

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. November 28, 2018

Portage County Law Enforcement Center – Training Room

Members Present:      Chairman Stan Potocki  
                                 Member Daniel Martinson  
                                 Member Don Jankowski  
                                 Member James Zdroik  
                                 Member Dale O'Brien

Others Present:

Al Haga, County Board Supervisor  
Sheriff Mike Lukas  
Chief Deputy, Daniel Kontos, Sheriff's Office  
Captain Dale Okray, Sheriff's Office  
Captain Cory Nelson, Sheriff's Office  
Superintendent Rocky Bolder, Sheriff's Office  
Denise Nash, Communications Manager, Sheriff's Office  
Katarzyna Norgaard, Administrative Services, Sheriff's Office  
Clair Glisczynski, Recorder, Sheriff's Office  
Josh Ostrowski, Lieutenant, Sheriff's Office  
Amber Osowski, Emergency Medical Services  
Bob Weinert, Emergency Management  
James Williams, Emergency Management  
Jennifer Jossie, Finance Director  
Laura Belanger, Human Resources Director

The meeting was called to order by Chairman Potocki at 7:00 a.m.

**Approval of Minutes:**

*Motion by Jankowski/Zdroik to approve the Public Safety/Emergency Management Committee Meeting minutes for October 24, 2018. Motion carried unanimously.*

**Correspondence:** None

**Vendor Invoice List Reports:**

No Questions, No comments, Placed on file

## Sheriff's Office:

### Emergency Management:

- Bob Weinert, Emergency Management Coordinator introduced himself to the committee and the committee introduced themselves
- Updates in Emergency Management Provided

### EMS

- Amber Osowski provided a demonstration of the new airway implement compared to the previously used one
- Pulsepoint phone application is scheduled to launch 02/04/2018
- New ambulance is shipping on 11/28/2018 from Florida

### Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Reports for October 2018*
- ▶ *Electronic Monitoring Program Statistics for October 2018*

- Summary of reports provided
- Shipping is high for October 2018 costs were over \$1,500.00 over budget, due to over-population. Inmates were shipped to Lincoln and Clark County.
- Al Haga, County Board Supervisor, advised that there may be further discussion regarding improvement to the Portage County Jail and Law Enforcement Center

### Operations Activities

- The Communications Division is short staffed, there are six background checks in progress. A selection of two people will be made. Only two can be trained at a time.

### Administrative Activities

- Sheriff Lukas commended Patrol, Communications and Corrections on a job well done during a very busy month
- The Salvation Army bell-ringing at Copps in Stevens Point is on December 8, 2018
- Two Law Enforcement Records Specialists resigned the posting for the position is listed

### Coroner's Activity Report

None

**Public Notice:** None

### **DISCUSSION with Possible Action:**

Recommended Changes to the County Step-up Schedule:

The following was included as part of the meeting packet:

- ▶ *Letter to the Sheriff requesting step-up pay rate added for a Law Enforcement Records Specialist to a Communications Technician.*
- ▶ *Step-Up Pay Schedule*
- ▶ *Letter from Human Resources with recommended step up rate of .60 per hour*
  - Sheriff Lukas recommends step up pay for a Law Enforcement Records Specialist to step up to a Communications technician to be .60 per hour as Human Resources recommended.

*Motion made by Jankowski/Martinson to support include step up pay of \$ 0.60 per hour for Law Enforcement Records Specialists to step up to Communications Technician. Motion carried unanimously.*

At 7:24 am Meeting entered into closed session under section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit – 2019 ambulance service provider contracts.

Meeting Reconvened at 7:39 am

**Adjournment:**

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday December 19, 2018 at 7:00 a.m. in the Law Enforcement Center Training Room.

*Motion by Zdroik/O'Brien to adjourn the meeting at 7:40 am Motion carried unanimously.*

Respectfully submitted,

/s/

Clair Glisczynski