

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. December 18, 2019

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Stan Potocki
Co-Chair Don Jankowski
Member Daniel Martinson
Member Dale O'Brien
Member James Zdroik

Others Present: Al Haga, County Board Chair
Sheriff, Mike Lukas, Sheriff's Office
Chief Deputy, Benjamin Beaudoin, Sheriff's Office
Captain Josh Ostrowski, Sheriff's Office
Captain Cory Nelson, Sheriff's Office
Superintendent, Rocky Bolder, Sheriff's Office
Katarzyna Norgaard, Administrative Services, Sheriff's Office
Denise Nash, Communications Manager, Sheriff's Office
Clair Glisczynski, Sheriff's Office
Jessica Wendorf, Recorder, Sheriff's Office
James Williams, Emergency Management
Bob Weinert, Emergency Management
Scott Rifleman, Medical Examiner

The meeting was called to order by Chairman Potocki at 7:00 a.m.

Approval of Minutes:

Motion by O'Brien/Martinson to approve the Public Safety/Emergency Management Committee Meeting minutes for November 27, 2019. Motion carried unanimously.

Vendor Invoice List Reports:

- Shooting range expenses discussed

Sheriff's Office:

Emergency Management:

- Municipalities are continuing to review the mitigation plan
- The Federal Emergency Management Agency (FEMA) is continuing to work with the county, Village of Plover, and Town of Stockton to assess reimbursement for damages from the July 2019 storm
- James Williams and Bob Weinert both passed Certified Emergency Manager test
- Attended Regional Emergency Management Meeting

- Everything was purchased for the Computer Hazmat Grant and was submitted to the State for reimbursement

Emergency Medical Services:

- Sheriff Lukas reminds the committee to take extra time with future Public Safety Emergency Management (PSEM) packets as run reports will now be part of the PSEM Packet due to the dissolution of the EMS Oversight Committee
- Vice Chair Jankowski gives Portage County EMS summary
- Rapid Response Unit (RRU) will not be provided to Stevens Point Fire Department in the new contract starting January 2020
- Criteria for hiring an EMS Coordinator is ongoing

Jail Activities

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Jail Reports for November 2019*
- ▶ *Electronic Monitoring Program Statistics for November 2019*
 - Summary of reports provided
 - Shipping budget good – 25 inmates currently housed in Waupaca
 - Final interviews are being conducted on two individuals to fill one vacancy within the jail

Operations Activities

- New full-time position posted with a deadline of January 10, 2020
- Sheriff Lukas explained upon hiring a new deputy, the Community Officer position will be posted internally
- Patrol assisted with security in the recent school threats
- Communications Technician Katie Lubbe is ahead of the training schedule
- Communications Technician Brittney Beard is authorized for solo assignment
- Interviews being held to fill two additional vacancies

Administrative Activities

- Sheriff Lukas expresses his condolences to the families of Sheriff's Nick Check and Tom Wanta due to their recent passing
- Portage County Sheriff's Office took 3rd place during the Salvation Army Bell Ringing - \$10,000 was raised between the three agencies
- Shop with a Cop was success; donations from private citizens and Walmart allowed 18 kids and 18 officers to purchase gifts
- Sheriff Lukas expressed his appreciation for all those that participated in Salvation Army Bell Ringing and Shop with a Cop
- Sherriff Lukas recognizes and thank the following for years of service:

➤ **5 Years of Service**

- Marielle Yenter – Patrol
- Lance Lewis – Corrections
- Alysa Ciepluch – Corporal, Corrections

- Maureen Domask – Corporal, Corrections
- Erik Brost – Corrections
- Seth Winkler – Corrections
- Matthew Reissman – Corrections

- **10 Years of Service**
 - Craig Loiselle – Property Sergeant
 - Robert Hamilton – Sergeant, Patrol
 - Anthony Gischia – Investigator

- **15 Years of Service**
 - Michael Rayala – Trip Officer

- **20 Years of Service**
 - Mindy Ciseski – Corrections

- **25 Years of Service**
 - Mike Lukas – Sheriff

- Sheriff Lukas discusses Ordinance 3.11.9.10 and requests approval for Corrections Officer, Stacy Morton, to take three extended education courses

Motion made by Jankowski/Zdroik to approve Corrections Officer Stacy Morton's request for three extended education courses. Motion carried unanimously.

- Amherst Junction has submitted a written notice requesting to opt out from the Humane Society Contract in 2020

- EMS Forum Dates:
 - April 8, 2020 - Amherst Fire Department
 - August 12, 2020 - Plover Fire Department
 - December 9, 2020 - Stevens Point Fire Department

- Chairman Potocki and Sheriff Lukas praised Detective Dustin Kitzman on going above and beyond preserving history regarding the Sheriff's Office

Medical Examiner's Activity Report

- Medical Examiner's Office has been busy this year with a record high number of contacts
- Overbudget on personnel costs but the entire budget is within limits
- Drug related and suicides deaths are up this year
- Cremation permits and hospice contacts are up this year

Correspondence:

Medical Director's Report:

- ▶ *Monthly Activity Report provided by Portage County Medical Director Dr. Michael Clark*
 - Vice Chair Jankowski explained the purpose and duties of the medical director

EMS Provider Monthly Activity Reports:

The following reports were distributed as part of the meeting packet:

- ▶ *Monthly Activity Report Stevens Point Fire Department (SPFD)*
Written Report provided by Assistant Chief Joe Gemza

- ▶ *Monthly Activity Report Amherst Fire Department (AFD)*
Written report provided by Assistant Chief John Porrey

- ▶ *Monthly Activity Report Plover Fire Department (PFD)*
Written report provided by Tim Cisewski

Request for Special Meeting Attendance

- ▶ None

Approval for Attendance of Special Meetings

- ▶ None

Special Meeting Attendance Report

- ▶ None

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, January 22, 2020 at 7:00 am in the Law Enforcement Center Training Room

Motion made by Martinson/ Zdroik to adjourn meeting at 7:31 am, motion carried unanimously.

Respectfully submitted,

/s/

Jessica Wendorf