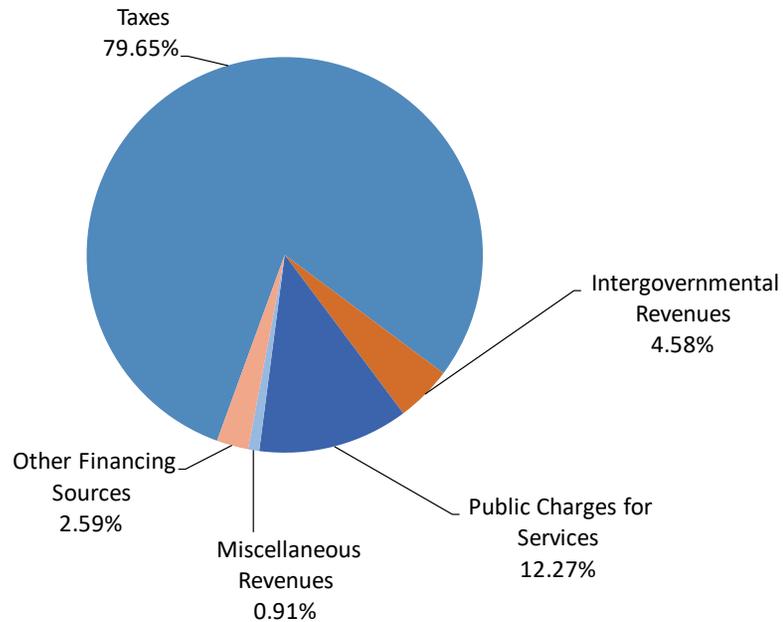


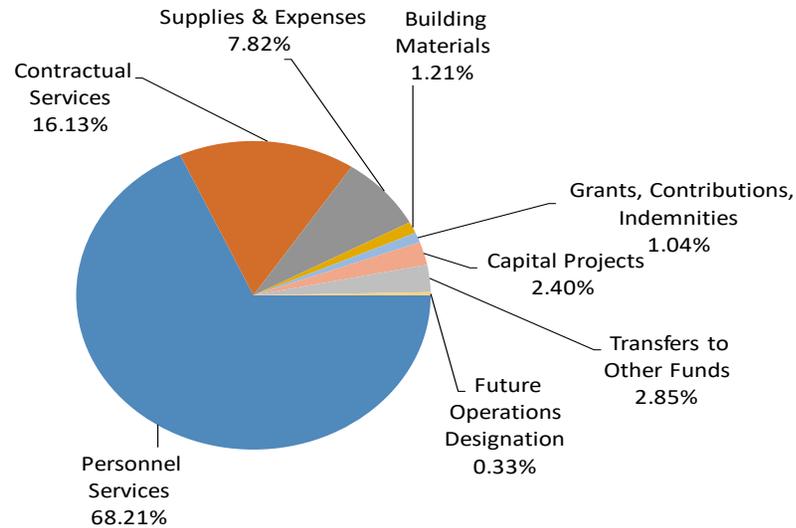
2020 REVENUES BY CLASSIFICATION – CULTURE, RECREATION, AND EDUCATION



| | 2019 Modified Budget | 2020 Proposed Budget | Change from 2019 Modified Budget | |
|--|-------------------------|-------------------------|-------------------------------------|-------------------|
| | | | Amount Change | Percent Change |
| Taxes | 3,013,648 | 2,983,686 | (29,962) | 0.00% |
| Intergovernmental Revenues | 170,372 | 171,720 | 1,348 | 0.79% |
| Licenses and Permits | - | - | - | 0.00% |
| Fines, Forfeitures, and Penalties | - | - | - | 0.00% |
| Public Charges for Services | 432,758 | 459,724 | 26,966 | 6.23% |
| Intergovernmental Charges for Services | - | - | - | 0.00% |
| Miscellaneous Revenues | 39,601 | 33,982 | (5,619) | -14.19% |
| Other Financing Sources | 89,376 | 97,024 | 7,648 | 8.56% |
| Total Revenues | 3,745,755 | 3,746,136 | 381 | 0.01% |

*These totals may vary from the 2019 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

2020 EXPENDITURES BY CLASSIFICATION – CULTURE, RECREATION, AND EDUCATION



| | 2019 Modified Budget | 2020 Proposed Budget | Change from 2019 Modified Budget | |
|------------------------------------|----------------------|----------------------|----------------------------------|----------------|
| | | | Amount Change | Percent Change |
| Personnel Services | 2,489,341 | 2,555,310 | 65,969 | 2.65% |
| Contractual Services | 675,249 | 604,233 | (71,016) | -10.52% |
| Supplies & Expenses | 302,732 | 292,990 | (9,742) | -3.22% |
| Building Materials | 45,210 | 45,304 | 94 | 0.21% |
| Fixed Charges | 520 | 100 | (420) | -80.77% |
| Debt Service | - | - | - | 0.00% |
| Grants, Contributions, Indemnities | 44,677 | 39,025 | (5,652) | -12.65% |
| Capital Projects | 90,000 | 90,000 | - | 0.00% |
| Transfers to Other Funds | 83,176 | 106,824 | 23,648 | 0.00% |
| Future Operations Designation | 14,850 | 12,350 | (2,500) | -16.84% |
| Total Expenses | 3,745,755 | 3,746,136 | 381 | 0.01% |

*These totals may vary from the 2019 County Wide Budget Summary as the amounts reflected include all budgets represented in this section.

LIBRARY

MISSION:

We enrich our community by connecting people and offering free and equal opportunity for lifelong learning and enjoyment.

OVERVIEW:

Wisconsin State Statutes Chapter 43 outlines the establishment and management of public libraries. In 2018, the most recent completed year, the Portage County Public Library had 23,898 registered borrowers with a total physical circulation of 400,533 items, an increase of 3% over 2017 numbers, and a digital circulation (e-books & e-audiobooks) of 67,285. Digital checkouts grew 26.2% over 2017 numbers. The Library also serves as a community computing center with just over 41,000 sessions on Library computers during 2018, and an additional 268,500 sessions using the Library's wireless network. The Library continues to serve as a collaboration hub for each of the branch communities, with our meeting rooms hosting 790 community meetings in 2018. In addition, 1,290 Library sponsored programs drew 23,100 attendees. In the spring of 2019, the Library partnered with UWSP and updated its 30 year old logo with a new design. The Library serves Portage County from four community locations, Almond, Plover, Rosholt, and Stevens Point.

Planning:

The Library recently completed a Strategic Plan that focuses on closer engagement with Portage County residents. During the public engagement sessions, several key community vision ideas emerged:

- lifelong learning for personal and professional growth
- access to and awareness of opportunities, services and supports
- opportunities for self-expression
- experience of an inclusive community
- celebration of the community heritage, culture, and history

With those ideas in mind, the Library developed the following goals for the updated plan:

●Goal 1: Community Hub

The Library will collaborate with community partners to help people find services and to support creative endeavors.

●Goal 2: Library Environment

The Library environment will be safe, welcoming and suited to meet the needs of library users at each branch location.

●Goal 3: Outreach

The Library will strengthen outreach & marketing efforts to the community to build support and increase awareness of its services.

●Goal 4: Service to an Active Community

The Library will be indispensable to our community by meeting its diverse needs through programming, collections and services.

Each department within the Library has since developed individual plans to embrace the goals.

ON THE HORIZON:

The Library continues to evaluate resources and services and balance those with increased usage.

Because of the success of electronic materials, a second digital service (hoopla) was added in 2019. Besides ebooks and audiobooks, this service also offers movies and music albums. As the use of physical music CDs and movie DVDs decline slowly, hoopla will position the Library to continue as a provider of those items, but in a modern delivery system.

The radio-frequency identification (RFID) capital improvement project continues. The tagging of the collection is 75% complete. Self-check equipment and the 1st floor redesign should be in place early in 2020.

LIBRARY**FINANCIAL SUMMARY**

| | 2018 Actual | 2019 Modified Budget | 2019 Projected Budget | 2020 Budget | Change from 2019 Modified Budget | |
|---|--------------------|----------------------------|-----------------------------|--------------------|-------------------------------------|-------------------|
| | | | | | Amount Change | Percent Change |
| Revenue | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | N/A |
| Intergovernmental Revenue | 1,950 | 1,950 | 1,950 | 1,950 | 0 | 0.00% |
| Licenses and Permits | 0 | 0 | 0 | 0 | 0 | N/A |
| Fines, Forfeits and Penalties | 0 | 0 | 0 | 0 | 0 | N/A |
| Public Charges for Service | 32,444 | 43,690 | 43,690 | 43,690 | 0 | 0.00% |
| Intergovernmental Charges for Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Miscellaneous Revenue | 5,912 | 5,000 | 7,000 | 3,500 | (1,500) | -30.0% |
| Other Financing Sources | 0 | 0 | 0 | 0 | 0 | N/A |
| Total Revenue | \$40,306 | \$50,640 | \$52,640 | \$49,140 | (\$1,500) | -3.0% |
| Expenditures | | | | | | |
| Personnel Services | 1,437,847 | 1,461,990 | 1,445,023 | 1,495,210 | 33,220 | 2.3% |
| Contractual Services | 149,614 | 155,912 | 153,166 | 159,292 | 3,380 | 2.2% |
| Supplies & Expenses | 145,160 | 149,212 | 148,997 | 150,659 | 1,447 | 1.0% |
| Building Materials | 0 | 0 | 0 | 0 | 0 | N/A |
| Fixed Charges | 86 | 50 | 50 | 50 | 0 | 0.00% |
| Debt Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Grants, Contributions, Indemnities | 505 | 500 | 500 | 500 | 0 | 0.00% |
| Capital Projects | 0 | 0 | 0 | 0 | 0 | N/A |
| Cost Allocations | 0 | 0 | 0 | 0 | 0 | N/A |
| Transfers to Other Funds | 0 | 0 | 0 | 0 | 0 | N/A |
| Future Operations Designations | 0 | 1,500 | 500 | 0 | (1,500) | -100.0% |
| Total Expenditures | \$1,733,212 | \$1,769,164 | \$1,748,236 | \$1,805,711 | \$36,547 | 2.1% |
| County Allocation | \$1,692,906 | \$1,718,524 | \$1,695,596 | \$1,756,571 | \$38,047 | 2.2% |
| Addition to (Use of) Fund Balance | (\$1,325) | | | | | |

LIBRARY

FINANCIAL SUMMARY HIGHLIGHTS:

- Miscellaneous revenue and future operations designations decrease \$1,500 due to anticipated 2020 library donations.
- Personnel services increase overall by 2.3% due to a 1.0% annual adjustment increase to the County's wage and classification plan along with a slight increase to WRS contributions.
- Contractual services increase by 2.2% primarily due to an increase in the County's contracted information technology allocation in the amount of \$5,048.

LIBRARY

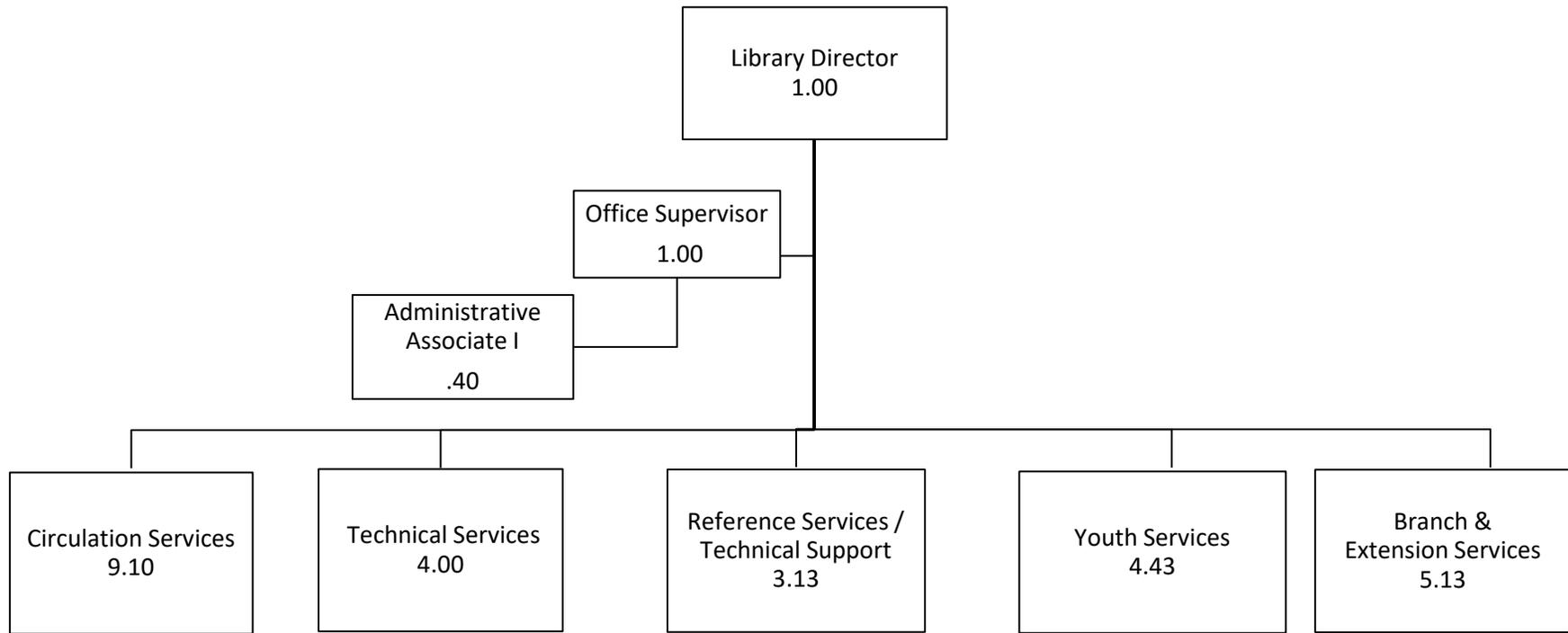
CONTRACTED SERVICES

| Type of Services Provided | Annual Cost |
|--------------------------------|----------------|
| South Central Library System | 100,171 |
| 3 rd Day Delivery | 27,031 |
| Magazine Subscription Services | 10,500 |
| Other contractual | 21,590 |
| Total | 159,292 |

CAPITAL OUTLAY

| Description | Amount |
|-------------|--------|
| None | |

LIBRARY



| Position Summary (FTE) | 2018 | 2019 | 2020 |
|-------------------------------|--------------|--------------|--------------|
| Regular Positions | 28.19 | 28.19 | 28.19 |
| Extra Help | 0.00 | 0.00 | 0.00 |
| Total | 28.19 | 28.19 | 28.19 |

UNIVERSITY EXTENSION

MISSION:

To bring University of Wisconsin unbiased, research-based education and information to the residents of Portage County where they live and work.

OVERVIEW:

Portage County UW-Extension (UWEX) is a department of County government. Wisconsin State Statutes Chapter 59.56, passed in 1914 and amended over the years, permits county boards to establish and maintain an educational program in cooperation with University of Wisconsin-Extension (UWEX). This statute was designed to create a partnership of the U.S. Department of Agriculture (USDA), the land grant universities and county governments. The statute designates the county extension education committee as the county's representative in partnership with UWEX. By statute, Extension Educators are employed through a cooperative agreement utilizing county, state, and federal funds. Cooperative Extension is a unique partnership with all 72 counties, three tribal nations, 26 UW-Campuses, and the USDA. USDA funds support county and campus Extension educators as defined in the Smith-Lever Act of 1914. Smith-Lever funds account for about 25% of the UWEX budget. Counties pay a flat fee for the services of state-employed Extension educator in their counties, while providing facilities and support staff for Extension programming.

Besides the Wisconsin State Statutes and the Smith-Lever Act, UWEX has numerous federal and state mandates that govern programming and reporting guidelines. UWEX also facilitates unfunded, mandated programs like the Pesticide Certification Training and Youth Tractor Safety Certification Training.

In Portage County, Extension Educators oversee 4-H Programs, Youth & Families, Agriculture, and Community programs. The federally funded FoodWise nutrition education program maintains a presence in the County through UW-Extension.

ON THE HORIZON:

The 2015-2017 Wisconsin State Budget delivered the deepest cuts to Cooperative Extension in its history, amounting to a permanent \$3.6 million annual base budget cut. In 2018, UW-Extension began compensating for this cut through implementation of the *nEXT Generation Model*, an organizational restructuring that will maintain a local presence in each county and tribal nation office while consolidating administrative functions into Multi-County Areas. Portage County UW-Extension now shares administrative oversight through an Area Extension Director who is also responsible for Marathon, Wood, and Clark Counties.

This transition to multi-county Area Extension Director model has allowed current county department heads to focus on their educator role, maximizing their programmatic outcomes. Area Extension Directors manage the people, programs, funding and relationships within the multi-county area and will continue to work with each county directly to ensure their needs are met.

Formerly governed by a salary-based agreement with Extension educators, the *nEXT Generation* model presents counties with staffing options based upon current needs and trends, utilizing a flat fee structure to secure those particular services. New position titles aligning with current Portage County programming include: Agriculture Extension Educator and Communities Extension Educator at \$44,256, along with Youth & Family and Youth Development Services at \$39,903 respectively. Through this flat-fee pricing structure, future salary adjustments, promotions, or compensation adjustments will be absorbed by the UW-Extension State budget.

Throughout 2020, Cooperative Extension will continue with reorganization efforts as our new institutional home, UW-Madison, will be working to align Cooperative Extension programming with current academic initiatives with continued administrative transition, the county partnership and agreements remain strong and the cornerstone of the work we do.

UNIVERSITY EXTENSION

FINANCIAL SUMMARY

| | 2018 Actual | 2019 Modified Budget | 2019 Projected Budget | 2020 Budget | Change from 2019 Modified Budget | |
|---------------------------------------|------------------|----------------------------|-----------------------------|------------------|-------------------------------------|-------------------|
| | | | | | Amount Change | Percent Change |
| Revenue | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | N/A |
| Intergovernmental Revenue | 31,873 | 38,652 | 38,652 | 40,000 | 1,348 | 3.5% |
| Licenses and Permits | 0 | 0 | 0 | 0 | 0 | N/A |
| Fines, Forfeits and Penalties | 0 | 0 | 0 | 0 | 0 | N/A |
| Public Charges for Service | 15,400 | 9,500 | 7,000 | 9,500 | 0 | 0.0% |
| Intergovernmental Charges for Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Miscellaneous Revenue | 5,578 | 21,326 | 16,026 | 17,026 | (4,300) | -20.2% |
| Other Financing Sources | 0 | 0 | 0 | 0 | 0 | N/A |
| Total Revenue | \$52,851 | \$69,478 | \$61,678 | \$66,526 | (\$2,952) | -4.2% |
| Expenditures | | | | | | |
| Personnel Services | 77,800 | 81,315 | 77,593 | 81,800 | 485 | 0.6% |
| Contractual Services | 179,964 | 187,105 | 186,218 | 187,722 | 617 | 0.3% |
| Supplies & Expenses | 36,930 | 54,872 | 43,628 | 48,177 | (6,695) | -12.2% |
| Building Materials | 0 | 0 | 0 | 0 | 0 | N/A |
| Fixed Charges | 0 | 0 | 0 | 0 | 0 | N/A |
| Debt Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Grants, Contributions, Indemnities | 26,108 | 31,177 | 32,277 | 32,525 | 1,348 | 4.3% |
| Capital Projects | 0 | 0 | 0 | 0 | 0 | N/A |
| Cost Allocations | 0 | 0 | 0 | 0 | 0 | N/A |
| Transfers to Other Funds | 0 | 0 | 0 | 0 | 0 | N/A |
| Future Operations Designations | 0 | 0 | 0 | 0 | 0 | N/A |
| Total Expenditures | \$320,800 | \$354,469 | \$339,716 | \$350,224 | (\$4,245) | -1.2% |
| County Allocation | \$267,950 | \$284,991 | \$278,038 | \$283,698 | (\$1,293) | -0.5% |

UNIVERSITY EXTENSION

FINANCIAL SUMMARY HIGHLIGHTS:

- Intergovernmental revenue decrease due to the removal of carryover funds related to the Farmers of Mill Creek Watershed grant.
- Miscellaneous revenue decrease due to the removal of projected revenue for the Dollars During Development and the Strong Bodies programs which are not included in the 2020 budget.
- Personnel services remain relatively flat with a 0.6% increase. This includes a proposed reclassification for a Lead Administrative Associate II position.
- Contractual services remain flat with an increase of 0.3%.
- Supplies and expenses decrease due to the removal of the operating and educational materials expenses related to the Dollars During Development and Strong Bodies programs.
- Grants, contributions, indemnities increase slightly by 4.3% mainly due to \$1,348 of expenses related to incentive payments to farmers.

UNIVERSITY EXTENSION

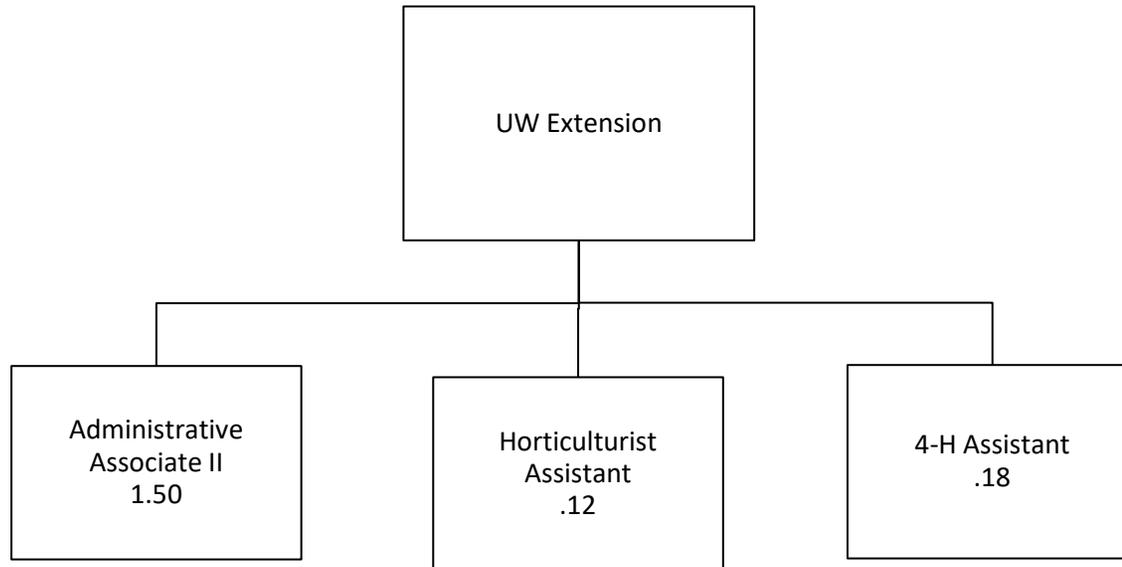
CONTRACTED SERVICES

| Type of Services Provided | Annual Cost |
|---|----------------|
| Communities Extension Educator (includes discount) | 39,500 |
| Agriculture Extension Educator (includes discount) | 39,500 |
| 4-H Youth and Families Educator (includes discount) | 39,500 |
| Youth and Families Educator (includes discount) | 39,500 |
| Other Contractual | 29,722 |
| Total | 187,722 |

CAPITAL OUTLAY

| Description | Amount |
|-------------|--------|
| None | |

UW-EXTENSION



| Position Summary (FTE) | 2018 | 2019 | 2020 |
|-------------------------------|-------------|-------------|-------------|
| Regular Positions | 1.50 | 1.50 | 1.50 |
| Extra Help | 0.27 | 0.27 | 0.30 |
| Total | 1.77 | 1.77 | 1.80 |

PARKS

MISSION:

To enhance the quality of life for Portage County citizens by: providing County park facilities and programs that support a variety of passive and active outdoor recreational opportunities such as biking, birding, fishing, skiing, viewing, and swimming; stewarding healthy parks for the benefit of present and future generations; and collaborating with federal, state, and local governments, private organizations and businesses to accomplish common goals.

OVERVIEW:

The Portage County Board of Supervisors established the Park Commission in 1935 under Wisconsin State Statutes Chapter 27.02. At that time, the commission took over management of Lake Emily Park which was originally established as a County owned park in 1900. The first property purchased by the Park Commission was Collins Park in 1937.

The Portage County Parks Department currently consists of 27 park areas and manages two state recreation trails. The department is also responsible for coordinating the County snowmobile trail program and assists the local County chapter of the Ice Age Trail.

There are currently 10 full time employees and 23 seasonal employees on staff.

Approximately one-third of the annual department budget originates from park user fees and revenues. These come from a variety of sources that includes camping, picnic lodges, skiing, bike trails, dog exercise area and disc golf. Not included in this are state and federal grants that are received each year.

One state grant overseen by Parks is the Snowmobile Trails Program. The County currently has 291 miles of trails funded through the grant program, which are maintained and groomed by 10 snowmobile clubs. The Parks Department is committed to providing a safe and well maintained snowmobile trail system.

ON THE HORIZON:

Park usage and customer demands continue to increase. Expansion of current facilities to produce more revenue is extremely limited since this has already occurred and space is limited. Park facilities have been upgraded over the past few years but there are many areas for improvement and upkeep.

Development at Standing Rocks Park is still being planned for winter recreation. Snowmaking equipment began operation January 2016 and extended the ski season greatly due to the ability to have consistent snow conditions. Additional improvements include a multi-purpose outdoor recreational building, which includes a lighted cross country loop. These developments should help provide more winter recreation opportunities, increase winter and summer revenue, create event opportunities and increase local tourism.

In 2019 the County requested a proposal for engineering services to develop the Jordan Park dam repair plan. Potential funding to assist in paying for the necessary repairs has been identified through the Wisconsin Department of Natural Resources Municipal Dam Grant program. The plans and specifications will include concrete dam repairs and gate replacement/modification.

PARKS

FINANCIAL SUMMARY

| | 2018 Actual | 2019 Modified Budget | 2019 Projected Budget | 2020 Budget | Change from 2019 Modified Budget | |
|---|--------------------|----------------------------|-----------------------------|--------------------|-------------------------------------|-------------------|
| | | | | | Amount Change | Percent Change |
| Revenue | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | N/A |
| Intergovernmental Revenue | 86,870 | 129,770 | 141,463 | 129,770 | 0 | 0.00% |
| Licenses and Permits | 0 | 0 | 0 | 0 | 0 | N/A |
| Fines, Forfeits and Penalties | 0 | 0 | 0 | 0 | 0 | N/A |
| Public Charges for Service | 410,571 | 379,568 | 404,089 | 406,534 | 26,966 | 7.10% |
| Intergovernmental Charges for Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Miscellaneous Revenue | 32,822 | 13,275 | 26,363 | 13,456 | 181 | 1.36% |
| Other Financing Sources | 0 | 89,376 | 103,491 | 97,024 | 7,648 | 8.56% |
| Total Revenue | \$530,263 | \$611,989 | \$675,406 | \$646,784 | \$34,795 | 5.69% |
| Expenditures | | | | | | |
| Personnel Services | 888,050 | 946,036 | 952,447 | 978,300 | 32,264 | 3.41% |
| Contractual Services | 204,363 | 332,231 | 344,522 | 257,219 | (75,012) | -22.58% |
| Supplies & Expenses | 86,193 | 98,648 | 94,131 | 94,154 | (4,494) | -4.56% |
| Building Materials | 28,965 | 45,210 | 41,778 | 45,304 | 94 | 0.21% |
| Fixed Charges | 1,550 | 470 | 50 | 50 | (420) | -89.36% |
| Debt Service | 0 | 0 | 0 | 0 | 0 | N/A |
| Grants, Contributions, Indemnities | 0 | 0 | 0 | 0 | 0 | N/A |
| Capital Projects | 50,466 | 90,000 | 73,442 | 90,000 | 0 | 0.00% |
| Cost Allocations | 0 | 0 | 0 | 0 | 0 | N/A |
| Transfers to Other Funds | 0 | 83,176 | 33,176 | 106,824 | 23,648 | 28.43% |
| Future Operations Designations | 40,847 | 13,350 | 22,267 | 12,350 | (1,000) | -7.49% |
| Total Expenditures | \$1,300,434 | \$1,609,121 | \$1,561,813 | \$1,584,201 | (\$24,920) | -1.55% |
| County Allocation | \$770,171 | \$997,132 | \$886,407 | \$937,417 | (\$59,715) | -5.99% |
| Addition to (Use of) Fund Balance | \$36,621 | | | | | |

PARKS

FINANCIAL SUMMARY HIGHLIGHTS:

- Intergovernmental revenues includes snowmobile trail aids of \$300 per mile for ongoing trail maintenance.
- Public charges for services increase by \$26,966. Park fees are estimated based on 2 and 3 year averages.
- Other financing sources increase by \$7,648 for fund balance related to Jordan Dam repairs. The 2020 budget also includes the use of \$41,700 of the boat launch fund balance to prepare and pave the entrance road to the boat landing/parking lot at Galecke Park. Both projects are included in the Capital Projects fund.
- Personnel services increase by 3.41% due to a 1% annual adjustment increase to the County's wage and classification plan along with a slight increase for WRS contributions.
- Contractual services decrease by 22.58% due to the removal the snowmobile trail maintenance purchase order carry forward funds from the prior year.
- Supplies and expenses decrease due photocopy and printing, clothing and uniforms, and other miscellaneous supplies. The department transitioned to an employee clothing allowance which is now reported under personnel services.
- Transfer to Other Funds for 2019 includes a \$33,176 transfer to Capital Projects fund for Jordan Dam engineering services to develop the dam repair plan. The 2020 budget includes an additional transfer to Capital Projects fund in the amount of \$56,824 for the Jordan Dam repairs and a \$50,000 transfer to prepare and pave the entrance road to the boat landing/parking lot at Galecke Park.
- Future operations designations decrease due to a decrease in anticipated funds that will be placed in the boat launch reserve account for 2020 compared to 2019.

PARKS

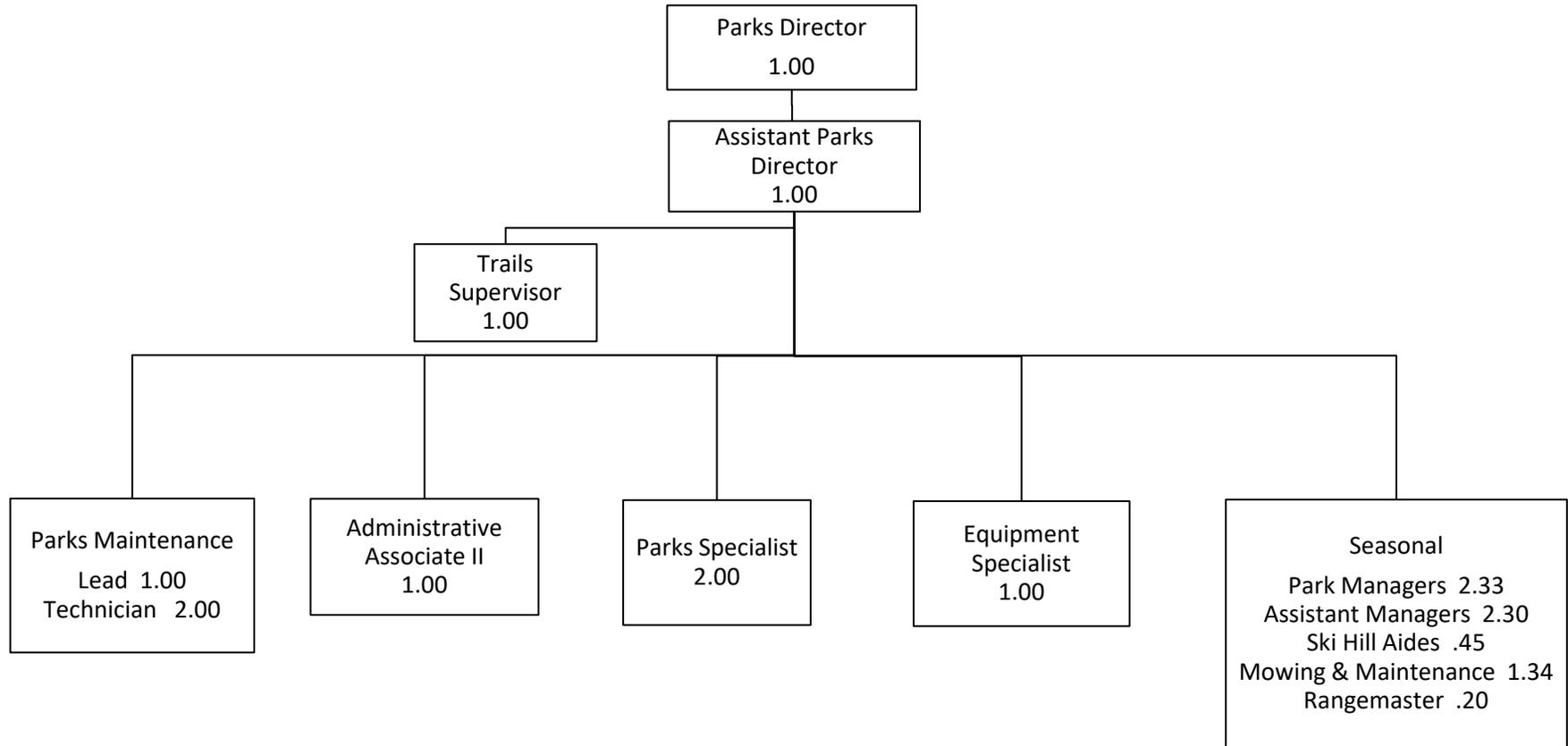
CONTRACTED SERVICES

| Type of Services Provided | Annual Cost |
|-------------------------------|----------------|
| Snowmobile Trails Maintenance | 127,270 |
| Utilities | 40,922 |
| Waste Removal | 13,590 |
| Credit Card Processing | 12,700 |
| Latrine Pumping | 5,500 |
| Tree Stump Removal | 4,000 |
| State Trail Pass Maintenance | 700 |
| Other Contractual | 52,537 |
| Total | 257,219 |

CAPITAL OUTLAY

| Description | Amount |
|---|---------------|
| Pick Up Truck #15 | 25,000 |
| John Deere Lawn Mower Standing Rocks | 25,000 |
| Lawn Mowing Trailer | 6,000 |
| New Steel Roof Lake Emily | 10,000 |
| Smart Side Exterior/Replace Windows Jordan East Lodge | 10,000 |
| Replace Siding Lake Emily West Lodge | 14,000 |
| Total | 90,000 |

PARKS



| Position Summary (FTE) | 2018 | 2019 | 2020 |
|-------------------------------|--------------|--------------|--------------|
| Regular Positions | 10.00 | 10.00 | 10.00 |
| Extra Help | 6.79 | 6.62 | 6.62 |
| Total | 16.79 | 16.62 | 16.62 |