

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. April 24, 2019

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki  
Co-Chairman Don Jankowski  
Member Daniel Martinson  
Member Dale O'Brien

Members Excused: Member James Zdroik

Others Present:

Sheriff Mike Lukas  
Chief Deputy, Benjamin Beaudoin, Sheriff's Office  
Captain Dale Okray, Sheriff's Office  
Superintendent Rocky Bolder, Sheriff's Office  
Katarzyna Norgaard, Administrative Services, Sheriff's Office  
Clair Glisczynski, Recorder, Sheriff's Office  
Josh Ostrowski, Lieutenant, Sheriff's Office  
Denise Nash, Comm. Manager, Sheriff's Office  
Amber Osowski, Emergency Medical Services  
Scott Rifleman, Medical Examiner  
Shirley Simonis, County Clerk  
Leon Dulak, Midwest Renewable Energy Association  
Dustin Kitzman, Sheriff's Office  
Robert Wanta, Sheriff's Office  
Jody Traas, County Mutual  
Brandi Makuski, Point Plover Metro

The meeting was called to order by Chairman Potocki at 7:00 a.m.

**Approval of Minutes:**

*Motion by Jankowski/Martinson to approve the Public Safety/Emergency Management Committee Meeting minutes for March 27, 2019. Motion carried unanimously.*

**Correspondence:** None

**Vendor Invoice List Reports:**

No Questions, No comments, Placed on file

## **Sheriff's Office:**

### Emergency Management:

- Monitoring river and road conditions
- The Hazard Mitigation plan is in progress
- An After-action review of the Snow Melt incident will take place on May 2, 2019

### EMS

- Portage County Ambulances are all up and running

### Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Reports for March 2019*
- ▶ *Electronic Monitoring Program Statistics for March 2019*
  - No questions on reports

### Operations Activities

- Communications Center interviews are taking place on April 30, 2019
- Deputy interviews taking place May 1, 2019

### Administrative Activities

- The Jail Reorganization recommendation was accepted. Non-sworn Corrections Officers are able to apply for Jail Captain position
- Craig Loisel will be promoted to Sergeant, replacing Gina Boettcher on April 29, 2019
- Drug Take back is the last week in April
- Sheriff Lukas will be out of the office from May 7<sup>th</sup> – May 14<sup>th</sup>
- Coffee with a cop is on May 3, 2019 at the Landmark in Amherst
- The Plover Safety Fair is at Mark Motors on May 18, 2019
- There was a resignation in dispatch
- There was a resignation in Records

### Medical Examiner's Activity Report

- Paul Matlin resigned as a Deputy Coroner, Medical Examiner Rifleman is working with Human Resources to fill the position.

## **Discussion Only:**

### Medical Examiner 2018 Annual Report:

The following reports were distributed as part of the meeting packet:

► *2018 Medical Examiners' Annual Report*

- Summary of report provided
- 424 investigations in 2018
- 226 death investigations
- Few deaths are taking place in hospitals due to hospice care

County Mutual Presentation to Detective Kitzman for Alert Law Enforcement Challenge 3<sup>rd</sup> Place Finish

- Dustin Kitzman was presented with award and check for \$6,000
- Robert Wanta was also recognized for earning awards in previous years at the same competition.

**Discussion with Possible Action:**

Request for special meeting attendance:

► *None*

Approval for Attendance of Special Meetings

► *None*

Special meeting attendance report

► *None*

**RE: Approval of MREA (Midwest Renewable Energy Association) Large Assembly**

The following reports were distributed as part of the meeting packet:

► *MREA packet*

- Shirley advised the only approvals still pending are food vendor/campground licenses and the liquor license which generally are approved latter.

*Motion made by O'Brien/Martinson to approve the MREA Large Assembly Permit, carried motion unanimously.*

**Adjournment:**

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, May 22, 2019 at 7:00 am in the Law Enforcement Center Training Room

*Motion made by Jankowski/Martinson to adjourn meeting at 7:15am, motion carried unanimously.*

Respectfully submitted,

/s/

Clair Glisczynski