

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. December 19, 2018

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki
Member Daniel Martinson
Member Don Jankowski
Member James Zdroik
Member Dale O'Brien

Others Present:

Al Haga, County Board Supervisor
Sheriff Mike Lukas
Chief Deputy, Daniel Kontos, Sheriff's Office
Captain Dale Okray, Sheriff's Office
Captain Cory Nelson, Sheriff's Office
Superintendent Rocky Bolder, Sheriff's Office
Denise Nash, Communications Manager, Sheriff's Office
Katarzyna Norgaard, Administrative Services, Sheriff's Office
Clair Glisczynski, Recorder, Sheriff's Office
Josh Ostrowski, Lieutenant, Sheriff's Office
Amber Osowski, Emergency Medical Services
Bob Weinert, Emergency Management
James Williams, Emergency Management
Jami Strnad, Sheriff's Office
Joe Mulrooney, Sheriff's Office

The meeting was called to order by Chairman Potocki at 7:00 a.m.

Approval of Minutes:

Motion by Jankowski/O'Brien to approve the Public Safety/Emergency Management Committee Meeting minutes for November 28 2018. Motion carried unanimously.

Correspondence: None

Vendor Invoice List Reports:

No Questions, No comments, Placed on file

Sheriff's Office:

Emergency Management:

- Working on after-action reviews which will be accessible by the entire Sheriff's Office
- February 26, 2019 there will be training based on the boating accident scenario from December 2018
- Hazardous Materials Grant is complete and submitted
- James is now an administrator on Wisconsin Credentialing & Asset Management System (WI-CAMS) which will help streamline processes
- Emergency Management is working with Highway department on improvements in the Emergency Operation Center (EOC)

EMS

- First Responder grants received
- Ambulance contracts negotiations are continuing
- Pulse Point application is in testing and will be launched in February 2019, Amber Osowski demonstrated some of the functions of the application to the committee

Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Reports for November 2018*
- ▶ *Electronic Monitoring Program Statistics for November 2018*
 - Summary of reports provided
 - Shipping we \$38,000 in November 2018
 - Second interview for corrections officers will be taking place on 12/21/2018 there are two vacancies for females
 - Chairman Potocki inquired about the experience levels of new hires – Captain Nelson advised it varies and the committee discussed if protected status would help bring in more experienced corrections officers

Operations Activities

- Two new communications technicians are starting in January, 2019. There are still two vacancies but only two can be trained at a time.
- Communications Division Manager, Nash, commended the Communications Technicians for stretching shifts and filling vacant shifts as needed
- Deputy Stanton had was able to save a life using an AED defibrillator on 12/18/2018

Administrative Activities

- Two Records Specialists resigned in December working to fill positions
- Clair Gliszynski was promoted to Lead Law Enforcement Records Specialist
- Human Resources approved hiring casual Communications Technicians to fill vacant shifts

- Chief Deputy Dan Kontos is retiring on January 9, 2019
 - Sheriff Lukas thanked Chief Deputy Kontos for all of his service and expressed his regret to see him leave the Portage County Sheriff's Office as he has been a great asset
 - Chairman Potocki and the rest of the committee thanked Dan for his years of service and expressed their regret to see him leave the Portage County Sheriff's Office

Coroner's Activity Report

- The Coroner's office is working to re-market the Coroner's office to be a Medical Examiner's office as of January 7, 2019

Public Notice: None

Meeting entered into closed session under section 19.85(1)9(e) of the Wisconsin Statutes for the purpose of deliberating of negotiating the purchasing of the public properties, the investing of funds, or other specified public business, whenever competitive or bargaining reasons required a closed session – to wit- 2019 ambulance service provider contracts at 7:21 am.

Motion by Zdroik/Jankowski to roll call vote for closed session, Motion carried unanimously

Motion by Jankowski/O'Brien to reconvene to open session at 7:31 am, motion carried unanimously

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday January 23, 2019 at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/Zdroik to adjourn the meeting at 7:32 am Motion carried unanimously.

Respectfully submitted,
/s/
Clair Glisczynski