



Portage County Circuit Court Rules

BY THE COURTS:

Thomas B. Eagon
Circuit Judge – Branch 1

Robert E. Shannon
Circuit Judge Branch 2

Thomas T. Flugaur
Circuit Judge – Branch 3

Gregory Huber
Chief Judge, Ninth Jud. Admin. District

Effective 01-22-2019



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FILED**JAN 29 2019****IN RE CIRCUIT COURT RULES****ORDER****LISA M. ROTH
CLERK OF COURTS**

It is hereby ordered that the following rules are adopted for all Branches for Portage County subject to further order of the court.

RE: COURTROOM DECORUM

1. Court shall be formally opened each day upon which court business is transacted, either by the bailiff or the Clerk of Courts.
2. As the Judge enters the court room the bailiff or Clerk of Court shall require all present to arise and stand. When the Judge has reached the bench the bailiff or the Clerk of Court shall say "Hear ye! Hear ye! Hear ye! The Circuit Court for the County of Portage is now open. Silence is commanded." All shall be seated and the business of the court shall proceed. Proper order and decorum shall be required of all in attendance at the court.
3. In the recessing the Judge shall announce: "The court is now in recess."
4. When the trial is to a jury, the jurors shall take their places in the Jury box before the Judge enters the court room.
5. The flag of the United States shall, at all times while court is in session be displayed at, on, or in close proximity to the bench, on a standard to the right of the Judge.
6. Lawyers may never lean upon the bench nor appear to engage the court in a manner which would lessen the dignity of the proceedings in the eyes of the Jury and Public.
7. Lawyers shall examine witnesses from a position at the counsel table except when handling exhibits, unless a lectern is provided by the court, in which case the examination shall be either