



Portage County Clerk of Circuit Court

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www.co.portage.wi.us

2020 Small Claims Calendar

Circuit Court Branch 1– Court Commissioner Michael Lauterbach

When filling out a Small Claims Summons and Complaint for Portage County, be sure to list the place to appear, the correct time and correct date to appear.

Place to Appear: **County – City Building Branch 1**
1516 Church Street
Stevens Point WI 54481

Time to Appear:

- 7:30 AM Fast Track Money Judgments and Replevins
- 8:00 AM Contempt, Garnishment, & Other Motion Hearings
- 8:15 AM Evictions
- 8:30 AM Rent & Damages Hearing
- 9:00 AM Contested Hearings

Date to Appear: use the following Intake dates for Initial Appearances in 2020:

Tuesday, January 7, 28, 2020

Tuesday, February 11, 25, 2020

Tuesday, March 3, 24, 2020

Tuesday, April 7, 21, 2020

Tuesday, May 5, 19, 2020

Tuesday, June 2, 16, 2020

Tuesday, July 7, 14, 28, 2020

Tuesday, August 11, 25, 2020

Tuesday, September 8, 22, 2020

Tuesday, October 6, 20, 2020

Tuesday, November 3, 17, 2020

Tuesday, December 1, 15, 2020

Note: Cases cannot be filed more than thirty (30) days prior to their hearing date if the defendant is a resident of Wisconsin.

(If you have questions about the correct date and time please call the Clerk of Courts Office at 715-346-1364 and press 5 before filing your documents).