargo, mail and express and the number of passengers its flights have handled at the Airport. The Airport Manager shall have the right to prescribe and furnish forms for the making of all reports required to be made by the provisions of this ordinance.

## VI. FIXED BASE OPERATIONS

Charges herein fixed shall not apply to the operations of fixed base

operators, nor shall the same apply to aircraft not operated for commercial purposes.

#### VII. CONTRACTS WITH CARRIERS

This ordinance does not apply to any air carrier using said Airport during the term of any contract, whether of date prior or subsequent to the effective date of this ordinance, if such contract covers fees to be charged to it for the use of the Airport by its aircraft.

#### VIII. TRANSITIONAL LANDING FEES

a. Definition. "Transitional landings" as used herein shall mean any landings made to acquaint pilots with aircraft or landing facilities.

b. No commercial air carrier shall use the Airport for transitional landings without complying with the provisions of this subsection.

(1) Any above-referenced air carrier using the Airport for transitional landings shall pay landing fees as set forth in Section I of this ordinance.

(2) Any such air carrier using the Airport for transitional landings shall file a monthly report with the Airport Manager on a form prescribed by the Airport Manager. Said report shall be filed with the Airport Manager not later than 15 days following the month of activity.

#### IX. DELINQUENT PAYMENTS

Any fee, charge, rate, rental or other payment, whether due under written agreement, the provisions of this ordinance or otherwise, shall be paid as of the established due date. Any portion of such fee, charge, rate, rental or other payment which remains unpaid after the established due date shall bear interest at the rate of 18% per annum, compounded monthly, from the due date until paid. This section shall become effective as of the date of publication and shall apply to all delinquencies then or thereafter in existence.

#### X. SEVERABILITY

If any section, clause, provision or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

#### XI. REPEALER

All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent in which they are in conflict.

#### XII. PENALTY

Any person found in violation of this ordinance shall be punishable by forfeiture of no more than \$200, with each day's continuing violation constituting a separate and distinct offense.

#### XIII. PROSECUTION

The Portage County District Attorney shall prosecute violations of this ordinance.

Respectfully submitted,  
CENTRAL WISCONSIN JOINT AIRPORT BOARD  
Stuart Clark, Chairman  
Gordon Hanson  
Ralph Drake

Motion by Supervisor Stuart Clark, second by Supervisor Hanson for the adoption.

Supervisor Holdridge questioned the increase in fees.

Jim Hansford, CWA Manager, stated that every three years the fees are looked at and updated. Hansford stated that these charges are used for those carriers using the facilities that do not sign leases with the airport and they can also be used as a guideline when contracting leases.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and Anstett. Ordinance adopted.

RESOLUTION NO. 123-88-90

RE: RATIFYING ACTION OF THE SECRETARY OF TRANSPORTATION, WISCONSIN  
DEPARTMENT OF TRANSPORTATION IN ACCEPTING GRANT OFFER AND EXECUTING GRANT  
AGREEMENT, CENTRAL WISCONSIN AIRPORT, MOSINEE, WI 3-55-0052-09

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
SUPERVISORS:

BE IT RESOLVED by the Board of Supervisors of the County of Portage as  
follows:

SECTION I. That the County of Portage, as Sponsor, ratifies the action of the  
Secretary of Transportation in entering into a Grant Agreement for the purpose  
of obtaining federal aid in the development of the Central Wisconsin Airport,  
Mosinee, Wisconsin, said Agreement being as set forth hereinbelow.

SECTION II. That the Board of Supervisors does hereby ratify and affirm the  
Agency Agreement between the Secretary of Transportation, and the County of  
Portage, Wisconsin dated March 6, 1989 in accordance with Section 114.32 and  
Section 114.33, Wisconsin Statutes, affecting this project.

SECTION III. That a copy of the Grant Agreement is attached hereto and made a  
part hereof.

SECTION IV. That the County of Portage does hereby ratify and adopt all  
statements, representations, warranties, covenants, and agreements contained in  
the "Application for Federal Assistance" executed January 27, 1989 the  
assurance made as required by Title 49 CFR, DOT Subtitle A, Office of the  
Secretary, Part 21, Nondiscrimination in the Federally Assisted Programs of the  
Department of Transportation, Subsection 21.7 (a) (1) and the Assurance  
required by the Uniform Relocation Assistance and Real Property Acquisition  
Policies Act of 1970 on behalf of the County of Portage, Wisconsin and does  
hereby ratify the action of the Secretary of Transportation in accepting said  
offer on June 26, 1989 and by such acceptance, the County agrees to all terms  
and conditions thereof.

Dated this 18th day of July, 1989.

Respectfully submitted,  
AIRPORT COMMITTEE  
Stuart Clark, Chairman  
Gordon Hanson  
Ralph Drake

Motion by Supervisor Zdroik, second by Supervisor Borski for the adoption.  
Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and  
Anstett. Resolution adopted.

RESOLUTION NO. 124-88-90

RE: DESIGNATING CENTRAL WISCONSIN AIRPORT AS THE BASE LOCATION  
FOR A WISCONSIN AIR NATIONAL GUARD FLYING UNIT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
SUPERVISORS:

WHEREAS, Marathon County and Portage County have jointly built the Central  
Wisconsin Airport; and

WHEREAS, Marathon County and Portage County have developed Central Wisconsin Airport into a modern jet transport airport; and

WHEREAS, the Central Wisconsin Airport is centralized to the military special use airspace and the Volk Field National Guard training base; and

WHEREAS, the Central Wisconsin area is a logical location for the establishment of an Air National Guard flying unit; and

WHEREAS, Marathon County and Portage County are desirous of having an Air National Guard flying unit based at Central Wisconsin Airport;

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors do request that the Governor of the State of Wisconsin designate the Central Wisconsin Airport as the base location for a Wisconsin Air National Guard flying unit.

Dated this 18th day of July, 1989.

Respectfully submitted,  
AIRPORT COMMITTEE  
Stuart Clark, Chairman  
Gordon Hanson  
Ralph Drake

Motion by Supervisor Stuart Clark, second by Supervisor Steinke for the adoption.

Supervisor Kiedrowski questioned if this would bring more money to the airport.

Hansford stated that a unit of this type could bring 50 to 85 new jobs to the airport. Hansford added that it might also help in having the FAA realize and fund an air traffic control tower at the airport.

Supervisors Berg and Bruski Mallek expressed concerns that this might bring more low flying aircraft to the area.

Hansford stated that low flying is usually not the procedure for this type of unit and indicated that he may be able to aid Supervisor Bruski Mallek to identify the low flying military aircraft that has been in her district.

Supervisor Peterson questioned the costs involved for the two counties to maintain the runways and other requirements for this type of military unit.

Hansford stated that although there would be some costs, he still felt confident that the airport could be self-sustaining.

Supervisor Peterson questioned if there would be any conflict with the current traffic at the airport.

Hansford stated that there should be close to no conflict since the airport is currently only operating at one-third of its capacity.

Supervisor Holdridge questioned why this came up at this time.

Hansford explained that since the US is planning on pulling back on conventional forces in Europe, it will have to keep the units operational. He added that Volk Field, a National Guard training base at Camp Douglas will become one of the primary training fields in the US and this might be considered a good area for the guard unit.

Supervisor Hanson informed Board members that the Economic Development Committee has been urging adoption of the resolution because they feel it would be a real boost for the economy in the communities. Supervisor Hanson called for the question.

Roll call vote revealed (30) ayes, (1) naye, Supervisor Kalpinski, (2) excused, Supervisors Cummings and Anstett. Resolution adopted.

RESOLUTION NO. 125-88-90  
RE: NEW STAFF REQUEST FOR 1989-HEALTH CARE CENTER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a request for additional staff has been submitted by a department head and governing committee to provide essential services for 1989; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff requests for need justification; and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval; and

WHEREAS, the classifications and salaries indicated on the attached summary are tentative and subject to revision by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff request for 1989 as outlined on the attached summary.

BE IT FURTHER RESOLVED, that these positions are subject to Portage County's ability to finance them and may be cut by the Finance Committee during future budget hearings.

Dated this 18th day of July, 1989.

Respectfully submitted,  
PORTAGE COUNTY PERSONNEL COMMITTEE  
David Medin, Chair  
Clarence Hintz  
Gale Kidder  
Wayne Cummings  
Gordon Hanson

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chair  
Stuart Clark  
Robert Steinke  
Richard Purcell  
Gordon Hanson

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL HOURS

Department	Health Care Center
Classification	Typist I
Beginning Employment Date	May 26, 1987
Hourly Rate Recommended by Comm.	\$6.11
Additional Hours	260
Additional Salary	\$1588.60
Fringe Benefits:	
Retirement	\$ 189.04
Social Security	\$ 119.30
Health Insurance	\$ 352.73
Life Insurance	\$ 22.80
Other (Disability)	\$ 10.64
Total Fringe Benefits	\$ 694.51
Total Cost of Additional Hours	\$2283.11

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Health Care Center
Classification	Business Manager/Deputy Admin.
Hourly Rate Recommended by Comm.	\$10.10
No. of Hours Per Year	2080
Anticipated Annual Salary	\$21,000.00
Annualized Fringe Benefits:	
Retirement	\$ 2,499.00
Social Security	\$ 1,577.00
Health Insurance	\$ 2,880.84
Life Insurance	\$ 96.00
Other (Disability)	\$ 139.00
Total Cost of Fringe Benefits	\$ 7,191.84
Cost of Operating Supplies	-0-
Cost of Equipment for New Position	-0-
Space Requirements	-0-
Total Cost for Additional Staff	\$28,191.84

Motion by Supervisor Kidder, second by Supervisor Murphy for the adoption.  
Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and Anstett. Resolution adopted.

RESOLUTION NO. 126-88-90  
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Asked</u>	<u>Allowed</u>
4/16/89	Eugene Pionek Route 1 Bancroft, WI 54921 T22N-R9E Town of Buena Vista	5 chickens weighing 12 pounds each, at \$1.00 per pound.	\$60.00	\$60.00

THEREFORE, BE IT RESOLVED that the above claims be paid.

Dated this 18th day of July, 1989.

Respectfully submitted,  
AGRICULTURE AND EXTENSION EDUCATION COMMITTEE  
Betty Bruski Mallek, Chairperson  
Stanley Kirschling  
Ernest Leppen  
Carrol Winkler  
Deborah Anstett

Motion by Supervisor Leppen, second by Supervisor Stuart Clark for the adoption.

Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 127-88-90  
RE: OUT-OF-STATE TRAVEL AUTHORIZATION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County, through the Department on Aging, has been chosen to receive a Community Achievement Award from the federal Administration on Aging of the Department of Health and Human Services, and

WHEREAS, only eight communities in the nation are receiving this award which is based upon the excellence and comprehensiveness of services for older adults, and

WHEREAS, the nomination of Portage County was made by the Wisconsin Bureau on Aging of the Department of Health and Social Services which will reimburse all recognition and replication expenses involved in the award, and

WHEREAS, to receive the award it is necessary for four people from Portage County to travel to Washington, D.C. on July 25 and 26, 1989 for the award ceremonies,

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorizes the following persons to travel to Washington, D.C. on behalf of Portage County on July 25 and 26, 1989, with expenses estimated to be in the range of a total of \$2,500.00 to be paid by Portage County which will be reimbursed by the Wisconsin Bureau on Aging:

Anthony Kiedrowski, Chair, Commission on Aging  
Paul Borham, Vice-Chair, Commission on Aging  
Eva Mae Regnier, Citizen Member, Commission on Aging  
Patricia Stade, Director, Department on Aging

Dated this 18th day of July, 1989.

Respectfully submitted,  
FINANCE COMMITTEE  
John Holdridge, Chair  
Stuart Clark  
Gordon Hanson

Richard Purcell  
Robert Steinke

Motion by Supervisor Mansavage, second by Supervisor Holdridge for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Cummings and Anstett. Resolution adopted.

Supervisor Purcell questioned that he read in the paper that Portage County has a 3/4 time Emergency Government Director and questioned how and when the hours were increased. Purcell stated that it was his understanding that the Law Enforcement/Emergency Government Committee to get the position to a 3/4 time added LTE hours and Purcell asked for clarification if the whole position was LTE or just the additional 1/4 hours.

Chairman Idsvoog stated that his understanding is that it is a 1/2 time position with a 1/4 time LTE position tacked on to it and is only valid for 520 hours before it comes back to the Personnel Committee. Idsvoog stated that he questioned the District Attorney whether or not a Committee could attach LTE hours to a current 1/2 time position.

Supervisor Purcell then stated that it would seem that the County has a permanent position and a LTE position that are the same person.

Supervisor Hanson stated that he felt it appeared that games with the positions are being played.

Supervisor Bembenek stated that the Law Enforcement/Emergency Government Committee was told that the County would receive \$2200 from the State to do this amount of work, so the Committee appropriated the LTE for 520 hours and when she completes the work we will get the \$2200. We already received \$800 and if she does not complete that amount of work we would have to return the \$800.

Supervisor Hanson questioned what type of extra work is being considered.

Supervisor Bembenek stated that it involves work with SARA 3 and the other programs that are appropriated with the State that have to be in by October 1, 1989.

Supervisor Hanson stated that he felt that it was the Director's regular work and should be completing it with the twenty-hour position.

Supervisor Bembenek stated that the Law Enforcement/Emergency Government Committee came to the Personnel Committee for additional hours for the position and when it was turned down the Committee decided to go with the LTE hours.

Supervisor Hanson stated that the \$2200 funds should be looked at because he felt that even without the additional hours the County would receive this money.

Supervisor Bembenek stated that he has looked into the matter and the way we are going and the work the Director has done we would not receive the money without the additional hours and we would have to give the money back.

Supervisor Holdridge questioned if this type of action is consistent with the personnel policies and how it is interpreted.

Chairman Idsvoog stated that the Personnel Committee is going to be looking at that policy and report back to the Board.

Supervisor Holdridge questioned if there has been past practice of this type of use of funds for LTE.

County Clerk Roger Wrycza stated that he could not recall if a department head ever served in the capacity of an LTE or a half-time employee being a LTE within the same department.

Supervisor Steinke stated that he felt this was a little different approach of using the LTE than has been in the past.

Supervisor Holdridge stated that he hoped the Personnel Committee could clarify the use of the LTE policy.

Chairman Idsvoog stated that he has spoken to both District Attorney Murat and Supervisor Medin and suspects that we would be receiving a clarification in the future on this issue.

Supervisor Kalpinski stated that he received some phone calls from Town of Sharon constituents concerned with some grasshopper problems in their area. Kalpinski stated that the parties tried to contact the Ag Agent but did not feel they were satisfied and asked if the Ag Committee or the Ag Agent could look into the problem.

Dave Ankley, Ag Agent, stated that he is aware of the problem and that because of previous commitments he could not investigate the problem the day they called but that he did have it on his calendar for the next day. Ankley stated that grasshoppers seem to come with dry weather and hopefully the rain will solve some of the problems. Ankley stated that he did offer some information to the parties and some names of specialists in the field, but he would investigate the problem himself as soon as possible.



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

August 15, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (29) present, (2) absent, Supervisors Kidder and Mansavage, (2) excused, Supervisors Anstett and Cummings.

All present saluted the flag.

Supervisor Check delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Murphy to approve the July County Board minutes. Motion carried by voice vote.

### Correspondence

Certificate of appreciation awarded to Anton Anday for his four years of service to Portage County as Chairman of the Groundwater Citizen's Advisory Committee. Motion by Supervisor Murphy, second by Supervisor Stuart Clark to approve the certificate. Motion carried by voice vote.

Clerk Wrycza reminded Board members of the Sunshine Club collection.

(Enter Supervisor Kidder)

### Committee Referrals

Supervisor Zdroik stated that the Waste-to-Energy joint meeting of Waupaca, Waushara, and Portage County has hired Product Management Associates to guide the group concerning all of the different aspects of the project including financial, environmental, and legal matters. Zdroik stated that there will be a representative from the firm at next month's meeting if any of the Board members have any questions.

Motion by Supervisor Borski, second by Supervisor Berg to refer to the District Attorney the summons and complaint of Robby J., Diane E. & William J. Dombrowski vs various defendants including Portage County. The complaint alleges that the Portage County Highway Department was negligent in allowing a 5-7 inch drop between the roadway and the shoulder on CTH "SS" causing the plaintiff's car to go out of control and roll over. Said accident occurred on September 12, 1988. Motion carried by voice vote.

### Appointments

Motion by Supervisor Stuart Clark, second by Supervisor Hanson to approve the re-appointment of LaVerne Peterson to the Housing Authority Board for a five-year term expiring September 1994. Motion carried by voice vote.

Motion by Supervisor Szymkowiak, second by Supervisor Steinke to approve the appointment of Richard Manthe to the Traffic Safety Commission as an additional member. Motion carried by voice vote.

(Enter Supervisor Mansavage)

### Unlimited Topics

Bill Murat, District Attorney, explained his legal opinion on issues surrounding the Portage County Jail Project. Murat stated that the following two questions were raised: Does the Jail Building Committee have the authority to award the necessary contracts for this project? Can that Committee legally consider awarding the contract to a local business which is not the lowest bidder, when the lowest bidder is deemed to be a responsible bidder? Murat stated that his opinion is that the Jail Building Committee did have the power to enter into contracts to retain the best qualified architectural firm, and to enter into such other contracts as may be necessary to complete the building project. Murat added that the authority is limited solely to County Board approval of the funding limitations, financing, plans and specifications of the project and felt that the Committee acted within their authority when it awarded the jail building contract based on the bids submitted. Murat stated that State Statutes require that Counties bid a project of this nature and requires that the County accept the lowest responsible bid. The same requirements apply for cities, counties, and for the state government but under different statutes and generally the cities and counties are under the same obligation. Murat stated that the State is under a different obligation and there is a provision under state bids that says that the State is to give preference to Wisconsin businesses when awarding contracts. Murat stated that in 1985 an Attorney General opinion indicated at that time that when the two are in conflict the contract is always to be let to the lowest responsible

bidder and the only time that even the State may consider whether a firm is an in-state or out-state bidder is if the two bids are the same and then they should give preference to the in-state bidder. Murat stated that the Jail Building Committee let the bid to the lowest responsible bidder in this instance and therefore they followed the proper and only procedure that they could follow according to the law.

Supervisor Bembenek, Jail Building Committee Chairman, stated that there were rumors that the County had problems with the P. G. Miron firm on the highway facility project and he consulted with the parties involved with the project and learned that it was not P. G. Miron but rather some employees of the architect firm.

Kenton Peters, Architect, explained the process of bidding that was used for the project and assured the Board that the firm of P. G. Miron is a competent contractor. Peters stated that the firm was pre-qualified as was all of the other general contractors. Peters stated that he worked with P. G. Miron on the Wood County jail project and is very impressed with their staff, especially the superintendent who will be in charge of the Portage County project. Peters stated that his architect firm is responsible to inspect and supervise the project to ensure that all specifications and requirements are met. Peters stated that there will be a person from his firm on the project site at least three days a week for several hours a day and Peters stated that he will be on the site from time to time also to ensure a complete and efficient job.

Supervisor Bruski Mallek asked for a comparison of the original jail plan to the present plan and if the present plan is one-third of the original plan.

Peters stated that his recollection is that the first proposal included 65 beds and the present plan will include 80 beds so it is going to accommodate more bed space.

Supervisor Borski stated that he was disappointed that the architectural firm recommended the P. G. Miron firm before the Committee made their decision and questioned if that was standard procedure.

Peters stated that it is standard procedure for the architect to recommend to the committee the lowest responsible bidder.

Supervisor Hanson stated that he hoped that for the amount of architectural fee that is being paid for the project that there would be a representative from that firm more often than just three days a week on a part-time basis to ensure a job well done by all of the contractors during crucial stages of the project.

Supervisor Murphy stated that there has been some grumbling as to the size, quality and quantity of the present plan as compared to the first plan and asked Peters to elaborate on the present plan and some of the specifics. Murphy stated that the Jail Building Committee pulled the maintenance facility, the locker and shower area, and all of the unnecessary items out of the present project. Murphy questioned if the Jail Building Committee cut too much from the project to jeopardize the efficiency of the plan.

Peters described the construction of the facility which could be divided into three different areas of which include the jail and the rooms necessary to conduct the day to day operations of the jail, the sheriff's department administrative office area, and the garage. Peters stated that it is a quality building design and construction.

Supervisor Steinke stated that the original plan has been referred to as the "six million dollar jail" and he wanted to point out that there were many extras involved with the original plan. Steinke stated that if you delete the catwalk, car repair and the future office space that was involved with that project you would be down to a 5.3 million dollar project and if you delete the courthouse remodeling figure you would be below the figure that you are for the existing plan.

Supervisor Hanson questioned the exterior of the new facility and how well it would match the courthouse.

Peters stated that he tried to use design elements that would complement the courthouse, specifically the entrance area which is limestone and he also included a continuous band of red granite around the entire building.

Chairman Idsvoog stated that if there were any more comments on the comparison of the two jail plans now would be the time to voice any concerns.

Supervisor Zdroik stated that he does support the jail project and he hoped that future County Boards would not make the same mistake by setting a project amount before a plan is even drawn. Zdroik stated that the Board should tell the professional architectural firm what the County wants and needs and then determine the costs. Zdroik stated that he felt putting a price on the project first is not the route to follow.

Supervisor Mansavage questioned what happened to the \$4 million cap for the project.

Chairman Idsvoog stated that the resolution concerning extra jail funding will be addressing that issue.

Supervisor Mansavage stated that to take some of the pressure off of the Jail Building Committee why didn't the issue come back to the entire County Board.

Chairman Idsvoog stated that when there is a County Board of 33 members and you want to get involved in different projects and you are going to have the organization governed by committees then you have to live with the authority that you give that Committee. If the Board chooses not to give a certain Committee those powers then those issues will have to be brought back to the entire County Board. Idsvoog stated that he felt that the Jail Building Committee tried to do their best on this project and that all Board members are apt to make a mistake now and then and the Board should keep that in mind. Idsvoog stated that he felt it would be very difficult for all 33 supervisors to come to a decision on some projects.

Supervisor Steinke stated that the Finance Committee will be coming back to the Board in September with the final figures for the bonding which will include architect fees, equipment, and demolition of the annex.

Supervisor James Clark stated that he felt the entire County Board knew the procedure the Jail Building Committee was following and the Committee kept the Board well informed. Clark stated that the Committee has been honest on the project. Clark stated that Supervisors have questioned the total project cost but reminded the Board that they voted to include a basement for \$275,000. Clark added that two years from now the City may want the present jail and it is true that the original plan included the remodeling but this Committee chose not to include those costs. Clark stated that in the future the Space and Properties Committee will come back to the Board when the space needs have been determined.

Supervisor Steinke stated that he was not saying that the Committee was not honest but felt the taxpayers would have been more pleased if all of the figures would have been put up front so they knew the total costs because the money will be spent anyway. Steinke stated that he was referring to the architect fees and the radio equipment and those types of expenditures.

Supervisor Peterson asked for an explanation of why the architect fees were not included from the beginning. Peterson stated that if you build a house and hire someone to draw the plans the costs are included in the cost of the house and explained that the taxpayers have voiced this same concern.

Supervisor Bembenek stated that when the plan was presented to the Board last December he specifically informed the Board that the architect fees were not included because when you bid out a large project like this you do not know what it is going to cost. Bembenek added that the architect fees were kept out because bids may have come in less than the original projections and if you had set the architect fees on higher bids you would be paying more for your architect.

Supervisor Peterson stated that the Committee has the figure right now and it is still not included in the amount. Peterson stated that we put a cap on the project and we know it is going way over that cap amount so why not include all of the costs.

Supervisor Holdridge stated that as Finance Committee Chairman he never viewed the \$4 million figure as a cap but rather as a target figure. Holdridge stated that he feels that if the County did not use the target figure it would be very likely that the cost would have been considerably higher than this project. He added that in the end this project will probably be near \$5 million.

Supervisor Murphy stated that it was clearly stated in the beginning that the architect fees would not be included in the project. Murphy added that in regard to the communication equipment, the Law Enforcement Committee told the Sheriff's Department to include that in the capital improvement budget for the past three years. Murphy stated that the communication equipment is no more part of the new jail than the handguns that were purchased last year as a capital improvement.

Supervisor Hintz stated that some local municipalities met with the Chamber of Commerce and after a long discussion an agreement could not be made as to where the bypass should come through the area so the people there suggested to hire a consultant to draw a plan with certain specifications that they have to consider. Hintz stated that the Highway Committee will hire the consultant and after the work is completed there will be another meeting with the Chamber.

Chairman Idsvoog stated that this item will be on a Highway Committee agenda and the Committee will vote as to whether they want to proceed in this manner. Idsvoog stated that if the County ever decides to take a position on how many bridges this County requires, we need to look at the costs of those bridges and how to finance them and over what period of time.

Supervisor Zdroik reminded the Board that when we talk about the Highway 10 project the County will have nothing to do with the costs of that, it is the State's responsibility. Zdroik stated that he was surprised that Portage County should hire a consulting firm and then have the County pay the tab.

Supervisor Hintz stated that the project will involve many of the townships in the County.

Supervisor Steinke stated that it was his understanding that the municipalities involved would pay the bill.

Supervisor Zdroik stated that he has heard that in the past and then the County ends up with the funding.

Chairman Idsvoog stated that expenditure of any funds would have to come back to the entire County Board for approval.

Supervisor Holdridge, Finance Committee Chairman, and Jerry Glad, Business Administrator, presented ten of the recommended Finance Committee policy statements with some amendments to the Board as follows:

- 11-89 Highway Budgeting & Accounting Policy
- 12-89 Out of State Professional Conferences/Conventions Reimbursement
- 13-89 Mileage Reimbursement Rate
- 14-89 Grant Application & Acceptance Procedure
- 15-89 Voucher Authorization Process
- 16-89 Investment Program
- 17-89 Purchasing Policy
- 18-89 Special Assessment Settlements
- 19-89 Tax Deed Pre-Inspection Requirement
- 20-89 Repurchase of Tax Deeded Property by Former Owners

Supervisor Holdridge stated that next month the policies will be brought to the County Board for approval.

ORDINANCE NO. 129-88-90  
RE: PRIVATE SEWAGE ORDINANCE TEXT AMENDMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Private Sewage Ordinance; and

WHEREAS, the Portage County Planning and Zoning Committee reviewed the proposed amendment in Conference Room "B" of the County-City Building on March 8, 1989; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony at the March 8, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: Section 3.3.3 Administration:

- A. The Portage County Zoning Administrator shall be responsible for the administration of this Ordinance.
- B. The responsibilities of administering this Ordinance may be delegated to personnel (herein referred to as the Administrator) employed by or assigned to the Code Administration Section of the Portage County Planning and Zoning Department.

Dated this 15th day of August, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Borski, second by Supervisor Mansavage for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Anstett and Cummings. Ordinance adopted.

RESOLUTION NO. 130-88-90  
RE: PORTAGE COUNTY ACCEPTANCE OF THE NORTH CENTRAL WISCONSIN  
ECONOMIC DEVELOPMENT DISTRICT'S 1989 ANNUAL OVERALL  
ECONOMIC DEVELOPMENT PROGRAM (OEDP) REPORT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Public Works and Economic Development Act of 1965, as amended, was created to provide grants and other financial assistance to the designated redevelopment areas; and

WHEREAS, the County's endorsement of the Regional Annual Overall Economic Development Program will provide for the continued designation of the County as a redevelopment area; and

WHEREAS, the designation will maintain and enhance the County's and its local units of government's ability to receive grants and other financial assistance from the Economic Development Administration and other federal agencies for projects consistent with the OEDP; and

WHEREAS, the projects for Portage County municipalities included in the 1989 Annual Overall Economic Development Program are consistent with the recommendations of the County's Economic Development Plan and the Portage County Development guide; and

WHEREAS, the Portage County Planning and Zoning Committee has recommended that the Portage County Board of Supervisors endorse this program.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors concurs with the goals, objectives, and work program of the North Central Wisconsin 1989 Overall Economic Development Program.

Dated this 15th day of August, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption. Supervisor Kiedrowski stated that again the report is full of mistakes and old information and hoped that the organization could put out a better report. Supervisor Peterson questioned if Portage County belongs or pays any dues to this organization.

Clerk Wrycza stated that the County does not belong or pay any dues to this organization.

Roll call vote revealed (30) ayes (1) naye, Supervisor Kiedrowski, (2) excused, Supervisors Anstett and Cummings. Resolution adopted.

RESOLUTION NO. 131-88-90  
RE: APPROPRIATING COUNTY FUNDING FOR THE  
U.S. HIGHWAY 51/COUNTY TRUNK HIGHWAY HH INTERCHANGE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the USH 51/CTH HH interchange project has been a top priority transportation improvement project planned by Portage County since approximately 1975; and

WHEREAS, Portage County has taken previous definitive steps to implement the interchange project, including the acquisition of all necessary right-of-way for the facility; and

WHEREAS, the Wisconsin Department of Transportation has indicated that State and Federal funding may be available for construction of the interchange in fiscal years 1991-1992 in the amount of \$1,718,000, provided a local commitment of \$600,000 is made to the project; and

WHEREAS, the HH interchange will provide a necessary facility for the entire Stevens Point/Plover urban area and will also serve the access needs of Portage County residents.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby commits to pay the \$600,000 local share of the USH 51/CTH HH interchange project subject to the required State and Federal funding being approved; and

BE IT FURTHER RESOLVED, that the Portage County Finance Committee shall make provisions in upcoming budget years to provide these funds in accordance with recommendations of the Wisconsin Department of Transportation; and

BE IT FURTHER RESOLVED, that Portage County will work toward securing cost sharing agreements with the local municipalities directly benefited by the interchange in an effort to reduce the County's direct financial commitment to this project.

Dated this 15th day of August, 1989.

Respectfully submitted,

HIGHWAY COMMITTEE

Clarence Hintz, Chair

Clifford F. Bembenek

Ronald J. Check

David J. Eckholm

Eugene Zdroik

FINANCE COMMITTEE

John W. Holdridge, Chair

Stuart Clark

Gordon M. Hanson

Richard M. Purcell

Robert J. Steinke

PLANNING AND ZONING COMM.

Richard M. Purcell

Leif E. Erickson

Robert J. Steinke

Carrol Winkler

Eugene Zdroik

Motion by Supervisor Hanson, second by Supervisor Check for the adoption.

Supervisor Berg questioned if the County had originally anticipated \$400,000 for this project.

Chairman Idsvoog stated that his understanding is that the \$600,000 will cover the entire County costs.

Chuck Kell, County Planner, stated that with the old funding program the County's portion would have been approximately \$580,000 that would have been split up, but through this new funding formula and being a couple of years later the costs have risen. Under the old formula, the County's share would have been less because some of the municipalities would have split the costs but that is not the case with the new proposal.

Chairman Idsvoog stated that with the new proposal the County will be paying the entire local share and the municipalities will not be contributing.

Supervisor Berg questioned if the sales tax will be used to fund this project because he recalls it was brought up when the Board voted on the tax.

Supervisor Holdridge stated that the sales tax revenues are not intended for this project.

Jerry Glad, Business Administrator, stated that there is some direct property tax relief from the sales tax revenue that could be interpreted as being applied to the debt service for the HH interchange.

Supervisor Zdroik questioned if the County has any money set aside for this project.

Supervisor Holdridge stated that it will be part of the financing package with the jail bonding.

Glad stated that the County has completed phase one of the project which is the land acquisition and that was funded through annual property tax levy.

Supervisor Zdroik informed the Board that the County made the original commitment to the State that we would proceed with this project because many of the communities had indicated that they would help with the funding but now the County will be paying the entire bill on their own.

Supervisor Holdridge stated that the County needs to take the lead on these major types of projects because the different municipalities cannot come to any agreement on these issues.

Kell stated that there was a meeting with the urban communities and it was a unanimous decision that the HH interchange was a priority project and that the federal funds should be spent on that project. Kell stated that the issue of who should pay for the project is another story but added that this is an opportunity for the County to take the lead and carry through with the project. Kell informed the Board that the County has already spent \$400,000 of federal money on this project and if the project is not built within ten years (1995) the County would be faced with paying that money back.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Anstett and Cummings. Resolution adopted.

RESOLUTION NO. 132-88-90 - AMENDED  
RE: SPENDING AUTHORIZATION FOR LAW ENFORCEMENT  
CENTER CONSTRUCTION PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board authorized a maximum spending level of \$4,266,000 (excluding architect fees) for the Law Enforcement Center Project as outlined in the attached schedule; and

WHEREAS, bid specification plans were developed which included a base bid plus eleven alternates; and

WHEREAS, competitive bids were solicited from general contractors with the lowest bid (base bid plus all alternates) of \$4,090,177 being received from P.G. Miron Construction Company of Menasha, Wisconsin; and

WHEREAS, the general contractor's bid in conjunction with other project component costs exceed the spending level authorized by the County Board; and

WHEREAS, the Jail Building Committee has awarded the base contract including five alternates amounting to \$3,996,193 to the Miron Company to remain within the County Board's spending authorization; and

WHEREAS, the Jail Building Committee deems the pending alternates costing \$85,528 outlined in the attached schedule as essential for operating efficiency and maintenance efforts.

WHEREAS, THE FINANCE COMMITTEE, AFTER REVIEW OF THE PROPOSED CONTINGENCY FUND AMOUNT FOR THE PROJECT OF \$77,807, DEEM THAT AMOUNT INADEQUATE TO MEET UNANTICIPATED CONSTRUCTION EMERGENCIES (4% TO 5% OF CONSTRUCTION COST IS THE INDUSTRY STANDARD FOR CONSTRUCTION CONTINGENCY FUND).

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors authorize a spending level increase of \$85,528 to accommodate all pending alternate bids AND A SPENDING LEVEL INCREASE OF \$100,000 TO ESTABLISH A PROJECT CONTINGENCY FUND OF \$177,807.

Dated this 15th day of August, 1989.

Respectfully submitted,  
JAIL BUILDING COMMITTEE  
Clifford Bembenek, Chairman  
Ronald Check  
Deborah Anstett

Jeffrey Murphy  
James Clark

LAW ENFORCEMENT CENTER  
CONSTRUCTION PROJECT

	AWARDED BIDS -----	PENDING BIDS -----	DELETED BIDS -----
BASE CONTRACT	3,721,866		
ALTERNATE 1 Maximum Cell Block J145 & Jail Storage J143	128,234		
ALTERNATE 2 Male Huber J147		50,842	
ALTERNATE 3 Elevator	30,352		
ALTERNATE 4 Impounded Vehicle Area Wall		8,502	
ALTERNATE 5 Vinyl Composition Tile Flooring		1,047	
ALTERNATE 6 Quarry Tile Flooring		4,702	
ALTERNATE 7 Performance + Labor & Materials Payment Bonds	26,500		
ALTERNATE 8 Kitchen Equipment	75,318		
ALTERNATE 9 Laundry Equipment	13,923		
ALTERNATE 10 Additional Doors			8,456
ALTERNATE 11 Lightning Protection		20,435	
Subtotal	3,996,193	85,528	8,456
GRAND TOTAL	<div style="border: 1px solid black; padding: 5px; display: inline-block;">4,090,177</div>		

LAW ENFORCEMENT CENTER  
CONSTRUCTION PROJECT

PHASE I

Spending Authorization:

Co Brd Resolution #52, 12/88 Basic Plan	\$3,961,000
Co Brd Resolution #62, 1/89 Add Basement & Elevator	275,000
Co Brd Resolution #90, 4/89 Increase Cell Capacity	30,000
	<u>-----</u>
	<u><u>\$4,266,000</u></u>

PHASE I

Budget Status of Project:

Awarded Bids to Miron	\$3,996,193
Site preparation including: House acquisition & demolition	94,000
Funds reserved for furniture/furnishings	98,000
Contingency	77,807
	<u>-----</u>
	<u><u>\$4,266,000</u></u>

Motion by Supervisor Holdridge, second by Supervisor Murphy for the adoption.

Motion by Supervisor Holdridge, second by Supervisor Murphy to amend the resolution by adding \$100,000 to the contingency fund for the jail project. The following paragraph should be added: "WHEREAS, the Finance Committee, after review of the proposed contingency fund amount for the project of \$77,807, deem that amount inadequate to meet unanticipated construction emergencies (4% to 5% of construction cost is the industry standard for construction contingency fund)." The following should also be added to the last paragraph "and a spending level increase of \$100,000 to establish a project contingency fund of \$177,807."

Supervisor Holdridge stated that the Finance Committee based their amendment recommendation on information they received that construction projects of this nature really should have 4% to 5% of that cost reserved in a contingency fund. Holdridge stated that these funds may not be spent but they should be there if the need arises.

Supervisor James Clark stated that the Wood County jail project had a 2% contingency fund and they did not use all of those funds.

Kenton Peters, Architect, stated that his firm felt that this contingency fund is very advisable and if the funds are not used they would be returned to the County.

Roll call vote on the amendment revealed (31) ayes, (2) excused, Supervisors Anstett and Cummings. Amendment carried.

Supervisor Bembenek explained that the Jail Building Committee is asking for the \$85,528 because the Committee was never informed that the cost of the demolition of homes and acquisition of land was to come from the jail project funds. Bembenek stated that the Committee overlooked this issue and did not realize that the amount was to be subtracted from the total funding. Bembenek explained that this is why when the jail bids came in, the Committee felt they were under budgeted and when this information was presented the Committee had to remove some of the alternates to come within budget. We now therefore need to include some of these alternates and are asking for additional funding.

Roger Wrycza, County Clerk, stated that there was originally designated \$170,000 for acquisition of the homes and re-doing of the parking lot when the annex was to be torn down. Wrycza stated that in January when the Board approved the plan it was specifically noted what the \$170,000 would be used for and he does not understand why the Jail Building Committee did not realize that the money was coming from the jail project budget.

Supervisor Hanson questioned Alternate #11 which dealt with lightning protection and whether or not it is necessary.

Peters stated that the lightning protection is advisable because of the delicate computer and communication equipment that will be housed in the building.

Supervisor Murphy stated that the Jail Building Committee did not know that the land acquisition was part of the jail budget because when the County authorized the acquisition of the homes the money was given to the Space and Properties Committee and the Jail Building Committee did not take part in that acquisition.

Supervisor Mansavage reminded the Board that the Space and Properties Committee Chairman is also a member of the Jail Building Committee and should have been able to inform the Jail Building Committee of the acquisition.

Roll call vote on the amended resolution revealed (31) ayes, (2) excused, Supervisors Anstett and Cummings. Resolution adopted.

ORDINANCE NO. 133-88-90  
RE: HABITUAL TRUANCY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Truancy Committee, duly established pursuant to Wisconsin Statutes, Section 118.162, has established a plan designed to address the problem of habitual truancy; and

WHEREAS, as part of this plan, the Portage County Truancy Committee has recommended the adoption of the attached Habitual Truancy Ordinance; and

WHEREAS, it is in the interest of the public peace and good order of Portage County that this ordinance be adopted; and

WHEREAS, it is in the best interest of all of the citizens of Portage County that all persons mandated to attend school do so without truancy; and

WHEREAS, the attached Habitual Truancy Ordinance is in conformity with State Statutes; and

WHEREAS, Wisconsin Statutes Section 59.07 (106), 118.163, and 48.17(2)(a) grant specific authority for counties to enact a Habitual Truancy Ordinance in conformity with State Statutes; and

WHEREAS, the enactment of the ordinance will provide an enforcement procedure without the stigma of criminal prosecution or formal referral to juvenile court;

NOW, THEREFORE, the County Board of Supervisors of the County of Portage do adopt the attached Habitual Truancy Ordinance to be incorporated in the Portage County Code of Ordinances.

Dated this 15th day of August, 1989.

Respectfully submitted,  
JUDICIAL/GENERAL GOVERNMENT COMMITTEE  
Alfred Lewandowski, Chairman  
Anthony Kiedrowski  
Claude Ross

James Clark  
Ernest Leppen

1.12 HABITUAL TRUANCY

- 1.12.1 Any school-aged child is prohibited from being a habitual truant.
- 1.12.2 In this section, "Habitual Truant" means a pupil who is absent from his/her school without an acceptable excuse under Wisc. Stats. 118.15 for either of the following:
  - (a) Part or all of 5 or more days out of 10 consecutive days on which school is held during a school semester.
  - (b) Part or all of 10 or more days on which school is held during a semester.
- 1.12.3 The court is authorized to order any of the following dispositions upon a finding of habitual truancy:
  - (a) Suspension of the child's operating privilege, as defined in Wisc. Stats. 340.01(4), for not less than 30 days nor more than 90 days. The Court shall immediately

take possession of any suspended license and forward it to the Dept. of Transportation together with a notice stating the reason and the duration of the suspension.

(b) An order for the child to participate in counseling, community service or a supervised work program as provided under Wisc. Stats. 48.34(9).

(c) An order for the child to remain at home except during hours in which the child is attending religious worship or a school program, including travel time required to get to and from the school program or place of worship. The order may permit a child to leave his/her home if the child is accompanied by a parent or guardian.

(d) An order for the child to attend an educational program under Wisc. Stats. 48.34(12).

1.12.4 School Attendance - no person shall, having under his/her control a child who is between the ages of 6 and 18 years, allow that child to be in noncompliance with Wisc. Stats. 118.15.

1.12.5 Contribution to Truancy - no person, 18 years of age or older, who, by any act or omission, shall knowingly encourage or contribute to the truancy of a child, as defined under Wisc. Stats. 118.16(1)(c). An act or omission contributes to the truancy of a child whether or not the child is adjudged to be in need of protection or services, if the natural and probable consequences of that act or omission would be to cause the child to be truant.

Motion by Supervisor Lewandowski, second by Supervisor Mansavage for the adoption.

Bill Murat, District Attorney, informed the Board that the State directed each County to establish a truancy committee to make recommendations on how to best handle the truancy issue. Murat stated that one of the recommendations was to establish a truancy ordinance which was drafted after a model ordinance. He stated that this ordinance has been adopted by Marathon County and the City of Stevens Point and he anticipated that it will be adopted by the Village of Plover so it will be a uniform ordinance county-wide. Murat stated that the major effect the adoption of the ordinance would have is to authorize judges in Portage County to take away the drivers licenses of individuals who are truant in school. Murat added that this is considered to be one of the most effective tools in addressing the truancy problems on the high school level. Murat stated that this ordinance will streamline the process and to provide a county-wide system. Murat stated that this ordinance will not affect home schooling because it is not defined as truancy.

Supervisor Holdridge questioned who has the responsibility to enforce the ordinance to the point where it reaches the students.

Murat stated that each school initially identifies a truancy situation and documents it on a hour-by-hour basis whether a student is excused or unexcused. When the student reaches a point which meets the statutory definition of truancy they would notify the DA office which will act as a clearing house for the County to determine if the statutory requirements are met, prepare the appropriate paper work for each of the three areas, disburse it to the various law enforcement agencies who would serve it on the individual to appear in court. The prosecution would be handled by the prosecutor who is responsible in the area where the individual lives.

Supervisor Purcell questioned if the DA anticipates requiring additional

staff to enforce the ordinance.

Murat stated that he does not anticipate a need for additional staff, and added that throughout the County there will be fewer resources used to address the problem.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Anstett and Cummings. Ordinance adopted.

RESOLUTION NO. 134-88-90  
RE: NOTICE OF INTENT TO TERMINATE  
AMBULANCE SERVICE CONTRACT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County and the City of Stevens Point signed an on-going ambulance service contract, effective, January 1, 1988, which contains a two (2) year termination clause, and

WHEREAS, it has been determined that it would be in the best interest of Portage County if certain aspects of the ambulance service contract were re-negotiated, and

WHEREAS, this notice is necessary to start the negotiation process prior to the expiration of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that notice is hereby given that the ambulance service contract between the City of Stevens Point and Portage County is hereby terminated on December 31, 1991.

BE IT FURTHER RESOLVED, that the Law Enforcement/Emergency Government Committee should begin the process of negotiating an equitable ambulance service agreement.

Dated this 15th day of August, 1989.

Respectfully submitted,

LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE

Clifford Bembenek, Chairman

Jeffrey Murphy

James Berg

Jerry Borski

James Kalpinski

Motion by Supervisor Bembenek, second by Supervisor Check for the adoption.

Supervisor Bembenek stated that this resolution was drafted after the Law Enforcement Committee went to the Police & Fire Commission and asked them to service some residences in the Shantytown area and they refused this request. Bembenek stated that it might average eight to ten ambulance runs a year and at that time the Commission indicated that they might need another ambulance to comply with this request and more staff to man that ambulance. Bembenek stated that the current contract stipulates that the Commission is the sole group that has the power to control those ambulance services and Portage County just supplies the money for those services. Bembenek stated that the County is not dissatisfied with the present service but the Committee felt the County should look at the contract and have more impact on the services provided. Bembenek also indicated that service of the ambulances might be considered at the highway facility but the County has no right to suggest this procedure. Bembenek stated that the Committee feels that the County should have some say so on the operation because of the funds spent on the ambulance service.

Supervisor Szymkowiak stated that he has been advised by the District Attorney not to vote on the resolution because of a possible conflict of interest but that he wished to express his opinion. Szymkowiak stated that this issue of the Police & Fire Commission and the Law Enforcement Committee not being able to get along has been a problem for many years. Szymkowiak stated that the County should look at the ambulance service as simply a contract for services just as other contracts with other departments in the County, such as the contracts the County has with Alcohol and Drug Abuse, Community Industries, etc. He added that we are paying a contract of ambulance service for 810 square miles of Portage County with three ambulances available for 365 days a year for 24 hours a day. He stated that it is always referred to that the County is paying for ten employees but it is actually utilizing more staff than that to man the ambulances for the entire time period. Szymkowiak stated that the County is providing ambulance service for all municipalities rather than having each municipality contract their own service.

Supervisor Peterson stated that if the County is entered into a contract for ambulance service the County should have some input into those services.

Chairman Idsvog clarified to the Board that the resolution does not mean that the County is terminating the contract. He added that in order to re-negotiate anything in the contract, this action has to be taken to give notice to the City that the County wishes to look at the contract for some possible changes.

Supervisor Holdridge questioned the relationship of the ambulance service to the Stevens Point Fire Department. Holdridge stated that it is his understanding that the County funds approximately ten positions and questioned if they also serve as fire fighters.

Supervisor Szymkowiak stated that it takes more than ten people to operate the ambulance service. He added that there are thirty-seven people on the fire department and that the County should not be thinking that they are funding ten people because the County certainly could not operate an ambulance service with only ten people at the level of service they are currently receiving. Szymkowiak stated that the fire department provides manpower whenever manpower is needed to man the ambulance service.

Supervisor Hanson stated that his understanding is that the Police and Fire Commission expect eighteen people to be available to operate the ambulance service and he felt that the County could not afford a service for that amount of money on their own.

Supervisor Bruski Mallek stated that she wanted to make sure that the County does not decide to have each municipality provide their own service because the municipalities are quite pleased with the present service.

Chairman Idsvog stated that the current contract is enforced until the expiration date.

Supervisor Hanson questioned if the Law Enforcement Committee and the Police & Fire Commission cannot come to an agreement, does it have to come back to the County Board.

Chairman Idsvog stated that it does come back to the entire County Board.

William Murat, District Attorney, stated that this resolution simply gives notice to the City that the County wishes to open up the contract for negotiations on different issues.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Anstett and Cummings, (1) abstained, Supervisor Szymkowiak. Resolution adopted.

RESOLUTION NO. 135-88-90  
RE: ESTABLISHING THE NUMBER OF SUPERVISORY DISTRICTS  
EFFECTIVE WITH THE 1992 ELECTION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, after the 1990 federal census, Portage County will be required to re-district its supervisory districts which will be effective with the April 1992 election, and

WHEREAS, Resolution Number 67 (88-90), dated January 17, 1989, authorized the Committee on Committees to determine the most efficient number of supervisory districts effective with the April 1992 election and report their recommendations to the County Board, and

WHEREAS, the Committee on Committees has determined that the most efficient number of supervisory districts, effective with the April 1992 election is (27) twenty-seven, and

WHEREAS, the County Board elected at the April 1990 election will be charged with determining those district boundaries.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain that effective with the April 1992 election, Portage County shall be represented by (27) twenty-seven County Board Supervisors.

Dated this 15th day of August, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Kiedrowski, second by Supervisor Borski for the adoption.

Supervisor Peterson stated that he is in favor of reducing the size of the Board but he cannot see how the number of supervisors can be reduced without new boundaries.

Chairman Idsvoog stated that Statutes only allow the procedure that is being followed. He added that this Board can only vote to reduce or increase the number of districts but the next Board has to decide on the boundaries.

Supervisor Holdridge questioned the purpose of reducing the number of districts and if it is to become more efficient, why not cut the number in half.

Chairman Idsvoog stated that the Committee on Committees surveyed the entire County Board and the general view was that the Board could be more efficient and that was the number indicated that might be favorable.

Supervisor Brekke stated that it was 27 at one time and questioned why it was increased to 33.

Supervisor Steinke stated that the Board changed the number with the last census although the Board in the past never had a problem with 27 districts.

Clerk Wrycza stated that the number was increased to 33 with the last census because if they had left the number at 27 it would have required the City to look at their aldermanic districts or create separate districts for their aldermen and county board supervisors which might be confusing for the voters. The City may look at their aldermanic districts after this census.



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

September 12, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (28) present, (3) absent, Supervisors Cummings, Murphy, Borham, (2) excused, Supervisors Bembenek and Anstett.

All present saluted the flag.

Supervisor Kidder delivered the invocation.

Chairman Idsvoog stated that the public hearing for the purpose of discussing the CTH "HH" - Second Bridge Corridor Study was now open for public comment. Idsvoog stated that the purpose of the public hearing was to allow

public opinions to be expressed and asked Board members to hold any comments until the unlimited topic session during the County Board meeting.

(Enter Supervisor Borham)

Supervisor Hintz, Highway Committee Chairman, Charles Kell, County Planner, and Ron Hernke and Mark Schuster, Ayres Associates Representatives, updated the County Board on the process that has brought the project to its current status. They also summarized the project stating that the entire project is estimated to cost \$17 million. The plan recommendation is as follows: CTH "HH" will begin at US 10 on the west side of Stevens Point approximately 2,000 feet west of the intersection with CTH "P" and US 10. It will then proceed southwesterly crossing both CTH "C" and CTH "P" to the west City limits of Stevens Point. The proposed alignment proceeds southerly along the City limits for about 3,000 feet, then curves southeasterly to the Wisconsin River. CTH "HH" will then cross the river on a line which would be the westerly extension of Riverview Avenue. It will continue easterly on Riverview Avenue, cross Whiting Avenue, and extend easterly to an intersection with Water Street just south of Nebel Street. The proposed highway will then curve southeasterly and follow Water Street to Church Street across the dam to Business 51 where it intersects with existing CTH "HH". It will continue along exiting CTH "HH" to where the County is improving CTH "HH" east of Hoover Road. The proposal calls for a 200 foot wide corridor to be reserved from Hwy 10 to the Wisconsin River for a rural expressway type facility. From the river to Water Street, a 100 foot width should be reserved where there is no development. In areas where development exists, a minimum of 80 feet should be designated for roadway purposes. A minimum of 80 feet should also be designated along Water Street, Church Street, and McDill Avenue from Nebel Street to Hoover Road. Clear vision corners and extra widths for turning lanes should also be reserved at roadway intersections. The number of lanes for each of the roadways was also discussed. It was also pointed out that the entire structure has been designed for safety for all involved.

(Enter Supervisor Cummings)

Mayor Scott Schultz stated that the City of Stevens Point supports the designation of the Riverview Avenue portion of the corridor as part of the program. Schultz stated that when the Planning Department notified the City that a corridor in the region was a possibility the City Plan Commission and Common Council designated for protection from development a 100 foot right-of-way to accommodate the proposed project. Schultz stated that he felt the corridor should be developed with extreme sensitivity to the residential characteristics of the neighborhood that it passes through and where applicable that it also be designed for maximum safety in the vicinity of the schools.

Tom Hagen, Village of Whiting President, expressed the concerns of the Whiting residents. Hagen stated that they have concerns with the width of the road which called for a 16-foot mountable turn lane in the center. Hagen stated that without that, the roadway could fit within the existing right-of-way, meaning residents would lose less of their front yards.

Margaret Schad, League of Women Voters, stated that the League supports the process by which the Highway Committee has arrived at its recommendation for a second bridge over the Wisconsin River. Schad added that the League appreciates all of the efforts on the second bridge and is hopeful that it will not be long before action can begin on this project.

Robert Worth, Portage County Economic Development Corporation President, stated that the Corporation is sympathetic to the concerns of the residents in the Village of Whiting however they recognize the need for a second bridge. Worth added that at this time the Corporation does not support any specific plan but emphasizes the need for a second bridge.

Richard Schedler, Qualex Inc., stated that his film processing company would benefit from an improved and widened roadway and second bridge crossing because his business relies on time savings to provide better service to its customers.

Ann Klesmith, representing the residents on the west side of the river, stated that the citizens there are very concerned about the timetable of providing a second bridge over the river and encouraged the Board to work on the project to provide adequate emergency roadways when one bridge would be closed.

Rick Pozorski, Town of Plover "HH" resident, stated that he opposes the present plan and supports the plan that was proposed by Tom Hagen with a two-lane highway because of the loss of property the residents would suffer. Pozorski stated that people in the area are also concerned about the safety of the children at McDill and Ben Franklin schools.

Kurt Glenzer, Whiting Citizens Advisory Committee representative, stated that the Committee opposes the plan for the following reasons: environmental standpoint of going through Whiting wellfield, more traffic will be created right through a quiet residential area which will be a big disruption, running by two schools (McDill and Ben Franklin), concerns of 80-foot right-of-way and hoped that the project could live with the 66-foot right-of-way, no representation on the Highway Committee from the Village of Whiting. Glenzer questioned the timetable of the project and when the interchange is constructed, how far will it go and at what time.

Chuck Kell stated that the interchange project which will hopefully be constructed in 1991 will go up to the cemetery which is approximately 1000 to 1200 west feet of Hoover Avenue. Kell stated that the balance of the project is still subject to determination but the recommended schedule in the report says that design elements would be worked on until 1993 and construction would begin after that. Kell stated that the State has recently increased the funding on the bridge aid program from one-third state funding to 75% funding and 25% local funding, and apparently that funding window is only open until 1993 so the County might want to look at least one phase of the project to utilize that funding option. Kell added that basically the intent was to start construction in 1995 and phase the project.

(Enter Supervisor Murphy)

Mary Thurmaier, a concerned citizen, stated that she could no way favor a five-lane project past McDill and Ben Franklin schools because of the safety of the children. Thurmaier stated that although she favors a second bridge she is against the five-lanes past the schools. She added that the priority should be the second bridge over the river for the safety of the residents on the west side.

Phyllis Devlin, Stevens Point/Plover Area Chamber of Commerce, stated that the Chamber supports the HH interchange and the second bridge and added that it is important to move forward on these important issues.

There being no other public comment, Chairman Idsvoog closed the public hearing.

Motion by Supervisor Szymkowiak, second by Supervisor Check to approve the August County Board minutes. Motion carried by voice vote.

#### Correspondence

Motion by Supervisor Murphy, second by Supervisor Borski to approve the certificate of appreciation awarded to Kurt Knopp for his four years of service to Portage County as a member of the Board of Adjustment. Motion carried by voice vote.

Thank you note from Supervisor Anstett for the floral arrangement sent to her during her recent illness. Correspondence was placed on file.

Note of acknowledgment to Jerry Ernst and Marty Wacker for a fine job done on the cook-out for the County Board following the August County Board meeting at Standing Rocks Park.

Reminder to the County Board that the public hearing on the proposed 1990 budget will be held on Monday, November 13, 1989 at 7:00 p.m. and the adoption of the 1990 budget and the annual meeting will be held on Tuesday, November 14, 1989 at 7:00 p.m.

Clerk Wrycza reminded Board members to keep and bring with them to the October Board meeting the CTH "HH" - Second Bridge Corridor Study Report, as only the resolution will be mailed in the October packet.

Chairman Idsvoog stated that he has received a letter of resignation from Supervisor Gale Kidder as District 2 County Board Supervisor and asked Supervisor Kidder to attend the next meeting for her certificate of appreciation for her service on the County Board.

#### Committee Referrals

Motion by Supervisor Purcell, second by Supervisor Zdroik to approve the recommendation of denial on the Katherine Wormsbacher Rezoning request, Town of Alban. The request was to rezone 6.8 acres from recreational to agricultural. Denial is based on the on-site inspection, the site is not appropriate for the raising of horses based on size, slopes, proximity to Klondike Creek and general carrying capacity of the land. The Town of Alban Board also recommended denial. Motion carried by voice vote.

#### Appointments

Motion Supervisor Kidder, second by Supervisor Borski to approve the appointment of Patrick T. Casey to the Portage County Board of Adjustment to fill the unexpired term of Kurt Knopp, who resigned, which expires July 1990. Motion carried by voice vote.

#### Unlimited Topics

Mike Stemple, Solid Waste Manager, updated the Board on the Waste-to-Energy Consultant Report. Stemple introduced the people involved in the project which included Greg Diemer-Assistant Chancellor of Business Affairs from UWSP, Walt Ciura-Waupaca County Board Chairman, Roger Holman-Waupaca County Solid Waste Manager. Stemple stated that the Committee chose Project Management Associates who will be the main contact and financial consultants. They teamed up with RW Beck-Technical Consultants and two law firms who will advise the County as to how Wisconsin law will affect the project and policies that might be of national concern. Stemple informed the Board that no local firm responded to the ad and the Committee chose the firm that could provide the most expertise.

Dave Brown, Project Management Associates, who will be the project coordinator, stated that each consulting firm will have direct contract relationships with those involved in the project. Brown stated that they are meeting tomorrow to review the information that is available to determine the foundation to issue a request for proposals. Brown stated that some of the important issues that need to be considered are how much waste each County has, the facility sizing, what will be purchased and who will buy it, contract relationships, and environmental standards that need to be considered. Brown stated that it is estimated that it would probably be 45-56 months before the project could begin and outlined some of the timeframes that need to be followed.

Supervisor Holdridge congratulated the counties for working together. Holdridge questioned if there are any projects in the United States of this nature to allow the Board to see what the end results could be.

Brown stated that although there are some similar projects there are none that are the same.

Supervisor Holdridge stated that he is concerned about the economic feasibility after completion of the project.

Brown stated that the commitments between the counties and the university will have to be closely looked at during the planning process.

Supervisor Murphy questioned how long it will be before the study can inform the Board as to how much the project will cost and how many dollars might have to be placed on the tax roll.

Brown stated that the information might be available to the Board within six to eight months.

Supervisor James Clark questioned if federal grants might be available in the future for projects of this nature.

Brown stated that all indications are that no funding will be available.

Mayor Scott Schultz awarded a plaque to Supervisor Paul Borham which identifies "Borham Avenue" as being a street named in the Industrial Park. Schultz commended Borham for all of his efforts for the improvements in the Stevens Point/Portage County area.

Chairman Idsvoog asked Board members if they had any questions or comments concerning the HH project.

Supervisor Peterson stated that the Village of Whiting residents are not opposed to a second bridge although they do have concerns about the right-of-way limits recommended and urged the Board to stay with the current 66-ft. right-of-way. Peterson also expressed concerns of a super Hwy 10 right through the City and Village and asked the Board to consider the resident concerns during the decision process on this project.

Supervisor Holdridge questioned the recent proposal of state funding for the project.

Kell stated that the proposal would allow for 75% state funding and 25% local funding with a window on availability on this ratio until 1993. Kell stated that he does not know what their intent on this formula would be after that year. Kell stated that in terms of constructing the proposed facility this funding would be desirable. Kell stated that the local portion is not specified so it would have to be worked out at this level.

Supervisor James Clark questioned if possibly the County might look at giving the second bridge consideration before the other project phases.

Kell stated that the County should consider phasing this large of a project and certainly the public feels the top priority is to build the bridge and tie it to our existing roadways. Kell stated that the decision on where Highway 10 is going to be located will play a major role in our planning.

Supervisor Borski questioned the cost difference between the right-of-way as proposed and as it is today.

Chairman Idsvoog stated that it is something the Finance Committee will have to look at.

Kell stated that the Village of Whiting is only talking about a three to four block area in relation to this right-of-way issue.

Supervisor Holdridge questioned if Portage County were to take the 75% funding from the State if it would lose some of its power to dictate road specifications.

Kell stated that the decision lies mainly with the County although the State will review it to ensure that the County made the right decision as to whether the facility will adequately provide for the type of traffic anticipated, especially the bridge capacity.

Supervisor Borski stated that possibly the County should look at overhead walkways in the school areas for the safety of the students.

RESOLUTION NO. 137-88-90

RE: RESOLUTION PROVIDING FOR THE SALE OF  
\$4,940,000 GENERAL OBLIGATION PROMISSORY NOTES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
SUPERVISORS:

WHEREAS, Portage County, Wisconsin, is presently in need of \$4,940,000 for public purposes, including paying part of the costs of construction, furnishing and equipping of a law enforcement center and related improvements, remodeling and conversion of the old jail into offices, acquisition of computer equipment, remodeling of the County's nursing home, construction of highway improvements and reimbursing the County for project costs it has paid in anticipation of the financing of the projects, and refunding obligations of the County, including interest on them; and

WHEREAS, it is desirable to borrow said funds through the issuance of promissory notes pursuant to Section 67.12 (12), Wis. Stats.; and

WHEREAS, it is now found by this County Board of Supervisors to be in the best interests of the County that said notes be publicly offered for sale;

NOW, THEREFORE, BE IT RESOLVED that:

1. This County Board of Supervisors hereby authorizes the issuance of \$4,940,000 General Obligation Promissory Notes for said purposes in accordance with the Official Notice of Note Sale attached to this resolution and as determined at public sale.

2. The County Clerk shall cause copies of the abbreviated Notice of Note Sale attached to this resolution to be published in such newspapers and at such times as the County Clerk may determine and cause copies of the complete Official Notice of Sale and other pertinent data to be sent to interested bidders as the County Clerk may determine.

3. At its meeting on October 17, 1989, the County Board of Supervisors shall consider such bids as may have been received and take action thereon.

4. The County Clerk shall cause an Official Statement concerning this issue to be prepared by the County's financial consultant, Clayton Brown and Associates, Inc., and the appropriate County officials shall certify said Statement, such certification to constitute full authorization of such statement under this resolution.

Dated this 12th day of September, 1989.

Roger Wrycza, County Clerk

Motion by Supervisor Steinke, second by Supervisor Borski for the adoption.

Ray Osness, Clayton Brown Associates, reviewed the process involved and the amounts being financed as follows: jail/law enforcement center-\$5.001 million, new computer-\$263,000, nursing home remodeling-\$150,000, refinancing the remaining debt on the old computer-\$150,000, remodeling the existing jail into office space-\$500,000, and Highway HH interchange-\$600,000. Osness stated that the total amount required will be \$6.64 million although the County will utilize the county sales tax to offset borrowing the total amount. Osness stated that the actual interest rates will be available to the County Board on October 17 when the bids are open but he estimated an average interest rate of 6.21 percent.

Supervisor Szymkowiak questioned why the report shows the County using 90% sales tax projections.

Jerry Glad, Business Administrator, stated that the sales tax is sensitive to the economy and if the projections come in at 100% the County will have a callable feature on these notes and may choose to pay for these notes as the funds are available because the sales tax can be used for direct tax relief or for debt payments.

Supervisor Borski questioned how it was determined what percent of sales tax goes for property tax relief and what percent for debt payments.

Glad stated that when the sales tax was adopted there was a promise that some of that amount would be used for property tax relief.

Supervisor Holdridge stated that the Finance Committee has developed a five-year plan which will be updated every year based on current situations. Holdridge stated that the Committee is now looking at different options such as freezing the property tax rate or freezing the levy itself. Holdridge stated that he felt the tax rate in Portage County is very good at this time and felt it was important for the County to look at upcoming years and plan ahead.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Anstett and Bembenek. Resolution adopted.

ORDINANCE NO. 138-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, BUTTERFIELD PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kenneth Butterfield requests to amend the Portage County Zoning Ordinance so part of Section 5, T24N, R9E, Town of Sharon, an area of approximately 79.02 acres is changed from A-1, Exclusive Agricultural District to A-2, Agricultural Transition District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on August 23, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 23, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the S 1/2 of the NE 1/4 of Section 5, T24N, R9E, Town of Sharon, an area of 79.02 acres is hereby changed from A-1, Exclusive Agricultural District to A-2, Agricultural Transition District.

Dated this 12th day of September, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Roll call vote revealed (31) present, (2) excused, Supervisors Anstett and Bembenek. Ordinance adopted.

ORDINANCE NO. 139-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, ZDROIK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Regina Zdroik requests to amend the Portage County Zoning Ordinance so part of Sections 16 and 17, T24N, R9E, Town of Sharon, an area of approximately 180 acres be changed from A-1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on August 23, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the August 23, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the NW $\frac{1}{4}$  of the SW $\frac{1}{4}$  and the north 860 feet of the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 16, T24N, R9E; the SE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , the NE $\frac{1}{4}$  of the SE $\frac{1}{4}$ , the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  except the south 442.16 feet of the east 671.33 feet of the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Section 17, T24N, R9E, Town of Sharon, an area of approximately 180 acres is hereby changed from A-1, Exclusive Agricultural District to Agricultural District.

Dated this 12th day of September, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Purcell, second by Supervisor Steinke for the adoption.

Roll call vote revealed (31) ayes, (2) excused, Supervisors Anstett and Bembenek. Ordinance adopted.

RESOLUTION NO. 140-88-90 - AMENDED  
RE: INCREASING MILEAGE ALLOWANCE FOR EMPLOYEES AND ELECTED  
OFFICIALS FROM \$.20 TO \$.24 PER MILE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Resolution Number 241, dated December 15, 1981, established mileage allowance of \$.20 per mile for use of private vehicles while conducting official county business, and

WHEREAS, in the intervening eight year period operating costs have increased substantially to the extent that the present mileage allowance does not adequately compensate for the use of private vehicles.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors establish the mileage allowance at \$.24 per mile, for all travel in connection with official county business by non-represented employees, elected officials, and represented employees (if agreed to in future labor negotiations), effective January 1, 1990.

Dated this 12th day of September, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Gordon Hanson  
Gale Kidder  
Wayne Cummings  
Clarence Hintz

FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Richard Purcell  
Robert Steinke  
Stuart Clark

Motion by Supervisor Kidder, second by Supervisor Zdroik for the adoption.  
Motion by Supervisor Szymkowiak, second by Supervisor Borski to amend the resolution to increase the mileage to \$.24.

Szymkowiak stated that after looking at comparisons of other mileage payments in surrounding counties he felt that Portage County would not be out of line by going with \$.24 per mile reimbursement.

Supervisor Holdridge questioned the budget implication of the amendment increase because someone has to pay for the increase.

Supervisor Szymkowiak stated that he felt that if it is a good idea and fair and equitable then the Finance Committee will have to address the financing during the budget process since the County has not yet adopted a budget.

Phil Deger, Personnel Director, stated that he felt it would be approximately \$10,000 for 1990.

Supervisor Murphy stated that the County needs to also look at the impact this will have on the Portage County employee. Murphy stated that we cannot expect the employees to use their personal vehicles for the performance of county business and go backward.

Supervisor Kiedrowski stated that he felt \$.24 would be a fair price for mileage reimbursement.

Supervisor Hanson questioned the cost records for the county owned vehicles. Hanson stated that the County has some good cost figures on those vehicles and that \$.22 or \$.24 may not be the figure of running your vehicle, but rather a figure to reimburse people for using their car.

Glad stated that the Board should keep in mind that the County owns some very efficient automobiles and we put on alot of miles so we are amortizing a fixed cost and that it costs us approximately \$.20 per mile.

Chairman Idsvoog questioned the rationale used in setting the \$.22 figure and if it was based on the operation of the car.

Supervisor Holdridge stated that the rationale used is that it will cost the County \$10,000 more to reimburse at the higher rate and that the Committee felt the \$.22 was very equitable.

Supervisor Szymkowiak questioned if the comparisons were provided to the Committees at the time the recommendation of \$.22 was determined.

Deger stated that the Committees had double the comparisons provided to them.

Roll call vote on the amendment revealed (17) ayes, Supervisors Zdroik, Borham, Erickson, Borski, Berg, Lewandowski, Cummings, Kiedrowski, Brekke, Murphy, Peterson, Szymkowiak, Stuart Clark, Ross, Leppen, Winkler, Check; (14) naves, Supervisors Eckholm, Hintz, Kirschling, Holdridge, Kalpinski, Kidder, Mansavage, Steinke, Hanson, Purcell, Medin, Idsvoog, Bruski Mallek, James Clark; (2) excused, Supervisors Anstett and Bembenek. Amendment carried.

Roll call vote on adoption of the amended resolution revealed (19) ayes, Supervisors Szymkowiak, James Clark, Hintz, Erickson, Check, Winkler, Kiedrowski, Peterson, Lewandowski, Murphy, Leppen, Zdroik, Cummings, Ross, Borski, Stuart Clark, Berg, Brekke, Borham; (12) naves, Supervisors Bruski Mallek, Idsvoog, Medin, Kalpinski, Kidder, Purcell, Kirschling, Hanson, Steinke, Holdridge, Mansavage, Eckholm; (2) excused, Supervisors Anstett and Bembenek. Resolution adopted.

RESOLUTION NO. 141-88-90 - AMENDED  
RE: NEW STAFF REQUESTS FOR 1990

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, requests for additional staff have been submitted by department heads and their governing committees to provide essential services for 1990; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff requests for the need justification; and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval; and

WHEREAS, the classifications and salaries indicated on the attached summary are tentative and subject to revision by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff requests for 1990 as outlined on the attached summary.

BE IT FURTHER RESOLVED, that these positions are subject to Portage County's ability to finance them and may be cut by the Finance Committee during future budget hearings.

Dated this 12th day of September, 1989.

Respectfully submitted,

PORTAGE COUNTY PERSONNEL COMMITTEE

David Medin, Chairman  
Clarence Hintz  
Gale Kidder  
Wayne Cummings  
Gordon Hanson

PORTAGE COUNTY FINANCE COMMITTEE

John Holdridge, Chairman  
Stuart Clark  
Robert Steinke  
Richard Purcell  
Gordon Hanson

Motion by Supervisor Holdridge, second by Supervisor Hanson for the adoption.

Motion by Supervisor Medin, second by Supervisor Borski to amend the resolution by deleting "(LTE)" for the Register of Deeds-Microfilmer position and inserting the following wording "Permanent status, with understanding that mandatory review of position will be made at 1991 new position request process, prior to renewal."

Supervisor Medin explained that the 1/2 time person in the Register of Deeds office is also working 1/2 time at the Library and the intent is to allow him to work full time in the Deeds office. Medin explained that under union contract the LTE status does not allow him to retain the full-time benefits that he currently has and therefore he presented the amendment to allow for the employee to be allowed to work full time in the Deeds office.

Supervisor Murphy questioned the request because the County currently has one full-time microfilmer and only one camera and questioned if the person will be working after hours to utilize the machine. Murphy also questioned what happens at the end of a one-year period when the backlog is caught up and there is no longer half-time hours available for this person.

Kevin Shibilski, Register of Deeds, stated that the County has two microfilm cameras and even if there was only one unit it would allow the work to be done because there is much time needed to prepare the documents and process the film. Shibilski stated that the amendment shows clearly that the half-time hours are up for review. Shibilski informed the Board that it will take his office at least four years to get rid of the backlog and if we get rid of the backlog and we are not producing any more documents then the prudent thing to do would be to eliminate those hours.

Deger stated that the amendment would allow a trained half-time employee to transfer over to a full-time position and retain his full-time wages and benefits. Deger stated that the union contract will not allow him to be a full-time and a LTE employee. Deger stated that the effect of the amendment is that the job will sunset at the end of 1990 unless it is reapproved if there is still a backlog. Deger stated that the employee understands the position status.

Supervisor Murphy questioned if this could present a legal problem somewhere down the line.

Deger stated that there will be no legal problems as concerns the employee.

Supervisor Szymkowiak stated that he thought the County just approved an employee to work half-time as well as LTE hours.

Deger stated that the position being referred to was not in the union.

Roll call vote on the amendment revealed (31) ayes, (2) excused, Supervisors Anstett and Bembenek. Amendment carried.

Roll call vote on the amended resolution revealed (31) ayes, (2) excused, Supervisors Anstett and Bembenek. Resolution adopted.

## 1990 New Positions - Cost Summary

<u>Department</u>	<u>Position</u>	<u>Total Cost</u>	<u>Revenues</u>	<u>Net Levy</u>
Purchasing/Solid Waste	Purchasing Assistant (Account Clerk II)	\$13,337.42	\$ -0-	\$13,337.42
Treasurer	Account Clerk I (LTE)	4,167.36	2,000.00	2,167.36
Register of Deeds	Microfilmer **	10,798.36	-0-	10,798.36
Library	Librarian	2,807.44	-0-	2,807.44
	Library Aides-Branches	4,550.55	-0-	4,550.55
Comm Human Services	HSS1-Nurse	16,294.73	\$16,294.73	-0-
	HSS1-Med Tech	10,910.13	1,080.00	9,830.13
	HSS1-Social Worker	19,196.86	19,196.86	-0-
	Fin Serv Spec II (1989)	6,618.57	6,618.57	-0-
	(1990)	29,241.45	29,241.45	-0-
	Fin Serv Spec II (1989)	6,671.57	6,671.57	-0-
	(1990)	29,241.45	29,241.45	-0-
	Human Services Asst (1989)	2,842.44	2,842.44	-0-
	(1990)	16,039.10	16,039.10	-0-
	WIC Clerk/Outreach Wkr	10,034.66	10,034.66	-0-
		<b>\$182,752.09</b>	<b>\$139,260.83</b>	<b>\$ 43,491.26</b>

\*\* Permanent status, with understanding that mandatory review of position will be made at 1991 New Position Request Process, prior to renewal

RESOLUTION 142-88-90  
RE: CAPITAL IMPROVEMENT PROJECTS FOR 1990

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Capital Improvements Committee was charged with the responsibility of reviewing and recommending to the County Board capital improvement projects as defined in the Capital Improvements Program Handbook adopted by the County Board on July 16, 1986, and

WHEREAS, the Capital Improvements Committee has discussed and reviewed capital improvement projects submitted by various departments, and

WHEREAS, the Capital Improvements Committee has determined that the capital improvement projects should be classified into two categories, those being minor and major projects, with the minor projects being funded by the tax levy and the major projects being funded as determined by the Finance Committee, and

WHEREAS, the Capital Improvements Committee has ranked the projects as follows:

MINOR PROJECTS:

1. Solid Waste - Waste-to-Energy Study	\$ 50,000
2. Planning & Zoning - Geographic Information System	\$ 25,000
3. Parks Dept. - Land Acquisition - Standing Rocks Park	\$ 18,000
4. Human Services - New Telephone System	\$ 70,000
5. Parks Dept. - Showers at Jordan Campground	\$ 20,000
6. Planning & Zoning - Urban Area Sewer Service Study	\$ 17,500

MAJOR PROJECTS:

1. Sheriff's Dept. - New Communications System	\$177,000
2. Highway/Planning & Zoning - Second Bridge Study	\$165,000
3. Solid Waste - Landfill Expansion	\$100,000

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the above projects be funded in 1990 in the priority order listed, subject to funding limitations as determined by the Finance Committee.

Dated this 12th day of September, 1989.

Respectfully submitted,  
CAPITAL IMPROVEMENTS COMMITTEE  
O. Philip Idsvoog, Chairman  
John Holdridge  
Gordon Hanson

Richard Purcell  
James Clark

Motion by Supervisor Borski, second by Supervisor Mallek for the adoption. Roll call vote revealed (31) ayes, (2) excused, Supervisor Anstett and Bembenek. Resolution adopted.

RESOLUTION NO. 143-88-90 - AMENDED  
RE: ADOPTION OF FISCAL POLICIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, effective county-wide financial management mandates the need for standardized written fiscal policies, and

WHEREAS, the compilation of all fiscal policies into a manual for easy reference by governing committees and department heads is necessary because of the broad organization structure of county government, and

WHEREAS, the Finance Committee has solicited input from governing committees and department heads by scheduling meetings dealing with the subject matter, and

WHEREAS, the fiscal policies were presented to the County Board at the June, 1989 and July, 1989 meeting for interpretation and feedback.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors adopt the fiscal policies outlined in the attached schedule.

BE IT FURTHER RESOLVED that the Finance Committee shall review and update all policies within the first three months of every County Board term and present any modifications to the County Board for formal adoption.

Dated this 12th day of September, 1989.

Respectfully submitted,  
FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Robert Steinke

Stuart Clark  
Richard Purcell

Motion by Supervisor Steinke, second by Supervisor Holdridge for the adoption.

Motion by Supervisor Holdridge, second by Supervisor Stuart Clark to amend fiscal policy 9-89 by deleting section 4 and renumbering the sections that follow.

Supervisor Stuart Clark stated that the amendment was in order because fiscal policy 10-89 has more restrictive wording that will be followed.

Motion carried by voice vote. Amendment carried.

Roll call vote on adoption of the amended resolution revealed (31) ayes, (2) excused, Supervisors Anstett and Bembenek. Resolution adopted.

PORTAGE COUNTY FISCAL POLICIES  
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FISCAL POLICY 1-89  
BUDGET HEARING SCHEDULE

STATEMENT OF PURPOSE: The objective of this policy is to establish a standard schedule for the budget hearing process.

STATEMENT OF POLICY & PROCEDURES: The Finance Committee's activity for the budget hearing process will occur within the four month period of July through October of each year. The schedule of budget hearing events follows:

July:

- A. Meet with departments who project potential budget deficits for the current year operation.
- B. Establish budget goals including a preliminary tax rate.

August:

- A. In joint session with the Personnel Committee, establish wage/salary plans.
- B. Attend meeting of Wisconsin Department of Revenue which reports equalization value of tax base.
- C. In joint session with the Personnel Committee, review new staff requests.
- D. Develop specific budget guidelines for all departments.

September:

- A. Conduct joint meeting with Marathon County Finance Committee regarding airport budget.
- B. Conduct regular budget hearing session with county non-department agencies (i.e., fairs, Community Action Program, Economic Development, Historical Society, etc.)
- C. Begin regular hearing sessions with county departments.

October:

- A. Complete regular hearing sessions with county departments by mid-October.
- B. By October 20, final hearing which includes department recall and public input into the budget process.
- C. By October 24, hold final budget meeting. This session is restricted to formal vote by committee members. No public input will be allowed.
- D. By October 31, submit proposed budget to news media for dissemination/publication.

The Finance Committee shall forward its proposed budget to the County Board for hearing and formal adoption at the November session.

DEFINITIONS: Not applicable.

STATUTORY REFERENCE: 65.90 (3)

PORTAGE COUNTY  
FISCAL POLICY 2-89  
CAPITAL IMPROVEMENTS PROGRAM

**STATEMENT OF PURPOSE:** The objective of this policy is to provide for a continuous six (6) year program review of major capital expenditures that are anticipated by County departments and determine an appropriate budget amount for the Capital Projects Fund to be placed in the annual budget.

**STATEMENT OF POLICY & PROCEDURES:** In accordance with County Board Resolution No. 155, adopted July 16, 1985, and the County Capital Improvements Program Handbook, every department head shall prepare and submit their capital improvement requests to the County Planning Director by July 31st of every year. The requests shall include all anticipated projects for the upcoming budget year and five years beyond. All projects submitted to the Planning Director shall have prior approval by the department's governing committee. The Planning Director shall annually prepare the Capital Improvements Program and submit it for review and approval by the County's Capital Improvements Committee. The Capital Improvements Committee shall prioritize the projects and forward its recommended program to the County Board for approval at the September meeting.

The Finance Committee shall take the County Board's approved Capital Improvements Program and establish a capital projects fund for the forthcoming budget year to fund the approved projects. The Finance Committee has the authority to postpone the lowest priority projects if it determines that adequate funds cannot be made available within the budget guidelines of the forthcoming year.

**DEFINITIONS:** A capital improvement project which requires submittal and review under this policy is defined as one of the following:

- The acquisition of land for a County facility such as a park, courthouse, safety, building, etc.
- The construction costs associated with a new or expanded County facility or building such as a courthouse expansion, jail, parking lot, library, etc.
- Purchases of equipment necessary as part of a newly constructed or acquired County facility (not included in the original project proposal approved by the County Board).
- Purchase of major pieces of equipment (in excess of \$25,000) which have a relatively long period of usefulness (nonrecurring nature and not funded through an annual equipment replacement fund).
- Costs for engineering/planning/architectural studies and services in excess of \$25,000 associated with a public improvement.

**STATUTORY REFERENCE:** Not applicable.

PORTAGE COUNTY  
FISCAL POLICY 3-89  
WORKING CAPITAL

**STATEMENT OF PURPOSE:** The objective of this policy is to define the amount of working capital requirement and to identify surplus funds available to reduce property tax requirement.

**STATEMENT OF POLICY & PROCEDURES:** Sound business logic recognizes the need to establish adequate working capital to finance the operations of the county. The determination of the amount should include a predefined consistent formula to minimize political influence regarding the application of uncommitted funds during the budget process. The amount of the county's working capital should be established as a percentage of the gross modified expenditures for all funds. Based upon an analysis of the current situation, a working capital level within a minimum range of 5% to a maximum range 8% of gross modified expenditures is required to avoid the necessity of short term borrowing to finance general operations.

The method of measuring the availability of working capital funds is reflected in the balance of the undesignated portion of the general fund.

Yearly, at the final stage of the budget process, the amount of working capital shall be determined by projecting the balance of the undesignated portion of the general fund. Working capital in excess of the 8% maximum requirement should be considered surplus funds and be made available to reduce the subsequent year's property tax levy. In the event working capital funds fall below the 5% minimum range, a budgeting technique should be developed to replenish the working capital to the minimum range.

**DEFINITIONS:** Working capital is the excess of current assets over current liabilities reduced by designated reserves. Modified gross expenditures represents the amount of gross expenditures included in the Combined Funds Statement of the budget document reduced by any expenditure which is financed by borrowing proceeds.

**STATUTORY REFERENCE:** Not applicable.

PORTAGE COUNTY  
FISCAL POLICY 4-89  
CONTINGENCY FUND BUDGET

**STATEMENT OF PURPOSE:** The objective of this policy is to determine the appropriate amount of the Contingency Fund to be placed in the annual budget.

**STATEMENT OF POLICY & PROCEDURES:** A Contingency Fund is necessary to finance transactions that could not have been identified during the normal budget process. Proper budgeting techniques mandate that the size of the Contingency Fund should be determined by a mathematical formula directly related to the amount of modified gross expenditures. The Finance Committee recommends that an amount of one half of one percent of the modified gross expenditures be established as the proper level of the Contingency Fund and included in each year's budget.

**DEFINITIONS:** Modified gross expenditures represents the amount of gross expenditures included in the Combined Funds Statement of the budget document reduced by any expenditure which is financed by borrowing proceeds.

**STATUTORY REFERENCE:** Not Applicable.

PORTAGE COUNTY  
FISCAL POLICY 5-89  
CONTINGENCY FUND TRANSFERS

**STATEMENT OF PURPOSE:** The objective of this policy is to control the use of funds and to develop a streamlined process for Contingency Fund transfers.

**STATEMENT OF POLICY & PROCEDURES:** Budget administration requires that the Finance Committee be authorized to exercise powers regarding transfer of monies from the Contingency Fund to supplement a department's original adopted budget. The Finance Committee shall review Contingency Fund requests submitted by Governing Committees. The Finance Committee has authority to transfer funds limited to the lesser of the following two amounts:

- a. \$5,000
- b. 10% of the gross expenditures originally appropriated in the department's annual budget.

Contingency Fund transfer requests which exceed the limited authority of the Finance Committee shall, in addition to being submitted to the Governing and Finance Committee, be forwarded to the County Board for final authorization.

**DEFINITIONS:** Not applicable.

**STATUTORY REFERENCE:** 65.90 (5)(b)

PORTAGE COUNTY  
FISCAL POLICY 6-89  
INTRA-DEPARTMENT BUDGET TRANSFERS

**STATEMENT OF PURPOSE:** The purpose of this policy is to delegate authority to governing committees to modify budgets by intra-department transfers.

**STATEMENT OF POLICY & PROCEDURES:** The expenditure component of each department's budget is formally adopted by the County Board at program object code level. Unanticipated events may dictate the necessity of shifting appropriations within a department in order to deliver services. To provide flexibility for changing budget needs, governing committees are delegated authority to transfer budgeted expenditure funds within their department limited to the lesser of 10% of the original total expenditure budget amount or \$50,000. This transfer authority does not supercede existing personnel policy which controls the addition of staff. Governing committees do not have the discretion of using excess revenues as a source of funding to increase program expenditures. The Business Administration Department must be notified to make appropriate budget modifications when Governing Committees authorize an intra-department transfer.

**DEFINITIONS:** Intra-department transfers include budget transfers between programs within a department that do not require external funding.

**STATUTORY REFERENCE:** 65.90 (5)(b)

STATEMENT OF PURPOSE: The objective of this policy is to encourage department heads to make conscious budget saving decisions with the understanding that surpluses created by that effort, with Finance Committee approval, may be available to meet important department needs that were not included in their original budget.

This policy DOES NOT authorize automatic blanket approval to use budget surplus funds. It does however, develop a uniform process which will allow department heads to submit budget modification requests to the Finance Committee.

STATEMENT OF POLICY & PROCEDURES: Department heads will be required to identify the source of current surplus funds by program object code level when submitting their request.

When it becomes necessary for department heads to make projections to year end because of the timing of their requests, it is to be understood that projections are the sole responsibility of the department head and they will be held accountable for their accuracy. In the event that the projected surplus determined by the department head does not materialize and a deficit situation results due to spending surplus funds, the Finance Committee reserves the right to offset the deficit with subsequent year's budget funds.

Budget surpluses which occur in programs financed by restricted grants will normally be carried over as segregated funds to be used as financial resources for the subsequent year's budget. State and federal grant monies will be deemed to be expended first for those programs which are financed through a combination of grants and property tax levy. Under this concept, surpluses which are identified as unexpended property tax levy will be closed to the general fund if carryover authorization is not received from the Finance Committee.

The Finance Committee will give the highest priority to a request when the department head can clearly demonstrate savings that resulted from internal decision factors and when the use of surplus funds can reasonably be expected to increase productivity.

The Finance Committee shall give consideration to a department head who is requesting carryover funds for subsequent years operation to offset loss of federal and/or state grants that have become apparent after the budget was adopted.

DEFINITIONS: Net surplus funds will be deemed to exist only when the combined effects of all expenditures are lesser than all budgeted expenditures; AND when total actual revenues exceed budgeted revenues. A minor deficit in either an expenditure or revenue component may be offset by a larger surplus in the remaining component to produce net surplus balance. Classification of object code expenditures shall include personal services, contracted services, supplies and expense and fixed charges.

Restrictive state and federal grants are funds which can be used only for a specific purpose outlined by the funding agency. Unexpended grants must be returned to the funding agency and can not be closed to the County's general fund. Examples: Portage House and the Nutrition Program.

STATUTORY REFERENCE: Not applicable.

FORTAGE COUNTY  
FISCAL POLICY 8-89  
BUDGET DEFICIT

STATEMENT OF PURPOSE: The objective of this policy is to establish budget deficit reporting requirements and funding options.

STATEMENT OF POLICY & PROCEDURES: Department heads shall monitor the status of their operating budget each month and report potential problems of expenditure overruns and/or revenue shortfalls to their governing committee. The department head accompanied by the governing committee chairperson shall report to the Finance Committee by the end of July when projections clearly indicate an anticipated budget deficit.

When deemed appropriate by the Finance Committee, budget deficits may be remedied by additional budget appropriation transfers from the Contingency Fund. The Finance Committee reserves the right to deny contingency transfer requests and require that the governing committee take corrective action to alleviate the department's deficit internally.

Budget deficits at year end will be closed to the Contingency Fund when departments have met all reporting requirements and it has been determined by the Finance Committee that the deficit was created by justifiable circumstances. When the Finance Committee determines that the deficit has resulted from poor budget and personnel management, the Finance Committee may recommend to the County Board that the deficit be closed out to the department's subsequent year's budget. This procedure will have the effect of reducing the budget appropriation for the following year's budget.

The Finance Committee shall report all significant department year-end deficits to the County Board at the March meeting.

DEFINITIONS: A significant deficit is deemed to occur when the dollar amount exceeds the lesser of 1% of gross expenditures or \$10,000.

STATUTORY REFERENCE: Not applicable.

PORTAGE COUNTY  
FISCAL POLICY 9-89  
CENTRAL WISCONSIN AIRPORT BUDGET & PERSONNEL MANAGEMENT

STATEMENT OF PURPOSE: The objective of this policy is to establish budget and personnel management for the Central Wisconsin Airport.

STATEMENT OF POLICY & PROCEDURES: Portage County and Marathon County have entered into a partnership and have formed an Airport Board to manage operations and construction projects of the Central Wisconsin Airport. To establish sufficient flexibility for the Airport Board to manage effectively, the following authority is delegated with supporting procedures:

1. BUDGET

The Airport Board shall prepare an annual budget and submit it to both Finance Committees for approval.

- a) The Airport Board and both Finance Committees shall meet annually for a budget hearing.
- b) Finance Committee approval means a majority vote of all of the members of the combined Finance Committees present at the budget hearings, provided that at least 3 members are present from each Finance Committee.

2. LINE ITEM TRANSFERS

After final approval of the budget by both County Boards, the Airport Board is hereby delegated the authority to make line item transfers of funds without further approval from the Finance Committees or County Boards.

- a) The Airport Board is, under this paragraph, specifically delegated the authority to make line item transfers regarding salaries and fringe benefits of employees, operating expenses, and capital outlays for the Airport, as well as any other line item transfers.
- b) The Airport Manager shall promptly inform both Finance Committees in writing after any line item transfer has been approved by the Airport Board.

3. BUDGET OVER-RUNS

Should unforeseen expenses require additional contributions by the respective Counties, the Airport Board shall appear before each Finance Committee with justification for any over-run, and to request fiscal guidance or procurement of funds necessary to meet the unbudgeted expenses.

(STATEMENT OF POLICY & PROCEDURES Continued)

4. PASS-THROUGH ITEMS

All revenues generated because increased costs have been passed through to ultimate users shall be used to pay for the corresponding expense without further authorization or approval by the Finance Committees or County Boards.

5. PERSONNEL

The Airport Board is hereby delegated the authority to create and/or terminate personnel positions at the Central Wisconsin Airport subject to the following restrictions:

- a) This power extends to creation or termination of personnel positions only.
- b) Positions may be created only if they do not result in exceeding the annual budget "salaries and wages" account.
- c) Position reclassifications and changes in ordinance pay grades made by the Airport Board shall be submitted to the Marathon County Personnel Committee for approval before executing said reclassifications or changes.

DEFINITIONS: Not applicable.

STATUTORY REFERENCE: Not applicable.

PORTAGE COUNTY  
FISCAL POLICY 10-89  
AIRPORT CAPITAL RESERVE FUNDS

STATEMENT OF PURPOSE: The purpose of this policy is to establish budgetary procedures and appropriate reserving techniques to facilitate the elimination of property tax supplement for the airport.

STATEMENT OF POLICY & PROCEDURES: The self-sustaining goal established by the Airport Board requires implementation of the following budget procedures:

A. BUDGET REVENUES

It will be the intention of the Airport Board to negotiate contracts to a level that when combined with other user fees shall generate sufficient revenue to match budgeted expenses.

B. BUDGET EXPENSES

Budgeted expenditure components shall include:

1. Normal operating expenses.
2. Capital expenses (local share of construction projects cost-shared by Federal/State).
3. Debt service expense sufficient to amortize the Terminal Issue over a fifteen year period. Payments shall be made by November 1 to each county for their proportionate share (equalized valuation ration in 1986, 66%-34%).

C. APPLICATION OF RESERVE FUNDS

In the event budgeted revenues are insufficient to offset budgeted expenses, capital project reserve funds may be used to balance the budget. The application of reserve funds to balance the budget will require approval from joint Finance Committees.

STATEMENT OF RESERVING TECHNIQUES: The following reserves shall be established within the airport accounting system:

A. CONTINGENCY FUND

A Contingency Fund shall be established to provide working capital and to finance unanticipated budgeted expenses. This fund balance shall be limited to a maximum amount of \$150,000. The Airport Board shall be delegated the authority to use an amount not to exceed \$50,000 in any budget year. Joint Finance Committee authorization must be obtained for use of funds exceeding the \$50,000 cap. The Contingency Fund may be replenished to the \$150,000 cap at year end from current year's budget surplus.

B. CAPITAL PROJECT RESERVE FUND

All fund equity in excess of the Contingency Fund balance shall be recorded in the Capital Projects Reserve Fund. This fund shall be the financing source for future major capital projects and shall be available to supplement the budget balancing process. Joint Finance Committee authorization must be obtained for the use of all Capital Project Reserve fund resources.

The status of the Contingency Fund and Capital Project Reserve Fund shall be reviewed annually by the joint Finance Committees during the annual budget process.

STATEMENT OF RESERVING TECHNIQUES: The following fund shall be established within Portage County Accounting system: Portage County shall establish an airport debt service sinking fund to record annual transfers from the airport to account for debt service expenses relating to the airport terminal issue.

STATUTORY REFERENCE: Not applicable.

STATEMENT OF PURPOSE: The objective of this policy is to establish an accounting/budgeting system that is in compliance with the State Department of Transportation and the Generally Accepted Accounting Principles (GAAP).

STATEMENT OF POLICY & PROCEDURES: The accounting/budgeting for highway activity is maintained in the Special Revenue and Internal Service Funds.

Highway Special Revenue Fund

A Special Revenue Fund classification is appropriate for an activity where a significant portion of supporting revenue is legally restricted for specific activity. The revenue source for this fund is property tax and state transportation aid.

Expenditures of this fund consist of purchased services from the Highway Internal Service Fund for maintenance/construction of the county highway system and for the municipal bridge system. A summary budget format follows:

Revenues by Source:

Property Tax For CTHS  
Property Tax for Bridge Aid to Municipalities  
Intergovernmental Revenues  
State Maintenance Aid  
State and Federal Project Aid  
Total Revenues:

Expenditures by Classification:

Public Works  
County Highway General Maintenance  
County Highway Winter Maintenance  
County Highway Construction  
Municipal Bridge Projects  
Total Expenditures:

The Special Revenue Fund will be billed by the Highway Internal Service Fund on a monthly basis for services rendered. Since the amount of provided services fluctuate, particularly for snow removal, this fund is subject to annual budget variations. Accordingly, the Special Revenue Fund shall be considered non-lapsing with year end balances carried over to the subsequent year. The balance of the Special Revenue Fund shall consist of the following reserves:

- a) Cost-Pool Reserve - (maximum amount limited to \$175,000)
- b) Uncompleted Construction Project Reserve - (amount limited to estimated cost to complete specific project)
- c) Undesignated Reserve

The undesignated reserve shall function as the balancing reserve account. The eventual use of undesignated reserve funds will be to finance the long-range jurisdictional project.

The use of any amount from the Undesignated Reserve Account shall require approval of the Highway and Finance Committees.

Highway Internal Service Fund

In concept, the Highway Internal Service Fund is viewed as an outside agency whose budget level is dependent totally upon the projected needs of the governmental entities it serves, (i.e., State & Federal Government, the county as it relates to the Special Revenue Fund, and other municipal governments). A summary budget format follows:

Operating Revenues by Source:

Intergovernmental Charges  
County CTHS Charges  
State & Federal Charges  
Local Municipal Charges  
Miscellaneous  
Total Operating Revenues:

Operating Expenses by Classification:

Administration  
Radio & Insurance Expense  
CTHS-Resurfacing  
CTHS-Routine Maintenance  
CTHS-Winter Maintenance  
CTHS-Construction  
Equipment Purchases  
Municipal Roadway Maintenance  
State & Federal Hwy Maintenance  
Cost Pool Differential  
Total Operating Expense:

The County Highway Department shall bill their clients for services provided according to billing rates established annually by the Wisconsin Department of Transportation.

The County Highway Department's accounting system contains several cost pools which accumulate operating costs including depreciation. Although these cost pools in theory are intended to break even, the fluctuation of such key factors as petroleum product costs produce a profit or loss. The net profit or loss from combined activity of all highway internal service fund cost pools shall be closed out in the form of an operating transfer at year end to the Highway Special Revenue Fund.

DEFINITIONS: Not Applicable.

STATUTORY REFERENCE: Not Applicable.

PORTAGE COUNTY  
FISCAL POLICY 12-89  
OUT OF STATE PROFESSIONAL CONFERENCES/CONVENTIONS REIMBURSEMENT

STATEMENT OF PURPOSE: The objective of this policy to regulate employees attending out of state conferences/conventions and to develop a employee cost-sharing requirement.

STATEMENT OF POLICY & PROCEDURES: A benefit to the County must be clearly shown in order to have an employee attend a conference/convention out of state. Employees shall obtain governing committee approval before submitting a request for funding an out of state conference/convention to the Finance Committee. Upon approval from the Finance Committee, the County shall fully reimburse the following documented expenses (include receipts):

- Registration - 100%
- Reasonable meals - 100%
- Reasonable lodging - 100%
- Transportation costs within a 250-mile radius of Stevens Point - this specifically includes Chicago and Minneapolis - 100%

The employee will cost share the following documented expense:  
Transportation costs beyond a 250-mile radius of Stevens Point - 50%

Reimbursement of travel costs will be established at the LESSER of the following:

Standard mileage rate and related inroute lodging and meal costs  
-OR-

Air transportation.

The method of determining the employee cost-sharing requirement is as follows:  
A. Determine round trip costs from Central Wisconsin Airport to Chicago or Minneapolis, whichever is applicable.  
B. Determine round trip costs from Central Wisconsin Airport to the conference/convention destination.  
C. The employee's share is 50% of the difference of the increased cost between A & B.

Individual employees will be eligible for reimbursement of out of state travel (beyond the 250 miles) only once during any two year budget period.

Employees will use vacation time if additional days are taken beyond the specific meeting dates and travel time.

Out of state expenses beyond the 250 mile radius of Stevens Point are NOT to be included in the department's annual budget request. A separate Out Of State Conference/Convention Budget will be established for funding these expenses. Self-sustaining departments, however will be expected to finance the county's share from their own department's funds. Governing committees should budget and approve all in state conferences/conventions.

DEFINITIONS: "Out of state" refers to travel outside Wisconsin BOUNDARIES and beyond a 250 mile radius of Stevens Point. Chicago and Minneapolis are specifically included as being within the 250 mile radius and accordingly employees are not subject to the cost-sharing requirement

STATUTORY REFERENCE: Not applicable.

PORTAGE COUNTY  
FISCAL POLICY 13-89  
MILEAGE REIMBURSEMENT RATE

**STATEMENT OF PURPOSE:** The objective of this policy is to develop a standard mileage reimbursement rate for all county departments.

**STATEMENT OF POLICY & PROCEDURES:** The county currently reimburses employees who are required to use their personal vehicles within the scope of their official job responsibilities at different mileage rates. This procedure creates budget problems and additional work load for the internal audit function. The Personal and Finance Committees, at their annual joint meeting, shall analyze the cost component of travel which fluctuates with economic conditions and determine a standard rate per mile in conjunction with developing wages and salaries for the upcoming budget year.

**DEFINITIONS:** Not Applicable.

**STATUTORY REFERENCE:** Not Applicable.

PORTAGE COUNTY  
FISCAL POLICY 14-89  
GRANT APPLICATION AND ACCEPTANCE PROCEDURE

**STATEMENT OF PURPOSE:** The objective of this policy is to develop procedures for the application and acceptance of grant monies that become available after the budget has been formerly adopted.

**STATEMENT OF POLICY & PROCEDURES:** Department heads are encouraged to seek and apply for federal and state grants with governing committee approval. The Finance Committee shall be informed by department heads when a grant application has been submitted. This initial notification to the Finance committee will serve as a preliminary informational report which will keep the Committee appraised of potential funding sources. When departments receive confirmation of grant approval by appropriate federal and/or state agencies, department heads shall develop a program expenditure budget and, with Governing Committee approval, submit their proposal to the Finance Committee. The Finance Committee shall have the authority to accept grants and approve program implementation amounting to a maximum of \$10,000. Grants in excess of \$10,000 shall be subject to County Board consideration before acceptance.

Grants which involve the hiring of additional staff must comply with the County's existing Authorization for New Position policy (refer to attached). Requests involving additional personnel must identify current and future employment of staff and potential unemployment costs.

Any grants accepted by the Finance Committee shall be reported to the County Board. At the termination of the grant period, the Governing Committee shall conduct a formal evaluation to determine if program objectives were achieved and report their findings to the County Board.

**DEFINITIONS:** Not applicable.

**STATUTORY REFERENCE:** Not applicable.

## ARTICLE V - AUTHORIZATION FOR NEW POSITIONS

The County Board of Supervisors has established the following procedures for the approval of new staff positions, regardless of funding source.

## 5.01 PROCEDURE -- PERMANENT

- A. The Department Head shall obtain the approval of his/her Governing Committee/Commission for the new position, including the following:
- (1) Classification as recommended by the Personnel Manager;
  - (2) Cost of all fringe benefits;
  - (3) Cost of operating material and supplies;
  - (4) Detailed listing of equipment costs required for the new position;
  - (5) Space requirement for the new position.
- B. After obtaining Governing Committee/Commission approval, the Department Head shall submit the request on the "Authorization for Additional Staff" form to the Personnel and Finance Committees for their review and approval.
- C. The Personnel and Finance Committees will submit a report of all new staff requests and their recommendations to the County Board during September. A two-thirds vote of the County Board members being present will be required for final approval.
- D. New position requests which originate after the County Board has met in September shall be processed through the same procedures, with the recommendations submitted to the County Board as promptly as possible.
- E. Any part-time position that is requested to have hours added shall be treated as a request for a new permanent full-time position.

## 5.02 PROCEDURE -- LIMITED TERM EMPLOYEES (LTE)

- A. LTE positions for 520 hours or less (part-time or full-time) require the prior approval of the Governing Committee/Commission.
- B. LTE positions for 521 - 1044 hours (part-time or full-time) require the prior approval of the Governing Committee/Commission and the Personnel Committee.
- C. The Personnel Committee may authorize an additional 1044 hours if the need for the temporary position still exists after the initial 1044 hours. However, this extension must also be approved by the Finance Committee. If, after one extension, the position is still needed, then the position must be approved as outlined in Section 5.01 above.

- D. Recruitment and Selection - The Personnel Manager shall be notified of all LTE vacancies and shall determine the appropriate recruitment and selection procedures to be followed. In addition, no LTE employee shall be appointed to any permanent position within the employing department without the prior approval of the Personnel Manager.
- E. LTE's who become permanent County employees without a break in service shall have that LTE service immediately preceding the change to permanent status count toward eligibility for fringe benefits, unless otherwise specified by labor agreement requirements. Fringe benefits shall not be made retroactive.
- F. See Section 8.03 E for LTE compensation.

5.03 PROCEDURE -- SEASONAL EMPLOYEES

- A. All seasonal positions are subject to the new position approval process.
- B. Recruitment and Selection - Seasonal positions shall be announced and filled through the appropriate job posting and hiring procedures as required by Personnel Policies for comparable permanent positions.

5.04 PROCEDURE -- JOB-SHARING

When it is appropriate, a full-time position may be turned into two or more part-time positions. To accomplish this, the Department Head will make the appropriate request to the Governing Committee and Personnel Committee. Upon approval from these committees, the position will be maintained as full-time, but the employees involved will then be treated as part-time employees and will, therefore, receive the benefits of part-time employees.

PORTAGE COUNTY  
FISCAL POLICY 15-89  
VOUCHER AUTHORIZATION PROCESS

**STATEMENT OF PURPOSE:** The objective of this policy is to establish strong internal control and to develop a streamline voucher payment process that will accommodate a weekly disbursement system.

**STATEMENT OF POLICY AND PROCEDURES:** This policy specifically addresses authorization required for the disbursement of budgeted expenditures and purchase orders. Governing committees have the responsibility of approving the disbursement of budgeted funds and purchase orders by signing a computer generated voucher payment report or individual voucher jackets.

It has been a customary practice for some committees to have a single member approve the vouchers to streamline the payment of bills. This is an acceptable practice, however the governing committee members shall sign the computer generated voucher payment report at their next committee meeting.

In those cases where a single department has the county-wide function for administering certain expenses such as telephone, insurance, purchasing office-stores inventory, the governing committee of the department shall approve all disbursements to the vendor.

The county acts a trust agent for many transactions such as payroll withholding disbursements. Fiduciary disbursements of this nature do not require governing committee approval because of the urgency of timely payments.

Internal control and internal audit requirements require that supportive documentation in the form of an invoice is required for all voucher claims.

**DEFINITIONS:** Not Applicable.

**STATUTORY REFERENCE:** Not Applicable.

PORTAGE COUNTY  
FISCAL POLICY 16-89  
INVESTMENT PROGRAM

STATEMENT OF PURPOSE: The purpose of this policy is to provide guidelines to the County Treasurer for the investment of funds.

STATEMENT OF POLICY & PROCEDURES: The Finance Committee, having been delegated the responsibility of investing county funds, has established the following investment program objectives:

- a. To maximize rate of return on interest income
- b. To encourage competition among local financial institutions by having at least 50% of the county's certificate of deposits invested locally.
- c. To insure that investments are properly secured through FDIC, FSLIC, and/or the State Insurance Program.
- d. To develop a program which provides liquidity of funds necessary for working capital.

Short-Term Portfolio: Short-term investments will consist of certificate of deposits, U.S. government securities and deposits in the Wisconsin Pool. The County Treasurer shall obtain competitive quotations from financial institutions to insure the maximum rate of return. The allowable amount of funds invested in any individual local financial institution shall not exceed \$400,000. Investments in out-of-state financial institutions shall be restricted to institutions insured by the FDIC Agency and shall be limited to a maximum amount of \$100,000 per institution.

The Wisconsin Pool investment program provides the county with a high degree of liquidity. Investments may be cashed and wire transferred to the county within 24 hours of notice. The amount of funds to be invested in the State Pool shall be dictated by the fluctuating working capital requirements.

Long-Term Portfolio: Long-term investments (maturity longer than one year) shall be restricted to U.S. government securities and shall be limited to a aggregate amount of \$500,000. This amount limitation will preserve the liquidity requirements for working capital.

DEFINITIONS: Not applicable.

STATUTORY REFERENCE: Not applicable.

PORTAGE COUNTY PURCHASING ORDINANCE  
EFFECTIVE

SECTION 1 PURPOSE

THE PURPOSE OF THIS ORDINANCE IS TO SECURE FOR THE COUNTY TAXPAYERS THE ADVANTAGES AND ECONOMICS WHICH WILL RESULT FROM CENTRALIZED CONTROL OVER THE EXPENDITURES OF COUNTY FUNDS FOR SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES; TO ESTABLISH UNIFORM PURCHASING PROCEDURES FOR PORTAGE COUNTY; TO PROVIDE FOR ADMINISTRATION OF THE PURCHASING SYSTEM; TO PROMOTE EFFICIENCY AND STANDARDIZATION OF PURCHASING METHODS FOR COUNTY DEPARTMENTS; TO PROMOTE COMPETITIVE BIDDING; TO PROVIDE FOR ADMINISTRATION, REGULATION, CONTROL AND ENFORCEMENT OF THE PURCHASING PROCEDURES AND METHODS HEREBY ESTABLISHED; AND TO IMPROVE BUDGETARY CONTROL.

SECTION 2 AUTHORITY

THIS ORDINANCE IS CREATED AND ADOPTED PURSUANT TO AUTHORITY GRANTED BY SECTIONS 59.07 (5) AND 59.07 (7) OF THE WISCONSIN STATUTES.

SECTION 3 ADMINISTRATION

THE PROVISIONS OF THIS ORDINANCE AND REGULATIONS DULY ADOPTED HEREUNDER SHALL BE ADMINISTERED, SUPERVISED, AND ENFORCED BY THE FINANCE COMMITTEE, THE PURCHASING MANAGER, AND SUCH OTHER OFFICIALS OR EMPLOYEES AS THE BOARD MAY HEREAFTER DESIGNATE OR PROVIDE.

SECTION 4 DEFINITIONS

(a) "SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES" SHALL MEAN ALL OFFICE SUPPLIES, STANDARD OFFICE FORMS, PRINTING, OFFICE EQUIPMENT AND FURNITURE, AUDIO VISUAL EQUIPMENT, LAMP SUPPLIES, KITCHEN EQUIPMENT, JANITORIAL AND SANITATION SUPPLIES, AND RENTAL OF PHOTOCOPY MACHINES. SURPLUS GOVERNMENT EQUIPMENT AND FURNITURE ARE EXCLUDED.

(b) "DEPARTMENT OR AGENCY" MEANS ANY OF THE DEPARTMENTS, OFFICES, OR OTHER ORGANIZATION UNITS OF THE COUNTY GOVERNMENT WHOSE AFFAIRS AND FUNDS ARE UNDER THE SUPERVISION AND CONTROL OF THE BOARD OF SUPERVISORS.

(c) "VENDORS LIST" MEANS A CURRENT FILE OF SOURCES OF SUPPLY OF ARTICLES FOR EACH CATEGORY OF COMMODITIES REPETITIVELY PURCHASED FOR COUNTY USE.

(d) "RESPONSIBLE BID OR QUOTATION" MEANS AN OFFER, SUBMITTED BY A RESPONSIBLE BIDDER TO FURNISH SUPPLIES, MATERIALS, EQUIPMENT OR CONTRACTUAL SERVICES IN CONFORMITY WITH THE SPECIFICATIONS, DELIVERY TERMS AND CONDITIONS, AND OTHER REQUIREMENTS INCLUDED IN THE INVITATION FOR BIDS OR QUOTATIONS.

(e) "RESPONSIBLE BIDDER" MEANS A BIDDER WHO SUBMITS A RESPONSIBLE BID OR QUOTATION; WHO HAS FURNISHED, WHEN REQUESTED, INFORMATION AND DATA TO PROVE THAT HIS FINANCIAL RESOURCES, PRODUCTION OR SERVICE FACILITIES, SERVICE REPUTATION AND EXPERIENCE ARE ADEQUATE TO MAKE SATISFACTORY DELIVERY OF THE SUPPLIES, MATERIALS, EQUIPMENT OR CONTRACTUAL SERVICE ON WHICH HE BIDS; AND WHO HAS NOT VIOLATED, OR ATTEMPTED TO VIOLATE, ANY PROVISIONS OF THIS ORDINANCE.

(f) "IRRESPONSIBLE BIDDER" MEANS A BIDDER OR PROSPECTIVE BIDDER WHO FAILS TO FURNISH, UPON WRITTEN REQUEST, PROOF OF HIS RESPONSIBILITY; WHO HAS AS A VENDOR OR CONTRACTOR WITH THE COUNTY, REPEATEDLY MADE SLOW OR UNSATISFACTORY DELIVERIES; OR WHO HAS VIOLATED, OR ATTEMPTED TO VIOLATE, THE PROVISIONS OF THIS ORDINANCE.

(g) "LOCAL VENDOR" MEANS A FIRM OR INDIVIDUAL WHO REGULARLY MAINTAINS A PLACE OF BUSINESS AND TRANSACTS BUSINESS IN, OR MAINTAINS AN INVENTORY OF MERCHANDISE FOR SALE IN, OR IS LICENSED BY, OR PAYS BUSINESS TAXES TO, THE COUNTY OF PORTAGE.

(h) "BOARD" SHALL MEAN THE PORTAGE COUNTY BOARD OF SUPERVISORS.

(i) "MANAGER" SHALL MEAN THE DULY APPOINTED PURCHASING MANAGER.

(j) "SUPERVISING COMMITTEE" SHALL MEAN THE COMMITTEE AS IDENTIFIED IN COUNTY BOARD RESOLUTION #123 DATED 4-15-75.

(k) "DEPARTMENT HEAD" SHALL MEAN THE HEAD PERSON IN A DEPARTMENT OR DESIGNATED PERSON RESPONSIBLE TO ENTER AND CONTROL PURCHASES.

#### SECTION 5 DUTIES AND RESPONSIBILITIES OF THE FINANCE COMMITTEE

THE FINANCE COMMITTEE OF THE PORTAGE COUNTY BOARD SHALL HAVE THOSE RESPONSIBILITIES AND EXERCISE THOSE DUTIES IMPOSED BY THE RULES OF THE BOARD, AND SHALL IN ADDITION EXERCISE THE FOLLOWING FUNCTIONS AND DUTIES RELATING TO THIS ORDINANCE:

(a) ADVISE AND CONSULT WITH THE PURCHASING MANAGER ON ALL MATTERS RELATING TO PURCHASES.

(b) THROUGH THE PURCHASING MANAGER, ENFORCE COMPLIANCE WITH THE PROVISIONS OF THIS ORDINANCE.

(c) BE RESPONSIBLE FOR PROMOTING STANDARDIZATION OF ITEMS OF EQUIPMENT AND SUPPLIES WITHIN DEPARTMENTS WHERE PRACTICABLE.

(d) EXERCISE GENERAL SUPERVISION OF THE PURCHASING MANAGER AND ALL OTHER MATTERS RELATING TO PURCHASING NOT OTHERWISE PROVIDED FOR BY THE BOARD; ESTABLISH, AND IMPLEMENT THE PROVISIONS OF THIS ORDINANCE BY ADMINISTRATIVE REGULATION WHERE DEEMED NECESSARY, WHICH RULES SHALL BE COMPLIED WITH BY THE DEPARTMENTS.

(e) DECIDE ALL POLICY QUESTIONS ARISING UNDER THIS ORDINANCE RELATING TO THE METHODS OF PURCHASING.

(f) TO INVESTIGATE ON ITS OWN MOTION ALL MATTERS RELATING TO PURCHASING METHODS USED BY DEPARTMENTS, TO RECOMMEND TO DEPARTMENTS IMPROVEMENTS OR CHANGES IN PURCHASING METHODS, AND IN CASE OF NON-COMPLIANCE THEREWITH, TO REFER THE MATTER TO THE BOARD FOR DECISION, INCLUDING ANY OTHER MATTERS RELATING TO PURCHASING NOT COVERED BY THE PROVISIONS OF THIS ORDINANCE.

SECTION 6 DUTIES AND RESPONSIBILITIES OF THE COUNTY PURCHASING MANAGER

THE COUNTY PURCHASING MANAGER SHALL, SUBJECT TO THE PROVISIONS OF THIS ORDINANCE AND APPLICABLE PROVISIONS OF STATE LAW:

- (a) PURCHASE ALL SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES REQUIRED BY THE AGENCIES ON A TIMELY BASIS AND PROVIDE THE AGENCIES WITH ANY NEW INFORMATION, ON ALTERNATIVE PRODUCTS OR SERVICES TO BEST FULFILL THEIR REQUIREMENTS.
- (b) TRANSFER BETWEEN AGENCIES SUPPLIES, MATERIALS, AND EQUIPMENT WHICH ARE NO LONGER NEEDED BY A HOLDING AGENCY BUT WHICH CAN BE USED BY THE RECEIVING AGENCY.
- (c) EXCHANGE, TRADE IN OR SELL THOSE SUPPLIES, MATERIALS, AND EQUIPMENT WHICH ARE SURPLUS, OBSOLETE OR UNUSED AND WHICH ARE FOUND BY THE SUPERVISING COMMITTEE NOT TO BE REQUIRED FOR PUBLIC USE, THE PROCEEDS FROM THESE TRANSACTIONS TO BE CREDITED TO THE COMMON USE EQUIPMENT FUND FOR THE MAINTENANCE OF COMMON USE ITEMS.
- (d) DEVELOPE, WITH THE APPROVAL OF THE DISTRICT ATTORNEY AS TO LEGAL SUFFICIENCY, STANDARD FORMS AND CONDITIONS OF INVITATIONS TO BID OR QUOTE; PURCHASE ORDERS AND CONTRACTS; DEVELOPE, AND PRESCRIBE THE USE BY AGENCIES OF OTHER FORMS REQUIRED IN CARRYING OUT THE PROVISIONS OF THIS ORDINANCE; AND AMEND OR ELIMINATE ANY SUCH FORMS;
- (e) THE PURCHASING MANAGER SHALL PERFORM ALL HIS DUTIES UNDER THE GENERAL SUPERVISION OF THE FINANCE COMMITTEE. ALL PORTAGE COUNTY DEPARTMENT HEADS, SHALL COOPERATE WITH THE PURCHASING MANAGER IN PURCHASES FOR THE DEPARTMENTS WHICH THEY ADMINISTER, PURSUANT TO THE PROVISIONS OF THIS ORDINANCE.
- (f) THE PURCHASING MANAGER SHALL HAVE DIRECT SUPERVISION, MANAGEMENT AND CONTROL OF THE PURCHASING SYSTEM AND BE RESPONSIBLE FOR SUBMITTING AN ANNUAL BUDGET FOR THE CENTRAL PURCHASING SYSTEM.
- (g) IT SHALL BE THE DUTY OF THE PURCHASING MANAGER TO PREPARE BID SPECIFICATIONS BASED ON INFORMATION FURNISHED HIM BY THE DEPARTMENT FOR WHICH THE PURCHASE IS TO BE MADE, AND FROM SUCH OTHER SOURCES AS HE MAY DEEM NECESSARY, IN ORDER TO MEET THE NEEDS OF THE DEPARTMENT, CONSISTENT WITH THE PURPOSE OF THIS ORDINANCE. THE BID SPECIFICATIONS SHALL CONTAIN SUFFICIENT INFORMATION TO FULLY DESCRIBE THE ITEM OR SUPPLIES TO BE PURCHASED, AND TO CLEARLY DIFFERENTIATE IT FROM OTHER SIMILAR ARTICLES OR SUPPLIES. SUCH SPECIFICATIONS SHALL BE DRAWN SO AS TO MAKE COMPETITIVE BIDDING REASONABLY POSSIBLE IN THE INTEREST OF OBTAINING THE BEST PRODUCT AT THE MOST ADVANTAGEOUS PRICE TO PORTAGE COUNTY.
- (h) THE PURCHASING MANAGER SHALL BE RESPONSIBLE TO RECOMMEND TO THE FINANCE COMMITTEE PROCEDURAL REGULATIONS (PURCHASING MANUAL) WHICH, IF ADOPTED BY THE FINANCE COMMITTEE, SHALL BE CIRCULATED TO ALL COUNTY DEPARTMENT, AND THE PURCHASING MANAGER SHALL BE RESPONSIBLE TO ENSURE COMPLIANCE BY ALL CONCERNED WITH SUCH REGULATIONS.

(i) THE PURCHASING MANAGER SHALL MAINTAIN A PERMANENT INVENTORY HEREAFTER CALLED "FIXED ASSET INVENTORY" TO INCLUDE ALL EQUIPMENT, FURNITURE, AND ASSETS, OWNED BY PORTAGE COUNTY. ALL DEPARTMENTS SHALL COOPERATE WITH THE PURCHASING MANAGER IN KEEPING ACCURATE CURRENT INVENTORIES OF THESE ITEMS UNDER THEIR CONTROL, AND TO NOTIFY THE PURCHASING MANAGER OF ANY CHANGES SO THEY CAN BE REFLECTED ON OUR INSURANCE POLICIES.

(j) THE PURCHASING MANAGER SHALL BE RESPONSIBLE TO THE COMMITTEES LISTED BELOW FOR COORDINATING THE FOLLOWING INSURANCE COVERAGES:

(1) BUILDING COMMISSION-FIRE AND EXTENDED COVERAGE ON COUNTY-CITY BUILDING AND CONTENTS;

(2) FINANCE COMMITTEE-FIRE AND EXTENDED COVERAGE ON ALL OTHER COUNTY BUILDING, CONTENTS AND VEHICLES EXCLUDING THE COUNTY-CITY BUILDING; COMPREHENSIVE ON VEHICLES AND MONEY AND SECURITIES.

(k) THE PURCHASING MANAGER MAY AT ANY TIME REQUIRE INFORMATION FROM DEPARTMENTS WHERE IT DEEMS IT NECESSARY FOR EFFICIENT PURCHASING FOR THE COUNTY.

(l) THE PURCHASING MANGER WILL POLICE THE PURCHASING PROCEDURES AND PRACTICES OF ALL AGENCIES ON PURCHASES OUTSIDE THIS ORDINANCE TO ASSURE COMPLIANCE OF THE POLICIES DESCRIBED HEREIN.

#### SECTION 7 DUTIES AND RESPONSIBILITIES OF THE COUNTY DEPARTMENT HEADS

IT IS THE RESPONSIBILITY OF THE DEPARTMENT HEADS OR DESIGNATE TO;

(a) KEY INTO THE COUNTY'S COMPUTER SYSTEM (WHERE POSSIBLE) ALL REQUISITIONS FOR PURCHASES COVERED BY THIS ORDINANCE.

(b) OBTAIN APPROVAL BY THE APPROPRIATE GOVERNING COMMITTEES FOR ALL PURCHASES AS REQUIRED BY STATE STATUTE.

(c) INSURE THAT SUCH PURCHASE AUTHORIZATIONS ARE FORWARDED TO THE PURCHASING MANAGER.

(d) COOPERATE IN THE PROMOTION AND EXPANDING USE OF CENTRAL PURCHASING.

(e) TO VERIFY THAT ALL PURCHASES WITHIN THE AGENCY COMPLY WITH THE PURCHASING ORDINANCE AND TO PROVIDE THE PURCHASING MANAGER WITH AN EXPLANATION, IF REQUESTED, ON ANY PURCHASE WHERE A POTENTIAL VIOLATION OF POLICY MAY EXIST.

#### SECTION 8 DUTIES AND RESPONSIBILITIES OF THE COUNTY MAINTENANCE DEPARTMENT

THE MAINTENANCE DEPARTMENT SHALL BE RESPONSIBLE FOR UNLOADING OF DELIVERY TRUCKS AND THE PROMPT DISTRIBUTION OF EQUIPMENT AND SUPPLIES TO APPROPRIATE DEPARTMENTS. UNDER ORDINARY CONDITIONS, THIS DISTRIBUTION SERVICE SHALL OCCUR WITHIN A 24 HOUR PERIOD.

(c) IF IN THE OPINION OF THE PURCHASING MANAGER, BIDS OR SEALED QUOTATIONS, MULTIPLE QUOTATIONS OR PROPOSALS ARE NOT OBTAINABLE, OR IN CASES OF IMMEDIATE NEED FOR ITEMS OR SUPPLIES DUE TO AN EMERGENCY SITUATION, PURCHASES MAY BE MADE FROM AN APPROVED SUPPLIER. THE FINANCE COMMITTEE MAY ALSO AUTHORIZE DIRECT PURCHASES WITHOUT SEALED QUOTATIONS OR MULTIPLE QUOTATIONS UNDER CIRCUMSTANCES DEEMED JUSTIFIED AND ADVANTAGEOUS TO PORTAGE COUNTY.

(d) THE JUSTIFICATION AND REASONS FOR AWARDS OF PURCHASES MADE BY THE PROCEDURES AUTHORIZED IN PARAGRAPHS a, b, AND c ABOVE SHALL BE RECORDED AND KEPT ON FILE IN THE PURCHASING MANAGER'S OFFICE.

(e) THE PURCHASING MANAGER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL OPTIONS, BIDS OR PROPOSALS; TO WAIVE ANY TECHNICALITY OR ERROR IN ANY BID OR PART THEREOF SUBMITTED, AND TO ACCEPT ANY BID OR OPTION, OR COMBINATION THEREOF, IN WHOLE OR IN PART, WHICH IS DEEMED TO BE IN THE BEST INTEREST OF PORTAGE COUNTY, AND THE NEEDS OF THE DEPARTMENT FOR WHOM THE PURCHASE IS MADE.

(f) ALL THINGS BEING EQUAL, CONTRACTS FOR PURCHASES SHALL BE AWARDED TO THE LOWEST QUALIFIED AND RESPONSIBLE BIDDER, AND PREFERENCE SHALL BE GIVEN TO LOCAL VENDORS.

#### SECTION 14 APPROPRIATIONS

ALL PURCHASES SHALL BE MADE IN ACCORDANCE WITH SUCH APPROPRIATIONS AS HAVE BEEN MADE BY THE BOARD FOR THE OPERATION OF THE RESPECTIVE COUNTY DEPARTMENTS, AND THE RESPONSIBILITY FOR NOT EXCEEDING EXISTING APPROPRIATIONS REST WITH THE DEPARTMENT MAKING THE REQUISITION, NOT WITH THE PURCHASING MANAGER.

#### SECTION 15 UNLAWFUL PURCHASES

IF ANY OFFICIAL OR EMPLOYEE PURCHASES OR CONTRACTS FOR ANY SUPPLIES, MATERIALS, EQUIPMENT OR CONTRACTURAL SERVICES CONTRARY TO THE PROVISIONS OF THIS ORDINANCE, SUCH PURCHASE ORDER OR CONTRACT SHALL BE VOID AND OF NO EFFECT. THE OFFICIAL OR EMPLOYEE MAKING SUCH PURCHASE TRANSACTIONS MAY BE PERSONALLY LIABLE FOR THE AMOUNT OF SUCH PURCHASE ORDER OR CONTRACT.

#### SECTION 16 GRATUITIES

NO COUNTY EMPLOYEE SHALL SOLICIT OR ACCEPT FOR HIM/HERSELF OR ANOTHER PERSON ANY GIFT, CAMPAIGN CONTRIBUTION, GRATUITY, FAVOR, SERVICES, PROMISE OF FUTURE EMPLOYMENT, ENTERTAINMENT, LOAN OR ANY OTHER THING OF MONETARY VALUE FROM A PERSON WHO HAS OR IS SEEKING CONTRACTUAL OR OTHER BUSINESS ACTIVITIES FROM OR WHICH ARE REGULATED BY THE COUNTY. THIS DOES NOT INCLUDE ACCEPTANCE OF LOANS FROM BANKS OR OTHER FINANCIAL INSTITUTIONS ON CUSTOMARY TERMS OF FINANCE FOR PERSONAL USE, SUCH AS HOME MORTGAGE LOANS, THE ACCEPTANCE OF UNSOLICITED ADVERTISING OR PROMOTIONAL MATERIAL, SUCH AS PENS AND CALENDARS, AND ACCEPTANCE OF AN AWARD FOR MERITORIOUS OR PERSONAL CONTRIBUTIONS OR ACHIEVEMENTS.

## SECTION 9 DATA PROCESSING EQUIPMENT PURCHASES

ALL REQUISITIONS FOR DATA PROCESSING EQUIPMENT MUST HAVE PRIOR APPROVAL FROM THE DATA PROCESSING MANAGER. THIS IS TO INSURE THE COMPATIBILITY OF THE REQUESTED EQUIPMENT AND THE MAIN FRAME COMPUTER SYSTEM. THE DATA PROCESSING MANAGER MAY WAIVE THE COMPATIBILITY REQUIREMENT IF THE EQUIPMENT IS NOT TO BE USED IN CONJUNCTION WITH THE MAIN FRAME SYSTEM.

## SECTION 10 PETTY CASH PURCHASES

THESE PURCHASES ARE DESIGNED TO ENABLE THE DEPARTMENT TO SECURE SMALL ITEMS, NOT EXCEEDING \$10.00. GENERALLY THIS TYPE OF PURCHASE WOULD BE LIMITED TO NON-OFFICE SUPPLIES THAT ARE PURCHASED FROM LOCAL VENDORS WITH WHOM CHARGE ACCOUNTS HAVE NOT BEEN ESTABLISHED. THE PETTY CASH PROCEDURE SAVES THE PREPARATION AND MAILING OF INVOICES AND/OR STATEMENTS BY THE VENDOR AND THE ISSUANCE AND MAILING OF A CHECK BY PORTAGE COUNTY.

## SECTION 11 EMERGENCY PURCHASES

(a) AN EMERGENCY SHALL BE DEEMED TO EXIST WHEN AN ESSENTIAL PRODUCT OR SERVICE IS REQUIRED OR WHEN UNFORESEEN CIRCUMSTANCES ARISE, INCLUDING DELAYS BY CONTRACTOR, DELAYS IN TRANSPORTATION AND UNANTICIPATED VOLUME OF WORK.

(b) IF AN EMERGENCY OCCURS, THE DEPARTMENT HEAD OR OTHER EMPLOYEE OF THE USING AGENCY SHALL PURCHASE THE REQUIRED COMMODITY. ON EVERY EMERGENCY PURCHASE MADE, THE DEPARTMENT HEAD SHALL, NO LATER THAN TWO WORKING DAYS THEREAFTER, SUBMIT TO THE COUNTY PURCHASING MANAGER A REQUISITION AND A WRITTEN EXPLANATION OF THE CIRCUMSTANCES OF THE EMERGENCY.

## SECTION 12 REQUISITIONS AND ESTIMATES OF FUTURE REQUIREMENTS

(a) ALL DEPARTMENTS SHALL SUBMIT TO THE PURCHASING MANAGER, REQUISITIONS FOR SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES (FOR THE TYPE OF PURCHASES STATED IN SECTION 4a) AS REQUIRED FOR THEIR OPERATIONS AND FOR THE PURPOSES AND WITHIN THE LIMITS OF FUNDS APPROPRIATED THEREFOR. THE AGENT MAY REQUIRE FROM THE HEAD OF THE REQUESTING DEPARTMENT A JUSTIFICATION OF THE QUANTITY REQUISITIONED.

(b) ALL DEPARTMENTS SHALL ALSO FILE WITH THE AGENT ESTIMATES OF THEIR REQUIREMENTS FOR SUPPLIES, MATERIALS, EQUIPMENT AND CONTRACTUAL SERVICES IN SUCH FORM, AT SUCH TIME, AND FOR SUCH FUTURE PERIODS AS THE AGENT SHALL PRESCRIBE.

## SECTION 13 PURCHASING PROCEDURE AND METHODS

(a) ALL PURCHASES WHERE THE ESTIMATED COST EXCEEDS \$1,000.00 SHALL BE MADE ONLY AFTER OBTAINING AT LEAST THREE QUOTATIONS, WHERE POSSIBLE.

(b) ALL PURCHASES WHERE THE ESTIMATED COST IS UNDER \$1,000.00 MAY BE MADE ON THE OPEN MARKET AND DIRECTLY FROM A DEALER OR SUPPLIER WITHOUT OBTAINING SEALED QUOTATIONS, BUT SUCH CONTRACTS SHALL BE MADE ONLY AFTER MULTIPLE QUOTATIONS OR PROPOSALS HAVE BEEN SOLICITED WHERE POSSIBLE.

## SECTION 17 CENTRAL STORES

(a) THERE IS HEREBY ESTABLISHED A CENTRAL STORE WHICH SHALL OPERATE UNDER THE SUPERVISION OF THE PURCHASING MANAGER WHO SHALL PURCHASE SUCH OFFICE SUPPLIES AS THE VARIOUS PORTAGE COUNTY DEPARTMENTS SHALL REQUIRE.

(b) THE PURCHASING MANAGER, SHALL BE RESPONSIBLE FOR THE ABOVE MENTIONED SUPPLIES AND SHALL PRESCRIBE RULES FOR THE ISSUANCE OF SUPPLIES TO THE VARIOUS DEPARTMENTS OF THE COUNTY GOVERNMENT.

(c) THE PURCHASING MANAGER HAS THE AUTHORITY TO APPROVE ALL CENTRAL STORES INVENTORY PURCHASES.

## SECTION 18 PHOTOCOPY MACHINES

THE PURCHASING MANAGER WILL BE RESPONSIBLE FOR THE ORDERING OF SUPPLIES FOR ALL THE COUNTY'S PHOTOCOPY MACHINES. THE AGENT SHALL TAKE THE NECESSARY ACTION TO INSURE INVENTORY CONTROL AND OPTIMUM USE OF THE MACHINES IN ORDER TO TAKE ADVANTAGE OF THE FLEXIBLE PRICING STRUCTURE. THE AGENT SHALL ALSO HAVE THE AUTHORITY TO CONDUCT A COST STUDY TO DETERMINE IF THE PRESENT MACHINES ARE MOST ECONOMICAL FOR THE SERVICES PROVIDED.

## SECTION 19 DISPOSAL OF UNSUITABLE OR UNUSABLE PROPERTY

(a) DEPARTMENTS WHICH HAVE EQUIPMENT OR SUPPLIES THAT ARE REGULATED BY THIS ORDINANCE, WHICH HAVE BECOME UNSUITABLE OR UNNECESSARY TO THEIR NEEDS, AND WHICH IS NOT TO BE TRADED IN OR APPLIED ON ANY PURCHASE, SHALL UPON REQUEST OF THE PURCHASING AGENT REPORT SUCH FACT, WITH A DESCRIPTION OF SUCH EQUIPMENT OR SUPPLIES. UPON RECEIPT OF SUCH NOTICE THE AGENT SHALL CANVASS OTHER COUNTY DEPARTMENTS TO DETERMINE WHETHER THE ITEMS OR SUPPLIES MAY BE USED BY THEM. IF SUCH ITEMS OR SUPPLIES ARE NOT NEEDED BY ANY COUNTY DEPARTMENT, THEY MAY THEN BE SOLD BY THE AGENT ON OPEN MARKET AT THE PRICE TO BE ESTABLISHED BY THE SUPERVISING COMMITTEE, OR UNDER COMPETITIVE BIDS, WHICHEVER METHOD IS DEEMED MOST ADVANTAGEOUS TO THE COUNTY.

(b) THE PURCHASING MANAGER SHALL REPORT THE DISPOSITION OF ANY SUCH EQUIPMENT OR SUPPLIES TO THE SUPERVISING COMMITTEE AND TO THE DEPARTMENT CONCERNED.

(c) THE PROCEEDS FROM THE SALE OF ANY EQUIPMENT OR SUPPLIES HEREUNDER SHALL BE PAID TO THE PORTAGE COUNTY TREASURER, AND SHALL BE CREDITED TO THE COMMON USE EQUIPMENT FUND.

## SECTION 20 EFFECT ON OTHER ORDINANCES

PROVISIONS OF OTHER ORDINANCES OF PORTAGE COUNTY INCONSISTENT HERewith ARE HEREBY REPEALED AND SUPERSEDED.

## SECTION 21 SEVERANCE

SHOULD ANY SECTION OR PROVISION OF THIS ORDINANCE BE DECLARED INVALID OR BE REPEALED, THE VALIDITY OF THE REMAINDER SHALL NOT BE AFFECTED THEREBY.

PORTAGE COUNTY  
FISCAL POLICY 18-89  
SPECIAL ASSESSMENT SETTLEMENTS

**STATEMENT OF PURPOSE:** The objective of this policy is to establish a uniform special assessment settlement between the County Treasurer and local municipalities.

**STATEMENT OF POLICY & PROCEDURES:** Under State Statute regulations, counties are authorized, but are not required, to settle in full with all taxing jurisdictions for uncollected special assessments and special charges.

If the County selects the full settlement option, the County is entitled to retain all payments by taxpayers as they are collected. The benefit of exercising this option is minimizing the bookkeeping requirements for the County Treasurer and retaining the 12% annualized interest rate charged to delinquent taxpayers. The risk of uncollectability for these accounts is minimal since the County has authority to ultimately take a tax deed.

If the County chooses not to make full settlement, the County Treasurer is still required to collect the delinquent accounts for the local taxing district. The County Treasurer would be required to remit all collections, including interest, made by his office to the local taxing district on a monthly basis.

Since the full settlement option provides a solid 12% rate of return and reduces bookkeeping requirements, the County Treasurer shall institute the following full settlement option:

**Taxing Districts With the Two (2) Payment Plan:** The County Treasurer shall settle in full all special assessments and all special charges returned by the local taxing district treasurer on March 15.

**Taxing Districts With the Multiple Payment Plan:** The County Treasurer shall settle in full all special assessments and all special charges returned by the local taxing district treasurer on August 15.

**DEFINITIONS:** Examples of special charges include delinquent snow shovel billings, delinquent weed cutting bills and delinquent utilities. Examples of special assessments include street, curb and gutter improvements; water and sewer installation.

**STATUTORY REFERENCE:** 74.29

PORTAGE COUNTY  
FISCAL POLICY 19-89  
TAX DEED PRE-INSPECTION REQUIREMENT

STATEMENT OF PURPOSE: The objective of this policy is to require a pre-inspection of delinquent tax parcels prior to the issuance of a tax deed.

STATEMENT OF POLICY & PROCEDURES: State Statutes authorize Portage County to take tax deeds in an effort to enforce the collection of delinquent taxes. The County's existing policy is to duly notify all owners of property having three (3) years of delinquent taxes and set into motion a procedure which routinely culminates in the issuance of a tax deed for all tax delinquent properties.

This automatic all exclusive tax deed procedure may subject the County, in the role of the new owner, to environmental liabilities associated with the acquired property. Since the County's equity in delinquent taxes may be only a fraction of the potential costs associated with environmental risks, such as pollution, the County may choose not to take a tax deed.

Prior to the issuance of a tax deed, the Space and Properties Committee shall direct the County Clerk or his designee to make an on-site inspection of each parcel and conduct an investigation when it appears a potential environmental risk may be involved.

In the event an environmental hazard is discovered after the county has taken a tax deed, it will be the county's policy to take all necessary legal action to recover costs relating to the environmental problems from the past owner.

DEFINITIONS: Not applicable.

STATUTORY REFERENCE: 75.36

PORTAGE COUNTY  
FISCAL POLICY 20-89  
REPURCHASE OF TAX DEEDED PROPERTY BY FORMER OWNERS

STATEMENT OF PURPOSE: This policy is to establish a procedure which will allow preference to former owners to repurchase tax deeded lands.

STATEMENT OF POLICY & PROCEDURES: The County Board may, at its option, provide the former owner who lost title through delinquent tax collection enforcement procedure, preference to repurchase tax deeded land acquired by the county. This option shall be granted to the former owner, their surviving spouse or children of former owners upon payment of the following:

- a. All delinquent taxes and accumulated interest charges to repurchase date.
- b. Costs incurred by Portage County in proceedings necessary to obtain and file the tax deed.

This repurchase option shall be available for a maximum of three months after the date of the tax deed acquisition. After termination of the option period, the former owner can purchase the tax deeded property only through the competitive public auction.

DEFINITIONS: Not Applicable.

STATUTORY REFERENCE: 75.35 (3) and 75.69

RE: TIMBER RIGHTS ON COUNTY OWNED LANDS IN THE CEDED TERRITORY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, counties own more than 2,000,000 acres of land in the ceded territory acquired by tax deed, exchange or acquisition, and

WHEREAS, those counties have spent millions of dollars to manage those lands for public use such as hunting, fishing, other recreational uses, tourism and timber, and

WHEREAS, counties statewide have provided a 0.2 mill levy on real estate for statewide forestry programs, and

WHEREAS, county government has an obligation to represent the public trust in relation to county forest lands and to insure their maintenance, preservation and protection.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the Wisconsin Counties Association and all area legislators intervene and/or take other appropriate action on behalf of the counties in the pending Federal Court treaty litigation before Judge Crabb, being that the counties are not a defendant in this case, but that any decision by the court could have a serious impact on the counties and their residents.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Thompson, all area legislators and the Wisconsin Counties Association.

Dated this 12th day of September, 1989.

Respectfully submitted,  
LEGISLATIVE COMMITTEE  
Eugene Szymkowiak, Chairman  
William Peterson  
Claude Ross

Motion by Supervisor Szymkowiak, second by Supervisor Kiedrowski for the adoption.

Supervisor Holdridge questioned the ceded territory.

Supervisor Szymkowiak stated that although Portage County does not have any ceded territory the northern counties do which affects Portage County indirectly through tourism.

Clerk Wrycza stated that this resolution supports a county's right to cut timber on County lands.

Supervisor Steinke stated that this resolution would show that Portage County supports the rights of the northern counties on this issue.

Supervisor Eckholm stated that he felt uncomfortable voting on an issue that may be taking a stance on treaty rights and suggested sending it back for clarification.

Motion by Supervisor Eckholm, second by Supervisor James Clark to refer it back to the Legislative Committee.

Roll call vote revealed (12) ayes, Supervisors Leppen, Zdroik, Holdridge, Berg, Steinke, Idsvoog, James Clark, Purcell, Bruski Mallek, Brekke, Mansavage, Eckholm, (19) nays, Supervisors Hintz, Peterson, Ross, Medin, Winkler, Check, Hanson, Kidder, Szymkowiak, Erickson, Kirschling, Stuart Clark, Borski, Lewandowski, Kalpinski, Cummings, Murphy, Borham, Kiedrowski, (2) excused, Supervisors Anstett and Bembenek. Referral motion lost.



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

October 17, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (30) present, (2) absent,  
Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor.

All present saluted the flag.

Supervisor Brekke delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Bruski Mallek to  
approve the minutes of the September County Board meeting. Motion carried by  
voice vote.

### Correspondence

Thank you letter from Governor Tommy Thompson for the resolution regarding timber rights on county owned lands in the ceded territory.

Motion by Supervisor Murphy, second by Supervisor Purcell to place the correspondence on file. Motion carried by voice vote.

Informational letter from David Medin, Personnel Committee Chairman, and Philip Deger, Personnel Director, regarding the status of labor negotiations.

Certificate of appreciation awarded to Gale Kidder for five years of service to Portage County as a County Board Supervisor.

Motion by Supervisor Bruski Mallek, second by Supervisor Murphy to approve the certificate. Motion carried by voice vote.

Certificate of appreciation awarded to Anne Klesmith for twenty-five years of service to Portage County as a public health nurse.

Motion by Supervisor Szymkowiak, second by Supervisor Bruski Mallek to approve the certificate. Motion carried by voice vote.

Letter of resignation from James Berg as County Board Supervisor, District 20.

Motion by Supervisor Purcell, second by Supervisor Murphy to accept the resignation. Motion carried by voice vote.

### Committee Referrals

Motion by Supervisor Borski, second by Supervisor Bembenek to refer to the District Attorney the summons and complaint of Edward A. Kaehn vs various Defendants including Portage County. Complaint alleges that Portage County was negligent in providing proper warning about loose gravel on CTH "D" in the Town of Pine Grove which caused the claimant to lose control of his vehicle and roll over several times. Accident occurred on June 8, 1989. Motion carried by voice vote.

Motion by Supervisor Bruski Mallek, second by Supervisor Peterson to deny the claim of Elaine R. Marschke in the amount of \$16,265.97. Claim alleges that a Portage County Sheriff's Department vehicle was being operated in a negligent manner when it struck her vehicle on May 8, 1988 in the Village of Plover causing her personal injury. Motion carried by voice vote.

### Annual Reports

Motion by Supervisor Bembenek, second by Supervisor Zdroik to approve the Highway Department Annual Report. Motion carried by voice vote.

Motion by Supervisor Hanson, second by Supervisor Mansavage to approve the Housing Authority Annual Report. Motion carried by voice vote.

### Unlimited Topics

Supervisor Murphy introduced Dale Hagen the new Health Care Administrator and Janet Laskowski the new Business Manager for the Center.

#### RESOLUTION NO. 146-88-90 - AMENDED

RE: RESOLUTION AUTHORIZING PORTAGE COUNTY TO BORROW THE SUM OF \$4,940,000 BY ISSUING GENERAL OBLIGATION PROMISSORY NOTES PURSUANT TO SECTION 67.12(12) OF THE WISCONSIN STATUTES AND AUTHORIZING THE SALE OF THE NOTES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

The County Clerk announced that six sealed bids had been received for the note issue, which had been advertised for bids pursuant to the action of the County Board of Supervisors. The County Clerk indicated that each such bid was accompanied by a \$98,000 good faith check and read the following details as to each bid submitted:

<u>Bidder</u>	<u>Purchase Price</u>	<u>Net Interest Cost</u>	<u>Net Interest Rate</u>
Harris Trust & Savings Bank	\$4,864,173.10	\$1,376,283.57	6.1318%
First Wisconsin - Milwaukee	\$4,913,239.75	\$1,381,518.17	6.1615%
Shearson Lehman Hutton Inc.	\$4,919,987.87	\$1,384,749.00	6.1759%
The Northern Trust Co.	\$4,909,172.50	\$1,387,245.63	6.1870%
First Chicago, Capital Markets, Inc.	\$4,912,318.95	\$1,388,606.88	6.193147%
Blunt Ellis & Loewi, Inc.	\$4,918,026.40	\$1,396,703.81	6.2292%

WHEREAS, Portage County, Wisconsin (sometimes hereinafter called the "County") is presently in need of the sum of Four Million Nine Hundred Forty Thousand Dollars (\$4,940,000) for public purposes, including paying part of the costs of construction, furnishing and equipping of a law enforcement center and related improvements, remodeling and conversion of the old jail into offices, acquisition of computer equipment, remodeling of the County's nursing home, construction of highway improvements and reimbursing the County for project costs it has paid in anticipation of the financing of the projects, and refunding obligations of the County, including interest on them; and

WHEREAS, the County Board of Supervisors deems it necessary and in the best interest of the County that the monies needed for such purposes be borrowed by issuing general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats., upon the terms and conditions hereinafter provided; and

WHEREAS, the County has duly received sealed bids for its proposed issue of \$4,940,000 General Obligation Promissory Notes (the "Notes"); and

WHEREAS, it has been determined that the best bid received was that submitted by Harris Trust and Savings Bank - Chicago.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Supervisors of Portage County, Wisconsin, that:

Section 1. Award. The bid of Harris Trust and Savings Bank, Chicago, for the purchase price of \$4,864,173.10 be and it hereby is accepted and the Chairperson and County Clerk are authorized and directed to execute an acceptance of the offer of said successful bidder on behalf of the County. The good faith check of the successful bidder shall be retained by the County Treasurer until the closing of the note issue, and checks of the unsuccessful bidders shall be promptly returned.

Section 2. The Notes. The Chairperson and County Clerk shall make, execute and deliver the Notes to said purchaser, for and on behalf of the County. The Notes shall be negotiable, general obligation promissory notes of the County, registered as to both principal and interest, in the denomination of Five Thousand Dollars (\$5,000) each, or whole multiples thereof, numbered from R01 upward and dated November 1, 1989. The Notes shall mature on December 1 of each of the years and shall bear interest at the rates per annum as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
1990	\$ 25,000	5.80%
1991	775,000	5.80%
1992	825,000	5.80%
1993	925,000	5.80%
1994	1,100,000	5.80%
1995	675,000	5.80%
1996	275,000	5.80%
1997	275,000	5.80%
1998	65,000	5.80%

Said interest shall be payable on June 1 and December 1 of each year, commencing June 1, 1990.

Notes maturing in the years 1995 through 1998 shall be subject to call and prior payment at the option of the County in whole or from time to time in part in inverse order of maturity (but within any maturity by lot) on December 1, 1994 or any interest payment date thereafter at the price of par plus accrued interest to the date of redemption.

Section 3. Form of Notes. The Notes shall be in substantially the form presented to this meeting and on file in the County Clerk's office.

Section 4. Tax Provisions.

(A) Direct, Annual Irrepealable Tax. For the purpose of paying the principal of and interest on each of said Notes as the same respectively falls due, the full faith, credit and taxing powers of the County are hereby irrevocably pledged and there be and there hereby is levied on all of the taxable property in the County a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose, such tax to be for the following years and in the following minimum amounts:

For the year 1989	\$ 335,396.67
For the year 1990	\$1,060,070.00
For the year 1991	\$1,065,120.00
For the year 1992	\$1,117,270.00
For the year 1993	\$1,238,620.00
For the year 1994	\$ 749,820.00
For the year 1995	\$ 310,670.00
For the year 1996	\$ 294,720.00
For the year 1997	\$ 68,770.00

(B) Tax Collection. The County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried into the tax rolls of the County and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls may be reduced in any year by the amount of any surplus money in the Debt Service Account created in Section 5(A) hereof.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 5. Debt Service Fund and Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for \$4,940,000 "General Obligation Promissory Notes" dated November 1, 1989, "(the "Debt Service Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The County Treasurer shall deposit in such Debt Service Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) the taxes herein levied for the specific purpose of meeting principal of and interest on the Notes when due; (iii) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (iv) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (v) surplus monies in the Borrowed Money Fund as specified in Section 6 hereof; and (vi) such further deposits as may be required by Sec. 67.11, Wis. Stats.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wis. Stats., in interest-bearing obligations of the United States of America, or in other obligations of the County, which investments shall continue to be a part of the Debt Service Account.

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Account shall be deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 6. Proceeds of the Notes. All monies received by the County upon the delivery of the Notes to the purchaser thereof, except for accrued interest and premium, if any, shall be deposited by the County Treasurer into a special fund (the "Borrowed Money Fund") which shall be maintained separate and distinct from all other funds of the County and shall be used for no purpose other than the purposes for which the Notes are issued. Monies in the Borrowed Money Fund may be temporarily invested as provided in Section 66.04(2), Wis. Stats. Any monies, including any income from permitted investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Account.

Section 7. No Arbitrage. All investments permitted by this resolution

shall be legal investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or the Regulations of the Commissioner of Internal Revenue thereunder "the "Regulations"); and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of closing which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 8. Persons Treated as Owners; Transfer of Notes. The County Clerk shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the County Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity, and the County Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The County Clerk shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the corresponding record date.

Section 9. Compliance with Federal Tax Laws. The County represents and covenants that the projects financed by the Notes and the Refunded Obligation (defined in Section 12) and their ownership, management and use will not cause the Notes or the Refunded Obligation to be "private activity bonds" within the meaning of Section 141 of the Code, and that the County shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are

hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Internal Revenue Code of 1986 relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Utilization of the Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Letter of Representations presented to this meeting and on file in the County Clerk's office. The Chairperson and the County Clerk are authorized and directed to execute such Letter of Representations, in substantially the form presented to this meeting and on file in the County Clerk's office, and deliver it to DTC on behalf of the County.

Section 12. Payment of Refunded Obligation. The County has outstanding its General Obligation Promissory Note dated July 1, 1985, which is to be refunded with proceeds of the Notes (the "Refunded Obligation"). The officers of the County are authorized and directed to take any and all actions which are necessary to arrange for prepayment of the Refunded Obligation on the date of closing of the Notes.

Section 13. Records. The County Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing these Notes.

Section 14. Closing. The Chairperson and County Clerk of the County are hereby authorized and directed to execute and deliver the Notes to the purchaser thereof upon receipt of the borrowed funds, accrued interest to date of delivery and premium, if any. The Chairperson and County Clerk may execute the Notes by Manual or facsimile signature, but at least one of said officers shall sign the Notes manually.

The officers of the County are hereby directed and authorized to take all steps necessary or convenient to close this issue as soon as practicable hereafter, in accordance with the terms of sale thereof; and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Dated this 17th day of October, 1989.

O. Philip Idsvoog  
Portage County Board Chairman

Motion by Supervisor Holdridge, second by Supervisor Steinke for the adoption.

Motion by Supervisor Holdridge, second by Supervisor Steinke to amend the resolution by substituting pages 1 through 3 of the resolution which include the figures. Motion carried by voice vote.

Jerry Glad, Business Administrator, stated that the Finance Committee picked the proper time to go into the bond market and added that the County got a half-percent savings. Glad stated that the rate the County received will reduce our debt service that we had projected months ago. Glad added that the savings are in part due to lower interest rates in the bond market and also because the County decided to advertise for competitive bids instead of hiring a negotiator to sell the notes.

Roll call vote on the amended resolution revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

ORDINANCE NO. 147-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, GERHARD PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Russell and Jean Gerhard request to amend the Portage County Zoning Ordinance so part of Section 3, T24N, R9E, Town of Sharon, an area of approximately 74.42 acres is changed from A-1, Exclusive Agricultural District to A-2, Agricultural Transition District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on September 27, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the September 27, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: parcel number 032-24-0903-08, which is part of the SE 1/4 of the NW 1/4, an area of 37.87 acres and parcel number 032-24-0903-09, which is part of the NE 1/4 of the SW 1/4, an area of 36.55 acres all in Section 3, T24N, R9E, Town of Sharon, an area of 74.42 acres is hereby changed from A-1, Exclusive Agricultural District to A-2, Agricultural Transition District.

Dated this 17th day of October, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Zdroik for the adoption. Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Ordinance adopted.

ORDINANCE NO. 148-88-90

RE: PRIVATE SEWAGE ORDINANCE TEXT AMENDMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Private Sewage Ordinance; and

WHEREAS, the Portage County Planning and Zoning Committee reviewed the proposed amendment in Conference Room "B" of the County-City Building on September 27, 1989; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony at the September 27, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

1. Section 3.3.4 (J) (1) be deleted and replaced with; "A sanitary permit will be required when an existing private sewage system is intended to serve a building which is to be rebuilt or is to be replaced with a new or different use or building."
2. The first sentence of Section 3.3.4 (J) (2) should be deleted and replaced with: "Prior to an addition to an existing building which will potentially increase the wastewater load, the condition of the existing private sewage system must be reviewed to determine that the system will be likely to operate effectively after completion of the building charges proposed. Increase in potential wastewater load shall result from the addition of living space exceeding 50 square feet."
3. Section 3.3.4 (J) (3) should be deleted and replaced with: "When a change in the use of a structure or premises is contemplated, the Administrator shall be contacted to determine if it shall be necessary to conduct an existing private sewage system evaluation."
4. The second sentence of Section 3.3.4 (J) (5) (a) should be deleted and replaced with: "If the existing system is known to be undersized but functioning properly, and no increase in the waste water load is anticipated, an Undersized Private Sewage System affidavit may be filed with the Administrator and recorded with the Register of Deeds."
5. Section 3.3.4 (J) (6) should be deleted and replaced with: "If it is not possible, due to inclement weather, frozen soil profiles, or snow cover, to evaluate a system intended for reconnection, an affidavit may be filed with the Administrator until such time as the site can be evaluated. This affidavit will serve as a substitute for a soil test for a period specified by the Administrator, not to exceed 120 days. Subsequent failure to obtain a soil test will constitute violation of this Ordinance."
6. Section 3.3.9 should be deleted and replaced with: "ENFORCEMENT AND PENALTIES - The provisions of this Ordinance shall be enforced under the direction of the County Board of Supervisors, through the County Planning and Zoning Committee. Any person, firm, company, corporation, agent, contractor or subcontractor who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance and for which there is no stated penalty provision, shall be subject to a fine of not less than fifty (\$50) dollars nor more than one-thousand (\$1000) dollars, together with the costs of

action and in default of payment thereof, to imprisonment in the county jail for a period of not less than one day nor more than six months, or until such fine and costs be paid, and each day of violation shall be deemed a separate offense. Compliance therewith may be enforced by injunctive order at the suit of the county or the owner or owners of land affected by the regulations of this ordinance."

Dated this 17th day of October, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Ordinance adopted.

ORDINANCE NO. 149-88-90

RE: PRIVATE SEWAGE ORDINANCE TEXT AMENDMENT-PENALTIES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Committee requests to amend the Portage County Private Sewage Ordinance; and

WHEREAS, the Portage County Planning and Zoning Committee reviewed the proposed amendment in Conference Room "B" of the County-City Building on September 27, 1989; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony at the September 27, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows:

Add Section 3.3.1 (B) to "Citations for County Ordinance Violations" as follows:

"Failure to maintain minimum standards. Cash Deposit - \$100, penalty Assessment - \$20, Jail Assessment - \$10, Automation Fee - \$01, Court Costs - \$15, Total Deposit - \$146"

Dated this 17th day of October, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert J. Steinke  
Leif E. Erickson

Motion by Supervisor Erickson, second by Supervisor Winkler for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Ordinance adopted.

RESOLUTION NO. 150-88-90  
RE: APPROVAL OF APPLICATIONS FOR  
FARMLAND PRESERVATION AGREEMENTS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, on April 16, 1985, the County Board adopted Resolution No. 124 adopting the Portage County Farmland Preservation Plan as Section 6.6.8 of the County Development Guide, which allows landowners to apply for Farmland Preservation Agreements; and

WHEREAS, Section 91.13(4) of the Wisconsin Statutes requires that the County Board approve or reject all applications for Farmland Preservation Agreements; and

WHEREAS, on or before June 30, 1989 (annual deadline) the Portage County Clerk's office received four (4) applications for Farmland Preservation Agreements; and

WHEREAS, pursuant to Section 91.13(2) of the Wisconsin Statutes, all required agencies have received written notice and have been given an opportunity to comment on the aforementioned applications, with no comments being received; and

WHEREAS, on October 11, 1989 the Portage County Planning and Zoning Committee reviewed and voted to recommend that the County Board approve the following applications:

<u>Landowner</u>	<u>Location</u>	<u>Acres</u>
Bender, Harlan & Margaret	Sec 10, 15, 16, T21NR8E, Town-Pine Grove	244.95
Chipman, Lee & Peggy	Sec 31, T21N-R8E, Town-Pine Grove	29.56
Delaney, Leo & Valerie	Sec 2, T21N-R10E, Town-Belmont	120.00
Patoka, Leonard & Jeanette	Sec 25, T21N-R9E, Town-Almond	80.00
	Sec 6, T22N-R10E, Town-Lanark	72.87
	Sec 31, 32, T23N-R9E, Town-Stockton	160.00
		312.87
	TOTAL	<u>707.38</u>

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approves the aforementioned Farmland Preservation Agreements.

Dated this 17th day of October, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE  
Richard M. Purcell, Chairman  
Leif E. Erickson  
Eugene Zdroik

Robert J. Steinke  
Carrol Winkler

Motion by Supervisor Winkler, second by Supervisor Steinke for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 151-88-90  
RE: ADOPTION OF THE PORTAGE COUNTY  
JURISDICTIONAL TRANSFER PLAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Wisconsin Department of Transportation has recommended and requested Wisconsin counties to study the jurisdictional ownership of highways, roads and streets; and

WHEREAS, the Portage County Board of Supervisors recognized this need and passed a resolution dated June 17, 1986 requesting a functional classification/jurisdictional ownership study with assistance from the Portage County Planning and Zoning Department; and

WHEREAS, the Highway Jurisdictional Study Committee used the Functional Classification of Highways, Streets and Roads in Portage County Wisconsin, a document adopted by the Portage County Board of Supervisors on February 21, 1989, as a guideline for determining a jurisdictional transfer plan; and

WHEREAS, the Highway Jurisdictional Study Committee voted, on September 28, 1989, to recommend the Jurisdictional Transfer Plan to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopts the Portage County Jurisdictional Transfer Plan, hereinafter referred to as the Transfer Plan, as recommended by the Portage County Highway Jurisdictional Transfer Study Committee.

BE IT FURTHER RESOLVED, that all transfers shall be implemented in accordance with Wisconsin Statute 83.025 which requires agreement between units of government transferring roadway jurisdictions.

BE IT FURTHER RESOLVED, that the Highway Department budget shall be used as the primary source of funding to implement transfers that require roadway improvements, resurfacing, or payment of cash in lieu of improvement, although special situations may also require the Highway Committee to make special funding requests to the Financial Committee and/or County Board.

BE IT FURTHER RESOLVED, that the Highway Commissioner shall give an annual progress report on transfer negotiations to the Highway and Planning and Zoning Committees.

Dated this 17th day of October, 1989.

Respectfully submitted,  
HIGHWAY JURISDICTIONAL STUDY COMMITTEE  
Carrol Winkler Chairman  
Clarence S. Hintz  
David J. Eckholm

Richard M. Purcell  
O. Philip Idsvog  
Jerome J. Borski

Motion by Supervisor Borski, second by Supervisor Winkler for the adoption. Supervisor Holdridge questioned how the highway jurisdiction was transferred and why.

Dan Mahoney, Associate Planner, stated that in most cases the roads will be changing from County to City, Town or Village jurisdiction based on the type of usage of the particular road. Mahoney stated that these transfers are being recommended to become consistent with the other roads and before any road can be relinquished it has to be brought up to standards. Mahoney added that any transfer must be agreed upon by the County as well as the other municipality involved with the transfer.

Chairman Idsvoog stated that basically the transfer is to match the road to its usage.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 152-88-90  
RE: NEW STAFF REQUEST FOR 1990

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, a request for additional staff has been submitted by a department head and governing committee to provide essential services for 1990; and

WHEREAS, the Personnel and Finance Committees have evaluated the staff requests for need justification; and

WHEREAS, a two-thirds vote of the County Board members being present will be required for final approval; and

WHEREAS, the classifications and salaries indicated on the attached summary are tentative and subject to revision by the Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorize the new staff request for 1990 as outlined on the attached summary.

BE IT FURTHER RESOLVED, that these positions are subject to Portage County's ability to finance them and may be cut by the Finance Committee during future budget hearings.

Dated this 29th day of September, 1989.

Respectfully submitted,  
PORTAGE COUNTY PERSONNEL COMMITTEE  
David Medin, Chair  
Clarence Hintz  
Gordon Hanson  
Wayne Cummings

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chair  
Stuart Clark  
Robert Steinke  
Richard Purcell  
Gordon Hanson

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Corporation Counsel	
Classification	Corporation Counsel	
Beginning Employment Date	January 1, 1990	
Anticipated Annual Salary	\$36,000	
Annualized Fringe Benefits:		
Retirement	\$ 4,284	
Social Security	\$ 2,754	
Health Insurance	\$ 3,456	
Life Insurance	\$ 164	
Other (Disability Insurance)	\$ 241	
Total Cost of Fringe Benefits	\$10,899	
Cost of Operating Supplies	\$ 2,171	
Desk \$767, Credenza \$636, Chair \$280,		
Bookcase \$86, Dictaphone \$402		
Cost of equipment for new position	-0-	
Space Requirements	-0-	\$49,070
		-41,225 D.A. reim for 1990
Total Cost for Additional Staff	\$7,845	

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Corporation Counsel	
Classification	Legal Secretary	
Beginning Employment Date	January 1, 1990	
Hourly Rate Recommended by Comm.	\$8.11	
No. of Hours Per Year	2088	
Anticipated Annual Salary	\$16,934	
Annualized Fringe Benefits:		
Retirement	\$ 2,015	
Social Security	\$ 1,296	
Health Insurance	\$ 3,456	
Life Insurance	\$ 73	
Other (Disability)	\$ 114	
Total Cost of Fringe Benefits	\$ 6,954	
Cost of Operating Supplies	-0-	
Cost of Equipment for New Position	\$ 3,826	
Desk w/extension \$538, Chair \$115,		
Transcriber \$479, Computer \$1,226,		
Printer \$1,128, Side Chairs \$340		
Space Requirements	-0-	\$27,714
		-8,122 (4(d) funding)
Total Cost for Additional Staff	\$19,592	

PORTAGE COUNTY  
AUTHORIZATION FOR ADDITIONAL STAFF

Department	Planning & Zoning/Land Conservation
Classification	Farmland Preservation Planning Aide LTE
Beginning Employment Date	1-1-90/12-31-90
Hourly Rate Recommended by Comm.	\$8.60
No. of Hours Per Year	2088
Anticipated Annual Salary	\$17,956.80
Annualized Fringe Benefits:	
Retirement	\$ 2,137.00
Social Security	\$ 1,373.70
Health Insurance	\$ 2,592.00
Life Insurance	\$ 62.00
Other (Disability Insurance)	\$ 110.00
Total Cost of Fringe Benefits	\$ 6,274.70
Cost of Operating Supplies	-0-
Use existing budget costs of summer LTE	
Cost of Equipment for New Position	-0-
Space Requirements-LCD Office	-0-
Total Cost for Additional Staff	\$24,231.50

Motion by Supervisor Hanson, second by Supervisor Medin for the adoption.

Supervisor Kiedrowski questioned who will approve the fees for the work that is going to be done by the Farmland Preservation Planning Aide.

Tim Victor, County Conservationist, stated that the Land Conservation Committee will approve the fees and it is expected that the fees will fund up to 75% of the position.

Supervisor Murphy questioned if the clientele decreases what will happen to the position.

Victor stated that if the work is not available and the funds are not there the position would most likely have to be terminated.

Roll call vote revealed (29) ayes, (1) naye, Supervisor Kiedrowski, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 153-88-90  
RE: CONTINGENCY FUND TRANSFER TO COVER COST OF 1989  
DEPUTIES ASSOCIATION WAGE ARBITRATION DECISION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Finance and Personnel Committees, at their joint meeting on August 3, 1988, established a 3.0% budget guideline for 1989 unsettled union contracts, specifically the Deputies Association contract due to expire December 31, 1988, and

WHEREAS, the County and the Association were unsuccessful in their efforts to negotiate a voluntary agreement, and the Association filed a petition with the Wisconsin Employment Relations Commission to initiate compulsory final and binding arbitration pursuant to Section 111.77 of the Municipal Employment Relations Act, and

WHEREAS, a recent arbitrator's decision has mandated 1989 wages for the Deputies Association bargaining unit in excess of the 3.0% guideline, specifically a 2.5% wage increase, effective January 1, 1989, and an additional 2.5% wage increase, effective July 1, 1989, and

WHEREAS, the County has previously funded labor contract settlements in excess of budgetary guidelines by means of contingency fund transfers, and

WHEREAS, County Fiscal Policy 5-89, adopted September 12, 1989, dictates that contingency fund transfers in excess of \$5000 require County Board approval, in addition to Governing Committee and Finance Committee approval, and

WHEREAS, the incremental wage and associated fringe benefit costs of the arbitrator's decision (excluding arbitration expenses, not budgeted but absorbed by the Personnel Department budget) exceed the above-stated threshold;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approve the transfer of \$7,737 from the contingency fund to the Sheriff's Department 1989 budget for the above-stated purpose.

Dated this 17th day of October, 1989.

Respectfully submitted,  
LAW ENFORCEMENT/EMERGENCY GOV'T. COMM.  
Clifford F. Bembenek, Chairman  
Jeffrey K. Murphy  
James N. Berg  
James E. Kalpinski  
Jerome J. Borski

Respectfully submitted,  
PERSONNEL COMMITTEE  
David A. Medin, Chairman  
Gordon M. Hanson  
Wayne A. Cummings  
Gale L. Kidder  
Clarence S. Hintz

Respectfully submitted,  
FINANCE COMMITTEE  
John W. Holdridge, Chairman  
Richard M. Purcell  
Stuart Clark

Gordon M. Hanson  
Robert J. Steinke

I. SUMMARY OF FINAL OFFERS

1. County

1/1/89: 3% across-the-board increase to base rates, plus separate \$300 lump sum payment.

<u>No. of Employees</u>	<u>Classification</u>	<u>12/31/88 (Old Rates)</u>	<u>1/1/89 (New Rates)</u>
22	Deputy Sheriff	11.34/hr.	11.68/hr.
7	Sergeant	11.90	12.26
5	Detective	11.90	12.26

Fiscal Impact

		<u>\$</u>	<u>%</u>
1989 Cost	3% A.T.B.	+\$24,443	3.0
(wages only)	\$300 L.S.	10,200	1.25
		<u>\$34,643</u>	<u>4.25</u>

1989 "lift" 3.0%

2. Union

1/1/89 2.5% across-the-board increase  
7/1/89 2.5% across-the-board increase

<u>Classification</u>	<u>12/31/88 (Old Rates)</u>	<u>1/1/89</u>	<u>New Rates</u> <u>7/1/89</u>
Deputy Sheriff	11.34	11.62	11.91
Sergeant	11.90	12.20	12.51
Detective	11.90	12.20	12.51

Fiscal Impact

		<u>\$</u>	<u>%</u>
1989 cost	2.5%, eff. 1/1	+\$20,369	2.5
(wages only)	2.5%, eff. 7/1	10,185	1.25
		<u>\$30,554</u>	<u>3.75%</u>

1989 "lift" 5.0%

DEPUTIES ASSOCIATION  
1989 WAGE ARBITRATION COST SUMMARY

	<u>12-31-88</u>	<u>3% budget</u>	<u>2.5%/2.5% actual</u>
Wages	\$ 814,778	\$ 839,221	\$ 845,332
Retirement (19.1%)	155,623	160,291	161,458
Social Security (7.51%)	<u>61,190</u>	<u>63,025</u>	<u>63,484</u>
TOTALS	\$1,031,591	\$1,062,537	\$1,070,274
		Incremental Difference	<u>\$ 7,737</u>

ARBITRATION COSTS

Arbitrator Fee (in this case, total of \$1,677.65, to be shared equally by the parties)*	\$ 838.82
Court Reporter - not applicable in this case*	0
Transcript - not applicable in this case*	0
Legal Counsel - not applicable in this case*	0
Witness Fees - not applicable in this case*	0
Exhibits*	\$ 25.00
Staff Time**(at \$25/hour)**	\$2,100.00
- Pre-hearing preparation 40 hours (research, exhibits)	
- Hearing session 4 hours	
- Post-hearing (research, brief) <u>40 hours</u>	
	<u>84 hours</u>
	<u>\$2,963.82</u>

\*Not budgeted by Personnel Department; costs absorbed within budget and/or funded via contingency fund transfer

\*\*Represents "opportunity cost" of staff hours dedicated to this project, to the exclusion of other County and/or City Personnel priorities

\*\*\*Represents 1989 service contract rate of County Personnel Department

PORTAGE COUNTY COMPENSATION SUMMARY

# in Unit		1988		1989	
48	AFSCME Local 311 (Highway)	3/88	3.5%	3.0%	
249	AFSCME Local 348 (Non-Profess.)	1/88	3.0%	3.0%	
			(except **)	(except **)	
		7/88	\$.05		
			(except **)		
54	OPEIU Local 95 (Professional) Human Services	1/88	3.0% L.S.	1/89	2.0%
		7/88	2.0%	7/89	2.0%
7	Department on Aging	7/88	3.0%	1/89	3.0%
				7/89	3.0%
				12/31/89	*
9	Nursing Home	7/88	2.0%**	7/89	2.0%**
34	Deputy Sheriffs (WPPA)	1/88	3.0%	1/89	2.5%
				7/89	2.5%
6	Teamsters Local 662 (Parks)	1/88	3.0%	1/89	3.0%
10	CWA Local 4642 (LPN's)	7/88	2.0%	7/89	2.0%**
83	Non Union			3.7% (avg)***	
8	Elected Officials ****			1989	7.5%
				1990	-0-

\* Per arbitration decision, pay adjustments for seven (7) positions, effective 12/31/89.

\*\* Per separate agreement, for Nursing Home, increases each July 1 based on State reimbursement rate, but not less than 2%.

\*\*\* 1989 Non-Union Salary Plan wage increase (0.7%) in excess of 3% Finance Committee guideline funded by turnover savings (i.e. replacing employees situated at Steps B - G with new hires at Step A)

\*\*\*\* Salaries determined for two years (1989 - 1990) term.

Motion by Supervisor Borski, second by Supervisor Bembenek for the adoption.

Supervisor Holdridge stated that the current balance of the contingency fund is \$34,126.

Supervisor James Clark questioned if the increase was 5% and whether only 3% was budgeted.

Philip Deger, Personnel Director, stated that the 1989 Finance Committee recommended budget amount was 3% and although the contract calls for a 5% lift is only cost the county 3.75%.

Supervisor James Clark questioned if the County is going to see more 5% increases and expressed his concerns that a precedent has been set.

Supervisor Mansavage commented that the arbitrator's decision was not in favor of the taxpayer.

Supervisor Szymkowiak stated that he did not think that Supervisor Mansavage understands the arbitrator decision policy.

Deger gave the Board some statistics on statewide arbitration decisions and they are quite equal as to being settled in favor of the employees and also for the employers.

Supervisor Hanson pointed out that the County does not request arbitration, it comes from the unions.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 154-88-90  
RE: 1990 SALARY ADMINISTRATION PLAN  
NON-UNION EMPLOYEES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Personnel Committee has been delegated the responsibility of determining salaries and submitting its recommendation to the Portage County Board of Supervisors; and

WHEREAS, the Personnel Committee has reviewed the 1989 Salary Administration Plan for non-union employees and has determined that adjustments are necessary; and

WHEREAS, the Personnel Committee's proposal has a fiscal impact which falls within the Finance Committee's 1990 budget constraints;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the attached 1990 Salary Administration Plan for Non-Union Employees of Portage County.

Dated this 17th day of October, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Wayne Cummings

Clarence Hintz  
Gordon Hanson

Motion by Supervisor Medin, second by Supervisor Murphy for the adoption.  
Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

1990 NON-UNION SALARY PLAN - SUMMARY

1. 100 employees covered by Plan as of 9-89, as follows:

85 Full-time  
15 Part-time

84 County-funded  
16 Self-sustaining (HA, HCC, PH, SW)

90 Hired  
8 Elected  
2 Misc. (Psychiatrist, Family Court Commissioner)

2. Synopsis of 1990 budgeted salary changes

No.

15 No change (Elected Officials, HCC)  
7 Less than 3.5% (E.G. Changes in performance levels,  
conformity with schedule)  
50 3.5%  
28 Greater than 3.5% (E.G. Changes in performance levels,  
conformity with schedule, progression,  
end-of-probation (8)).

3. 1990 Plan Cost

1990 salaries*, adjusted**	\$ 2,436,344
1989 salaries*, (12-31-89)	<u>2,354,537</u>
Incremental Cost	+ 81,807 (3.47%)

\* Excludes Psychiatrist, Family Court Commissioner

\*\* Pro-rates mid-year (e.g. end of probation) increases



**OUTLINE OF PLAN  
MANAGEMENT PRINCIPLES**

**EXPLANATION OF PLAN STRUCTURE:**

- A (Hire)** - The top of the "A" range is Base; the lower end of the range is 95% of base.
- B (One Year)** - Step B1 is 2% over Base; Step B2 is 3% over Base; Step B3 is 4% over Base.
- C (1/1 After Two Years)** - Step C1 is 5% over Base; Step C2 is 7% over Base; Step C3 is 8% over Base.
- D (1/1 After Six Years)** - Step D1 is 10% over Base; Step D2 is 11% over Base; Step D3 is 12% over Base.
- E (1/1 After Ten Years)** - Step E1 is 1% over D1; Step E2 is 1% over D2; Step E3 is 1% over D3.
- F (1/1 After Fifteen Years)** - Step F1 is 2% over D1; Step F2 is 2% over D2; Step F3 is 2% over D3.
- G (1/1 After Twenty Years)** - Step G1 is 3% over D1; Step G2 is 3% over D2; Step G3 is 3% over D3.

**EXPLANATION OF PLAN ADMINISTRATION:**

1. Departments have the authority to hire within Step A; however, employees may be hired up to Step D1, with Personnel Committee approval, and the Department must prove that the employee has six years of identical experience.
2. After one year, the employee will move to B1 (if "Meets Performance Standards"), B2 (if "Exceeds Performance Standards" more than half of the time); or B3 (if "Exceeds Performance Standards" all of the time).
3. Each year, the employee, while remaining in his/her letter step, will receive salary increases due to the upward movement of the schedule itself. The schedule will increase based on: (a) Consumer Price Index; (b) County's ability to pay; (c) anticipated union settlements; and (d) Central Wisconsin comparables.
4. The employee's numerical level (i.e., 1, 2 or 3) may change based on performance.
5. On the January 1 following the second anniversary, the employee goes to Step C1 (if "meeting standards most of the time"), C2 (if "exceeding standards on two of three reviews"), or C3 (if "exceeding standards on all three reviews").

6. On the January 1 following six years of employment, the employee goes to Step D1 (if "exceeding standards on less than three of the five most recent reviews"), Step D2 (if "exceeding standards on three or four of the last five reviews"), or Step D3 (if "exceeding standards on all of the last five reviews").
7. All future increases are based on the increases in the schedule and the five most recent reviews as outlined in number 6 above.
8. On the January 1 following the tenth, fifteenth, and twentieth anniversaries, the employee will move to the "longevity" steps (E, F, and G) which are one, two and three percent higher than the rates in Step D.
9. Employees who are promoted or reclassified shall be assigned a step in the new grade by the Personnel Committee with the increase to be effective on the first pay period after action. The Committee may also establish a new date of hire for purposes of determining the appropriate step in the grade.
10. Placement within the grade is determined by time within the current classification and/or grade rather than time employed by the County. Exceptions to this principle can only be implemented by Personnel Committee action.
11. Performance evaluations should be completed by July 1 of each year in order to facilitate costing for the next year and to eliminate manipulation of evaluations simply to enjoy the best possible increase.
12. The plan will include costs of progressing from Step A through Step G as well as savings enjoyed by replacing employees who are situated at Steps B through G with an individual at Step A.

Supervisor Szymkowiak pointed out that the two arbitrator awards stand out and added that the arbitrator picks out the package that is most reasonable. Szymkowiak stated that he feels if the County is losing in arbitration possibly what we are offering the employees is not reasonable and that is why the unions are winning. Szymkowiak stated that possibly the County should consider making their offer more prudent and reasonable.

Chairman Idsvoog stated that any County Board Supervisor with such opinions should voice these opinions to the Personnel and Finance Committees and possibly use the unlimited topic session of the Board meeting to discuss such items.

RESOLUTION NO. 155-88-90  
RE: PORTAGE COUNTY PARTICIPATION IN ANIMAL DAMAGE  
ABATEMENT AND CLAIMS PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, because of the instability of the Wisconsin deer herd and the large numbers of deer again in the area, and

WHEREAS, the Land Conservation Section of the Planning and Zoning Department has received numerous damage reports and have not been able to give assistance due to not being in the program; and

WHEREAS, Section 29.598, STATS. as enacted in 1983 Act 27 reestablished on January, 1984, a wildlife damage abatement and claims program; and

WHEREAS, the law will allow counties which are interested in participating to receive the funds necessary for personnel to administer the program as well as funds to reimburse landowners for 50% of the total cost of wildlife damage abatement measures plus funds to pay legitimate claims for wildlife damage to crops; and

WHEREAS, counties have the choice of using their own personnel or using a paid consultant to provide wildlife damage abatement recommendations and/or to assess crop damage; and

WHEREAS, counties may decline to participate or may discontinue their participation after 30 days notice to the state;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Portage County, Wisconsin, that Portage County will participate in the wildlife damage program to the extent of deer damage abatement and claims this time. The Portage County Land Conservation Committee will administer the program with no expense to the county and will solicit an outside consultant to give technical assistance to landowners.

Dated this 17th day of October, 1989.

Respectfully submitted,  
LAND CONSERVATION COMMITTEE  
Stanley Kirschling, Chairman  
William Peterson  
Leif Erickson

Ernest Leppen  
Betty Bruski Mallek  
Steve Mehne

Motion by Supervisor Bruski Mallek, second by Supervisor Peterson for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 156-88-90  
RE: RESOLUTION APPROVING PORTAGE COUNTY  
EMERGENCY MANAGEMENT PLAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wisconsin Statutes 166.03 (4)(a) requires that the governing body of each county, town, and municipality adopt an effective program of emergency government consistent with the state plan in order that the state and its subdivisions will be prepared to cope with emergencies; and

WHEREAS, pursuant to Wisconsin Statute 166.03 (1)(a) 2, the Secretary of the State of Wisconsin Department of Administration effective on July 1, 1987, with the approval of the Governor promulgated General Change Order No. 5 to the State Plan entitled "Wisconsin Emergency Management Plan;" and

WHEREAS, this General Change Order No. 5 changes the Wisconsin Emergency Operations Plan to the Wisconsin Emergency Management Plan and reflects Wisconsin's endorsement of the Federal Integrated Emergency Management System; and

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Emergency Management, Plan, is hereby adopted as the official program of Portage County for Emergency Government; and

BE IT FURTHER RESOLVED, that copies of this resolution shall, upon adoption, be sent to the Portage County Director of Emergency Government, and the Area Director and Administrator of the State Division of Emergency Government.

Dated this 17th day of October, 1989.

Respectfully submitted,

PORTAGE COUNTY LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE  
Clifford F. Bembenek, Chairman  
Jerome J. Borski  
James Berg  
Jeffrey K. Murphy  
James E. Kalpinski

Motion by Supervisor Borski, second by Supervisor Kalpinski for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Hintz, (1) vacant, District 2 Supervisor. Resolution adopted.

RESOLUTION NO. 157-88-90  
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:

Date	Name	Description	Asked	Allowed
8/17/89	Leo Betro 4210 Tower Road Amherst, WI 54406 T23N-R9E Town of Stockton	Six chickens killed by stray dogs. Valued at \$5.00 each.	\$30.00	\$30.00
7/16/89	Barbara Gagas	1 rabbit, purebred	\$60.00	\$60.00
8/31/89	Christopher Gagas 255 Sunset Drive Rosholt, WI 54473 T25N-R10E Town of Alban	with papers - \$40.00; 1 rabbit, purebred - \$15.00; 1 rabbit, satin - \$5.00		
8/26/89	Dan Raflik 2339 Honeybee Lane Stevens Point, WI 54481 T23N-R7E Town of Linwood	15 Cornish-White Rock cross, 2 1/2 months old, 6# dressed weight; one turkey - 2 months old; one duck - 2 months old.	\$73.00	\$73.00

THEREFORE, BE IT RESOLVED, that the above claims be paid.

Dated this 17th day of October, 1989.

Respectfully submitted,

AGRICULTURE & EXTENSION EDUCATION COMMITTEE

Betty Bruski Mallek, Chairperson  
Ernest Leppen

Stanley Kirschling  
Carrol Winkler

Motion by Supervisor Leppen, second by Supervisor Erickson for the adoption.

Supervisor Murphy questioned the cost of the rabbit priced at \$40.00.

Supervisor Bruski Mallek stated that it was a purebred rabbit.

Supervisor Purcell stated that he felt the County should be setting a limit on the amounts paid and possibly be paying the rate for a normal rabbit rather than a purebred rate. Purcell questioned what would prevent a claim of a purebred horse for \$15,000?

Clerk Wrycza stated that a past District Attorney opinion states that any domesticated animal falls under the dog claim allotment.

Supervisor Purcell stated that he felt the County should only be paying for regular priced animals and not purebreds.

Motion by Supervisor Purcell, second by Supervisor James Clark to amend the resolution by changing the Barbara Gagas purebred rabbit claim from \$40.00 to \$10.00.

Supervisor Stuart Clark asked the District Attorney for a legal opinion.

William Murat, District Attorney, stated that the Ag Committee has determined the value of the claim and the County Board must decide if that is the right determination on the appropriate value of the animal. Murat stated that the statute does not specifically define values of the animals.

Supervisor Peterson called for the question.

Roll call vote on the amendment revealed (14) ayes, Supervisors Bembenek, Idsvoog, James Clark, Lewandowski, Ross, Purcell, Kalpinski, Eckholm, Mansavage, Kiedrowski, Hanson, Murphy, Holdridge, Berg; (16) naves, Supervisors Bruski Mallek, Medin, Leppen, Steinke, Szymkowiak, Erickson, Borski, Cummings, Zdroik, Check, Winkler, Anstett, Borham, Peterson, Stuart Clark, Brekke; (2) excused, Supervisors Kirschling and Hintz; (1) vacant, District 2 Supervisor. Amendment lost.



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

November 13 & 14, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude D. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (31) present, (2) vacant,  
District 2 and 20 supervisors.

All present saluted the flag.

Supervisor Ross delivered the invocation.

Motion by Supervisor Bembenek, second by Supervisor James Clark to seat  
Russell Lundquist as District 2 County Board Supervisor. Motion carried by  
voice vote.

Clerk Wrycza administered the Oath of Office to Supervisor Lundquist.

### Appointments

Motion by Supervisor Zdroik, second by Supervisor Hanson to approve the appointment of Robert Gary to the Solid Waste Management Board to fill the unexpired term of Scott Schultz as the elected official from the City of Stevens Point. Motion carried by voice vote.

Motion by Supervisor Peterson, second by Supervisor Szymkowiak to approve the appointments of Supervisor Lundquist to the Park Commission, Personnel Committee, and the Public Library Board. Motion carried by voice vote.

Chairman Idsvoog stated that this is only a public hearing and that no amendments or motions to the budget would be accepted. Idsvoog stated that the public and department staff wishing to express comments on the budget should do so at the public hearing because discussion would be limited to Board members on Tuesday.

Motion by Supervisor James Clark, second by Supervisor Stuart Clark to adjourn and convene as a Committee of the Whole for the purpose of a public hearing on the proposed budget for 1990. Motion carried by voice vote.

Supervisor Holdridge, Finance Committee Chairman, and Jerry Glad, Business Administrator, presented the proposed 1990 budget.

Supervisor Holdridge explained the budget process that was used by the Finance Committee. Holdridge stated that basically the Committee developed an estimate of expenditures and revenues that will be required to run the County for 1990. Holdridge stated that Portage County chooses to follow a revenue directed budget by setting revenue goals prior to reviewing expenditures and this year the revenue goal was to hold the tax levy at not more than 4% more than last year and in addition to that the Committee strived for a \$4.55 tax rate compared to last year's rate of \$4.65. Holdridge reminded the Board that the County adopted the sales tax which is expected to bring in \$2.1 million when fully operated. The Committee indicated to departments and their governing committee that they would like to see a target figure of 4% and exempted health insurance costs, data processing costs, and new staff funding.

Jerry Glad presented the 1990 proposed budget and explained the account breakdowns.

Supervisor Holdridge asked citizens to voice their concerns.

Marjorie Graetz, secretary of the Portage County fair in Amherst, thanked the County Board for their past support for the Amherst fair but emphasized that they still need the same funding for the future. Graetz stated that this is not a profit making organization as all of the money goes back into the fair and the main thrust is for the 4-H program. Graetz stated that they work together with the Rosholt Fair on a number of different projects such as the fair book, ambassador program, and market animal program. She added that both fairs provide a tourist attraction not only from other counties but also from other states. Graetz urged the Board to reconsider the Finance Committee action of cutting \$2500 of the requested \$5000 and amend the budget to include the entire request of \$5000.

Supervisor Szymkowiak questioned the Finance Committee action on the subject.

Supervisor Holdridge stated that the Finance Committee decided to fund the Rosholt Fair at \$5000 and to fund the Amherst Fair at \$2500 this year and next year phase out that funding since they consider Rosholt as the official county fair.

Supervisor Hanson stated that the Committee felt the fairs could generate revenue on their own and other areas may not be able to create revenues to cover their expenses. Hanson suggested that the fair charge for parking, gate entrance, etc.

Ruth Steffen, a twelfth ward City resident, stated that she wished to express her concerns on the level of funding that the County chooses to support the Portage County Library. Steffen stated that her three areas of concern are the hours, the staff, and the acquisition. Steffen stated that a county the size of Portage should have the library open 70 hours per week but it is only open 56½ hours per week with only 3 hours on Saturday and none on Sunday. Steffen provided the Board with statistics on other libraries in the State which showed that many libraries are open more hours per week. Steffen stated that since 80% of the library circulation occurs at the Charles White building it is important to increase the hours. Steffen stated that the current budget only allows for 21.6 staff members and added that Portage County with a population of over 50,000 should have 26 staff members which would allow more service to patrons. Steffen added that the library needs resources for the patrons and stated that in order to meet the Finance Committee guidelines the Library Board needed to cut \$12,000 from the acquisitions budget. She stated that with the costs of the materials increasing, any cuts in the budget will have an even greater impact on the resources provided. Steffen provided Board members with comparables on the cost increases on books, magazines, and periodicals. Steffen indicated that the cost per person being spent in Portage County is decreasing and encouraged the Board to reconsider the funds being allowed for the Library to allow for increases in the above mentioned areas.

Supervisor Holdridge stated that the Finance Committee originally cut \$12,000 from the initial request but since has re-installed \$8000 and there was \$4000 in the 1988 revenue budget which came from private donation and the Finance Committee felt the money was there to be used.

Supervisor Murphy compared the budget amounts of Community Human Services and stated that the County is spending twelve times more on Human Services than we are on Culture, Education and Recreation and added that he is somewhat embarrassed by those figures. Supervisor Murphy stated that he agreed with Mrs. Steffen on funding of the Library.

Mrs. Steffen stated that her feeling is that if over the years the County would have spent more money on Culture, Education and Recreation maybe we would not have to be spending so much on the welfare programs and the jail.

Supervisor Hanson stated that the County has no control of education costs in the County and that it is controlled by the school system.

Supervisor Murphy stated that the public schools are not open on nights and weekends which makes it difficult for access.

Anton Anday presented a petition to the County from educators in the area who ask that the library be open 70 hours per week to provide the educational needs in Portage County. Anday stated that he has many students that work immediately after school to provide for their college tuitions which makes it difficult for them to obtain their resources for school with the limited hours of the library. Anday stated that the request would be to add approximately \$44,000 to the 1990 budget to allow the library to be open 70 hours per week.

Supervisor Eckholm questioned if the \$44,000 would be for staffing.

Anday stated that yes it is staffing hours.

Supervisor James Clark suggested opening the Library at noon and keeping it open later at night and more hours on the weekend.

Len Swift, Library Director, stated that weekday hours are 9:30 a.m. to 8:00 p.m. and limited hours on the weekend amounting to 56 1/2 hours per week.

Supervisor Holdridge suggested opening the SPASH library additional hours.

Mary Ann Krueger, a private citizen and business owner, stated that she would like to express support of increased funds for the Library to allow for more hours. Krueger stated that she feels the Library should be a higher priority in Portage County. Krueger also stated that she also supports better funding for the 4-H programs. Krueger stated that she felt if a study was conducted of children using the 4-H programs and libraries it would show that they end up being a very small burden on society and not users of the jails and human services.

Laurie Kranig, a 4-H ambassador and vice-president of the Teen Leaders, also asked the Board to look at the fair funding and UW Extension budget limitation. Kranig stated that the idea of 4-H being strictly agricultural is misleading and added that it involves a number of different activities for rural as well as city people. Kranig stated that she would like to stress the importance of the extension programs and pointed out that the budget does not fulfill the 40% budget agreement with the State in order for them to retain all four agents. Therefore, if there is a retirement of one of the agents the position could not be refilled unless Portage County lives up to its 40%. Kranig stated that the children involved with 4-H and extension programs will most likely not need the new jail in the future.

Julie Strasser, a Village of Whiting resident, stated that she would like to ask for increased hours at the Library. Strasser expressed concerns that the Children's Library does not have enough staff to run certain programs and therefore some people are being turned away. Strasser asked for increased funding for the Library. Strasser added that school libraries do not have the resources for pre-school children and therefore would not be helpful for her family.

Lee Miller, representing the Farm Bureau in Portage County, asked the Board to re-consider funding their agreed to 40% share to operate the extension office. Miller stated that these programs are important to the youth of our county and added that it seems impractical to allow such few funds to offer the youth viable options but yet we can allocate millions to a jail project for the criminals. Miller stated that Portage County's youth are its greatest resource and should be dealt with carefully. Miller stated that the Farm Bureau is also concerned with the cut in funding the Amherst Fair and urged the Board to reconsider the entire funding request of \$5000.

Supervisor James Clark questioned the extension program cuts.

Supervisor Hanson stated that the Personnel Committee has difficulty keeping up with the 60/40 split between the State and the County. Hanson stated that the 1990 request in salaries amounts to an average of 13½ % per employee as well as an increase in wages of \$5000. Hanson stated that the directive to all other departments was for 3% and with the extension staff the Personnel Committee did agree to 6%. Hanson pointed out that in 1989 the extension staff received 4.4% which was also higher than other county employees. Hanson stated that the State is coming through with large increases and the County cannot keep up with those increases. Hanson did point out that in 1986 when the State froze salaries the County did give the extension staff the same increase as other county employees.

Supervisor Bruski Mallek stated that the 2.5% increase amounts to \$1,467 and the Ag Committee will ask to amend the budget during the budget adoption. Bruski Mallek stated that it should not be considered an increase in salary but rather an adjustment because two of the staff received associate professorships and one was advanced to full professorship. Bruski Mallek stated that this should be looked at as reclassifications. Bruski Mallek stated that the Ag Committee is also going to ask for a \$978 increase for the summer horticulturist and 4-H agent positions which were cut during the budget reviews, and also \$870 for mileage and reimbursement for 4-H and state fair programs.

Supervisor Holdridge stated that the issue of salaries is the result of promotions largely and those increases range from 8% to 23% and the dollar amount is from \$3000 to \$6300 and Holdridge stated that it is hard to build equity with other county employees when the extension increases are dictated by Madison which we are supposed to go along with regardless of the County's opinion.

Supervisor Bruski Mallek pointed out that although Portage County only pays 40% of the salary, we do get 100% of their time.

Janice Miller asked for continued financial support for the fairs and the 4-H program. Miller stated that she recently read that the Board members voted themselves a raise in per diem and asked them to consider all of the volunteer hours that are put into the fairs with no payment at all.

Debbie Sawall, a Stevens Point resident, stated that there was a suggestion that school library hours be increased but then the question of security would have to be answered. Sawall stated that the Library does work with literacy and the mong population in this area and how can a price be put on that service if it were not provided to these people and how it might impact the social services budget. Sawall stated that Blue Cross has decided to locate in Portage County because of the type of community and the education factor and she questioned how can we keep up with these expectations with limited library hours.

Supervisor Eckholm questioned what a one cent increase in the tax rate would translate in dollars.

Supervisor Holdridge stated that five cents translates into \$80,000.

Supervisor Eckholm suggested that the Board consider that for an increase of  $2\frac{1}{2}$  cents we would still be under last year's tax rate and we could fund the library at the recommended number of hours. Eckholm stated that Portage County should feel proud of its tax position in the State but we are considerably lower on the dollar amount of library expenditures per person and we should consider amending the library budget.

Supervisor Holdridge stated that the Board not only has to look at the tax rate but also has the sales tax which means that Portage County residents are not only paying property tax but sales tax as well.

Motion by Supervisor Bembenek, second by Supervisor Steinke to close the public hearing. Motion carried by voice vote.

Motion by Supervisor Murphy, second by Supervisor Mansavage to adjourn the meeting until November 14, 1989. Motion carried by voice vote.

OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

November 14, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call vote taken by Clerk Roger Wrycza revealed (31) present, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor.

All present saluted the flag.

Supervisor Murphy delivered the invocation.

RESOLUTION NO. 159-88-90  
RE: VOLUNTEER MILEAGE REIMBURSEMENT RATE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Resolution Number 140, dated September 12, 1989, established a \$.24 per mileage allowance for employees and elected officials effective January 1, 1990: and

WHEREAS, volunteers participating in county programs were not expressly included as a group entitled to the new mileage reimbursement rate; and

WHEREAS, county volunteers represent an important element of the county's work force who donate their time without wage compensation; and

WHEREAS, authorizing the standard mileage rate to be paid to volunteers will eliminate the need for volunteers to personally absorb transportation costs for use of their private vehicles while conducting official county business; and

WHEREAS, the 1990 cost to increase volunteer mileage from the existing rate of \$.20 per mile to \$.24 per mile has been estimated at \$7,550.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors establish the standard mileage allowance of \$.24 per mile effective January 1, 1990 for volunteers travel in connection with official county business.

Dated this 14th day of November, 1989.

Respectfully submitted,  
PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Robert Steinke

Stuart Clark  
Richard Purcell

Motion by Supervisor Steinke, second by Supervisor Szymkowiak for the adoption.

Roll call vote revealed (28) ayes, (3) nays, Supervisors Bruski Mallek, Kirschling, Mansavage, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Resolution adopted.

RESOLUTION NO. 165-88-90  
RE: APPROVAL OF ALIGNMENT STUDY FOR COUNTY TRUNK HIGHWAY  
HH AND SECOND BRIDGE PROJECT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Highway Committee was charged with the responsibility of implementing a plan for construction of a second bridge over the Wisconsin River in the Stevens Point urban area; and

WHEREAS, the Highway Committee, County and State staff, and urban municipalities have been studying the feasibility and alternatives for a second bridge over the past ten (10) years; and

WHEREAS, the Portage County Board of Supervisors adopted the Wisconsin River Crossing Corridor Study on March 15, 1982 which recommended the second bridge near the south Stevens Point City limits and a connection of this facility with County Trunk Highway P and State Trunk Highway 10 on the west side of the Wisconsin River and U.S. Highway 51 on the east via County Trunk Highway HH; and

WHEREAS, the Portage County Highway Committee contracted with the engineering firm of Ayres Associates to develop and recommend specific alignment, facility and right-of-way details for the County Trunk Highway HH and Second Bridge project; and

WHEREAS, after reviewing all alternative alignments and considering the public and municipal input on the alternatives, the Portage County Highway Committee unanimously voted to accept the alignment study and recommendations presented by Ayres Associates; and

WHEREAS, the County Highway and Finance Committees have jointly met to address the long term financing necessary to implement the Highway HH/Second Bridge Project as directed by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves the recommendations of the alignment study for County Trunk Highway HH and the Second Bridge as presented by Ayres Associates in their report dated July 17, 1989; and

BE IT FURTHER RESOLVED, that the Portage County Highway and Finance Committees and County staff shall proceed with the necessary steps to implement and construct these transportation facilities as a County obligation for the local financial share of the project, including making requests for annual budget appropriations to develop the project in general accordance with the attached 10 year implementation plan.

Dated this 14th day of November, 1989.

Respectfully submitted,  
PORTAGE COUNTY HIGHWAY COMMITTEE  
Clarence Hintz, Chairman  
Clifford Bembenek  
Ronald Check  
David Eckholm  
Eugene Zdroik

PORTAGE COUNTY FINANCE COMMITTEE  
John Holdridge, Chairman  
Stuart Clark  
Gordon Hanson  
Richard Purcell  
Robert Steinke

Motion by Supervisor Hintz, second by Supervisor Hanson for the adoption.

Supervisor Peterson stated that the Village of Whiting residents are not opposed to a second bridge but they are opposed to having HH as an 80-foot wide right-of-way facility and feels the County should go with a 66-foot right-of-way facility until studies would indicate that 80 feet is absolutely necessary. Peterson stated that the Village feels that this will eventually become Hwy 10 and that concerns the residents. Peterson stated that the Village also feels that they were not involved enough with the planning and decision making on the project and should have been.

Motion by Supervisor Peterson, second by Supervisor Kiedrowski to table the resolution until the Village of Whiting can have more input into the study.

Roll call vote on the tabling motion revealed (5) ayes, Supervisors Peterson, Steinke, Ross, Anstett, Kiedrowski, (25) naves, Supervisors Purcell, Zdroik, Kalpinski, Lewandowski, James Clark, Cummings, Stuart Clark, Bruski Mallek, Murphy, Szymkowiak, Hanson, Holdridge, Mansavage, Eckholm, Hintz, Lundquist, Borski, Erickson, Brekke, Bembenek, Check, Kirschling, Medin, Leppen, Borham, (1) excused, Supervisor Winkler, (1) abstained, Chairman Idsvog, (1) vacant, District 20 Supervisor. Tabling motion lost.

Supervisor Eckholm questioned Highway Committee action to go with the 66-foot right-of-way east of Post Road on HH unless the traffic counts indicate the need for an 80-foot right-of-way.

Supervisor Hintz stated that the Highway Committee went on record to pursue the 80-foot right-of-way but use the traffic count and if the count was not up there we would use the 66-feet but we would purchase the 80-feet.

Supervisor Szymkowiak questioned if the Village of Whiting was involved in the study.

Supervisor Hintz stated that the Highway Committee has met with the Village of Whiting on many occasions regarding this matter.

Supervisor James Clark stated that he could not support the project if it would eventually become Hwy 10 in the Village of Whiting.

Chuck Kell, County Planner, stated that the matter has been discussed with the DOT and the 20/20 corridor study that was acted on does not recommend Hwy 10 be located in the Village of Whiting. Kell stated that there are two recommendations in that study and Whiting is not included. Kell stated that he questioned DOT on the possibility of changing their direction on that project and they indicated that as long as the Village of Whiting was opposed to that project being located within their community they would make no attempt to proceed in that direction. Kell added that part of the environmental review process on the Hwy 10 project does require that they review all alternatives and because the Whiting area was at one time suggested as an early alternative they will have to look at it one more time. Kell stated that in his opinion they would never look to establish a state highway on a right-of-way with only 80 feet because most have a 150 or 200-foot right-of-way.

Supervisor Holdridge reviewed financing of the project and stated that once the County starts committing money that it will continue in future budgeting years.

Supervisor Peterson stated that all meetings with the Highway Committee were concerning HH and not Post Road.

Supervisor Hintz stated these issues were discussed with the Village of Whiting.

Supervisor Peterson stated that he still feels that Hwy 10 will be going through the Village of Whiting and hoped that Whiting could have more input on the entire project.

Chairman Idsvoog informed Board members that each phase of the project and financing of each stage will have to come back to future County Boards for their approval.

Kell stated that there have been many discussions between the Village of Whiting and Highway Committee regarding compromises concerning the issues stated by Supervisor Peterson in the last six months. Kell stated that at this point the Highway Committee wants the 80-foot right-of-way and the Village wants the 66-foot right-of-way. Kell stated that the Highway Committee based their recommendation on the consultant studies which indicate that a five-lane facility is going to be necessary to handle the traffic which will dictate an 80-foot right-of-way to meet our needs. Kell stated that the Village of Whiting is reacting because of the impact on the community and they don't want to believe the study results and they don't feel confident with the firm that has conducted the studies. Kell added that this project will require phasing and the Highway Committee wants to plan for the 80-foot right-of-way but reserve judgment on the exact type of facility that would be built in that right-of-way until they can see the exact traffic demands. Kell stated that there will be a number of years with the use of the bridge and the interchange to make decisions on the traffic usage and what type of facility is needed. Kell added that his opinion is that the 80-foot right-of-way will be needed.

Roll call vote revealed (29) ayes, (1) naye, Supervisor Peterson, (1) abstained, Chairman Idsvoog, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Chairman Idsvoog explained that he abstained from voting on the resolution because recent School District recommendations might raise a conflict of interest as he is a district employee. Resolution adopted.

**CTH HH - Second Bridge Project**  
**10-Year Implementation Plan**

1st Year (1990) ..... \$ 165,000

- Survey and Mapping from Highway P to Church Street
- Preliminary Design from Highway P to Church Street
- Environmental Impact Study of Entire Project

Late 1990/Early 1991 the County Should Petition DOT for 84.11 Bridge Aid to Insure Eligibility for 75% State Funding

2nd Year (1991)  
3rd Year (1992) ..... \$ 185,000

- Survey and Mapping from Nebel Street to Hoover Road
- Preliminary Design from Nebel Street to Hoover Road

4th Year (1993) ..... \$ 125,000

- ROW Plat, Descriptions and Staking of Entire Project

5th Year (1994) ..... \$ 516,000

- Purchase ROW from P to Post Road
- Final Design of Entire Project

6th Year (1995)  
7th Year (1996) ..... \$10,963,950

- Engineering for Phase I
- Construct Phase I (P to Post Road, Including Bridge)

8th Year (1997) .....	\$ 1,521,000
-Purchase Balance of ROW for Project	
9th Year (1998)	
10th Year (1999) .....	\$ 2,288,550
-Construct Phase II (Nebel Street to Post Road)	
-Engineering for Phase II	
11th Year (2000) .....	\$ 1,757,500
-Construct Phase III (Post Road to Hoover Road)	
-Engineering for Phase III	
After Year 2000 .....	\$ 1,378,000
-Complete Phase IV (P to Highway 10)	
-Engineering for Phase IV	

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TOTAL PROJECT COST .....	\$18,900,000
ESTIMATED AMOUNT OF STATE 84.11 BRIDGE AID .....	7,833,086
ESTIMATED AMOUNT OF COUNTY FUNDING REQUIRED .....	11,066,914

NOTE: All cost estimates are based on reports and memorandums from Ayres Associates of Green Bay, WI.

Prepared by: Charles P. Kell  
Planning Director  
October 27, 1989

RECEIVED

REPORT OF

AUG 01 1989

PORTAGE COUNTY  
PLANNING DEPARTMENT

ALIGNMENT STUDY FOR

C.T.H. HH

AND

A SECOND BRIDGE OVER THE WISCONSIN RIVER

PORTAGE COUNTY, WI

AYRES ASSOCIATES

2077 AIRPORT DRIVE, #21

GREEN BAY, WI 54313

RONALD J. HERNKE, REGIONAL VICE-PRESIDENT

PHONE (414) 498-0640

JULY 17, 1989

**AYRES**  
ASSOCIATES

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I INTRODUCTION

## INTRODUCTION

At the present time, only one highway crossing exists over the Wisconsin River in Portage County. Basically all of the County's east-west traffic must cross this bridge located on Clark Street in the City of Stevens Point.

The Portage County Highway Department plans to provide a second crossing over the Wisconsin River. A second crossing is needed to handle the long term traffic needs of the County. It will relieve traffic pressure off the Clark Street Bridge, and it will provide an alternate crossing in the event that something would happen to the Clark Street Bridge.

This second river crossing is planned to be an extension of C.T.H. "HH" from the east side of Stevens Point to U.S.H. 10 on the west side of the city.

This report is based on a study which was performed by Ayres Associates for the Portage County Highway Department.

## II. SCOPE

## SCOPE

The scope of this project was to perform an alignment study for the second river crossing and for C.T.H. "HH". The purpose of this study was to determine an alignment for the second crossing and approaches (C.T.H. "HH") within the selected corridor. The need for a second river crossing in Portage County has previously been established. A corridor within which the second river crossing should be located has also been previously established. The need and corridor location were documented in the Wisconsin River Crossing Corridor Study (1) and 1988 Origin-Destination Survey (2).

In addition to determining an alignment, this study also set out to establish the facility type, right of way requirements, traffic projections, land use impacts, environmental impacts, land and property acquisitions, intersection analysis, cost estimates, and project feasibility.

In an attempt to receive as much input as possible from the communities and the different municipalities included, an Advisory Committee was formed. The Advisory Committee was comprised of the Portage County Highway Committee and representatives from each of the local municipalities, the Wisconsin Department of Transportation, and the Portage County Planning Department.

This Advisory Committee met monthly with the engineers from Ayres Associates. The information and conclusions in this report are a direct result from the Advisory Committee's input at these meetings.

A public informational meeting was held on June 7, 1989, to present two alignments to the public to receive their input on the project.

### III. LOCATION STUDY

## LOCATION STUDY

### A. Alternate Alignments

One goal of this study was to select two alternate alignments for presentation at the public informational meeting. Based on the response at the public meeting, one alignment would be recommended for the location of C.T.H. "HH".

Several alignments were discussed and studied within the selected corridor. Some alternates even strayed outside the given corridor in an effort to select the best possible alignment with the least amount of disruption. See Exhibit A for a map that depicts the corridor and the location of the alternate alignments that were considered.

The original scope of this project stated that C.T.H. "HH" should terminate at its intersection with C.T.H. "P" on the west side of the river. However, at the first Advisory Committee meeting, it was decided that C.T.H. "HH" should be extended westward to connect to U.S.H. 10 on the west side of Stevens Point. Therefore, the limits of the C.T.H. "HH" corridor are from U.S.H. 10 on the west side of Stevens Point to the intersection of Mc Dill Avenue with Hoover Road. The corridor is approximately 3,500 feet wide and 5.5 miles long.

Two alternate alignments were studied west of C.T.H. "P" from C.T.H. "P" to U.S.H. 10. One alignment was on C.T.H. "E" and the other about 1/4 mile east of C.T.H. "E". These two alignments were dropped from consideration because of the high quality, undisturbed wetlands they would cross, and because they would cross Rocky Run Creek. Rocky Run Creek is the overflow for the dam

on the Wisconsin River; therefore, a fairly large structure would be required in this area.

A third alternate alignment in this area followed the existing C.T.H. "P" alignment. This route was dropped from consideration because of the disruption of the existing homes along it and the congestion at its intersection with U.S.H. 10.

The recommended alignment from the river to the west is on a new location, and it follows the west City limits to U.S.H. 10. This alignment causes the least amount of disruption to residents, farm land, wetlands, and existing roadways.

Three alignments are shown crossing the Wisconsin River. Very little difference exists between the northern two crossings. The northern most one is recommended, because it provides the straightest alignment as an extension of Riverview Avenue. The southern crossing of the river is an extension of Rocky Run Road to the east. The Wisconsin Department of Natural Resources preferred this alignment, but it is not recommended; because it is more expensive than the northern route. It is more expensive, because the river is wider at this location; therefore, a much longer structure is required. The length of the approaches of C.T.H. "HH" would be longer at this location also making this alignment more expensive.

East of the river, several alignments were studied. The northern most alignment is on the north side of Ben Franklin Junior High School. The next alignment is on the south side of the school on Polk Street. Another alignment is at mid-block north of Sherman Street, and one is also on Sherman Street.

The southern most alignment is along the railroad tracks four blocks south of Sherman Street.

The southern most alignment was discarded because of environmental problems where it crosses the Whiting River. This area consists of wetlands, park land, waterfowl nesting areas, and fish spawning areas. The Sherman Street alignment and the mid-block alignment north of Sherman Street were dropped from consideration because of the large number of residential disruptions they would cause. Also, the Village of Whiting was opposed to those, because they felt the alignments cut the village in half and hindered north/south moving traffic.

Therefore, the Polk Street alignment and the alignment north of the school were presented at the public meeting. The public was very much opposed to the Polk Street alignment due to the residential disruption and the school traffic interference. The alignment north of Ben Franklin Junior High School, therefore, remains as the recommended alignment. It causes the least amount of school and residential interference.

One of the most difficult areas for which to determine an alignment was from north of Ben Franklin Junior High School in the Nebel Street area to Mc Dill Avenue (C.T.H. "HH"). Two basic options were presented at the public informational meeting. One would be to join C.T.H. "HH" with Business 51 at Nebel Street and follow Business 51 along Church Street to Post Road to the Mc Dill Avenue intersection. The second would be to follow Water Street along the east side of the school to Church Street and use the Church Street crossing of Mc Dill Pond to Mc Dill Avenue. See Table 1 for a comparison of the advantages and disadvantages of the Business 51 route

versus the Church Street route. The Church Street crossing is the recommended alignment, because its advantages outweigh the Business 51 advantages. One of the main objectives of this facility is to relieve traffic pressure on the north/south City routes, and the Church Street alignment accomplishes this.

Three basic routes were examined from Business 51 to Hoover Road. One was to go north of Mc Dill Avenue. A second was to stay on Mc Dill Avenue (existing C.T.H. "HH"). A third was to go south of Mc Dill Avenue. In terms of residential disruption, all three routes were fairly equal. They all involved a large number of homes. It was felt that the least disturbance would be caused with the alignment on Mc Dill Avenue, because the number of homes involved was slightly lower; and they already exist on a county trunk highway. The other routes utilized local streets. Environmentally, the Mc Dill Avenue location is also better; because to the north, a large structure would be required to cross Mc Dill Pond, and the area to the south is an environmentally significant area as has been previously discussed.

TABLE 1

ADVANTAGES AND DISADVANTAGES

C.T.H. "HH" (NEBEL STREET - MC DILL AVENUE)

Business 51

Advantages:

- Stay away from park and dam
- Stay away from east side of school property

Disadvantages:

- Two main intersections with Business 51
- Must rebuild Business 51 to six lanes
- Placing east/west traffic on north/south route
- Several business relocations along Business 51
- Place fill in Mc Dill Pond to widen roadway
- Must rebuild new bridge on Mc Dill Pond

Church Street

Advantages:

- Separate east/west traffic from north/south route
- Avoid business disruption on Business 51
- Lower construction costs
- Smoother traffic flow
- Less disruption with Business 51 traffic (only one main intersection)

Disadvantages:

- May require park land taking
- Rebuild dam and bridge on Mc Dill Pond
- School land disruption
- Relocation of three homes along Church Street
- Disrupt Village of Whiting Village Hall and/or Feltz Lumber
- Place fill in Mc Dill Pond to widen roadway

## B. Traffic Analysis

An analysis of traffic counts and studies was done to determine projected traffic volumes for C.T.H. "HH". The following is a list of sources from which data was used for the traffic analysis:

- References 1 and 2
- Wisconsin Highway Traffic Counts from 1972 to 1987, WDOT
- Traffic projections for U.S.H. 51 and C.T.H. "HH" interchange, WDOT, August, 1979
- 16 hour traffic counts at Business 51 and Mc Dill Avenue, WDOT, February, 1987
- 1988 Origin and Destination (O & D) Study on U.S.H. 10, WDOT
- Traffic projections for Corridors 2020, WDOT, July, 1989

The first step in this analysis was to produce a set of influence line maps from the two O & D studies to determine where the majority of the traffic was going. These maps indicated that the majority of the traffic comes from both the east and west sides of Stevens Point area. The majority of the traffic destinations were the business and downtown areas of Stevens Point.

The next step was to assemble traffic counts and turning movements to determine the existing traffic on the existing roadways. Using past and present traffic counts, a percentage increase per year was determined to project traffic volumes into the future.

Lastly, the existing traffic was placed on the future road network. Using the influence line maps, the traffic was divided between the existing roadways and

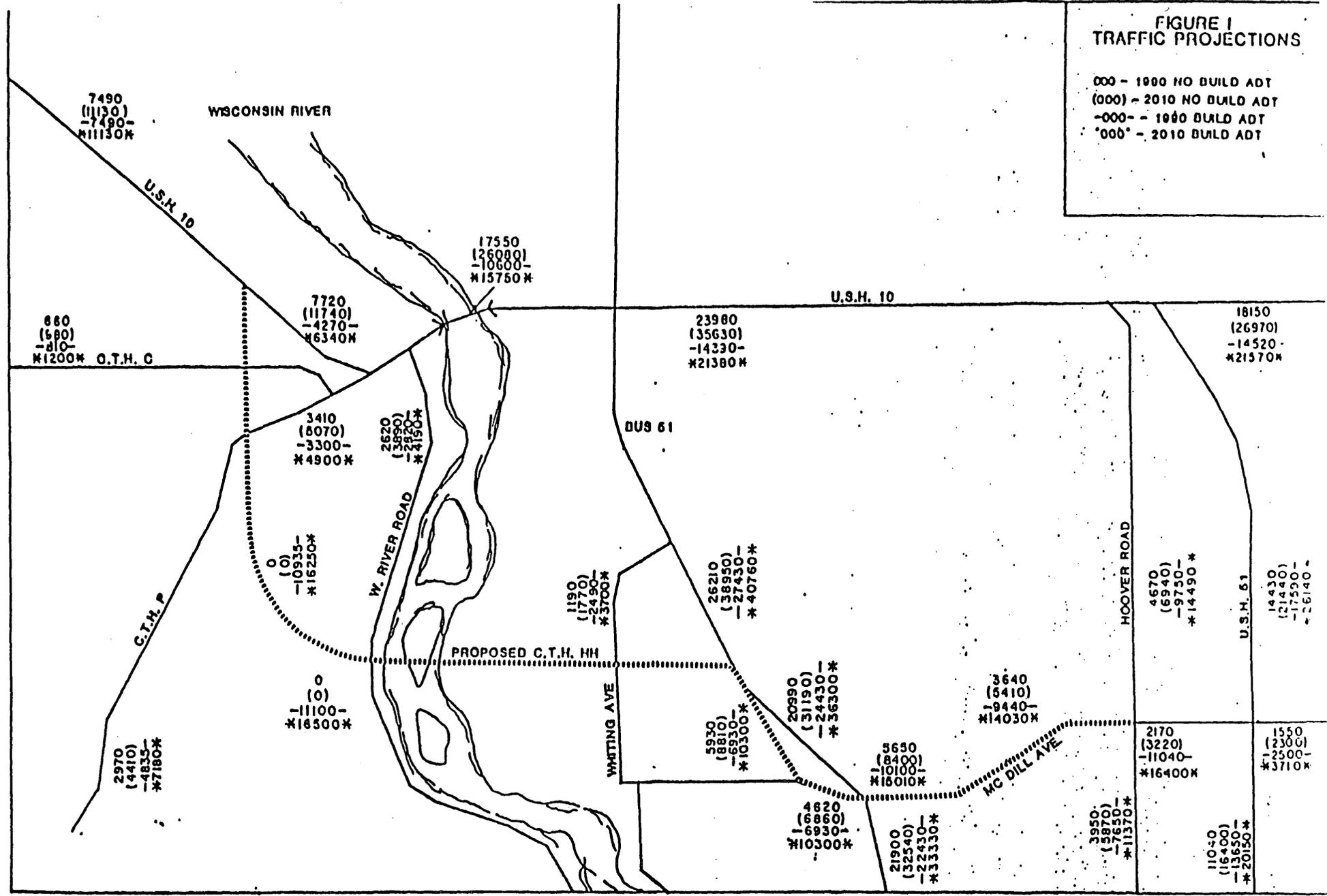
the proposed roadways by estimating which route the traffic would prefer to travel. These existing traffic volumes on the proposed road network were then projected to future volumes by the previously determined percentage increases per year.

Figure 1 is a map of the Stevens Point area showing the results of the traffic analysis. It shows the current traffic (1990) and future traffic (2010) on the existing roadways (no build). It also shows the current traffic (1990) and future traffic (2010) on the future roadways (build) with the recommended C.T.H. "HH" alignment.

According to the WDOT Facilities Development Manual and the traffic projections on Figure 1, C.T.H. "HH" should be a four lane facility.

# FIGURE I TRAFFIC PROJECTIONS

000 - 1900 NO BUILD ADT  
 (000) - 2010 NO BUILD ADT  
 -000- - 1900 BUILD ADT  
 \*000\* - 2010 BUILD ADT



### C. Intersection Analysis

In urban areas, highway traffic volumes are limited to the capacity of the intersections. Intersections were analyzed for this project using a computer program by Barton Aschman Associates, Inc. called SIGNAL. Several of the critical intersections were analyzed for a few of the alternate alignments to choose the best possible alignment.

The Business 51 and C.T.H. "HH" intersection was analyzed for the recommended alignment. Using a 60 second cycle with three phases, a level of Service C+ can be achieved. The intersection requires two through, one left turn, and one right turn lane from each of the four approaches.

The Business 51 and Nebel Street intersection was also analyzed. Using a 90 second cycle with three phases, a level of Service C+ can be achieved. The north and south approaches on Business 51 both need two through lanes and one left turn lane. The east approach (Nebel Street) requires a combination through and right turn lane and one left turn lane. The west approach (Nebel Street from C.T.H. "HH") requires two left turn lanes and a combination right and through lane.

The intersection of C.T.H. "HH" and Nebel Street was also analysed. A 60 second cycle with three phases will provide level of Service B+ on this three legged intersection. The north approach (Nebel Street) needs one right turn lane and one combination left turn and through lane. The east approach (C.T.H. "HH") requires one through lane and one combination right turn and

through lane. The west approach (C.T.H. "HH") requires one left turn lane and one through lane.

The other major intersection is C.T.H. "HH" with U.S.H. 10 at the beginning of the project. The railroad tracks that run parallel to U.S.H. 10 complicate the geometrics of the intersection. A SIGNAL analysis was not run for this intersection, because it is a rural intersection. The design of this intersection is dependent on what the WDOT plans to do with U.S.H. 10. U.S.H. 10 is planned for improvement or relocation as part of the Corridors 2020 plan.

#### D. Right of Way

Before a right of way width can be determined, the type of facility that is required and the projected traffic volumes must be determined. According to the projected traffic volumes (See Section B., Traffic Analysis), a four lane type of facility is needed as a minimum.

Table 2 shows the various facility types and the right of way that is required for each. The County wanted to build the best type of facility possible so an expressway was first considered. Reservation of right of way adequate for an expressway would be a long range plan to provide roadway expansion as the community grows.

Due to the disruption of a large number of homes and businesses, the Advisory Committee later recommended that a lesser type facility be utilized as long as it was still capable of handling the traffic volumes. This lesser type facility could be a four lane divided roadway, a four lane undivided roadway, or a four lane roadway divided by a mountable median which can be used for two way left turn traffic.

West of the Wisconsin River where C.T.H. "HH" will be on new location, a 200 foot strip of right of way should be reserved for a rural expressway. This is sufficient right of way for a four lane rural facility divided by a 50 foot median.

For areas east of the Wisconsin River, a minimum of 80 feet of right of way should be reserved. An 80 foot corridor is about the minimum within which

a four lane street can be constructed. A 100 foot corridor is preferred, because it allows more room for a sidewalk, if one is desired; and it also allows more room for the backslopes to match the property. The 100 foot corridor also creates a wider clear zone in which roadside obstacles can be removed.

Additional right of way widths may be required at each intersection for turning lanes and vision corners. These exact dimensions will be determined during the design phase for these projects.

TABLE 2

FACILITY TYPES

	Speed (M.P.H.)	Access	R/W
Freeway	55	Controlled access. Grade separation interchanges. 50'-60' median.	Rural 300' Urban 200'
Expressway	35-45	Controlled access. At-grade intersections. No driveway access. 24'-50' median.	Rural 200' Urban 150'
Divided Urban Street	35	Uncontrolled access. 16' mountable median	Urban 80-100'
Undivided Urban Street	35	Uncontrolled access.	Urban 70-80'

## E. Land and Property Acquisitions

Two types of land acquisitions will be required for the construction of C.T.H. "HH". One type is where the highway will be constructed on new location, and the entire width of right of way must be purchased. The second type is where a roadway already exists, and a strip of land is required on each side of the existing right of way to facilitate construction of the improved roadway.

The recommended alignment west of the Wisconsin River will be on a new location. A 200 foot wide corridor will be required for the rural expressway. Approximately 45 acres of land will be needed. This land is a combination of woodlands and farm land.

In the area from the river to the west end of Riverview Avenue, the roadway will also be on a new location. Here a 100 foot wide corridor is required to build the urban type roadway. This area consists of woodlands and uplands. Approximately 3.5 acres is needed in this area.

From the west end of Riverview Avenue to Nebel Street, C.T.H. "HH" will follow existing roadways where a 66 foot right of way exists. In most areas along these roadways, a 17 foot wide strip of right of way would be purchased on each side of the roadway to create a 100 foot right of way. In a few areas where homes already exist, it may be necessary to purchase a narrower strip in these areas to avoid interference with the homes. A total width of 80 feet is required as a minimum. This area largely consists of undeveloped property.

The recommended alignment along Water Street on the east side of the school will only require land on the west side of the street from the school property. The right of way on the east side of the street will remain the same on the existing right of way. The new curb and gutter will stay in the same location as the existing curb and gutter on the east side of the street. The strip of right of way required from the school property will be approximately 30 feet wide.

As C.T.H. "HH" continues to the southeast and Water Street joins Church Street, no right of way will be needed on the east side of Church Street until about the Feltz Lumber Area. The west side of the street will require a strip of right of way approximately 24 to 30 feet wide depending upon the exact location of the roadway. From the Feltz Lumber area to Business 51, strip takings will be required on both sides of Church Street. The width of these strips is difficult to determine at this time because of the rapidly changing vertical topography in this area. Again, a minimum of 80 feet of right of way will be required; but the actual amount needed will probably be at least 100 feet in order to match the existing ground with the roadway back slopes.

Strips of right of way will be required on both sides of Mc Dill Avenue from Business 51 to Hoover Avenue. The new right of way will be centered on the existing right of way. Approximately 7 feet will be purchased on each side of the existing 66 foot right of way to provide an 80 foot corridor in the developed area. East of the last house on Mc Dill Avenue, strip takings should be purchased now to provide a 100 foot corridor to Hoover Avenue.

No buildings, homes, or businesses will be effected from U.S.H. 10 to Nebel Street. The bus garage, bus parking area, and school administration building on Water Street at Ben Franklin Junior High School will all be effected. These two buildings will need to be relocated.

Three homes on the west side of Water Street and the Village of Whiting Village Hall will all be affected. The new roadway will not go through any of these buildings, but it will be located so close that it may be undesirable in which to live. Perhaps each of the buildings can be moved back further off the roadway.

Two homes east of Church Street and a portion of Feltz Lubmer may or may not become affected depending upon the vertical profile of the road. The back slope lengths may require these relocations. A disruption will also be caused with Feltz Lumber's method of operations. Currently, they haul materials back and forth across Church Street from their yard to the manufacturing area south of Church Street. The new roadway will have too much traffic to allow them to haul across it.

Both the main sales building and a portion of the auto storage yard will be effected at Mc Dill Wrecking. There is not enough width between them for the new roadway with the extra turn lanes that are required for the Business 51 intersection. A lot is for sale behind the sales building that can be purchased for relocation, but a variance would be needed from the current zoning ordinance for them to be relocated.

Two homes will need to be relocated on Mc Dill Avenue. One is in the southwest quadrant of Mc Dill Avenue and Locust Street. The other is in the middle of the curve on the north side of Mc Dill Avenue where the road curves from the east to the northeast.

Park land will also be required from Whiting Park. This would be comprised of a strip taking along the roadway at the park.

## F. Environmental Impacts

Many areas of environmental concerns were identified in this study. The following discussion summarizes the concerns.

The Wisconsin River is one of the major areas of environmental significance. The proposed crossing must not impede the flow of the river or its flood plain. The Wisconsin Department of Natural Resources expressed concern for the aesthetics of the area and that its disturbance should be kept to a minimum. The area is within the boundaries of FERC License Number 2590 which is owned by Consolidated Papers, Inc. A new bridge would need the owner's approval as well as a permit from the U. S. Army Corps of Engineers.

C.T.H. "HH" must also cross Mc Dill Pond. The Wisconsin Department of Natural Resources recommends crossing on one of the existing crossings, either Post Road or Church Street. The Post Road crossing involves rebuilding or widening the existing bridge and filling in a portion of the pond on the east side of the existing roadway, because there is a fish spawning area on the west side. The Church Street crossing also involves rebuilding a bridge and filling in part of Mc Dill Pond. In addition, it involves reconstruction of a dam and possible disruption of Whiting Park. A crossing south of Church Street was considered; but the Wisconsin Department of Natural Resources opposed it due to wetlands, waterfowl habitat, fish spawning, and park land.

Much of the area between Whiting Avenue and the Wisconsin River is good quality upland habitat. However, most of the wildlife species that live there are not

endangered species and can easily relocate into other areas which are undeveloped.

The area between Whiting Avenue and the river and the area west of the river have many intermittent shrub and forested wetlands. The Wisconsin Department of Natural Resources would like to see these areas undisturbed as much as possible. It is, however, impossible to locate a new facility in this area without involving some wetlands. The Wisconsin Department of Natural Resources realizes this and will require mitigation.

The area west of C.T.H. "P" contains Rock Run Creek in which the overflow from the dam on the Wisconsin River flows. It also contains a large area of very high quality wetlands that the Wisconsin Department of Natural Resources would like to see left undisturbed.

Whiting Park is located along the Whiting River south of Mc Dill Pond. The park is heavily used for a variety of activities. Safe access must be maintained to the park. Acquisition of a strip of park land for roadway purposes may require 4(f) or 6(f) documentation.

Ben Franklin Junior High School is located within the corridor. Safe ingress and egress must be provided for children who walk, bike, get bused, or taken by automobile to school. Consideration should also be given to noise volumes created by the traffic in close proximity to the school. Both alignments would require the acquisition of school property, the bus garage, bus parking area, and an administration building. The School Board is in tentative agreement with this as long as the athletic fields are not disturbed.

Some farm land exists west of the river. The Department of Agriculture, Trade and Consumer Protection recommends to keep farm disruption to a minimum by keeping farm severances to a minimum. There are no known farms that have land in farm land preservation agreements.

Three historic/archeological sites have been identified in the project area. The first is a site where specimens had been found about 60 yards west of the Wisconsin River in the NE 1/4, SW 1/4, Section 6, T23N, R8E. The second is a homestead foundation at the west end of Riverview Avenue. The third are mounds located 500 feet west of the bridge at Mc Dill Pond and Whiting River. The significance of these sites and the possibility of other sites should be verified by an archeological survey.

A landfill owned by Consolidated Papers, Inc. exists just south of the west end of Riverview Avenue. According to Consolidated Papers, Inc., no hazardous wastes are contained in the landfill; and it is sealed with a fiber and clay sludge material.

Two electrical substations exist in the corridor, but the alignments should not cause any interference problems with them.

A church and a cemetery exist on Mc Dill Avenue near the east end of the project. Access must be maintained to them, and every effort should be made to avoid any cemetery disturbance.

On the west side of the cemetery, the Village of Whiting owns land for water well fields. Care should be taken not to contaminate the ground water in this area.

Many homes and businesses exist throughout the project area. Residential and business relocations are discussed in Section E., Land and Property Acquisitions. Consideration should be given to air and noise impacts to residences along the project length.

Three railroad crossings will be encountered with the recommended alignment. The first runs parallel to U.S.H. 10 at the beginning of the project. The second is just east of Whiting Avenue. The third is on Church Street between Water Street and Minnesota Avenue.

## G. Cost Estimate

Project cost estimates are a total of estimated costs for roadway and bridge construction, right of way land acquisitions, home and business relocations, engineering, and contingencies. Construction costs are based on average bid prices on 1989 projects. Actual construction costs will be dependent upon construction year prices. Land costs for right of way were based on an average of \$1,000 per acre in rural areas and \$5,000 per acre in urban areas. Home relocations were based on an average of \$100,000 per home. Business relocations were based on an average of \$300,000 per business. Both home and business relocations are largely dependent upon the value of the home or business. The prices used were basically used to compare alternate alignments. For accurate right of way and relocation values, property assessments are required.

A cost comparison was made for the portion of C.T.H. "HH" from Nebel Street to Mc Dill Avenue to help make an alignment determination in that area. The alignments are described in Section A., Alternate Alignments. Table 3 shows the cost comparison. The recommended alignment, which is the Church Street route, will cost approximately \$1.2 million less than the Business 51 route.

Table 4 shows the estimated costs for the entire project. The south and north alignments for which costs are shown are the two alignments that were presented at the public informational meeting. The recommended alignment is a combination of the north and south alignments and will cost less than either

one of them. The estimated cost (at 1989 prices) for C.T.H. "HH" from U.S.H 10 to Hoover Avenue is \$17.7 million.

TABLE 3

## COST COMPARISON

C.T.H. "HH" (NEBEL STREET - MC DILL AVENUE)

	<u>Church Street</u>	<u>Business 51</u>
Roadway construction	\$1,242,000	\$1,407,000
Mc Dill Bridge (Business 51)	---	600,000
Mc Dill Bridge (Church Street)	425,000	---
Dam rebuild	200,000	---
Right of way acquisitions (land only)	21,000	34,000
Home relocations	300,000	---
Business relocations	600,000	1,800,000
15% engineering and contingencies	<u>418,000</u>	<u>576,000</u>
Total	\$3,206,000	\$4,417,000

TABLE 4  
 ESTIMATED PROJECT COSTS (IN MILLIONS)

C.T.H. "HH"

	<u>South Alignment</u>	<u>North Alignment</u>	<u>Recommended Alignment</u>
Roadway construction	\$7	\$6.7	\$6.32
Bridge construction (WI River)	8.6	6.9	6.9
Bridge construction (Mc Dill Pond)	1.1	0.67	0.65
Right of way acquisitions (land only)	0.17	0.15	0.13
Home and business acquisitions and relocations	4.65	3.4	1.4
Engineering and contingencies	<u>3.2</u>	<u>2.7</u>	<u>2.3</u>
Total	\$24.7	\$20.5	\$17.7

## H. Feasibility

The need for a second river crossing and its approaches has been documented, approved, and accepted by all the governmental agencies necessary. Now the project must continue to be pursued through the proper channels to become a realization.

This study has determined the alignment, facility type, right of way requirements, and environmental impacts. In order for the project to continue, right of way should be reserved, funding pursued, and a preliminary design with a right of way plat developed.

In the preliminary design process, an environmental impact statement will probably be required. The environmental impact statement will study each of the environmental issues that have been raised in this study and propose solutions to them. An archeological survey will be required. Air quality and sound impact studies will be conducted. Plans need to be developed for wetland areas will that need to be created to mitigate the impacts to other wetlands. Permits will be required from the U. S. Army Corps of Engineers to fill wetlands. A 4(f) and/or 6(f) statement will be needed for Whiting Park acquisition. Permits will be required from FERC and the U. S. Army Corps of Engineers for the river crossing. Railroad crossing permits will be needed for the two new crossings. An agricultural impact statement will be required by the DATCP.

Close coordination must be maintained with the Wisconsin Department of Natural Resources while working with the Wisconsin River, wetlands, Mc Dill Pond, Mc Dill Dam, and upland areas. A good working relationship must also be

maintained with the Stevens Point School Board to coordinate the work at Ben Franklin Junior High School.

Cooperation will be required from WDOT, Portage County, City of Stevens Point, all the villages and townships involved, and the general public. Their agreement and help is essential to the development of this project.

Given the above requirements and agencies working together, this project should be able to be constructed in a timely process. The required permits and approvals are all obtainable if the proper procedures are followed.

Table 5 shows estimated engineering design fees and a suggested schedule for the continuance of this project.

TABLE 5

<u>Design Fees:</u>	<u>Minimum</u>	-	<u>Maximum</u>
Survey and mapping	\$ 35,000		\$ 50,000
Environmental (EIS assumed)	75,000		125,000
Preliminary design (includes soils)	150,000		175,000
R/W plat, descriptions, and staking	95,000		125,000
 Final design	 <u>375,000</u>	 -	 <u>425,000</u>
	\$730,000 (5.2%) - \$900,000 (6.4%)		

Estimated Construction = \$14,000,000

Schedule:

Survey and mapping	April, 1990
Environmental	April, 1990 - April, 1991
Preliminary design	April, 1990 - July, 1991
R/W plat	November, 1990 - September, 1991
(Purchase R/W)	September, 1991 - September, 1992
(Final design)	November, 1991 - December, 1992
Construction in stages	1993 and After

#### IV. RECOMMENDATION

## RECOMMENDATION

The following recommendation is based on careful consideration of projected traffic volumes, existing developments, environmental impacts, public input, political input, and construction costs. Our recommendation consists of an alignment, right of way requirements, and facility type.

The recommended alignment is shown on Exhibit B. C.T.H. "HH" will begin at U.S.H. 10 on the west side of Stevens Point approximately 2,000 feet west of the intersection with C.T.H. "P" and U.S.H. 10. It will then proceed southwesterly crossing both C.T.H. "C" and C.T.H. "P" to the west City limits of Stevens Point. The proposed alignment proceeds southerly along the City limits for about 3,000 feet, then curves southeasterly to the Wisconsin River. C.T.H. "HH" will then cross the river on a line which would be the westerly extension of Riverview Avenue. It will continue easterly on Riverview Avenue, cross Whiting Avenue, and extend easterly to an intersection with Water Street just south of Nebel Street. The proposed highway will then curve southeasterly and follow Water Street to Church Street across the dam to Business 51 where it intersects with existing C.T.H. "HH". It will continue along existing C.T.H. "HH" to where the County is improving C.T.H. "HH" east of Hoover Road.

All intersecting streets and roads will be connected with at-grade intersections. Existing homes and businesses will have access to the facility.

Other roadways will require improvements in conjunction with the construction of C.T.H. "HH". U.S.H. 10 at the intersection with C.T.H. "HH" will need widening. Nebel Street, Business 51 at Nebel Street, and Business 51 at

Mc Dill Avenue will also need additional lanes at the intersections to handle the increased turning movements.

Right of way requirements have been discussed in Section B., Right of Way. Sufficient right of way should be reserved now so that no new development will occur that would interfere with highway construction. Also, by designating right of way widths now, property owners that need to relocate will have time to plan for relocation.

A 200 foot wide corridor should be reserved from U.S.H. 10 to the Wisconsin River for a rural expressway type facility. From the river to Water Street, a 100 foot width should be reserved where there is no development. In areas where development exists, a minimum of 80 feet should be designated for roadway purposes. A minimum of 80 feet should also be designated along Water Street, Church Street, and Mc Dill Avenue from Nebel Street to Hoover Road.

Clear vision corners and extra widths for turning lanes should also be reserved at roadway intersections.

As previously stated, the proposed facility from U.S.H. 10 to the Wisconsin River would be a rural four lane expressway. This roadway would consist of four 12 foot travel lanes (two in each direction), 6 foot wide median shoulders, and 10 foot wide exterior shoulders. The travel lanes will be separated with a 50 foot ditched median. Roadside ditches will provide drainage for the roadway.

The bridge over the Wisconsin River will be a four lane structure approximately 86 feet wide. The bridge will be approximately 1,600 feet long. The bridge over Mc Dill Pond at the Whiting River will be the same width as the structure over the Wisconsin River. It should be constructed in conjunction with the dam reconstruction or repair. The length of this bridge will be dependent upon the dam improvements.

The type of facility that is required east of the Wisconsin River has been the source of much controversy. The best facility traffic wise would be a four lane divided urban street with a barrier median. Due to the large amount of existing development in this area, a barrier median that denies free access is unfavorable. A four lane undivided urban street could probably be constructed within the existing right of way, and it would allow access to all properties along it. However, the projected traffic volumes (17,000 vehicles/day in the year 2010) exceed the design standards for level of Service C (3). Vehicles that want to make a mid-block left turn movement on the undivided roadway will meet an increasing amount of interference from oncoming traffic as traffic volumes increase. As these vehicles are forced to wait for longer periods of time in a through traffic lane, traffic will become increasingly congested, and accident rates are likely to increase.

It is, therefore, recommended that a four lane roadway with a mountable median be constructed. This mountable median would be used as a two way left turn lane. This median lane or "fifth lane" is intended for vehicles traveling in either direction for deceleration and refuge while making a mid-block left turn maneuver. This lane also serves as a separation of opposing travel lanes and

an acceleration lane for vehicles entering from the left at mid-block areas (4). This roadway would consist of four 12 foot travel lanes separated by a 16 foot mountable median delineated with a mountable curb and gutter. The outsides of the travel lanes will be bordered by curb and gutter with drainage provided by a storm sewer system.

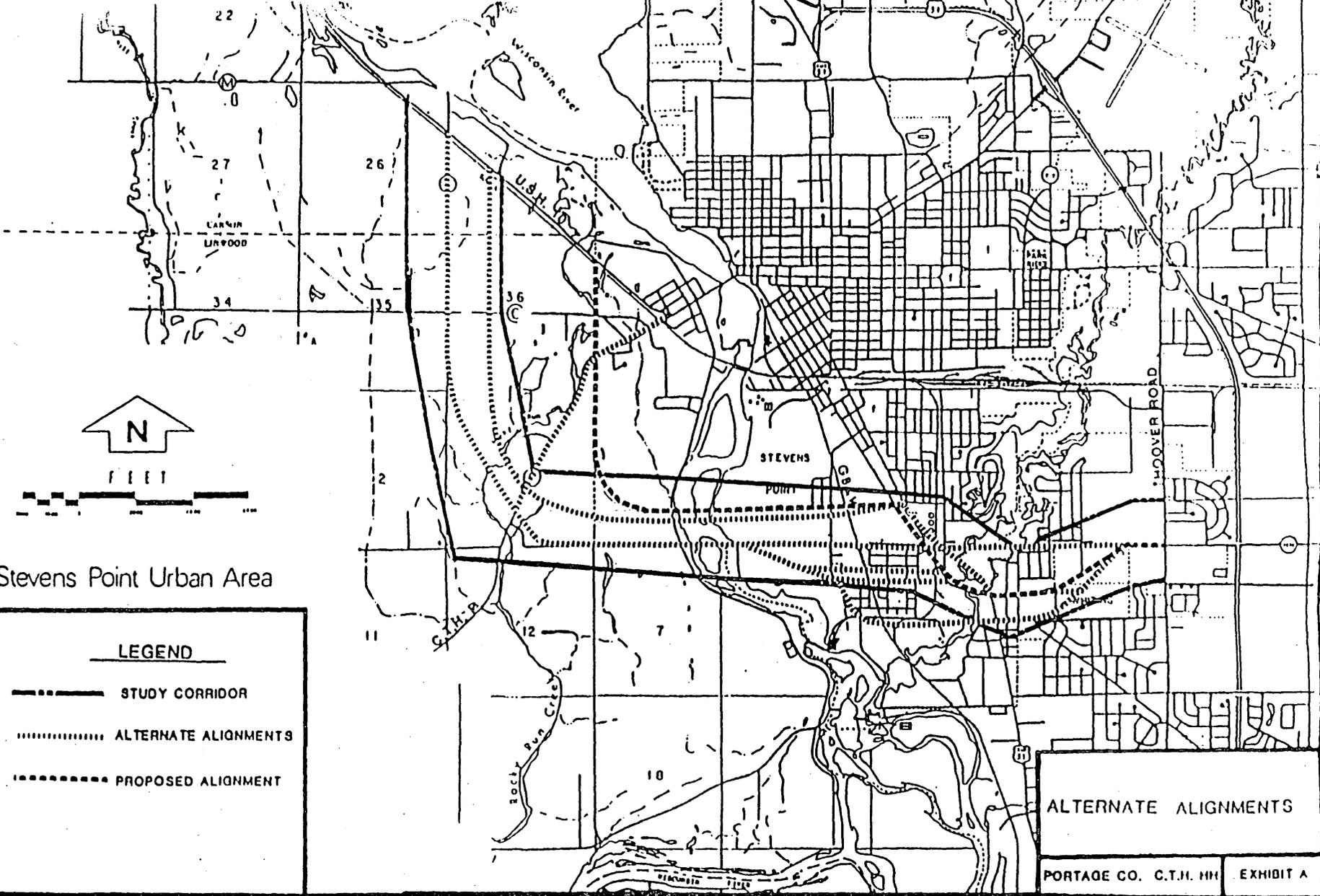
This four lane roadway with a mountable median would be constructed from the Wisconsin River to Hoover Avenue. Its construction will cause the least amount of commercial and residential disturbance and still provide capacity for the projected traffic volumes.

## V. REFERENCES

## REFERENCES

- (1) Wisconsin River Crossing Corridor Study, Portage County Planning Department, 1981
- (2) 1983 Origin-Destination Survey for the Stevens Point Study Area and Analysis of Wisconsin River Bridge Crossing Alternatives within Portage County, Wisconsin Department of Transportation, 1984
- (3) Facilities Development Manual, Procedure 11-20-1, Figure 1, Wisconsin Department of Transportation, July 28, 1983
- (4) Facilities Development Manual, Procedure 11-25-5, Two-Way Left Turn Lanes, Wisconsin Department of Transportation, April 15, 1986

VI. EXHIBITS



Stevens Point Urban Area

LEGEND

- STUDY CORRIDOR
- ..... ALTERNATE ALIGNMENTS
- - - - - PROPOSED ALIGNMENT

ALTERNATE ALIGNMENTS

PORTAGE CO. C.T.H. 111 EXHIBIT A

RESOLUTION NO. 160-88-90

RE: ADJUSTMENT OF ANNUAL SALARY FOR THE COUNTY BOARD CHAIRMAN

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors established the present salary of \$7,200 per year for the County Board Chairman and passing County Board Resolution No. 195 dated September 15, 1981; and

WHEREAS, in the ensuing years inflation has eroded the value of the salary; and

WHEREAS, Section 59.03(3)(f) of the Wisconsin Statutes provides that any board may provide additional compensation for the Chairman of the County Board of Supervisors:

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does hereby establish and annual salary of \$7,500 for the Supervisor chosen as County Board Chairman for the supervisors next elected.

Dated this 14th day of November, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Clarence Hintz

Gordon Hanson  
Wayne Cummings

Motion by Supervisor Bembenek, second by Supervisor Hintz for the adoption. Supervisor Kalpinski stated that although he felt the County Board probably deserves a pay raise he thought it might be better timing to change the salaries with the re-districting in 1992.

Supervisor Hanson stated that the Personnel Committee conducted a survey of current County Board Supervisors and looked at inflation since 1981 which has increased 41% and felt a raise was appropriate at this time.

Supervisor Holdridge asked for comparisons in other units of government.

Supervisor Hanson stated that he feels the School Board and City Council adjusts their salary every two years. Hanson stated that currently the Stevens Point aldermen receive \$3600 and they probably average 30 meetings per year and if you compared that on a per diem basis that would average to \$100 per meeting.

Supervisor Murphy stated that he felt the timeliness of the raise in salary and per diem is inappropriate when we have asked our department heads to receive a limit of 3½% pay increase yet we are going to allow the County Board a 15% increase.

Supervisor Kiedrowski stated that this would only reflect a 1.7% per year increase.

Roll call vote revealed (25) ayes, (6) nays, Supervisors Bruski Mallek, Idsvoog, Kalpinski, Murphy, Kirschling, Anstett, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Resolution adopted.

RESOLUTION NO. 161-88-90

RE: PER DIEM FOR THE NEXT ELECTED  
PORTAGE COUNTY BOARD OF SUPERVISORS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Board of Supervisors established the present per diem of \$35.00 for Board Meetings and \$30.00 for Committee Meetings by County Board Resolution No. 194 dated September 15, 1981; and

WHEREAS, the ensuing years inflation has eroded the value of the present per diem; and

WHEREAS, Section 59.03(3)(f) of the Wisconsin Statutes provides that supervisors shall be paid a per diem by the County for each day he/she attends a meeting of the Board and Section 59.06(2) allows for per diem compensation for meetings of committee members; and

WHEREAS, a two-thirds affirmative vote of all members of the County Board is required to fix the compensation of the Supervisors to be next elected and such compensation must be determined at the annual meeting prior to spring elections.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors establishes the following per diem compensation for its supervisors to be next elected:

County Board Meetings	\$40.00
Committee Meetings.	
Chair & Active Secretary	\$40.00
Other Committee Members	\$35.00

Dated this 14th day of November, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Clarence Hintz

Gordon Hanson  
Wayne Cummings

Motion by Supervisor Hintz, second by Supervisor Bembenek for the adoption. Roll call vote revealed (26) ayes, (5) nays, Supervisors, Anstett, Kalpinski, Murphy, Bruski Mallek, Kirschling, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Resolution adopted.

RESOLUTION NO. 162-88-90  
RE: ADOPTION OF THE 1990 BUDGET AND AUTHORIZATION  
FOR PROPERTY TAX LEVY APPORTIONMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Finance Committee has conducted numerous budget meetings formulating the 1990 budget, and;

WHEREAS, formal publication of the budget summary and announcement of public hearing was made on October 28, 1989 in the Stevens Point Journal in accordance with Section 65.90 of the Wisconsin State Statutes, and;

WHEREAS, a public hearing on the proposed 1990 Portage County budget was held at 7:00 p.m. on November 13, 1989.

WHEREAS, the 1990 budget as proposed by the Finance Committee has been presented and explained to the County Board at the annual fall meeting on November 14, 1989.

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby adopts the budget of \$40,983,188 for the fiscal year beginning January 1, 1990.

BE IT FURTHER RESOLVED that the Portage County Board of Supervisors authorizes a property tax levy in the amount of \$7,188,037 in support of the adopted 1990 budget and directs the County Clerk to apportion that amount to respective municipalities located within Portage County.

Dated this 14th day of November, 1989.

Respectfully submitted,  
FINANCE COMMITTEE

John Holdridge, Chairperson  
Stuart Clark  
Robert Steinke

Gordon Hanson  
Richard Purcell

Motion by Supervisor Steinke, second by Supervisor Purcell for the adoption.

Motion by Supervisor Holdridge, second by Supervisor Steinke to amend the budget by increasing the county board per diem budget by \$10,000.

Roll call vote revealed (27) ayes, (4) naves, Supervisors Bruski Mallek, Kalpinski, Murphy, Anstett, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Eckholm, second by Supervisor Murphy to amend the budget by increasing the library budget by \$31,758.

Chairman Idsvoog stated that any increase in the library budget that would impact upon staffing would have to be referred back to the Personnel and Finance Committees and come back to the entire County Board for a 2/3 majority vote so therefore the \$31,758 would have to be placed in the Contingency Fund at this time.

Supervisor Eckholm provided information to the Board members making comparisons with other library operations as concerns the hours, tax rate per capita, and the library staffing. Eckholm stated that the \$31,758 amendment would allow for an extension of library hours from 56½ to 65.

Supervisor James Clark stated that he feels the Library Board needs to change their priorities referring to the Mailbox Library and its need in the County. Clark stated that if there is a demand to have the library open on the week-ends then the Board should change their hours to meet those demands.

Supervisor Stuart Clark stated that we do have branch libraries in Portage County and possibly the Stevens Point Library is suffering on hours because of the branch libraries.

Supervisor Murphy stated that the public has come forward to the County Board requesting additional funding for the library and he felt the Board should consider their request.

Supervisor Hanson stated that he felt the library should change their hours to open later and stay open later at night and on week-ends when the demand is there.

Supervisor Eckholm stated that his amendment was to allow the funding for additional hours but felt the final decision on setting the schedule should be the responsibility of the Library Board.

Supervisor James Clark stated that he feels the Library Board has not set the hours according to the usage demands and felt the County Board should have some say in that decision.

Supervisor Lundquist stated that as the new County Board representative on the Library Board he would be sure to forward the County Board concerns on the hours. Lundquist reminded the Board that any new staffing would come back to the County Board at a later date for the 2/3 majority vote.

Supervisor Hanson questioned if the County would move in this direction how much additional staff would this amendment create.

Len Swift, Library Director, stated that it would be approximately 1½ positions.

Supervisor Kiedrowski stated that it is very important to have Saturday and Sunday hours at the library.

Supervisor Holdridge questioned if this amendment was adopted how much the tax rate would increase.

Jerry Glad stated that it would be approximately \$.02.

Supervisor Steinke stated that he also had concerns on the hours that the library are open and felt the County Board should get involved in some way since the funding is from the County.

Roll call vote revealed (29) ayes, (2) nays, Supervisors Cummings and Stuart Clark, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Bruski Mallek, second by Supervisor Anstett to amend the extension budget by increasing it \$3315 with following breakdown: \$978 for the summer horticulturist and 4-H agent, \$1467 for 2.5% salary increase, \$870 for mileage, state fairs and bus rental reimbursement.

Supervisor Medin asked for a clarification on the Finance Committee action on this budget because it was his understanding that the 6% salary increase was included in the budget.

Jerry Glad stated that he is not sure what the extension office has included in their budget as regards the salaries but he informed the Board that the Finance Committee directed the extension office to meet the budget guidelines. Glad stated that if the governing committee chose to reduce the budget in that area, then the salary increase would not be in the budget.

Supervisor Anstett stated that this salary increase would narrow the gap of the 60/40 split with the County paying approximately 38% of the 40% commitment. Anstett stated that the Personnel Committee allowed 2.5% additional increase to try to narrow the gap and the Finance Committee instructed the extension office to take it out of their operational budget which is why the concerns were expressed on the funding for the 4-H program.

Supervisor Holdridge questioned the salaries of the extension agents and the fact that they are getting higher increases than other management positions in Portage County.

Supervisor Anstett stated that the salary increases this year include reclassifications because of degrees that the agents have acquired and the attempt to narrow the 60/40 gap.

Supervisor Hanson stated that the Personnel Committee has problems keeping up with the State increases as compared with the increases allowed other County employees.

Supervisor Medin stated that his understanding of the amendment is that the Ag Committee wants the 2.5% salary increase to be allowed without cutting their budget in other areas.

Supervisor Holdridge suggested the possibility of the State picking up the full salary of the extension agents.

Supervisor Bruski Mallek explained that the Ag Committee is also asking for a partial increase in the mileage budget and the bus rentals as well as state fair reimbursement.

Supervisor Holdridge questioned if the travel increase was due to the increase in the mileage allowance by the County.

Supervisors Bruski Mallek and Anstett stated that the agents accumulate many miles and it is hard for a small budget to absorb such an increase as compares a larger budget.

Glad informed the Board that when the Finance Committee asked the extension office to meet their guidelines they came back with a report to cut their outlay by \$2800 and also cut the summer agent by \$900. Glad stated that he could not see where the budget has been reduced by \$1467 for the salaries.

Wayne Schroeder, 4-H Agent, stated that the salary amount is still in the budget but other line items had to be cut by the direction of the Finance Committee. Schroeder outlined the cuts made by extension to meet the Finance Committee guidelines.

Roll call vote revealed (22) ayes, Supervisors Lundquist, Idsvoog, Bruski Mallek, James Clark, Lewandowski, Ross, Medin, Leppen, Steinke, Szymkowiak, Erickson, Eckholm, Borski, Cummings, Zdroik, Mansavage, Kiedrowski, Check, Kirschling, Anstett, Borham, Stuart Clark, (9) naves, Supervisors Bembenek, Hintz, Purcell, Kalpinski, Hanson, Murphy, Holdridge, Peterson, Brekke, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Szymkowiak, second by Supervisor Bruski Mallek to amend the budget by reinstating \$2500 for the Amherst Fair.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Cummings, second by Supervisor Bruski Mallek to amend the budget by increasing the tourism budget by \$1700.

Supervisor Cummings stated that the money is used by the Stevens Point Plover Area Convention and Visitors Bureau which promotes tourism, conventions, visitors, and promotes Portage County as a whole. Cummings stated that this money would be used on advertising to promote the area which will encourage visitors to spend money which will generate revenue through sales tax.

Supervisor Holdridge stated that this organization receives a great deal of money from the room tax and that is why the Finance Committee felt that budget should be kept at its current amount.

Roll call vote revealed (6) ayes, Supervisors Leppen, Anstett, Bruski Mallek, Kirschling, Cummings, Borham, (25) naves, Supervisors Hintz, Peterson, Zdroik, Bembenek, Ross, Holdridge, Medin, Steinke, Idsvoog, Check, Hanson, James Clark, Purcell, Lundquist, Szymkowiak, Erickson, Stuart Clark, Brekke, Borski, Mansavage, Lewandowski, Kalpinski, Eckholm, Murphy, Kiedrowski, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment lost.

Motion by Supervisor Purcell, second by Supervisor Mansavage to amend the budget by restoring \$1000 for the McDill Weed Program.

Supervisor Purcell stated that he feels McDill Pond is a very important asset to Portage County and funds should be spent to keep it looking nice.

Supervisor Holdridge stated that he did not feel the County should be getting involved with projects of this nature but it should be handled more on the local level.

Supervisor Kalpinski stated that if the County starts projects of this type then they will have to look at all areas such as Bukolt Park.

Roll call vote revealed (3) ayes, Supervisors Purcell, Mansavage, Medin, (28) naves, Supervisors Zdroik, Kalpinski, Lewandowski, James Clark, Cummings, Stuart Clark, Bruski Mallek, Murphy, Peterson, Szymkowiak, Hanson, Steinke, Holdridge, Eckholm, Hintz, Lundquist, Borski, Idsvoog, Ross, Erickson, Brekke, Anstett, Bembenek, Check, Kirschling, Kiedrowski, Leppen, Borham, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment lost.

Motion by Supervisor Hintz, second by Supervisor Zdroik to amend the budget by increasing the special revenue highway account by \$124,640.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Holdridge, second by Supervisor Steinke to amend the budget by including \$3000 for the volunteer mileage in special revenue-Community Human Services.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Holdridge, second by Supervisor Steinke to amend the budget by including \$4550 for volunteer mileage in special revenue-Department on Aging.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant District 20 Supervisor. Amendment carried.

Motion by Supervisor Holdridge, second by Supervisor Steinke to amend the budget by reducing the interest rate by \$39,930 in the debt service fund.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Holdridge, second by Supervisor Zdroik to amend the budget by adding \$165,000 for the bridge study under capital projects.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler (1) vacant, District 20 Supervisor. Amendment carried.

Motion by Supervisor Bembenek, second by Supervisor Holdridge to adopt the budget as amended.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Resolution adopted.

November 14, 1989

AMENDMENTS  
1990 BUDGET

FUND	ITEM	ACCOUNT TITLE	PAGE	FROM	TO	CHANGE IN PROPERTY TAX REVENUE
General	County Board Per Dies	Property Tax Revenue	14	2,813,704	2,823,704	10,000
		General Govt Expense	14	2,858,613	2,868,613	
		County Board	16	160,034	170,034	
Special Revenue-C.H.S.	Volunteer Mileage	Property Tax Revenue	24	1,419,736	1,422,736	3,000
		Health & Human Service Expense	24	7,989,911	7,992,911	
		Shared Services Support	26	154,301	157,301	
Special Revenue-D.O.A.	Volunteer Mileage	Property Tax Revenue	28	172,089	176,639	4,550
		Health & Human Service Expense	28	756,456	761,006	
		RSVP	29	58,500	59,800	
		Foster Grandparent	29	43,332	43,730	
		Transportation	29	105,638	108,047	
		Nutrition	29	275,150	275,517	
		Adult Day Care	29	58,030	58,106	
Special Revenue-Highway	State Grant Increase	Property Tax Revenue	23	2,174,708	2,050,068	(124,640)
		Intergovernmental Revenue	23	1,114,223	1,238,863	
Debt Service	Reduce Interest Rate	Property Tax Revenue	34	361,327	321,397	(39,930)
		Jail Construction Proj-Expense	34	275,182	241,280	
		Highway BH Proj-Expense	34	39,958	33,930	
Capital Projects	Bridge Study	Property Tax Revenue	44	121,473	286,473	165,000
		Bridge Study Expense	44	0	165,000	
General	Library Additional Hours Placed in Contingency Fund until action by appropriate committees	Property Tax Revenue	14	2,813,704	2,845,462	31,758
		Contingency Fund	13	125,000	156,758	
General	University Extension	Property Tax Revenue	14	2,845,462	2,848,777	3,315
		Culture, Recreation & Education	14	1,372,079	1,375,394	
		University Extension	16	141,544	144,859	
General	Asherst Fair	Property Tax Revenue	14	2,848,777	2,851,277	2,500
		Culture, Recreation & Education	14	1,375,394	1,377,894	
		Fairs	17	7,500	10,000	
Combined Funds	Change in Net Property Tax	Property Tax Revenue	12	7,188,037	7,243,590	55,553
		Intergovernmental Revenues	12	2,991,975	3,001,975	
		General Government	13	12,018,568	12,026,118	
		Health & Human Services	13	11,841,485	11,966,125	
		Debt Service	13	1,134,748	1,094,818	
		Capital Outlay	13	4,711,791	4,876,791	
		Contingency Fund	13	125,000	156,758	
		Culture, Recreation & Education	13	1,372,079	1,377,894	

Supervisor Holdridge commended Jerry Glad and Cathey LaHaye for their work on the 1990 budget.

Chairman Idsvoog commended the Finance Committee for their work on the 1990 budget.

Motion by Supervisor Szymkowiak, second by Supervisor Bruski Mallek to approve the minutes of the October Board meeting. Motion carried by voice vote.

Correspondence

Clerk Wrycza informed Board members that additional 1989 County Directories as well as 1990 planners are available in the County Clerk's office.

Clerk Wrycza reminded Board members of a Christmas gathering to be held immediately following the December Board meeting.

Clerk Wrycza reminded any Board member interested in serving on the Wisconsin Valley Library Service Board to submit their name to the Clerk's office.

ORDINANCE NO. 163-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, RICE PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Rosalie and Jerome Rice request to amend the Portage County Zoning Ordinance so part of Section 30, T25N, R7E, Town of Eau Pleine, an area of 54.88 acres is changed from A-1, Exclusive Agricultural District to Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the County Conference Room of the County-City Building on October 25, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the October 25, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: all of parcel number 016-25-0730-10.02, being the south 2/3 of the N $\frac{1}{2}$  of the SW $\frac{1}{4}$  and the north 660 feet of the west 950 feet of the S $\frac{1}{2}$  of the SW $\frac{1}{4}$  of Section 30, T25N, R7E, Town of Eau Pleine, an area of 54.88 acres, is hereby changed from A-1, Exclusive Agricultural District to Agricultural District.

Dated this 14th day of November, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard Purcell, Chairman Robert Steinke  
Eugene Zdroik Leif Erickson  
Carrol Winkler

Motion by Supervisor Erickson, second by Supervisor Check for the adoption.  
Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1)  
vacant, District 20 Supervisor. Ordinance adopted.

ORDINANCE NO. 164-88-90  
RE: ZONING ORDINANCE MAP AMENDMENT, LUCAS PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF  
SUPERVISORS:

WHEREAS, Frances I. Lucas requests to amend the Portage County Zoning  
Ordinance so part of Section 7, T25N, R6E, Town of Eau Pleine, an area of  
approximately 80 acres be changed from A-1, Exclusive Agricultural District to  
Conservancy and Agricultural Districts; and

WHEREAS, the Portage County Planning and Zoning Committee held a public  
hearing on the proposed amendment in the County Conference Room of the  
County-City Building on August 23, 1989 after due notices were published in the  
Stevens Point Journal. At said hearing all those who wished to be heard were  
heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully  
considering the testimony, including the attached fact sheet at the August 23  
and October 11, 1989 meetings, has placed a recommendation with the County  
Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the  
attached report and fact sheet, has been given due consideration by the County  
Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of  
Supervisors does ordain as follows: All of the SW $\frac{1}{4}$  of the NE $\frac{1}{4}$  and the NW $\frac{1}{4}$  of  
the SE $\frac{1}{4}$  of Section 7, T25N, R6E, except the south 400 feet of the west 800 feet  
of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$ , Town of Eau Pleine, an area of 72.65 acres, is hereby  
changed from A-1, Exclusive Agricultural District to Conservancy District; and  
the south 400 feet of the west 800 feet of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Section 7,  
T25N, R6E, Town of Eau Pleine, an area of 7.35 acres is hereby changed from  
A-1, Exclusive Agricultural District to Agricultural District.

Dated this 14th day of November, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard Purcell, Chairman Robert Steinke  
Eugene Zdroik Leif Erickson  
Carrol Winkler

Motion by Supervisor Erickson, second by Supervisor Purcell for the  
adoption.

Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1)  
vacant, District 20 Supervisor. Ordinance adopted.

RESOLUTION NO. 166-88-90  
RE: APPROVAL OF GEOGRAPHIC INFORMATION  
SYSTEM TRIAL PROGRAM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Planning and Zoning Department has been involved in the study and development of Geographic Information System (GIS) technology for Portage County for the past three years dealing with the management of data connected with the County's Planning and Groundwater Management Program; and

WHEREAS, the Portage County Register of Deeds (Land Description) office has identified a need to have new tax parcel maps created for Portage County and would like to study the utility and feasibility of creating these maps utilizing a GIS; and

WHEREAS, the County has budgeted \$50,000 for study and possible implementation of GIS technology for the County and the Committee on Committee's has authorized the Planning Director to head a County GIS Development Committee to make recommendations on implementing GIS in the County; and

WHEREAS, IBM and Environmental Systems Research Institute, Inc. (ESRI) have offered a proposal to Portage County to install the necessary hardware and software in Portage County to conduct a six (6) month in-house GIS trial program with no cost or obligation to Portage County; and

WHEREAS, Portage County staff and governing committees involved with studying the GIS program for Portage County have determined that an in-house trial program is a necessary and valuable step in the overall study of implementing a GIS for Portage County; and

WHEREAS, the GIS trial program will require a County commitment of funds for required training and assistance from IBM and ESRI.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby approves Portage County entering into a GIS trial program with IBM and ESRI at a cost not to exceed \$25,000 as outlined in the trial program summary submitted by the County Planning Director.

BE IT FURTHER RESOLVED, that the Planning Director is authorized to enter into a contract with IBM and ESRI for this trial program and shall coordinate the development of the project scope with other County staff, IBM, ESRI and appropriate members of the GIS Development Committee.

BE IT FURTHER RESOLVED, that the results, demonstrations and recommendations as a result of the trial program shall be reported to the Planning and Zoning, Judicial/General Government and Finance Committees and full County Board for future action relative to the issue of implementing a GIS on a permanent basis for Portage County.

Dated this 14th day of November, 1989.

Respectfully submitted,  
PLANNING AND ZONING COMMITTEE JUDICIAL/GENERAL GOV'T COMMITTEE  
Richard Purcell, Chairman Alfred Lewandowski, Chairman  
Robert Steinke James Clark  
Eugene Zdroik Ernest Leppen  
Leif Erickson Anthony Kiedrowski  
Carrol Winkler Claude Ross

FINANCE COMMITTEE

John Holdridge, Chairman  
Stuart Clark  
Gordon Hanson  
Richard Purcell  
Robert Steinke

Motion by Supervisor Borski, second by Supervisor Hanson for the adoption.  
Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant,  
District 20 Supervisor. Resolution adopted.

TO: Planning and Zoning Committee  
Judicial/General Government Committee  
Finance Committee  
*C.P.K.*  
FROM: Charles P. Kell, Director  
DATE: October 25, 1989

SUMMARY OF PORTAGE COUNTY TRIAL GIS PROGRAM

I BACKGROUND

At several levels, in a number of different organizations, Geographic Information System (GIS) efforts have been initiated in Portage County. The University of Wisconsin-Stevens Point has been using GIS, as well as the local office of the Soil Conservation Service. The Wisconsin Geological and Natural History Survey, Department of Natural Resources and other State organizations have been capturing and analyzing data in Portage County using a GIS. The County itself, as well as several communities within the County, have, are or plan to conduct GIS data development or analysis efforts. Most, if not all, of these efforts are based on GIS software and technology developed by Environmental Systems Research Institute (ESRI). Additionally, many of these organizations use computer technology developed by IBM. Some of the cooperative GIS effort has involved the County itself.

II PROBLEM STATEMENT

Through these experiences, several departments in Portage County government have begun to become more familiar with GIS technology and how it might fit into and help with managing and analyzing information in County records. However, the absence of GIS technology within County government has made it difficult to fully evaluate the actual utility of GIS in a controlled and well understood environment.

III GOALS AND OBJECTIVES OF THE GIS TRIAL PROGRAM

Goal

Portage County will learn and evaluate the utility of GIS technology relative to County operations and the feasibility of large-scale, interdepartmental, Countywide GIS implementation for geographic data management, analysis and display. This should be accomplished in a relatively familiar hardware and software environment.

Objectives To Be Accomplished

A. Complete project design and construct implementation plan.

Task 1: Work cooperatively with ESRI and IBM to define a project scope that is best suited to the trial program. The project scope will be developed during the months of November and December of 1989 and will be reported back to the Planning and Zoning and Judicial/General Government Committees.

Task 2: Complete project implementation plan based on the project design, including data management, analysis criteria, products and schedule.

B. Understand system environment.

Task 1: Attend IBM operating system training course.

Task 2: Attend ARC/INFO training course.

C. Use a familiar hardware and software environment to minimize technology reeducation.

Task 1: Install IBM workstation hardware.

Task 2: Install ESRI ARC/INFO software.

D. Implement pilot project.

Task 1: Capture geographic and attribute data in ARC/INFO.

Task 2: Design appropriate analytical process.

Task 3: Perform analysis and generate products.

E. Presentation of results.

Task 1: Present results to County GIS, Planning and Zoning, and Judicial/General Government Committees and County Board.

Task 2: Public presentation optional.

Task 3: Secure support for long-term commitment.

IV SUMMARY

Portage County, IBM and ESRI are proposing to enter into a cooperative effort to install GIS related hardware and software in Portage County for purposes of evaluating utility and applicability to County government operations. This trial program will last for six months and will focus on the use of the system for a specific project area and topic. To accomplish the project, IBM will contribute necessary hardware (including workstation technology and peripherals), training and support. ESRI will provide software, services and support, and Portage County will provide appropriate staff and leadership on project definition, schedule and implementation. At the completion of the trial program, Portage County will be under no obligation to purchase any of the hardware or software used during the trial program.

This is an opportunity that is relatively unique for all involved groups. It affords Portage County, IBM and ESRI the opportunity to observe the technology in an operational environment and evaluate its effectiveness.

V COST TO PORTAGE COUNTY TO CONDUCT GIS TRIAL PROGRAM

5 days of Workstation ARC/INFO Training in St. Paul, MN at a Cost of \$1,500 Each for Two Staff (Administrative Planning Aide and Land Description Technician) .....	\$ 3,000
Associated Travel, Lodging and Meals .....	<u>\$ 925</u>
TOTAL .....	\$ 3,925
5 days of Unix Operator System Training at IBM in Green Bay, WI for Data Processing Manager (3 Courses) .....	\$ 1,125
Associated Travel, Lodging and Meals .....	<u>\$ 425</u>
TOTAL .....	\$ 1,550
3 days of Aix Installation and Implementation Education at IBM in Dallas TX for Data Processing Manager .....	\$ 735
Associated Travel, Lodging and Meals .....	<u>\$ 1,265</u>
TOTAL .....	\$ 2,000
In-House Technical Support Purchased from ESRI Staff over the 6 Month Term of the Trial Program .....	\$ 6,000
Staff Replacement in Register of Deeds/Land Description Office for 6 months (20 hours per week) .....	\$ 4,000
Overtime/Purchased Time by Planning and Zoning Department for 6 months (10 hours overtime/10 hours purchased time from Kelly Services per week) .....	\$ 6,080
TOTAL PORTAGE COUNTY COST FOR TRIAL PERIOD .....	<u><u>\$23,555*</u></u>

\*These identified expenditures will be financed by the \$50,000 of GIS funds in the Capital Project Budget and \$10,000 of GIS funds in the Planning and Zoning Department 1990 budget. The balance of these funds (\$36,445) can be applied to the ultimate implementation of the GIS program for the County.

VI FUTURE COST FOR PORTAGE COUNTY TO OWN AND OPERATE THE GIS

Initial Workstation Purchase (Rt Computer, Digitizer, Plotter, etc.)

IBM Hardware .....	\$ 49,000
IBM Software .....	13,335
Workstation Based ARC/INFO Multi User Software/License .....	<u>\$ 58,000</u>
TOTAL COST .....	<u>\$120,335</u>

Estimated Annual (Full Year) Cost (Late 1990 and Beyond)

-Full-time professional GIS Specialist* (Salary and Fringes).....	\$ 33,626
*May not be brought on board until 1991, depending on County budget conditions.	
-Position upgrade for Administrative Planning Aide (Cartographer) for 20 hours per week .....	\$ 1,306
-Change current part-time Clerk Typist II position to full-time status.	\$ 11,078
-Other budget needs (ARC/INFO Maintenance/Support Fees, Travel, Telephone, Training, Office Supplies, etc.) .....	<u>\$ 14,656</u>
TOTAL ANNUAL BUDGET COST .....	<u>\$ 60,666</u>

CPK:pac

RESOLUTION NO. 167-88-90  
RE: CANCELLATION OF UNCASHED CHECKS ISSUED  
PRIOR TO JANUARY 1, 1989

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the checks listed on the attached sheet were issued by the Portage County Treasurer prior to January 1, 1989, and

WHEREAS, the checks listed on the attached sheet have not been cashed by the payees, and

WHEREAS, the County Treasurer has made every effort to trace the checks listed on the attached sheet, and

WHEREAS, a list of the payees and checks numbers will be published and payees will have an opportunity to have the cancelled checks reissued.

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that the attached list of outstanding checks be cancelled.

Dated this 14th day of November, 1989.

Respectfully submitted,  
FINANCE COMMITTEE  
John Holdridge, Chairman  
Gordon Hanson  
Robert Steinke

Stuart Clark  
Richard Purcell

Motion by Supervisor Purcell, second by Supervisor Holdridge for the adoption.

Motion carried by voice vote. Resolution adopted.

OUTSTANDING CHECK LIST

Check #	Date	Payee	Amount
202877	04/11/86	Steven Van Fleete	\$ 16.40
206568	07/03/86	EDS Federal Corporation	10.00
206939	07/11/86	George Allne	26.40
207192	07/11/86	Lisa Kellerman	34.80
210065	09/19/86	Univ of CA-Berkeley	15.00
214544	01/16/87	John L. Dopp	23.00
215057	01/23/87	Steven Laszinski	16.40
215663	02/06/87	Univ of IL/Newsletter Service	18.50
217394	03/20/87	Chipola Sales	12.50
218600	04/24/87	Kevin Shober	55.00
220321	06/05/87	Blue Cross of WI	55.00
221081	06/26/87	Deloris Karpinski	33.00
221554	07/10/87	Bonnie Deppe	18.00
221981	07/10/87	John Wierzba JR	49.60
223800	09/04/87	Park Ridge Pharamacy	36.27
226820	12/11/87	River Valley Marionette	25.00
627599	12/18/87	Bonnie L. Deppe	19.25
229081	01/15/88	Holy Cross Cemetery	17.50
220760	01/29/88	Bureau of Collections	8.00
234752	05/31/88	David or Pat Hampel	47.35
236229	07/08/88	Schwann Compact Disc Catalog	35.00
237119	07/22/88	Harold Floistad or Dorothy Olson	6.64
237288	07/29/88	Ronnell D. Hunter	18.40
237885	08/12/88	Sigma Phi Epsilon Fraternity	17.19
238622	09/09/88	Eloise Hawley	10.50
241992	12/02/88	Farm Plan	11.10
242159	12/02/88	What's New in Home Economic	29.00
		TOTAL	\$ 664.80

RESOLUTION NO. 168-88-90

RE: CONTINGENCY FUND TRANSFER TO COVER COST OF 1989 RECLASSIFICATIONS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Portage County Personnel Committee, at its meeting on October 11, 1989 approved 11 reclassification requests, and

WHEREAS, County Fiscal Policy Policy 5-89, adopted September 12, 1989 dictates that contingency fund transfers in excess of \$5,000 require County Board approval, in addition to Personnel and Finance Committee approval, and

WHEREAS, the incremental wage and associated fringe benefit costs of the reclassifications exceed the above stated threshold;

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors approve the transfer of \$6,644.38 from the contingency fund to the affected departments budgets for the above-stated purpose.

Dated this 14th day of November, 1989.

Respectfully submitted,  
PERSONNEL COMMITTEE  
David Medin, Chairman  
Gordon Hanson  
Clarence Hintz  
Wayne Cummings

FINANCE COMMITTEE  
John Holdridge, Chairman  
Richard Purcell  
Robert Steinke  
Stuart Clark  
Gordon Hanson

Motion by Supervisor Check, second by Supervisor Steinke for the adoption.  
Roll call vote revealed (31) ayes, (1) excused, Supervisor Winkler, (1) vacant, District 20 Supervisor. Resolution adopted.

**1989-90 FISCAL IMPACT - RECLASSIFICATIONS**

Community Human Services  
Human Services Specialist II

\$11.30 to \$11.96 per hour = .66 X 40 = 26.40 X 13 weeks = \$343.20

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	<u>89 COST</u>
\$343.20	\$25.77	\$40.84	N/C	\$2.30	412.11

Circuit Court Branch II  
Legal Secretary

\$7.61 to \$7.84 per hour = .23 X 40 = 9.20 X 26 weeks = \$239.20

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	297.22
\$239.20	\$27.96	\$28.46	N/C	\$1.60	

Maintenance Department  
Maintenance Worker II

\$8.20 to \$8.95 per hour = .66 X 40 = 26.40 X 26 weeks = 686.40

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	824.23
\$686.40	\$51.55	\$81.68	N/C	\$4.60	

Planning & Zoning  
Planning Director

30C3 (35,026) to 33C3 (39,399)

\$16.84 to \$18.94/hour = \$2.10 X 40 = 84.00 X 13 weeks = \$1,092

1989 Cost

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	1,313.56
\$1,092.00	\$82.01	\$129.95	\$2.28	\$7.32	

Planning & Zoning  
Zoning Administrator

22E3 (28,019) to 24E3 (29,725)

\$13.74 to \$14.29/hour = .82 X 40 = 32.80 X 13 weeks = \$426.40

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	512.02
\$426.40	\$32.02	\$50.74	N/C	\$2.86	

Planning & Zoning  
Associate Planner

17B2 (26,699) to 19B2 (23,347)

\$10.43 to \$11.22/hour = .79 X 40 = 31.60 X 13 weeks = \$410.80

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	493.29
\$410.80	\$30.85	\$48.89	N/C	\$2.75	

Purchasing  
Purchasing Manager

18C2 (23,443) to 22C2 (26,503)

\$11.27 to \$12.74/hour = \$1.47 x 40 = 58.80 X 13 = \$764.40

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	919.03
\$764.40	\$57.41	\$90.96	\$1.14	\$5.12	

Solid Waste

Solid Waste Manager

21C1 (25,491) to 22C1 (26,255)

\$12.26 to \$12.62/hour = .36 X 40 = 14.40 X 13 = 187.20

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	<u>89 COST</u>
\$187.20	\$14.06	\$22.28	N/C	\$1.25	-0-*

Data Processing

Programmer I

\$7.58 to \$8.67 = \$1.09 X 40 = 43.60 X 26 = \$1,133.60

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	
\$1,133.60	\$86.72	\$134.90	N/C	\$7.60	1,362.82

Housing Authority

Manager - Building & Grounds

\$9.84 to \$10.11 = .27 X 40 = 10.80 X 26 = 280.80

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	
\$280.80	\$21.09	\$33.42	N/C	\$1.88	-0-*

Veterans Service Office

Veterans Service Assistant

\$7.61 to \$8.02 = .41 X 40 = 16.40 X 26 = 425.40

<u>Wages</u>	<u>SS</u>	<u>WRF</u>	<u>Life</u>	<u>Disab</u>	
\$426.40	\$32.02	\$50.74	N/C	\$1.94	510.10

TOTAL COST TO THE COUNTY

\$6,644.38

\*No additional cost to the County for reclassification due to self-sustaining department status.

RESOLUTION NO. 169-88-90  
RE: ADOPTION OF A COUNTY FLAG/LOGO

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Portage County will be celebrating its 150th birthday in 1992, and

WHEREAS, it would be appropriate if the County had an official flag/logo, and

WHEREAS, the attached flag/logo depicts the major economic/recreational factors that make Portage County a great place to live and work in.

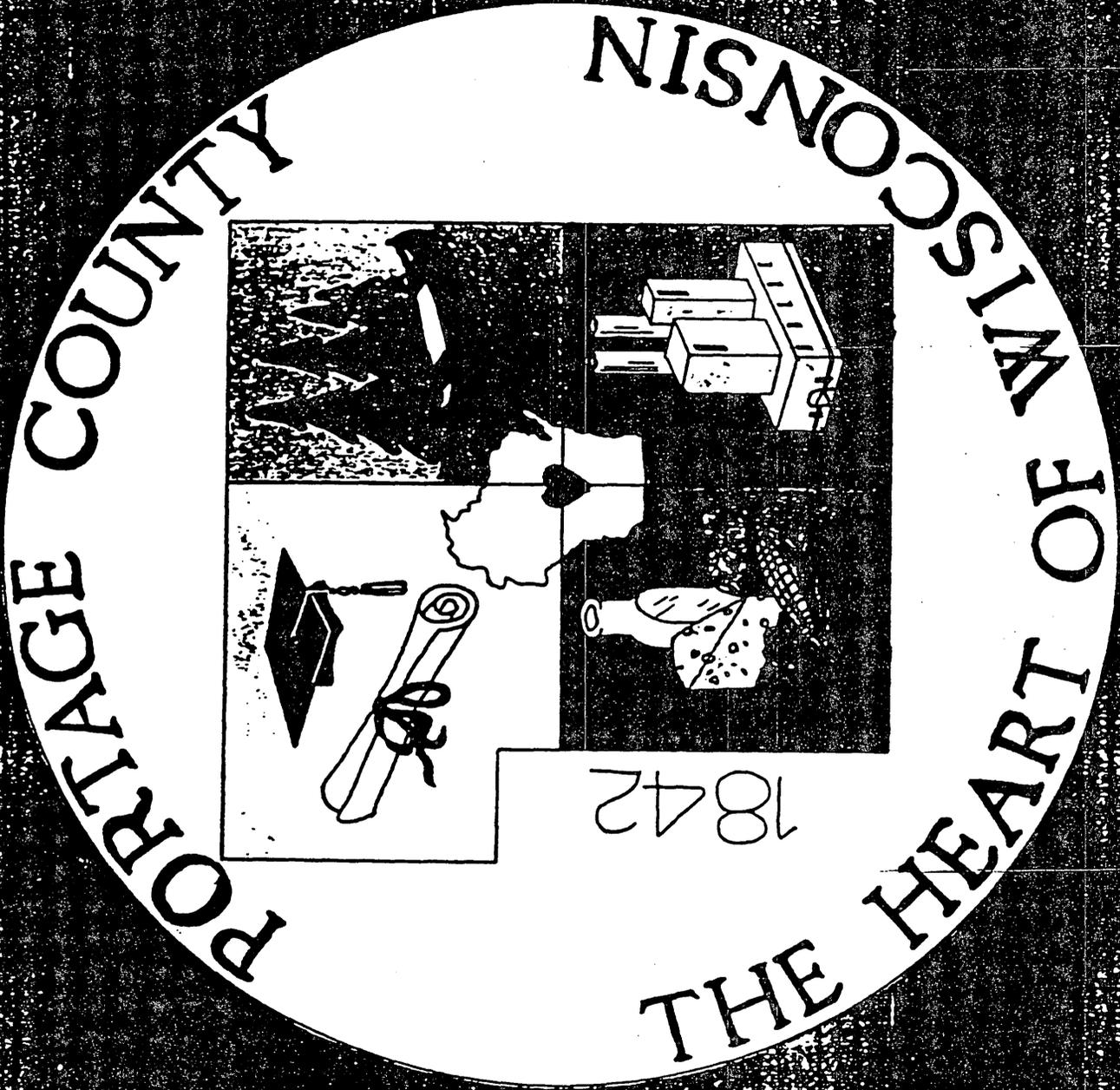
NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached flag/logo is the official symbol for all County purposes.

Dated this 14th day of November, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Steinke, second by Supervisor James Clark for the adoption.

Motion carried by voice vote. Resolution adopted.



RESOLUTION NO. 170-88-90  
RE: AUTHORIZING COMPENSATION FOR COMMITTEE MEETINGS IN  
EXCESS OF THIRTY AND SPECIAL MEETINGS IN 1990

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wisconsin State Statutes provide a limit of 30 days in the aggregate for which members of the Portage County Board may be paid for all committee meetings during the year of 1990, and

WHEREAS, past experience has shown that a limit of 30 days is not practical for the reason that it is necessary for many Board members to meet on committees in excess of the aforesaid limit, and

WHEREAS, Section 59.06(2)(b), Wisconsin State Statutes, provides that the Board may be a two-thirds vote of its members present, increase the number of days for which compensation and mileage may be paid in any year and fix the compensation for each additional day.

NOW, THEREFORE, BE IT RESOLVED, that the number of days in 1990 for committee meetings of any member of the Portage County Board of Supervisors be extended to cover such time in excess of 30 days as may be required to complete and carry out the work of committees, and

BE IT FURTHER RESOLVED, that per diem, mileage and other expenses for committee meetings authorized by this resolution shall be for meetings of committees attended by at least a majority of any committee wherein the secretary thereof makes a written record of said meeting which shall be filed with the County Clerk, and

BE IT FURTHER RESOLVED, that per diem, mileage, and other expenses for those meetings designated as special meetings other than committee meetings must be approved by the supervising committee and the Committee on Committees prior to payment, and

BE IT FURTHER RESOLVED, that the compensation for over thirty and special meetings shall be the same as authorized for other meetings.

Dated this 14th day of November, 1989.

Respectfully submitted,  
COMMITTEE ON COMMITTEES  
O. Philip Idsvoog, Chairman  
David Medin, 1st Vice-Chairman  
Clarence Hintz, 2nd Vice-Chairman

Motion by Supervisor Zdroik, second by Supervisor Steinke for the adoption.  
Motion carried by voice vote. Resolution adopted.

RESOLUTION NO. 171-88-90  
RE: DOG CLAIMS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WE, the members of your committee on dog claims, have met and pursuant to Section 174.11 of the Wisconsin Statutes have allowed the following claims:



OFFICIAL PROCEEDINGS  
of the  
BOARD OF SUPERVISORS  
of  
PORTAGE COUNTY, WISCONSIN

December 19, 1989

The meeting was called to order by Chairman O. Philip Idsvoog.  
Roll call was taken by the Clerk as follows.

District	1,	David A. Medin
District	2,	Gale L. Kidder
District	3,	Paul A. Borham
District	4,	James E. Kalpinski
District	5,	Allan D. Brekke
District	6,	Richard M. Purcell
District	7,	Alfred A. Lewandowski
District	8,	David Eckholm
District	9,	Eugene G. Szymkowiak
District	10,	Gordon M. Hanson
District	11,	Donald R. Mansavage
District	12,	Jeffrey K. Murphy
District	13,	James E. Clark
District	14,	Jerome J. Borski
District	15,	Clifford F. Bembenek
District	16,	John W. Holdridge
District	17,	Claude A. Ross
District	18,	William H. Peterson
District	19,	Deborah C. Anstett
District	20,	Robert A. Winblad
District	21,	O. Philip Idsvoog
District	22,	Robert J. Steinke
District	23,	Anthony B. Kiedrowski
District	24,	Wayne Cummings
District	25,	Stuart Clark
District	26,	Carrol Winkler
District	27,	Ernest Leppen
District	28,	Stanley Kirschling
District	29,	Eugene Zdroik
District	30,	Ronald J. Check
District	31,	Leif Erickson
District	32,	Betty Bruski Mallek
District	33,	Clarence Hintz

Roll call taken by Clerk Roger Wrycza revealed (30) ayes, (2) excused,  
Supervisors Borham and Kirschling, (1) vacant, District 20 Supervisor.

All present saluted the flag.

Supervisor Winkler delivered the invocation.

Motion by Supervisor Szymkowiak, second by Supervisor Murphy to approve the  
minutes of the November Board meetings. Motion carried by voice vote.

### Correspondence

Certificate of Appreciation awarded to James N. Berg for two years of service to Portage County as a County Board Supervisor.

Motion by Supervisor Murphy, second by Supervisor Check to approve the certificate. Motion carried by voice vote.

Thank you letter from the Portage County Fair Association for the County's budget support for the Amherst Fair.

Letter from the Wisconsin Taxpayers Alliance regarding the legislative reapportionment.

### Committee Referrals

Motion by Supervisor Peterson, second by Supervisor Leppen to deny the claim of Donald and Corinne Dobbertin in the amount of \$900,000. The claim alleges that the intersection of Church and Water Street was negligently signed and constructed by the Village of Whiting and Portage County which was a contributing factor to an accident which occurred on September 29, 1989 causing injury to the claimants. Motion carried by voice vote.

Motion by Supervisor Borski, second by Supervisor Steinke to refer to the District Attorney the notice of claim of Tina, James and Sandra Firkus. The claim alleges that the contributing factor to the auto accident that the claimant was involved in was insufficiency and want of repair of the Southbound lane and shoulder of Old Wausau Road. Said accident occurred one-tenth mile south of Lakeview Drive on Old Wausau Road on August 29, 1989. Motion carried by voice vote.

Motion by Supervisor Bembenek, second by Supervisor Stuart Clark to deny the claim of Michelle Cordes and Don E. Cordes in the amount of \$125,000. The claimants allege that a Portage County squad car was operated in a negligent manner when it struck the claimant's vehicle on Division Street in the City of Stevens Point at about 8:00 p.m. on October 19, 1989. Motion carried by voice vote.

### Appointments

Motion by Supervisor Bruski Mallek, second by Supervisor Eckholm to approve the re-appointment of Larry Sipiorski to the Public Library Board for a three-year term expiring January, 1993.

Supervisor Stuart Clark questioned why only one county board supervisor is on the Library Board.

Chairman Idsvoog stated that although State Statutes would allow two county board supervisors to serve on the Library Board the County Board by-laws only allow for one supervisor. Idsvoog stated that the Committee on Committees could look at the structures and responsibilities resolution concerning the Library membership.

Motion by Supervisor Murphy, second by Supervisor Kalpinski to table the re-appointment until the Committee on Committees could look at the possibility of putting another County Board member on the Library Board.

Bill Murat, District Attorney, explained that the tabling vote would put the issue on hold until the entire County Board would act to remove it from the tabling. Murat stated that it might be better if the Board just left the position vacant at this time until the Committee on Committees has an opportunity to study the issue.

Supervisors Murphy and Kalpinski withdrew their tabling motion.

Motion by Supervisor Holdridge, second by Supervisor Murphy to defer the re-appointment until the Committee on Committees can look at the Library Board membership.

Supervisor Lundquist asked that the Committee on Committees consider the possibility of increasing the Library Board membership as he would not want to lose Larry Sipiorski on the Board as a citizen member.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Borham and Kirschling, (1) vacant, District 20 Supervisor. Motion carried.

Motion by Supervisor Purcell, second by Supervisor Borski to approve the re-appointment of Russell Lundquist to the Public Library Board for a three-year term expiring January 1993, term subject to re-election. Motion carried by voice vote.

Motion by Supervisor Kalpinski, second by Supervisor Szymkowiak to approve the appointment of Russell Lundquist to the Wisconsin Valley Library Service Board of Trustees for a three-year term expiring December 1992. Motion carried by voice vote.

Motion by Supervisor Check, second by Supervisor Brekke to approve the re-appointment of Jerry Borski to the Veterans Service Commission for a three-year term expiring December 1992. Motion carried by voice vote.

#### Unlimited Topics

Chairman Idsvoog informed the Board that the Committee on Committees is tentatively scheduled to meet on January 2, 1990 regarding the Library Board.

#### ORDINANCE NO. 173-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, GROSHEK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Michael and Sherri Groshek request to amend the Portage County Zoning Ordinance so part of Section 25, T25N, R6E, Town of Eau Pleine, an area of 40 acres is requested to be changed from Agricultural District to A-1, Exclusive Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in the Conference Room "B" of the County-City Building on December 13, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the December 13, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Section 25, T25N, R6E, an area of 40 acres is hereby changed from Agricultural District to A-1, Exclusive Agricultural District.

Dated this 19th day of December, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert Steinke  
Leif Erickson

Motion by Supervisor Purcell, second by Supervisor Erickson for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Borham, (1) vacant, District 20 Supervisor. Ordinance adopted.

ORDINANCE NO. 174-88-90

RE: ZONING ORDINANCE MAP AMENDMENT, WIERNIK PROPERTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, James and Geraldine Wiernik and David and Lorraine Wiernik request to amend the Portage County Zoning Ordinance so parts of Sections 11, 12 and 13 of T24N, R6E and parts of Section 7, T24N, R7E, all in the Town of Carson, an area of approximately 502 acres is changed from Agricultural District to A-1, Exclusive Agricultural District; and

WHEREAS, the Portage County Planning and Zoning Committee held a public hearing on the proposed amendment in Conference Room "B" of the County-City Building on November 29, 1989 after due notices were published in the Stevens Point Journal. At said hearing all those who wished to be heard were heard and pertinent facts constituting the testimony were recorded; and

WHEREAS, the Portage County Planning and Zoning Committee, after carefully considering the testimony, including the attached fact sheet at the November 29, 1989 meeting, has placed a recommendation with the County Board that the request be approved; and

WHEREAS, the proposed amendment, with the information furnished in the attached report and fact sheet, has been given due consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does ordain as follows: part of the NE $\frac{1}{4}$  of the SW $\frac{1}{4}$ , part of the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$ , the SE $\frac{1}{4}$  of th SW $\frac{1}{4}$ , part of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$ , part of the SW $\frac{1}{4}$  of the SE $\frac{1}{4}$ , the SE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , part of the SW $\frac{1}{4}$  of the NW $\frac{1}{4}$ , the NE $\frac{1}{4}$  of the SE $\frac{1}{4}$  and part of the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Section 12, T24N, R6E, the NE $\frac{1}{4}$  of the NW $\frac{1}{4}$  and part of the SE $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 13, T24N, R6E and part of the SW $\frac{1}{4}$  of the NE $\frac{1}{4}$ , part of the W $\frac{1}{2}$  of the NW $\frac{1}{4}$ , part of the SE $\frac{1}{4}$  of the NW $\frac{1}{4}$ , part of the NE $\frac{1}{4}$  of the SW $\frac{1}{4}$ , part of the W $\frac{1}{2}$  of the SW $\frac{1}{4}$  and part of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Section 7, T24N, R7E, all in the Town of Carson, an area of approximately 502 acres is hereby changed from Agricultural District to A-1, Exclusive Agricultural District.

Dated this 19th day of December, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE

Richard Purcell, Chairman  
Eugene Zdroik  
Carrol Winkler

Robert Steinke  
Leif Erickson

Motion by Supervisor Mansavage, second by Supervisor Purcell for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Borham, (1) vacant, District 20 Supervisor. Ordinance adopted.

RESOLUTION NO. 175-88-90  
RE: ADOPTION OF THE TOWN OF LINWOOD LAND USE PLAN SECTION 6.7(B)  
OF THE PORTAGE COUNTY DEVELOPMENT GUIDE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Linwood Town Board requested the assistance of the County Planning and Zoning Department in preparing a Land Use Plan for the Town; and

WHEREAS, the Plan sets forth development goals and policies for the Town and is intended to be used by County and Town officials as a comprehensive framework for making zoning and land use decisions; and

WHEREAS, the Linwood Town Board officially adopted the Plan on November 6, 1989; and

WHEREAS, the Plan has been prepared in accordance with Section 59.97 of Wisconsin State Statutes and shall be a component of the County Development Guide; and

WHEREAS, after holding a formal public hearing on November 29, 1989, the Portage County Planning and Zoning Committee voted to recommend the Plan to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors adopts the Town of Linwood Land Use Plan as Section 6.7(B) of the Portage County Development Guide.

Dated this 19th day of December, 1989.

Respectfully submitted,

PLANNING AND ZONING COMMITTEE  
Richard Purcell, Chairman  
Leif Erickson  
Eugene Zdroik

Robert Steinke  
Carrol Winkler

Motion by Supervisor Borski, second by Supervisor Hintz for the adoption.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Kirschling and Borham, (1) vacant, District 20 Supervisor. Resolution adopted.

RESOLUTION NO. 176-88-90  
RE: PORTAGE-WAUPACA COUNTY SOLID WASTE DISPOSAL AGREEMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the disposal of solid waste is of vital concern to the citizens of Portage and Waupaca Counties, and

WHEREAS, there is currently, in the investigation phase, a waste-to-energy project in Portage County which is being carried out by Portage County in conjunction with the University of Wisconsin-Stevens Point which would have the goal of providing the participants in the study with an environmentally sound and efficient means of disposing of solid waste, and

WHEREAS, it is going to be necessary for the participating counties to have

a place to dispose of their solid waste pending the outcome of the study, should they choose not to pursue other alternative methods of disposing of the waste until they determine whether they wish to further participate in the project, and

WHEREAS, on February 13, 1989, the Waupaca County Solid Waste Board voted to further investigate and work with Portage County in developing such a project.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached Portage-Waupaca County Solid Waste Disposal Agreement is hereby approved.

Dated this 19th day of December, 1989.

Respectfully submitted,  
SOLID WASTE MANAGEMENT BOARD  
Eugene Zdroik, Chairman  
Richard Purcell  
David Medin  
Melvin Bembenek  
Robert Gary

Wayne Cummings  
Stanley Kirschling  
Daniel Schlutter  
Jeanne Dodge

Motion by Supervisor Cummings, second by Supervisor Zdroik for the adoption.

Supervisor Hintz questioned the cost per ton to Waupaca County.

Supervisor Zdroik stated that the contract calls for Waupaca to pay a \$29.00 tipping fee plus a \$5.00 surcharge.

Supervisor Peterson expressed concerns that the Portage County landfill would be filled up sooner and questioned the lifespan of the current landfill and how it might be affected by the contract.

Mike Stemple, Portage County Solid Waste Manager, stated that the current landfill has about fifteen years of life left and if Waupaca would start adding its waste, without waste-to-energy, it would be cut in half. Stemple stated that the waste-to-energy project could prolong the lifespan of the landfill as well as provide the benefits of creating energy. He added that the project could not even be looked at without Waupaca County waste. Stemple pointed out that the contract also indicates that once the Portage County landfill would be full the next landfill would have to be located in the other county participating in the project.

Supervisor Kalpinski questioned the waste-to-energy project date of existence and also expressed concerns of using up Portage County's landfill with another County's waste.

Stemple stated that studies are being conducted and it could take two to four years before completion.

Supervisor Stuart Clark reminded the Board that this contract is just continuing a contract that was started last year and to this date no garbage has been brought to the landfill from Waupaca County. Clark stated that he felt the County should move ahead with the waste-to-energy project and felt that it is a viable alternative to burying all the garbage and will be beneficial to both counties.

Roll call vote revealed (28) ayes, (2) nays, Supervisors Kalpinski and Peterson, (2) excused, Supervisors Borham and Kirschling, (1) vacant, District 20 Supervisor. Resolution adopted.

**PORTAGE-WAUPACA COUNTY  
SOLID WASTE DISPOSAL AGREEMENT**

**WHEREAS, the disposal of solid waste is of vital concern to the citizens of Portage and Waupaca Counties; and**

**WHEREAS, there is currently, in the investigation phase, a waste-to-energy project in Portage County which is being carried out by Portage County in conjunction with the University of Wisconsin-Stevens Point which would have the goal of providing the participants in the study with an environmentally sound and efficient means of disposing of solid waste; and**

**WHEREAS, it is going to be necessary for the participating counties to have a place to dispose of their solid waste pending the outcome of the study, should they choose not to pursue other alternative methods of disposing of the waste until they determine whether they wish to further participate in the project; and**

**WHEREAS, on February 13, 1989, the Waupaca County Solid Waste Board voted to further investigate and work with Portage County in developing such a project.**

**THEREFORE, the parties to this agreement hereby agree as follows:**

- 1. Waupaca County agrees to make all of its solid waste over which it has legal control, less recycled materials, available to be used in this project so long as it continues to be a viable, cost effective and environmentally sound means of disposing of the solid waste. Flow control legislation will be enacted by each county if necessary to provide the waste for this project.**
- 2. Pending the development of the project and its initial study, Portage County agrees to accept up to the total volume of solid waste generated in Waupaca County, including all waste generated within the city limits of New London, commencing on November 1, 1990. Portage County shall continue to accept said waste until November 1, 1991.**
- 3. In January of 1991, the parties shall examine the project to determine whether it remains a viable alternative for the disposal of solid waste. In the event that either party no longer wishes to continue participation in the project, Portage County shall continue to accept Waupaca County's solid waste until November 1, 1991. If the parties wish to continue the project, they may renew it for an additional term commencing November 1, 1991 and continuing to November 1, 1992. In the event that the parties wish to extend the agreement, they may do so on an annual basis, with the agreement to be reviewed each January under the stated conditions.**

4. Portage County shall only be responsible for accepting and landfilling waste which it is currently licensed to accept by the Wisconsin Department of Natural Resources and as allowed by policies established by the Portage County Solid Waste Management Board. Portage County reserves the right to not accept any large volume industrial waste or other industrial waste it deems would be detrimental to its landfill operation. Any waste not so acceptable shall remain the responsibility of Waupaca County. In the event that the landfill is closed as a result of a government or court decision, this agreement shall be terminated.
5. The parties shall bear liability costs for the Portage County landfill on a pro-rated basis, based on the percentage of solid waste placed in the landfill by that County.
6. The tipping fee for disposal of Waupaca County waste in the Portage County landfill shall be the public tipping rate, established by the Portage County Solid Waste Board, of \$29 per ton, plus a \$5 per ton surcharge. It is understood and agreed by the parties that the Portage County Solid Waste Board may increase the public tipping fee during the term of this contract. In such event an addendum to this contract will be executed by the parties to adjust the Waupaca County tipping fee accordingly, to maintain an actual \$5 per ton surcharge for such out of County waste. It is further understood that there is a \$15 minimum charge which includes a \$5 surcharge.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_

\_\_\_\_\_  
Portage Co. Board Chairman

\_\_\_\_\_  
Waupaca Co. Board Chairman

\_\_\_\_\_  
Portage Co. Solid Waste Board  
Chairman

\_\_\_\_\_  
Waupaca Co. Solid Waste Board  
Chairman

RESOLUTION NO. 177-88-90  
RE: AMBULANCE SERVICE CONTRACT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the long-term ambulance service contract adopted by the County Board on September 22, 1987 was in need of revision, and

WHEREAS, the attached ambulance service contract has been revised to correct concerns that were not addressed in the previous contract.

NOW, THEREFORE, BE IT RESOLVED, by the Portage County Board of Supervisors that the attached ambulance service contract is hereby approved.

Dated this 19th day of December, 1989.

Respectfully submitted,

LAW ENFORCEMENT/EMERGENCY GOVERNMENT COMMITTEE

Clifford Bembenek, Chairman

James Kalpinski

Jeffrey Murphy

Jerome Borski

Motion by Supervisor Bembenek, second by Supervisor Anstett for the adoption.

Supervisor Bembenek stated that the new contract calls for the service to be provided to the Bevent and Shantytown area with the Stevens Point telephone exchanges of 341-344-345, the county would provide maintenance for the ambulances and equipment at the Highway Department, and appoint a County Board Supervisor to serve as a liaison to the Stevens Point Police and Fire Commission regarding ambulance service matters. Bembenek stated that the County was not looking for another carrier when terminating the contract with the City but rather just looking for changes which they have now agreed upon.

Supervisor Anstett suggested to the Board that the County look at ambulance service being provided by a private carrier and informed Board members of a proposal offered by Lifeline Systems of Wisconsin. Anstett stated that the proposal looked as though it would be less than the City's proposal.

Jerry Glad, Business Administrator, stated that the 1990 contract with the City is approximately \$484,000 but the County retains the revenue of approximately \$212,000 so the amount on the tax roll is approximately \$325,000.

Supervisor Anstett stated that Wood County contracts out for private ambulance service.

Roger Wrycza, County Clerk, stated that Wood County does not provide ambulance service, each municipality contracts for service on their own.

Supervisor Szymkowiak stated that the concept of outside ambulance service has been studied a number of times and those studies indicate that this is the best route to follow.

Supervisor Murphy pointed out that the Lifeline proposal stated that they wanted the money for the entire year before the services were actually provided versus paying the City on a monthly basis. Murphy also pointed out that they wanted all of the ambulances and equipment within one year of the contract and stated that he did not feel comfortable offering that much to a company the County knows nothing about. Supervisor Murphy also pointed out to the Board that with the new contract with the City as concerns the Bevent area, the town will be paying all costs for those runs, the County will not have to try to collect for those services.

Supervisor Stuart Clark asked the Board to look at first responder charges for the entire County.

Chairman Idsvoog stated that the Finance Committee and Law Enforcement/Emergency Government Committee would have to consider the concerns regarding the ambulance contract in the next year before the next contract renewal date.

Supervisor Murphy called for the question.

Roll call vote revealed (30) ayes, (2) excused, Supervisors Borham and Kirschling, (1) vacant, District 20 Supervisor. Resolution adopted.

AMBULANCE SERVICE AGREEMENT  
between  
PORTAGE COUNTY AND THE CITY OF STEVENS POINT

THIS AGREEMENT is made and entered into this 1st day of January, 1990, by and between Portage County, quasi-municipal corporation, hereinafter referred to as "COUNTY" and the City of Stevens Point, hereinafter referred to as "PROVIDER".

WITNESSETH:

For and in consideration of the mutual agreements herein contained and other good and valuable consideration, the COUNTY and PROVIDER do agree as follows:

1. DESCRIPTION, TYPE AND MANNER OF SERVICE TO BE PERFORMED:

PROVIDER agrees to provide ambulance service throughout Portage County, Wisconsin.

For the purpose of this agreement, ambulance service shall be defined as that ambulance service which is necessary to respond to a condition that, in the opinion of the person, his family, or whoever calls for and/or attends the person, requires medical attention and includes non-emergency transfers.

A. EMERGENCY AMBULANCE SERVICE

1) Provided as follows:

- a. To any person within Portage County and those persons in the Town of Bevent, Marathon County, served by the 341, 344 or 345 Stevens Point telephone exchanges. (Service area boundaries as shown on map on file in County Clerk's Office and the Stevens Point Fire Department.) Service area to remain constant.
  - (1) A Portage County Law Enforcement Officer is to accompany the ambulance on all Town of Bevent ambulance runs.
  - (2) In the event that two (2) ambulances are on assignment, a Wausau (Schofield) ambulance would be dispatched to the Town of Bevent requester.
- b. Outside of Portage County on the request of Law or Fire Department authorities from requesting municipality. Mutual aid agreements with municipalities and other units of government outside of Portage County shall be submitted in writing to the Police & Fire Commission prior to the effective date of contract. Authorization for service outside of Portage County shall be given exclusively by the Police & Fire Commission.

- c. The Chairman (or designee) of the Law Enforcement/  
Emergency Government Committee shall serve as a  
liaison to the Police and Fire Commission on all  
ambulance service matters.

**B. NON-EMERGENCY AMBULANCE SERVICE**

- 1) Provided as follows:
  - a. Only within Portage County.
  - b. If emergency ambulance service is not impaired.
  - c. Upon proper scheduling.
  - d. If pre-payment is deposited with the Ambulance Billing Service.
  - e. Deputy Fire Chief/Shift Commander has ultimate dispatch responsibility.

**C. TRANSFERS - EMERGENCY**

- 1) Provided as follows:
  - a. From health care facilities within Portage County.
  - b. Upon hospital/doctor orders.
  - c. Outside of Portage County on the request of Law or Fire Department authorities from requesting municipality.

**D. TRANSFERS NON-EMERGENCY (within Portage County)**

- 1) Provided as follows:
  - a. If emergency ambulance service is not impaired.
  - b. Upon proper scheduling.
  - c. Deputy Fire Chief/Shift Commander has ultimate dispatch responsibility.

**E. TRANSFERS NON-EMERGENCY (outside of Portage County for tests or treatment not available at St. Michael's)**

- 1) Provided as follows:
  - a. Upon doctor/hospital orders.
  - b. If emergency ambulance service is not impaired.
  - c. Upon proper scheduling.
  - d. Deputy Fire Chief/Shift Commander has ultimate dispatch responsibility.

**F. TRANSFERS NON-EMERGENCY (from health care facilities within Portage County to outside facilities for patient convenience)**

- 1) Provided as follows:
  - a. If emergency ambulance service is not impaired.
  - b. Upon proper scheduling.
  - c. If pre-payment is deposited with the Ambulance Billing Service.
  - d. Deputy Fire Chief/Shift Commander has ultimate dispatch responsibility.

2. ADMINISTRATION OF PORTAGE COUNTY AMBULANCE SERVICE POLICY

The Portage County Ambulance Service policies and administrative guidelines shall be formulated and executed by the City of Stevens Point Police and Fire Commission. The Commission shall have sole jurisdiction over the personnel administration of the ambulance service.

3. TERMS OF AGREEMENT AND TERMINATION

The term of this agreement shall be for three years. The agreement shall automatically renew on an annual basis on its anniversary date. Written notice of intent to terminate this agreement shall be made at least two (2) years in advance of termination. On an annual basis, either party may call a meeting to make minor changes to the contract without giving the formal notice of termination. All changes would be effective January 1 of the following year.

4. STAFFING REQUIREMENTS

PROVIDER agrees to operate two ambulance units on a 24-hour, on-duty basis and a third unit on an on-call basis with trained personnel whose education and other preparation shall comply with section 146.50 of the Wisconsin Statutes.

5. TRAINING REQUIREMENTS

In addition to required training to obtain licensure, all personnel shall, at a minimum, successfully complete the following continued education requirements.

<u>Course</u>	<u>Period</u>
CPR Refresher	Annually
EMT Refresher	Biennially
Auto Extraction	Biennially

6. DISPATCHING

Emergency ambulance calls will be received by the 911 communication system. The 911 dispatcher shall activate the ambulance dispatching system by contacting the PROVIDER via telephone and/or radio.

7. EQUIPMENT OWNERSHIP AND MAINTENANCE COSTS

The COUNTY shall provide three (3) fully equipped ambulance units which comply with provisions of state mandated regulations. The County shall maintain a fourth back-up radio-equipped, ambulance unit which would comply with the provisions of state mandated requirements when the required equipment is transferred from the disabled ambulance unit.

The ambulances and equipment contained therein are and shall at all times remain the sole property of the COUNTY and the PROVIDER shall have no right, title or interest therein except as expressly set forth in this service agreement.

Portage County, at their cost and expense, shall keep the ambulances and equipment therein in good repair, condition and working order. The "PROVIDER" shall notify Portage County when such maintenance is necessary. Minor maintenance, currently being done by EMT's can continue to be performed by the EMT's. All other maintenance will be done as directed by Portage County.

8. HOUSING FOR STAFF AND EQUIPMENT

The PROVIDER shall be responsible for all housing costs for staff and equipment at no cost to the COUNTY.

9. INSURANCE

The COUNTY agrees to provide the following types and minimum limits of insurance and will include the PROVIDER as an additional insured:

Vehicle Liability and	BI \$300,000
Uninsured motorist	PD \$300,000
Collision and Comprehensive	Actual Cash Value
Umbrella	\$2,000,000

The COUNTY agrees to cover the PROVIDER for any losses exceeding the above covered amounts.

The PROVIDER agrees to provide the following types and amounts of insurance and include COUNTY as additional insured:

EMT Malpractice	\$250,000/\$500,000
Workers Compensation	Statutory Limits

The PROVIDER shall furnish satisfactory evidence of all insurance coverage to the COUNTY and the COUNTY to the PROVIDER as outlined above.

10. EXPENDABLE SUPPLIES

Supplies for emergency use shall be furnished by the PROVIDER. For purposes of this agreement supplies shall be defined as those supplies which are essential for the personnel who are staffing ambulances used by PROVIDER to provide adequate care for the critically ill and injured at the scene and during transport to medical facilities, including but not limited to the following:

- |                        |                              |
|------------------------|------------------------------|
| a. Oxygen              | e. Soft roller-type bandages |
| b. Disposable blankets | f. Adhesive tape             |
| c. Universal dressings | g. Splints                   |
| d. Sterile gauze pads  | h. Boards                    |

The COUNTY will be responsible for unanticipated supplies (i.e., occurrence of a catastrophic event).

11. AMBULANCE RATES

The COUNTY shall be solely responsible for establishing rates to be charged for ambulance service rendered by the PROVIDER.

12. BILLING AND COLLECTIONS

The COUNTY shall be responsible for the billing and collecting of all charges made for ambulance service pursuant to this agreement. The PROVIDER shall furnish the COUNTY, on a weekly basis, with billing data on a COUNTY prescribed form.

13. REPORT REQUIREMENTS

The PROVIDER agrees to prepare the following reports:

- a. Ambulance service reports for state agencies. A monthly statistical report will be submitted by the Fire Chief, or person responsible for ambulance service, to the COUNTY and Law Enforcement Committee for their regular meeting.
- b. A personnel roster which lists all staff, hire dates, certification, and training records.

14. PAYMENT BY COUNTY

1. The COUNTY agrees to reimburse the PROVIDER for the following expenses that are and will continue to be part of the PROVIDER'S budget related to ambulance service:
  - A) Personnel costs:  
Ten (10) men defined as Firefighter/EMT-I by the City of Stevens Point and Firefighters Association contract, including but not limited to, payroll expense, longevity, holiday and overtime pay, 100% off-duty trip expenses, retirement, medical insurance, life insurance, worker's compensation and unemployment compensation insurance, uniform allowance, training seminar and schools and any other personal related negotiated costs for those positions.
  - B) Vehicle Expenses:  
100% including repairs, gas, oil, radio expenses, towing and insurance.
  - C) Miscellaneous Expenses:  
Supplies (100%) including laundry expense, malpractice insurance.
  - D) Any changes in levels of support of service mandated by Federal, State or County governments.

2. The PROVIDER agrees to submit an estimated expense Budget by October 15th, prior to each budget year and an audit of each years expenses by March 15th after the end of each calendar year. Any debit or credit from the estimated expense shall be handled as an April installment. The PROVIDER agrees the expenses are subject to audit by the COUNTY and agrees to cooperate fully with COUNTY auditors or representatives relative to verification of the expenses to be paid to the COUNTY.

COUNTY agrees to pay in twelve (12) equal installments with payment due on the 1st of each month.

15. OTHER PROVISIONS

It is understood by the COUNTY and PROVIDER that all agreements and understandings have been embodied in this agreement and no changes shall be made herein except in writing and duly signed by the COUNTY and the PROVIDER.

THIS AGREEMENT is made and entered into pursuant to the authority granted by Section 59.07(41) and Section 66.30, Wisconsin State Statutes.

IN WITNESS WHEREOF the parties hereto have executed this agreement on the date first above written.

DATED: \_\_\_\_\_

PORTAGE COUNTY

BY \_\_\_\_\_  
O. Philip Idsvoog

(SEAL)

\_\_\_\_\_  
Roger Wrycza, County Clerk

DATED: \_\_\_\_\_

CITY OF STEVENS POINT

BY \_\_\_\_\_  
W. Scott Schultz, Mayor

(SEAL)

\_\_\_\_\_  
Barbara A. Kranig, City Clerk

DATED: \_\_\_\_\_

POLICE AND FIRE COMMISSION

BY \_\_\_\_\_



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