

Portage County Local Emergency Planning Committee
Meeting Minutes
8:30 a.m., Thursday, September 25, 2018
Law Enforcement Center Training Room, Stevens Point, Wisconsin

Call to Order

Meeting was called to order at 8:30 a.m. by Dan Kontos (past Chair).

Quorum

A quorum of the Local Emergency Planning Committee (LEPC) was present.

Temporary Chair Election

Motion/second to nominate Kontos for temporary Chair of the LEPC by Polum/Makuski. Motion unanimously approved.

Review & Approval of Minutes

Correction to mark Jim Polum in attendance. Motion and second by Polum/Jankowski to approve minutes of May 10, 2018, Local Emergency Planning Committee meeting. Motion carried. Meeting on 08/02/18 cancelled.

Public Notice

No public comments.

Existing TIER II Plan Updates; Discussion and Possible Action (Williams)

Plans presented for NAPA Auto Parts Distribution Center, Neenah Paper – Whiting Mill, Figis, Inc., Mills Fleet Farm – Stevens Point and Ingredion Inc. Emergency Management will distribute approved plans to updated distribution list. Due to personnel changes in Emergency Management, previous 2018 plans will be resent to list to ensure copies distributed appropriately. Motion/Second to approve plans as presented by Nagel/Neeb.

New TIER II Plan Updates; Discussion and Possible Action

None.

Energizing LEPC & Potential LEPC Activities

Materials included in packet. Please review and be prepared to discuss next meeting.

Consideration of Future Agenda Items; Discussion Only

None.

Next Meeting Date

Next meeting of Local Emergency Planning Committee will be Thursday, November 1, 2018, at 8:30 a.m. in the Law Enforcement Center Training Room.

Adjournment

Motion/second made by Voss/Polum to adjourn meeting at 8:59 a.m. Motion carried.

Additional Note

Robert Weinert has officially accepted Emergency Management Coordinator position. Starting date has not been determined. Introduction of James Williams, new Deputy Emergency Management Coordinator who started 8/27/18.

Respectfully submitted,
/s/

Kim Delikowski
Recording Secretary

PRESENT	NAME	REPRESENTING
Appointed Members		
	Ault, Dan	Village of Plover Police Department
	Carlin, Andrew	Waupaca County Hazardous Materials Team
	Clark, Walter	University of Wisconsin – Stevens Point
X	Coleman, Debbie	Worth Company
	Deaver, Mark	Portage County Hazardous Materials Team
	VACANT	Verso Paper Corporation
X	Draheim, Jason	City of Stevens Point Emergency Management
	Finn, Bob	City of Stevens Point Fire Department
Excused	Garske, Gary (Vice-chair)	Portage County Health and Human Services
	Gemza, Joe	City of Stevens Point Fire Department
	Holman, Chris	Portage County Executive
X	Jankowski, Don	Portage County Board, Public Safety/Emergency Management Committee
	Kawlewski, Kevin	Worth Company
X	Kontos, Dan	Portage County Sheriff's Office
	Krzmarzick, Pete	Del Monte Foods, Inc.
	Lemke, Joel	Stevens Point Water & Sewer Department
Excused	Lepper, Brian (Chair)	Sentry Insurance
	Makuski, Brandi	Stevens Point/Plover Metro Wire
	McGinty, Sally	Sentry Insurance
X	Nagel, Joe	Winfield Solutions
X	Neeb, Corinna	University of Wisconsin – Stevens Point
X	Polum, James	Flint Hills Resources
X	Voss, Ken	Portage County Hazardous Materials Team
	Widder, Gary	Village of Plover Police Department
X	Williams, James	Emergency Management Division, Portage County Sheriff's Office
Non-Appointed/Alternate Members		
	Bachman, Joe	Stevens Point News
X	Fox, Ryan	Village of Plover Police Department
X	Reber, Dan	McCain Foods – Plover
Others in Attendance		
X	Olds, Jason	Verso Corporation for Kris Zywicki
X	Isebrand, Todd	Worth Company for Kevin Kawlewski
X	Delikowski, Kim	Portage County Sheriff's Office, Recording Secretary