



**Portage County Deputy Sheriff's Association**  
**2019 Youth Activity**  
**Grant Application**

For organizations and projects that benefit the youth of  
Portage County

## **GRANT OVERVIEW**

The Portage County Deputy Sheriff's Association (PCDSA) is a non-profit charitable organization dedicated to improving the quality of life for the youth of Portage County. As part of our mission, the members regularly donate money to worthy organizations and causes in and around the area that primarily benefit children. This application is the main tool used to sort out all of the requests for funding from the many worthwhile causes and groups that make requests for funding.

The PCDSA supports these donations through many fundraising activities, such as garbage bag sales, concerts, and member dues.

## **WHO IS ELIGIBLE?**

Community-based groups and organizations, local government agencies, schools, and faith-based groups working directly with children up to age 18 are eligible to apply. Organizations with prior experience and projects with documented success will have preference in the award process.

It is highly recommended that successful grant applicants follow up with information regarding their project. This will reflect positively on any future grant requests.

## **HOW MUCH ARE THE GRANTS?**

Grant awards are entirely dependant on the fund raising capabilities of the PCDSA throughout the year. There is no guarantee of any specific funding level at any time throughout the year.

Typically all grant applications are for \$500 or less, in order to ensure that available funds can be spread across many worthy causes throughout Portage County. Larger grant requests may be considered using this application for special projects, however please understand that funding is limited and all requests must be accompanied by sufficient documentation and justification commensurate with the size of the request.

## **WHEN IS THE APPLICATION DEADLINE?**

Applications will be accepted any time during the year.. The Donation Committee will generally consider applications within 90 days of receiving it. Decisions will be announced shortly after the Committee meets. Larger donation requests require a vote of the entire PCDSA membership, and may be delayed for several weeks to accommodate proper participation.

## **HOW WILL WE BE NOTIFIED?**

Notifications will usually be made by email as soon as the Donations Committee has properly acted on each request. It is important to ensure that the email address provided is legible and current. We prefer to make initial notification by email, otherwise a letter will be sent to the address you provided, but the response may be delayed by a few weeks.

## **HOW WILL THE AWARD BE MADE?**

Actual monetary awards will be made to organizations as soon as practical. Requests for consideration of any special time constraints regarding your project/schedule should be made as part of the initial application.

Awards are made on an annual basis only. No multi-year grants can be considered, due to the nature of our funding sources. Organizations awarded a grant during this period will not be automatically granted funding in the following year(s). A new application for a Youth Grant will be required each year.

## **HOW DO I APPLY?**

After reading these instructions, complete the attached application and return it to the PCDSA either in person at the Portage County Sheriff's Department, or by mailing it to:

Portage County Deputy Sheriff's Association  
2017 Youth Grant Application  
1500 Strongs Ave.  
Stevens Point, WI 54481-3542

Any supplemental information (e.g. pictures, letters, and brochures) included with the application *will not* be returned, so please plan accordingly.

All requests for funding must be made on the official PCDSA 2017 Youth Activity Grant Application. Letters and other methods of requesting will not be honored.

## **WHAT IF I HAVE QUESTIONS?**

Contact the PCDSA at the address provided, or feel free to contact the Donations Committee Chair, Travis Levandowski at: [levandtr@co.poratge.wi.us](mailto:levandtr@co.poratge.wi.us). or 715-346-1400

*Portage County Deputy Sheriff's Association*  
**Application for 2019 Youth Activity Grant**

*Please legibly print or type the following information. You should feel free to attach additional sheets or other documentation to help explain your organization, project, and/ or a specific answer to a question*

**Organization:**

Organization Address:

Contact Person:

Address (if different than above):

Phone:

Email:

Requested Amount:

Total Project Cost (if applicable):

Anticipated Date Funds are Needed:

How would you describe the major activity or purpose of your organization/project?

How will money donated by the PCDSA be used?

Is your organization/project primarily oriented towards the youth of Portage County?  Yes  No

List any unique characteristics of youth involved:

What geographical area(s) of Portage County does your organization/project primarily support?

Does your organization donate funds to other charitable organizations or causes?  Yes  No

\*If yes, explain who money is given to, the amounts, and the purpose of the donations:

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Is your organization a legally organized 501(3)(c) entity or similar non-profit?  Yes  No

\*If yes, provide CES, EIN, or federal tax exemption number:

Do you anticipate that this request will be a:  One Time Grant  Reoccurring Need

Has your organization/project previously applied for funding from the PCDSA?  Yes  No

Has your organization/project received funds from the PCDSA in the past?  Yes  No

\*Does your organization/project receive funding from other sources?  Yes  No

If yes, list sources and amounts (funding from individual donors can be grouped together):

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Signature of Applicant:

Date Signed: