

**Portage County Local Emergency Planning Committee**  
**Meeting Minutes**  
8:30 a.m., Thursday, February 7, 2019  
Law Enforcement Center Training Room, Stevens Point, Wisconsin

**Call to Order**

Meeting was called to order at 8:32 a.m. by Brian Lepper, Chair.

**Quorum**

A quorum of the Local Emergency Planning Committee (LEPC) was present.

**Review & Approval of Minutes**

Motion and second by Finn/Fox to approve minutes of November 1, 2018, Local Emergency Planning Committee meeting. Correction to the spelling of Gary Garske's name. Motion carried unanimously. Minutes approved.

**Public Notice**

No public comments.

**Emergency Coordinator's Report** (Williams)

Tier 2 reports are coming in. Computer enhancement for HazMat Grant has been finalized and items have been purchased and distributed.

**Emergency Release & Spill Report** (Williams)

None.

**Portage County Hazardous Materials Team Report**

None.

**Hazardous Materials Response Claims; Discussion and Possible Action**

None.

**Existing TIER II Plan Updates; Discussion and Possible Action**

None.

**New TIER II Plan Updates; Discussion and Possible Action**

None. Gary will do presentation at 05/02/2019 meeting.

**2018 Community Outreach Project; Discussion and Possible Action**

- Possible Organizations/Businesses to present LEPC Presentations  
None.
- LEPC Media Outreach (Williams/Makuski)

Makuski/Williams will do a story together on a private company that an offsite plan is being done on and talk about the process of an offsite plan and the LEPC. Highlighting the fact that this is being done for public safety. James will start talking to companies to see who will be willing to host the story. James is hoping to have Point Brewery to be the subject of the story.

- Traveling Display Board (Makuski/Williams)  
The window at the Library is reserved for the month of April. Going to have a readiness bag on display and maybe have a give-away of the bag. Have a computer running with a slideshow that will attract attention as to why the LEPC exists.

### **Committee Member Education Segment**

None.

### **Consideration of Future Agenda Items; Discussion Only**

Finn - issues with the Class B foam disposal. Environmentalists are picketing down in Madison because of the firefighting training being done using this foam. Changes are not going to be made to how the foam is made and they have 150 gallons that is going to expire next year and will need to be disposed of since it will no longer be used for training.

Clark - Hazardous Waste Awareness Training by Veolia available in a number of locations this spring. It focuses on localized management of hazardous waste within an organization. Covers CFR172. The training is free. If you would like to attend contact him for information.

Walter Clark is resigning from the committee as of this meeting.

Brian Lepper announced Debbie Coleman's retirement and resignation from the committee.

### **Open Forum Announcement for the Good of the Order; Discussion Only**

None.

### **Next Meeting Date**

Next meeting of Local Emergency Planning Committee will be Thursday, May 2, 2019, at 8:30 a.m. in the Law Enforcement Center Training Room at Sheriff's Office.

### **Adjournment**

Motion/second made by Finn/Makuski to adjourn meeting at 8:49 a.m. Motion carried.

Respectfully submitted,  
/s/

Jami Strnad  
Recording Secretary

PRESENT	NAME	REPRESENTING
<b>Appointed Members</b>		
	Ault, Dan	Village of Plover Police Department
	Carlin, Andrew	Waupaca County Hazardous Materials Team
X	Clark, Walter	University of Wisconsin – Stevens Point
EXCUSED	Coleman, Debbie	Worth Company
	Deaver, Mark	Portage County Hazardous Materials Team
	VACANT	Verso Paper Corporation
	Draheim, Jason	City of Stevens Point Emergency Management
X	Finn, Bob	City of Stevens Point Fire Department
	Garske, Gary ( <b>Vice-chair</b> )	Portage County Health and Human Services
	Gemza, Joe	City of Stevens Point Fire Department
	Holman, Chris	Portage County Executive
EXCUSED	Jankowski, Don	Portage County Board, Public Safety/Emergency Management Committee
	Kawlewski, Kevin	Worth Company
	Kontos, Dan	Portage County Sheriff's Office
X	Krzmarzick, Pete	Del Monte Foods, Inc.
	Lemke, Joel	Stevens Point Water & Sewer Department
X	Lepper, Brian ( <b>Chair</b> )	Sentry Insurance
X	Makuski, Brandi	Stevens Point/Plover Metro Wire
EXCUSED	McGinty, Sally	Sentry Insurance
	Meilahn, Peter	Neenah Inc. – Whiting Mill (Neenah Paper)
X	Nagel, Joe	Winfield Solutions
EXCUSED	Neeb, Corinna	University of Wisconsin – Stevens Point
EXCUSED	Polum, James	Flint Hills Resources
	Voss, Ken	Portage County Hazardous Materials Team
	Widder, Gary	Village of Plover Police Department
X	Williams, James	Emergency Management Division, Portage County Sheriff's Office
<b>Non-Appointed/Alternate Members</b>		
	Bachman, Joe	Stevens Point News
X	Fox, Ryan	Village of Plover Police Department
	Reber, Dan	McCain Foods - Plover
<b>Others in Attendance</b>		
	Czerwinski, Kevin	UWSP
X	Beaudoin, Ben	Portage County Sheriff's Office
X	Weinert, Robert	Emergency Management Division, Portage County Sheriff's Office
X	Norgaard, Katarzyna	Administrative Services Manager, Portage County Sheriff's Office
X	Strnad, Jami	Portage County Sheriff's Office, Recording Secretary