

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. October 24, 2018

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki  
Member Daniel Martinson  
Member Don Jankowski  
Member James Zdroik

Member Excused: Member Dale O'Brien

Others Present: Sheriff Mike Lukas  
Chief Deputy, Daniel Kontos, Sheriff's Office  
Captain Dale Okray, Sheriff's Office  
Captain Cory Nelson, Sheriff's Office  
Superintendent Rocky Bolder, Sheriff's Office  
Denise Nash, Communications Manager, Sheriff's Office  
Katarzyna Norgaard, Administrative Services, Sheriff's Office  
Clair Glisczynski, Recorder, Sheriff's Office  
Josh Ostrowski, Lieutenant, Sheriff's Office  
Amber Osowski, Emergency Medical Services  
James Williams, Emergency Management  
David Ray, Corporation Council  
Scott Rifleman, Coroner  
Joe Gemza, Stevens Point Fire Department  
Jacob Poffenberger, UWSP  
Nicholas Urich, UWSP

The meeting was called to order by Chairman Potocki at 7:00 a.m.

**Approval of Minutes:**

Motion by Zdroik/Martinson to approve the Public Safety/Emergency Management Committee Meeting minutes for August 22, 2018. Motion carried unanimously.

Motion by Jankowski/Zdroik to approve the Public Safety/Emergency Management Committee Meeting Minutes for September 10, 2018. Motion carried unanimously.

**Correspondence:** None

**Vendor Invoice List Reports:**

No Questions, No comments

## **Sheriff's Office:**

### **Emergency Management:**

- James Williams, Deputy Emergency Management Coordinator introduced himself to the committee
- Federal Emergency Management Agency (FEMA) is going to be focused on large-scale disasters so more responsibility may be shifted to the local level of Emergency Management.
- Robert Weinert will begin Employment as the Emergency Management Coordinator on November 5, 2018
- Sheriff Lukas commended James Williams for assistance in recent Wisconsin River recovery incident

### **EMS**

The following was distributed as part of the meeting packet:

#### **▶ Emergency Medical Services Office Report**

- Summary of report provided
- Amber Osowski is working to improve processes
- A new airway implement has been introduced to the county and Amber will bring a sample to the next meeting
- AED's are entered in the PulsePoint application and it's scheduled to be launched February 4, 2019

### **Jail Activities**

The following reports were distributed as part of the meeting packet:

#### **▶ *Monthly Jail Reports for August 2018 and September 2018***

#### **▶ *Electronic Monitoring Program Statistics for August 2018 and September 2018***

#### **▶ *Electronic Monitoring Program Statistics for third quarter 2018***

- Summary of reports provided
- Kaila Blaskowski began employment in Corrections on October 15, 2018. There is still one opening for a corrections officer.
- \$38,000 in shipping costs for September 2018. Shipping is high for October 2018.
- Waupaca County Jail may not be able to accommodate overflow for long-term. The Corrections Division is exploring other options.
- Chair Potocki and Vice-Chair Jankowski suggested an additional tour of the Portage County Board to emphasize the need for better facilities.
- Sheriff Lukas suggested discussing contracts and potential income of a new jail

### **Operations Activities**

- Simulcast is up and running and working well

- The Communications Division is currently doing background checks on six candidates in hope of filling open positions
- Chair Potocki commended the Communications Center on a job well done with a medical call his family was involved in

#### Administrative Activities

- The Sheriff's Office will be participating in Trick-Or-Treating in all areas of Portage County of the weekend on October 27-28, 2018.

#### Coroner's Activity Report

None

**Public Notice:** None

#### **DISCUSSION only:**

##### 2019 Budgets, Portage County Sheriff's Office:

- No questions or comments on Sheriff's Office 2019 budget
- Sheriff Lukas requested support from the committee to increase staff in 2020

##### 2019 Public Safety Emergency Management Meeting Dates:

- 2019 Meeting dates were presented to the committee. All dates reflect the fourth Wednesday of each month at 7:00 am except for December, that meeting will be on December 18, 2019 due to Christmas.

#### **Discussion with Possible Action:**

##### Resolution in Support of U.S. House Resolution 5429 and Senate Resolution 2830 known as the SIREN Act of 2018

The following was distributed as part of the meeting packet:

- ▶ *Copy of proposed Resolution*
- ▶ *Copies of House Resolution 5429 and Senate Resolution 2830*

Motion by Jankowski/Martinson to approve the Resolution in Support of U.S. House Resolution 5429 and Senate Resolution 2830 known as the SIREN Act of 2018. Motion carried unanimously.

##### Resolution confirming the Appointment of Scott Rifleman as Chief Medical Examiner for the Medical Examiner Department and updating language in the Portage County Code Ordinance

The following was distributed as part of the meeting packet:

- ▶ *Proposed Resolution*
- ▶ *County Ordinance Updates*
- ▶ *Copy of Scott Rifleman's Employment application*

- Coroner Rifleman thanked the Public Safety/Emergency Management Committee for their ongoing support through the transition from Coroner to Medical Examiner

Motion by Potocki/Jankowski to approve the Resolution confirming the Appointment of Scott Rifleman as Chief Medical Examiner for the Medical Examiner Department and updating the language in the Portage County Code of Ordinance. Motion Carried Unanimously.

**Adjournment:**

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, November 28, 2018 at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Zdroik/Potocki to adjourn the meeting at 7:22 am Motion carried unanimously.

Respectfully submitted,

/s/

Clair Glisczynski